



CITY *of* CLOVIS

PLANNING & DEVELOPMENT

1033 FIFTH STREET • CLOVIS, CA 93612

September 5, 2019

TO: ALL AGENTS

Subject: Addendum No. 2 for RFP Maintenance Management – Assessment District 1995-1

Enclosed is the Addendum No. 2 for the City's RFP – Maintenance Management – Assessment District 1995-1. All Agents shall review the enclosed documents in preparing their bids. A bidder shall sign, date, and submit the signature page of this Addendum with his/her bid proposal.

TRANSMITTED DOCUMENT(S)

PAGES	ITEMS	DESCRIPTIONS
3	Addendum	Addendum No. 2 including this cover sheet

PURPOSE(S) OF TRANSMITTAL

- | | | |
|--|--|---|
| <input type="checkbox"/> FOR YOUR APPROVAL | <input type="checkbox"/> REQUEST FOR INFORMATION | <input type="checkbox"/> FAX AS SENT |
| <input type="checkbox"/> FOR YOUR REVIEW AND COMMENTS | <input type="checkbox"/> PLEASE RESPOND A.S.A.P. | <input type="checkbox"/> ORIGINAL WILL FOLLOW |
| <input checked="" type="checkbox"/> FOR YOUR USE/INFORMATION | <input checked="" type="checkbox"/> PLEASE FORWARD | |

Should you have any questions, please do not hesitate to contact our office. The Project Engineer, Sarai Yanovsky, can be reached at (559) 324-2360 or through email at saraiy@ci.clovis.ca.us.

Best Regards,

MIKE HARRISON
CITY ENGINEER

Sarai Yanovsky, P.E.
Project Engineer
DRU Engineering Division

CITY OF CLOVIS, CALIFORNIA

REQUEST FOR PROPOSAL (RFP) MAINTENANCE MANAGEMENT – DISTRICT 1995-1

ADDENDUM NO. 2

NOTICE TO ALL BIDDERS

THIS ADDENDUM NO. 2 SHALL BE SIGNED, DATED, AND SUBMITTED WITH THE BID PROPOSAL. The following corrections, modifications, and/or additions apply to the RFP Document for the subject project, and alter the RFP Documents to the extent indicated below. All other provisions and conditions of the RFP remain unchanged.

AMENDMENTS AND CLARIFICATIONS

Request for Proposals

Agents shall use the new version of the current Request for Proposal uploaded to City of Clovis website on this date. The below described changes were incorporated in this newer version of the Request for Proposals document.

Item	Topic	Description
1.	RFIs from Job Walk	<p>1. A request was made on how the City works with the Property Management Company.</p> <p>The property management is responsible of taking care of all the maintenance work. The City receives phone calls from residents and the questions get passed to the property management. The property management will assist the City with the yearly assessment by providing the yearly cost for maintenance for each area.</p> <p>2. A request was made if the price is based on each area.</p> <p>The price is based on each area.</p> <p>3. A request was made if there is a Board</p> <p>There is no board. The City is responsible to collect the moneys, hire the property manager, pay the bills and work with both residents and manager when issues arise.</p> <p>4. A request was made as to how formal should the quarterly meetings be.</p> <p>Meetings shall be conducted quarterly and conducted by the property management. The meetings can be modified based on interest and attendance.</p>

Sean K. Smith FOR
Mike Harrison
CITY ENGINEER

Date 9/05/2019

BIDDER SHALL SIGN BELOW INDICATING HE/SHE HAS THOROUGHLY READ AND UNDERSTANDS THE CONTENTS OF THIS ADDENDUM NO. 2. Bidder shall submit a signed copy of this Addendum with his/her bid. A bid proposal without a signed Addendum will not be a cause for rejection of the bid; however, the Addendum must be signed and submitted by the bidder prior to award of the Contract.

AGENT SIGNATURE

Date _____

END OF ADDENDUM NO. 2