

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Action Plan is a document submitted to HUD on an annual basis that serves as a comprehensive housing affordability strategy, community development plan, and submissions for funding under any of HUD's entitlement formula grant programs.

As a CDBG Entitlement City, Clovis' Community and Economic Development Department has developed a five-year strategic plan that identifies and prioritizes the future use of the City's Community Development Block Grant (CDBG) funds. This five-year plan became effective July 1, 2016, and will end on June 30, 2021. This Annual Action Plan represents year five of the five-year plan.

In preparing the Consolidated Plan, the City utilized several methods to analyze the housing and community development needs of Clovis. Methods included, conducting interviews of community residents, stakeholders, community organizations, and multi-family unit property owners, analyzing U.S. census data, and utilizing information in several city and county planning documents. The City hosted community meetings, hearings and met with organizations as an effort to outreach to and encourage participation of all residents, particularly low- and moderate-income residents, elderly persons, and persons with disabilities. The purpose of the meetings was to inform the community about the Consolidated Plan process and to identify opportunities to improve collaborative efforts, eliminate service delivery gaps in order to develop and sustain decent and affordable housing, suitable living environments, and expanded community and economic opportunities.

### 2. Summarize the objectives and outcomes identified in the Plan

Clovis estimates that it will receive CDBG funding of \$3,350,000 over the five-year period of the Consolidated Plan. Those CDBG funds are anticipated to be divided between four prioritized goals, as follows:

Goal 1: Housing - \$1,000,000 (30%) to be used to improve the quality of owner-occupied units, increase multi-family units for low- to moderate-income households, support transitional and permanent housing for homeless persons, and support regional efforts to end chronic homelessness.

Goal 2: Economic Development - \$100,000 (3%) to be used to support projects that create jobs for low- to moderate-income persons.

Goal 3: Infrastructure - \$1,077,500 (32%) to be used to improve the quality and increase the quantity of public improvements that benefit low- to moderate-income residents and neighborhoods, improve the quality and increase the quantity of facilities that benefit neighborhoods, seniors, and those with special needs, and provide funds to bring public facilities into ADA compliance.

Goal 4: Public Services - \$502,500 (15%) to be used to provide code enforcement and additional policing that benefits low- to moderate-income neighborhoods, support senior and youth programs, support programs and activities that benefit those with special needs, and to support food pantry programs.

The Consolidated Plan is currently being amended to include additional uses for the Housing Goal. Specifically, to allow for the use of interim assistance payments for no more than three months of rent. The Economic Development goal is being amended to include programs that allow for the retention of jobs for low- to moderate-income persons, instead of just the creation of jobs.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The following is an overview of the prior year performance and goals:

**Housing Rehabilitation** - To date, this project served 42 households during the FY 2019-20 period. Clovis has spent \$84,931.90 of the housing rehabilitation funds allocated by the City, and is on track to meet the goals identified in the FY 2019-20 Action Plan

**Area-Based Policing** - Additional policing has been continued with a dedicated Community Service Officer. The officer has been focusing on improving neighborhood conditions in CDBG eligible census tracts. Over 1,000 citations, notices, and individual calls for service were issued this past year and significant improvement has been made in struggling neighborhoods.

#### **Economic Development/Job Creation**

The City invests heavily in economic development activities using local resources to attract and retain businesses that provide high wage jobs for its citizens. Clovis used CDBG funds for the creation of a commercial kitchen project that allows LMI entrepreneurs expand their businesses. To date, the commercial kitchen has been completed, and eight LMI entrepreneurs have received assistance.

#### **Capital Improvements**

ADA Improvements: Various Locations (2017-18) - completed.

Helm/Lincoln Alley Reconstruction (2017-18) - completed.

Ashcroft/Holland Alley Reconstruction (2018-19) - completed.

Cherry Lane/Oxford Alley Reconstruction (2016-17) - completed.

All remaining projects are all under construction or in the process of being designed. The City invests in many capital improvement projects throughout the City including low-income neighborhoods using a variety of funding resources.

