



CITY of CLOVIS

AGENDA • CLOVIS CITY COUNCIL
Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofclovis.com.

June 5, 2017

6:00 PM

Council Chamber

The City Council welcomes participation at Council Meetings. Members of the public may address the Council on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic.

Meeting called to order by Mayor Whalen
Flag salute led by Councilmember Mouanoutoua

ROLL CALL

PRESENTATIONS/PROCLAMATIONS

- A. Presentation of Award to Magnolia Crossings by the American Planning Association.

PUBLIC COMMENTS (This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.)

ORDINANCES AND RESOLUTIONS (With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.)

CONSENT CALENDAR Consent Calendar items are considered routine in nature and voted upon as one item unless a request is made to give individual consideration to a specific item. (See Attached Consent Agenda.)

1. PUBLIC HEARINGS

- A. Consider Approval – Res. 17-____, A Resolution Confirming the Diagram and Assessments for the Annual Levy, 2017-18 Landscape Maintenance District No. 1. (Staff: S. Redelfs)

2. ADMINISTRATIVE ITEMS

A. ADMINISTRATION (City Manager, City Clerk, Finance)

- 1. Consider Review and Approval – Res. 17-____, Adopting the 2017-18 Annual Budget and 2017-18 Clovis Redevelopment Successor Agency's Budget. (Continued from the May 15, 2017 Council Meeting)
 - a) Finance Department (J. Schengel)
 - b) City Council / City Attorney / City Clerk / City Manager (J. Holt)
 - c) Police Department (M. Basgall)
 - d) Fire Department (J. Binaski)
 - e) Public Utilities Department (L. Koehn / S. Redelfs)
 - f) Planning and Development Services / Community Investment Program (D. Kroll)
 - g) General Services (S. Halterman)
 - h) Community and Economic Development / Successor Agency (A. Haussler)

3. CITY MANAGER COMMENTS

4. COUNCIL ITEMS

- A. Consider Approval – Change of Council Meeting Schedule. (Staff: L. Serpa)
- B. Consider – A Request for a Letter of Support regarding the Formation of a County of Fresno Economic Development Action Team (Mayor Whalen)
- C. Council Comments

5. CLOSED SESSION

**Closed Session will be held at 1033 Fifth Street, Clovis, CA, 93612
Administration Building, Yosemite Conference Room**

- A. Government Code Section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

ADJOURNMENT

Meetings and Key Issues

June 12, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
June 19, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
July 3, 2017 (Mon.)	6:00 P.M.	Regular Meeting (To Be Cancelled)	Council Chamber
July 10, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
July 17, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Aug. 7, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Aug. 8 – Sep. 4, 2017	Summer Recess		
Sep. 5, 2017 (Tue.)	6:00 P.M.	Regular Meeting	Council Chamber
Sep. 11, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Sep. 18, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

A. CITY CLERK

- 1) Approval - Minutes for the May 15, 2017 Council meeting.
- 2) Adopt - Ord. 17-07, R2016-15, A request to approve a rezone from the R-1-AH (Single Family Residential - 18,000 Sq. Ft. Min.) Zone District to the R-1 (Single Family Residential - 6,000 Sq. Ft. Min.) Zone District. (Vote: 5-0)
- 3) Adopt - Ord. 17-08, R2017-04, A request to rezone approximately 2.35 acres of property located at 1807 N. Locan Avenue from the R-A (Single Family Residential - 24,000 Sq. Ft.) Zone District to the R-1-B (Single Family Residential - 12,000 Sq. Ft.) Zone District. Michael Saberi, owner; Encanto 6176, LLC, applicant; Ennis Consulting, representative. (Vote: 5-0)

B. ADMINISTRATION

- 1) No items.

C. COMMUNITY AND ECONOMIC DEVELOPMENT

- 1) No items.

D. FINANCE

- 1) No items.

E. GENERAL SERVICES

- 1) Approval - Authorize the City Manager to approve placement of an Engineering Inspector at Step 4 of the salary range.

F. PLANNING AND DEVELOPMENT SERVICES

- 1) Approval – Res. 17-____, Accepting the Engineer's Report for AD 95-1 (Blackhorse Estates) and Imposing Assessments for the 2017-2018 Fiscal Year.
- 2) Approval – Res. 17-____, Annexation of Miscellaneous Properties to the Landscape Maintenance District No. 1.
- 3) Approval – Rejection of all bids for CIP 15-21, Santa Ana and Minnewawa Intersection Improvements.

G. PUBLIC SAFETY

- 1) No items.

H. PUBLIC UTILITIES

- 1) Receive and File – Public Utilities Report for the month of March 2017.

I. REDEVELOPMENT SUCCESSOR AGENCY

- 1) No items.

CLOVIS CITY COUNCIL MEETING

May 15, 2017

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Whalen
Flag Salute led by Councilmember Flores

Roll Call: Present: Councilmembers Ashbeck, Bessinger, Flores, Mouanoutoua
Mayor Whalen
Absent: None

6:01 - PRESENTATION OF PROCLAMATION PROCLAIMING THE WEEK OF MAY 21-27, 2017 AS NATIONAL PUBLIC WORKS WEEK

Councilmember Bessinger presented a proclamation proclaiming the week of May 21-27, 2017 as National Public Works Week.

6:05 - PUBLIC COMMENTS

Robert Martin, resident, commented on problems associated with water ponding near Locan and Nees Avenue during a rain.

6:13 - CONSENT CALENDAR

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, that the items on the Consent Calendar be approved. Motion carried by unanimous vote.

- A1) Approved - Minutes for the May 8, 2017 Council meeting.
- A2) Approved - Purchase of Support and Maintenance contract for Network and Telecommunications equipment from Compuwave.
- C1) Received and Filed – Economic Development Corporation Serving Fresno County Quarterly Report, January – March 2017.
- D1) Approved –Authorize the City Manager to execute the contract on behalf of the City for Merchant Services.
- D2) Received and Filed - Investment Report for the month of February 2017.
- D3) Received and Filed - Treasurer's Report for the month of February 2017.
- E1) Approved - Claim Rejection of General Liability claim for Gabriel Ramirez and Liberty Mutual Fire Insurance Company.
- F1) Approved – **Res. 17-49**, Final Map Tract 6144, located at the southwest area of Barstow and Leonard Avenues (Wilson Homes).
- F2) Approved – **Res. 17-50**, Annexation of Proposed Final Map Tract 6144, located at the southwest area of Barstow and Leonard Avenues to the Landscape Maintenance District No. 1 of the City of Clovis (Wilson Homes).
- F3) Approved - Final Acceptance for CIP 14-22, Shaw Avenue Signal interconnect – Willow to Temperance, and; Authorize the City Manager to execute the contract on behalf of the City.
- F4) Approved - Bid Award for CIP 11-32, Willow Avenue Improvements, and; Authorize the City Manager to execute the contract on behalf of the City.

