



# CITY *of* CLOVIS

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## MEMORANDUM

To: Departments for Posting

From: Lori Shively, Personnel/Risk Manager

Date: November 1, 2022

Subject: 2023 Holidays

The following holidays will be observed by the City in 2023:

New Year's Day 2023	Monday, January 2
Martin Luther King, Jr. Day	Monday, January 16
Presidents' Day	Monday, February 20
Memorial Day	Monday, May 29
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Veterans' Day	Friday, November 10
Thanksgiving Day	Thursday, November 23
Friday after Thanksgiving	Friday, November 24
Christmas Day	Monday, December 25
New Year's Day 2024	Monday, January 1, 2024

\*The latter four (4) hours of the workday before Christmas or New Year's Day. In order to maintain operations, Department Heads shall have discretion over scheduling.

\*One (1) floating day to be used for the employee's birthday or another work day selected by the mutual agreement of the employee and employer.

**Please post this in each Division.**