



CITY *of* CLOVIS

PLANNING & DEVELOPMENT

1033 FIFTH STREET • CLOVIS, CA 93612

City of Clovis Encroachment Permit Requirements

Notice to Pool Contractors:

As of August 1, 2019 the City of Clovis will begin to enforce Municipal Code Chapter 7.2.01 which pertains to usage of the Public Right of Way. Usage of sidewalks, streets and other City owned areas for staging, storage of materials and access will now require an Encroachment Permit in addition to the Building Permit. All Building Permit applications submitted for construction of swimming pools will be reviewed to determine if the construction activity requires an Encroachment Permit per this Ordinance. Work performed on private property which does not affect the areas addressed in the Ordinance will not require the Encroachment Permit. The approval of an Encroachment Permit is only for usage of the Right Of Way and does not exempt the requirement for a Building Permit. It is the applicant's sole responsibility to obtain all necessary permits and approvals prior to the start of work.

Questions pertaining to Encroachment Permits should be directed to:

encroachmentpermits@cityofclovis.com or by calling 559-324-2370

Please note:

- All required permits are to be obtained prior to construction.
- Encroachment Permits fees begin @ \$192.50 and could be higher based on required inspections and other factors.
- Permits will not be issued until all associated fees have been paid

Encroachment Permit applications can be obtained at the PDS Front Counter, or on the City's website.

Once construction has been completed, it is the owner or contractors sole responsibility to call for Final inspections for both the Building and Encroachment Permits.

Thank you,

Mike Harrison
City Engineer
City of Clovis