6:14 - ITEM 1A1 - APPROVED - **RES. 17-51**, APPROVING AN ENVIRONMENTAL FINDING OF A MITIGATED NEGATIVE DECLARATION FOR GENERAL PLAN AMENDMENT GPA2016-09, REZONE R2016-15 AND VESTING TENTATIVE TRACT MAP TM6134; AND **ITEM 1A2** - APPROVED - **RES. 17-52**, GPA2016-09, AMENDING THE GENERAL PLAN AND HERNDON-SHEPHERD SPECIFIC PLAN TO RE-DESIGNATE FROM VERY LOW DENSITY RESIDENTIAL (0.6 TO 2.0 DU/AC) CLASSIFICATION TO LOW DENSITY RESIDENTIAL (2.1 TO 4.0 DU/AC) CLASSIFICATION; AND **ITEM 1A3** - APPROVED INTRODUCTION - **ORD. 17-07**, R2016-15, APPROVING A REZONE FROM THE R-1-AH (SINGLE FAMILY RESIDENTIAL - 18,000 SQ. FT. MIN.) ZONE DISTRICT TO THE R-1 (SINGLE FAMILY RESIDENTIAL - 6,000 SQ. FT. MIN.) ZONE DISTRICT; AND **ITEM 1A4** - APPROVED - **RES. 17-54**, TM6134, APPROVING A VESTING TENTATIVE TRACT MAP FOR A 20-LOT SINGLE-FAMILY RESIDENTIAL SUBDIVISION

Associate Planner George Gonzales items associated with approximately five acres of land located at the northwest corner of Teague and Locan Avenues. The applicant is requesting to amend the General Plan Land Use Diagram and Herndon-Shepherd Specific Plan Designations for approximately five acres of property on the west side of Locan Avenue, north of Teague Avenue, from Very Low Density Residential (0.6 to 2.0 DU/Ac) to Low Density Residential (2.1 to 4.0 DU/Ac) and rezone the same project site from the R-1-AH (Single Family Residential – 18,000 Sq. Ft.) Zone District to the R-1 (Single Family Residential – 6,000 Sq. Ft.) Zone District. Additionally, the application is requesting a vesting tentative tract map approval for a 20-lot single-family residential subdivision with public streets. Approval of this Project would allow the developer to continue processing development drawings.

Manny Penn, applicant, spoke in support of the request. Carol Hunt, resident living adjacent the project, raised some concerns regarding access to her property, access for emergency vehicles to her property, waste disposal vehicle access, headlights off of Teague Avenue into her home, question regarding delivery of mail, and the annexation agreement allows water wells and septic. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve an environmental finding of a Mitigated Negative Declaration for General Plan Amendment GPA2016-09, Rezone R2016-15 and Vesting Tentative Tract Map TM6134. Motion carried by unanimous vote.

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, for the Council to approve GPA2016-09, amending the General Plan and Herndon-Shepherd Specific Plan to re-designate from Very Low Density Residential (0.6 to 2.0 DU/AC) classification to Low Density Residential (2.1 to 4.0 DU/AC) classification. Motion carried by unanimous vote.

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, for the Council to approve R2016-15, approving a rezone from the R-1-AH (Single Family Residential - 18,000 Sq. Ft. Min.) Zone District to the R-1 (Single Family Residential - 6,000 Sq. Ft. Min.) Zone District. Motion carried by unanimous vote.

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, for the Council to approve TM6134, approving a vesting tentative tract map for a 20-lot single-family residential subdivision with a modification to condition #7 under Exhibit "A-1" regarding the fencing. The developer shall install a minimum six-foot high wood fence along the western portion of the project site, including the west side of the temporary cul-de-sac on Teague Avenue. Motion carried by unanimous vote.

- 7:01 ITEM 1B - APPROVED INTRODUCTION - **ORD. 17-08**, R2017-04, REZONING APPROXIMATELY 2.35 ACRES OF PROPERTY LOCATED AT 1807 N. LOCAN AVENUE FROM THE R-A (SINGLE FAMILY RESIDENTIAL - 24,000 SQ. FT.) ZONE DISTRICT TO THE R-1-B (SINGLE FAMILY RESIDENTIAL - 12,000 SQ. FT.) ZONE DISTRICT. MICHAEL SABERI, OWNER; ENCANTO 6176, LLC, APPLICANT; ENNIS CONSULTING, REPRESENTATIVE

Associate Planner Orlando Ramirez presented a report on a request to rezone approximately 2.35 acres of property located at 1807 N. Locan Avenue from the R-A Zone District to the R-1-B Zone District. The applicant is requesting to rezone approximately 2.35 acres of land located at 1807 N. Locan Avenue, from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1-B (Single Family Residential - 12,000 Sq. Ft), Zone District. Approval of the request will bring the property into conformance with the General Plan and permit future development of single-family homes. Manny Penn, applicant, spoke in support. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve introduction of **Ordinance 17-08**, R2017-04, rezoning approximately 2.35 acres of property located at 1807 N. Locan Avenue from the R-A (Single Family Residential - 24,000 Sq. Ft.) Zone District to the R-1-B (Single Family Residential - 12,000 Sq. Ft.) Zone District. Motion carried by unanimous vote.

- 7:07 ITEM 2A1 - APPROVED - AUTHORIZING THE CITY MANAGER TO EXECUTE THE SIERRA VISTA MALL SALES TAX PARTICIPATION AGREEMENT BETWEEN THE CITY OF CLOVIS AND COMM 2006-C8 SHAW AVENUE CLOVIS, LLC.

Community and Economic Development Director Andy Haussler presented a report on a request to authorize the City Manager to execute the Sierra Vista Mall Sales Tax Participation Agreement between the City of Clovis and Comm 2006-C8 Shaw Avenue Clovis, LLC. The Sierra Vista Mall is a regional shopping center that produces approximately \$120,000,000 in taxable sales annually. This equates to approximately \$1,000,000 in sales tax revenue to the City annually. Sierra Vista Mall and the City have been long term partners since the mall was constructed. This partnership resulted in various agreements with Sierra Vista Mall, the City of Clovis and the now closed Community Development Agency for both property and sales tax revenue sharing. The current agreement with the Mall and the City of Clovis expires in June of 2017 and provides a sharing of sales tax revenue, this has been approximately \$100,000 per a year. Staff has been working with the owner of the Mall (Comm 2006-C8 Shaw Avenue Clovis, LLC) to negotiate a new agreement for the past year and a proposed agreement is being presented in the form of a Sales Tax Participation Agreement. Greg Newman, General Manager Sierra Vista Mall, spoke in support. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, for the Council to approve a request to authorize the City Manager to execute the Sierra Vista Mall Sales Tax Participation Agreement between the City of Clovis and Comm 2006-C8 Shaw Avenue Clovis, LLC.

