



CITY *of* CLOVIS

MEMORANDUM

To: Departments for Posting

From: Lori Shively, Personnel/Risk Manager

Date: October 21, 2019

Subject: 2020 Holidays

The following holidays will be observed by the City in 2020:

New Year's Day 2020	Wednesday, January 1
Martin Luther King, Jr. Day	Monday, January 20
Presidents' Day	Monday, February 17
Memorial Day	Monday, May 25
Independence Day	Friday, July 3
Labor Day	Monday, September 7
Veterans' Day	Wednesday, November 11
Thanksgiving Day	Thursday, November 26
Friday after Thanksgiving	Friday, November 27
Christmas Day	Friday, December 25
New Year's Day 2021	Friday, January 1, 2021

*The latter four (4) hours of the workday before Christmas or New Year's Day. In order to maintain operations, Department Heads shall have discretion over scheduling.

*One (1) floating day to be used for the employee's birthday or another work day selected by the mutual agreement of the employee and employer.

Please post this in each Division.