#### **Affirmatively Furthering Fair Housing**

HUD requires any jurisdiction receiving funds to commit to affirmatively further fair housing. In accordance with HUD's requirements, the City of Clovis updated its Analysis of Impediments to Fair Housing Choice in November 2019. The Analysis was sent to HUD staff for review, where it currently remains.

#### **4. Summary of Citizen Participation Process and consultation process**

Clovis developed a Citizen Participation Plan that was approved by City Council in 2006, and subsequently approved by HUD. Citizens, nonprofits, and all interested parties were provided adequate opportunity to review and comment on the plan. The purpose of the plan is to encourage citizens, particularly LMI residents, to participate in the development of the Consolidated Plan, Action Plans, Substantial Amendments, and Annual Performance Reports. Citizens are engaged through community meetings, public hearings, and individual interviews. The primary goals of Clovis' Citizen Participation Plan are 1) to generate significant public participation, specifically from LMI residents and those residing in LMI neighborhoods; 2) to gather data that accurately describes and quantifies housing and community development needs and to suggest workable solutions; and 3) to obtain comments on proposals for allocating resources. Throughout the determination of needs and allocation of resources relative to the Consolidated Plan, and the development of this action plan the City consulted with both internal and external departments, agencies, and individuals to understand Clovis' needs and available resources. Internally, Clovis met with several department representatives to provide information about the Consolidated Plan and the Community Development Block Grant. Department staff provided input on how CDBG resources can be utilized and leveraged to provide services such as housing programs, code enforcement, and infrastructure improvements.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Clovis held a CDBG Proposal Workshop on February 13, 2020, in an effort to assist those who wish to submit a project proposal for consideration in the 2020-21 Annual Action Plan. The workshop was announced on Clovis social media and website, with a published notice on January 31, 2020. There

was no outside attendance at the workshop. One public input meeting and one public hearing to obtain citizen input and to respond to proposals and questions were scheduled. The input meeting was to be held on March 18, 2020, with published notice on March 4, 2020. Due to COVID-19 – related orders about public gatherings, the in-person meeting was cancelled. The cancellation was published on Clovis social media and website, but it was requested that interested parties still provide comment either in writing, by phone, or through social media comments. No comments, written or oral, were received.

**THIS PORTION HAS NOT YET OCCURRED, AND WILL BE REVISED IF NECESSARY.** A public hearing was noticed on April 3, 2020, for a public hearing on May 4, 2020. Citizens were also noticed about the public hearing through the City’s social media. No comments, written or oral, were received during the comment period. The public hearing notice included information about the locations at which the action plan would be available for review, and was published in the *The Business Journal* which services Clovis and the surrounding areas in both English and Spanish. Clovis was prepared to provide interpreters for non-English speaking citizens upon request. However, no requests were made. Both input meeting and the public hearing were held during evening hours at convenient locations that accommodate persons with disabilities.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A – No comments received.

**7. Summary**

Citizens were encouraged to participate in two public meetings held at the Clovis Planning and Development Services office, located in the heart of Clovis. Both were held during evening hours. Clovis staff was prepared to provide extensive information relative to the CDBG program, the preparation of the Consolidated Plan and Annual Action Plans, and the Citizen Participation process and its importance. Even though great effort on the part of the City went into preparation, the public input meeting did not facilitate public comment.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role        | Name   | Department/Agency |
|--------------------|--------|-------------------|
| CDBG Administrator | CLOVIS | Administration    |

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Clovis Community and Economic Development Department serves as the lead department for the 2020-21 Action Plan and the administration of CDBG funds. The City’s institutional structure consists of a council-manager form of government. Under the council-manager form of government, adopted by municipal code, the City Council provides policy direction to the city manager who is responsible for administering city operations. The council is the legislative body; which approves the budget and determines the tax rate, for example. The council also focuses on the community’s goals, major projects, and such long-term considerations as community growth, land use development, capital improvement plans, capital financing, and strategic planning. The council hires a professional manager to carry out administrative responsibilities, and supervises the manager's performance.