7:24 ITEM 2A2 - APPROVED – 2017 AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF FRESNO AND CITY OF CLOVIS REGARDING TAX SHARING AND SPHERE OF INFLUENCE

Assistant City Manager John Holt presented a report on a request to approve the 2017 Amended and Restated Memorandum of Understanding between the County of Fresno and City of Clovis regarding Tax Sharing and Sphere of Influence. The current Memorandum of Understanding (MOU) between the County of Fresno and City of Clovis regarding tax sharing and Sphere of Influence (SOI) is due to expire in June 2017. In 1990 the City of Clovis and the County of Fresno entered into a MOU to address growth issues in the region and revenue sharing. The MOU was amended in 2002 after five years of negotiations. The 2002 Amendment expanded the City's sphere of influence, required 60% of the Loma Vista growth area to be committed to development before other growth areas could be made available for development, and included the City sharing 5% of its sales tax revenue and 63% of property tax generated within growth areas with the County. Approval of the MOU (Attachment 1) will replace the current agreement for a term of 10 years with an option for one 5 year extension meaning that the agreement could go through 2032. Attachments 2 and 3 are provided for history and background of prior agreements. The tax sharing provisions of the 1990 MOU, as amended, are carried over into the 2017 MOU, essentially maintaining the status quo.

The primary purpose of the MOU is to identify how property and sales taxes are shared between the City and the County as annexations occur. As properties are annexed into the City, the City becomes responsible for providing municipal services to the area annexed. Additionally, as part of the annexation process, property and sales taxes are transferred from the County to the City. The MOU is an agreement between both parties on how future property and sales taxes are shared. The secondary purpose of the MOU is to encourage economic development and environmentally sound land use planning as the City grows (development and annexations). It should be noted that without a MOU, annexations of properties into the City will not be allowed, or at best, delay any annexations after June 2017.

Staff began meeting with the County in mid-2015. In September 2015, Council provided policy direction to continue negotiations with the County on the Tax Sharing MOU and to consider a longer term than five years. Staff at the City and County has worked together over the past 18 months and are recommending approval of the agreement. There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve the 2017 Amended and Restated Memorandum of Understanding between the County of Fresno and City of Clovis regarding Tax Sharing and Sphere of Influence.

8:08 ITEM 2A3 - CONTINUED - REVIEW AND APPROVED – RES. 17-XX, 2017-18 ANNUAL BUDGET, AND INFORMATION REGARDING THE CLOVIS SUCCESSOR AGENCY

City Manager Luke Serpa presented a report on the 2017-18 Annual Budget, and information regarding the Clovis Successor Agency. According to the Municipal Code, the City Manager is responsible for providing the City Council with a recommended annual budget prior to commencement of the succeeding fiscal year and by no later than the third regular Council meeting in May. The Annual Budget is a plan for the financial operations of the City and includes a spending plan for all City operations, a five-year capital improvement program, and estimated revenues for the upcoming fiscal year.

The purpose of the budget is to enable the City Council to make financial plans for current and long-term expenditure needs, to insure that executive management is administering the plans as set forth, and to allow citizens and investors an opportunity to form opinions about the financial policies and administration of the City. There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. It was the consensus of City Council to continue this item to the meeting of June 5, 2017.

8:52 ITEM 2A3 - CITY MANAGER COMMENTS

City Manager Luke Serpa commented on the request from Orange Cove and how the \$50,000 would be divided up between the cities.

8:53 ITEM 4A - APPROVED – APPOINTMENT OF BOB BIRD TO THE CLOVIS COMMITTEE ON SENIOR ACTIVITIES

General Services Director Shonna Halterman presented a report recommending reappointment of Bob Bird to the Clovis Committee on Senior Activities. The Clovis Committee on Senior Activities is an advisory board comprised of volunteers who advise staff and the Council concerning issues pertaining to Clovis senior citizens. In addition, the Committee fundraises for senior programs and improvements at the Clovis Senior Center. One representative is appointed by Council. Mr. Bob Bird has served as the Council appointee since 2011 and is willing to serve another two year term. Mr. Bird is a longtime Clovis resident, a regular volunteer at the Clovis Senior Activity Center, and is familiar with the duties of the Committee. If appointed, Mr. Bird's term of office will end in May 2019. There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to reappoint Bob Bird to the Clovis Committee on Senior Activities. Motion carried by unanimous vote.

8:56 ITEM 4B - APPROVED - VARIOUS CITY COUNCIL COMMITTEE APPOINTMENTS

Mayor Whalen presented a report on Various City Council Committee Appointments. Council discussed each and made the following appointments:

1. San Joaquin Valleywide Special City Selection Committee:

Member: Bob Whalen (May 2017 - March 2019)
Alternate: Drew Bessinger (May 2017 - March 2019)

2. California Identification System ("CAL-ID"):

Member: Lynne Ashbeck (May 2017 - March 2019)
Alternate: Vong Mouanoutoua (May 2017 - March 2019)

3. City Selection Committee.

Member: Bob Whalen (May 2017 - March 2019)
Alternate: Drew Bessinger (May 2017 - March 2019)

4. Council of Fresno County Governments (COG)

Member: Bob Whalen (May 2017 - March 2019)
Alternate: Drew Bessinger (May 2017 - March 2019)

5. Council of Fresno County Governments (COG) Rail Committee:

Member: Bob Whalen (May 2017 - March 2019)
Alternate: Drew Bessinger (May 2017 - March 2019)
Public Rep: Paul Spratz (August 2003 - present)
City Management: Mike Harrison, City Engineer (December 2016 – present)

6. Fresno County Transportation Authority:

Chairman: Lynne Ashbeck (May 2017 - March 2019)
Alternate: Vong Mouanoutoua (May 2017 - March 2019)

7. Fresno County Regional Transportation Mitigation Fee Agency:

Member: Bob Whalen (May 2017 - March 2019)
Alternate: Drew Bessinger (May 2017 - March 2019)

8. North Kings Groundwater Sustainability Agency (NKGSA) Board of Directors:

Members: Jose Flores (May 2017 - March 2019)
Alternate: Bob Whalen (May 2017 - March 2019)

9. Joint Subcommittee on School Issues:

Member: Bob Whalen (May 2017 - March 2019)
Member: Jose Flores (May 2017 - March 2019)

There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve the selections of members listed above to the various committees. Motion carried by unanimous vote.

9:08 – ITEM 4C - PROVIDE DIRECTION, AND CONSIDER ADOPTION OF A POLICY ON INDIVIDUAL COUNCIL MEMBER USE OF CITY STATIONERY; PROVIDE DIRECTION REGARDING ISSUANCE OF A CITY PROVIDED CELL PHONE; PROVIDE DIRECTION OF WHETHER THE COUNCIL WOULD LIKE TO CONSIDER ADOPTION OF A COUNCIL HANDBOOK.

Staff is seeking direction from the Council on stationary to be used by individual members and the desire for City issued mobile phones. A proposed City Letterhead and City Seal Use Policy is included as Attachment 1. Staff is further asking for direction on whether the Council desires to adopt a Clovis City Council Handbook. With the filling of two vacant seats on the City Council in the March 2017 election and clarifications to the California Public Records Act by the California Supreme Court holding that city business conducted with private email accounts and devices is subject to disclosure, the Council has requested to review in general terms the communications policies of the Council. In particular, based upon Council inquiry, staff is seeking direction from the Council on stationary to be used by individual members and the desire for City issued mobile phones. Staff is also asking for Council direction on adopting a Clovis City Council Handbook.

