



CITY *of* CLOVIS

AGENDA • CLOVIS CITY COUNCIL
Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofclovis.com.

February 4, 2019

6:00 PM

Council Chamber

The City Council welcomes participation at Council Meetings. Members of the public may address the Council on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic.

Meeting called to order by Mayor Whalen
Flag salute led by Councilmember Ashbeck

ROLL CALL

PRESENTATIONS/PROCLAMATIONS

1. Presentation – Update on Status of Clovis Culinary Center located near the northeast corner of Willow and Ashlan Avenues.

PUBLIC COMMENTS - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

ORDINANCES AND RESOLUTIONS - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

2. City Clerk – Approval - Minutes for the January 22, 2019 Council Meetings.
3. Community and Economic Development - Approval – Authorize Amendment 1 to the Sale Agreement for 3495 Clovis Avenue with Don Pickett and Associates.
4. Community and Economic Development - Receive and File – Economic Development Corporation Serving Fresno County Quarterly Report, July–September 2018.
5. General Services - Receive and File - 1st Quarter FY 18-19 General Services Department Report.
6. General Services - Receive and File - 2nd Quarter FY 18-19 General Services Department Report.
7. Planning and Development Services - Approval - Res. 19-____, Amending the Official List of Designated Special Speed Zones.
8. Public Utilities – Approval - Waive Formal Bidding Requirements and Authorize the Purchase of Two Commercial Waste Haulers off the Sourcewell Purchasing Contract from Ruckstell California Sales Co., Inc.
9. Public Utilities – Approval – Res. 19-____, A Resolution Authorizing Adoption of the Kings Basin Integrated Regional Water Management Plan (IRWMP).

PUBLIC HEARINGS - A public hearing is an open consideration within a regular or special meeting of the City Council, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1.

10. None.

CORRESPONDENCE – Correspondence is communication addressed to City Council that requests action.

11. None.

ADMINISTRATIVE ITEMS – Administrative Items are matters on the regular City Council Agenda other than Public Hearings.

12. None.

CITY MANAGER COMMENTS

COUNCIL ITEMS

13. Consider Policy Direction Regarding the Renaming of Sierra Meadows Park located near the intersection of Sierra and Temperance Avenues.

Staff: Shonna Halterman, General Services Director

Recommendation: Consider Policy Direction

14. Council Comments

CLOSED SESSION - A “closed door” (not public) City Council meeting, allowed by State law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions.

15. Government Code Section 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNCIL- EXISTING LITIGATION
Workers Compensation Case in Regards to: Giuseppe Chiaramonte
16. Government Code Section 54956.9
CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9
1 Case (Claim for damages filed by Sanford Martin on 12/11/2018)
17. Government Code Section 54956.9
CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9
1 case (Claim for damages filed by Mark Rau on 6/28/18)
18. Government Code Section 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Lionel Hawkins v. City of Clovis

ADJOURNMENT

Future Meetings and Key Issues			
Feb. 11, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Feb. 19, 2019 (Tue.)	6:00 P.M.	Regular Meeting	Council Chamber
Mar. 4, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Mar. 11, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Mar. 18, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Apr. 1, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Apr. 8, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Apr. 15, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber

CLOVIS CITY COUNCIL MEETING

January 22, 2019

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Whalen
Flag Salute led by Councilmember Mouanoutoua

Roll Call: Present: Councilmembers Ashbeck, Bessinger, Flores, Mouanoutoua
 Mayor Whalen
 Absent: None

PRESENTATION

1. NONE.

PUBLIC COMMENTS 6:03

Raquel White at 5181 E. Olive, Fresno, CA introduced herself as the Construction Industry Force Account Council representative for the region. She provided details on her firm and the type of services they offer.

CONSENT CALENDAR 6:06

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, that the items on the Consent Calendar be approved. Motion carried by unanimous vote.

2. City Clerk – Approved – Minutes from the January 14, 2019 Council Meeting.
3. Planning and Development Services - Approved - Bid Award for CIP 16-24, Streetscape south west corner of Clovis/Bullard, and; Authorize the City Manager to execute the contract on behalf of the City.
4. Planning and Development Services - Approved – Bid Award for CIP 18-04 Crescent Avenue & Beverly Avenue Sewer Replacement, and Alamos/Burgan Manhole Repair, and Authorize City Manager to Execute the Contract on Behalf of the City.)

PUBLIC HEARINGS 6:06

5. NONE.

CORRESPONDENCE 6:06

6. NONE.

ADMINISTRATIVE ITEMS 6:06

7. 6:07 - APPROVED – BID AWARD FOR CIP 17-29 DOWNTOWN SPECIAL EVENT BOLLARDS PHASE 1 2019; AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY.

Public Utilities Director Scott Redelfs introduced Associate Civil Engineer Nick Torstensen and Captain Fleming. Staff recommended that City Council pre-authorize the City Manager to award and execute the contract for Downtown Special Event Bollards Phase 1 2019 to the lowest responsible bidder so that the contractor can order the retractable bollards and construction can begin as soon as possible. This will minimize the impact to Old Town Clovis Farmer's Markets and other events during the summer time. Staff expects that the bollards will be delivered approximately 12 weeks after the order is placed.

The construction involves the installation of 47 vehicle-rated retractable bollards along Pollasky Avenue from Third Street to Fifth Street. The work involves excavation, saw cutting, trenching, backfilling, compaction, installing and leveling the bollard assembly, installing gravel and concrete foundations, and surface improvements. Future phases plan for installation of additional vehicle-rated bollards to provide protection for larger Downtown Special Events when sufficient funding is available. Police Captain Fleming explained of the need for the protection during Old Town special events.

Councilmember Flores asked for clarification on the model to be bid. Staff responded bids must meet specifications. Councilmember Mouanoutoua asked for details on the phase 2, staff responded phase 2 will be in the larger Old Town area. He also asked for the total cost, total cost is estimated at \$250,000 - \$300,000. He also asked if the City had increased liability due to the project. City Attorney stated he did not see any increased liability and the barriers would meet all traffic control standards. Councilmember Bessinger suggested putting flashing lights on the bollards to increase awareness. Councilmember Ashbeck asked how emergency services would serve a citizen in need, staff responded that all emergency personnel would have access keys to drop bollards. Mayor Whalen asked for details on gap between bollards and clarified if they will meet ADA requirements.

Mayor Whalen asked for public comments. Michael Cunningham at 732 Powers asked about the ability of car to make a way through an adjacent parking area into an event area. Ron Sundquist at 182 E. Minnewawa asked if other cities are using this system. Staff responded that system was in use in the Sacramento area. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Bessinger, for the Council to approve the bid award for CIP 17-29 for Downtown Special Event Bollards Phase 1 and authorize the City Manager to execute the contract on behalf of the City. Motion carried by unanimous vote.

CITY MANAGER COMMENTS 6:20

Luke expressed gratitude to the Clovis Police Department for the Martin Luther King breakfast.

COUNCIL ITEMS 6:21

8. Council Comments

Councilmember Ashbeck asked Council's views on naming a City facility after Mr. David McDonald in honor of his service and generosity to the City of Clovis. Councilmember Flores and Bessinger responded we should consider naming a park after him. Mayor Whalen desired to ask the family what their wishes are and this was supported by Councilmember Mouanoutoua. Councilmember Mouanoutoua also asked what precedence this sets. City Manager Luke Serpa discussed a naming committee the City has. Councilmember will ask the family what their wishes are. City Manager stated the process could be discussed at the next regular City Council meeting. Councilmember Flores described the impact Mr. McDonald had on the community. Councilmember Ashbeck recommended as well that the Council consider statewide committees for councilmembers to serve on.

Councilmember Flores expressed thanks to the Clovis Police Department for the Martin Luther King breakfast.

Councilmember Mouanoutoua expressed thanks to City Manager for policy on relaxing fees on federal workers struggling to pay utility bills during federal shutdown and the Clovis Police Department for the Martin Luther King breakfast.

Mayor Whalen asked for an update on the Willow Avenue improvement project. City Engineer described the status and timeline. The Mayor also reported out on League of California Cities meetings regarding pending cannabis regulations. City Attorney stated he would research the proposed cannabis regulations and their impact. Also asked the traffic in relation to Clark Intermediate School be put on the joint agenda with Clovis Unified School District to discuss ways to reduce congestion in the Fifth Street and Clovis Avenues area.

CLOSED SESSION 6:45

9. Government Code Section 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Properties: 79 N. Sunnyside Ave (APN 491-140-44S, 491-140,45S)
Agency Negotiators: L. Serpa, S. Redelfs, A. Haussler
Negotiating Parties: Lorenzo and Rosemary Lopez
Under Negotiation: Price & Terms

10. Government Code Section 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Properties: Portion of 1665 Tollhouse Rd. (APN 491-080-59S), and
Portion of 1748 Tollhouse Rd. (APN 491-080-08)
Agency Negotiators: L. Serpa, S. Redelfs, A. Haussler
Negotiating Parties: Anlin Industries
Under Negotiation: Price & Terms

Mayor Whalen adjourned the meeting of the Council to February 4, 2019

Meeting adjourned: 7:00 p.m.

Mayor

City Clerk



AGENDA ITEM NO: 3
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Community and Economic Development

DATE: February 4, 2019

SUBJECT: Approval – Authorize Amendment 1 to the Sale Agreement for 3495 Clovis Avenue with Don Pickett and Associates

ATTACHMENTS: 1) Property Map
2) Amendment 1

CONFLICT OF INTEREST

None

RECOMMENDATION

That the Council authorizes the Amendment 1 to the Purchase and Sale Agreement of 3495 Clovis Avenue to Don Pickett and Associates allowing for the sale of approximately ½ acre of the 14 ½ acres with payment deferred until close of escrow on the remainder parcel.

EXECUTIVE SUMMARY

It has become critical for the development of the Winery property that the City sell separately approximately 20,000 square feet of property to Don Pickett and Associates sooner than anticipated in the original agreement. This area is indicated in yellow in attachment 1. This would allow for an access road to be installed that is critical to development of the City's property. Payment for this portion would be deferred until escrow closes on the remainder parcel but would be paid for in full at that time. The City would maintain an access easement and have the ability to take the property back if the development does not occur.

BACKGROUND

On September 10, 2018, Council approved an agreement to sell 14.5 acres at 3495 Clovis Avenue to Don Pickett and Associates. Since that time, the property has entered escrow and a due diligence period is underway. At the same time, staff has been working with Don Pickett and Associates and the adjacent property owner to encourage development of all of the vacant properties in the area. It has become apparent that it is critical for the development of all parcels that the City sell separately approximately 20,000 square feet of property to Don Pickett and Associates sooner than anticipated in the original agreement. This would allow for an access road to be installed that is required to develop the City's property. Payment for this portion would be deferred until escrow closes on the remainder parcel but would be paid for in full at that time. The City would maintain an access easement and have the ability to take the property back if the development does not occur.

FISCAL IMPACT

None, the purchase price remains the same.

REASON FOR RECOMMENDATION

This will allow for the development of a road that is critical to the City's parcel and encourage development of adjacent properties

ACTIONS FOLLOWING APPROVAL

- 1) Execute the Amendment 1 to the Agreement of Sale.
- 2) Staff will work with Don Pickett and Associates to transfer the portion pf property.
- 3) Staff will work with Don Pickett and Associates to close escrow.

Submitted by: Andrew Haussler, Director, Community and Economic Development



ATTACHMENT 1: PROPERTY AERIAL



ATTACHMENT 2: Amendment 1 SALE AGREEMENT

**SUPPLEMENT TO CONTRACT FOR THE PURCHASE
AND SALE OF REAL PROPERTY AND ESCROW INSTRUCTIONS**

CITY OF CLOVIS AND DON PICKETT & ASSOCIATES, INC.

This "Supplement" is entered into effective on the date last executed ("Effective Date"), between the City of Clovis, a California municipal corporation and general law city ("Clovis") and Don Pickett & Associates, Inc., a California Corporation ("Pickett"), with respect to the following Recitals, which are a substantive part of this Agreement:

1. RECITALS

A. On September 11, 2018, Clovis and Pickett entered into a Contract for the Purchase and Sale of Real Property and Escrow Instructions ("Contract"), which Contract is on file with Clovis and Pickett. The Contract pertains to the acquisition of approximately 14.5 acres of property by Pickett from Clovis, commonly referred to as the former Swiss Colony Winery property located in the vicinity of Clovis and Dakota Avenues ("Property"). The City of Clovis Council staff report of September 10, 2018, which includes a copy of the Contract and is on file with Clovis, reflects additional details of the Agreement.

B. The Property is currently in Escrow with First American Title Company, 7010 North Palm Avenue, Fresno, CA 93650, as set forth in the Contract.

C. Pickett is still performing due diligence, including development options for the Property. The Current Closing Date is set for _____ 2019.

D. Pickett has presented to Clovis immediate development potential by a third party for a portion of the Property, described and depicted in **Attachment 1**, hereinafter referred to as the "Carve out Parcel" or "Parcel 2", as further described in this Supplement.

E. Pickett and Clovis desire to amend the Contract to allow Closing on the Carve Out Parcel separate from, and earlier than Closing on the remainder of the Property ("Remainder Property").

F. The Carve Out Parcel consists of approximately 20,000 square feet, along the Clovis/Dakota Avenue frontages. Clovis will create a separate parcel through a "Directors Deed", as authorized under California law.

G. The third party developer interested in acquiring the Carve Out Parcel for immediate development is Construction Developers, Inc., a California Corporation

("Developer"). To accomplish this purpose, Pickett and Developer will enter into a Purchase and Sale Agreement for the Carve Out Parcel ("Third Party Agreement").

H. City is willing to create and allow for early closing of the Carve Out Parcel for immediate development purposes by Developer, on the conditions set forth in this Supplement.

NOW, THEREFORE, Clovis and Pickett agree as follows:

2. AGREEMENT

1. Creation of Carve Out Parcel. City agrees to create the Carve Out Parcel described in **Attachment 1**. City shall create the Carve Out Parcel no later than February __, 2019. The Carve Out Parcel will be identified as Parcel 2 on a proposed Parcel Map for the Property as described and depicted in **Attachment 2** ("Parcel Map").

2. Closing of Carve Out Parcel. Pickett agrees that it has completed all requirements for Closing set forth in the Agreement as they pertain to the Carve Out Parcel, with the only impediment to Closing being creation of the Carve Out Parcel. Therefore, Closing on the Carve Out Parcel shall occur on or before _____ 2019.

3. Purchase Price. The Purchase Price for the Carve Out Parcel shall be included with the original Purchase Price set forth in the Contract, and no payment shall be due Clovis until Closing on the Remainder Property, provided all other terms and consideration set forth in this Supplement are satisfied. All funds relating to the Carve-Out parcel shall be held in this Escrow until the closing of the Remaining Parcel.

4. Development of Carve Out Parcel. Pickett agrees that upon Closing on the Carve Out Parcel, it will concurrently, or no later than five (5) business days later, sell the Carve Out Parcel to Developer. Clovis and Pickett may amend the Escrow instructions to include sale to Developer.

Picket and Clovis expectations are that Developer will commence development of the Carve Out Parcel with uses allowed by applicable zoning no later than ____ 2019, with complete buildings/facilities and certificates of occupancy issued no later than _____ 2020.

Pickett and Developer acknowledge and agree that any dealings with Clovis in connection with processing entitlements for the Carve Out Parcel and Remainder Property is at arm's length and nothing herein shall be deemed to have committed the discretion of Clovis with respect thereto.

5. Developer Acceptance of Terms of Supplement. Pickett shall inform Developer of this Supplement, and Developer shall sign and certify acceptance to the terms and

conditions set forth in this Supplement prior to execution by Clovis and this Supplement becoming effective.

6. Terms of Third Party Agreement. Sale of the Carve Out Parcel from Pickett to Developer shall include a condition that Developer construct the Sabre Avenue public road improvements ("Road Improvements") as part of site development, as described and depicted in **Attachment 3**. Pickett and Developer acknowledge that the Road Improvements are a condition of development for both the Carve Out Parcel and the Remainder Property, as is customary. The Road Improvements shall be in accordance with City standards. Neither Pickett nor Developer will be entitled to a Certificate of Occupancy for any buildings/facilities on the Carve Out Parcel or Remainder Property until the Road Improvements are completed.

7. Reversionary Interest. The "Grant Deed" for transfer of the Carve Out Parcel from Clovis to Pickett shall include the following restrictions:

This Grant Deed is subject to the terms and conditions of a Supplement to Contract for the Purchase and Sale of Real Property and Escrow Instructions dated January 2019, between the City of Clovis and Don Pickett & Associates, on file with the City of Clovis ("Supplement").

If the Road Improvements described in the Supplement are not completed before _____ 20__ ("Default"), title to this parcel (defined as the "Carve Out Parcel" or "Parcel 2" in the Supplement) shall revert to the City of Clovis. Clovis may perfect its reversionary interest at any time after default by recording a "Notice of Reversionary Interest".

If the City Clovis regains title to the Carve Out Parcel by reversion, the City Clovis shall be entitled to reenter and take possession of the Carve Out Parcel, with all improvements thereon. All buildings and fixtures on the Carve Out Parcel shall, without compensation to Developer or Pickett, or any successor or third party, become the property of the City of Clovis free and clear of all claims to or against them by Developer or Pickett, or any successor or third party. These rights are to be interpreted in light of the fact that the City of Clovis conveyed the Carve Out Parcel in advance at risk and without compensation.

8. Indemnification. Pickett and Developer shall hold Clovis, its officers, employees, agents and volunteers harmless and indemnify and defend them against payment of any and all costs and expenses, claims, suits, and liability resulting from or arising out of or in any way connected with any work, services, functions or actions Pickett and Developer performs under this Supplement, including those relating to the processing of any entitlements and construction of the Road Improvements.

9. Successors and Assigns. The terms of this Supplement shall not be assigned by Developer without the written consent of Clovis, which shall not be unreasonably

withheld. All of the terms, covenants and conditions of this Supplement shall be binding upon Pickett, Developer and their permitted successors and assigns.

10. Authority to Sign. Each person executing this Supplement on behalf of either of the parties, and including the acceptance by Developer, does hereby represent and warrant that they have the authority to execute this Supplement on behalf of and fully bind such party. The City Manager for Clovis has the authority to, on the City's behalf, waive in writing any condition or agree to extend any deadline herein, without prior City Council approval for each such waiver or agreement for extension.

11. Other Terms Remain in Effect. Except as set forth in this Supplement, all other terms of the Contract shall remain in effect. If there is a conflict between the terms of the Contract and this Supplement, this Supplement shall control.

CITY OF CLOVIS

DON PICKETT & ASSOCIATES, INC.

By: Luke Serpa, City Manager

By: Michael P. Pickett, President

Date: _____

Date: _____

2.1 ACCEPTANCE OF TERMS AND CONDITIONS

Construction Developers, Inc., a California Corporation ("Developer"), acknowledges having received and read this Supplement. Developer hereby accepts the terms of this Supplement and agrees to be bound to them.


CONSTRUCTION DEVELOPERS, INC.

By: _____, President*

Date: _____

**Provide evidence to Clovis of authority to bind the Corporation concurrently with execution.*



AGENDA ITEM NO:	4
City Manager:	

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Community and Economic Development

DATE: February 4, 2019

SUBJECT: Receive and File – Economic Development Corporation Serving Fresno County
Quarterly Report, July – September 2018

ATTACHMENTS: EDC First Quarter Report, July – September 2018

CONFLICT OF INTEREST

None

RECOMMENDATION

That the City of Clovis receive and file the Quarterly Report July – September 2018 (first quarter 2018-19 contract), from the Economic Development Corporation Serving Fresno County.

EXECUTIVE SUMMARY

The Economic Development Corporation Serving Fresno County (EDC) has submitted their first quarter report of activities for the City Council to receive and file, as required per the 2018 -19 Agreement with the City.

BACKGROUND

In summer of 2018, the City of Clovis and the EDC entered into a contract for the 2018-19 fiscal year to provide regional marketing and businesses services to Clovis Businesses. The contract provides for \$40,000 in baseline funding and incentivizes the EDC with payment for site tours conducted in Clovis for a business looking to relocate into the region. This allows Clovis to be part of a regional effort in attracting commercial and industrial businesses to

Clovis. Attached is a report detailing the progress of their activities to provide information to industrial/commercial representatives not currently located in Clovis for recruiting purposes, and continue to assist existing Clovis businesses with informational and/or technical assistance to access statewide business support programs.

Highlights of the EDC quarterly report include:

- Three qualified business attraction leads were achieved during the quarter.
- The EDC assisted in getting 1 site tour.
- Summary of 2017-18 results are below:

Type	Required	Q1	FY18-19	Completion
New Business Leads	40	3	3	8%
Site Tours	4	1	1	25%
Trade Shows	5	0	0	0%
Broker Events	2	0	0	0%

FISCAL IMPACT

The City will forward the fourth quarter installment payment to EDC. The funds were budgeted in the 2018-19 fiscal year budget.

REASON FOR RECOMMENDATION

The attached report meets the requirement established in the 2018-19 Agreement between the EDC and the City of Clovis.

ACTIONS FOLLOWING APPROVAL

Staff will file the report.

