

HOUSING DEVELOPMENT PROJECT PRELIMINARY APPLICATION CHECKLIST

- 1. An original hardcopy of the City of Clovis Master Application Form that has been filled out with the specific information for the proposed housing development project. Provide the following information on the Master Application Form, or on additional sheets as may be necessary:
 - (a) The applicant's contact information and, if the applicant does not own the property, consent from the property owner to submit the application.
 - (b) The specific location of the proposed project, including parcel numbers and site address, if applicable.
 - (c) The proposed land uses by number of units and the square feet of residential and nonresidential development, based on categories allowed for the applicable zone. If density bonus units are included, please refer to item (f).
 - (d) The number of proposed below-market rate residential units and their affordability levels.
 - (e) The number of existing residential units on the project site that will be demolished and whether each existing unit is occupied or unoccupied.
 - (f) The number of bonus units and any incentives, concessions, waivers, or parking reductions requested pursuant to Section 65915 of the California Government Code. Identify the basis for awarding the density bonus pursuant to Section 65915, subdivision (b).
 - (g) State whether any approvals under the Subdivision Map Act, including, but not limited to, a parcel map, a tentative map, or a condominium map, are being requested.
 - (h) A description of the existing uses on the project site and identification of major physical alterations to the property on which the project is to be located.
 - (i) A legal description of the subject property.
- 2. A preliminary title report or other document(s) showing the location of any recorded public easement, such as easements for storm drains, water lines, and other public rights of way.
- 3. A site plan showing the location on the property and approximate square footage of each building that is to be occupied. Include the number of proposed parking spaces.
- 4. Proposed elevations showing design, color, material, massing, and height of each building that is to be occupied.
- 5. A description of any proposed point sources of air or water pollutants. Document the qualified source of this information and attach any relevant study.
- 6. A description of any species of special concern known to occur on the property. Document the qualified source of this information and attach any relevant study.
- 7. Describe whether a portion of the property is located within any of the following:
 - (a) Wetlands, as defined in the United States Fish and Wildlife Service Manual, Part 660 FW 2 (June 21, 1993). Document the qualified source of this information and attach any relevant study.
 - (b) A hazardous waste site that is listed pursuant to Section 65962.5 or a hazardous waste site designated by the Department of Toxic Substances Control pursuant to Section 25356 of the Health and Safety Code.
 - (c) A special flood hazard area subject to inundation by the 1 percent annual chance flood (100-year flood) as determined by the Federal Emergency Management Agency in any official maps published by the Federal Emergency Management Agency.
 - (d) A stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code. Document the qualified source of this information and attach any relevant study. Provide a site map showing any stream or other resource that may be subject to a streambed alteration agreement.
- 8. A description of any historic or cultural resources known to exist on the property. Document the qualified source of this information and attach any relevant study.
- 9. An aerial site photograph showing existing site conditions of environmental site features that would be subject to regulations by a public agency, including creeks and wetlands.