City Letterhead and City Seal Use Policy
Use of City Letterhead and City Seal

City letterhead may be used when the Council Member is representing the City and the City's official position. If a letter is written on behalf of the majority of the City Council, then the letter shall state "I am writing this letter on behalf of the City Council." A copy of any and all correspondence developed by or for the Mayor or a Councilmember on City letterhead shall be provided to the City Manager and the entire City Council.

City letterhead and the use of the City seal may be used by the Mayor and Council members for thank you letters, recommendations and marking ceremonial occasions, provided it is clear that the correspondence represents the position of the Council member and not the entire City Council. Attached is the format of the letter to be used.

Staff will not prepare correspondence representing the Mayor or a Councilmember's personal point of view or a dissenting point of view from an official City policy or Council position. Such correspondence shall not be on City letterhead or use the City seal. In any such letter, the Council member must make it clear that the views expressed represent only the individual Council Member. The official City position must also be stated clearly so the audience understands the difference/relationship between the official City position and the viewpoint of the Mayor or that Councilmember.

This policy shall not apply to letters prepared by Council members in their individual capacity without reference to their position as a member of the City Council.

There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. Motion by Councilmember Flores, seconded by Councilmember

Mouanoutoua, for the Council to approve the City Letterhead and City Seal Use Policy. Motion carried 3-2, with Mayor Whalen and Councilmember Ashbeck voting no.

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, to allow the use of notecards for city council as shown in Attachment 3 of the staff report for city related business, not political purposes, and have the city pay for them. Motion carried 3-2 with Mayor Whalen and Councilmember Flores voting no.

Cell Phones Issued to Council: The California Supreme Court recently held that the Public Records Act applies to private email accounts and private devices. Therefore, City business conducted through the use of a Council member's personal email account or personal cell phone through text messages, will subject records on those accounts and devices to disclosure. The effect is that if a records request is made for a record that may be on a Council member's personal email or private device, the Council member will have to either go through their email account and devices and locate the responsive records, or provide staff access to their email and devices to search for the records.

For emails, staff has recommended that Council members use their City email account for all City related business. This will avoid the Council member from having to review their private email account or otherwise making it available to City staff. City emails can be searched through the City databases.

Text messages are more problematic. Staff believes that in most circumstances text messages are like casual phone conversations, not kept in the regular course of business, and therefore would not have to be disclosed. However, texting has become so common that substantive communications through texts, which replace a formal email, may be disclosable. Since there is no current known way to provide each Council member with a separate phone number on their personal device just for receiving texts, if a records request is received a Council member may have to review their texts for responsive records or otherwise release their cell phone to City staff to search for responsive records. If staff is required to search text messages for responsive records, with the Council member's permission, staff could download all of the data on the phone in about four hours. During this time period, the Council member would not have access to their phone. All of the data on the phone could then be reviewed for relevance to the request. Under unusual circumstances, the phone could be subject to a Court proceeding for review.

If the Council wishes to avoid the potential situation of having to release their phone for a search of responsive records, the City can issue phones for City related business to each Council member that requests it. This would reduce the risk of being without a personal phone if a public records request requires the phone to be reviewed. The Council would have to be careful to only use the phone for City business. City provided electronic devices to Council members is consistent with current City policy and practice.

Council discussed whether council should be issued cell phones. There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. City

Attorney David Wolfe indicated that as city employees, Council may request a city issued phone as part of our current policy.

It was the consensus of City Council to not consider a Clovis City Council Handbook at this time.

9:42 ITEM 4D - COUNCIL COMMENTS

Councilmember Bessinger commented on funds for Harry Armstrong's sign on Freeway 168.

Councilmember Ashbeck commented on needing a new sound system in the council chambers.

**9:45 ITEM 5A - GOVERNMENT CODE SECTION 54956.9(D)(1)
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
BRIANNE GLICK V. CITY OF CLOVIS (CLAIM FOR DAMAGES)**

ADJOURNMENT

Mayor Whalen adjourned the meeting of the Council to June 5, 2017

Meeting adjourned: 9:58 p.m.

Mayor

City Clerk



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: June 5, 2017

SUBJECT: Adopt - Ord. 17-07, R2016-15, A request to approve a rezone from the R-1-AH (Single Family Residential - 18,000 Sq. Ft. Min.) Zone District to the R-1 (Single Family Residential - 6,000 Sq. Ft. Min.) Zone District. (Vote: 5-0)

Adopt - Ord. 17-08, R2017-04, A request to rezone approximately 2.35 acres of property located at 1807 N. Locan Avenue from the R-A (Single Family Residential - 24,000 Sq. Ft.) Zone District to the R-1-B (Single Family Residential - 12,000 Sq. Ft.) Zone District. Michael Saberi, owner; Encanto 6176, LLC, applicant; Ennis Consulting, representative. (Vote: 5-0)

Please direct questions to the City Manager's office at 559-324-2060.



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: June 5, 2017

SUBJECT: Approval - Authorize the City Manager to approve placement of an Engineering Inspector at Step 4 of the salary range.

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the Council to authorize the City Manager to approve the placement of a new Engineering Inspector for the Engineering Division at Step 4 of the salary range.

EXECUTIVE SUMMARY

The Planning and Development Services Department has selected a preferred candidate to fill the vacant Engineering Inspector position. The selected candidate is highly qualified with many years' experience therefore meriting a starting salary at Step 4. Initial appointment above the third step of the salary range requires Council authorization.

BACKGROUND

A recruitment process was conducted in April 2017 in order to fill an existing vacancy. The selected candidate is highly qualified and experienced in this specialized field. Therefore, the Planning and Development Services Department is requesting the initial appointment of the new employee on the fourth step of the Engineering Inspector salary range.

FISCAL IMPACT

The position is currently budgeted at a level sufficient to fund this request.

REASON FOR RECOMMENDATION

Pursuant to Clovis Municipal Code and Personnel Regulations, the City Council must authorize the City Manager to make personnel appointments in the competitive service at

salary levels beyond the third step of the salary range. The recommended candidate is highly qualified and would be a significant asset to the City's workforce.

ACTIONS FOLLOWING APPROVAL

A personnel action form will be submitted to Personnel and the City Manager for approval.

Prepared by: Melissa Paminto, Management Analyst

Submitted by: Shonna Halterman, General Services Director





CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: June 5, 2017

SUBJECT: Approval – Res. 17-____ Accepting the Engineer's Report for AD 95-1 (Blackhorse Estates) and Imposing Assessments for the 2017-2018 Fiscal Year

ATTACHMENTS: (A) Map
(B) Res. 17-____
(C) Engineer's Report for AD 95-1

CONFLICT OF INTEREST

None.

RECOMMENDATION

Approve Resolution 17-__ accepting the Engineer's Report and imposing assessments for the 2016-2017 fiscal year.