### Consolidated Plan Public Contact Information

Heidi Crabtree, Housing Program Coordinator  
City of Clovis  
1033 Fifth Street  
Clovis, CA 93612  
(559) 324-2094

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Throughout the determination of needs and allocation of resources relative to this Action Plan, the City consulted with both internal and external departments, agencies, and individuals to understand Clovis' needs and available resources. Internally, Clovis met with several department representatives to provide information about the Consolidated Plan and the Community Development Block Grant. Department staff provided input on how CDBG resources can be utilized and leveraged to provide services such as housing programs, code enforcement, and infrastructure improvements.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Clovis currently does not have publicly-owned housing. However, the Fresno Housing Authority has started construction on a 60-unit apartment complex for low-income tenants. Construction is anticipated to be completed by early 2021. The project is called Solivita Commons, and is located at the Northeast Corner of Willow and Alluvial Avenues in Clovis. Clovis provided \$1,000,000 toward the construction of the project through its Affordable Housing Development Impact Fee Reduction Program. In addition, the City works closely with Housing Authority provide referrals for Section 8 vouchers to Clovis residents.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Clovis is an active member of the Fresno Madera Continuum of Care (FMCoC), which is the organization that acts as the regional planning body to address homelessness. This collaborative group addresses homeless issues including chronic homelessness, homelessness prevention, and discharge coordination policies on the region-wide basis of Fresno and Madera Counties, which includes the City of Clovis. Based upon the consultation process, the City has recognized a need for shelters for other at-risk populations such as youth and veterans, and will pursue projects to serve these populations.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Clovis does not receive ESG funding.

**Table 2 – Agencies, groups, organizations who participated**

|   |  |   |
|---|--|---|
| 1 | <b>Agency/Group/Organization</b>   | Fresno Madera Continuum of Care   |
|   | <b>Agency/Group/Organization Type</b>  | Services-homeless   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy          |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Based upon the consultation process, the City has recognized a need for shelters and other at-risk populations such as youth and veterans, and will pursue projects to serve these populations. |
| 2 | <b>Agency/Group/Organization</b>   | FRESNO HOUSING AUTHORITY  |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>PHA<br>Services - Housing  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Market Analysis  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Based upon the consultation process, the City has recognized a need for public housing  |

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| Name of Plan                               | Lead Organization                             | How do the goals of your Strategic Plan overlap with the goals of each plan?   |
|--|---|--|
| Continuum of Care                          | Fresno Madera Continuum of Care               | This effort aligns with the strategic plan goal to support activities to respond to homelessness and its impacts on the community.   |
| City of Clovis Housing Element (2015-2023) | City of Clovis                                | Government Code Section (GSC) 65300 requires cities and counties to adopt and maintain a General Plan with a minimum of seven mandatory elements: Land Use, Circulation, Housing, Conservation, Open Space, Noise, and Safety.   |
| SJVHC Goals and Objectives                 | Fresno State Community & Economic Development | The San Joaquin Valley Housing Collaborative (SJVHC) serves as a regional voice for effective affordable housing policy in the San Joaquin Valley. The group establishes and supports a broad network of partners to promote and increase the development of affordable and workforce housing in the Valley. |

**Table 3 – Other local / regional / federal planning efforts**



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

Clovis developed a Citizen Participation Plan that was approved by City Council in 2006, and subsequently approved by HUD. Citizens, nonprofits, and all interested parties were provided adequate opportunity to review and comment on the plan. The purpose of the plan is to encourage citizens, particularly LMI residents, to participate in the development of the Consolidated Plan, Action Plans, Substantial Amendments, and Annual Performance Reports. Citizens are engaged through community meetings, public hearings, and individual interviews. The primary goals of Clovis' Citizen Participation Plan are 1) to generate significant public participation, specifically from LMI residents and those residing in LMI neighborhoods; 2) to gather data that accurately describes and quantifies housing and community development needs and to suggest workable solutions; and 3) to obtain comments on proposals for allocating resources. Throughout the determination of needs and allocation of resources relative to the Consolidated Plan, and the development of this action plan the City consulted with both internal and external departments, agencies, and individuals to understand Clovis' needs and available resources. Internally, Clovis met with several department representatives to provide information about the Consolidated Plan and the Community Development Block Grant. Department staff provided input on how CDBG resources can be utilized and leveraged to provide services such as housing programs,

