



CITY of CLOVIS

AGENDA • CLOVIS CITY COUNCIL
Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofclovis.com.

April 8, 2019

6:00 PM

Council Chamber

The City Council welcomes participation at Council Meetings. Members of the public may address the Council on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic.

Meeting called to order by Mayor Bessinger
Flag salute led by Councilmember Whalen

ROLL CALL

PRESENTATIONS/PROCLAMATIONS

1. None.

PUBLIC COMMENTS - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

ORDINANCES AND RESOLUTIONS - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

2. City Clerk – Approval – Minutes from the April 1, 2019 Council Meeting.
3. General Services – Approval – Res. 19-____, Authorizing Amendments to the Planning and Development Administrative Manager Classification.
4. General Services – Approval – Res. 19-____, Authorizing the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP), and Submittal of Two (2) Projects for Fiscal Year 2018-19.
5. Planning and Development Services - Approval - Bid Award for CIP 19-02, Trail Pavement Maintenance 2019, and Authorize the City Manager to execute the contract on behalf of the City.
6. Planning and Development Services - Approval - Bid Award for CIP 19-05, ADA Ramp Project - 2019, and Authorize the City Manager to execute the contract on behalf of the City.

PUBLIC HEARINGS - A public hearing is an open consideration within a regular or special meeting of the City Council, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1.

7. Consider Actions related to Annexation of Territory (Annexation #55-T6225 & T6245-Northeast Corner of Ashlan and Locan) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services)
Staff: Jay Schengel, Finance Director
Recommendation: Approve
 - a. Consider Approval - Res. 19-____, A Resolution annexing territory (Annexation #55) (T6225 & T6245-Northeast Corner of Ashlan and Locan) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services) and calling a special landowner election to annex territory (Annexation #55) to City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).
 - b. Consider Approval - Res. 19-____, A Resolution of the City of Clovis declaring the results of a special landowner election and directing recording of the Notice of Special Tax Lien for City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

CORRESPONDENCE – Correspondence is communication addressed to City Council that requests action.

8. None.

ADMINISTRATIVE ITEMS – Administrative Items are matters on the regular City Council Agenda other than Public Hearings.

9. Consider Approval – Res. 19-____, Final Map Tract 6245, located at the northeast corner of Ashlan Avenue and Locan Avenue (Wilson Premier Homes, Inc.).
Staff: Mike Harrison, City Engineer
Recommendation: Approve
10. Consider Approval – Res. 19-____, Annexation of Proposed Tract 6245, located at the northeast corner of Ashlan Avenue and Locan Avenue to the Landscape Maintenance District No. 1 of the City of Clovis. (Wilson Premier Homes, Inc.).
Staff: Mike Harrison, City Engineer
Recommendation: Approve
11. Consider Adoption – **Ord. 19-05**, OA2019-01, A request to amend the Clovis Development Code as a semi-annual cleanup to address typographical, grammatical, and content errors as a result of the 2014 Development Code Update, to make the “Cottage Home Program” available citywide to single-family residential zoning districts where alley access is provided, and to make the necessary modifications to reflect recent changes to State housing law. City of Clovis, applicant. (Vote: 4-0-1 with Councilmember Ashbeck absent)
12. Consider Adoption – **Ord. 19-06**, Amending Sections 2.7.06 and 2.7.08 of Chapter 2.7 and Section 2.9.03 of Chapter 2.9 of Title 2 of the Clovis Municipal Code Pertaining to the City Purchasing System and Procurement Procedures for Public Projects. (Vote: 4-0-1 with Councilmember Ashbeck absent)
13. Consider Approval – A Request from the Cook Land Company and the California 9/11 Memorial Foundation to Rename Pelco Way to Never Forget Lane between Dakota and Pontiac Avenues.
Staff: Andrew Haussler, Community and Economic Director
Recommendation: Approve

CITY MANAGER COMMENTS

COUNCIL ITEMS

14. Receive and File - Annual Brown Act Review; Review of Lesser Known Important 2018 Legislation.
Staff: David Wolfe, City Attorney
Recommendation: Receive and File

15. Consider Approval – Change of Council Meeting Schedule.
Staff: Luke Serpa, City Manager
Recommendation: Approve
16. Council Comments

CLOSED SESSION - A “closed door” (not public) City Council meeting, allowed by State law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions.

17. None.

ADJOURNMENT

Future Meetings and Key Issues			
Apr. 15, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
May 6, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
May 13, 2019 (Mon.)	6:00 P.M.	Regular Meeting (Budget Introduction)	Council Chamber
May 20, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
June 3, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
June 10, 2019 (Mon.)	6:00 P.M.	Regular Meeting (Budget Hearing/Adoption)	Council Chamber
June 17, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 8, 2019

PRESENTATIONS/PROCLAMATIONS

1. None.

Please direct questions to the City Manager's office at 559-324-2060.

CLOVIS CITY COUNCIL MEETING

April 1, 2019

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Bessinger
Flag Salute led by Councilmember Mouanoutoua

Roll Call: Present: Councilmembers Flores, Mouanoutoua, Whalen, Mayor Bessinger
Absent: Councilmember Ashbeck

PRESENTATION

1. NONE.

PUBLIC COMMENTS 6:03

Juan Rodriguez, resident, spoke on behalf of his parents, complained about a neighbor whose awning drains onto his parent's property and requested council to direct staff to follow up on complaints raised over the past six months.

CONSENT CALENDAR 6:05 p.m.

Motion by Councilmember Flores, seconded by Councilmember Whalen, that the items on the Consent Calendar, except item number 5, be approved. Motion carried 4-0-1 with Councilmember Ashbeck absent.

2. City Clerk – Approved – Minutes from the March 18, 2019 and March 25, 2019 Council Meetings.
3. Finance - Approved – **Res. 19-36**, A Resolution of Intention (ROI) to Annex Territory (Annexation #57) (T6154-Northwest Corner of Teague and Fowler), to the Community Facilities District (CFD) 2004-1 and to Authorize the Levy of Special Taxes Therein and Setting the Public Hearing for May 6, 2019.
4. General Services – Approved - **Res. 19-37**, Amending the City's FY18-19 Classification and Compensation Plans to Adopt a Business Workflow Specialist and Salary Range, and Approved – **Res. 19-38**, Amending the City's FY 18-19 Position Allocation Plan.
6. Planning and Development Services - Approved – Final Acceptance for Tract 6144, located at the southwest area of Barstow and Leonard Avenues (Wilson Homes).
7. Planning and Development Services - Approved - Bid Award for CIP 19-01, Rubberized Cape Seal 2019, and; Authorize the City Manager to execute the contract on behalf of the City.
5. 6:07 - CONSENT CALENDAR ITEM (5) - GENERAL SERVICES – APPROVED – **RES. 19-39**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS ACCEPTING THE FRESNO COUNTY REGIONAL LONG-RANGE TRANSIT PLAN 2019 – 2050

General Services Manager Amy Hance provided City Council a brief update on the plan. The General Services Department requests the Clovis City Council to accept The Fresno County Regional Long-Range Transit Plan 2019-2050. The Fresno Council of Governments has developed a long-range transit plan based on a collaborative process that will be used to identify and prioritize potential projects and funding sources for public transportation projects over the next 30 years.

The Fresno County Regional Long-Range Transit Plan 2019-2050 is an inaugural document that is intended to guide transit and related multimodal investments and services in the Fresno region through the year 2050. The Plan seeks to integrate appropriate and effective public transportation planning and projects into the region's overall circulation networks and systems. The plan explains goals, objectives, and strategies that can be used to develop short- and long-term plans for public transportation. It was developed to align with state and federal transportation goals, guidance and funding programs that may enhance the opportunity for funding from higher government sources. It is intended to create a blueprint for sustainable, safe, innovative, integrated, and efficient transit systems. The plan will be updated as needed and is considered a living document.

Discussion by the Council. There being no comment, Mayor Bessinger closed the public portion. Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council to approve a Resolution **19-39** of the city council of the City of Clovis accepting the Fresno County Regional Long-Range Transit Plan 2019 – 2050. Motion carried 4-0-1 with Councilmember Ashbeck absent.

PUBLIC HEARINGS

8. 6:17 - APPROVED ITEMS ASSOCIATED WITH CIP14-30 SHAW AVENUE WIDENING PROJECT FROM DEWOLF AVENUE TO MCCALL AVENUE. (CONTINUED FROM THE MARCH 18, 2019 MEETING.)

A. APPROVED - **RES. 19-40**, REVIEW AND CERTIFICATION OF AN ENVIRONMENTAL IMPACT REPORT, ADOPT STATEMENTS OF OVERRIDING CONSIDERATIONS, AND ADOPT A MITIGATION MONITORING/REPORTING PROGRAM FOR CIP PROJECT 14-30 SHAW AVENUE WIDENING PROJECT FROM DEWOLF AVENUE TO MCCALL AVENUE

B. APPROVED - **RES. 19-41**, APPROVING A STREET PLAN LINE FOR SHAW AVENUE BETWEEN DEWOLF AND MCCALL AVENUES

Management Analyst Claudia Cazares presented a report on a request to approve various action items associated with CIP14-30 Shaw Avenue widening project from DeWolf Avenue to McCall Avenue. Consistent with the California Environmental Quality Act (CEQA), an EIR (Attachments "D," "E," and "F" collectively) was prepared to evaluate the environmental impacts of CIP14-30, Shaw Avenue Widening from DeWolf to McCall Avenues and any future construction needed to complete the planned street improvements.

Staff requests the City Council approve and certify the EIR. Staff also requests the City Council approve a plan line for Shaw Avenue between DeWolf and McCall Avenue to establish a basis for the street alignment for the current project and any future projects.

City staff is currently designing a project to widen the two-mile segment of Shaw Avenue between DeWolf Avenue and McCall Avenue from a two-lane rural road to a five-to-six-lane urban arterial road. The six-lane section would extend from De Wolf Avenue to the Highland Alignment and would have the same basic design as the nearby sections of Shaw Avenue west of DeWolf Avenue. The five-lane section would extend from the Highland Alignment to McCall Avenue. The south side of the road would abut land planned by the City for urban development and, therefore, would have the same three-lane design as proposed for Shaw Avenue west of the Highland Alignment. The north side of the road would abut land planned by Fresno County for rural residential development and, therefore, would have two travel lanes instead of three.

Project components include, the vehicular travel lanes, bike lanes, median islands, curb and gutter, streetlights, several culverts, installation of an underpass between DeWolf and Leonard Avenue, and traffic signals. In general, additional right of way being acquired for this project within the City limits and the City's sphere of influence includes up to ten feet beyond the planned curb. Future development projects will complete the improvements beyond the curb. The right of way being acquired outside the City's sphere of influence (north side of Shaw Avenue, east of Highland) will include approximately twelve feet from the edge of the new pavement for a swale and road shoulder. The current project is funded through Measure C. Shaw Avenue is included on the list of priority regional transportation projects approved with the extension of the local Measure "C" sales tax program in 2006.

Ginger Devons, county resident, commented on the impact of the project and letter from Fresno Irrigation District indicating that Jefferson and Brown culverts are at the end of their life and requested they be considered for replacing now versus waiting until they have to be dealt with. Alan Weaver, county resident, commented on the tributaries that flow over Shaw Avenue, and the size of ditches on the north side of Shaw Avenue allowing sufficient flow. He commented on three issues in the EIR regarding noise (impact 1.2, page 3 of final EIR), requirements for timing of installing street lights, and the realignment of Thompson Avenue at Shaw Avenues not being considered at time of the Shaw Avenue widening. Discussion by the Council.

Motion by Councilmember Whalen, seconded by councilmember Flores, for the Council to approve Resolution **19-40**, review and certification of an Environmental Impact Report, adopt statements of overriding considerations, and adopt a mitigation monitoring/reporting program for CIP Project 14-30 Shaw Avenue widening project from DeWolf Avenue to McCall Avenue. Motion carried 4-0-1 with Councilmember Ashbeck absent.

Motion by Councilmember Whalen, seconded by councilmember Flores, for the Council to approve Resolution **19-41**, approving a Street Plan Line for Shaw Avenue between DeWolf and McCall Avenues. Motion carried 4-0-1 with Councilmember Ashbeck absent.

9. 7:31 - APPROVED RE-INTRODUCTION - **ORD. 19-05**, OA2019-01, AMENDING THE CLOVIS DEVELOPMENT CODE AS A SEMI-ANNUAL CLEANUP TO ADDRESS TYPOGRAPHICAL, GRAMMATICAL, AND CONTENT ERRORS AS A RESULT OF THE 2014 DEVELOPMENT CODE UPDATE, TO MAKE THE "COTTAGE HOME PROGRAM" AVAILABLE CITYWIDE TO SINGLE-FAMILY RESIDENTIAL ZONING DISTRICTS WHERE ALLEY ACCESS IS PROVIDED, AND TO MAKE THE NECESSARY MODIFICATIONS TO

REFLECT RECENT CHANGES TO STATE HOUSING LAW, WHICH INCLUDES SUPPLEMENTED INFORMATION CLARIFYING THE PROCESSING OF DENSITY BONUS REQUESTS SINCE THE INTRODUCTION OF OA2019-01 AT THE MARCH 18, 2019 CITY COUNCIL HEARING. CITY OF CLOVIS, APPLICANT

Associate Planner Ricky Caperton presented a report on a request to approve OA2019-01, amending the Clovis Development Code as a semi-annual cleanup to address typographical, grammatical, and content errors as a result of the 2014 Development Code update, to make the "Cottage Home Program" available citywide to single-family residential zoning districts where alley access is provided, and to make the necessary modifications to reflect recent changes to state housing law, which includes supplemented information clarifying the processing of density bonus requests since the introduction of OA2019-01 at the March 18, 2019 city council hearing.