Prepared by: Andy Haussler, Community and Economic Development Director

Submitted by: Andy Haussler, Community and Economic Development Director





Growing the California Dream

City of Clovis

Quarterly Activity Report

Quarter 1

Fiscal Year 2018-2019

July 1, 2018 – September 30, 2018

Lee Ann Eager.....President/CEO
Paul Thorn.....Controller
Sera Larsen.....Chief Operating Officer
Will Oliver.....Director of Business Services
Andrea Reyes.....Director of Client Services
Jose Mora.....Client Services Manager
Josh Howell.....Data Administrator
Lavell Tyler.....Economic Development Specialist
Tracy Tosta.....Economic Development Specialist
Jacob Villagomez.....Economic Development Specialist
Curtis Williamson.....Economic Development Specialist
Amanda Bosland.....Retail Business Development Specialist
Nicholas Vincent.....Research Analyst
Juan Carranza.....Economic Development Analyst
Mandip Johal.....BEAR Coordinator
Jenna Lukens.....Training Coordinator
Margaret Ingham.....Retention Specialist
Miguel Herrera.....Retention Specialist
Lisa Peoples.....Investor Relations
Courtney Ramirez.....Business Attraction Specialist

City of Clovis Quarterly Activity Report

This report summarizes the agreement requirements between the City of Clovis and the Fresno County Economic Development Corporation (EDC).

Division Mission

To market Fresno County as the premier location for business prosperity.

Fresno County EDC Services

The Economic Development Corporation serving Fresno County is a nonprofit organization established to market Fresno County as the premier location for business prosperity. We facilitate site selection for new businesses within Fresno County, and assist in the retention and expansion of businesses through our alliance with collaborative partners and resources.

The EDC agrees to the following services:

1. Provide information to the industrial and office representatives not located in the City of Clovis for recruiting new businesses and industries;
2. Assist in the development of marketing materials to attract new investments, commercial and industrial brokers, developers, and site selectors. Assist in utilizing online marketing to advance economic and community development efforts;
3. Assist existing businesses and industries that contact the EDC with information and technical assistance through the BEAR Action Network;
4. Work to foster a closer working relationship with local business associations to enhance the EDC services provided to Clovis area employers;
5. Continue acting in a leadership role in promotion of high-speed rail and promote the Clovis area for related development;
6. Inform Clovis of legislation important to the economic and community development of the region and act on their behalf;
7. Assist in identifying economic development projects on the City's behalf for the inclusion in the County of Fresno's Comprehensive Economic Development Strategy (CEDS) for possible grant funding; and
8. Provide administrative staffing at all Executive Committee, Board, and related events.

Q1 Snapshot

The EDC team conducts outreach marketing business expansion and retention services by:

- Providing an operational analysis to evaluate the health of the business. This tool offers us a thorough understanding of the appropriate referrals or resources needed for business growth or retention;
- Connecting businesses to labor subsidy programs;
- Promoting Fresno Energy Watch services;
- Providing education on federal/state/local tax incentives; and
- Providing referrals and information on financing assistance.

Stemming from direct outreach, workshops, one-on-one meetings, and marketing efforts, the areas of interest and number of referrals generated are reflected below:

	Q1 2018 -2019
Businesses Contacted	24
Business Referrals	9

Type	Required	Q1	FY18-19	Completion
New Business Leads	40	3	3	8%
Site Tours	4	1	1	25%
Trade Shows	5	0	0	0%
Broker Events	2	0	0	0%

Clients and Businesses Contacted

Kelpack	World Class Painting	Peacock Market
RVs 4 Less DBA RV Liquidation Center	H & R Block	My Gym Clovis
DA Designs Dancewear Inc.	Westech Systems	Ewing Irrigation and Landscape Supply
Roll Me Some	The Garage Do-It-Yourself Auto Repair	Best Party Rentals
Mi-Rancho Tortilla	Anlin Industries	Caliber Collision
KW Automotive North America, Inc	Enjoy Technology, Inc	Clovis Glass Company, Inc
Generation Commercial, Inc.	Clovis Polycon	
Outdoor Environment - Underground	Valley Chrome Plating	
Boring Systems, Inc.	Excel Sign Company	

City of Clovis Economic Snapshot

1st Quarter, FY 18-19

Industrial, Office, and Retail Vacancy City of Clovis

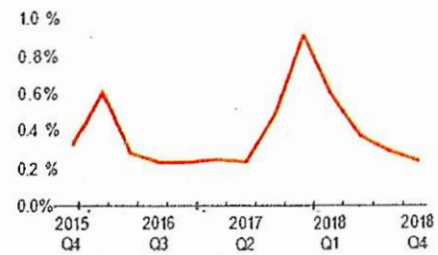
The industrial vacancy rate in Clovis increased to 0.2% in the first quarter FY 18-19. The vacancy rate was 0.9% at the end of the fourth quarter FY 17-18.

CoStar also reports that the office vacancy rate in the City of Clovis increased slightly to 6.3% in the first quarter, where it was 6.1% at the end of the fourth quarter FY 17-18.

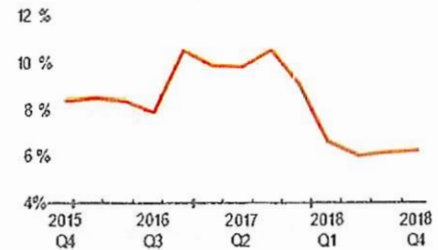
Clovis' retail vacancy rate increased to 6.2% in the first quarter. Last quarter, the Clovis retail vacancy rate was 6.0%.

	Industrial	Office	Retail
Fresno County	4.5%	8.0%	5.2%
City of Clovis	0.2%	6.3%	6.2%

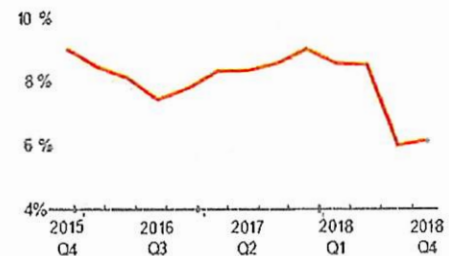
Vacancy Rate - Industrial



Vacancy Rate - Office



Vacancy Rate - Retail



September 2018 Unemployment Rates

The unemployment rate in Fresno County was 6.6 percent in August 2018, down from a revised 7.1 percent in July 2018, and below the year-ago estimate of 7.7 percent. This compares with an unadjusted unemployment rate of 4.3 percent for California and 3.9 percent for the nation during the same period.

Area	Labor Force	Unemployment Rate
Fresno County	453,900	6.9%
Clovis	53,900	4.7%

Business Expansion and Attraction Leads

The EDC has agreed to provide a minimum of 40 new business attraction and expansion leads for the 2018-2019 fiscal year. The EDC has generated 4 new business attraction and expansion leads in the first quarter. EDC staff also remains involved with additional prospective leads that may match Clovis' land and building inventory. See information below:

New Qualified Leads

	Client Number	Source	Industry	Jobs	Site Requirement	Cities/Regions Participated
September	180824A1	Direct	Manufacturing	10	TBD	Clovis
	180827A1	Direct	Arts, Entertainment, and Recreation	TBD	40AC	Clovis; Sanger
	180808A1	Direct	Administrative and Support Services	125	15,000 SF	Clovis; Fresno
Prospective Leads	Project Redwood	GO-Biz	Manufacturing	200	250 AC	TBD
	180730R1	Partner	Retail Trade	TBD	TBD	TBD

Source:	Broker	Local Broker referral
	CCVEDC	California Central Valley Economic Development Corporation
	Direct	Client Contacted Directly
	GO-Biz	Governor's Office of Business and Economic Development
	Partner	Fresno EDC Partner referral

Q1 Site Visits

Date	Client Number	Industry	Site Requirements	Jobs	Sites or Area Toured
9/1/2018	180824A1	Manufacturing	TBD	10	Clovis, CA

Marketing

The EDC continues to participate in trade shows/missions in partnership with the California Central Valley Economic Development Corporation (CCVEDC) and Team California to promote Fresno County and its 15 cities.

TRADE SHOWS, BROKER EVENTS, AND MISSIONS

CCVEDC Broker Events

SIOR Northern California Chapter – An Evening at Chapman Estate

Date: August 3, 2018

Contacts: 70

CCVEDC So Cal SIOR Dinner and Networking Event – Costa Mesa, CA

Date: September 13, 2018

Contacts: 40

CCVEDC New York Broker Mission - New York, NY and Bridgewater, NJ

Date: September 17-19, 2018

Contacts: 30

CCVEDC Nor Cal SIOR Networking Event – San Francisco, CA

Date: September 20, 2018

Contacts: 50

Global Cities Initiatives & Exchange (GCI)

Americas Competitiveness Exchange

President and CEO, Lee Ann Eager, will be participating with EDC staff in the 10th Americas Competitiveness Exchange (ACE) event on October 24th. ACE 10 will bring 50 international high profile government, business, policy and economic decision makers to Fresno County, providing high level exposure and international focus on Fresno County and its cities.

Economic Development Coordinator Tracy Tosta and Economic Development Specialist Curtis Williamson connected with the different participating sites to complete site selection documents, speaker bios, traffic routes, and secured participation in the event from three local breweries. The EDC's efforts have been recognized by the Economic Development Administration, Organization of American States, and OCED for the responsiveness and attention to detail the EDC has been able to provide; specifically in regards to the site selection documents which were completed and submitted timely for all sites. The event currently has over 50 confirmed attendees, one of which ED Coordinator Tosta connected with Lee Ann Eager for a meeting in Berlin this month, helping to maximize time spent on the Germany trade mission.

Partnership with Department of Social Services

The EDC has been contracted to assist the Fresno County Department of Social Services in marketing the New Employment Opportunities (NEO) program, and Ready2Hire, and identify prospective employers to hire from the pool of eligible NEO job seekers.

New Employment Opportunities (NEO) 2018-2019	Actual	Contract Goal
YTD - New NEO/ Unsubsidized/ Renewed		
Participating Businesses	174	150
YTD - Positions filled by Businesses	392	200
YTD - Job Postings	606	500
YTD - Job Fairs	4	4
YTD - Employer Training	10	4
YTD - Recruitments	8	8
*Contract Start Date October 1, 2018		

Customized Workforce Trainings

Realizing the current labor demands among our local businesses, the EDC, Department of Social Services and educational partners have worked with industry stakeholders to develop customized trainings to fulfill today's workforce needs. Utilizing input from various industries such as technology, transportation, skilled welding, and trades, each training curriculum is developed to create career pathways to meet tomorrow's industry needs, help businesses grow, and put individuals back to work. Below is a list of customized training programs underway:

Valley Apprenticeship Connections

Pre-Apprenticeship Program. The partnership between Fresno County EDC, the Department of Social Services, and Fresno EOC is continuing to provide a 12-week program comprised of classroom and construction-based training.

Aug 2016 – Current Cohorts 1 – 7 Status	
Completed	75
Entered Employment	66
Placement Rate	88%

Cohort #8 began September 13th

West Hills College, Coalinga

Class A Truck Driving Class. The 10-week training is a partnership between Fresno County EDC, the Department of Social Services, West Hills College, and Lawson Rock and Oil.

Feb 2015 – Current Cohort 1 – 27 Stats	
Obtained CDL	184
CDL – Medical Leave/Moved out of County	-13
Entered employment	145
Placement Rate	85%

High-Speed Rail

Client Status	County	City
Closed	-	34
Active/Existing	19	32
Pending Relocation	1	10
Reconfiguring	4	23
Relocated	22	133
Total	88	232

Dragados USA | City and County of Fresno

EDC coordinated a meeting between local leaders and Dragados' Executives. Dignitaries included Mayor Lee Brand, Assemblymember Joaquin Arambula, Councilmembers Oliver Baines, and Paul Caprioglio. County of Fresno was represented by Public Works and Planning staff. EDC President/CEO Lee Ann Eager led the informal discussion about Fresno County's future with HSR. Dragados seeks to build rapport and work closely with local leaders and agencies as it continues HSR work in the region.

Highlights

Trade Professional Alliance Workshop

In collaboration with the City of Clovis, the Fresno Energy Watch Program and PG&E conducted the second Trade Pro workshop on August 3, 2018. The workshop connected eight local contractors with PG&E's Trade Professional Alliance program. The outreach team contacted over 300 local contractors to educate them on the benefits the program has to offer, which presents business expansion opportunities. EDC staff also presented information on local incentives and services to the attending businesses.

BOOT Presentation

Economic Development Coordinator Tracy Tosta presented Fresno County EDC information to a group of 16 business owners and community members at the monthly Business Organization of Old Town (BOOT) meeting. The group discussed the events in Old Town as well as the challenges they face with parking and developing a cohesive retail environment through the growth of the area. One business has followed up with EDC to obtain services.

Roll Me Some Ice

In October 2017, the rolled ice cream company opened a temporary site in Clovis. In August, the company was able to secure a permanent location. With the assistance and support from the EDC as well as SCORE, the company moved from a transportable cart, to 500 square feet of leased space, to now 1,300 square feet of permanent high-foot traffic space on Pollasky Avenue in Old Town Clovis. They have also joined the Business Organization of Old Town (BOOT) and look forward to expanding further in the years to come as the two owners develop their entrepreneurial skills.

AB 398 Implementation Discussion

The Fresno Chamber of Commerce hosted a panel discussion regarding AB 398, recent legislation that seeks to extend the State of California's cap-and-trade regulation. The panel included: the Fresno County Farm Bureau, California League of Food Producers, Milk Producers Council, Nisei Farmers League, San Joaquin Valley Air Pollution Control District and the Fresno Chamber of Commerce. AB 398 extends California's landmark greenhouse gas cap-and-trade carbon market through 2030. It directs the California Air Resources Board to modify the program's cost containment mechanism and will continue to place limits on high-polluting companies. The discussion was aimed at providing a forecast for state regulations relative to Fresno County farms, food producers/manufacturers and what it could possibly mean for polluters that do not meet the requirements.

Clovis Northeastern SOI Expansion

The EDC was pleased to attend the September 17 Clovis City Council meeting as they took another step closer toward expanding their commercial and industrial land inventory, which is greatly needed to accommodate future job-generating projects. Economic Development Coordinator Tracy Tosta provided support regarding the approval of the item, which will pave the way for 1,000 acres to be included in the City's sphere of influence.



AGENDA ITEM NO: 5
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: February 4, 2019

SUBJECT: Receive and File – 1st Quarter FY 2018-19 General Services Department Report

The General Services Department Quarterly Report contains statistical data and information related to the Personnel/Risk Management section, Department Support section, and Community Services section.

GENERAL SERVICES DEPARTMENT
Personnel/Risk Management Division
Quarterly Report
July - September 2018

Departmental Performance Measures

- Employee recruitment will be conducted with the objective of recruiting, testing, and selecting the most qualified candidates for departmental hiring. As a benchmark, the Personnel/Risk Management Division will complete 95% of all recruitments within 90 days.

90-Day Recruitment:

FY 2016-2017	FY 2017-2018	FY 2018-2019 (current)
95%	95%	95%

- Employee Benefit programs will be administered in a manner that will ensure quality services and cost containment. The benchmarks will measure cost savings whenever possible, to continue to contain costs in the Employee Health Plan at or below the annual medical inflation rates, and maintain quality health services without reducing benefit levels.

Savings Achieved:

FY 2016-2017	FY 2017-2018	FY 2018-2019 (current)
Contained to 9.96% Increase	Contained to 7.35% Increase	7.14% Increase

- The Risk Management Section will continue to emphasize the protection of the public, City employees, and City assets through training, risk identification, risk transfer, and insurance coverage procurement. As a benchmark, the number of annual work-related employee accidents resulting in lost workdays will be 15 or less, and safety/risk management training programs will be offered to all employees.

Injuries Involving Lost Work Days:

FY 2016-2017 Total	FY 2017-2018 Total	FY 2018-2019 To Date
16	17	3

Safety/Risk Management Training Programs:

FY 2016-2017 Total	FY 2017-2018 Total	FY 2018-2019 To Date
100	172	14

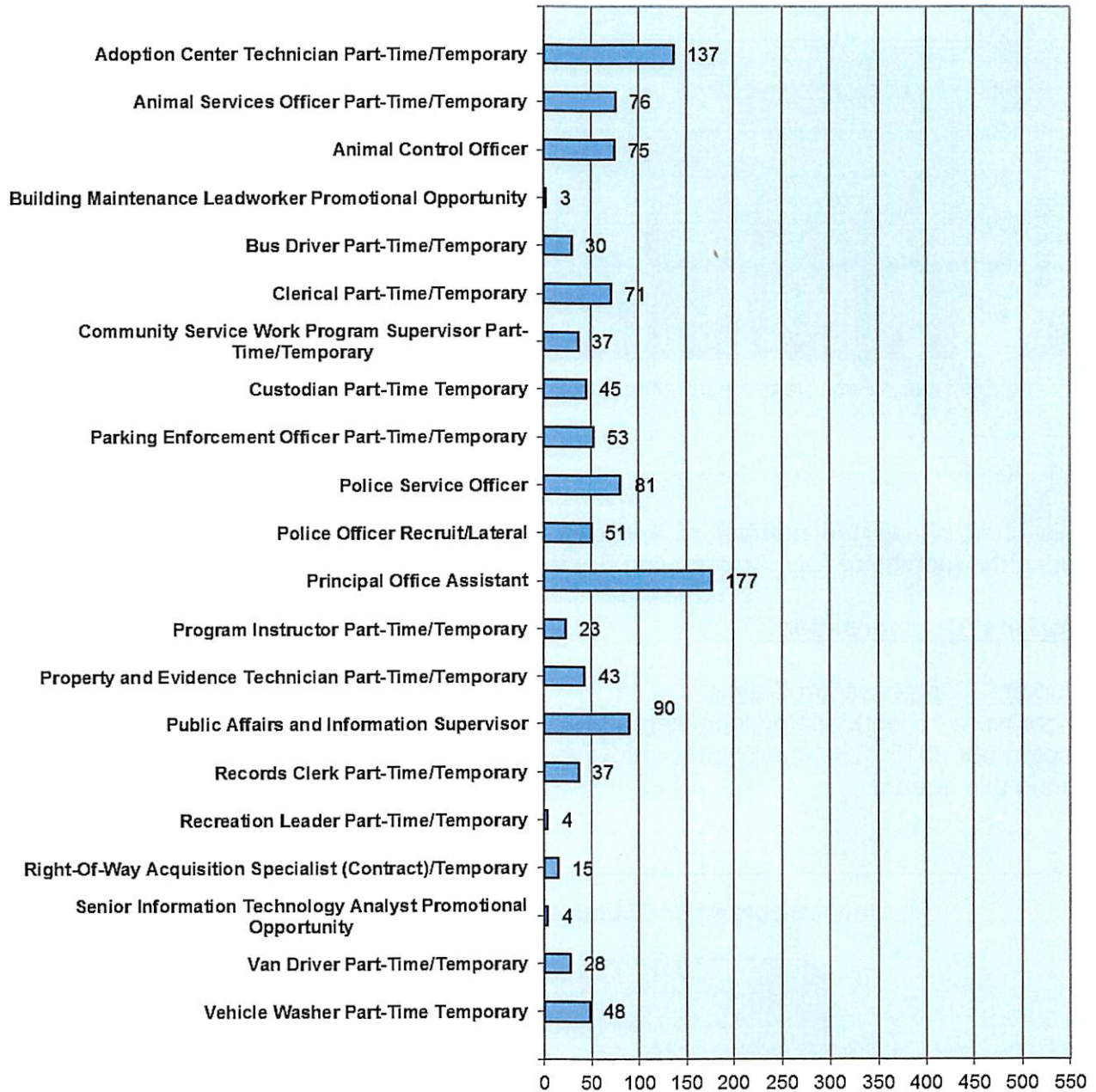
Personnel Section

Personnel received and processed **1,128** employment applications for the months of July, August, and September.

The chart below reflects the number of applications processed by month during the last five years.

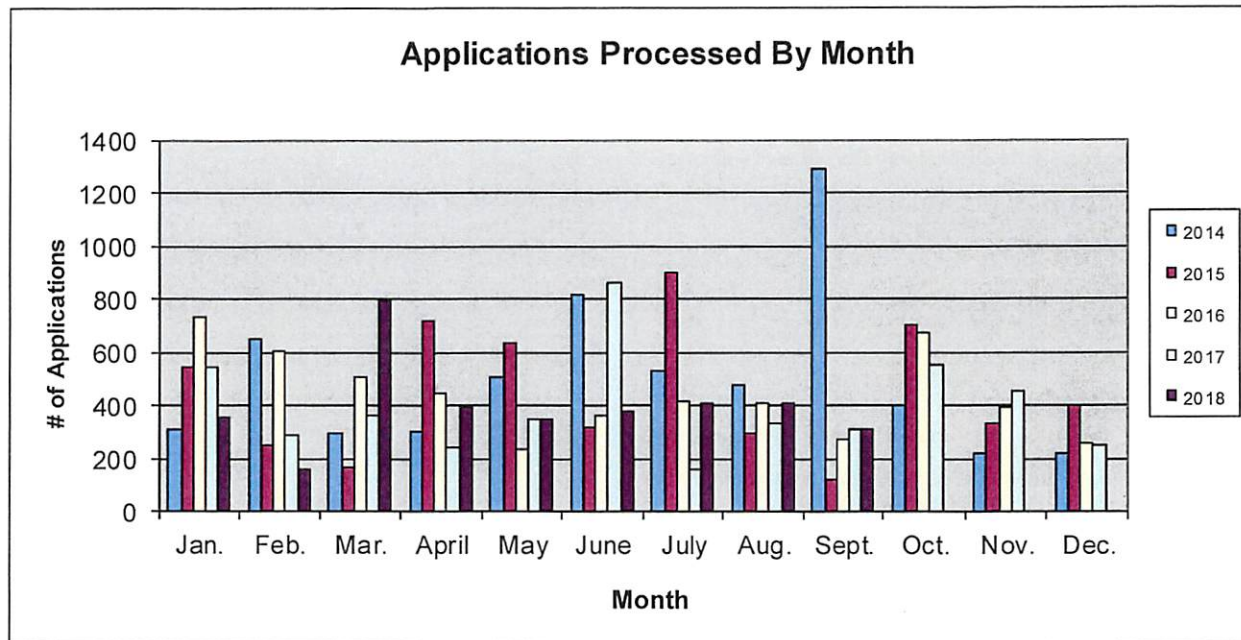
Yr.	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total	Yearly % Increase
2014	313	651	293	306	505	818	532	480	1293	404	223	223	6041	-0.80%
2015	542	246	166	716	633	321	897	294	120	705	330	401	5371	-11.7%
2016	737	604	510	450	234	365	415	412	274	673	390	258	5322	-0.9%
2017	545	285	367	239	347	866	161	333	313	554	456	248	4714	-12.12%
2018	355	162	796	396	347	381	409	411	308				3565	

Applications by Recruitment



Exams were administered and eligibility lists were established for the Geographic Information System (GIS) Technician, Police Service Officer, Principal Office Assistant, and Senior Information Technology Analyst Promotional Opportunity classifications.