The City of Clovis held a CDBG Proposal Workshop on February 13, 2020, in an effort to assist those who wish to submit a project proposal for consideration in the 2020-21 Annual Action Plan. The workshop was announced on Clovis social media and website, with a published notice on January 31, 2020. There was no outside attendance at the workshop. One public input meeting and one public hearing to obtain citizen input and to respond to proposals and questions were scheduled. The input meeting was to be held on March 18, 2020, with published notice on March 4, 2020. Due to COVID-19 – related orders about public gatherings, the in-person meeting was cancelled. The cancellation was published on Clovis social media and website, but it was requested that interested parties still provide comment either in writing, by phone, or through social media comments. No comments, written or oral, were received.

**THIS PORTION HAS NOT YET OCCURRED, AND WILL BE REVISED IF NECESSARY.** A public hearing was noticed on April 3, 2020, for a public hearing on May 4, 2020. Citizens were also noticed about the public hearing through the City's social media. No comments, written or oral, were received during the comment period. The public hearing notice included information about the locations at which the action plan would be available for review, and was published in the *The Business Journal* which services Clovis and the surrounding areas in both English and

Spanish. Clovis was prepared to provide interpreters for non-English speaking citizens upon request. However, no requests were made. Both input meeting and the public hearing were held during evening hours at convenient locations that accommodate persons with disabilities.

**Citizen Participation Outreach**

| Sort Order | Mode of Outreach | Target of Outreach  | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|---|--------------------------------|------------------------------|--|---------------------|
| 1          | Public Meeting   | Minorities<br><br>Non-English Speaking - Specify other language: Spanish<br><br>Persons with disabilities<br><br>Non-targeted/broad community<br><br>Residents of Public and Assisted Housing | No public attendance           | No public comments           | N/A  |                     |

| Sort Order | Mode of Outreach | Target of Outreach  | Summary of response/attendance   | Summary of comments received  | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|---|--|---|--|---------------------|
| 2          | Public Hearing   | Minorities<br><br>Non-English Speaking - Specify other language: Spanish<br><br>Persons with disabilities<br><br>Non-targeted/broad community<br><br>Residents of Public and Assisted Housing | Representative of Elder Abuse Services, Inc. was in attendance for the public hearing. | Elderly should be a priority to serve, and inquired about submitting a proposal for funding for FY 2020-21. | N/A  |                     |

| Sort Order | Mode of Outreach | Target of Outreach  | Summary of response/attendance  | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|---|---|------------------------------|--|---------------------|
| 3          | Newspaper Ad     | Minorities<br><br>Non-English Speaking - Specify other language: Spanish<br><br>Persons with disabilities<br><br>Non-targeted/broad community<br><br>Residents of Public and Assisted Housing | Published notice requesting comments during 30-day comment period leading up to public hearing. | No public comments           | N/A  |                     |

| Sort Order | Mode of Outreach  | Target of Outreach  | Summary of response/attendance                      | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|-------------------|---|---|------------------------------|--|---------------------|
| 4          | Internet Outreach | Minorities<br><br>Non-English Speaking - Specify other language: Spanish<br><br>Persons with disabilities<br><br>Non-targeted/broad community<br><br>Residents of Public and Assisted Housing | Advertised public input meeting and public hearing. | No comments received         | N/A  |                     |

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City anticipates that, over the five year period of the current Consolidated Plan, CDBG allocations totalling \$3,350,000 will be received. These funds will be used for activities such as housing, infrastructure, public facilities and services, and economic development. 100% of the CDBG funds used will benefit LMI persons.