On March 18, 2019, Ordinance Amendment 2019-01 (OA2019-01) was introduced for approval at a regularly scheduled City Council hearing. Following the March 18, 2019, introduction, a discrepancy was discovered in the amendment resulting in a required correction regarding the processing procedure of Density Bonus Requests in order to comply with recent updates to State law regarding density bonuses. These clarifying edits are reflected in Attachment B and Attachment C, as amended, and summarized below. The clarifications do not change the overall intent, content, or subject of OA2019-01 as presented at the March 18, 2019 City Council hearing. Therefore, staff recommends approval of OA2019-01, as amended. As a result of the modifications, the second reading of the Ordinance Amendment will be heard by the City Council at its next regular meeting and if approved, will go into effect 30 days from its passage and adoption. There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council.

Motion by Councilmember Whalen, seconded by councilmember Flores, for the Council to approve OA2019-01, amending the Clovis Development Code as a semi-annual cleanup to address typographical, grammatical, and content errors as a result of the 2014 Development Code update, to make the "Cottage Home Program" available citywide to single-family residential zoning districts where alley access is provided, and to make the necessary modifications to reflect recent changes to state housing law, which includes supplemented information clarifying the processing of density bonus requests since the introduction of OA2019-01 at the March 18, 2019 city council hearing. Motion carried 4-0-1 with Councilmember Ashbeck absent.

10. 7:35 - APPROVED OF VARIOUS ACTIONS RELATED TO PURCHASING AND SETTLEMENTS.
 - A. APPROVED INTRODUCTION - **ORD 19-06**, AMENDING SECTIONS 2.7.06 AND 2.7.08 OF CHAPTER 2.7 AND SECTION 2.9.03 OF CHAPTER 2.9 OF TITLE 2 OF THE CLOVIS MUNICIPAL CODE PERTAINING TO THE CITY PURCHASING SYSTEM AND PROCUREMENT PROCEDURES FOR PUBLIC PROJECTS.
 - B. APPROVED – **RES.19-42**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING REVISED PURCHASING MANUAL.

C. APPROVED – **RES. 19-43**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS ESTABLISHING SETTLEMENT AND CLAIMS DENIAL AUTHORITY FOR VARIOUS TYPES OF CLAIMS FILED WITH THE CITY.

General Services Director Shonna Halterman presented a report on a request to approve various actions related to purchasing and settlements. Amendments to the CMC and related policies and procedures are recommended in order to reflect updates in purchasing limits and claim settlement/denial authority. The primary change will be to increase the thresholds where Council approval is required for the purchases of goods and services from \$45,000 to \$60,000, which is also consistent with new thresholds under the Uniform Public Construction Cost Accounting Act when bidding is required for public works projects. The City has historically tied the purchasing limits together to avoid confusion. Additional technical changes are recommended to more accurately reflect current practices in purchasing.

In 2013, the City adopted procedures to implement the Uniform Public Construction Cost Accounting Act ("Act") (CMC Chapter 2.9). The Act allows the City to increase the limits when formal bidding is required for public works projects. Without the Act, the City would need to formally bid any public works project over \$5000. The City's ordinance, consistent with prior Act limits, allows the City to utilize an informal bidding process for projects under \$175,000 and negotiate contracts for projects under \$45,000. \$45,000 is also the limit when Council approval is required.

The Act has recently been updated to change the thresholds from \$175,000 to \$200,000 and \$45,000 to \$60,000. The City's Purchasing Ordinance (CMC Chapter 2.7) and claim settlement/denial authority are tied to the Act's lower limit threshold. Formal bidding or an RFP process and Council approval are required for purchases and settlements over \$45,000. The reason for tying the purchasing and claims settlement authority with public works project authority is to avoid confusion and have consistency.

During staff review of the Purchasing Ordinance and Manual, staff determined that other technical changes would be appropriate to reflect current practices. These include clarification regarding the process for selecting architects and engineers, the use of Master Service Agreements, and including an express provision that the purchasing limit authority includes the authority to execute contracts at those limits. There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council.

Motion by Councilmember Whalen, seconded by councilmember Flores, for the Council to approve the introduction of **Ordinance 19-06**, amending sections 2.7.06 and 2.7.08 of Chapter 2.7 and Section 2.9.03 of Chapter 2.9 of Title 2 of the Clovis Municipal Code pertaining to the city purchasing system and procurement procedures for public projects. Motion carried 4-0-1 with Councilmember Ashbeck absent.

Motion by Councilmember Whalen, seconded by councilmember Flores, for the Council to approve Resolution **19-42**, a resolution of the City Council of the City of Clovis approving revised purchasing manual. Motion carried 4-0-1 with Councilmember Ashbeck absent.

Motion by Councilmember Whalen, seconded by councilmember Flores, for the Council to approve Resolution **19-43**, a resolution of the City Council of the City of Clovis establishing settlement and claims denial authority for various types of claims filed with the city. Motion carried 4-0-1 with Councilmember Ashbeck absent.

CORRESPONDENCE

11. NONE.

ADMINISTRATIVE ITEMS

12. 7:50 - RECEIVED AND FILED – 2019 COMMUNITY INVESTMENT PROGRAM PROMOTIONAL VIDEO PRESENTATION AND UPDATE ON CURRENT AND FUTURE USE OF MEDIA TO COMMUNICATE WITH CITY RESIDENTS.

Assistant Engineer Kevin Gross provided an overview of the 2019 Community Investment Program promotional video. Public Affairs and Information Supervisor Chad McCollum presented an update in the current and future use of media to communicate with city residents. There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. It was the consensus of Council, with Councilmember Ashbeck absent, for the Council to receive and file the update.

CITY MANAGER COMMENTS 7:59

City Manager Luke Serpa thanked staff for their video presentation update.

COUNCIL ITEMS 8:00

13. 8:01- APPROVED – LETTER OF SUPPORT FOR SB 230 AND LETTER OF OPPOSITION FOR AB 392 RELATING TO POLICIES FOR LAW ENFORCEMENT USE OF DEADLY FORCE

Police Chief Matt Basgall presented a report on a request to submit a letter of support for SB 230 and letter of opposition for AB 392. Chief Basgall provided reasoning for the support of SB 230 and opposition and AB 392.

There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council approve a letter of support for support for SB 230 and letter of opposition for AB 392. Motion carried 4-0-1 with Councilmember Ashbeck absent.

14. 8:07 - Council Comments

Mayor Bessinger thanked the other councilmembers for their assistance. He also commented on certain legislation that would penalize local jurisdictions for not meeting certain housing targets.

Councilmember Mouanoutoua attended League of California Cities Environmental Committee meeting last week and reported out. He also commented on a median on Villa north of Bullard Avenue and if any changes need to be made.

Councilmember Flores reported out on attending a North Kings River GSA meeting.

Councilmember Whalen reported out on the League Public Safety meeting recently attended.

CLOSED SESSION

15. None.

Mayor Bessinger adjourned the meeting of the Council to April 8, 2019

Meeting adjourned: 8:16 p.m.

Mayor

City Clerk



AGENDA ITEM NO: 3
City Manager: SA

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: April 8, 2019

SUBJECT: Approval – Res 19____: Authorizing Amendments to the Planning and Development Administrative Manager Classification

ATTACHMENTS: Resolution 19-____; Amendments to the Planning and Development Administrative Manager Classification
Exhibit A – Planning and Development Administrative Manager Classification

CONFLICT OF INTEREST

None

RECOMMENDATION

For City Council to approve the Resolution authorizing amendments to the Planning and Development Administrative Manager Classification in order to update the duties of the classification.

EXECUTIVE SUMMARY

It is necessary to revise the Planning and Development Administrative Manager Classification in order to update the duties performed. Modification of the City's Classification Plan requires the City Council's approval.

BACKGROUND

An analysis of the Planning and Development Administrative Manager classification recently conducted in advance of the upcoming recruitment identified a need to revise the classification. The analysis indicated that the classification needed minor revisions in order to accurately depict the current scope of duties that will be required of the Planning and Development Administrative Manager. The recommended changes include the addition of clarifying verbiage regarding duties that are needed to perform in this classification. The revised classification will specifically state that the Planning and Development Administrative Manager will be responsible for

organizing the administrative functions of the Department. The updated classification amendments will reflect the current needs of the Planning and Development Services Department.

FISCAL IMPACT

None

REASON FOR RECOMMENDATION

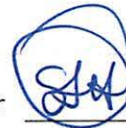
The Planning and Development Administrative Manager classification is recommended for revision in order to reflect an accurate description of current job duties required of the classification. Modification of the City's Classification Plan requires City Council approval.

ACTIONS FOLLOWING APPROVAL

The City's Classification Plan will be updated to include the revised Planning and Development Administrative Manager (Exhibit A).

Prepared by: Lori Shively, Personnel/Risk Manager

Recommended by: Shonna Halterman, General Services Director



RESOLUTION 19-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING
AMENDMENTS TO THE CITY'S CLASSIFICATION PLAN FOR THE
PLANNING AND DEVELOPMENT ADMINISTRATIVE MANAGER
CLASSIFICATION**

The City Council of the City of Clovis resolves as follows:

WHEREAS, it has been determined that amendments to the Planning and Development Administrative Manager classification are necessary in order to accurately depict the current duties of the classification; and,

WHEREAS, modification of the City's Classification Plan requires authorization by the City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis that the City's Classification Plan shall be modified to include the revised Planning and Development Administrative Manager classification specification (Exhibit A) attached.

* * * * *

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on April 8, 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: April 8, 2019

Mayor

City Clerk

Exhibit A

**City of Clovis
Planning and Development Administrative Manager**

DEFINITION:

Under direction of the Assistant Director of Planning and Development Services, plan and organize and supervises the administrative operations of the Planning and Development Services Department; advise the City Planner, City Engineer, Building Official, Assistant Director, and the Director of Planning and Development Services the Public Utilities Director, the City Manager and the City Council on issues regarding the department's organization, planning, engineering, and building matters; and perform related work as required.

CLASS CHARACTERISTICS:

This single class position is responsible for providing advice and consultation on administrative departmental operational matters for the efficient operation of the support staff to the department. The incumbent acts with a high degree of independence in the assigned area of responsibility. Direction received consists of the assignment of the responsibility to attain objectives according to policy guidelines, department, and City goals. The incumbent is expected to develop methods and procedures and solve problems encountered. Except where a deviation in policy is involved, most work is not reviewed directly by a supervisor, and when work is reviewed, the review is directed toward final outcomes and results.

EXAMPLES OF DUTIES:

Direct the support operations of the department. Assist in developing and administering policies and procedures for department operations; monitor the effectiveness of policies and procedures and make revisions or recommendations for improvement as appropriate; assist the Assistant Director in administering, managing, and coordinating the departments operation and maintenance budget; plans, organizes and controls the activities of assigned staff; manage the daily operations of the department's administrative and technical support staff including but not limited to planning and organizing the work of the assigned classifications. Establish performance standards and assist the departmental division managers with an analysis of output to predict future personnel, technical, and service needs. Manage and direct personnel actions; prepare, conduct, and monitor departmental performance evaluations; respond to employee issues and grievances; participate in the selection of new employees; recommend and take disciplinary action; define and resolve complex work problems; establish work standards and operational objectives in assigned areas of responsibility; participate in evaluating and developing plans and schedules for work programs; confer with division managers, the Assistant Director, the Director of Planning and Development Services, the City Manager, other departments, various public groups, and other agencies on proposed projects and

improvements; ~~coordinates and manages federal and state grants including research, writing, monitoring, and financial reporting;~~ explain policies, procedures, and objectives of the department to staff by written directive and by oral communication; maintain records and files, and assist in the preparation of a variety of technical research analysis and reports; conduct staff and public informational meetings; and perform related work as required.

TYPICAL QUALIFICATIONS:
LICENSES REQUIRED

- Possession of a valid ~~appropriate~~ California Driver's License and a good driving record.

EDUCATION TRAINING AND EXPERIENCE

Education:

- Graduation from an accredited four-year college or university and possession of a Bachelor Degree in Business or Public Administration, Civil Engineering, Planning, or a closely related field.

Education Desirable:

- A Master's Degree in a closely related field.

Experience:

- Five (5) years of increasingly responsible professional management experience working in an Engineering or a Planning Department, or a closely related field for a municipality or county government, with at least two (2) years in a supervisory capacity in a municipal or county government.

QUALIFICATIONS

Knowledge of:

- Technical, legal, financial and public relations problems involved in the conduct of Planning and Development Services programs;
- Principles and techniques needed to organize and manage various programs and research methods;
- Programs, funding sources, and mandates of assigned areas of specialization;
- Grant writing/application processes;
- Principles of supervision, training, and performance evaluation;
- Principles of budgeting and financial management;
- Organizational principles and practices as applied to Planning and Development within a municipal government;
- Applicable Federal, State, and local laws, regulations, ordinances, and policies;
- Appropriate safety precautions and procedures.