There were four (4) Personnel Commission interview panels conducted from July to September for the Fire Fighter, Police Officer Lateral, and Utility Worker classifications.

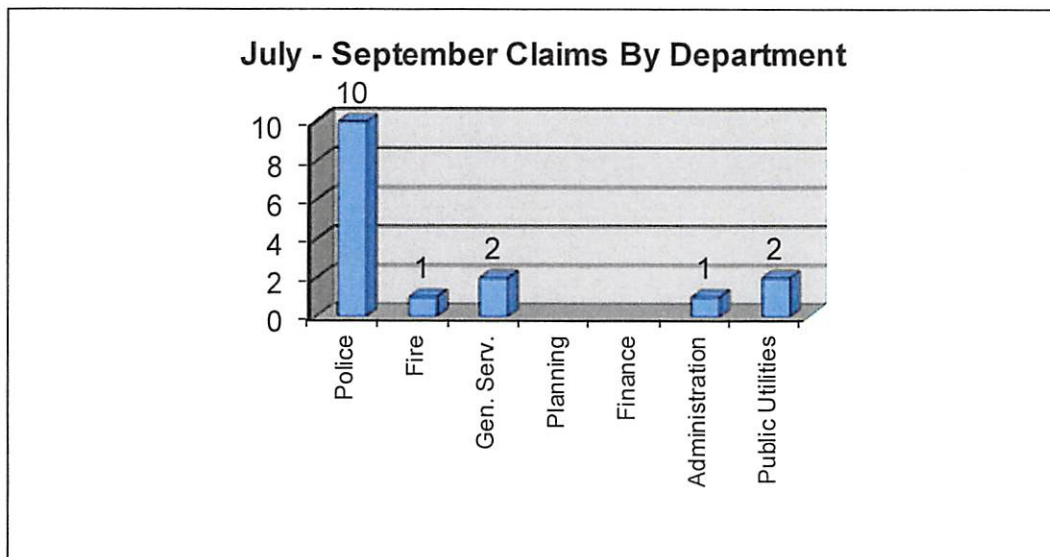


This chart shows the number of applications received for each of the recruitments during the months of July, August, and September.

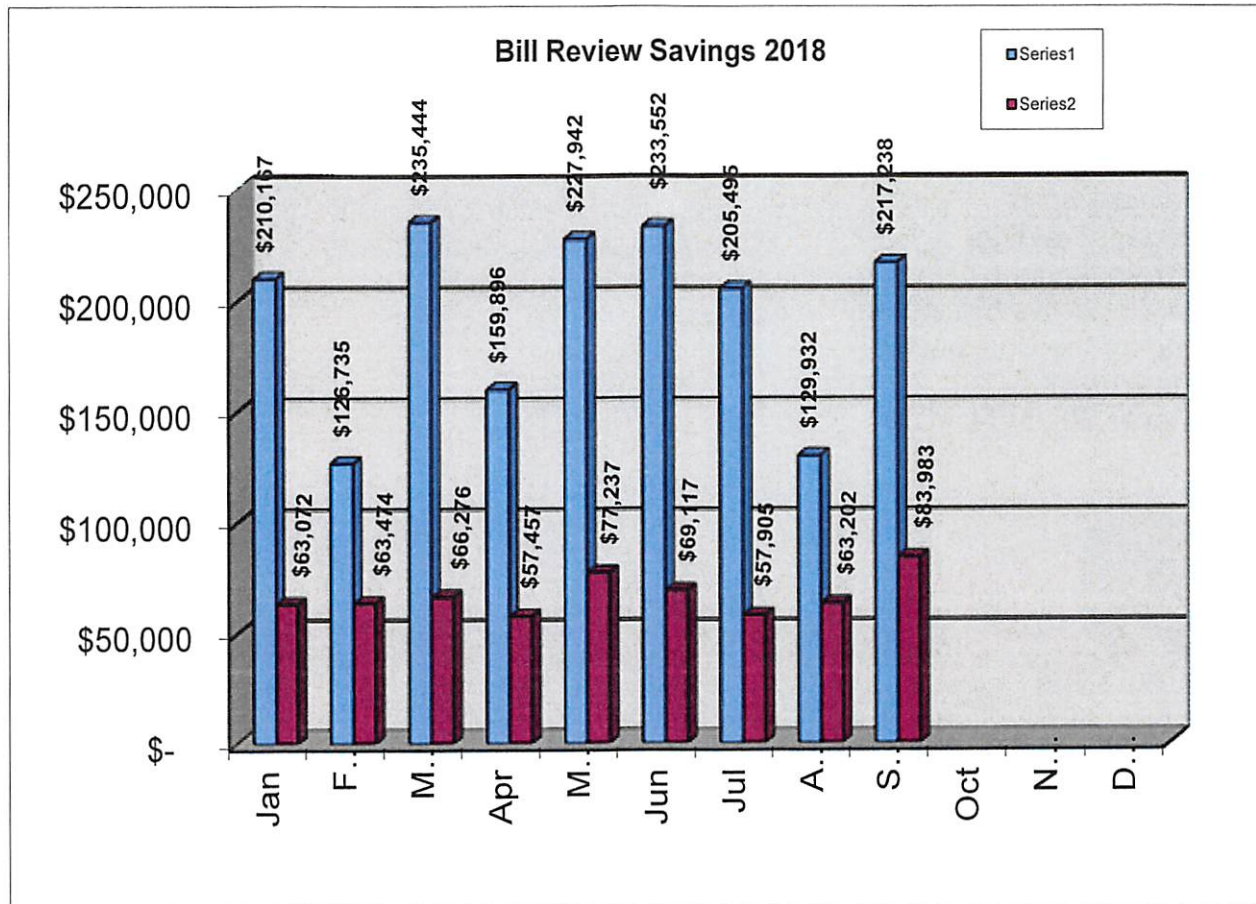
Workers' Compensation:

Workers' Compensation Claims

There were 16 work related injuries reported in the period of July through September 2018. The chart below shows the number of claims by department during this quarter:



In an effort to ensure a cost effective Workers' Compensation program, the Personnel/Risk Management Division utilizes a bill review process through the City's Third Party Administrator. While the California Labor Code caps a majority of the costs associated with Workers' Compensation treatment, the City has been able to realize additional savings through the use of contract physicians. The chart below describes the savings obtained by using a bill review service.



Series one represents the total medical expenses that were charged and series two represents the total amount paid for the medical charges after the bill review.

In addition to bill review savings, the Personnel/Risk Management Division utilizes nurse case managers to attend appointments with employees. Nurse case managers achieve additional savings by working with physicians to return employees back to work sooner and reduce the frequency and costs of various treatments that may not be necessary.

These injuries have gone through a job analysis/assessment to determine what causes contributed to the incident and any future preventative measures that can be taken to avoid future incidents. None of the injuries suffered were serious.

Liability Claims

The City received 10 liability claims during July through August 2018.

Safety Training:

Bloodborne Pathogens
Controlling the Exposure to Silica
DOT Training
Every Situation is Unique
Eye Protection
Fall Protection
Heavy Equipment Safety Training
Lab Chemical Spills
Management Training
Mosquito Abatement
Personal Protective Equipment
Preparing for the Unexpected
Why Dogs Attack
Valley Fever Safety Training



Computer Loans

During the months of July, August and September, 9 computer loans were issued by Personnel/Risk Management staff.

GENERAL SERVICES DEPARTMENT
Department Support Division
Quarterly Report
July - September 2018

Facilities Maintenance Section

Scope of Duties

- This Section performs routine monthly maintenance as required. Routine monthly maintenance is defined as those tasks performed on a schedule once a month or more frequently. These tasks include interior lighting replacement, light fixture repairs, emergency stand-by generator monitoring (required by the San Joaquin Valley Air Pollution Control District), and HVAC filters in the areas not covered by a contract.
- This Section maintains all facility systems, including HVAC, lighting, security, solar systems, electrical, plumbing and daytime janitorial services. The section also performs new construction projects involving office remodels and complex HVAC upgrades.
- Facilities Maintenance staff also responds to daily service requests not classified as routine in nature.

Departmental Performance Goal

- The goal of the Section is to respond to each service request within 24-hours of notification. This Section is meeting that goal.

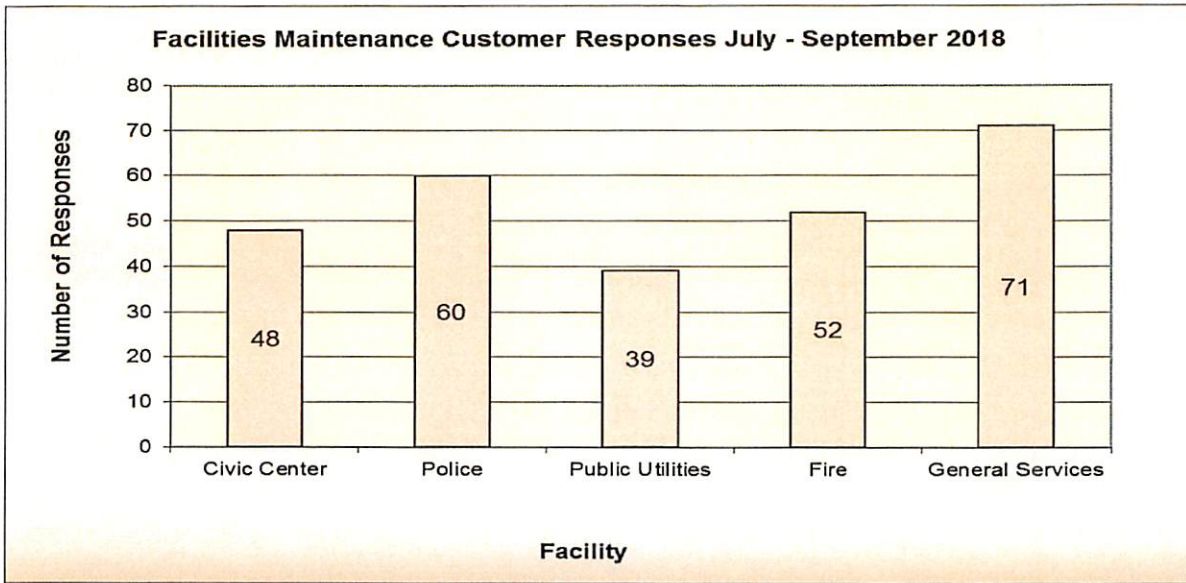
Quarterly CRM Service Request Activity

The Facilities Maintenance Section received 243 internal "*Citizen Relationship Manager*" (CRM) service requests this quarter, with Facilities Maintenance staff responding to and completing 245 CRM's. Following is a historical chart showing typical CRM activity for the last three (3) years during the 1st Quarter and totals for the respective fiscal years.

CRM Requests:	<u>1st Qtr. FY16-17</u>	<u>1st Qtr. FY17-18</u>	<u>1st Qtr. FY18-19</u>
	169	223	243
Totals: Year to Date	<u>FY16-17</u>	<u>FY17-18</u>	<u>FY18-19</u>
	567	747	245

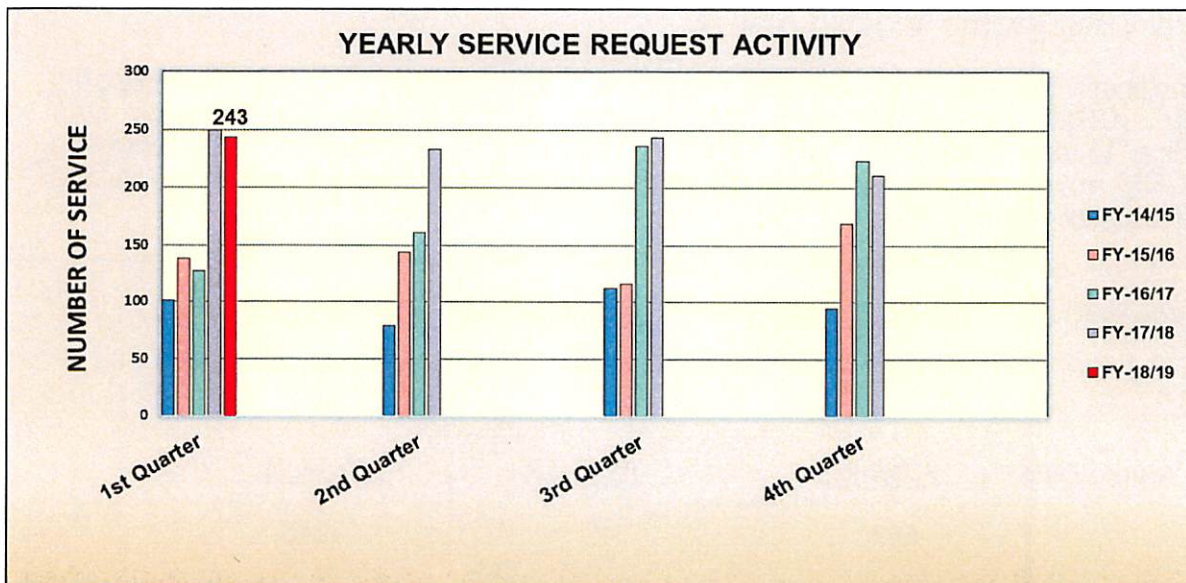
Quarterly Service Responses

The quarterly service responses are the total number of on-site responses that occurred during the course of the 1st Fiscal Quarter. These responses include non-routine service requests and new construction projects. This chart reflects the number of service responses by city department / facility during July - September 2018.



Yearly Service Request Activity

The chart below reflect the number of non-routine service requests processed by quarter for the last five (5) fiscal years.



Facilities Maintenance Project Highlights for July - September 2018:

- Facilities Maintenance Staff coordinated and assisted in the Fire Station #3 kitchen renovation project.



- Facilities Maintenance Staff fabricated a new plans rack for the Building Division.



- Facilities Maintenance Staff is repairing and cleaning the vandalism left behind in the Old Town public restrooms. There have been instances in which sinks have been pulled off the walls.



- Facilities Maintenance Staff coordinated and assisted with a major workstation reconfiguration that incorporated Planning, Engineering and Building Divisions and effected 43 workstations.



Other Facilities Maintenance Activities:

- Staff is participating in the Landmark Commons bi-weekly meetings to provide insight from a facilities maintenance perspective.
- Staff continues to coordinate and oversee the implementation of the LED lighting project which is currently in progress and will be completed October 2018.
- Staff coordinated an accredited testing laboratory to conduct water testing at the Planning and Development Services building for the purposes of lead detection.

Purchasing Section

The Purchasing Section is responsible for the purchasing and acquisition of goods and services utilized for department support functions.

Purchasing Section's Monthly Highlights for 1st Quarter FY18/19:

- Staff generated and launched a RFP for janitorial supplies. A staff report for City Council approval and a contract for City Attorney review were also generated to complete this procurement process.
- Staff generated contracts between the City and an elevator company for the annual servicing of the City's wheelchair lifts.
- Staff coordinated and completed the acquisition of a copy machine for the Public Utilities Department.
- Staff met with a prospective furniture vendor who requested our Purchasing Section meet with them for future procurement opportunities.
- Staff attended the Central California's California Association of Public Purchasing Officials' quarterly meeting to network with other public agencies from Bakersfield to Fresno.
- Staff generated contracts between the City and a fire sprinkler contractor to conduct annual fire sprinkler inspection, including necessary repairs.
- Staff generated a contract between the City and a carpet contractor to install new carpet in a Fire Department office.
- Staff generated and launched a Request for Quote on the City's e-procurement website for new boilers to heat the Fleet building.
- Staff generated and launched a Request for Quote on the City's e-procurement website for boiler commissioning services to test, inspect and validate boiler installation by City staff for warranty validation purposes.

GENERAL SERVICES DEPARTMENT
Community Services Division
Quarterly Report
July – September 2018

The following programs, services and activities are highlights of the activities occurring within the Community Services Division during the first quarter of FY18-19.

Senior Services Section

Tracking of senior program participants occurs as seniors sign-in for services and activities. New senior participants are tracked when they complete a confidential form. During this quarter, 391 new seniors participated in services and activities offered through the Clovis Senior Activity Center. *Tracking procedures have been revised to more accurately represent Information & Assistance activity.

<u>Program Participants</u>	<u>FY18</u>	<u>FY19</u>	<u>YTD FY18</u>	<u>YTD FY19</u>
Information and Assistance	38,289	*27,828	38,289	*27,828
Outreach	393	600	393	600
Newsletters	12,692	8,909	12,692	8,909
Community Services	18,469	17,362	18,469	17,362
Health Services	1,316	344	1,316	344
Senior Nutrition				
<i>In Center (includes special meals)</i>	3,432	3,189	3,432	3,189
<i>Frozen Meals for Homebound</i>	4,760	5,124	4,760	5,124
Consumer Services	1,703	3,058	1,703	3,058
Volunteers	181	223	181	223
Volunteer Hours	3,012	3,409	3,012	3,409

<u>Revenue Generated</u>	<u>FY18</u>	<u>FY19</u>	<u>YTD FY18</u>	<u>YTD FY19</u>
Rental	\$7,722	\$15,162	\$7,722	\$15,162
Older American Act Funding	\$5,352	\$1,333	\$5,352	\$1,333
Memorial District	\$0	\$0	\$0	\$0
Sales: Taxable & Non-Taxable & Misc.	\$0	\$1,100	\$0	\$1,100
Special Events	\$400	\$0	\$400	\$0
Class User Fees	\$22,445	\$21,544	\$22,445	\$21,544
Project Income	\$4,702	\$5,010	\$4,702	\$5,010
In House Nutrition Program	\$3,499	\$4,358	\$3,499	\$4,358
Homebound Nutrition Program	\$200	\$65	\$200	\$65
Donations	\$957	\$7,250	\$957	\$7,250
Total	<u>\$45,277</u>	<u>\$55,822</u>	<u>\$45,277</u>	<u>\$55,822</u>

- The Center hosted its first Artist in Me event on August 30, 2018. Over 35 seniors participated in this evening event that was coordinated with a local artist. Refreshments were provided and because the evening was such a success, another event is being planned for Spring 2019.



- Our annual flu shot clinic was held on September 19, 2018. The Fresno County Health Department provided annual flu shots at no cost to almost 100 people.
- The annual End of Summer Bash was held on September 26 in Liberty Park, adjacent to the Senior Center. The event had a fiesta theme and sold out with over 120 participants attending. The participants enjoyed carnival games, demonstrations from the Fresno State Science Department, live music, and a delicious lunch provided by the Old Town Clovis Kiwanis Club.