#### Anticipated Resources

| Program | Source of Funds  | Uses of Funds  | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|-----------------------|
|         |                  |  | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |   |                       |
| CDBG    | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 750,024                          | 0                  | 0                        | 750,024   | 0   | See introduction      |

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

There is no matching requirement for the use of CDBG funds. However, Clovis strives to leverage as many funding sources as possible when planning community and economic development activities. For example, in the previous funding year Clovis used remnant Redevelopment Agency funds and State HOME funds for the purpose of expanding and preserving Clovis' affordable housing stock.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Clovis donated three publicly-owned lots (purchased with RDA funds) in the Stanford Addition to the local Habitat for Humanity affiliate for construction of three affordable housing units. All three homes are now completed and occupied by low-income households. Clovis recently purchased a vacant, dilapidated home at the Northeast Corner of 4<sup>th</sup> Street and Sunnyside Avenue in Clovis. The home will be demolished, and the lot split into two parcels. The City will partner with an affordable housing development to construct two new single-family homes on the site to be occupied by low-income households.

**Discussion**

The City of Clovis is committed to leveraging as many funds as possible against the CDBG allocation. In addition to the narrative above, the City provided \$1,000,000 to the Fresno Housing Authority for the construction of 60 units of affordable housing. The funding was provided through the City's Affordable Housing Development Impact Fee Reduction Program.



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

| Sort Order | Goal Name            | Start Year | End Year | Category                          | Geographic Area | Needs Addressed      | Funding         | Goal Outcome Indicator  |
|------------|----------------------|------------|----------|-----------------------------------|-----------------|----------------------|-----------------|---|
| 1          | Affordable Housing   | 2016       | 2020     | Affordable Housing                |                 | Affordable Housing   | CDBG: \$125,000 | Homeowner Housing Rehabilitated: 28 Household Housing Unit  |
| 2          | Public Facilities    | 2016       | 2020     | Non-Housing Community Development |                 | Public Facilities    | CDBG: \$430,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15801 Persons Assisted |
| 3          | Economic Development | 2016       | 2020     | Non-Housing Community Development |                 | Economic Development | CDBG: \$70,247  | Microenterprise: 6 Low/Moderate Income Persons  |

Table 6 – Goals Summary

#### Goal Descriptions

|          |                         |   |
|----------|-------------------------|---|
| <b>1</b> | <b>Goal Name</b>        | Affordable Housing  |
|          | <b>Goal Description</b> | Clovis will provide housing rehabilitation grants to LMI homeowners within the City of Clovis. The grants will pay for repairs related to health and safety deficiencies in the home. |

|          |                         |   |
|----------|-------------------------|---|
| <b>2</b> | <b>Goal Name</b>        | Public Facilities   |
|          | <b>Goal Description</b> | Clovis will reconstruct the alleys at Dennis and Mitchell Avenues in the amount of \$150,000; Dennis and Beverly Avenues in the amount of \$140,000; and Beverly and San Jose Avenues in the amount of \$140,000. |
| <b>3</b> | <b>Goal Name</b>        | Economic Development  |
|          | <b>Goal Description</b> | Clovis will use \$70,247 of CDBG funding for continuation of the commercial kitchen project that allows LMI entrepreneurs to expand their businesses.   |

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The goals described in the current Consolidated Plan represent high priority needs for the City of Clovis, and serve as the basis for the strategic actions the City will use to meet those needs. It is our goal that meeting these needs will expand and preserve the affordable housing stock in Clovis, as well as provide public facilities improvements and public services that will strengthen neighborhood revitalization. The City of Clovis implements all CDBG-funded activities in-house.

### Projects

| # | Project Name                          |
|---|---------------------------------------|
| 1 | Housing Rehabilitation                |
| 2 | Dennis/Mitchell Alley Reconstruction  |
| 3 | Dennis/Beverly Alley Reconstruction   |
| 4 | Beverly/San Jose Alley Reconstruction |
| 5 | Microenterprise                       |
| 6 | Area-Based Policing                   |
| 7 | Administration                        |

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects were selected because they align with the goals that were prioritized as high in the Consolidated Plan. One obstacle to addressing underserved needs is a lack of available funding to meet the need.