Ability to:

- Prepare comprehensive and complex technical reports;
- Manage all aspects of grant programs;
- Plan the work of professional and technical staff;
- Perform advanced research and develop sound recommendations;
- Read, understand, and apply highly complex materials;
- Formulate and administer budgets;
- Formulate and carry out City and department policy;
- Communicate clearly and concisely, orally and in writing;
- Supervise, plan, assign, and evaluate the work of assigned staff;
- Establish and maintain effective working relationships with officials, employees, organizations, and the general public;
- Operate a vehicle observing legal and defensive driving practices.

SUPPLEMENTAL INFORMATION:

PHYSICAL DEMANDS AND WORKING CONDITIONS

- Incumbent is required to attend frequent evening meetings.
- Incumbent is required to travel within and out of the City to attend meetings.
- Positions in this classification are designated as confidential under the Meyers-Milias Brown Act and are exempt employees under the Fair Labor Standards Act.
- The work is primarily sedentary.



AGENDA ITEM NO: 4
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: April 8, 2019

SUBJECT: Approval – Res.19-____; Authorizing the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP) and Submittal of Two (2) Projects for Fiscal Year 2018-19.

ATTACHMENTS: (A) Res. 19-____ Authorizing the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP) and Submittal of Two (2) Projects for Fiscal Year 2018-19.
(B) Certification and Assurances Document

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Res. 19-____; Authorizing the Execution of the Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP) and Submittal of Two (2) Projects for Fiscal Year 2018-19.

EXECUTIVE SUMMARY

The City of Clovis is eligible for annual allocations of Low Carbon Transit Operations Program (LCTOP) funds effective FY 2014-15. Starting in FY 2015-16 and beyond, five percent (5%) of the annual auction proceeds in the Greenhouse Gas Reduction Fund will be appropriated for LCTOP. The City of Clovis is eligible for funding on a formulaic basis. At least 50% of the funds must be spent in designated disadvantaged areas. In the City of Clovis, the designated area is south of Bullard Avenue and west of Clovis Avenue, and the area between Bullard Avenue and Shaw Avenue to Fowler Avenue.

Caltrans administers the disbursement of LCTOP funds and ensures that proper reporting is completed. Caltrans staff is requiring City Council approval of the Certifications and Assurances document (attached) of the LCTOP funds and requests the authorization of a

staff person to complete applications, required reports, and audits to maintain compliance with the program. The attached resolution lists the position of General Services Manager as the authorized staff person to oversee the applications, procurement, records keeping and reporting for the remaining LCTOP projects.

Also included in the resolution is approval of the specific projects for FY 2018-19. The FY 2018-19 allocation, \$239,368, will be utilized for two separate projects. \$156,444 will be rolled-over into allocations from FY 2016-17 and FY 2017-18 and used for a transit route improvement project. In anticipation of the new transit hub building located near downtown Clovis, a study of current routes will be conducted to evaluate efficiency and convenience. New routes will be designed and LCTOP funds will be used to purchase, construct, and install bus stops and enhancements along new transit routes.

The remaining portion of \$82,924 will be used for the design, construction, and installation of two (2) electric battery bus charging stations. The LCTOP funds will be used in conjunction with Measure C New Technology Grant funds in order to complete this project. A three-year pilot project will commence in early 2020 with two (2) zero-emission battery electric buses put into service on fixed routes and paratransit service. Data will be tracked and used in planning for future fleet conversion to electric vehicles as required by the California Air Resources Board.

BACKGROUND

The LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by SB 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions, and improve mobility with an emphasis on serving disadvantaged communities. At least 50% of the total funds must be expended on projects that benefit disadvantaged communities. In Clovis, the project areas are south of Bullard Avenue, west of Clovis Avenue, to the city limits west and south, and including the area between Bullard Avenue and Shaw Avenue to Fowler Avenue.

Caltrans administers the LCTOP projects and the required reporting. Caltrans is requiring City Council approval of the Certifications and Assurances document (attached). The document lists the application and reporting requirements and authorizes the General Services Manager to oversee the grant for the City of Clovis.

In addition, Caltrans requires approval of the application of the FY 2018-19 projects. Allocated LCTOP funds from FY 2016-17 and FY 2017-18 will be rolled into a portion from FY 2018-19, \$156,444, and used for a transit route improvement project. The remaining amount of FY2018-19 allocation, \$82,924, will be combined with Measure C New Technology Grant funds to design, construct, and install two (2) electric bus charging stations.

FISCAL IMPACT

Revenue from the LCTOP grants in the amount of \$239,368, for FY 2018-19. A portion of the revenue, \$156,444, will be combined with revenue from LCTOP in FY 2016-17 and FY 2017-18 for the route redesign project. Project implementation is planned for FY 2019-20. The remaining portion, \$82,924, will be combined with other grant funds to design, construct, and install electric bus chargers in early 2020.

REASON FOR RECOMMENDATION

The resolution and Certifications and Assurances documents are required by Caltrans for LCTOP funds.

ACTIONS FOLLOWING APPROVAL

Staff will send a copy of the resolution and Certifications and Assurances document to Caltrans. The General Services Manager will continue to apply for LCTOP annual funding and will complete required program reporting and documentation requirements.

Prepared by: Amy Hance, General Services Manager

Submitted by: Shonna Halterman, General Services Director



ATTACHMENT A

RESOLUTION 19-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS AUTHORIZING THE
EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR LOW CARBON
TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE FOLLOWING PROJECTS:
ROUTE REDESIGN PROJECT - \$156,444
ZERO EMISSION BUS INFRASTRUCTURE PROJECT - \$82,924**

WHEREAS, the City of Clovis is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and,

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and,

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and,

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and,

WHEREAS, the City of Clovis wishes to delegate authorization to execute these documents and any amendments thereto to the General Services Manager,

WHEREAS, the City of Clovis wishes to implement the following LCTOP projects listed above.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the General Services Manager shall be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Clovis hereby authorizes the submittal of two project nominations and allocations requests to the Department in FY2018-19 LCTOP funds.

The foregoing resolution was approved at the regularly scheduled meeting of the Clovis City Council on the 8th day of April, 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: April 8, 2019

Mayor

City Clerk

ATTACHMENT B**FY 2018-2019 LCTOP
Authorized Agent**

AS THE General Services Director
(Chief Executive Officer/Director/President/Secretary)

OF THE City of Clovis
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Amy Hance, General Services Manager OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Shonna Halterman General Services Director
(Print Name) (Title)


(Signature)

Approved this 26 day of March, 2019



FY 2018-2019 LCTOP Certifications and Assurances

Lead Agency: City of Clovis

Project Title: Route Improvement Project & Zero Emission Bus Infrastructure Project

Prepared by: Amy Hance

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).



FY 2018-2019 LCTOP

Certifications and Assurances

9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:
 - a. Semi-Annual Progress Reports by May 15th and November 15th each year.
 - b. A Final Report within six months of project completion.
 - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
 - d. Project Outcome Reporting as defined by CARB Funding Guidelines.
2. Other Reporting Requirements: CARB is developing Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with



Certifications and Assurances

Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance



FY 2018-2019 LCTOP

of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Amy Hance

(Print Authorized Agent)

(Signature)

General Services Manager

(Title)

March 27, 2019


(Date)



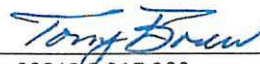
FY 2018-2019 LCTOP
Allocation

Lead Agency: City of Clovis
Project Title: Route Improvement Project & Zero Emission Bus Infrastructure Project
Regional Entity: Fresno Council of Governments
County: Fresno

Lead Agency: I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, Lead Agency shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

Authorized Agent: Amy Hance
Title: General Services Manager
Lead Agency: City of Clovis
Signature: 
PUC Funds Type: 99313 \$ Amount of 99313 Funds
PUC Funds Type: 99314 \$ 21,969

Contributing Sponsor(s): The contributing sponsor is an entity that passes funds to the Lead Agency to support a project. The contributing sponsor could be the regional entity (PUC 99313) passing their funds to a recipient agency within their region or a recipient agency (PUC 99314) passing their funds through to either a regional entity or a recipient agency within their region. The contributing sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) they are contributing the project. Sign below or attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional Contributing Sponsors.

Authorized Agent: Tony Boren
Title: Executive Director
Lead Agency: Fresno Council of Governments
Signature: 
PUC Funds Type: 99313 \$ 217,399
PUC Funds Type: 99314 \$ Amount of 99314 Funds



AGENDA ITEM NO: **5**

City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: April 8, 2019

SUBJECT: Approval - Bid Award for CIP 19-02 Trail Pavement Maintenance 2019, and;
Authorize the City Manager to execute the contract on behalf the City.

ATTACHMENT: (A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

1. For the City Council to award a contract for CIP 19-02 Trail Pavement Maintenance 2019 to Pavement Coatings Company in the amount of \$ 90,490.00 and;
2. For the City Council to authorize the City Manager to execute the contract on behalf of the City.

EXECUTIVE SUMMARY

The project consists of installation 12,600 square yards of Type I slurry seal for Clovis Old Town Trail from Herndon Avenue to Willow Avenue (approximately 2 miles). The work will also include reinstallation of thermoplastic striping.

BACKGROUND

The following is a summary of the bid results of March 26, 2019:

BIDDERS

Pavement Coatings Company
VSS International, Inc.
Graham Contractors, Inc.

BASE BIDS

\$ 90,490.00
\$ 93,549.00
\$ 109,454.00

ENGINEER'S ESTIMATE

\$ 74,800.00

All bids were examined and the bidders' submittals were found to be in order. Staff has validated the lowest responsive bidder contractor's license status.

FISCAL IMPACT

This project was approved in the 2018-2019 fiscal year budget. The project is fully supported by Measure 'C' pass through funds in the City Community Investment Program at the request by the Public Utilities Department.

REASON FOR RECOMMENDATION

Pavement Coatings Company is the lowest responsible bidder. There are sufficient funds available for the anticipated costs of this project.

ACTIONS FOLLOWING APPROVAL

1. The contract will be prepared and executed, subject to the Contractor providing performance security that is satisfactory to the City.
2. Construction will begin approximately two (2) weeks after contract execution and be completed in twenty (20) working days thereafter.

Prepared by: Thomas K. Cheng, Project Engineer

Submitted by:

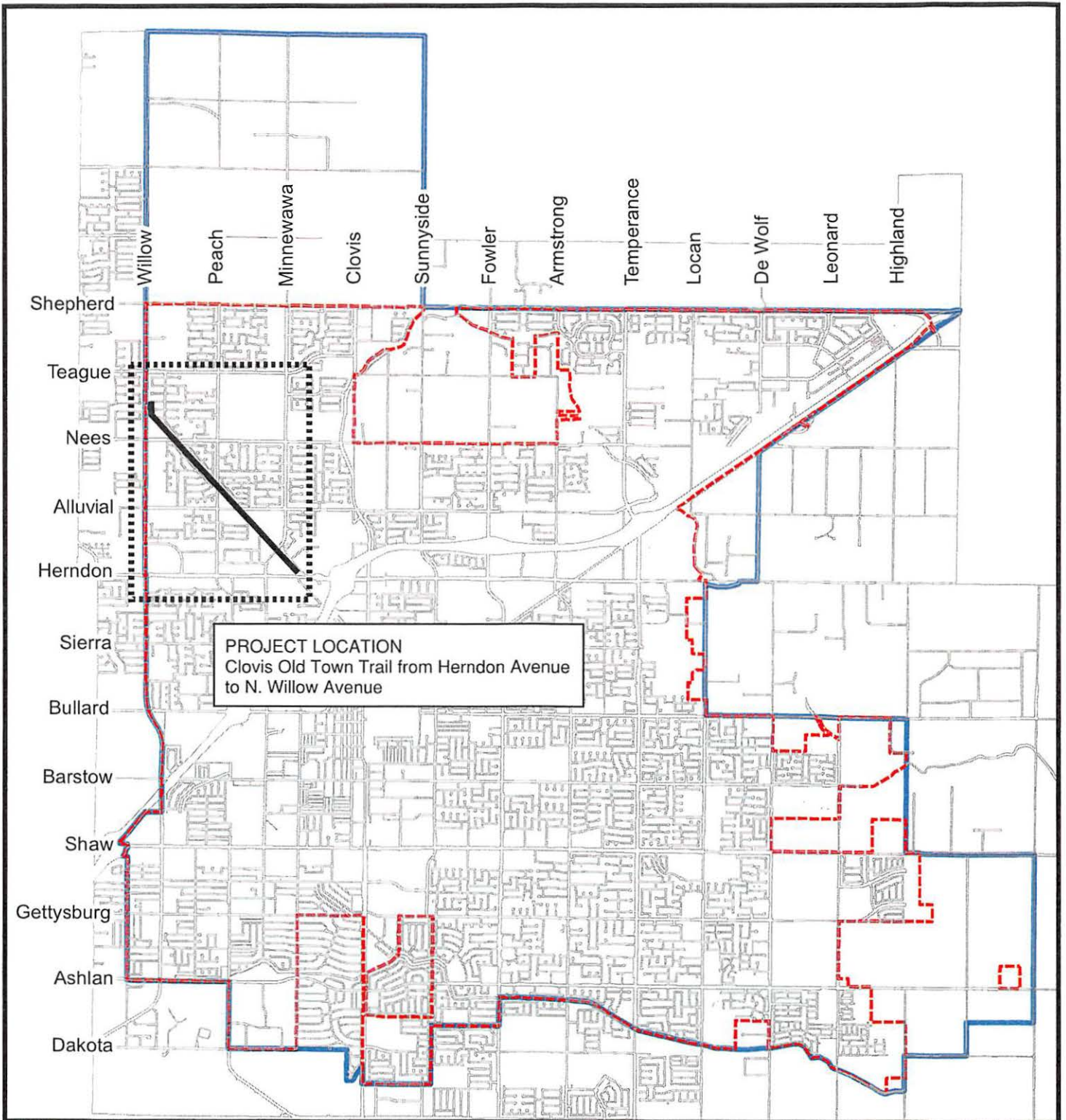

Michael Harrison
City Engineer

Recommended by:


Dwight Kroll
Director of Planning and
Development Services

VICINITY MAP

CIP 19-02 Trail Pavement Maintenance 2019



ATTACHMENT A



CITY LIMITS SPHERE OF INFLUENCE

July 2, 2018

Prepared By: Thomas K. Cheng



AGENDA ITEM NO: 6

City Manager: AA

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: April 8, 2019

SUBJECT: Approval - Bid Award for CIP 19-05, ADA Ramp Project - 2019, and; Authorize the City Manager to execute the contract on behalf the City.