EXECUTIVE SUMMARY

On May 1, 1995, the City Council of the City of Clovis approved Resolution No. 95-42 forming the Assessment District (AD) 95-1 for street maintenance within Tract 4299A, and appointing the City Engineer as the Engineer of Work.

Blackhorse Estates is divided into two areas: Area 1 has 45 homes and Area 2 has 81 homes, for a total of 126 homes. Each area is a gated community where each home is assessed an annual amount to pay for maintenance of the common areas and the gates. The nature of the form of governance of the areas has become a challenge over the years. The reality is that there is no formal governance to manage the maintenance of the two areas.

The City has contracted with Pacific Central Management Corporation to manage maintenance for AD 95-1. Pacific Central has been able to provide comprehensive management services without increasing any costs for several years.

The Assessment District Engineer's Report for 2017-18 was received on May 8, 2017. The report showed the district could be operated on the same assessments as imposed in Fiscal Year 2016-17, and no increase in assessments is recommended. Therefore, no property owner vote is required this year.

A letter was sent to property owners on May 8, 2017, advising them that according to the Engineer's Report, no increase in assessments would be proposed. The residents were invited to an informational meeting on May 18, 2017, with one (1) property owner in attendance. On May 8, 2017, the property owners were also mailed a notice of the public hearing before the Council on June 5, 2017.

The action before the Council is to approve a resolution accepting the Engineer's Report and imposing the assessments (no change) for Fiscal Year 2017-18.

BACKGROUND

AD 95-1 is a gated community located at the southeast corner of Alluvial and Minnewawa Avenues. The District was created under the provisions of the Benefit Assessment Act of 1982, to provide for the maintenance of sidewalks, curbs and gutters, pavement, valley gutters, entrance control gates, median islands and median island landscaping, drainage inlets and street lights within the District. The maintenance activities are managed through a contract with Pacific Central Management Corporation, a real estate management firm.

The intent of the maintenance district is to provide all of the necessary street maintenance activities within the tract. Since the streets are private easements, no public funds may be expended on maintenance activities and no City crews may be utilized for street maintenance activities. All maintenance within the District is performed on a contractual basis, utilizing private contractors and funded by the district assessments. All administrative coordination is performed by the private management firm contracted by the City on behalf of the District, and funded from the assessments.

The City Council and staff are responsible for the annual administration of the benefit assessment district. However, it is anticipated that those duties will be limited to the following:

- Noticing of tract residents of the annual assessment hearing.
- Convening an annual public hearing to consider adjustment to the District assessment.
- Providing for the collection of the assessments and minimal financial overview of expenditures to assure fiduciary responsibility (general accounting to be provided by the district management firm hired by the City on behalf of the District).

- Administrative review of the annual assessment report.
- Forwarding occasional service requests received by the City to the management company for resolution.

FISCAL IMPACT

Funding for the maintenance activities is provided by an annual assessment of the homeowners collected with their property taxes. The County transfers the funds to the City, which provides the management company with funds for any needed maintenance.

The Engineer's Report for the twenty-second year of the Assessment District (2017-2018) has evaluated the prior year's costs and expenses and determined that no increase in assessment is necessary in Benefit Area I or Benefit Area II.

Benefit Area I consists of the area which accesses Minnewawa Avenue as shown on the attached Attachment "A." For Benefit Area I, the annual assessment for fiscal year 2017-2018 is remaining at \$557/lot. The total maintenance amount to be raised through the assessment is \$25,065.

Benefit Area II generally consists of the area that accesses Alluvial Avenue as shown on the attached Attachment "A." For Benefit Area II, the annual assessment for fiscal year 2017-2018 is remaining at \$461/lot. The total maintenance amount to be raised through the assessment is \$37,341.

The revenue derived in each benefit area is used solely in that benefit area to maintain and/or operate street facilities including pavement repairs, sidewalks, curbs and gutters, entrance control gates, street lights, street sweeping, median islands, and entrance landscaping.

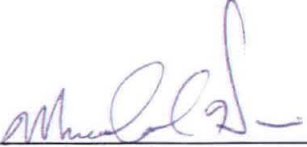
REASON FOR RECOMMENDATION


The Engineer's Report shows that no increase in assessments is required to operate Assessment District 95-1 for Fiscal Year 2017-2018.

ACTIONS FOLLOWING APPROVAL

The City will notify the County Tax Auditor of the assessments for the 2017-2018 fiscal year.

Prepared by: Marianne Mollring

Submitted by: 
Michael Harrison
City Engineer

Recommended by: 
Dwight Kroll
Director PDS



Attachment A

RESOLUTION NO. 17 -

A RESOLUTION OF THE COUNCIL OF THE CITY OF CLOVIS, CALIFORNIA, ACCEPTING THE ENGINEER'S REPORT AND IMPOSING ASSESSMENTS FOR FISCAL YEAR 2017-2018 ON ASSESSMENT DISTRICT 95-1 BENEFIT AREAS I &

II

WHEREAS, on May 1, 1995, the City Council approved Resolution 95-42 creating Assessment District 95-1 in Tract 4299A, and

WHEREAS, an Engineer's Report, a copy of which is on file with the City Clerk, has been prepared evaluating the costs of maintenance in Assessment District 95-1 for the 2017-2018 fiscal year; and

WHEREAS, Benefit Area I consists of that area which accesses Minnewawa Avenue as shown on the attached Attachment "A"; and

WHEREAS, Benefit Area II consists of that area which accesses Alluvial Avenue as shown on the attached Attachment "A"; and

WHEREAS, the Engineer's Report sets forth the proposed 2017-2018 fiscal year assessments for each benefit area within Assessment District 95-1; and

WHEREAS, City staff has reviewed and concurs with the Engineer's Report; and

WHEREAS, notice of the proposed assessment, was provided to the record owners in Assessment District 95-1 as required by Government Code section 53753; and

WHEREAS, the Clovis City Council conducted a public hearing on June 5, 2017, in accordance with law and the notice provided to the property owners in Assessment District 95-1, and all objections or protests, if any, and all written and oral testimony submitted by interested persons, if any, to the proposed assessment having been duly considered; and

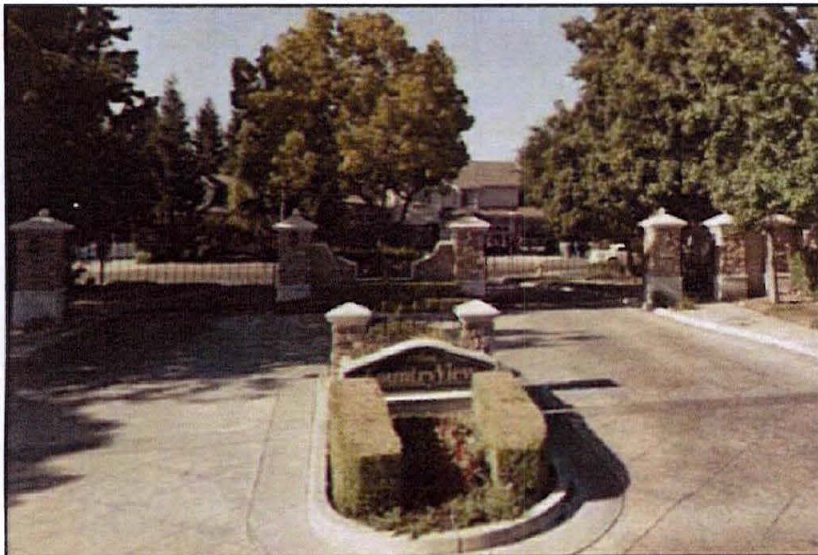
WHEREAS, an election was not required because the assessments for Assessment District 95-1 year twenty-three (2017-2018) will remain the same as the assessments for Assessment District 95-1 year twenty-two (2016-2017).

