

General Public Rental Rates

Our brand new 4,550 square-foot Multi-Purpose room is available for rent upon space availability. All rentals require a refundable deposit of \$750.00 at the time of booking which will secure your event date. Set-up and clean-up time are not considered part of the rental time. No room is held for reservation until a deposit is received.

MULTI-PURPOSE ROOM

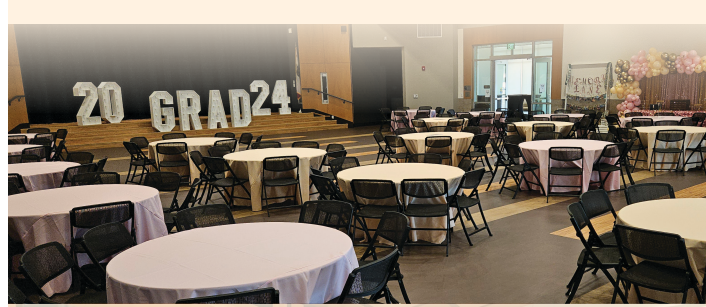
300 person capacity dining
600 person capacity assembly
\$1,500.00 for five hour period *
\$150.00 per hour thereafter *
\$40.00 an hour for security officers

KITCHEN, TABLES, CHAIRS, WET BAR & PATIO:

The use of our full-service kitchen, tables, chairs, built-in wet bar, & outside patio are available for your event at no additional charge. You are responsible for your set up and tear down during the time of your event.

**Note: Non-profit organizations and service clubs receive a substantial discount with proof of non-profit status (501(c)(3) forms required for discount.*

Full payment for rooms must be made 30 days before event. Deposit will be refunded within 30 days after the event if the room is left clean and in good condition.



**CLOVIS SENIOR
ACTIVITY CENTER**

A SMITTCAMP FAMILY LEGACY

Clovis Senior Activity Center

735 Third Street, Clovis, CA 93612

(559) 324-2750 | www.clovisseniors.org

Open 8:00 a.m. to 5:00 p.m. Monday – Friday.



AVAILABLE BANQUET HALL

Weddings, Reunions, Quinceaneras,
Memorials, Meetings & More...



**CLOVIS SENIOR
ACTIVITY CENTER**

A SMITTCAMP FAMILY LEGACY

www.clovisseniors.org

Your Event will be one to remember!

The City of Clovis Senior Activity Center has additional spacious rooms available for small or large group situations for weddings, parties, memorials, reunions and more. Renters that would like to reserve a room must set-up an appointment time with the designated employee to reserve the date for future events. Please call 559-324-2750 to make an appointment for any rentals.

Rental requests can be made up to six (6) months in advance. Rooms are available for rental Monday through Friday 5:00 p.m. to 12:00 midnight upon space availability. Saturday and Sunday rental hours are 12:00 noon to 12:00 midnight upon space availability. Room rentals include one/two staff persons for assistance and one security officer. Juvenile parties age 21 and under require an additional security guard at \$40.00 per hour regardless of having alcohol at the event or not. The Clovis Senior Activity Center has smaller rooms available for rent Monday through Sunday and if interested we ask that you call 559-324-2750 for more information regarding smaller room rentals.

Full payment for rooms must be made 30 days before event. Deposit will be refunded within 30 days after the event if the room is left clean and in good condition.

RENTAL POLICIES & PRIORITIES



Priority for rentals is given first to Senior Citizens, then to City of Clovis residents and businesses, then to all others. A deposit of \$750.00 is due at the time of booking and rooms will not be held until the deposit is received. Cancellations within 30 days of the event will forfeit their deposit and half the rental fee unless a replacement renter can be found in which case a full refund will be given.

ALCOHOLIC BEVERAGES



If alcohol will be served at the event, an additional City of Clovis Security officer is required at the rate of \$40.00 per hour. Alcohol may not be served to minors and a bartender is required; guests may not serve themselves. If alcohol is to be sold, a one-day permit must be obtained from the Alcoholic Beverage Control Board. One-day permit to sell alcohol must be obtained from the Alcohol Beverage Control Office: 3640 East Ashlan, Fresno- Phone: (559) 230-3153. The permit must be filed 30 days prior to the event.

INSURANCE/ LIABILITY



A certificate of insurance naming the City of Clovis, its officers, officials, employees and volunteers as additionally insured during the time of your rental must be provided. Minimum coverage is \$4,000,000 combined bodily injury and property damage. The certificate must be filed with the Clovis Senior Activity Center 30 days prior to the event.

PLEASE HELP US KEEP IT CLEAN



In an effort to maintain the building for years of service, the City of Clovis Senior Activity Center requires the following be observed: No smoking is permitted in the building or on the grounds. No confetti or glitter may be used anywhere in the building. No rice or bird seeds may be thrown inside or outside the facility. Any open flame such as candles requires prior approval from the City of Clovis Fire Marshall.