ATTACHMENT: (A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

1. For the City Council to award a contract for CIP 19-05, ADA Ramp Project - 2019 to Eslick Construction, Inc. in the amount of \$ 187,877.00 and;
2. For the City Council to authorize the City Manager to execute the contract on behalf of the City.

EXECUTIVE SUMMARY

The project involves reconstruction of concrete curb ramps, curbs, gutters, valley gutters, drive approaches, and sidewalks at 25 sites in various locations within the City boundary.

Staff has evaluated the project sites and all design aspects within the scope of this project for compliance with the Americans with Disabilities Act (ADA) accessibility standards as of April 8, 2019. The project will be ADA compliant upon completion.

BACKGROUND

The following is a summary of the bid results of March 26, 2019:

BIDDERS	BASE BIDS
Eslick Construction, Inc.	\$ 187,877.00
Machado & Sons Construction Inc.	\$ 201,621.00
DOD Construction	\$ 202,887.00
Clean Cut Landscaping Inc.	\$213,777.00
MAC General Engineering, Inc.	\$256,296.02
V&G Builders, Inc.	\$271,504.24
American Paving Co.	\$418,128.00
ENGINEER'S ESTIMATE	\$ 157,360.00

All bids were examined and the bidders' submittals were found to be in order. Staff has validated the lowest responsive bidder contractor's license status.

FISCAL IMPACT

This project was approved in the 2018-2019 fiscal year budget. The project is supported by the Street Fund and Measure 'C' pass through funds in the City Community Investment Program at the request by the Public Utilities Department.


REASON FOR RECOMMENDATION

Eslick Construction, Inc. is the lowest responsible bidder. There are sufficient funds available for the anticipated costs of this project.

ACTIONS FOLLOWING APPROVAL

1. The contract will be prepared and executed, subject to the Contractor providing performance security that is satisfactory to the City.
2. Construction will begin approximately two (2) weeks after contract execution and be completed in forty-five (45) working days thereafter.

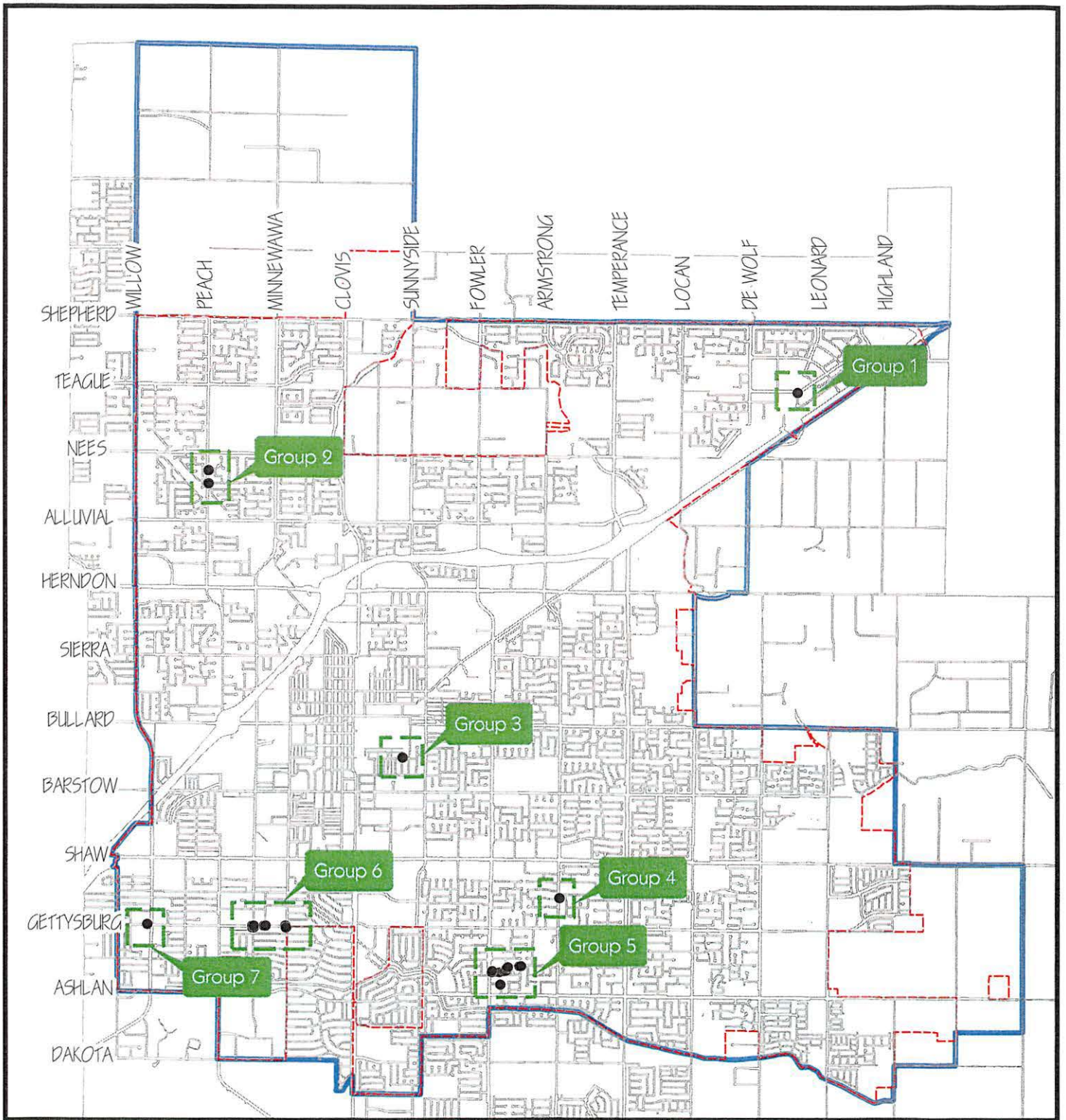
Prepared by: Brinder Bassi, Project Engineer

Submitted by: 
Michael Harrison
City Engineer

Recommended by: 
Dwight Kroll
Director of Planning and
Development Services

VICINITY MAP

CIP 19-05 - ADA Ramp Project 2019



February 4, 2019

ATTACHMENT A

 City Limits Sphere of Influence



1" = 8000'



AGENDA ITEM NO: 7
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: April 8, 2019

SUBJECT: Consider Actions related to Annexation of Territory (Annexation #55-T6225 & T6245-Northeast Corner of Ashlan and Locan) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services)

1. Consider Approval - Res. 19-____, A Resolution annexing territory (Annexation #55) (T6225 & T6245-Northeast Corner of Ashlan and Locan) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services) and calling a special landowner election to annex territory (Annexation #55) to City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services)
2. Consider Approval - Res. 19-____, A Resolution of the City of Clovis declaring the results of a special landowner election and directing recording of the Notice of Special Tax Lien for City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

ATTACHMENTS: (A) Resolution of Annexation
(B) Resolution Declaring Results
(C) Exhibit A – Canvass and Statement of Result Election
(D) Map

CONFLICT OF INTEREST

None

RECOMMENDATION

- That the Council hold a public hearing and approve actions related to the Annexation of Territory (Annexation #55) to Community Facilities District No. 2004-1.

- Consider Approval – Res. 19-____, A Resolution of annexation of territory (Annexation #55) to the Community Facilities District (City of Clovis Community Facilities District No. 2004-1) and to authorize the levy of Special Taxes therein and submitting Levy of Special Taxes to Qualified Electors.
- Call for Special Election and have Clerk announce the vote.
- Consider Approval – Res. 19-____, A Resolution of the City Council of the City of Clovis Declaring the Results of the Special Annexation Election; Determining Validity of Prior Proceedings and Directing Recording of the Notice of Special Tax Lien (City of Clovis Community Facilities District No. 2004-1) (Police and Fire Services).

EXECUTIVE SUMMARY

Since the condition to establish a CFD was imposed on the developments being processed by the City, developments proceeding after March 8, 2004, must petition to be annexed to the existing CFD. Several property owners have submitted petitions to annex territory to the Community Facilities District 2004-1 and to include their property within the District as provided by the conditions of approval of the development entitlements.

To initiate the process for annexation of territory to a CFD, the Council approved a Resolution of Intention-Annexation #55 (ROI) to annex territory to the CFD on March 4, 2019. The ROI set a public hearing for April 8, 2019. The action today finalizes the annexation to the CFD.

BACKGROUND

Since the condition to establish a CFD was imposed on the developments being processed by the City, developments proceeding after March 8, 2004 must petition to be annexed to the existing CFD. Several property owners have submitted petitions to annex territory to the Community Facilities District 2004-1 and to include their property within the District as provided by the conditions of approval of the development entitlements.

To initiate the process for annexation of territory to a CFD, the Council approved a Resolution of Intention-Annexation #55 (ROI) to annex territory to the CFD. The ROI set a public hearing for April 8, 2019. The Rate and Method of Apportionment (RMA) referred to in the ROI is the same as adopted by the Council with the Resolution of Formation adopted March 8, 2004. RMA provides, among other things, definitions, identifies what properties will be taxed, and the maximum special tax.

The conditions as provided in the Rate and Method of Apportionment will apply to territory annexed to the Community Facilities Districts to provide funding for public safety operations in new growth areas. The major conditions include:

1. The maximum annual tax will be \$248.52 for single family residential and \$214.58 for multi-family residential.

2. The maximum tax will be increased by the Escalator Factor, which is the greater of the change in CPI or percentage change in population.
3. There will be a review not later than five years of inception of the CFD.
4. The annual tax will not apply to commercially zoned property.
5. The tax will apply only to that property for which a building permit is issued after January 1, 2004.
6. The costs of salary and benefit increases funded by the CFD will be limited to the Escalator Factor.

The purpose of the hearing is to take public comment on the annexation of territory to the CFD and to accept protests from any interested person within the proposed boundaries. If no property owner protests are received, the Council may take the initial actions to annex the territory to the CFD by approving a resolution on the annexation to the CFD and calling a special property owner election. Once the election is called, the City Clerk tabulates the ballots. If the property owners of two-thirds (2/3) of the property within the proposed boundaries vote in favor of the CFD, then the Council can take action to direct the recording of Notice of Special Tax Lien. A unanimous vote is required to have the election the same night as approval of the resolution of annexation. The recording of the Tax Lien is contingent upon the property being annexed to the City. The property included within the CFD is being processed for annexation to the City and the Local Agency Formation Commission has approved the annexations.

After the annexation is complete and the Notice of Tax Lien has been recorded, any final maps within the CFD may be recorded and construction permits for homes can be issued. One of the conditions of the CFD is that the tax will only be collected on those properties where a building permit for a residence has been issued.

FISCAL IMPACT

If approved, residential units built within the boundaries of the CFD will be assessed annually according to the conditions of the CFD formation and those assessments will be utilized to fund police and fire services.

REASON FOR RECOMMENDATION

All requirements for the annexation of territory to the CFD have been completed and the Council may take action to annex territory to the CFD.

ACTIONS FOLLOWING APPROVAL

After approval of the resolution directing the recordation of the Notice of Tax Lien, the lien will be recorded.

Submitted by: Jay Schengel, Finance Director 

RESOLUTION NO. 19-

**A RESOLUTION OF ANNEXATION OF TERRITORY TO COMMUNITY FACILITIES
DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN AND
SUBMITTING LEVY OF SPECIAL TAXES TO QUALIFIED ELECTORS**

**CITY OF CLOVIS
Community Services District No. 2004-1
(Police and Fire Services)
Annexation No. 55**

RESOLVED by the City Council (the "Council") of the City of Clovis (the "City"), County of Fresno, State of California, that:

WHEREAS, this Council, on March 4, 2019, adopted A Resolution of Intention to Annex Territory to the Community Services District and to Authorize the Levy of Special Taxes Therein (the "Resolution of Intention") stating its intention to annex the territory to the City's Community Services District 2004-1 (the "District"), pursuant to Mello Roos Community Facilities Act of 1982, Sections 53311 and following of the California Government Code (the "Act"); and

WHEREAS, a copy of the Resolution of Intention, incorporating a description and map of the proposed boundaries of the territory to be annexed to the District and stating the services to be provided and the rate and method of apportionment of the special tax to be levied within the District to pay for the services for the District, is on file with the Clerk of the Council and the provisions thereof are fully incorporated herein by this reference as if fully set forth herein; and

WHEREAS, on the date hereof, this Council held a noticed public hearing as required by the Act and the Resolution of Intention relative to the proposed annexation of territory to the District; and

WHEREAS, at such hearing all interested persons desiring to be heard on all matters pertaining to the annexation of territory to the District and the levy of said special taxes within the area proposed to be annexed were heard and a full and fair hearing was held; and

WHEREAS, prior to the time fixed for said hearing, written protests had not been filed against the proposed annexation of territory to the District by (i) 50% or more of the registered voters, or six registered voters, whichever is more, residing in the existing District, or (ii) 50% or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be annexed to the District, or (iii) owners of one-half or more of the area of land in the territory proposed to be annexed to the District; and

WHEREAS, Annexation Map No. 55 to the District, has been filed with the City Clerk, which map shows the territory to be annexed in these proceedings, and a copy thereof is on file with the City Clerk.