Clovis Transit Quarterly Report FY18/19 1st Quarter

Revenue generated FY18/19 1st Quarter

Stageline:

Funding Source	FY18	FY19	YTD FY18	YTD FY19
Fares	\$8,574	\$8,520	\$8,574	\$8,520
Bus Passes/Metro Pass	\$8,126	\$6,821	\$8,126	\$6,821
Sub Total	\$16,700	\$15,341	\$16,700	\$15,341
Trolley Rentals/Advertising	\$24,923	\$625	\$24,923	\$625
Measure C	\$0	\$0	\$0	\$0
LTF-Article 4	\$0	\$0	\$0	\$0
STA	\$0	\$0	\$0	\$0
Proposition 1B Grant	\$0	\$0	\$0	\$0
SB1 State of Good Repair Grant	N/A	\$56,713	N/A	\$56,713
TOTAL	\$41,623	\$72,679	\$41,623	\$72,679

Roundup:

Funding Source	FY18	FY19	YTD FY18	YTD FY19
Fares	\$10,743	\$12,899	\$10,743	\$12,899
Bus Passes	\$12,023	\$4,534	\$12,023	\$4,534
Sub Total	\$22,766	\$17,433	\$22,766	\$17,433
Trolley Rentals/Advertising	\$0	\$0	\$0	\$0
Measure C	\$0	\$0	\$0	\$0
LTF-Article 4/4.5	\$0	\$0	\$0	\$0
STA	\$0	\$0	\$0	\$0
Proposition 1B Grant	\$0	\$0	\$0	\$0
SB1 SGR	N/A	\$56,713	N/A	\$56,713
TOTAL	\$22,766	\$74,146	\$22,766	\$74,146

RIDERSHIP

Stageline

FY 17/18							FY 18/19					
Month	10	50	70	80	W-Mart Shuttle	Total	10	50	70	80	W-Mart Shuttle	Total
July	4,805	2,831	0	0	31	7,667	4,581	2,932	0	0	80	7,593
Aug	6,225	3,709	127	134	67	10,262	6,301	3,952	126	94	45	10,518
Sept	7,217	4,249	490	245	45	12,246	6,633	4,027	194	191	67	11,112
TOTAL	18,247	10,789	617	379	143	30,175	17,515	10,911	320	285	192	29,223

Roundup

FY 17/18				FY 18/19		
Month	Fresno	Clovis	Total	Fresno	Clovis	Total
July	1,648	2,522	4,170	1,448	2,239	3,687
August	2,262	3,002	5,264	1,914	2,650	4,564
Sept	1,888	2,628	4,516	1,853	2,287	4,140
TOTAL	5,798	8,152	13,950	5,215	7,176	12,391

Round Up Passenger No-Shows

FY 18/19				
Month	No-Shows	% of Total Trips	Warnings	Suspensions
July	87	2.35%	1	0
August	65	1.42%	0	1
Sept	71	1.71%	0	1
TOTAL	223	1.82%	1	2

Complaint Calls/Tracking

FY 18/19								
Month	Rude Driver	Missed Passenger	Unsafe Driving	Late Bus	Device Use	Full Bus	Other	Total
July	0	0	0	0	0	0	1	1
August	0	0	0	0	0	0	0	0
Sept	1	0	0	0	0	0	0	1

Fleet Information

Stageline On-Time Performance

FY 18/19	
Month	% On Time
July	95.8%
August	97.1%
September	97.0%

FY 18/19		
Month	Collisions	Road Calls
July	0	1
August	2	1
Sept	1	0
TOTAL	3	2

Recreation Section

Quarter 1

Revenue Generated This Quarter:

	FY 18	FY 19	YTD 18	YTD 19
User Fees	\$43,397	\$38,602	\$43,397	\$38,602
Project Income	\$306	\$164	\$306	\$164
Batting Cage	\$8,091	\$8,880	\$8,091	\$8,880
Donations	\$0	\$0	\$0	\$0
Totals	\$51,794	\$47,647	\$51,794	\$47,647

Food Services

Candy Machines	\$52	\$0	\$52	\$0
Batting Cage Snack Bar	\$254	\$164	\$254	\$164
Totals	\$306	\$164	\$306	\$164

Adult Programs

- The City of Clovis Recreation indoor coed soccer, basketball and Floorball finished up the summer league in July and then started the Summer II league the second week of August. There were 24 teams that participated in these sports. These adult sports have generated \$6,601 in revenue through the first quarter.
- The men's and coed softball leagues are the most popular sports program that The City of Clovis Recreation section has to offer. The coed and men's summer leagues started the week of July 28, 2018. The fall season started the week of September 24, 2018. The summer season ended up with 26 teams and the fall season ended up with 21 teams. The adult softball leagues have generated \$15,484 in revenue through the first quarter.

Youth Programs

- The recreation section ran 10 youth programs during the 1st quarter. The summer youth basketball league grew to 300 participants, an increase of 75

participants. The youth programs generated \$10,078 in revenue through the first quarter.

Clovis Batting Range

- The Clovis Batting Range had 4,357 participants for the first quarter which brought in \$8,880 in revenue.
- On October 14, 2018 the Clovis Batting Range will close down for the winter. It will reopen on January 14, 2019.

Skatepark

- The current Skatepark hours are Monday – Sunday 10:00 AM – 9:00 PM. The Skatepark had 23,584 participants for this quarter.

Program Participation Qtr 1/17 Qtr 1/18 YTD FY17 YTD FY18

Program Participation	44,682	38,397	44,682	38,397
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These numbers are not taking into consideration participants that use the Recreation Center on a walk in basis or spectators. Some duplication may be included.

Class User Fee Quarter 1 Participation and Revenue Numbers						
Program	Sessions	Participants for Quarter	Daily Average	Volunteers	Total	Revenue
Arts & Crafts	0	0	0	0	0	\$96
Basketball Adult Men's Rec	12	960	80	0	960	\$4,207
Basketball HS League	0	0	0	0	0	\$138
Basketball Little Dribblers	10	350	35	40	390	\$0
Basketball Middle School Camp	10	50	5	0	50	\$65
Basketball MS League	10	410	41	40	450	\$0
Basketball Youth League	30	1930	64	288	2218	\$887
Basketball Youth Skills and Drills	4	90	23	0	90	\$4,647
Batting Cages	89	4357	49	0	4357	\$8,716
Dance Youth Hiip Hop	6	33	6	0	33	\$0
Drop-In	64	1002	16	0	1002	\$2,005
Drop-In Daily	41	1111	27	0	1111	\$0
Drop-In Reservation	0	0	0	0	0	\$4,308
Floorball	9	540	60	0	540	\$1,377
Santa's Little Helpers	0	0	0	0	0	\$174
Skate Park	184	23584	128	0	23584	\$0
Soccer Adult Coed	6	240	40	0	240	\$1,017
Softball Adult Slow Pitch Adult Coed	16	2160	135	0	2160	\$14,899
Softball Adult Slow Pitch Adult Men's	9	945	105	0	945	\$585
Start Smart Baseball	8	84	11	0	84	\$0
Start Smart Basketball	3	45	15	0	45	\$678
Start Smart Tennis	3	21	7	0	21	\$388
Summer Camp Basketball	0	0	0	0	0	\$40
Summer Camp Soccer	5	65	13	5	70	\$39
Tennis Youth	3	12	4	12	24	\$505
Tiny Slugger	8	176	22	24	200	\$1,841
Tiny Tumblers	14	82	6	0	82	\$122
Tiny Tumblers II	0	0	0	0	0	\$583
9th Grade Basketball League	10	150	15	20	170	\$0
Total	554	38397		429	38826	\$47,317



AGENDA ITEM NO: **6**
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: February 4, 2019

SUBJECT: Receive and File – 2nd Quarter FY 2018-19 General Services Department Report

The General Services Department Quarterly Report contains statistical data and information related to the Personnel/Risk Management section, Department Support section, and Community Services section.

GENERAL SERVICES DEPARTMENT
Personnel/Risk Management Division
Quarterly Report
October - December 2018

Departmental Performance Measures

- Employee recruitment will be conducted with the objective of recruiting, testing, and selecting the most qualified candidates for departmental hiring. As a benchmark, the Personnel/Risk Management Division will complete 95% of all recruitments within 90 days.

90-Day Recruitment:

FY 2016-2017	FY 2017-2018	FY 2018-2019 (current)
95%	95%	95%

- Employee Benefit programs will be administered in a manner that will ensure quality services and cost containment. The benchmarks will measure cost savings whenever possible, to continue to contain costs in the Employee Health Plan at or below the annual medical inflation rates, and maintain quality health services without reducing benefit levels.

Savings Achieved:

FY 2016-2017	FY 2017-2018	FY 2018-2019 (current)
Contained to 9.96% Increase	Contained to 7.35% Increase	7.14% Increase

- The Risk Management Section will continue to emphasize the protection of the public, City employees, and City assets through training, risk identification, risk transfer, and insurance coverage procurement. As a benchmark, the number of annual work-related employee accidents resulting in lost workdays will be 15 or less, and safety/risk management training programs will be offered to all employees.

Injuries Involving Lost Work Days:

FY 2016-2017 Total	FY 2017-2018 Total	FY 2018-2019 To Date
16	17	7

Safety/Risk Management Training Programs:

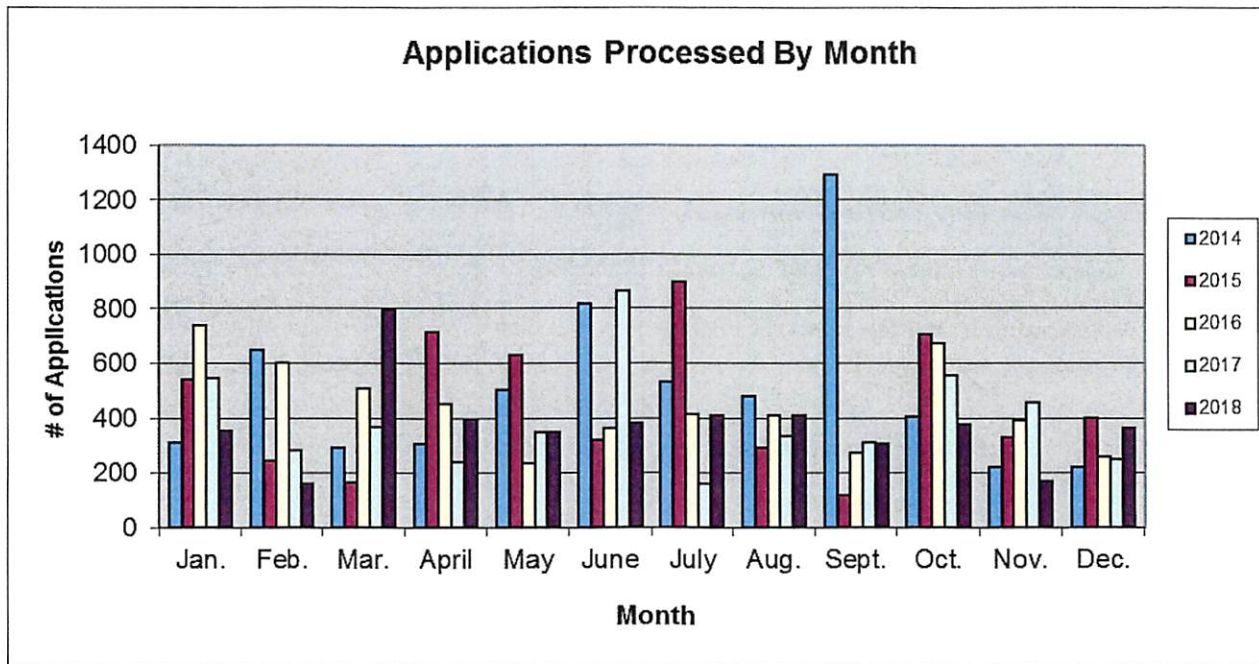
FY 2016-2017 Total	FY 2017-2018 Total	FY 2018-2019 To Date
100	172	54

Personnel Section

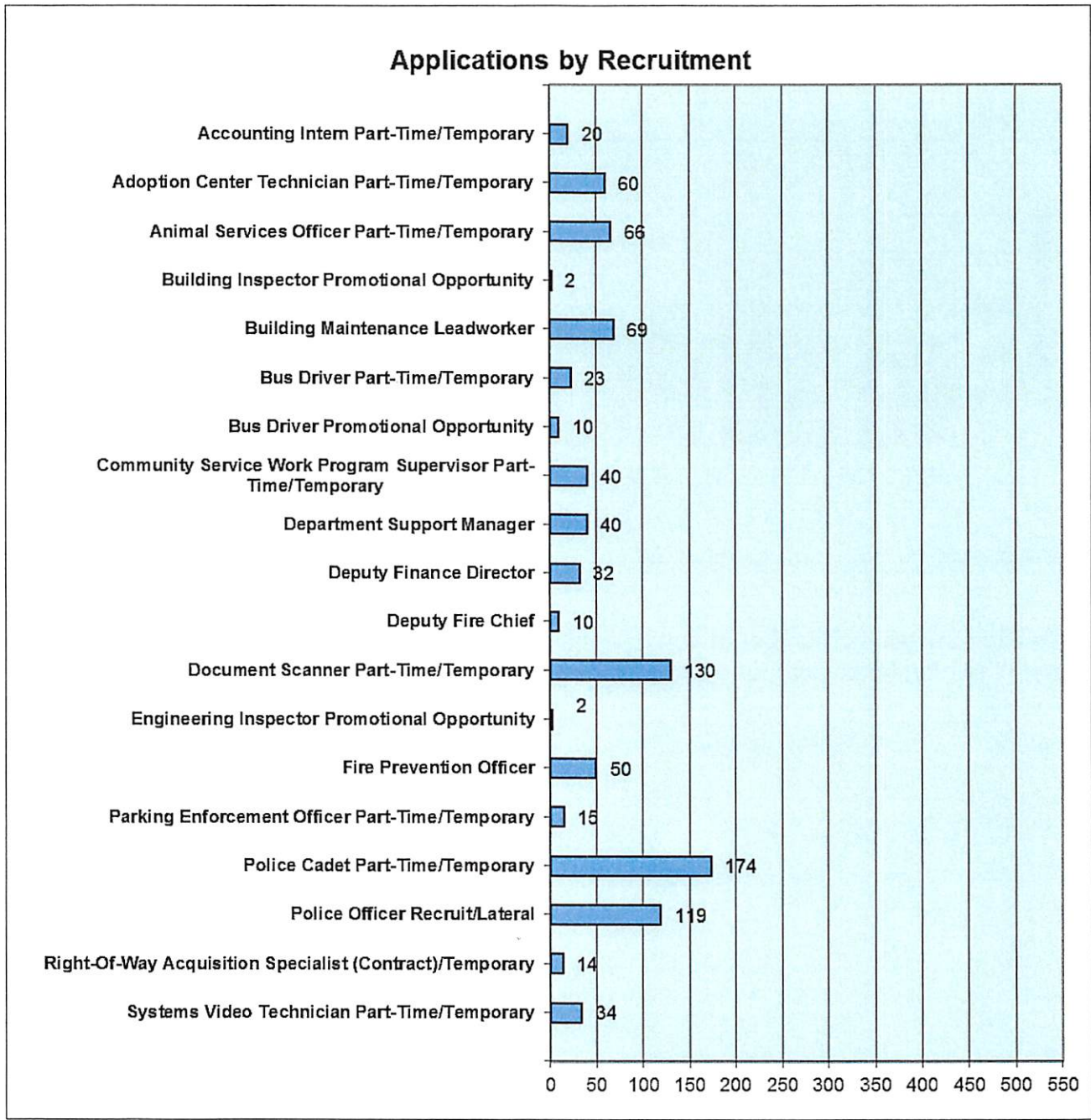
Personnel received and processed **910** employment applications for the months of October, November, and December.

The chart below reflects the number of applications processed by month during the last five years.

Yr.	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total	Yearly % Increase
2014	313	651	293	306	505	818	532	480	1293	404	223	223	6041	-0.80%
2015	542	246	166	716	633	321	897	294	120	705	330	401	5371	-11.7%
2016	737	604	510	450	234	365	415	412	274	673	390	258	5322	-0.9%
2017	545	285	367	239	347	866	161	333	313	554	456	248	4714	-12.12%
2018	355	162	796	396	347	381	409	411	308	378	171	361	4475	-5.2%



This chart shows the number of applications received for each of the recruitments during the months of October, November, and December.

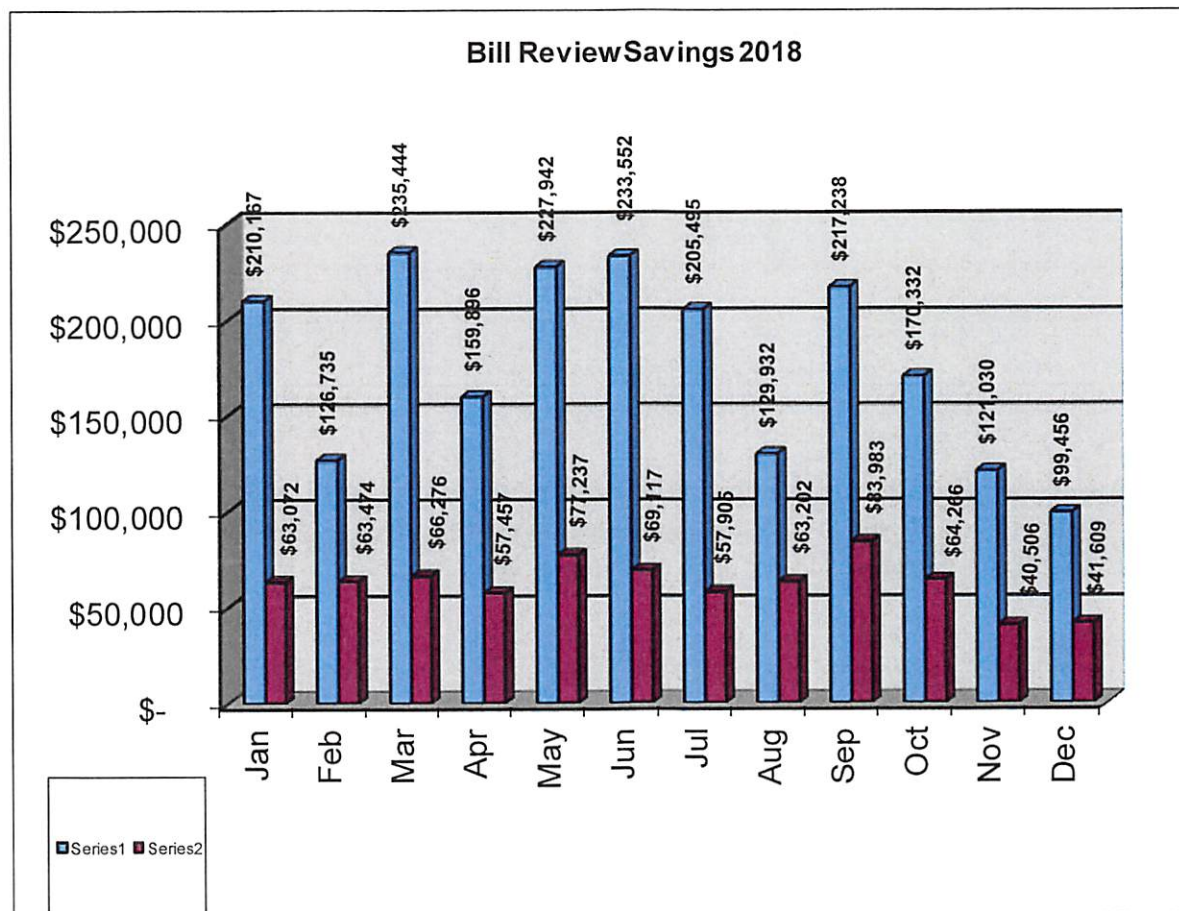


Exams were administered and eligibility lists were established for the Animal Control Officer, Building Inspector Promotional Opportunity, Building Maintenance Leadworker Promotional Opportunity, Building Maintenance Leadworker, Bus Driver Promotional Opportunity, Department Support Manager, Engineering Inspector Promotional Opportunity, Fire Prevention Officer, and Public Affairs and Information Supervisor classifications.

There was one (1) Personnel Commission interview panel conducted from October to December for the Animal Control Officer classification.

Workers' Compensation

In an effort to ensure a cost effective Workers' Compensation program, the Personnel/Risk Management Division utilizes a bill review process through the City's Third Party Administrator. While the California Labor Code caps a majority of the costs associated with Workers' Compensation treatment, the City has been able to realize additional savings through the use of contract physicians. The chart below describes the savings obtained by using a bill review service.

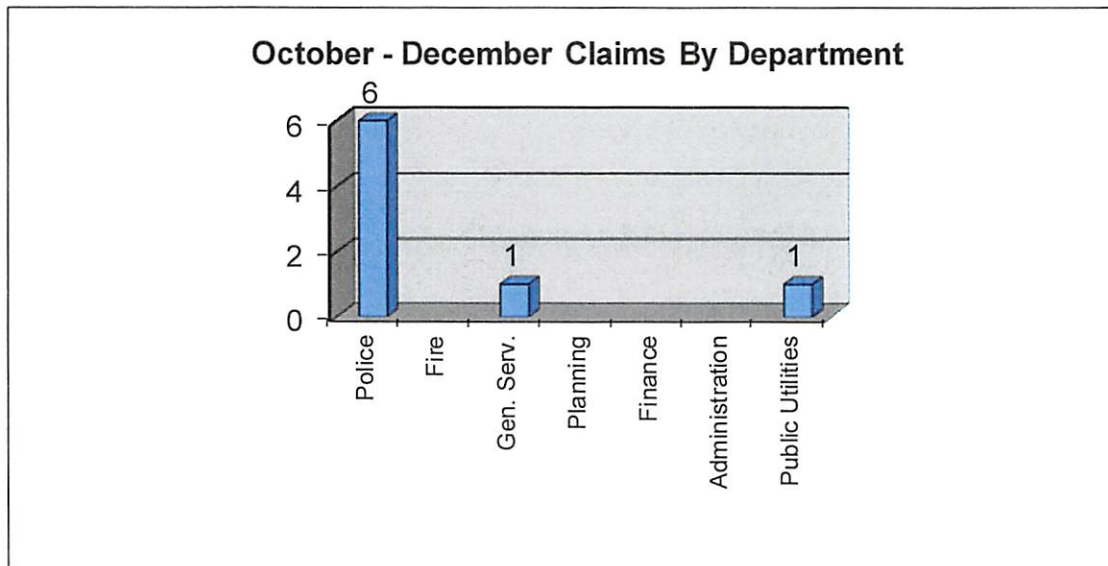


Series one represents the total medical expenses that were charged and series two represents the total amount paid for the medical charges after the bill review.

In addition to bill review savings, the Personnel/Risk Management Division utilizes nurse case managers to attend appointments with employees. Nurse case managers achieve additional savings by working with physicians to return employees back to work sooner and reduce the frequency and costs of various treatments that may not be necessary.

Workers' Compensation Claims

There were 8 work related injuries reported in the period of October through December 2018. The chart below shows the number of claims by department during this quarter:



These injuries have gone through a job analysis/assessment to determine what causes contributed to the incident and any future preventative measures that can be taken to avoid future incidents. None of the injuries suffered were serious.

Liability Claims

The City received 11 liability claims during October through December 2018.

