

# Review Criteria For Drive-up Windows and Drive-up Uses

## INFORMATION

Applications for conditional use permits to allow drive-up window/drive-in uses shall be processed in accordance with Section 9-3.404 "CONDITIONAL USE PERMIT" of the Clovis Municipal Code. Applications shall additionally contain the following:

1. Description of the use and its operation;
2. Description of the sound system to be used;
3. Data on the sound emissions generated by the sound system;
4. Projected 24-hour drive-up window usage;
5. Peak hour drive-up window usage;
6. Projected stacking time for peak use period;
7. Graphic depiction of stacking area showing required spaces; and
8. The application shall contain an evaluation by a qualified sound professional that the sound system will function within the criteria established by this resolution.

## Criteria for Review

### I Compatibility with Adjacent Uses

1. Noise from drive-up/drive-in uses shall not be audible on adjacent residential property.
2. In commercial, office or industrial areas, noise from a drive-up window speaker shall not be audible beyond 300 feet.
3. Drive-up windows or speakers and stacking lanes are discouraged within 150 feet of a residential district.

### II Stacking for Drive-Up Window Uses

Stacking areas shall be designed so as not to interfere with parking aisles, spaces, driveways, or pedestrian accessways. The length of a stacking space shall be 18 feet. Single aisle widths shall not be less than 10 feet in width (8 feet at the window). Standards for the number of stacking spaces shall be considered minimums and may be increased based upon the projected stacking time and peak hour usage.

1. Drive-up windows for restaurants, banks/savings and loans:
  - a. Single window uses - a minimum of eight (8) stacking spaces shall be required; and
  - b. Multiple window/stall uses - a minimum of six (6) stacking spaces per window/stall shall be required.
2. Other drive-up windows, including photo shops, key shops, etc.:
  - a. Single windows - minimum of four (4) stacking stalls shall be required; and
  - b. Multiple windows/stalls - minimum of two (2) stacking spaces per window/stall shall be required.

### III Air Quality

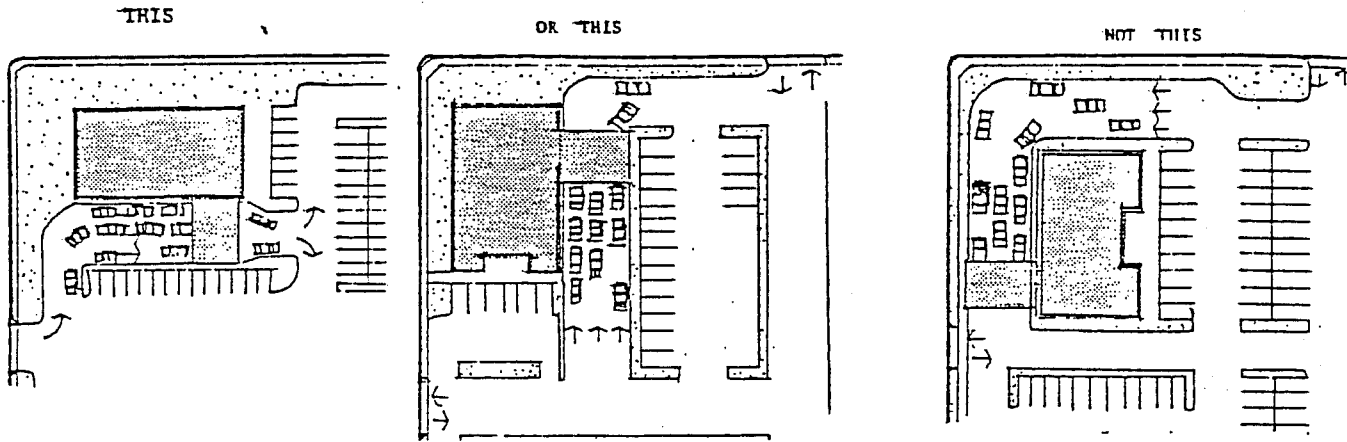
1. Drive-up window uses shall not be located adjacent to windows which can be opened or air intake equipment for building heating or cooling.
2. Adequate site area shall be demonstrated to allow for dilution of air quality contaminants. Excessive levels of certain contaminant concentrations (which could exceed standards based on health considerations) can be mainly avoided with large open lots.
  - a. Drive-up windows for restaurants, banks/savings and loans shall have an open site area of at least 100 feet by 120 feet.
  - b. Other drive-up window uses including photo shops and key shops shall have an open site area of 60 feet by 100 feet.