**AP-38 Project Summary**  
**Project Summary Information**

|   |                        |   |
|---|------------------------|---|
| 1 | <b>Project Name</b>    | Housing Rehabilitation  |
|   | <b>Target Area</b>     |   |
|   | <b>Goals Supported</b> | Affordable Housing  |
|   | <b>Needs Addressed</b> | Affordable Housing  |
|   | <b>Funding</b>         | CDBG: \$125,000   |
|   | <b>Description</b>     | Provide grants to low-income owner-occupied households for the purpose of making repairs to health and safety-related deficiencies in the home. |
| 2 | <b>Project Name</b>    | Dennis/Mitchell Alley Reconstruction  |
|   | <b>Target Area</b>     |   |
|   | <b>Goals Supported</b> | Public Facilities   |
|   | <b>Needs Addressed</b> | Public Facilities   |
|   | <b>Funding</b>         | CDBG: \$150,000   |
|   | <b>Description</b>     | Reconstruct the alley between Dennis Avenue and Mitchell Avenue in Clovis.  |
| 3 | <b>Project Name</b>    | Dennis/Beverly Alley Reconstruction   |
|   | <b>Target Area</b>     |   |
|   | <b>Goals Supported</b> | Public Facilities   |
|   | <b>Needs Addressed</b> | Public Facilities   |
|   | <b>Funding</b>         | CDBG: \$140,000   |
|   | <b>Description</b>     | Reconstruct the alley between Dennis Avenue and Beverly Avenue in Clovis.   |
| 4 | <b>Project Name</b>    | Beverly/San Jose Alley Reconstruction   |
|   | <b>Target Area</b>     |   |
|   | <b>Goals Supported</b> | Public Facilities   |
|   | <b>Needs Addressed</b> | Public Facilities   |
|   | <b>Funding</b>         | CDBG: \$140,000   |

|          |                        |  |
|----------|------------------------|--|
|          | <b>Description</b>     | Reconstruct the alley between Beverly Avenue and San Jose Avenue in Clovis.                              |
| <b>5</b> | <b>Project Name</b>    | Microenterprise  |
|          | <b>Target Area</b>     |  |
|          | <b>Goals Supported</b> | Economic Development   |
|          | <b>Needs Addressed</b> | Economic Development   |
|          | <b>Funding</b>         | CDBG: \$70,247   |
|          | <b>Description</b>     | Continuation of the commercial kitchen project that allows LMI entrepreneurs to expand their businesses. |
| <b>4</b> | <b>Project Name</b>    | Area-Based Policing  |
|          | <b>Target Area</b>     |  |
|          | <b>Goals Supported</b> | Crime Awareness  |
|          | <b>Needs Addressed</b> | Crime Awareness  |
|          | <b>Funding</b>         | CDBG: \$112,503  |
|          | <b>Description</b>     | Provide area-based policing in LMI census tracts/block groups in Clovis.                                 |
| <b>5</b> | <b>Project Name</b>    | Administration   |
|          | <b>Target Area</b>     |  |
|          | <b>Goals Supported</b> | Public Facilities<br>Affordable Housing  |
|          | <b>Needs Addressed</b> | Affordable Housing<br>Public Facilities<br>Economic Development  |
|          | <b>Funding</b>         | CDBG: \$135,005  |
|          | <b>Description</b>     | General administration of Clovis' CDBG allocation for FY 2020-21, including staff time.                  |

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Home rehabilitation assistance will be open to all LMI owner-occupied households throughout Clovis. ADA improvements will benefit a Limited Clientele (presumed LMI) throughout Clovis. Alley reconstruction and area-based policing will take place only in LMI Census Tracts/Block Groups.

**Geographic Distribution**

| Target Area | Percentage of Funds |
|-------------|---------------------|
|             |                     |

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

CDBG investments will be made in Census Tracts where at least 51% of the residents are low- to-moderate-income.