Safety Training:

Antibiotic Resistance
Asbestos Awareness
Back Safety - Ergonomics
Backhoe Operation
Bloodborne Pathogens
A Guide to Implementing Public Employee Discipline
Maximizing Performance through Evaluation, Documentation and Discipline
CPR/AED Training
DOT Training
Driver Tune-Up Episode: Crosswalks & Pedestrians
Emergency Evacuation Plan Annual Training
Ergonomics/Use of Laptops & Computers in Shop
Fall 2018 In-Service
Fertilizer Safety
Foot Protection
General Equipment Safety
Highway Work Zone Safety

Identification of Hazardous Materials
Lockout/Tagout
Machine Guard Safety
Management Training: Management Styles, evaluations, dealing with difficult issues and people, working with unions
Managing Anger to Prevent Violence
Preventing Workplace Fires
Protecting Yourself from Mosquitos and Ticks
Rear Loading Truck Safety
Reasonable Suspicion in the Workplace
Safe Driving
Safely Navigating Intersections
Shop Overhead Cranes/Jib Crane Service
Stop Bleeding - First Aid
Stress in the Workplace
Substance Abuse Awareness Training
Top Five Things You Need to Know About the Flu
Trenching and Shoring: Meeting the Requirements
Tymco Sweepers Operation
Complacency Kills
Safety Guidelines for All Employees
Slips, Trips and Falls
Working Around Traffic



Computer Loans

During the months of October, November and December, 9 computer loans were issued by Personnel/Risk Management staff.

GENERAL SERVICES DEPARTMENT
Department Support Division
Quarterly Report
October – December 2018

Facilities Maintenance Section

Scope of Duties

- This Section performs routine monthly maintenance as required. Routine monthly maintenance is defined as those tasks performed on a schedule once a month or more frequently. These tasks include interior lighting replacement, light fixture repairs, emergency stand-by generator monitoring (required by the San Joaquin Valley Air Pollution Control District), and HVAC filters in the areas not covered by a contract.
- This Section maintains all facility systems, including HVAC, lighting, security, solar systems, electrical, plumbing and daytime janitorial services. The section also performs new construction projects involving office remodels and complex HVAC upgrades.
- Facilities Maintenance staff also responds to daily service requests not classified as routine in nature.

Departmental Performance Goal

- The goal of the Section is to respond to each service request within 24-hours of notification. This Section is meeting that goal.

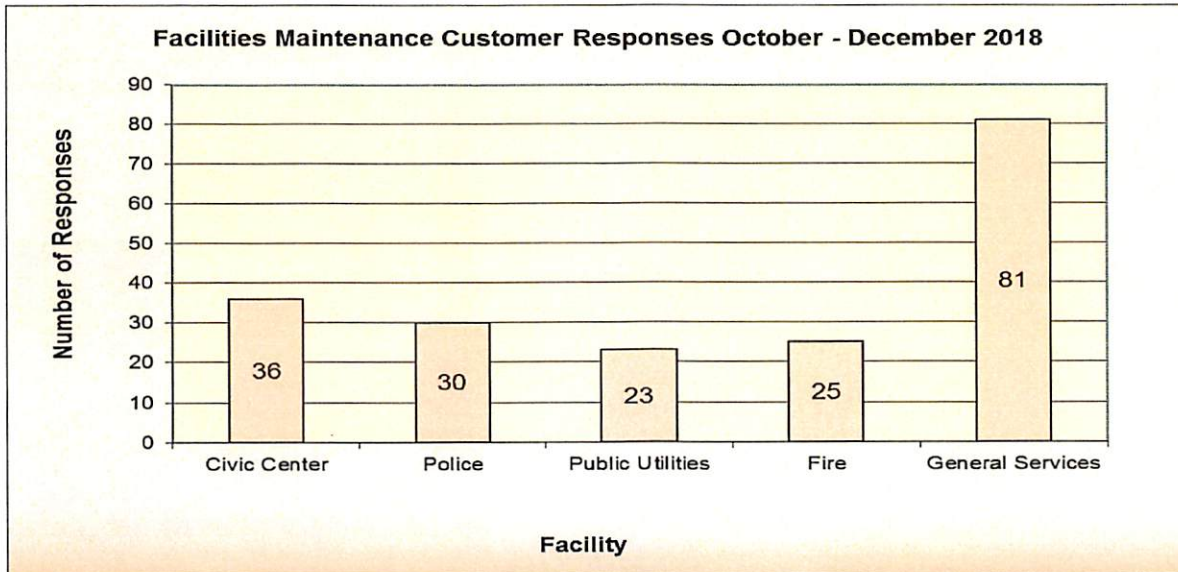
Quarterly CRM Service Request Activity

The Facilities Maintenance Section received 224 internal "Citizen Relationship Manager" (CRM) service requests this quarter, with Facilities Maintenance staff responding to and completing 231 CRM's. Following is a historical chart showing typical CRM activity for the last three (3) years during the 2nd Quarter and totals for their respective fiscal years.

CRM Requests:	<u>2nd Qtr. FY16-17</u>	<u>2nd Qtr. FY17-18</u>	<u>2nd Qtr. FY18-19</u>
	169	223	224
Totals: Year to Date	<u>FY16-17</u>	<u>FY17-18</u>	<u>FY18-19</u>
	567	747	467

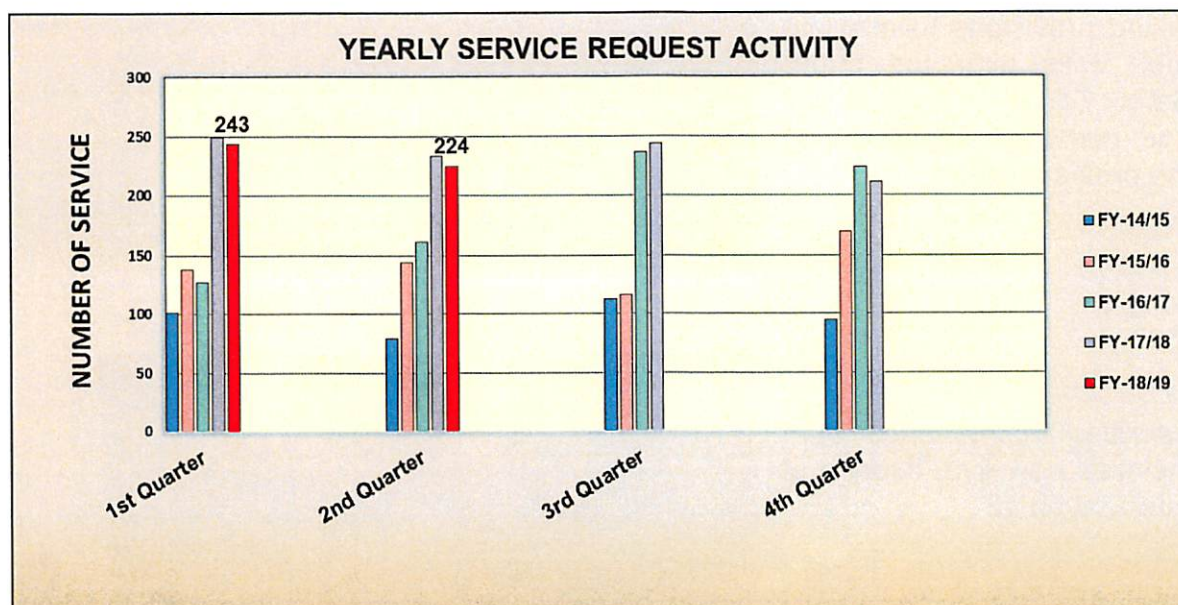
Quarterly Service Responses

The quarterly service responses are the total number of on-site responses that occurred during the course of the 2nd Fiscal Quarter. These responses include non-routine service requests and new construction projects. This chart reflects the number of service responses by city department / facility during October – December 2018.



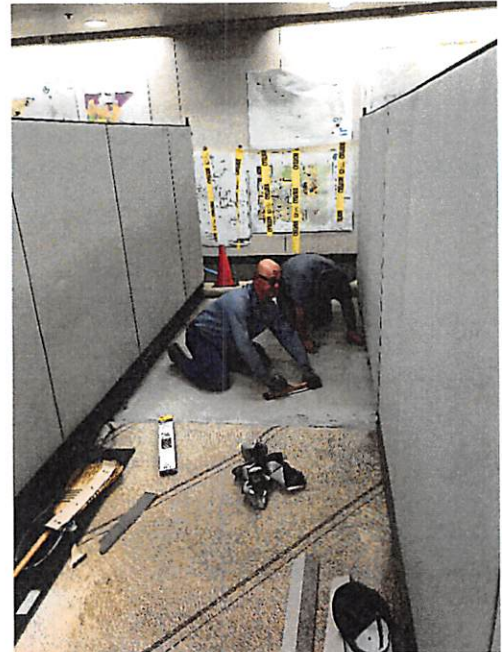
Yearly Service Request Activity

The chart below reflects the number of non-routine service requests processed by quarter for the last five (5) fiscal years.



Facilities Maintenance Project Highlights for October - December 2018:

- Facilities Maintenance Staff re-contouring the concrete floor inside the PDS offices that created a tripping hazard.



- Facilities Maintenance Staff taking provisions to alleviate roof leaks over the public Safety Facility at an area that had numerous leaks during the previous storm.



- Facilities Maintenance Staff installed new gym flooring at Fire Station #2



- Facilities Maintenance Staff began the Fleet Boiler Replacement Project at the Corporation Yard; shown here removing the old boilers from the mechanical room.



Other Facilities Maintenance Activities:

- Staff conducted their annual holiday decoration duties at Public Safety, City Hall, Planning and Development Services and Tarpey Depot.
- Staff is participating in the Landmark Commons bi-weekly meetings to provide insight from a facilities maintenance perspective.
- Staff has completed oversight of the Phase 1 LED city-wide lighting project, with still a few minor items remaining.

Purchasing Section

The Purchasing Section is responsible for the purchasing and acquisition of goods and services utilized for department support functions.

Purchasing Section's Monthly Highlights for 2nd Quarter FY18/19:

- Staff generated contracts between the City and an elevator company for the annual servicing of the Corporation Yard's elevators.
- Staff generated contracts between the City and a boiler company to provide commissioning services for the new Fleet boiler project at the Corporation Yard.
- Staff generated a staff report for City Council approval to move forward with Phase 2 of the LED lighting project.

- Staff generated contracts between the City and Energy Services Company (ESCO) to implement Phase 2 of the LED lighting project.
- Staff met with the City's newly acquired janitorial supplies vendor to review contract, expectations and points of delivery.

GENERAL SERVICES DEPARTMENT
Community Services Division
Quarterly Report
October – December 2018

The following programs, services and activities are highlights of the activities occurring within the Community Services Division during the second quarter of FY18-19.

Senior Services Section

Tracking of senior program participants occurs as seniors sign-in for services and activities. New senior participants are tracked when they complete a confidential form. During this quarter, 368 new seniors participated in services and activities offered through the Clovis Senior Activity Center. *Tracking procedures have been revised to more accurately represent Information & Assistance activity.

<u>Program Participants</u>	<u>FY18</u>	<u>FY19</u>	<u>YTD FY18</u>	<u>YTD FY19</u>
Information and Assistance	35,462	*26,122	73,751	*53,950
Outreach	303	1,033	696	1,633
Newsletters	8,254	9,830	20,946	18,739
Community Services	17,984	17,971	36,453	35,333
Health Services	1,607	271	2,923	615
Senior Nutrition				
<i>In Center (includes special meals)</i>	2,901	2,894	6,333	6,083
<i>Frozen Meals for Homebound</i>	4,914	7,504	9,674	12,628
Consumer Services	2,299	3,567	4,002	6,625
Volunteers	174	313	355	536
Volunteer Hours	2,712	4,272	5,724	7,681

<u>Revenue Generated</u>	<u>FY18</u>	<u>FY19</u>	<u>YTD FY18</u>	<u>YTD FY19</u>
Rental	\$9,220	\$5,840	\$18,692	\$21,002
Older American Act Funding	\$5,779	\$4,001	\$7,112	\$5,334
Memorial District	\$0	\$0	\$0	\$0
Sales: Taxable & Non-Taxable & Misc.	\$1,425	\$225	\$1,425	\$1,325
Special Events	\$3,457	\$3,697	\$3,857	\$3,697
Class User Fees	\$19,455	\$18,401	\$41,900	\$39,945
Project Income	\$4,976	\$5,880	\$9,678	\$10,890
In House Nutrition Program	\$3,231	\$3,738	\$6,730	\$8,096
Homebound Nutrition Program	\$110	\$250	\$310	\$315
Donations	\$640	\$735	\$1,597	\$7,985
Total	<u>\$48,293</u>	<u>\$42,767</u>	<u>\$91,304</u>	<u>\$98,591</u>

- The Clovis Senior Activity Center's Annual Car Show was held on October 20th. Over 40 classic cars, trucks, and hot rods were on display. Judges from local car dealerships and city mechanics assessed each vehicle. Prizes were awarded to the top vehicles in each category. A BBQ lunch along with homemade desserts were available for purchase. A live band provided great music for event. This is a fund-raiser for the Center and all proceeds will be used to support senior programs.



- Fall is a busy time at the Center. There were several parties and celebrations including a Halloween Bash & Costume Contest, a Christmas luncheon sponsored by the Jolly Times group, and the Noon-Year's Eve party. Additionally, the Center hosted a Thanksgiving Luncheon for the community with over 350 people enjoying a delicious meal. In December, the annual Senior Luncheon sponsored by the Clovis Kiwanis Club was held. For both events, the Clovis Fire Department delivered hot meals to homebound seniors in the community. The Tribute To Veterans Program in December attracted over 100 vets and their families to enjoy live music and lunch.



Clovis Transit Quarterly Report FY18/19 2nd Quarter

Revenue generated FY18/19 2nd Quarter

Stageline:

Funding Source	FY18	FY19	YTD FY18	YTD FY19
Fares	\$18,182	\$16,895	\$26,757	\$25,415
Bus Passes/Metro Pass	\$12,023	\$3,037	\$20,150	\$9,858
Sub Total	\$30,205	\$19,932	\$46,907	\$35,273
Trolley Rentals/Advertising	\$0	\$500	\$24,923	\$16,125
Measure C	\$0	\$0	\$0	\$0
LTF-Article 4	\$0	\$0	\$0	\$0
STA	\$0	\$248,118	\$0	\$248,118
Proposition 1B Grant	\$0	\$0	\$0	\$0
SB1 State of Good Repair Grant	N/A	\$28,467	N/A	\$85,180
TOTAL	\$30,205	\$297,017	\$71,830	\$384,696

Roundup:

Funding Source	FY18	FY19	YTD FY18	YTD FY19
Fares	\$12,149	\$17,194	\$22,893	\$30,094
Bus Passes	\$14,433	\$5,763	\$26,456	\$10,297
Sub Total	\$26,582	\$22,957	\$49,349	\$40,391
Trolley Rentals/Advertising	\$0	\$0	\$0	\$0
Measure C	\$0	\$0	\$0	\$0
LTF-Article 4/4.5	\$0	\$333,392	\$0	\$333,392
STA	\$0	\$0	\$0	\$0
Proposition 1B Grant	\$0	\$0	\$0	\$0
SB1 SGR	N/A	\$28,467	N/A	\$85,180
TOTAL	\$26,852	\$384,816	\$49,349	\$458,963

RIDERSHIP

Stageline Ridership

FY 17/18							FY 18/19					
Month	10	50	70	80	W-Mart Shuttle	Total	10	50	70	80	W-Mart Shuttle	Total
July	4,805	2,831	0	0	31	7,667	4,581	2,932	0	0	80	7,593
Aug	6,225	3,709	127	134	67	10,262	6,301	3,952	126	94	45	10,518
Sept	7,217	4,249	490	245	45	12,246	6,633	4,027	194	191	67	11,112
Oct	8,484	4,315	399	537	28	13,763	7,116	4,753	274	261	68	12,472
Nov	6,634	3,284	298	293	44	10,553	5,788	3,563	196	155	72	9,774
Dec	6,173	3,923	331	266	25	10,718	5,025	3,222	167	134	18	8,566
TOTAL	39,538	22,311	1,645	1,475	240	65,209	35,444	22,449	957	835	350	60,035

Roundup Ridership

FY 17/18				FY 18/19		
Month	Fresno	Clovis	Total	Fresno	Clovis	Total
July	1,648	2,522	4,170	1,448	2,239	3,687
August	2,262	3,002	5,264	1,914	2,650	4,564
Sept	1,888	2,628	4,516	1,853	2,287	4,140
Oct	2,113	2,530	4,643	2,240	2,626	4,866
Nov	1,794	2,360	4,154	1,673	2,434	4,107
Dec	1,555	2,605	4,160	1,458	3,046	4,504
TOTAL	11,260	15,647	26,907	10,586	15,282	25,868

Round Up Passenger No-Shows

FY 18/19				
Month	No-Shows	% of Total Trips	Warnings	Suspensions
July	87	2.35%	1	0
August	65	1.42%	0	1
Sept	71	1.71%	0	1
Oct	87	1.78%	0	0
Nov	73	1.77%	0	0
Dec	89	1.97%	0	0
TOTAL	472	1.83%	1	2

Complaint Calls/Tracking

FY 18/19								
Month	Rude Driver	Missed Passenger	Unsafe Driving	Late Bus	Device Use	Full Bus	Other	Total
July	0	0	0	0	0	0	1	1
August	0	0	0	0	0	0	0	0
Sept	1	0	0	0	0	0	0	1
Oct	1	0	1	0	0	0	1	3

Fleet Information

FY 18/19		
Month	Collisions	Road Calls
July	0	1
August	2	1
Sept	1	0
Oct	4	0
Nov	4	1
Dec	1	0
TOTAL	12	3

Stageline On-Time Performance

FY 18/19	
Month	% On Time
July	95.8%
August	97.1%
September	97.0%
October	97.8%
November	96.5%
December	97.8%

Recreation Section

Quarter 2

Revenue Generated This Quarter:	FY 18	FY 19	YTD 18	YTD 19
User Fees	\$44,541	\$48,265	\$87,938	\$87,653
Project Income	\$21	\$0	\$327	\$164
Batting Cage	\$1,040	\$0	\$9,131	\$8,880
Donations	\$0	\$0	\$0	\$0
Totals	\$45,602	\$48,265	\$97,396	\$96,697

Food Services

Candy Machines	\$21	\$0	\$73	\$0
Batting Cage Snack Bar	\$26	\$0	\$280	\$164
Totals	\$47	\$0	\$353	\$164

Adult programs

- The City of Clovis Recreation indoor coed soccer, basketball, and floorball league finished up the fall league the second week of December. The winter adult programs are scheduled to start the second week of January. There were 24 teams that participated in these sports. These adult sports have generated \$4,216 in revenue through the second quarter.
- The 2018 fall adult softball season ended with the end of the season coed and men's league tournaments. The softball leagues brought in a total of \$998 in the second quarter.

Youth Programs

- During the second quarter, the Recreation Section continued to increase participation in our youth programs. The recreation section offered 5 youth programs during the second quarter, which brought in \$6,992 in revenue.

Clovis Batting Range

- The Clovis Batting Range closed down for the winter on October 14, 2018. It had 254 participants for the second quarter which brought in \$438 in revenue.
- The Clovis Batting Range is scheduled to reopen on January 14, 2019.

Special Events

- On December 3, 2018, Clovis Area Recreation held its annual Christmas Tree Lighting. The event was filled with Christmas melodies provided by the Clovis High School and the Clark Intermediate School choirs. Santa was ushered to the event in a City of Clovis Transit trolley. Mayor Whalen, with assistance from Santa, lit the City of Clovis Christmas Tree. Following the tree lighting, Santa went into the City Hall foyer to take pictures with the participants. Hot chocolate and cookies were provided to all of the participants. This year's event had 425 people in attendance.

Skatepark

- The current Skatepark hours are Monday – Sunday 10:00 AM – 9:00 PM. The Skatepark had 1,031 participants for this quarter. A mandatory change in participation rules requiring additional safety equipment to be worn while using the skate park went into effect on October 1, 2018. This new rule resulted in a drastic decline in the number of people using the skate park.

Program Participation	Qtr 2/18	Qtr 2/19	YTD FY18	YTD FY19
Program Participation	34,189	15,336	78,871	30,419

These numbers are not taking into consideration participants that use the Recreation Center on a walk in basis or spectators. Some duplication may be included.

Class User Fee Quarter 2 Participation and Revenue Numbers						
Program	Sessions	Participants for Quarter	Daily Average	Volunteers	Total	Revenue
Adaptive Sports Camp	0	0	0	0	0	\$87
Basketball Adult Men's Comp	14	2100	400	0	2100	\$2,747
Basketball Adult Men's Rec	7	700	200	0	700	\$1,469
Basketball HS League	0	0	0	0	0	\$233
Basketball Little Dribblers	0	0	0	0	0	\$2,146
Basketball MS League	0	0	0	0	0	\$2,748
Basketball Youth League	0	0	0	0	0	\$17,345
Basketball Youth Skills and Drills	21	924	132	0	924	\$2,527
Batting Cages	7	254	36	0	254	\$438
Christmas Tree Lighting	1	425	425	9	434	\$0
Dance Modern	0	0	0	0	0	\$189
Drop-In	39	532	49	0	532	\$1,067
Drop-In Daily	32	681	67	0	681	\$0
Drop-In Reservation	0	0	0	0	0	\$9,566
Floorball	11	440	120	0	440	\$1,868
Santa's Little Helpers	15	195	39	0	195	\$395
Skate Park	168	1031	19	0	1031	\$0
Soccer Adult Coed	0	0	0	0	0	\$112
Soccer Little Kickers	2	32	16	0	32	\$700
Softball Adult Slow Pitch Adult Coed	22	5280	480	0	5280	\$998
Softball Adult Slow Pitch Adult Men's	8	840	200	0	840	\$0
Start Smart Basketball	14	432	85	0	432	\$1,310
Start Smart Football	0	0	0	0	0	\$97
Start Smart Soccer	22	924	126	0	924	\$921
Tiny Tumblers	21	546	78	0	546	\$1,742
Total	404	15336		9	15345	\$48,705



AGENDA ITEM NO: 7
City Manager: [Signature]

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: February 4, 2019

SUBJECT: Approval - Res. 19-____, Amending the Official List of Designated Special Speed Zones.

