

# Clovis Senior Activity Center Code of Conduct

## Purpose

The Clovis Senior Activity Center provides a safe, friendly, and welcoming environment for seniors to participate in activities, enjoy fellowship and engage in lifelong learning opportunities. For the safety and benefit of all participants, the following Code of Conduct Policy will be observed.

## Policy

### **A. Participants in Clovis Senior Activity Center Activities Shall:**

1. Treat other participants and staff respectfully and courteously.
2. Treat others in the same manner you would like to be treated.

### **B. Behavior that Constitutes Violation of this Policy Includes:**

1. Loud, disruptive, obscene, hateful, or abusive language.
2. Making threats or demonstration threatening behavior, verbally or in writing, to participants or staff.
3. Violation of smoking ordinances inside and outside of the building.
4. Defacing or destroying any city property or theft.
5. Lack of personal cleanliness and proper hygiene.
6. Shirt and Shoes are required at all times while participating at the Clovis Senior Activity Center.
7. Activities that negatively affect the health of others.
8. Racial, religious, or sexual harassment of participants or staff.
9. Physical altercations with participants or staff.
10. Removal of city property without permission.
11. Participating in activities while under the adverse influence of alcohol or drugs.
12. Committing or attempting to commit an activity that would constitute a violation of any federal, state, or local criminal statute or ordinance.
13. Other behavior that is deemed inappropriate by the General Services Manager or her designee.
14. Animals within the facility that do not meet the requirements as defined by the Americans with Disabilities Act.

## Consequences of Policy Violation

Violation(s) of this policy may result in the suspension of participant(s) from Clovis Senior activities.

Any questions or comments concerning this policy should be directed to the General Services Manager.

Also, please note: The Clovis Senior Activity Center programs are for senior citizens who are independent and can care for their own personal needs. We are not a day care facility and there is no medical staff on site. Seniors are welcome to bring an attendant or care giver with them in order to enjoy our services and programs.

**I have reviewed and understand the Clovis Senior Center Code of Conduct Policy:**

---

Print Name

---

Signature

---

Date