NOW, THEREFORE, IT IS HEREBY ORDERED,

1. All prior proceedings taken by this Council with respect to the District and the proposed annexation of territory thereto have been duly considered and are hereby determined to be valid and in conformity with the Act, and the District has been validly established pursuant to the Act.
2. The description and map of the boundaries of the territory to be annexed to District, as described in said Annexation Map No. 55 to the District on file with the Clerk are hereby finally approved, are incorporated herein by reference, and shall be included within the boundaries of the District, and said territory is hereby ordered annexed to the District, subject to voter approval of the levy of the special taxes therein as hereinafter provided.
3. The provisions of the Resolution of Intention and Resolution No. 19-166 adopted by this Council for the District on March 4, 2019 each as heretofore adopted by this Council are by this reference incorporated herein, as if fully set forth herein.
4. Pursuant to the provisions of the Act, the proposition of the levy of the special tax within the territory to be annexed to the District shall be submitted to the voters of the area to be annexed to the District at an election called therefore as hereinafter provided.
5. This Council hereby finds that fewer than 12 persons have been registered to vote within the territory proposed to be annexed to the District for each of the 90 days preceding the close of the hearing heretofore conducted and concluded by this Council for the purposes of these annexation proceedings. Accordingly, and pursuant to the Act, this Council finds that for purposes of these proceedings the qualified electors are the landowners within the territory proposed to be annexed to the District and that the vote shall be by said landowners, each having one vote for each acre or portion thereof such landowner owns in the territory proposed to be annexed to the District.
6. Pursuant the Act, the election shall be conducted by mail ballot under Section 4000 of the California Elections Code. This Council hereby determines that paragraphs (a), (b), (c)(1), and (c)(3) of said Section 4000 are applicable to this election.
7. The Council hereby calls a special election to consider the measure described in the ballot referred to below, which election shall be held on April 8, 2019, in the regular meeting place of this Council, City Council Chambers, City Hall, 1033 5th Street, Clovis, California. This Council hereby further finds that the provision of the Act requiring a minimum of 90 days to elapse before said election is for the protection of voters and that the voters have waived such requirement and the date for the election herein specified is established accordingly.
8. The City Clerk is hereby appointed as the election official to conduct the election and shall cause to be provided to each landowner in the territory to be annexed to the District. The City Clerk shall accept the ballots of the qualified electors received prior to 5:00 o'clock p.m. on April 8, 2019, whether received by mail or by personal delivery.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on April 8, 2019 by the following vote, to wit.

AYES: Councilmembers Ashbeck, Bessinger, Flores, Mouanoutoua, Mayor Whalen

NOES: None

ABSENT: None

ABSTAIN: None

DATED: April 8, 2019

Mayor

City Clerk

RESOLUTION NO. 19-

**A RESOLUTION DECLARING RESULTS OF SPECIAL ANNEXATION ELECTION,
DETERMINING VALIDITY OF PRIOR PROCEEDINGS, AND DIRECTING RECORDING OF
AMENDED NOTICE OF SPECIAL TAX LIEN**

**CITY OF CLOVIS
Community Facilities District No. 2004-1
(Police and Fire Services)
Annexation No. 55**

RESOLVED by the City Council (the "Council") of the City of Clovis (the "City"), County of Fresno, State of California, that:

WHEREAS, in proceedings heretofore conducted by the Council pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), this Council has heretofore adopted a resolution calling a special election of the qualified landowner electors in the territory of land proposed to be annexed to Community Facilities District No. 2004-1 (Police and Fire Services) (the "CFD"); and

WHEREAS, pursuant to the terms of the resolution which is hereby incorporated herein by this reference, the special election has been held and the City Clerk has filed a Canvass of Votes Cast in Special Election, a copy of which is attached hereto as Exhibit A; and

WHEREAS, this Council has reviewed the Canvass and hereby approves it.

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

1. The issue presented at the special election was the levy of a special tax within the territory annexed to the CFD, to be levied in accordance with the formula heretofore approved by this Council as described in Resolution No. 19-, a Resolution of Annexation of Territory to Community Facilities District, authorizing the Levy of a Special Tax and Submitting Levy of Tax to Qualified Electors, adopted April 8, 2019.
2. Pursuant to the Canvass on file with the City Clerk, the issue presented at the special election was approved by the landowners of the territory annexed to the CFD by more than two-thirds (2/3) of the landowners voting at the special election.
3. Pursuant to the voter approval, said annexed territory to the CFD is hereby declared to be fully annexed to and part of the CFD and this Council may levy special taxes therein as heretofore provided in these proceedings.
4. It is hereby found that all prior proceedings and actions taken by this Council pursuant to the CFD and the territory annexed thereto were valid and in conformity with the Act.

Within 15 days of the date hereof, the City Clerk shall execute and cause to be recorded in the office of the County Recorder of the County of Fresno, an amendment to the Notice of Special Tax Lien as required by Section 3117.5 of the California Streets and Highways Code.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on April 8, 2019 by the following vote, to wit.

AYES: Councilmembers Ashbeck, Bessinger, Flores, Mouanoutoua, Mayor Whalen

NOES: None

ABSENT: None

ABSTAIN: None

DATED: April 8, 2019

Mayor

City Clerk

EXHIBIT A

**CITY OF CLOVIS
Community Facilities District No. 2004-1
(Police and Fire Services)
Annexation No. 55**

CANVASS AND STATEMENT OF RESULT OF ELECTION

I hereby certify that on this date, I canvassed the returns of the election held on this date, in the territory annexed to Community Facilities District No. 2004-1 (Police and Fire Services) of the City of Clovis which election is designated as the Special Tax Annexation Election, and the total number of ballots cast in the territory to be annexed and the total number of votes cast for and against the measure are as follows and the totals as shown for and against the measure are full, true and correct:

Qualified Landowner Votes	Votes Cast	YES	NO
--	-----------------------	------------	-----------

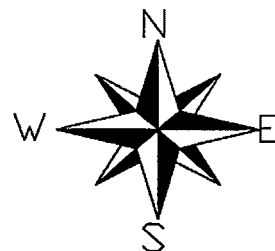
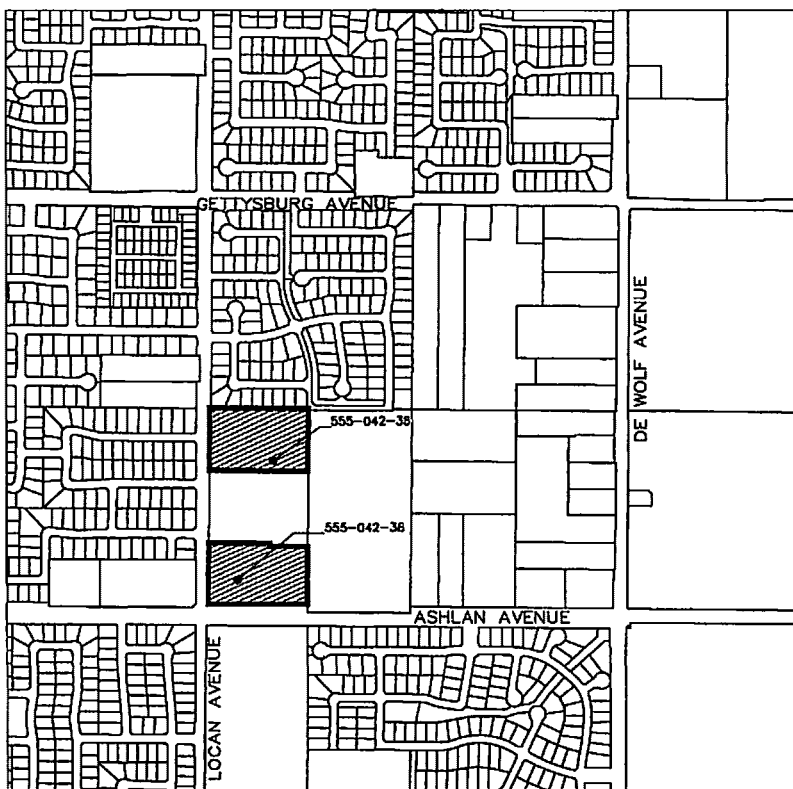
**City of Clovis
Community Facilities District No. 2004-1
(Police and Fire Services), Annexation No. 55
Special Tax Annexation Election,
April 8, 2019.**

BALLOT MEASURE: Shall the City of Clovis, by and for its Community Facilities District No. 2004-1 (Police and Fire Services) (the "CFD"), be authorized to levy special taxes within the territory annexed to the CFD pursuant to and as described in Resolution No. 19-___ of the City of Clovis, adopted by its Council on April 8, 2019?

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND this ___ day of _____ 2019.

CITY OF CLOVIS

By: _____
City Clerk



LEGEND

— PARCEL
 — ANNEXATION BOUNDARY
 APN 555-042-38
 APN 555-042-36

FILED IN THE OFFICE OF THE CITY CLERK THIS ____ DAY
 OF APRIL, 2019. I HEREBY CERTIFY THAT THE
 WITHIN MAP SHOWING PROPOSED BOUNDARIES OF
 ANNEXATION NO. 55 TO COMMUNITY FACILITIES DISTRICT NO.
 2004-1 (POLICE AND FIRE SERVICES), CITY OF CLOVIS,
 COUNTY OF FRESNO, STATE OF CALIFORNIA, WAS APPROVED
 BY THE CITY COUNCIL OF THE CITY OF CLOVIS AT A
 REGULAR MEETING THEREOF, HELD ON THE 8TH DAY OF
APRIL, 2019, BY ITS RESOLUTION NO. 19-__

 JOHN HOLT
 CITY CLERK
 CITY OF CLOVIS

FILED THIS ____ DAY OF _____, 2019,
 AT THE HOUR OF ____ O'CLOCK ____ M. IN THE
 BOOK ____ PAGE ____ OF MAPS OF
 ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AND AS
 INSTRUMENT NO. ____ IN THE
 OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF
 FRESNO, STATE OF CALIFORNIA.

 PAUL A. DICTOS, C.P.A. BY: DEPUTY COUNTY RECORDER
 COUNTY ASSESSOR-RECORDER
 COUNTY OF FRESNO
 STATE OF CALIFORNIA

REFERENCE IS MADE TO THAT BOUNDARY MAP OF
 COMMUNITY FACILITIES DISTRICT NO 2004-1 (POLICE AND
 FIRE SERVICES) OF THE CITY OF CLOVIS RECORDED WITH THE
 FRESNO COUNTY RECORDER'S OFFICE ON FEBRUARY 19,
 2004, IN BOOK 40 OF MAPS OF ASSESSMENT AND
 COMMUNITY FACILITIES DISTRICTS, PAGE 57.

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL
 SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND
 DIMENSIONS AS SHOWN ON THE FRESNO COUNTY ASSESSORS
 MAPS FOR THOSE PARCELS LISTED.

THE FRESNO COUNTY ASSESSORS MAPS SHALL GOVERN FOR
 ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF
 SUCH LOTS OF PARCELS.

ANNEXATION MAP NO. 55

COMMUNITY FACILITIES DISTRICT NO. 2004-1
 (POLICE AND FIRE SERVICES)

0 250' 500'
 SCALE: 1" = 500'

CITY OF CLOVIS
 COUNTY OF FRESNO
 STATE OF CALIFORNIA



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 8, 2019

CORRESPONDENCE – Correspondence is communication addressed to City Council that requests action.

1. None.

Please direct questions to the City Manager's office at 559-324-2060.



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: April 8, 2019

SUBJECT: Consider Approval – Res. 19-__, Final Map Tract 6245, located at the northeast corner of Ashlan Avenue and Locan Avenue (Wilson Premier Homes, Inc.).

ATTACHMENTS: (A) Res. 19-__
(B) Vicinity Map
(C) Copy of Final Map

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Res. 19-__, which will:

1. Accept the offer of dedication of parcels and public utility easements within Tract 6245, and;
2. Authorize recording of the final map.

EXECUTIVE SUMMARY

The owner, Wilson Premier Homes, Inc., acting as the subdivider, has submitted a final map. The improvement plans are being processed by City staff. The improvements to be installed include curb, gutter, sidewalk, street paving, sanitary sewers, water mains and landscaping. The subject tract is located on the northeast corner of Ashlan Avenue and Locan Avenue. It contains approximately 5.59 acres and consists of 47 units, zoned P-C-C.

FISCAL IMPACT

The subdivider will be installing sidewalk, sanitary sewers, water mains, and street landscaping, which will be perpetually maintained by the City of Clovis.

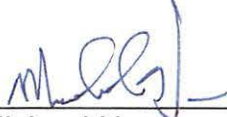
REASON FOR RECOMMENDATION

The subdivision agreement has been executed by the subdivider and all development fees paid or deferred in accordance with Municipal Code. The agreement provides for the developer to complete a technically correct map and improvement plans and to complete all required improvements in compliance with the conditions of approval. The improvements are adequately secured.