ATTACHMENT: Res. 19-____ with Exhibit A and B

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Res. 19-____, which will amend the Official List of Designated Special Speed Zones.

EXECUTIVE SUMMARY

There is a need to update the Official List of Designated Special Speed Zones pursuant to Clovis Municipal Code Chapter 4.5, Article 16, Section 4.5.1600. The update will reflect speed changes and additions which are necessitated by new development, increased traffic volumes, annexations, and construction of new streets in the City of Clovis.

BACKGROUND

The California Vehicle Code ("CVC") authorizes local authorities to determine and regulate speed limits on streets under local jurisdiction, subject to certain requirements. Pursuant to CVC Sections 22357 and 22358, speed limits may be adopted in 5 mph increments ranging from 25 mph to 65 mph, and must be justified on the basis of engineering and traffic surveys. At the local level, Clovis Municipal Code Chapter 4.5, Article 16, Section 1600 provides for an Official List of Special Speed Zones. For this reason, it is not necessary to amend the Clovis Municipal Code itself each time speed zones are changed or added. A comprehensive speed zone ordinance was adopted by

Council on February 5, 2018. This amendment (or regular update) is relatively minor in scope. The updated list includes 7 segments that are under joint maintenance with Fresno County and posting 3 previously "unposted" segments of roadway.

Engineering and traffic surveys ("E&TS") in compliance with CVC requirements were completed for each zone listed. A summary of the E&TS results and the updated "Official List of Special Speed Zones" for the City of Clovis are attached to this report.

FISCAL IMPACT

No fiscal impact will occur as a result of updating the Official List of Special Speed Zones. Maintenance and replacement of traffic signs is a regular budgeted expense which will not change as a result of this update. Any modifications to current speed zones will become effective once the signage reflects those changes.

REASON FOR RECOMMENDATION

Engineering and traffic surveys have been completed for each speed zone listed in order to determine speed limits which are "reasonable and safe" as defined in accordance with the requirements of the CVC and should therefore be declared prima facie reasonable and safe.

ACTIONS FOLLOWING APPROVAL

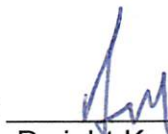
Adopt the attached resolution to amend the official list of designated special speed zones.

Prepared by: Colleen Vidinoff, Assistant Engineer

Submitted by:


Mike Harrison
City Engineer

Recommended by:


Dwight Kroll, AICP
Director of Planning
And Development Services

RESOLUTION 19- ____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS AMENDING THE OFFICIAL LIST OF DESIGNATED SPECIAL SPEED ZONES

WHEREAS, the California Vehicle Code (CVC) authorizes local authorities to determine and regulate speed limits on streets under local jurisdiction, subject to certain limitations, and requires that an Engineering and Traffic Survey (E&TS) be conducted every five (5) to seven (7) years to justify the prima facie speed limits;

WHEREAS, Title 4, Chapter 4.5, Article 16, Section 4.5.1600 of the Clovis Municipal Code provides for an Official List of Special Speed Zones;

WHEREAS, the official list of designated special speed zones needs to be updated to reflect speed changes and additions which have been made due to development, increased traffic volumes, annexations, locations left off of the previous ordinance, and construction of new streets and various locations in the City of Clovis;

WHEREAS, an E&TS has been completed for each speed zone in the City to determine speed limits which are "reasonable and safe" as defined in accordance with the CVC, the California Manual of Uniform Traffic Control Devices (MUTCD), and established traffic engineering practices, a summary of which E&TS reports is attached as Exhibit A hereto;

WHEREAS, based on the E&TS for each speed zone, Staff recommends that the City Council adopt a resolution amending the official list of designated special speed zones throughout the City;

WHEREAS, the Council, has reviewed and considered the Staff report on this matter, all written materials submitted in connection with it, and all public comment, testimony and evidence presented; and

WHEREAS, pursuant to Ordinance 18-06, adopted on February 5, 2018 and effective March 5, 2018, a list of recommended citywide speed zones to be adopted is attached as Exhibit B.

NOW, THEREFORE BE IT RESOLVED, that:

1. The City Council of the City of Clovis does hereby approve and adopt as its own findings the Engineering and Traffic Surveys summarized in Exhibit A, attached hereto and incorporated herein as part of this Resolution.

2. The Council, pursuant to Ordinance 18-06 and consistent with California Vehicle Code sections 32 ("Actions Local Authorities May Take by Resolution"), 627 ("Engineering and Traffic Survey"), 22352 ("Prima Facie Speed Limits"), 22354.5 ("Speed Limit Change: Consultation and Consideration Requirements"), 22357 ("Increase of Local Speed Limits to 65 miles per hour"), and 22358 ("Decrease of Local

Speed Limits”), does find that the list of recommended citywide speed limits presented in Exhibit B, attached hereto and incorporated herein by reference, have been established by the Engineering and Traffic Surveys summarized in Exhibit A and is, therefore, adopted as the “Official List of Clovis Speed Zones and Limits.”

Exhibit A: Summary of Proposed Speed Limit Additions and Updates

Exhibit B: Official List of Clovis Speed Zones and Limits

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on _____, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

Mayor

City Clerk

Exhibit A: Summary of Proposed Speed Limit Additions

Surveyed Street	Segment Bounded by these Streets	Ave. 85% Speed (mph)	Proposed Speed Limit (mph)	Justification
Armstrong Avenue	Teague Avenue/Nees Avenue	44	40	
Bullard Avenue	Locan Avenue/De Wolf Avenue	50	45	Road, NR
De Wolf Avenue	Barstow Avenue/Shaw Avenue	48	45	
De Wolf Avenue	Shaw Avenue/Gettysburg Avenue	50	45	SC
De Wolf Avenue	Gettysburg Avenue/Ashlan Avenue	50	45	SC
Fowler Avenue	Shepherd Avenue/Teague Avenue	48	45	
Locan Avenue	Ashlan Avenue/Gould Canal	47	45	
Minnewawa Avenue	Ashlan Avenue/Dakota Avenue	40	35	
Nees Avenue	Clovis Avenue/Sunnyside Avenue	51	45	NR, Road, SH
Nees Avenue	Sunnyside Avenue/Fowler Avenue	49	45	

Justification Key			
Symbol	Meaning	Symbol	Meaning
SC	School	NL	Narrow Lanes
HC	Horizontal Curve	NR	Narrow Roadways
P	Park	NSW	No Sidewalk on all/some of the road
C	Collisions	Road	Residential Density/Driveways
SH	No Shoulder/Narrow Shoulder	CDD	Central Downtown District

Exhibit B

CITY OF CLOVIS List of Speed Zones and Limits

SECTION 1. The prima facie speed limit for the following streets, or portions thereof, designated in this subsection is hereby determined and declared to be *thirty (30) miles per hour*:

<u>STREET NAME</u>	<u>SEGMENT</u>
BULLARD	MINNEWAWA TO DE WITT
COLE	SHAW TO HOBLITT
GETTYSBURG	MINNEWAWA TO CRESCENT
HARLAN RANCH	DARA TO LEONARD
LEONARD	POWERS TO SHEPHERD
MAGILL	WILLOW TO PEACH
WINERY	ASHLAN TO FAIRMONT

SECTION 2. The prima facie speed limit for the following streets, or portions thereof, designated in this subsection is hereby determined and declared to be *thirty-five (35) miles per hour*:

<u>STREET NAME</u>	<u>SEGMENT</u>
BARSTOW	MINNEWAWA TO CLOVIS
BARSTOW	BROOKHAVEN TO SUNNYSIDE
CLOVIS	BARSTOW TO FIFTH
CLOVIS	THIRD TO SIERRA
GETTYSBURG	VILLA TO MINNEWAWA
HARLAN RANCH	DE WOLF TO DARA
HOBLITT	RAILROAD TO SUNNYSIDE
JEFFERSON	CLOVIS TO SUNNYSIDE
MINNEWAWA	DAKOTA TO SHAW
POLLASKY	SHAW TO EIGHTH
POWERS	DE WOLF TO SANDERS
SPRUCE/HELM	WILLOW TO HERNDON
SPRUCE	HELM TO PEACH
VILLA	SANTA ANA TO SHAW

SECTION 3. The prima facie speed limit for the following streets, or portions thereof, designated in this subsection is hereby determined and declared to be *forty (40) miles per hour*:

<u>STREET NAME</u>	<u>SEGMENT</u>
ALLUVIAL	WILLOW TO MINNEWAWA
ALLUVIAL	FOWLER TO TEMPERANCE
ARMSTRONG	ASHLAN TO HERNDON
ARMSTRONG	ALLUVIAL TO TEAGUE

BARSTOW	WILLOW TO MINNEWAWA
BARSTOW	SUNNYSIDE TO LOCAN
BULLARD	VILLA TO MINNEWAWA
BULLARD	SUNNYSIDE TO FOWLER
CLOVIS	SHAW TO BARSTOW
CLOVIS	SIERRA TO HERNDON
DE WOLF	OWENS MOUNTAIN TO SHEPHERD
FOWLER	SHAW TO BULLARD
FOWLER	TOLLHOUSE TO SR 168
GETTYSBURG	WINERY TO VILLA
GETTYSBURG	CLOVIS TO LOCAN
LOCAN	GETTYSBURG TO BARSTOW
MINNEWAWA	SHAW TO BULLARD
MINNEWAWA/VILLA	HERNDON TO ALLUVIAL
NEES	ARMSTRONG TO TEMPERANCE
PEACH	ASHLAN TO SHAW
PEACH	SIERRA TO TEAGUE
SANTA ANA	CLOVIS TO SIERRA VISTA
SHAW	WILLOW TO CLOVIS
SIERRA	WILLOW TO CLOVIS
SIERRA	FOWLER TO TEMPERANCE
SUNNYSIDE	SHAW TO ALLUVIAL
TEAGUE	PEACH TO CLOVIS
THIRD	CLOVIS TO SUNNYSIDE
VILLA	SHAW TO BULLARD

SECTION 4. The prima facie speed limit for the following streets, or portions thereof, designated in this subsection is hereby determined and declared to be *forty-five (45) miles per hour*:

<u>STREET NAME</u>	<u>SEGMENT</u>
ALLUVIAL	MINNEWAWA TO FOWLER
ARMSTRONG	GOULD CANAL TO ASHLAN
ARMSTRONG	HERNDON TO ALLUVIAL
ASHLAN	WINERY TO MINNEWAWA
ASHLAN	SUNNYSIDE TO FOWLER
ASHLAN	DE WOLF TO LEONARD
BARSTOW	LOCAN TO DE WOLF
BULLARD	WILLOW TO VILLA

BULLARD	FOWLER TO DEWOLF
CLOVIS	GETTYSBURG TO SHAW
CLOVIS	HERNDON TO SHEPHERD
DE WOLF	ASHLAN TO BARSTOW
FOWLER	DAKOTA TO SHAW
FOWLER	BULLARD TO TOLLHOUSE
FOWLER	SR 168 TO NEES
FOWLER	TEAGUE TO SHEPHERD
GETTYSBURG	LOCAN TO DE WOLF
HERNDON	VILLA TO TEMPERANCE
LOCAN	GOULD CANAL TO GETTYSBURG
LOCAN	BARSTOW TO HERNDON
LOCAN	NEES TO SHEPHERD
MINNEWAWA	ALLUVIAL TO SHEPHERD
NEES	WILLOW TO ARMSTRONG
NEES	TEMPERANCE TO LOCAN
PEACH	DAKOTA TO ASHLAN
PEACH	TEAGUE TO SHEPHERD
SHAW	CLOVIS TO FOWLER
SIERRA VISTA	GETTYSBURG TO SHAW
SUNNYSIDE	ALLUVIAL TO SHEPHERD
TEAGUE	WILLOW TO PEACH
TOLLHOUSE	SUNNYSIDE TO ARMSTRONG
VILLA	BULLARD TO HERNDON
WILLOW	ASHLAN TO SHAW

SECTION 5. The prima facie speed limit for the following streets, or portions thereof, designated in this subsection is hereby determined and declared to be *fifty (50) miles per hour*:

<u>STREET NAME</u>	<u>SEGMENT</u>
ASHLAN	FOWLER TO DE WOLF
DE WOLF	BARSTOW TO BULLARD
HERNDON	WILLOW TO VILLA
SHAW	FOWLER TO DE WOLF
SHEPHERD	WILLOW TO SUNNYSIDE
SHEPHERD	FOWLER TO SR 168
TEMPERANCE	GOULD CANAL TO SHEPHERD
WILLOW	SHAW TO SHEPHERD



AGENDA ITEM NO: 8

City Manager: AA

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: February 4, 2019

SUBJECT: Approval – Waive Formal Bidding Requirements and Authorize the Purchase of Two Commercial Waste Haulers off the Sourcewell Purchasing Contract from Ruckstell California Sales Co., Inc.

ATTACHMENTS: None.

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to waive the City's formal bidding requirements and authorize purchasing two commercial CNG Waste Haulers from Ruckstell California Sales Co., Inc. off of the Sourcewell contract for a total cost of \$701,284.44, or \$350,642.22 each (including tax and freight).

EXECUTIVE SUMMARY

This year's Solid Waste budget included sufficient funds to purchase two commercial Waste Haulers for the Solid Waste Section of the Public Utilities Department. The competitively bid contract price through the Sourcewell Purchasing Contract is \$350,642.22 each.

The Sourcewell Purchasing contract – formerly the National Joint Powers Alliance (NJPA) contract – is a nationwide public procurement service that makes the governmental procurement process more efficient. All contracts available to

participating members have been awarded by virtue of a public competitive procurement process compliant with state statutes.

BACKGROUND

The recommended vehicle is available through the Sourcewell Purchasing Contract (former NJPA contract), which is competitively bid on a nationwide basis.

FISCAL IMPACT

Sufficient funds were included in the 2018-19 Fleet Replacement budget for the replacement vehicles. The user section – Solid Waste – has accumulated the necessary funds to purchase the equipment. The recommended vehicles meet our specifications.

REASON FOR RECOMMENDATION

The old commercial Waste Hauler rear loaders are being replaced due to age. The new front loaders are being purchased to meet the needs of the City and are able to increase capacity from 3-yard bins up to 8-yard bins. The new trucks meet all emissions requirements for the City, they are dependable, and they will be covered by warranty. Staff has evaluated the available equipment and has determined that the proposed equipment will meet Solid Waste's needs. The proposed method of purchasing the equipment is cost effective and funds are available.

ACTIONS FOLLOWING APPROVAL

Purchase orders will be prepared for the City Manager's approval and sent to the vendors.

Prepared by: Paul Armendariz, Assistant Public Utilities Director PA

Submitted by: Scott Redelfs, Public Utilities Director SR



AGENDA ITEM NO: 9
City Manager: MA

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: February 4, 2019

SUBJECT: Approval – Res. 19-____, A Resolution Authorizing Adoption of the Kings Basin Integrated Regional Water Management Plan (IRWMP)

ATTACHMENTS: (A) Resolution
(B) Kings Basin IRWMP Executive Summary
(Full version available upon request)

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to approve Resolution No. 19-____, a resolution authorizing adoption of the Kings Basin Integrated Regional Water Management Plan (IRWMP).

EXECUTIVE SUMMARY

The Upper Kings Basin Water Forum (Forum) was formed in May 2001 by local agencies and stakeholders to provide a venue for all stakeholders in the Upper Kings Basin to work cooperatively to plan regional water management. The Forum developed an Integrated Regional Water Management Plan (IRWMP) in 2007. In 2009, the Forum evolved into the formation of the Upper Kings Basin Integrated Water Management Authority (Authority). Today, the Authority includes 17 official members and 40 interested parties. New standards set by the State Department of Water Resources require that IRWMPs be updated. The Plan has been updated to comply with the new requirements and to provide information on new stakeholders and include their input on water management issues.

As identified in the Plan, overdraft of the groundwater resource is the primary issue to be addressed in the Kings River Basin. Historically, groundwater overdraft in the region had been estimated to be 100,000 to 150,000 acre-feet per year over a 40-year average. This is a result of water demand that has exceeded the available surface and groundwater supplies as they are currently developed and managed. The continued groundwater overdraft is not sustainable and the urban growth pressure in the region, coupled with the need to sustain the agricultural economy, call for improved water resource management in the Kings Basin.

New water supply infrastructure is needed today to meet future demands from urban growth, environmental needs and agricultural usage. Having a compliant Integrated Regional Water Management Plan allows the Authority to remain competitive for future funding opportunities from the State to support the construction of infrastructure.

BACKGROUND

The purpose of the IRWMP is to identify and define different water management scenarios for the Basin and to evaluate alternatives to determine the best management strategies for the region as a whole. The IRWMP is also a prerequisite for eligibility of funding from the State to assist with a variety of water projects that need to be constructed to overcome our water resource issues, including declining groundwater levels, water quality, long-term water supplies for agricultural and urban uses, and increasing environmental needs. The Authority has been very effective at applying for and receiving grant funding under this program. Clovis, as one of the members, was granted \$3,000,000 in 2012 to help fund the expansion of the Surface Water Treatment Plant.

FISCAL IMPACT

There is no new fiscal impact.

REASON FOR RECOMMENDATION

Water supply and source management issues cannot be adequately addressed on an individual jurisdictional level. Effective management must include a regional perspective and multi-jurisdictional cooperation to fully utilize the available sources of water to the region. Furthermore, State water programs now require a regional perspective and multi-jurisdictional support on grant applications for projects. To achieve these goals, it is necessary for Clovis to participate in regional planning, project implementation, and monitoring efforts. Participation in the Authority and

updating of the Integrated Water Management Plan is essential to Clovis's continued ability to secure and provide sufficient water supplies to its customers.

ACTIONS FOLLOWING APPROVAL

Staff will forward an executed copy of the resolution to the Kings Basin IRWM Authority and will continue to work with the Authority on the IRWMP implementation.

Prepared by: Paul Armendariz, Assistant Public Utilities Director 

Submitted by: Scott Redelfs, Public Utilities Director 

RESOLUTION NO. 19-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS
AUTHORIZING ADOPTION OF THE KINGS BASIN
INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

The City Council of the City of Clovis resolves as follows:

WHEREAS, the Upper Kings Basin Integrated Regional Water Management Authority (also known as "Kings Basin Water Authority") is a Joint Powers Authority organized in accordance with California law to pursue integrated regional water management planning strategies for the Kings Basin region; and

WHEREAS, the City of Clovis is a Member of the Kings Basin Water Authority; and

WHEREAS, in response to new integrated regional management planning standards and changed conditions within the Kings Basin, the Kings Basin Water Authority has revised and updated the Kings Basin Integrated Regional Water Management Plan (the "Kings Basin IRWMP"); and

WHEREAS, the State of California Department of Water Resources requires that organizations and agencies individually adopt the Kings Basin IRWMP to be eligible for Proposition 1 Integrated Regional Water Management grant funds.

THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis, that the foregoing recitals are true and correct.

RESOLVED FURTHER, that the City of Clovis hereby affirms its support for and adoption of the revised Kings Basin IRWMP and shall support its continuing development and implementation.

RESOLVED FURTHER, that City of Clovis staff is authorized and directed to take such further actions as they deem necessary or appropriate to implement the foregoing resolutions.

* * * * *

The foregoing resolution was approved at a regular meeting of the City Council of the City of Clovis on February 4, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: February 4, 2019

Mayor

City Clerk

Kings Basin

Integrated Regional Water Management Plan



Adopted

October 17 2018



The Kings Basin Integrated Regional Water Management Plan was adopted by the Kings Basin Water Authority on October 17, 2018:

Members	Interested Parties
Alta Irrigation District	Armona Community Services District
City of Clovis	Bakman Water Company
City of Dinuba	Biola Community Services District
City of Fresno	California Native Plant Society
City of Kerman	California State University, Fresno
City of Parlier	City of Kingsburg
City of Reedley	City of Orange Cove
City of Sanger	City of San Joaquin
City of Selma	Community Water Center
County of Fresno	County of Kings
County of Tulare	Crescent Canal Company
Consolidated Irrigation District	Cutler Public Utility District
Fresno Irrigation District	East Orosi Community Services District
Fresno Metropolitan Flood Control District	Easton Community Services District
Kings County Water District	El Rio Reyes Conservation Trust
Kings River Conservation District	Hardwick Water Company
Raisin City Water District	James Irrigation District
	Kings River Conservancy
	Kings River Water Association
	Laguna Irrigation District
	Lanare Community Services District
	Laton Community Services District
	Liberty Canal Company
	Liberty Water District
	London Community Services District
	Malaga County Water District
	Mid-Valley Water District
	Orosi Public Utility District
	Pinedale County Water District
	Reed Ditch Company
	Riverdale Irrigation District
	Riverdale Public Utility District
	Sanger Environmental Fund
	Self-Help Enterprises
	Sierra Club, Tehipite Chapter
	Sierra Resource Conservation District
	Sultana Community Services District
	Terranova Ranch, Inc.
	Tulare Basin Wildlife Partners
	University of California Cooperative Extension – Fresno County

Acknowledgements

The Kings Basin Water Authority would like to thank the following members of the IRWMP Update Work Group who made significant contributions to this updated IRWMP:

Abigail Solis – Self Help Enterprises
Aileen Poveda – Bakman Water Company
Andrew Remus – Fresno Metropolitan Flood Control District
Bernard Jimenez – County of Fresno
Bethany Soto – Regional Water Quality Control Board
Bill Stretch – Fresno Irrigation District
Carol Combs – Tulare Basin Wildlife Partners
Casey Creamer – Kings River Conservation District (formerly)
Chad Wegley – Alta Irrigation District
Charlotte Gallock – Kings River Conservation District
Christina Guzman – County of Fresno
Cristel Tufenkjian – Kings River Conservation District
Daniel Rourke – Fresno Metropolitan Flood Control District
Dejan Pavic – City of Fresno
Eric Osterling – King River Conservation District (formerly)
Eva Dominguez – Self Help Enterprises
Frankie Olivares – City of Selma
Glenn Allen – County of Fresno
Heather Bashian – Provost & Pritchard Consulting Group
Idalia Rodriguez – Bakman Water Company
Jerry Rai – Raisin City Water District
Jim Maciel – Armona Community Services District
Jim Petty – Riverdale Public Utility District
Lisa Koehn – City of Clovis (formerly)
Maria Herrera – Self Help Enterprises
Paige Yang – Bakman Water Company
Paul Armendariz – City of Clovis
Paul Peschel – Kings River Conservation District
Peter Sanchez – Fresno Metropolitan Flood Control District
Philip Romero – City of Parlier
Ronald Samuelian – Provost & Pritchard Consulting Group
Sal Alhomed – Self Help Enterprises
Scott Redelfs – City of Clovis
Scott Sills – Laguna Irrigation District
Soua Lee – Kings River Conservation District
Thomas Siphongsay – Malaga County Water District

The Kings Basin Water Authority would also like to thank all members and interested parties that provided valuable input and comments on the Draft IRWMP.