NOW, THEREFORE, IT IS RESOLVED AND ORDERED, as follows:

1. The recitals above are true and made a substantive part of this resolution; and
2. The Engineer's Report, in the form on file with the City Clerk, is hereby accepted and approved; and



CITY OF CLOVIS BENEFIT ASSESSMENT DISTRICT NO. 95-1



**Fiscal Year 2017-18
Final Engineer's Report**

June 5, 2017

Prepared by:
Francisco & Associates, Inc.
130 Market Place, Suite 160
San Ramon, CA 94583
(925) 867-3400



Attachment C

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CITY OF CLOVIS
CITY COUNCIL MEMBERS AND CITY STAFF

FISCAL YEAR 2017-18

City Council Members

Bob Whalen
Mayor

Drew Bessinger
Mayor Pro-Tem

Lynne Ashbeck
Council Member

Jose Flores
Council Member

Vongsavanh Mouanoutoua
Council Member

Agency Staff Members

Luke Serpa
Interim City Manager

David Wolfe
City Attorney

John Holt
Assistant City Manager/
City Clerk

Jay Schengel
Finance Director

Mike Harrison
Assistant Director of Planning
and Development Services/City Engineer

Luke Serpa
Public Utilities Director

Francisco & Associates, Inc.
Assessment Engineer

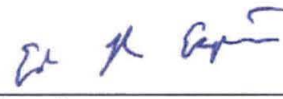
ENGINEER'S REPORT

**CITY OF CLOVIS
ENGINEER'S REPORT FOR THE CITY'S
BENEFIT ASSESSMENT DISTRICT NO. 95-1**

FY 2017-18

The undersigned, acting on behalf of Francisco & Associates, Inc. respectfully submits the enclosed Engineer's Report as directed by the Clovis City Council pursuant to the provisions of the Benefit Assessment Act of 1982, Article XIIIC and XIID of the California Constitution and pursuant to the Charter and Municipal Code of the City of Clovis. The undersigned certifies that he is a Professional Engineer, registered in the State of California.

Dated: May 4, 2017

By: 
Eduardo Espinoza, P.E.
RCE # 83709

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram, thereto attached, was filed with me on the _____ day of _____, 2017.

John Holt, City Clerk
City of Clovis
Fresno County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram, thereto attached, was approved and confirmed by the Council of the City of Clovis, Fresno County, California, on the _____ day of _____, 2017, by adoption of Resolution No. _____.

John Holt, City Clerk
City of Clovis
Fresno County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram, thereto attached, was filed in my office in the County of Fresno, on the _____ day of _____, 2017.

Oscar J. Garcia, CPA, Auditor
Fresno County, California

By: _____

SECTION I

INTRODUCTION
ENGINEER'S REPORT

CITY OF CLOVIS
ENGINEER'S REPORT FOR THE CITY'S
BENEFIT ASSESSMENT DISTRICT NO. 95-1

FY 2017-18

Background Information

To insure the proper flow of funds for the ongoing operation, maintenance and servicing of specific improvements within the boundaries of the Benefit Assessment District No. 95-1 ("District"), the City Council, through the Benefit Assessment Act of 1982 ("1982 Act"), previously approved the formation of the District which includes two (2) benefit areas, which are summarized in this Engineer's Report ("Report"). Improvements, which may be constructed, operated, maintained and serviced by the District, include, but are not limited to:

Sidewalks, curbs and gutters, pavement, valley gutters, entrance control gates, medians islands and median island landscaping, drainage inlets and street lights.

Generally, Developers as a part of their development conditions, are required to construct the improvements listed above which benefit their development. However, the ongoing operation, maintenance, servicing and capital replacement of these improvements are financed through the levy of assessments on parcels within the District. As new developments occur, benefit areas may be created within the District to ensure that the operation, maintenance, servicing and capital replacement of the improvements are specifically paid for by those property owners who directly benefit from those improvements.

Current Annual Administration

As required by the Benefit Assessment Act of 1982, this Report includes for the ensuing fiscal year: (1) a general description of the improvements to be constructed, operated, maintained and serviced by the District, (2) an estimated budget to construct, operate, maintain and service the improvements, (3) the method used to distribute the costs to the benefiting property owners within the District, (4) a diagram of the District and associated benefit areas, and (5) listing of the proposed Fiscal Year 2017-18 assessments to be levied upon each assessable lot or parcel within the District.

The City of Clovis will hold a Public Hearing on June 5, 2017, regarding the Fiscal Year 2017-18 annual levy and collection of assessments for all benefit areas within the District. At the Public Hearing all property owners and interested persons will be given an opportunity to be heard. At the conclusion of the Public Hearing, the City Council may adopt a resolution confirming the Fiscal Year 2017-18 levy and collection of assessments for all benefit areas as originally proposed or as modified.

Payment of these annual assessments for each parcel will be made in the same manner and at the same time as payments are made for their annual property taxes. All funds collected through the assessments must be placed in a special fund and can only be used for the purposes stated within this Report.

SECTION II

ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
BENEFIT ASSESSMENT ACT OF 1982
SECTION 54703 THROUGH 54720
OF THE CALIFORNIA GOVERNMENT CODE

Pursuant to the Benefit Assessment Act of 1982 (Part 1 of Division 2 of Title 5 of the Government Code of the State of California) and in connection with the proceedings for:

CITY OF CLOVIS
BENEFIT ASSESSMENT DISTRICT NO. 95-1

Herein after referred to as the "District", I, Eduardo Espinoza, the duly appointed ENGINEER OF WORK, submit herewith the "Report" consisting of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS

This part describes the improvements to be financed by the District. Plans and specifications for the improvements are as set forth on the lists thereof, attached hereto, and are on file in the Office of the City Clerk of the City of Clovis and are incorporated herein by reference.

PART B: ESTIMATE OF COST

This part contains an estimate of the cost of the proposed improvements, including incidental costs and expenses in connection therewith.

PART C: ASSESSMENT DISTRICT DIAGRAM

This part incorporates by reference a diagram of the District showing the boundaries of any benefit areas within the District and the lines and dimensions of each lot or parcel of land within the District. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Fresno County Assessor for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference and made part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENT

This part contains the method of apportionment of assessments, based upon parcel classification of land within the District, in proportion to the estimated benefits to be received.