**A map that identifies the LMI Census Tracts in Clovis is attached.**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Clovis intends to provide home repair grant assistance to approximately 50 LMI households for the purposes of correcting health and safety deficiencies within owner-occupied homes.

| <b>One Year Goals for the Number of Households to be Supported</b> |    |
|--|----|
| Homeless   | 0  |
| Non-Homeless   | 28 |
| Special-Needs  | 0  |
| Total  | 28 |

**Table 5 - One Year Goals for Affordable Housing by Support Requirement**

| <b>One Year Goals for the Number of Households Supported Through</b> |    |
|--|----|
| Rental Assistance  | 0  |
| The Production of New Units  | 0  |
| Rehab of Existing Units  | 28 |
| Acquisition of Existing Units  | 0  |
| Total  | 28 |

**Table 6 - One Year Goals for Affordable Housing by Support Type**



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Clovis currently does not have publicly-owned housing. However, the Fresno Housing Authority has started construction on a 60-unit apartment complex for low-income tenants. Construction is anticipated to be completed by early 2021. The project is called Solivita Commons, and is located at the Northeast Corner of Willow and Alluvial Avenues in Clovis. Clovis provided \$1,000,000 toward the construction of the project through its Affordable Housing Development Impact Fee Reduction Program.

### **Actions planned during the next year to address the needs to public housing**

Clovis supports the Solivita Housing Authority project, and will continue to work with the Housing Authority to facilitate additional projects in the future.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Clovis has a first-time homebuyer program, funded with State HOME funds (when available), and advertises the program throughout the City and on the City's website.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Fresno Housing Authority is not considered troubled.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Clovis does not receive funding specifically to assist the homeless population. The City of Clovis is an active member of the Fresno Madera Continuum of Care (FMCoC), which is the organization that acts as the regional planning body to address homelessness in the region. This collaborative group addresses homeless issues including chronic homelessness, homelessness prevention, and discharge coordination policies on the region-wide basis of Fresno and Madera Counties, which includes the City of Clovis. Based upon the consultation process, the City has recognized a need for shelters for other at-risk populations such as youth and veterans, and will pursue projects to serve these populations. Clovis shares tax revenue with Fresno County that helps support programs such as the Marjaree Mason Center, which reports servicing over 300 battered women from the Clovis area per year. In addition, the tax revenue supports the EOC Sanctuary Youth Center that reports sheltering over 200 homeless youths ages 11-17 annually.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Clovis has no dedicated homeless shelters or services, but does have one transitional housing facility. The City is an active supporter of the MAP Point at POV, and those needing homeless services within Clovis are provided an opportunity to utilize the MAP services. Operated by The Poverello Housing (a homeless shelter), MAP (Multi-Agency Access Program) is an integrated intake process that connects individuals facing housing, substance abuse, physical health and/or mental health challenges to supportive services. MAP Point at POV is a physical intake location for the community homeless population. Clovis Police Department has an officer assigned to be a liaison to those who are homeless in Clovis, and will provide transportation to services including MAP Point and the Fresno Rescue Mission.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Clovis Development Code allows emergency shelters and transitional housing, by-right, in all areas zoned as residential. The City is currently working with a developer who would like to develop a permanent supportive housing project in Clovis. This will be Clovis' first PSH development.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals**

**and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Clovis has no dedicated homeless shelters or services. However, the City is an active supporter of the MAP Point at POV, and those needing homeless services within Clovis are provided an opportunity to utilize the MAP services. Operated by The Poverello Housing (a homeless shelter), MAP (Multi-Agency Access Program) is an integrated intake process that connects individuals facing housing, substance abuse, physical health and/or mental health challenges to supportive services. MAP Point at POV is a physical intake location for the community homeless population.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Clovis does not have supportive housing for those described in this section. However, Clovis residents have access to many facilities within Fresno County. In the neighboring City of Fresno, there are 236 licensed community care facilities with a total of 4,386 supportive housing beds available for persons with health-related conditions, including:

- Adult Residential Facilities are facilities of any capacity that provide 24-hour non-medical care for adults ages 18-59, who are unable to provide for their own daily needs. Adults may be physically handicapped, developmentally disabled, and/or mentally disabled.
- Residential Care Facilities for the Elderly provide care, supervision and assistance with activities of daily living, such as bathing and grooming. They may also provide incidental medical services under special care plans. The facilities provide services to person 60 years of age and over, and persons under 60 with comparable needs. These facilities can also be known as assisted living facilities, nursing homes, and board and care homes.
- Social Rehabilitation Facilities are facilities that provide 24-hour non-medical care and supervision in a group setting to adults recovering from mental illnesses who temporarily need assistance.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Clovis faces barriers to affordable housing that are common across housing markets, including decreasing supply of developable land, which increases the cost of acquisition and development of the land.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In its 2015-2023 Housing Element, Clovis identified several governmental constraints to the development, maintenance, and improvement of housing and affordable housing, as follows: Zoning Code Amendments, Lot Consolidation and Lot Splits, and Monitoring of Planning and Development Fees. Nongovernmental constraints were identified as follows: Land Costs, Construction Costs, and Availability of Financing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Clovis intends to accomplish its goals and projects by investing its CDBG funds in rehabilitation of affordable housing, and repairs to public facilities in low- to moderate-income census tracts in the City. 100% of the CDBG funds expended in this program year will benefit low- to moderate-income persons.

### **Actions planned to address obstacles to meeting underserved needs**

Once approved by HUD, Clovis will immediately begin the implementation of the projects described in this action plan. In addition, the City will continue to pursue additional Federal, State, and private funding, when available, to assist in meeting the underserved needs of Clovis residents.

### **Actions planned to foster and maintain affordable housing**

Clovis, through the use of CDBG funds, will offer grants to low- to moderate-income owner-occupied households in need of repairs due to health and safety deficiencies.

Clovis will continue promote homeownership through its First-Time Homebuyer Program for low- to moderate-income households. This program is funded by State of California HOME funds. Homebuyers participating in the program can receive up to 50% of the total acquisition cost of a modest home located within the City of Clovis. The assistance is provided as a low-interest, deferred, 30-year loan. Clovis was awarded a \$1,000,000 HOME grant by the State of California, and the contract for the grant is currently in progress.

Clovis will continue to engage affordable housing developers to attempt to plan and develop affordable housing in Clovis.

Clovis donated three parcels of property in the Stanford Addition to Habitat for Humanity Fresno County. Each lot can accommodate a single-family home. All three homes have been completed and are currently occupied by low-income households. The City has recorded a deed restriction against each parcel, securing continued affordability for a minimum of 55 years.

Clovis will monitor available state and federal funding for affordable housing, and apply when appropriate.

Clovis will continue to offer its Affordable Housing Development Impact Fee Reduction Program as an

incentive to affordable housing developers to develop affordable housing in Clovis.

### **Actions planned to reduce lead-based paint hazards**

Clovis will work with the Fresno County Department of Public Health, Environmental Health Division, and Residential Housing and Lead Program when necessary. Through the County's programs to address Lead-Based Paint hazards, City staff will work with homeowners and landlords to abate LBP hazards in their housing units.

### **Actions planned to reduce the number of poverty-level families**

Poverty-level families are at constant risk of homelessness. Unfortunately, Clovis does not receive funding specifically for homeless services. However, the City of Clovis is an active member of the Fresno Madera Continuum of Care (FMCoC), and helps Clovis' most vulnerable residents access the services of the region's social service providers.

### **Actions planned to develop institutional structure**

City of Clovis staff responsible for the administration of the CDBG program will continue to access online, local and regional training to improve and enhance the City's knowledge of the CDBG regulations.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Clovis will continue to maintain memberships and participation in the FMCoC, and the San Joaquin Valley Housing Collaborative. In addition, the City will continue to work closely with Habitat for Humanity of Fresno County, Self Help Enterprises, and other local affordable housing developers.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

Projects planned with CDBG funds available for the 2020-21 program year are identified in the project tables.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|  |                  |
|--|------------------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0                |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0                |
| 3. The amount of surplus funds from urban renewal settlements  | 0                |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | \$122,731        |
| 5. The amount of income from float-funded activities   | 0                |
| <b>Total Program Income:</b>   | <b>\$122,731</b> |

#### Other CDBG Requirements

|   |         |
|---|---------|
| 1. The amount of urgent need activities   | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

100% of Clovis' CDBG funds will be spent for the benefit of LMI.