### IV Signing

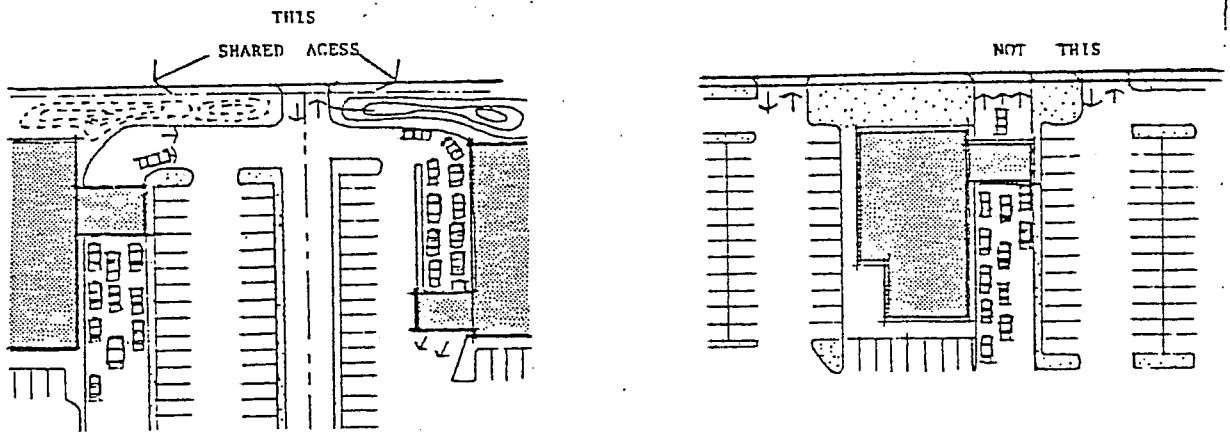
Directional signs for drive-in window/drive-up uses which contain the name or logo of the business shall be against the permanent sign area allowed for that site. Drive-up window directional signs, where approved, shall not exceed three (3) square feet in area. Any advertisement that the site offers a drive-up window use shall be counted against the permanent sign area allowed for the site.

V Site Design

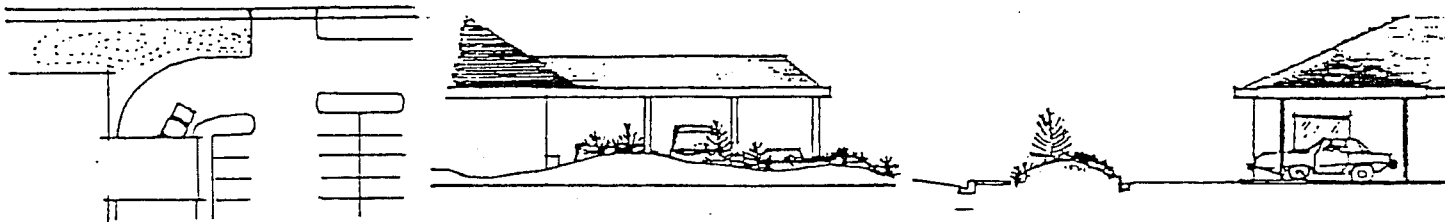
1. Drive-up windows shall not be located on the street side of buildings.



2. Drive-up windows shall not be designed with special driveways exiting the site solely for the drive-up window use. They shall be combined with general use driveways serving the site as a whole.



3. Drive-up window uses shall be screened from the street visually by landscaping, [redacted] or decorative block wall.



4. The drive-up window canopy shall be designed as an integral part of the main structure.