PART E: PROPERTY LIST AND ASSESSMENT ROLL

This part contains a list of the Fresno County Assessor's parcel numbers, and the amount to be assessed upon the benefited lands within the District. The Assessment Roll is filed in the Office of the Clovis City Clerk and is incorporated in this Report by reference. The list is keyed to the records of the Fresno County Assessor, which are incorporated herein by reference.

PART A

PLANS AND SPECIFICATIONS

The facilities, which have been constructed within the City of Clovis, and those which may be subsequently constructed, operated, maintained and serviced are generally described as follows:

Street and Landscaping Facilities

Street and Landscaping facilities consist of, but are not limited to: operation, maintenance and servicing of sidewalks parallel to and within 27 feet of the center line of the streets, curbs and gutters, paved sections, valley gutters, four entrance control gates located on Birch Avenue, Chennault Avenue, Oxford Avenue and Dartmouth Avenue, median islands and landscaping in the median islands, drainage inlet structures, street lights that are a part of the street lighting system as normally required by the City which include all labor, materials, transportation, parts, electricity and equipment necessary and required to operate, maintain, preserve and replace all or any part of any improvements within the boundaries of the District.

PART B

ESTIMATE OF COST

The 1982 Act requires that a special fund be set up for the collection of revenues and expenditures for the District. The 1982 Act provides that the total cost for the construction, operation, maintenance and servicing of the street facilities can be recovered by the District. Incidental expenses including administration of the District, engineering fees, legal fees and all other costs associated with the District can also be included.

Revenues collected from the assessments within each benefit area shall be used only for the expenditures with each benefit area as authorized under the 1982 Act. Any balance remaining at the end of the fiscal year must be carried over to the next fiscal year.

Tables 1 and 2 below provide a summary of the total FY 2017-18 estimated revenues and expenditures for each benefit area.

For a detailed breakdown on the revenues and expenditures for each benefit area within the District please refer to Appendix "A" and Appendix "B" in this report.

TABLE NO. I: COST ESTIMATE FY 2017-18 Benefit Area I	
	Proposed FY 2017-18
Projected Beginning Balance as of July 1, 2017	\$53,400
<u>Revenue</u>	
Annual Assessments	\$25,065
Total Revenue:	\$78,465
<u>Expenditure⁽¹⁾</u>	
Miscellaneous/Contingency Repairs	(\$400)
Electronic Gate Maintenance	(\$1,500)
Telephone	(\$500)
Street Sweeping	(\$468)
Landscape Maintenance	(\$5,000)
Electrical Power for Gate and Streetlights	(\$3,000)
City Administration Costs	(\$150)
County Collection Fees	(\$8)
District Administrator	(\$8,100)
Assessment Engineering	(\$1,304)
Insurance	(\$950)
Total Expenses:	(\$21,380)
<u>Reserve Detail</u>	
Required Operating Reserves ⁽²⁾	\$10,690
Available Capital Reserves ⁽³⁾	\$46,395
Projected Ending Balance as of June 30, 2018	\$57,085
Assessment Rate (45 Parcels)	\$557.00/parcel

Notes:

⁽¹⁾ See Appendix "A" for a detailed description of expenses

⁽²⁾ Operating reserves are needed for the Fiscal Year 2017-18 because the City does not receive assessment revenue from the County until the end of December of each year, therefore it is necessary to have an operating reserve to fund 6 months of cash flow from July 1 through December 31 of each fiscal year.

⁽³⁾ Capital reserve funds will be used in the event capital facilities need to be replaced because they have reached the end of their useful life.

TABLE NO. 2: COST ESTIMATE FY 2017-18 Benefit Area II	
	Proposed FY 2017-18
Projected Beginning Balance as of July 1, 2017	\$71,000
Revenue	
Annual Assessments	\$37,341
Total Revenue:	\$108,341
Expenditure⁽¹⁾	
Miscellaneous/Contingency Repairs	(\$1,000)
Electronic Gate Maintenance	(\$2,500)
Telephone	(\$500)
Street Sweeping	(\$1,188)
Landscape Maintenance	(\$6,000)
Electrical Power for Gate and Streetlights	(\$4,600)
City Administration Costs	(\$270)
County Collection Fees	(\$14)
District Administrator	(\$14,580)
Assessment Engineering	(\$2,346)
Insurance	(\$1,300)
Total Expenses:	(\$34,298)
Reserve Detail	
Required Operating Reserves ⁽²⁾	\$17,149
Available Capital Reserves ⁽³⁾	\$56,894
Projected Ending Balance as of June 30, 2018	\$74,043
Assessment Rate (81 Parcels)	\$461.00/parcel

Notes:

- ⁽¹⁾ See Appendix "B" for a detailed description of expenses
- ⁽²⁾ Operating reserves are needed for the Fiscal Year 2017-18 because the City does not receive assessment revenue from the County until the end of December of each year, therefore it is necessary to have an operating reserve to fund 6 months of cash flow from July 1 through December 31 of each fiscal year.
- ⁽³⁾ Capital reserve funds will be used in the event capital facilities need to be replaced because they have reached the end of their useful life.

PART C

ASSESSMENT DISTRICT DIAGRAM

The boundary of the District is completely within the boundaries of the City of Clovis. The Assessment Diagram for the two benefit areas is on file in the Office of the City Clerk of the City of Clovis and is shown on the following page of this Report. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Fresno County Assessor, for the year when this Report was prepared, and are incorporated by reference herein and made part of this Report.