ACTIONS FOLLOWING APPROVAL

The final map will be filed with the Fresno County Recorder's office for recording.

Prepared by: Sarai Yanovsky, Assistant Engineer

Submitted by: 
Michael Harrison
City Engineer

Recommended by: 
Dwight Kroll, AICP
Director of Planning
And Development
Services

RESOLUTION 19-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING FINAL SUBDIVISION MAP FOR TRACT NO. 6245

WHEREAS, a final map has been presented to the City Council of the City of Clovis for Tract 6245, by The City of Clovis, a Municipal Corporation, and

WHEREAS, said final tract conforms to the requirements of Chapter 2, Part 2, of Division 4 of the Business and Professions Code and to local ordinances;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis as follows:

1. The final map of Tract 6245, consisting of two (2) sheets, a copy of which is on file with the City Clerk, be and the same is hereby approved.

2. Approval of the Subdivision improvement plans for said tract are being completed by City Staff.

3. The preliminary Engineer's Cost Estimate of development cost of said tract, a copy of which is on file with the City Clerk, be and the same is hereby approved and adopted as the estimated cost of improvements for said subdivision in the sum of \$1,908,802.25.

4. The offer and dedication for public use of the parcels and easements specified on said map are accepted by the City of Clovis and the City Clerk is authorized and directed to execute said subdivision map.

5. This Council finds that the proposed subdivision, together with the provisions for its design and improvement, are consistent with applicable general and specific plans of the City of Clovis.

6. Improvement Security, as provided hereunder and in said Subdivision Agreement, is fixed at one hundred percent (100%) of the remaining improvements to

ATTACHMENT A

be constructed or the sum of \$1,909,000.00 for guaranteeing specific performance of said agreement and fifty percent (50%) of the remaining improvements or the sum of \$954,000.00 for payment of labor and materials furnished by contractors, subcontractors, laborers and materialmen in connection with the improvements required to be made or constructed by said subdivider in conformity with said subdivision map or said agreement.

7. Subdivider shall furnish a bond in the sum of \$190,900.00 being the amount determined by the City Council of the City as necessary for the guarantee and warranty of the work for a period of one year following the completion and acceptance of the tract against any defective work or labor done, or defective materials furnished. Said bond is required to be furnished prior to acceptance of the tract by the City Council.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on April 8, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

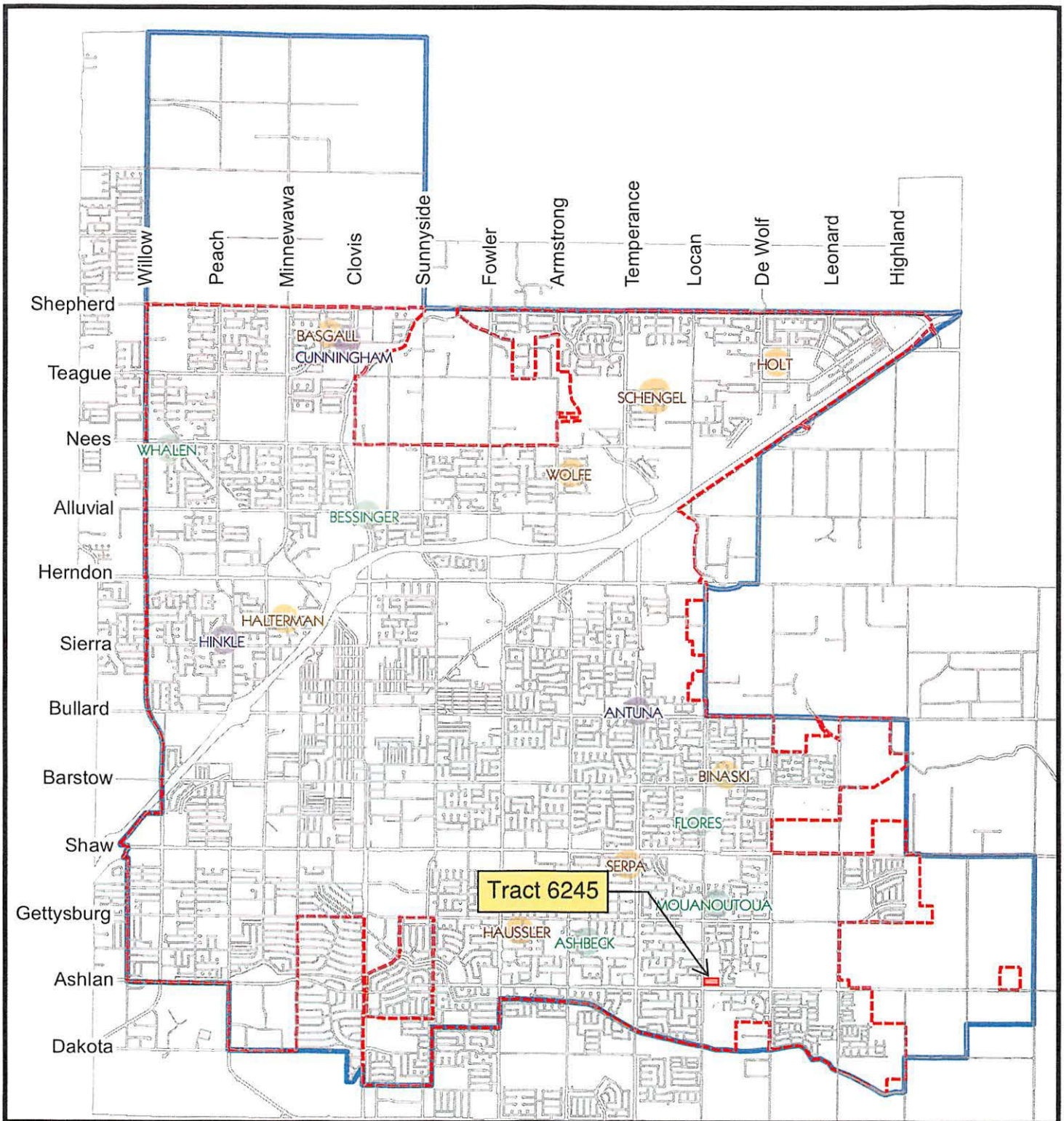
DATED:

Mayor

City Clerk

VICINITY MAP

Tract 6245 - Wilson Homes



ATTACHMENT B



April 1, 2019

 CITY LIMITS  SPHERE OF INFLUENCE

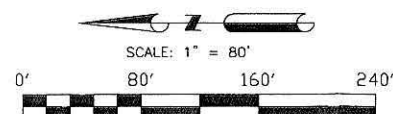
Prepared By: Sarai Yanovsky

CURVE DATA:

CURVE NUMBER	DELTA	RADIUS	ARC LENGTH	CHORD LENGTH
C 1	15°07'49"	40.60'	10.72'	10.69'
C 2	7°27'43"	40.60'	5.29'	5.28'
C 3	22°35'32"	40.60'	16.01'	15.91'
C 4	37°37'29"	40.60'	26.66'	26.18'
C 5	50°15'12"	40.60'	35.61'	34.48'
C 6	2°07'34"	40.60'	1.51'	1.51'
C 7	90°00'15"	9.40'	14.77'	13.29'
C 8	90°00'15"	40.60'	63.78'	57.42'
C 9	89°59'45"	9.40'	14.76'	13.29'

RADIAL DATA:

RADIAL NUMBER	RADIAL BEARING	RADIUS
R 1	N 15°06'12" E	40.60'
R 2	N 22°33'55" E	40.60'
R 3	S 52°24'23" E	40.60'
R 4	S 02°09'11" E	40.60'



TRACT NO. 6245

IN THE CITY OF CLOVIS, FRESNO COUNTY,
CALIFORNIA SURVEYED AND PLATTED IN
OCTOBER, 2018 BY
HARBOUR AND ASSOCIATES
CONSISTING OF 2 SHEETS
SHEET 2 OF 2

DeWOLF AVENUE

SOUTHEAST CORNER OF SECTION 14, TOWNSHIP 13 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN, FOUND CITY OF CLOVIS BRASS CAP MONUMENT IN WELL, STAMPED LS 7800, POSITION VERIFIED PER CORNER RECORD #7654.

LINE DATA:

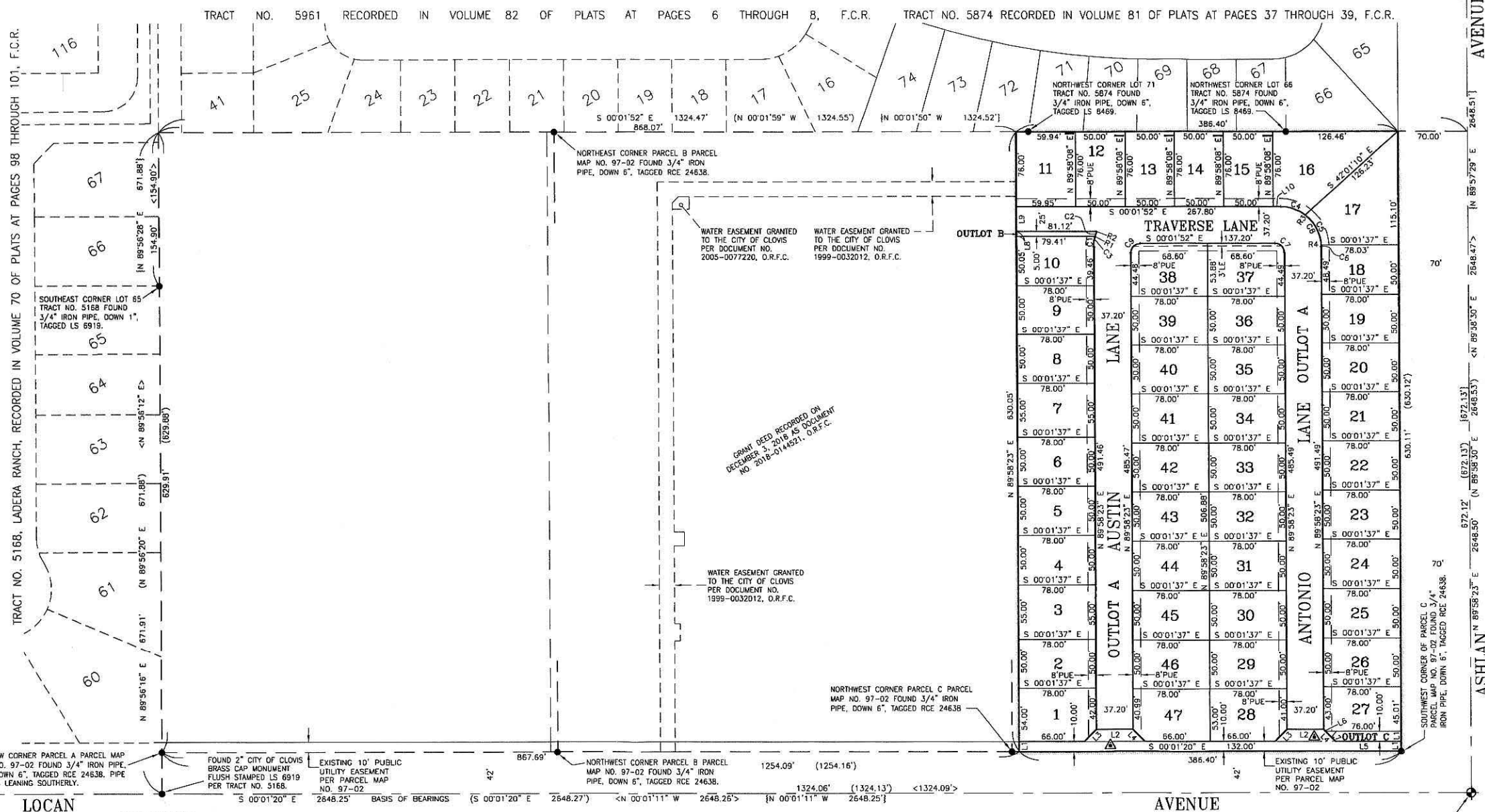
LINE NUMBER	BEARING	DISTANCE
L 1	N 89°58'23" E	10.00'
L 2	S 00°01'20" E	37.20'
L 3	S 45°01'29" E	16.97'
L 4	S 44°58'31" W	16.97'
L 5	S 00°01'20" E	66.00'
L 6	S 44°58'31" W	2.83'
L 7	S 44°58'31" W	14.14'
L 8	N 89°58'23" E	5.00'
L 9	N 89°58'23" E	25.00'
L 10	S 00°01'52" E	7.85'

BASIS OF BEARINGS:

THE WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 13 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN, WAS TAKEN TO BE SOUTH 00°01'20" EAST, AS SHOWN ON PARCEL MAP NO. 97-02 RECORDED IN BOOK 59 OF PARCEL MAPS AT PAGES 34 AND 35, F.C.R.

NOTES:

- 3/4" X 30" IRON PIPE, DOWN 0.5', TAGGED LS 5277 SET AT ALL LOT CORNERS, BLOCK CORNERS AND BEGINNING AND ENDING OF ALL CURVES, OR WILL BE SET WITHIN ONE YEAR OR ANY APPROVED EXTENSION THEREOF.
- DISTANCES NOT MONUMENTED ARE CALCULATED.
- THAT PORTION OF THE PUBLIC UTILITY EASEMENT DEDICATED TO THE CITY OF CLOVIS BY PARCEL MAP NO. 97-02 RECORDED IN BOOK 59 OF PARCEL MAPS AT PAGES 34 AND 35, F.C.R. WHICH IS NOT DELINEATED ON THIS MAP IS DEEMED ABANDONED PURSUANT TO SECTION 66434(G) OF THE SUBDIVISION MAP ACT.
- THAT PORTION OF THE WATER EASEMENT GRANTED TO THE CITY OF CLOVIS PER DOCUMENT NO. 1999-0032012, O.R.F.C. WHICH IS NOT DELINEATED ON THIS MAP IS DEEMED ABANDONED PURSUANT TO SECTION 66434(G) OF THE SUBDIVISION MAP ACT.