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- B – Adopting Resolution
- C – Joint Powers Agreement
- D – Letter of Agreement with Madera Region Regional Water Management Group
- E – Public Notices

EXECUTIVE SUMMARY

Introduction

The Kings Basin Integrated Regional Water Management Plan (IRWMP) is a collaborative effort between 57 public, private and non-governmental agencies to manage water resources in the Kings Groundwater region (Kings Basin). The Kings Basin is a sub-basin of the San Joaquin Valley groundwater basin, within the Tulare Lake Hydrologic Region. The IRWMP region includes nearly all of the Kings Sub-basin and small portions of the Delta-Mendota, Kaweah and Tulare Lake Sub-basins.

Historically, water management in the Kings Basin was limited to independent operations by local water agencies and individual water users. Local agencies initiated a process of regional cooperation in 2001, prepared an IRWMP in 2007, an updated to the original IRWMP in 2012 and again in 2018. This regional effort continued to grow and evolved into the formation of the Upper Kings Basin Integrated Water Management Authority (Kings Basin Water Authority or Authority) in 2009. In 2018, the Authority included 17 official members and 40 interested parties. The 2012 IRWMP was updated to comply with new IRWMP standards established by the Department of Water Resources (DWR), document changes in policies and procedure, describe updated approaches to water management, and include information on new stakeholders and their input on water management issues. The region and its IRWMP were accepted by DWR during the IRWMP Regional Acceptance Process of 2009.

"The vision of the Kings Basin Water Authority is a sustainable supply of the Kings River Basin's finite surface water and groundwater resources through regional planning that is balanced and beneficial for environmental stewardship, overall quality of life, a sustainable economy, and adequate resources for future generations."

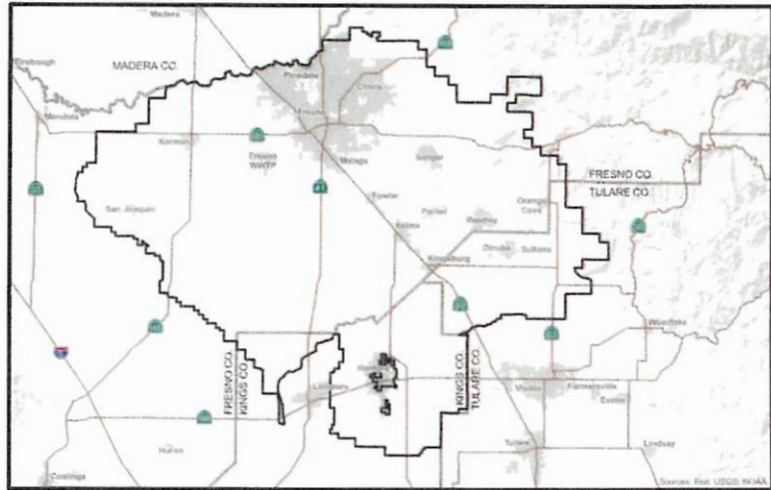
This updated IRWMP Planning horizon extends 20 years to the year 2038. By working with varied interests and needs, the IRWMP planning process has opened the doors to partnerships, funding opportunities, operational connectivity, and increased awareness of planning efforts and potential projects.

Region Description

The Kings Basin IRWMP covers over 1,123,000 acres and includes parts of Fresno, Kings and Tulare Counties. The IRWMP area also includes numerous cities, communities, water districts, irrigation districts, and special districts.

The region uses both surface and groundwater to meet water needs. The Kings River is the major source of surface water. Operation of Pine Flat Reservoir provides a facility to regulate the Kings River flows

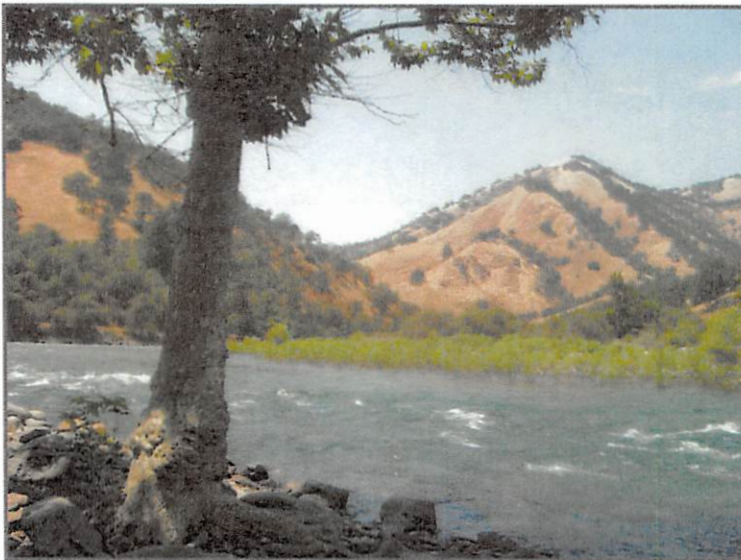
and provides storage, flood control, hydropower and recreational benefits. The San Joaquin River defines the northern boundary of the IRWMP region and provides surface water to some areas in the northern portion of the Kings Basin.



Map of Kings Basin IRWMP Area

Much of the Kings Basin is developed for agriculture and wide varieties of crops are grown. Most crops require irrigation water during the dry season, and irrigated lands cover about 760,000 acres. An extensive network of canals is used to deliver water to agricultural lands and groundwater recharge facilities. The region is comprised of several major urban areas, including the Fresno- Clovis metropolitan area. The majority of the

IRWMP area has been ecologically modified through urbanization and agriculture. The Kings River supplies the most prominent riparian and wetland habitat in the area and provides the main corridor for fish and wildlife movements.

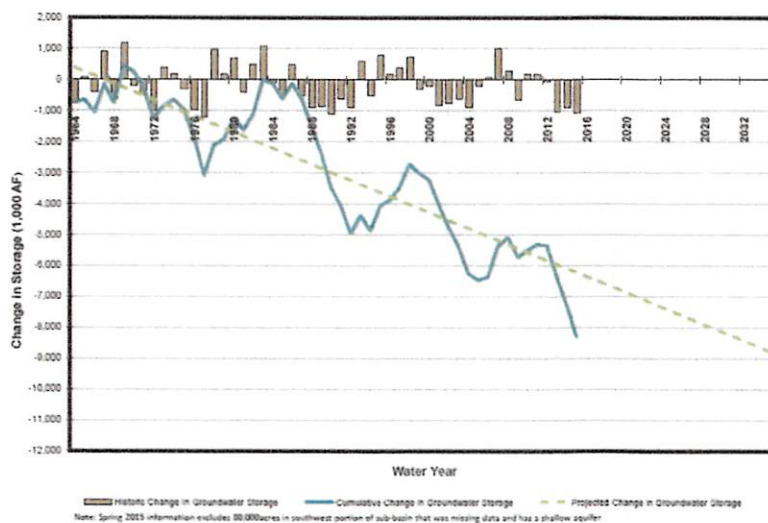


Kings River

The IRWMP boundary is logical for regional management since the local agencies share the same groundwater basin, use the same surface water sources and the stakeholders face similar water management issues and concerns (Chapter 3).

Water Management Challenges

The region faces many water management challenges including groundwater overdraft, surface water shortages in dry years, and groundwater quality problems in certain areas. Groundwater overdraft is generally considered the largest regional problem; historically, the overdraft in the Kings Basin portion of the plan area had been estimated to be 100,000 to 150,000 AF/year over a 40-year average. More recently, shorter term estimates calculated as part of the Sustainable Groundwater Management Act (SGMA) required efforts indicate a higher amount of overdraft within the Kings Basin. The long-term decline in groundwater storage will be significant if current water management strategies are maintained. Correcting the overdraft through regional efforts will help lead to overall maintenance and improvement in the quantity, quality and cost of development of groundwater resources in the region.



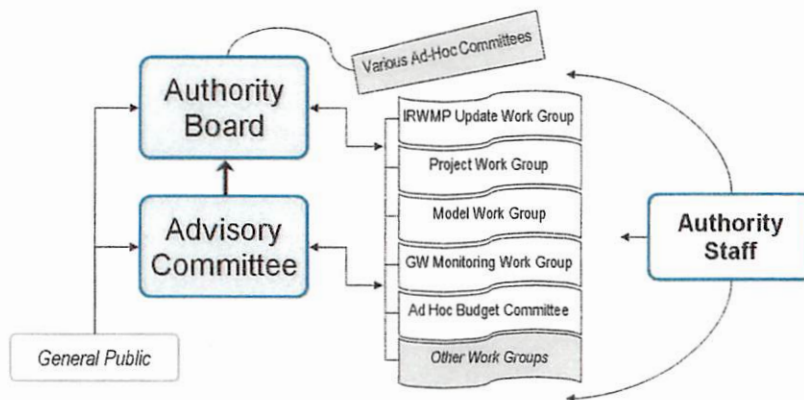
Historical and Projected Groundwater Level Decline

Within certain areas of the region and for certain stakeholders, water quality and water reliability are higher priorities than overdraft correction. Communities completely reliant on groundwater for drinking water purposes are experiencing an increasingly difficult time meeting drinking water standards. Improving and protecting water quality remains a significant challenge that can also benefit from regional and cooperative efforts.

The DWR established 16 IRWM Plan Standards that must be addressed in updated IRWMPs. These are addressed in separate chapters of the IRWMP and are summarized below:

Governance

The Authority is governed by a Joint Powers Agreement (JPA) made effective on March 1, 2009. The JPA formed a legal Authority that satisfies the definition of a Regional Water Management Group according to the California Water Code. Members must execute the JPA and pay an annual assessment. Interested parties can participate free of cost. The Authority is governed by a Board of Directors comprised of one representative from each Member agency. An Advisory Committee and numerous Work Groups provide advice to



Joint Power Authority Organization Chart

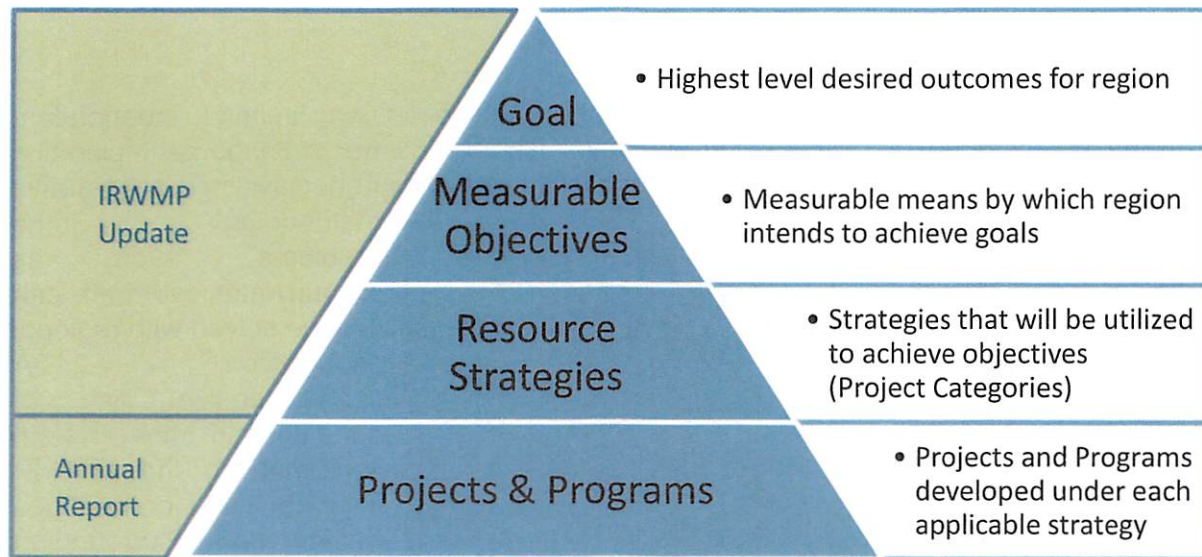
the Board of Directors and assist with IRWMP plan development, technical studies, project evaluation, and administrative efforts. The organizational structure provides balanced opportunities for stakeholder participation. (Chapter 2)

Disadvantaged Communities

A Disadvantaged Community (DAC) is a community with mean annual household income less than 80% of the statewide average. The Kings Basin includes approximately 90 unique DACs. Many of the DACs have critical water supply and water quality needs. Agriculture is a large sector of the economy in many DACs, and maintaining this economic base requires a reliable water supply. Water supplies are also needed to accommodate urban, commercial and industrial growth in DACs. A regional study on DAC water issues, completed in 2013, engaged DACs concerning their water, sewer, and storm drain issues, and developed potential projects to address their water supply problems. (Chapter 4)

Goals and Objectives

The Authority developed regional Goals and Objectives to provide focus to their planning efforts. These Goals and Objectives consolidate urban, agricultural and environmental concerns. Goals are the highest-level priorities, and objectives are more specific actions to meet the goals. The objectives can be accomplished through resource management strategies, projects and programs. The process to identify Goals and Objectives considered those developed in the 2007 IRWMP and updated in the 2012 IRWMP, the 2010 and 2016 IRWMP Guideline requirements, and changed conditions within the basin since the IRWMP was adopted. The regional goals include: 1) reduce groundwater overdraft; 2) increase water supply reliability; 3) improve water quality and drinking water reliability; 4) enhance flood protection; and 5) enhance ecosystems and the services they provide. Mitigating groundwater overdraft is generally considered the highest regional priority, but water quality and water reliability are higher priorities in some areas. Fifteen measurable objectives were identified to help meet the five goals. Each objective was assigned a metric so its progress can be measured. (Chapter 5)



Hierarchy of Goals, Objectives, Strategies and Programs

Resource Management Strategies

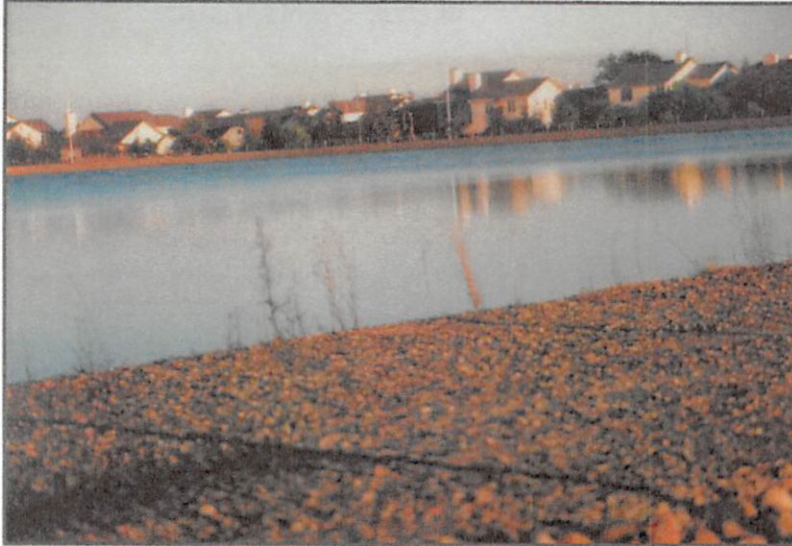
A resource management strategy is a category for a type of project, program, or policy that helps local agencies manage their water and related resources. This IRWMP evaluates 31 strategies listed in the 2013 California Water Plan Update, and 'Drought Planning', a strategy added by the Authority. The evaluations include a description of each strategy, current use and applicability in the Kings Basin, and constraints to development. The Kings Basin actively uses 28 Resource Management Strategies and therefore maintains a diverse and comprehensive water management portfolio. High priority strategies include urban and agricultural water use efficiency, conjunctive use, recycled municipal water, and urban runoff management. (Chapter 6)

Project Review Process

The Authority has a project review process to identify and rank potential projects for funding or inclusion in grant applications. The Authority calls for project submittals once a year to include in a regional list, but stakeholders can submit project descriptions at any time. The project description is reviewed for completeness and conformance to IRWMP objectives and goals. If a project meets those requirements, it is added to the list and then documented in an annual report. The list is prepared to help prevent duplication, foster project integration, and encourage stakeholders to be prepared for grant solicitations. When funding opportunities arise the Authority notifies stakeholders. A Project Selection Panel (Panel) is formed to review potential projects. Stakeholders are invited to submit more detailed project information, and the projects are prioritized by the Panel. The Panel identifies the most promising projects for inclusion in grant applications. The recommended list then requires approval from the Advisory Committee and Board of Directors. (Chapter 7)

Impacts and Benefits of Plan Implementation

Historically, local water management, especially groundwater, was limited to independent operations by each overlying water agency. Regional water management planning enhances the local, fragmented approach with a more comprehensive and cooperative methodology.



Groundwater Recharge Basin in City of Clovis

Some problems, such as groundwater overdraft, can only be solved with regional cooperation. A comprehensive list of benefits and impacts from implementing the IRWMP were identified for the Kings Basin and surrounding IRWMP regions. The impact/benefit analysis can be used to prioritize goals, prioritize resource management strategies, set benchmarks for evaluating IRWMP performance, and identify

potentially adverse impacts from implementation projects that are often overlooked. A benefit of the Plan's implementation is in measuring against a baseline for water supply and water quality to reconcile and measure regional project benefits with such baseline criteria over time. (Chapter 8)

Plan Performance and Monitoring

Stakeholders in the Kings Basin participate in various independent but related regional efforts to monitor surface water quality, groundwater levels, surface water flows, Kings River levees, and Kings River Fisheries. The Authority will prepare an Annual Report to document monitoring data and serve as a status report for the stakeholders, Board of Directors and the State. The report will summarize regional monitoring efforts, and document success in meeting IRWMP objectives, success in implementing projects, an updated project list, proposed amendments to the IRWMP, and changes in governance, policies, and membership. (Chapter 9)

Data Management

The Authority has developed data management procedures to ensure the efficient use of existing data and accessibility to stakeholders. Existing data management includes groundwater levels by the Kings River Conservation District (KRCD), surface water flows by the Kings River Water Association (KRWA) and Friant Water Authority (FWA), and

water quality by the Southern San Joaquin Water Quality Coalition via the Southern San Joaquin MPEP Committee. The Authority also maintains data on proposed projects in a database. The Authority previously developed a Data Management System (DMS) that it is not currently utilizing in anticipation of employing DWR's DMS once available. (Chapter 10)

Financing

The Authority requires funding for operations, IRWMP updates, regional technical studies, grant applications, and project implementation. The Authority's administrative and governance operations are funded by an annual dues payment by each member, thus ensuring on-going funds to keep the Authority operating. Numerous stakeholders also contribute by offering the use of facilities and volunteering time to operations and committees. Infrastructure projects are typically funded with project proponent funds and augmented with State or Federal grants and loans. The Authority tracks funding opportunities and shares the information with stakeholders. (Chapter 11)

Technical Analysis

The Authority prepared numerous studies to support the 2007 IRWMP. Topics covered include regional water supplies, water demands, hydrogeologic conditions, land use, and water quality. As a result, only a limited amount of new analysis was needed to update this IRWMP. The Kings Basin Integrated Groundwater and Surface Water Model (Kings IGSM or Model) is a regional model that simulates surface water and groundwater systems in the entire Kings Basin. The model was developed in 2007 and remains the primary analytical tool available to the Kings Basin. Prior model runs concluded that under current water management conditions groundwater levels will continue to decline. A simpler technique using a trendline was used to estimate future overdraft. Each year the Authority will compare the projected versus actual change in groundwater storage to monitor progress and refine long-term goals. (Chapter 12)

Relation to Local Water Planning

Local agencies have their own water planning documents that reflect their policies and goals. Local water plans include Urban Water Management Plans, Groundwater Management Plans, Water, Wastewater and Stormwater Master Plans, Water Conservation Plans, Agricultural Water Management Plans, and General Plans. Water plans from the Member and Interested Party agencies were reviewed and sections of the IRWMP were updated based on information, issues, and potential solutions provided in the plans. The local planning documents are often a reflection of the goals, objectives, and strategies of the IRWMP. The Authority is comprised of many local leaders, city council members, county supervisors and water agency directors, which serve as a link between the IRWMP and local water planning efforts. Additionally, the Authority

undertook the preparation of a Storm Water Resources Management Plan in 2018 which encompasses a majority of the boundary. The Authority believes that regional efforts lead to more effective and better-informed local efforts. Regional planning can serve as a basemap or guideline for the entire region to follow in local water resources planning. (Chapter 13)

