



CITY *of* CLOVIS

PLANNING & DEVELOPMENT SERVICES

1033 FIFTH STREET • CLOVIS, CA 93612

May 18, 2020

City of Clovis- Planning & Development Services Response to Coronavirus (COVID-19)

The City of Clovis Planning and Development Services (PDS) department values the health and safety of its employees as well as those individuals who rely on our services. By doing our part, we believe that we can help slow down the spread of COVID-19. Please be advised that PDS is relying on the Federal Center for Disease Control (CDC), the State of California, and the Fresno County Department of Public Health to inform and guide our decisions in response to COVID-19. At this time, the essential services PDS provides to its clients will continue and are highlighted below. In addition, all field operations are also continuing to serve the public.

Office Visits

The PDS lobby has reopened to the public for appointments as well as drop-in visits. Please note that there still we be a delay in the routing and processing of plans. Documents will be routed within **36** business hours.

Social Distancing

The PDS department is practicing social distancing by deliberately increasing the physical space between people to avoid spreading illness. Notices have been posted on the lobby doors directing visitors to please observe these guidelines and utilize the markers on the floor for each division to help ensure safety. This practice is also being implemented in the field.

Online Services

For your convenience, many services available in-office can be conducted online at cap.cityofclovis.com. You can see cases assigned to you and their status, schedule inspections, print permit cards, and see inspection results.

Payments

1. You may mail EnerGov and bond payments by check to:

City of Clovis- Finance Department
1033 Fifth Street
Clovis, CA 93611

***Please include in the MEMO LINE your invoice number(s). Payments cannot be processed without it.**

2. EnerGov invoices can also be paid online with a major credit card or by electronic check by visiting cap.cityofclovis.com. Please note there is a convenience fee for all online payments.

For more information please feel free to reach us at:

- Building Department at 559.324.2390 or building@cityofclovis.com
- Planning Department at 559.324.2340 or planning@cityofclovis.com
- Engineering Department at 559.324.2350 or engineering@cityofclovis.com

The City of Clovis Planning and Development Services Department appreciates your cooperation in the effort to slow down the spread of COVID-19. If you have further questions, please visit our website at <https://cityofclovis.com/planning-and-development/> Stay safe!