OUTLOT SCHEDULE:

- OUTLOT A: FOR PRIVATE STREET AND PUBLIC UTILITY EASEMENT PURPOSES.
OUTLOT B: FOR PRIVATE LANDSCAPING AND PUBLIC UTILITY EASEMENT PURPOSES.
OUTLOT C: OPEN SPACE AND PUBLIC UTILITY EASEMENT PURPOSES.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES:

- OUTLOT A: FOR PRIVATE STREET AND PUBLIC UTILITY EASEMENT PURPOSES.
OUTLOT B: FOR PRIVATE LANDSCAPING AND PUBLIC UTILITY EASEMENT PURPOSES.

PUE: PUBLIC UTILITY EASEMENT NOW OFFERED FOR DEDICATION.

PE: PEDESTRIAN EASEMENT NOW OFFERED FOR DEDICATION.

LE: LANDSCAPE EASEMENT NOW OFFERED FOR DEDICATION.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED IN FEE FOR PUBLIC PURPOSES:

- OUTLOT C: OPEN SPACE AND PUBLIC UTILITY EASEMENT PURPOSES.

PUBLIC STREET AND UTILITY EASEMENT PURPOSES.

LEGEND:

- ◆ FOUND SECTION CORNER OR QUARTER CORNER AS NOTED.
● MONUMENT FOUND AND ACCEPTED AS NOTED.
() RECORD DATA, AS SHOWN ON OR CALCULATED FROM, PARCEL MAP NO. 97-02 RECORDED IN BOOK 59 OF PARCEL MAPS AT PAGES 34 AND 35, F.C.R.
< > RECORD DATA, AS SHOWN ON OR CALCULATED FROM, TRACT NO. 5168, LADERA RANCH, RECORDED IN VOLUME 70 OF PLATS AT PAGES 98 THROUGH 101, F.C.R.
{} RECORD DATA PER TRACT NO. 5874 RECORDED IN VOLUME 81 OF PLATS AT PAGES 37 THROUGH 39, F.C.R.

F.C.R. FRESNO COUNTY RECORDS

O.R.F.C. OFFICIAL RECORDS OF FRESNO COUNTY

— INDICATES THE LIMITS OF THIS SUBDIVISION.

CITY OF CLOVIS AVENUE

CENTER QUARTER CORNER OF SECTION 14, TOWNSHIP 13 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN, FOUND 2" BRASS CAP MONUMENT, STAMPED LS 7077, FLUSH IN PAVEMENT. POSITION VERIFIED PER CORNER RECORD #7126.

LOCAN AVENUE

ASHLAN AVENUE

SOUTH QUARTER CORNER OF SECTION 14, TOWNSHIP 13 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN, FOUND 3/4" IRON PIPE, FLUSH IN PAVEMENT, NO TAG. POSITION VERIFIED PER CORNER RECORD #6558.



Harbour & Associates
Civil Engineers

389 CLOVIS AVENUE # 300 • Clovis, California 93612
(559) 325-7676 • Fax (559) 325-7899 • e-mail ha@haeng.com

17-138
harbour tr 6245

SUBDIVISION MAP OF
TRACT NO. 6245

IN THE CITY OF CLOVIS, FRESNO COUNTY, CALIFORNIA
SURVEYED AND PLATTED IN OCTOBER, 2018 BY HARBOUR & ASSOCIATES
CONSISTING OF 2 SHEETS
SHEET 1 OF 2

OWNER'S STATEMENT

THE UNDERSIGNED, BEING ALL PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND WITHIN THIS SUBDIVISION, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP AND OFFER FOR DEDICATION FOR PUBLIC USE THE PARCELS AND EASEMENTS SPECIFIED ON SAID MAP AS INTENDED FOR PUBLIC USE FOR THE PURPOSES SPECIFIED THEREIN.

WILSON PREMIER HOMES, INC., A CALIFORNIA CORPORATION

BY: Leo A. Wilson
PRESIDENT

U.S. BANK NATIONAL ASSOCIATION
d/b/a/ HOUSING CAPITAL COMPANY
AS BENEFICIARY

BY: Carl F. Swanson
CARL F. SWANSON
VICE-PRESIDENT

NOTARY ACKNOWLEDGEMENTS

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF Fresno)

ON March 19, 2019, BEFORE ME Danielle Lee, NOTARY PUBLIC, PERSONALLY APPEARED Leo A. Wilson, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/HEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT, WITNESS MY HAND.

NAME Danielle Lee SIGNATURE [Signature]
MY COMMISSION EXPIRES March 5, 2023 COUNTY OF Fresno
COMMISSION NUMBER 2276940

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF Fresno)

ON March 19, 2019, BEFORE ME Maria R. Payne, NOTARY PUBLIC, PERSONALLY APPEARED Carl F. Swanson, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/HEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT, WITNESS MY HAND.

NAME Maria R. Payne SIGNATURE [Signature]
MY COMMISSION EXPIRES 04/27/2020 COUNTY OF Fresno
COMMISSION NUMBER 2155493

LEGAL DESCRIPTION

ADJUSTED PARCEL 3 OF PARCEL MAP EXEMPT NO. 2018-09 BEING PURSUANT TO "APPLICATION FOR PARCEL MAP EXEMPT NO. 2018-09 (LOT LINE ADJUSTMENT)" RECORDED DECEMBER 3, 2018 AS DOCUMENT NO. 2018-0144516, FRESNO COUNTY RECORDS AND AS REFERENCED IN THAT CERTAIN GRANT DEED RECORDED DECEMBER 3, 2018 AS DOCUMENT NO. 2018-0144522, FRESNO COUNTY RECORDS AND AS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL C OF PARCEL MAP 97-02, IN THE CITY OF CLOVIS, COUNTY OF FRESNO, STATE OF CALIFORNIA, ACCORDING TO THE MAP RECORDED MARCH 2, 1999 IN BOOK 59 PAGES 34 AND 35 OF PARCEL MAPS, FRESNO COUNTY RECORDS.

TOGETHER WITH THAT PORTION OF PARCEL B OF SAID PARCEL MAP NO. 97-02, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID PARCEL B; THENCE SOUTH 89°56'20" WEST, ALONG THE SOUTH LINE OF SAID PARCEL B, A DISTANCE OF 240.00 FEET; THENCE NORTH 00°03'40" WEST, A DISTANCE OF 12.00 FEET TO A POINT BEING 386.40 FEET NORTH OF SOUTH LINE OF SAID PARCEL C; THENCE NORTH 89°58'30" EAST, PARALLEL WITH AND 386.40 FEET NORTH OF THE SOUTH LINE OF SAID PARCEL C, A DISTANCE OF 240.00 FEET TO A POINT ON THE EAST LINE OF SAID PARCEL B; THENCE SOUTH 00°01'59" EAST, ALONG THE EAST LINE OF SAID PARCEL B, A DISTANCE OF 11.85 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THAT PORTION OF SAID PARCEL C, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID PARCEL C; THENCE NORTH 89°56'20" EAST, ALONG THE NORTH LINE OF SAID PARCEL C, A DISTANCE OF 390.03 FEET; THENCE SOUTH 00°03'40" EAST, A DISTANCE OF 7.50 FEET TO A POINT BEING 386.40 FEET NORTH OF THE SOUTH LINE OF SAID PARCEL C; THENCE SOUTH 89°58'30" WEST, PARALLEL WITH AND 386.40 FEET NORTH OF THE SOUTH LINE OF SAID PARCEL C, A DISTANCE OF 390.04 FEET TO A POINT ON THE WEST LINE OF SAID PARCEL C; THENCE NORTH 00°01'20" WEST, ALONG THE WEST LINE OF SAID PARCEL C, A DISTANCE OF 7.26 FEET TO THE POINT OF BEGINNING.

THIS LAND IS SUBJECT TO THE FOLLOWING:

1. SAID LAND LIES WITHIN THE FRESNO METROPOLITAN FLOOD CONTROL DISTRICT AND IS SUBJECT TO DRAINAGE FEES AND/OR REQUIREMENTS TO CONSTRUCT PLANNED LOCAL DRAINAGE FACILITIES, AS DISCLOSED BY INSTRUMENT ENTITLED "RESOLUTION NO. 1816 - THE BOARD OF DIRECTORS OF THE FRESNO METROPOLITAN FLOOD CONTROL DISTRICT", RECORDED JULY 31, 1995 AS SERIES NUMBER 95092128, O.R.F.C.
2. AN EASEMENT AFFECTING THAT PORTION OF SAID LAND, GRANTED TO FRESNO CANAL AND IRRIGATION COMPANY, RECORDED AUGUST 13, 1873 IN BOOK J OF DEEDS, PAGE 36 AT AN UNDISCLOSED LOCATION.
3. AN EASEMENT AFFECTING THAT PORTION OF SAID LAND, GRANTED TO G.B. KEMBLE, JR. AND LIGGIE J. KEMBLE, FOR RIGHT OF WAY FOR CANALS AND DITCHES, RECORDED JANUARY 8, 1903 IN BOOK 302 OF OFFICIAL RECORDS, PAGE 48, AT AN UNDISCLOSED LOCATION.
4. MATTERS AS CONTAINED OR REFERRED TO IN AN INSTRUMENT, ENTITLED "COVENANT AND AGREEMENT REGARDING RIGHT OF FARM", EXECUTED BY J. OTIS LEDBETTER, PASTOR, DATED NOVEMBER 24, 1998, RECORDED NOVEMBER 25, 1998 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 98-171667.
5. OFFER OF DEDICATION IN AN INSTRUMENT, ENTITLED "IRREVOCABLE OFFER OF DEDICATION", FOR ROAD PURPOSES, RECORDED MARCH 2, 1999 IN BOOK 59 OF PARCEL MAPS OF OFFICIAL RECORDS, PAGE 34 AND 35, AFFECTING A PORTION OF SAID LAND.
6. COVENANT AND AGREEMENT, EXECUTED BY CHESTNUT AVENUE BAPTIST CHURCH, A CALIFORNIA CORPORATION, IN FAVOR OF CITY OF CLOVIS, A MUNICIPAL CORPORATION, RECORDED MARCH 2, 1999 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 19990032013, PROVIDING THERETO A RECIPROCAL ACCESS EASEMENT FOR JOINT VEHICULAR, PEDESTRIAN, AND PUBLIC ACCESS.
7. MATTERS AS CONTAINED OR REFERRED TO IN AN INSTRUMENT, ENTITLED "AGREEMENT FOR DEFERMENT OF DEVELOPMENT REQUIREMENTS OF THE CITY OF CLOVIS, TO DO WORK AFTER NOTICE AND CREATING LIEN ON REAL PROPERTY", EXECUTED BY CHESTNUT AVENUE BAPTIST CHURCH, A CALIFORNIA CORPORATION AND THE CITY OF CLOVIS, A MUNICIPAL CORPORATION, DATED DECEMBER 8, 1998, RECORDED MARCH 2, 1999 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 19990032014, PROVIDING THERETO UNDERGROUND UTILITIES.
8. MATTERS AS CONTAINED OR REFERRED TO IN AN INSTRUMENT, ENTITLED "AGREEMENT FOR DEFERMENT OF DEVELOPMENT REQUIREMENTS OF THE CITY OF CLOVIS, TO DO WORK AFTER NOTICE AND CREATING LIEN ON REAL PROPERTY", EXECUTED BY CHESTNUT AVENUE BAPTIST CHURCH, A CALIFORNIA CORPORATION AND THE CITY OF CLOVIS, A MUNICIPAL CORPORATION, DATED DECEMBER 8, 1998, RECORDED MARCH 2, 1999 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 19990032015, PROVIDING THERETO CONSTRUCTION OF CURBS, GUTTERS AND SIDEWALKS.
9. AN EASEMENT AFFECTING THAT PORTION OF SAID LAND, GRANTED TO ASHLAN/LOCAN NO. 1, LP FOR THE BENEFIT OF THE CITY OF CLOVIS, FOR SLOPE EASEMENT PURPOSES, RECORDED NOVEMBER 16, 2009 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 2009-0157082, AT AN UNDISCLOSED LOCATION.



SURVEYOR'S STATEMENT

THE SURVEY FOR THIS MAP WAS MADE BY ME OR UNDER MY DIRECTION AND IS TRUE AND COMPLETE AS SHOWN.