Relation to Local Land-use Planning

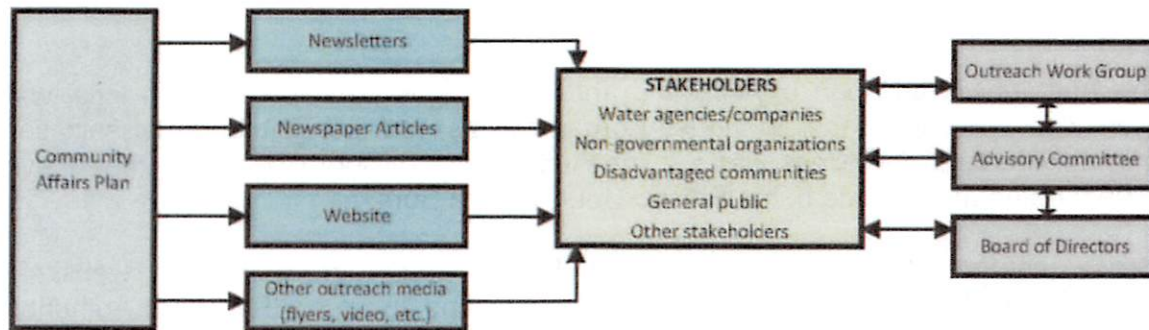
Local cities and counties manage land use according to General Plans and Municipal Service reviews. These documents were reviewed for consistency with the IRWMP and to incorporate local planning elements. The IRWM process provides many opportunities to collaborate and integrate with local land planners both at the city and county levels. Many general plans discuss integrated land use and water supply planning. However, many land use documents provide few, if any, details on regional overdraft, groundwater management, new water supply development, and impact on irrigation facilities. The land-use planning documents also have few details on how they plan to reach their water management goals. Several key approaches were identified to strengthen cooperation and communication with land-use planners. (Chapter 14)

Stakeholder Involvement

The Authority includes a diverse group of members and interested parties, which is the result of on-going public outreach efforts since 2004. Outreach efforts are led by an Outreach Work Group and follow a Community Affairs Plan, which is a living document and remains the backbone of the public outreach effort. Outreach methods include the Authority website, newspaper articles, newsletters, e-mails, printed materials, speaker's bureau, Advisory Committee, Work Groups, and Board of Directors meetings. Stakeholder involvement is considered fundamental to the success of the IRWMP, and outreach efforts will continue to educate current participants and seek new members and interested parties. (Chapter 15)



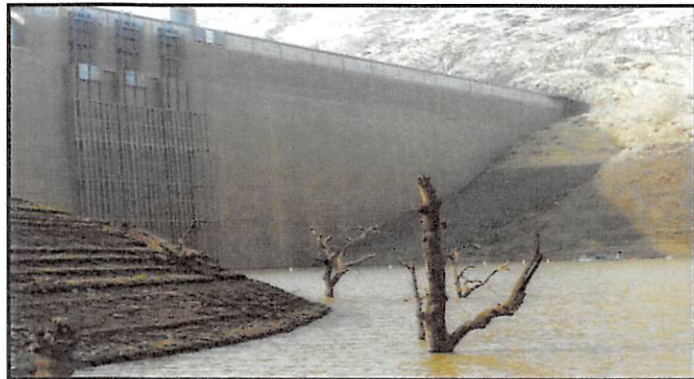
Local Trail Area



Stakeholder Involvement Process

Coordination and Integration

Coordination involves public outreach and facilitation efforts to bring stakeholders together and working as a unified group. Integration is defined as combining separate pieces into an efficient unified effort. These two IRWMP standards are closely related. The Authority's governance structure fosters integration and coordination through the organizational structure, opportunities for participation, and a public outreach program. The Authority has an integrated process to solicit and review projects and promotes multi-agency efforts. Data management is integrated through regional monitoring efforts, an annual Kings Basin report, and a regional hydrologic model. The Kings Basin also communicates regularly with neighboring IRWMP groups and State DWR staff. (Chapter 16)



Pine Flat Reservoir during Low Water Levels

Climate Change

Climate change in the Kings Basin could impact precipitation patterns and cause higher temperatures and earlier snowmelt. The area is especially vulnerable due to its dependence on mountain snow as a water supply. The IRWMP includes a climate change vulnerability assessment for water supplies, water demands, water quality, flooding, ecosystems, and hydropower. Climate change adaptation will be accomplished through 'no-regret' strategies, which are actions that have benefits with or without climate change. The main strategies will include water conservation, recycled water use, groundwater recharge, and increasing water storage capacity. (Chapter 17)



EXECUTIVE SUMMARY

Kings Basin Water Authority

The Authority is an open organization and encourages participation from local water agencies, land-use agencies, industry organizations, non-governmental organizations, and individuals in the Kings Basin. The Authority's Advisory Committee meets every three months at the office of the Fresno County Farm Bureau.

Please contact Soua Lee (KRCD) at 559-237-5567 or visit their website at www.kingsbasinauthority.org if you have any questions about the IRWMP or Authority or would like to become a member or interested party.

Funding for updating the Kings Basin Water Authority IRWMP was in part provided by the California Department of Water Resources through a Proposition 1 IRWM Planning Grant.

Prepared by: The logo for Provost & Pritchard Consulting Group includes the text "EST. 1988" at the top, followed by "PROVOST & PRITCHARD" in a large, bold font, and "CONSULTING GROUP" in a smaller font below it. A tagline at the bottom reads "An Employee Owned Company".



AGENDA ITEM NO: 13
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services

DATE: February 4, 2019

SUBJECT: Consider Policy Direction Regarding the Renaming of Sierra Meadows Park located near the intersection of Sierra and Temperance Avenues

ATTACHMENTS: (A) Policy for Naming Municipal Facilities dated April 4, 2005
(B) September 13, 2010 staff report approving the naming of Sierra Meadows Park

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to provide policy direction on the renaming of Sierra Meadows Park located near the intersection of Sierra and Temperance Avenues. Staff is further recommending that Council direct staff to implement the Policy for Naming Municipal Facilities dated April 4, 2005, and return to Council with a recommendation.

EXECUTIVE SUMMARY

David McDonald, a Fresno / Clovis philanthropist and former Pelco CEO, died last month. In 1987, McDonald bought Pelco — a small company that specialized in security cameras, and over the course of several years turned it into a multibillion-dollar enterprise. As a philanthropist, he supported everything from a memorial for the victims and first responders of 9/11 to Clovis' Ms. Winkles Pet Adoption Center.

During Council comments at the meeting of January 22, 2019, City Council briefly discussed how to honor Mr. McDonald. One option considered was the naming of a park after Mr. McDonald. Staff received direction to place something on the agenda to allow discussion and consideration of naming or renaming a park in Clovis after Mr. McDonald.

Attachment (A) is provided as the Council approved a policy in 2005 to name facilities such as parks. Attachment (B) is provided as background for the Council approving the naming of Sierra Meadows in 2010.

Councilmember Ashbeck attended Mr. McDonald's services on January 24, 2019 and discussed the family's desires on how the City could honor him and received feedback that the naming of a park was desired.

BACKGROUND

Attachment (A) is the Policy for Naming Municipal Facilities approved by City Council in April 2005. The process identified in the 2005 Policy is as follows:

The City Manager shall form either a standing or an ad hoc committee which will include two (2) citizens and two (2) City staff members for the purpose of soliciting, reviewing and making recommendations regarding the naming of City parks and other municipal facilities. The City Manager shall appoint a chairperson to lead the committee. The committee shall adopt its own processes for the solicitation and review of all suggestions for naming municipal facilities, consistent with the criteria listed below. The committee chairperson shall issue a written report and recommendation to the City Manager within a specified time. The City Manager will submit the committee's recommendations along with any comments to the City Council. The City Council shall approve the names of all City parks and municipal facilities.

The policy also provides parameters on criteria that can be used to determine the naming of facilities as follow:

The following are parameters for naming City parks and other municipal facilities. Any name or designation given to a City park or municipal facility shall meet one or more of the following criteria:

- Recognizes a historical figure, event, or group.
- Recognizes a local citizen, group, or other individual who has provided a notable amount of services or contributions to the City of Clovis; or, whose accomplishments have brought honor to the community.
- Memorializes an individual(s) whose life is noteworthy to the community.
- Reflects the character of the neighborhood, subdivision, or geographical area where the facility is located.
- Facilities named after an individual who has served as a City official or as City employee shall occur after the person has separated from City service.

Attachment (B) is the September 2010 staff report that named several parks around the City including the naming of Sierra Meadows Park located near the intersection of Sierra and Temperance Avenues. The staff report does not identify the criteria for selecting "Sierra Meadows Park". It can be assumed that it was named because of its location near the intersection of Sierra and Temperance Avenues.

Consideration of renaming Sierra Meadows Park is warranted because it is located just north of the Ms. Winkles Pet Adoption Center, and the Center was only made possible by the significant donation from Mr. McDonald.

FISCAL IMPACT

Limited as only signage would be required to be changed.

REASON FOR RECOMMENDATION

Staff received direction at the meeting of January 22, 2019, to place something on the agenda to allow discussion and consideration of naming or renaming a park in Clovis after Mr. McDonald.

ACTIONS FOLLOWING APPROVAL

If approved by Council, the City Manager will implement the policy for Naming Municipal Facilities dated April 4, 2005 and return to Council with a recommendation.

Submitted by: Shonna Halterman, General Services Director





AGENDA ITEM NO: 5 - B - 1

City Manager: *fm*

CITY OF CLOVIS REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: April 4, 2005

SUBJECT: Approval of Resolution 05-___; Adopting A Policy for Naming Municipal Facilities

CONFLICT OF INTEREST

None.

RECOMMENDATION

Approve Resolution 05-___; adopting a policy (attached as Exhibit A) for designating names of municipal parks and other City facilities.

EXECUTIVE SUMMARY

The City currently has no formal process for the selection of names for City parks and other municipal facilities. In order to provide a process by which names for municipal facilities may be designated, the proposed Resolution and policy is provided for the Council's review and consideration.

BACKGROUND

The City has no adopted process for selecting / designating names of municipal parks and other City facilities. Staff has drafted a proposed policy for naming municipal facilities that includes a committee comprised of two (2) citizens and two (2) City employees appointed by the City Manager. The committee would research, review and make recommendations to the City Manager regarding names for City facilities. The City Manager would review the Committee's recommendations and forward them, along with any appropriate comments, to the City Council. Pursuant to the proposed policy, the City Council would approve the names of all City facilities.

3/29/2005

Page 1

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

The proposed Resolution and policy will provide a consistent procedure for the selection of names for municipal facilities.

ACTIONS FOLLOWING APPROVAL

The City Manager will issue the proposed policy and appoint a committee to develop recommendations for naming municipal facilities as the need arises. The City Manager will forward recommendation(s) for naming municipal facilities to the City Council for consideration and action.

Prepared and Submitted by: Robert K. Ford, General Services Director

A handwritten signature in black ink, appearing to be "RKF", enclosed within a hand-drawn oval.

Rkf/facility naming policy staff report(deptsup/fac)

RESOLUTION 05-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS ADOPTING A POLICY FOR NAMING MUNICIPAL FACILITIES

WHEREAS, the City of Clovis has the responsibility for naming municipal facilities; and,

WHEREAS, the City of Clovis has determined that the names selected for municipal facilities should be based on historical events, geographic characteristics, and significant contributions and achievements by individuals, and groups; and,

WHEREAS, a policy has been developed in order to provide a fair and consistent process for determining the names of municipal facilities.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Clovis hereby adopts the Policy for Naming Municipal Facilities attached hereto as Exhibit "A".

* * * * *

The foregoing Resolution was introduced and approved at a regular meeting of the City Council of the City of Clovis held on April 4, 2005, by the following vote to wit:

AYES: Councilmembers Armstrong, Ashbeck, Whalen, Mayor Magsig

NOES: None

ABSENT: Councilmember Flores

ABSTAIN: None

Date: April 4, 2005




Mayor


City Clerk

Exhibit A

City of Clovis Policy for Naming Municipal Facilities

Purpose

The intent of this policy is to specify the City's process for naming City parks and municipal facilities pursuant to Res. 05-60.

Policy

It is the policy of the City of Clovis to ensure that the names selected for City parks and municipal facilities reflect historical or geographic significance to the City, and / or recognize significant community achievements and contributions by citizens, individuals, and groups.

Process

The City Manager shall form either a standing or an ad hoc committee which will include two (2) citizens and two (2) City staff members for the purpose of soliciting, reviewing and making recommendations regarding the naming of City parks and other municipal facilities. The City Manager shall appoint a chairperson to lead the committee. The committee shall adopt its own processes for the solicitation and review of all suggestions for naming municipal facilities, consistent with the criteria listed below. The committee chairperson shall issue a written report and recommendation to the City Manager within a specified time. The City Manager will submit the committee's recommendations along with any comments to the City Council. The City Council shall approve the names of all City parks and municipal facilities.

Criteria

The following are parameters for naming City parks and other municipal facilities. Any name or designation given to a City park or municipal facility shall meet one or more of the following criteria:

- Recognizes a historical figure, event, or group.
- Recognizes a local citizen, group, or other individual who has provided a notable amount of services or contributions to the City of Clovis; or, whose accomplishments have brought honor to the community.
- Memorializes an individual(s) whose life is noteworthy to the community.
- Reflects the character of the neighborhood, subdivision, or geographical area where the facility is located.
- Facilities named after an individual who has served as a City official or as a City employee shall occur after the person has separated from City service.



AGENDA ITEM NO: 2-A-3

City Manager: KW

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: September 13, 2010

SUBJECT: Consider Approval – Res. 10-____, Approving the Naming of Certain City Parks

ATTACHMENTS: Res. 10-____
Exhibit A – Recommended Names for Municipal Parks
Exhibit B – Map of Parks

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to approve Resolution 10-____ adopting the recommended names for city parks (attached as Exhibit A).

EXECUTIVE SUMMARY

The city has parks of which no names have yet been designated. The Naming Municipal Facilities Committee has submitted a list of names for those parks that they recommend to be adopted.

BACKGROUND

The city has adopted a process for designating names of municipal parks. A Naming Municipal Facilities Committee has been formed which consists of City Manager Kathy Millison, Community-Economic Development Director Tina Sumner, Deputy City Planner David Fey, Clovis Citizen and Volunteer Coordinator Kathy Hamlin, and Clovis

Citizen Gene Shimizu. The purpose of the committee is to research, review and make recommendations to Council of names for city parks and facilities. The selected names should be based on historical events, geographic characteristics, and significant contributions and achievements by individuals and groups. The committee met on January 26, 2010 to discuss possible names for city parks. Attached as Exhibit A is a list of names for 11 parks that the committee recommends to be adopted. Attached as Exhibit B is a map showing the location of the various parks.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

The city develops municipal parks and facilities, and the Naming Municipal Facilities Committee needs to meet from time to time to research names that would be appropriate in the naming of such parks and facilities. The recommendation of the committee should be made in a timely fashion.

ACTIONS FOLLOWING APPROVAL

After Council approval, staff will take the appropriate action needed to designate each park name.

Prepared by: Jacquie Pronovost, Exec. Asst.

Recommended by: Kathy Millison, City Manager 

RESOLUTION 10-101

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CLOVIS APPROVING THE RECOMMENDED
NAMES OF CERTAIN CITY PARKS**

WHEREAS, the City of Clovis has the responsibility for naming municipal parks;
and

WHEREAS, the City of Clovis has determined that the names selected for
municipal parks should be based on historical events, geographic characteristics,
and significant contributions and achievements by individuals and groups; and

WHEREAS, the City of Clovis has formed a Naming Facilities Committee tasked
with the responsibility of researching, reviewing and recommending names for
certain city parks; and

WHEREAS, the Naming Municipal Facilities Committee has submitted a list of
names for certain city parks that they recommend the City Council approve.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of
Clovis hereby adopts the recommended list of names of municipal parks
attached hereto as Exhibit A.

* * * * *

The foregoing resolution was introduced and approved at a regular meeting of
the City Council of the City of Clovis held on September 13, 2010 by the following
vote, to wit:

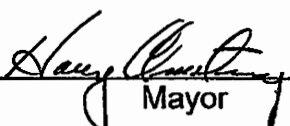
AYES: Councilmembers Flores, Magsig, Whalen, Mayor Armstrong

NOES: None

ABSENT: Councilmember Ashbeck,

ABSTAIN: None

DATED: September 13, 2010



Mayor



City Clerk

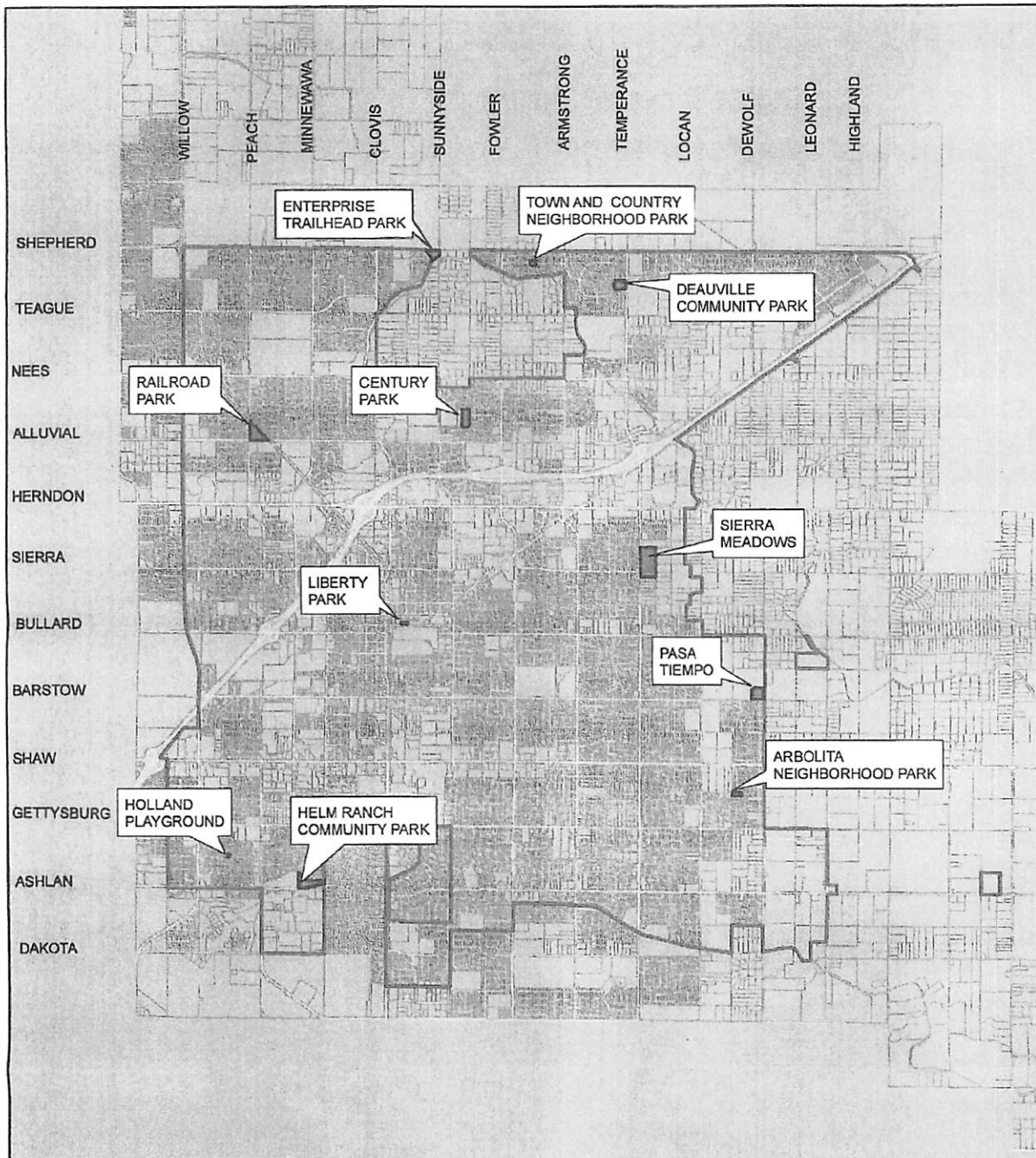


Exhibit A

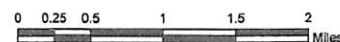
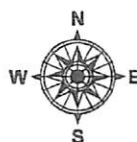
RECOMMENDED NAMES FOR MUNICIPAL PARKS

1. "Railroad Park" - Peach/Alluvial
2. "Pasa Tiempo Park" – Barstow/DeWolf
3. "Enterprise Trailhead Park" – Sunnyside/Shepherd
4. "Sierra Meadows" – Temperance/Sierra
5. "Helm Ranch Community Park" – Minnewawa/Ashlan
6. "Century Park" – Stanford/El Paso
7. "Holland Playground" – Helm/Holland
8. "Liberty Park" – On Fifth Street between Clovis Veteran's Memorial Building and San Joaquin College of Law
9. "Deauville Community Park" – South of Shepherd/west of Temperance
10. "Town and Country Neighborhood Park" – South of Shepherd/ east of Fowler
11. "Arborlita Neighborhood Park" – Green in McCaffrey subdivision (south of Shaw, west of DeWolf)

Naming Municipal Facilities City of Clovis



- Facilities Considered for Naming
- Clovis City Limits



GEORGE UC
PLANNING INTERN