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF WILSON PREMIER HOMES, INC., ON OCTOBER 1, 2018. I HEREBY STATE THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED, OR THAT THEY WILL BE SET IN THOSE POSITIONS ON OR BEFORE ONE YEAR AFTER THE DATE THIS MAP IS RECORDED, OR ANY TIME EXTENSION APPROVED BY THE CITY ENGINEER. THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

GARY J. DIXON LS. 5277

3-14-19
DATE

CITY ENGINEER'S STATEMENT

I, MICHAEL J. HARRISON, CITY ENGINEER OF THE CITY OF CLOVIS, HEREBY STATE THAT I HAVE EXAMINED THIS MAP, THAT THE SUBDIVISION SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, AND ANY APPROVED ALTERATIONS THEREOF, THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND OF ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH, AND THAT I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

MICHAEL J. HARRISON, P.L.S. 8088
CITY ENGINEER

DATE

CITY CLERK'S STATEMENT

I, JOHN HOLT, HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF CLOVIS, BY RESOLUTION ADOPTED _____, APPROVED THE WITHIN MAP AND ACCEPTED, SUBJECT TO IMPROVEMENT, ON BEHALF OF THE PUBLIC, ANY REAL PROPERTY AND EASEMENTS OFFERED FOR DEDICATION FOR PUBLIC USE IN CONFORMITY WITH THE TERMS OF THE OFFER OF DEDICATION.

DATED _____
JOHN HOLT, CITY CLERK

RECORDER'S CERTIFICATE

DOCUMENT NO. _____ FEE PAID \$ _____
FILED THIS _____ DAY OF _____, 20____, AT _____ M. IN VOLUME _____
OF PLATS, AT PAGE(S) _____, FRESNO COUNTY RECORDS, AT THE REQUEST
OF OLD REPUBLIC TITLE COMPANY.

PAUL A. DICTOS, CPA
FRESNO COUNTY ASSESSOR-RECORDER

BY: _____
DEPUTY



Harbour & Associates
Civil Engineers
389 Clovis Ave
(559) 325-7676

ATTACHMENT C



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: April 8, 2019

SUBJECT: Consider Approval – Res. 19-____, Annexation of Proposed Tract 6245, located at the northeast corner of Ashlan Avenue and Locan Avenue to the Landscape Maintenance District No. 1 of the City of Clovis. (Wilson Premier Homes, Inc.).

ATTACHMENT: (A) Res. 19-__

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Res. 19-____, that will annex proposed Tract 6245, located at the northeast corner of Ashlan Avenue and Locan Avenue, to the Landscape Maintenance District No. 1 of the City of Clovis.

EXECUTIVE SUMMARY

The owner, Wilson Premier Homes, Inc., acting as the subdivider, has requested to be annexed to the Landscape Maintenance District No. 1 of the City of Clovis as set forth by the Conditions of Approval for Tentative Tract Map 6245.

BACKGROUND

Wilson Premier Homes, Inc., the developer of Tract 6245, has executed a covenant that this development be annexed to the City of Clovis LMD No. 1. An executed copy can be provided on request. Council formed the original District on July 15, 1985, for the purpose of funding the maintenance of landscaped areas and parks.

Under the provisions of the Landscaping and Lighting Act of 1972 and in accordance with Article XIII C and Article XIII D of Proposition 218, all the owners of property proposed for annexation have provided a written request and consent to annexation and have executed a covenant (petition) indicating acceptance of the annual assessment.

FISCAL IMPACT

This project will add landscaping to the Landscape Maintenance District No. 1 of the City of Clovis shown as follows:

	<u>Tract 6245</u>	<u>Year to Date</u>
LMD Landscaping added:	0.630 acres	3.976 acres
Resource needs added:	0.0630 person	0.398 person

The resource needs estimate is based on 1 person per 10 acres of landscaped area.

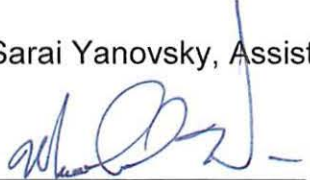
REASON FOR RECOMMENDATION

The property owners for the subject tract and parcel map have requested annexation into the City of Clovis LMD No. 1.

ACTIONS FOLLOWING APPROVAL

Tract 6245 shall become a part of City of Clovis LMD No. 1 and will be assessed next year for maintenance costs.

Prepared by: Sarai Yanovsky, Assistant Engineer

Submitted by: 
Michael Harrison
City Engineer

Recommended by: 
Dwight Kroll, AICP
Director of Planning
And Development
Services

RESOLUTION 19-__

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CLOVIS, CALIFORNIA, APPROVING
ANNEXATION TO LANDSCAPING MAINTENANCE DISTRICT NO. 1 OF THE CITY OF
CLOVIS**

WHEREAS, City of Clovis Landscape Maintenance District No. 1 ("District") was formed by Resolution No. 85-78, adopted July 15, 1985, pursuant to Part 2 of Division 15 of the Streets and Highways Code (Landscape and Lighting Act of 1972), herein the "Act"; and

WHEREAS, all of the owners of property proposed to be annexed to the District consisting of proposed Tract No. 6245, as described in Exhibit "A" attached hereto and incorporated herein by reference, have consented to said annexation and such annexation may be ordered without notice and hearing or filing of engineer's report, or both.

NOW, THEREFORE, IT IS RESOLVED AND ORDERED, as follows:

1. That the public interest and convenience require that certain property described in Exhibit "A" attached hereto and by reference incorporated herein be annexed into Landscape Maintenance District No. 1 of the City of Clovis for the maintenance and servicing of landscaping facilities.

2. The City Clerk shall receive and file the maps showing the boundaries of the areas annexed as set forth in Exhibit "A" which boundaries shall be used for assessment proceedings until and unless a change of organization is approved pursuant to the Act.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on April 8, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

Mayor

City Clerk

ATTACHMENT A

Exhibit "A"

LOTS 1 THROUGH 47, INCLUSIVE, OF TRACT MAP 6245, RECORDED IN VOLUME
_____, PAGES _____ THROUGH _____ OF PLATS, FRESNO COUNTY RECORDS.



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration


DATE: April 8, 2019

SUBJECT: Consider Adoption – Ord. 19-05, OA2019-01, A request to amend the Clovis Development Code as a semi-annual cleanup to address typographical, grammatical, and content errors as a result of the 2014 Development Code Update, to make the "Cottage Home Program" available citywide to single-family residential zoning districts where alley access is provided, and to make the necessary modifications to reflect recent changes to State housing law. City of Clovis, applicant. (Vote: 4-0-1 with Councilmember Ashbeck absent)

Consider Adoption – Ord. 19-06, Amending Sections 2.7.06 and 2.7.08 of Chapter 2.7 and Section 2.9.03 of Chapter 2.9 of Title 2 of the Clovis Municipal Code Pertaining to the City Purchasing System and Procurement Procedures for Public Projects. (Vote: 4-0-1 with Councilmember Ashbeck absent)

Please direct questions to the City Manager's office at 559-324-2060.



AGENDA ITEM NO: 13
City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 8, 2019

SUBJECT: Consider Approval – A Request from the Cook Land Company and the California 9/11 Memorial Foundation to Rename Pelco Way to Never Forget Lane between Dakota and Pontiac Avenues

ATTACHMENT: 1) Request Letter from the Cook Land Company
2) Request Letter from the California 9/11 Memorial Foundation
3) Location Map

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve the request from the Cook Land Company and the California 9/11 Memorial Foundation to rename Pelco Way to Never Forget Lane between Dakota and Pontiac Avenues.

EXECUTIVE SUMMARY

Staff is in receipt of two letters from the Cook Land Company and the California 9/11 Memorial Foundation requesting to rename Pelco Way to Never Forget Lane between Dakota and Pontiac Avenues. Shortly after the tragic events on September 11, 2001, Mr. McDonald, the then owner and CEO of Pelco, established a significant memorial on the Pelco campus. The memorial hosts an annual event so that the events of that day and the many sacrifices made will never be forgotten. The owners of the memorial property and the one building with a Pelco Way address have requested the street name be changed from Pelco Way to Never Forget Lane.

BACKGROUND

Shortly after the tragic events on September 11, 2001, Mr. McDonald, the then owner and CEO of Pelco, established a significant memorial on the Pelco campus. The memorial hosts an annual event so that the events of that day and the many sacrifices made will never be forgotten.

Several years later Pelco was sold to Schneider Electric and Schneider Electric has sold much of the Pelco Campus to Cook Land Company. The Cook Land Company has been redeveloping the former Pelco/Schneider Electric campus and has remained committed to continuing the memorial. In that effort The Cook Land Company has donated the memorial site to the California 9/11 Memorial Foundation that has been created to ensure the memorial continues on.

Staff is in receipt of two letters from the Cook Land Company and the California 9/11 Memorial Foundation requesting to rename Pelco Way to Never Forget Lane between Dakota and Pontiac Avenues. The Cook Land Company owns the sole building (3500 Pelco Way) with a Pelco Way address. Two adjacent buildings not owned by the Cook Land Company have an address either on Dakota or Pontiac Avenues. The California 9/11 Memorial Foundation owns the property where the memorial resides. Before the unfortunate passing of Mr. McDonald, staff contacted him and he expressed his support for the name change.

The desire is to maintain the memorial going forward and renaming of the street reinforces the memorial. The California 9/11 Memorial Foundation is planning significant efforts to bolster the annual event.

FISCAL IMPACT

The fiscal impact of making the change is limited to signage costs.

REASON FOR RECOMMENDATION

Staff is in receipt of requests from Cook Land Company and the California 9/11 Memorial Foundation requesting to rename Pelco Way to Never Forget Lane between Dakota and Pontiac Avenues. Staff is recommending approval.

ACTIONS FOLLOWING APPROVAL

Staff will take all actions necessary to effect the change in the name of the street and notify all affected stakeholders such as public safety.

Recommended by: _____


Andrew Haussler

Community & Economic Development Director

ATTACHMENT 1



Established in 1942

Providing Innovative Real Estate Solutions

City of Clovis
1033 5th St,
Clovis, CA 93612

Re: Street Name Change Pelco Way

To Whom it May Concern:

Pontiac 2 LLC would like to formally change the street name Pelco Way to Never Forget Lane. Pontiac 2 LLC is the property owner of the sole building that is located at 3500 Pelco Way. Upon change of the street name the building address will be 3500 Never Forget Lane.

We are the custodians of the California 9/11 memorial which we believe hosts the largest 9/11 remembrance in the Western United States. We are committed to making it a tourist destination for visitors throughout the country, to recognize the fallen first responders. Therefore, we are passionate about this name change since we believe it helps to further sanctum the image of the memorial and the city of Clovis for having a unique tourist destination.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry Cook", is written over a printed name label.

Jerry Cook

ATTACHMENT 2

March 4, 2019

Clovis City Council
1033 5th Street
Clovis, CA 93612

Esteemed Council Members,

We are writing on behalf of the California 9/11 Memorial Foundation Board Members (finalization of 501c3 designation pending) to respectfully request the street name change from **Pelco Way** to **Never Forget**.

The genesis of the California 9/11 Memorial Foundation started with the selfless act of one of Clovis' most successful businessmen and generous philanthropists, David McDonald of Pelco. So moved by the events of September 11th, Mr. McDonald built the single largest memorial outside of New York to commemorate the first responders that gave their lives in service to others. Every year since, an active group of community members, committed to **never forget**, come together to honor the bravery and service of first responders.

This memorial, originally dedicated in December 2001, has been generously gifted to the California 9/11 Memorial Foundation in perpetuity to ensure that our community **never forget**. This year, the Foundation is working with Fresno County Office of Education to expand the event to include a community-wide musical event in the evening with a student art and poetry contest. The Foundation has invited Clovis Unified as well as all Fresno County schools to bringing all 8th grade students to the memorial to bring to life the history they are learning in the classroom.

With Pelco no longer at the campus, the proposed street name change will highlight the spirit of the memorial and will continue the legacy, started by Mr. McDonald and carried forward by the founding members of the board, to **never forget**.

Respectfully submitted,



Jerry Cook
Chairman
California 9/11 Memorial Foundation



Anna Borgeas
Executive Director
California 9/11 Memorial Foundation

Board Members:

Heather Calandra
Randi Carter
Kathryn Catania
Reno Coletti

Todd Cook
Julie DeBenedetto
Andy Isolano
Jim Olsen

Lorenzo Rios
Jim Stemler
Aubrey Tejada

ATTACHMENT 3





CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 8, 2019

SUBJECT: Receive and File - Annual Brown Act Review; Review of Lesser Known Important 2018 Legislation.

City Attorney David Wolfe will give a verbal presentation on this item. Please direct questions to the City Manager's office at 559-324-2060.



AGENDA ITEM NO:	15
City Manager:	CS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 8, 2019

SUBJECT: Consider Approval – Change of Council Meeting Schedule

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to approve the cancellation of the regular Council meeting scheduled for Monday, April 15, 2019.

EXECUTIVE SUMMARY

There is a need to change the schedule of meetings for the City Council in April. Staff is recommending that City Council cancel the meeting of April 15, 2019.

BACKGROUND

Staff is able to consolidate the agenda items to the first and second meetings in April 2019. Staff is recommending that City Council consider canceling the meeting of April 15, 2019. Given adequate notice, staff will be able to amend the timing of actions coming forward so that operations will not be affected by the cancellation.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

Pursuant to the Clovis Municipal Code, the City Council meets in regular session on the first, second, and third Monday of each month, except when those Mondays occur on a recognized City holiday. The City Council needs to confirm any change to the schedule of meetings in order to properly notice the public of the City Council's schedule of meetings.

ACTIONS FOLLOWING APPROVAL

A revised schedule of meetings will be published in conformance with law.

Prepared by: Jacquie Pronovost, Exec. Asst.

Submitted by: Luke Serpa, City Manager LS



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 8, 2019

CLOSED SESSION - A "closed door" (not public) City Council meeting, allowed by State law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions.

1. None.

Please direct questions to the City Manager's office at 559-324-2060.