City of Clovis

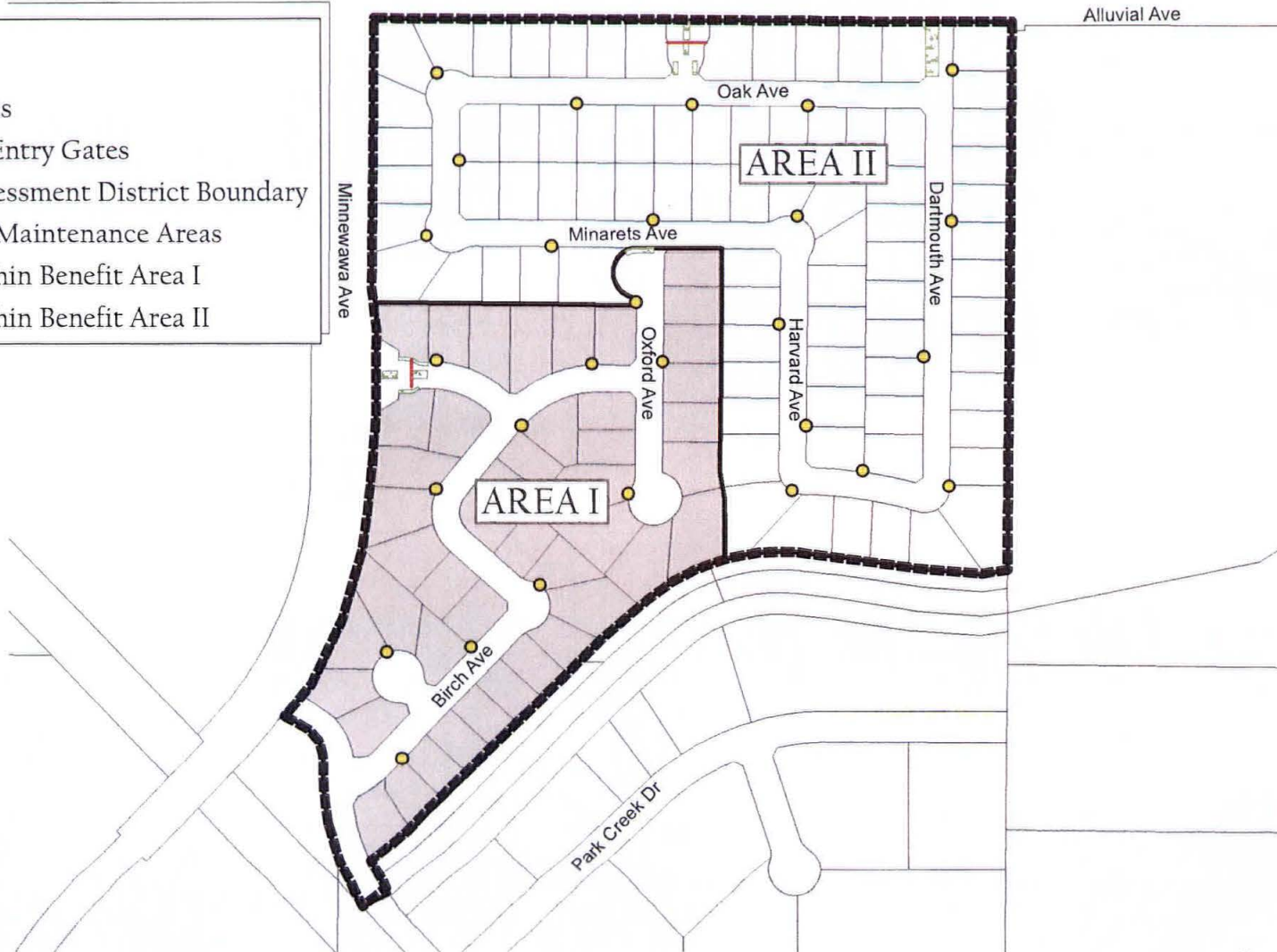
Benefit Assessment District No. 95-1

Blackhorse Estates

Maintenance Improvement Diagram

Legend

- Street Lights
- Electronic Entry Gates
- ▬ Benefit Assessment District Boundary
- ▨ Landscape Maintenance Areas
- ▨ Parcels within Benefit Area I
- ▨ Parcels within Benefit Area II



Prepared by Francisco & Associates, Inc.

0 500 Feet

PART D

METHOD OF APPORTIONMENT OF ASSESSMENT

This section explains the benefits to be derived from the street and landscaping improvements and the methodology used to apportion the costs to the benefitting properties within the District.

Discussion of Special Benefit

Part 1 of Division 2 of Title 5 of the Government Code, the Benefit Assessment Act of 1982, permits the establishment of assessment districts by Agencies for the purpose of providing certain public improvements and services which include the construction, operation, maintenance and servicing of street facilities.

Section 54711 of the Benefit Assessment Act of 1982 requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

“The amount of the assessment imposed on any parcel of property shall be related to the benefit to the parcel which will be derived from the provision of the service.”

In addition, the 1982 Act permits the designation of zones or areas of benefit within any individual assessment district.

Article XIID, Section 4(a) of the California Constitution (also known as Proposition 218) limits the amount of any assessment to the proportional special benefit conferred on the property.

“No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

Article XIID provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways, and that portion of public property that is not developed and used for business purposes similar to private residential, commercial, industrial and institutional activities.

Special versus General Benefit

In the absence of an annual assessment, the street and landscaping maintenance activities within each benefit area of the District would not be provided. All of the assessment proceeds derived from each benefit area will be utilized to fund the cost of providing a level of tangible “special benefits” in the form of property related services which benefit individual properties to which the services are provided. The assessments are also structured to provide specific improvements within each benefit area, further ensuring that the improvements funded by the assessments are of specific and special benefit to property within each benefit area.

The street and landscaping facilities in each benefit area of the District were specifically designed, located and created to provide vehicular access to residences for the direct benefit of property inside the benefit area, and not the public at large. The boundaries of the benefit area have been drawn to include only those parcels that receive a direct benefit from the improvements. Other properties that are outside a benefit area do not benefit from the property related improvements.

It is therefore concluded that all the street and landscaping maintenance activities funded by the Assessments are of special benefit to the identified benefiting properties located within the benefit areas and that the value of the special benefits from such Improvements to property in the benefit areas reasonably exceeds the cost of the Assessments for every assessed parcel in the benefit areas. (In other words, as required by Proposition 218: the reasonable cost of the proportional special benefit conferred on each parcel does not exceed the cost of the assessments.)

ASSESSMENT METHODOLOGY

The 1982 Act requires that assessments must be based on the benefit that the subject properties receive from the improvements being maintained. The improvements to be maintained by the District relate to the vehicular access from the public streets, adjacent to the District, to the residences within the District.

Each year, the Engineer for the District shall evaluate the conditions of the improvements to be maintained by the District and shall estimate the required costs of the maintenance and incidental costs and spread the assessments to the benefiting properties. A portion of the estimated costs may be set aside for significant maintenance items, such as seal coats and street surface overlays that are scheduled for 8 and 20 years respectively, from the date of the assessment. If necessary, revised amounts for the assessments will be determined by the Engineer for the District then considered by the City Council of the City of Clovis to revise the amounts of the assessments as they deem appropriate.

Since the assessments are levied on the owners of properties as shown on the secured property tax rolls, the final charges must be assigned by Assessor's Parcel Number.

The single-family residential parcel has been selected as the basic unit for the calculation of assessments since it represents all of the parcels within the District. Therefore, the single-family residential parcel has been determined to have equal vehicular access from the public streets, adjacent to the District, to the residential parcels. For the spread of the assessments, there are 45 residential parcels in Benefit Area I and 81 residential parcels in Benefit Area II that will be assessed for the maintenance of the improvements. Therefore, the maintenance and incidental costs for Benefit Area I will be equally spread to each of the residential parcels within Benefit Area I and the maintenance and incidental costs for Benefit Area II will be equally spread to each of the residential parcels within Benefit Area II.

Below is a listing of each of the benefit areas, their corresponding number and type of parcels within each benefit area and the method of apportioning the costs of the improvements to the benefiting parcels.

Benefit Area I

Benefit Area I is comprised of 45 single-family residential parcels. In FY 2017-18 there are 45 assessable parcels, and the total assessment revenue needed to operate and maintain the facilities within Benefit Area I is \$25,065. This results in the following assessments that will be levied:

FY 2017-18 Rate: \$557/parcel

Benefit Area II

Benefit Area II is comprised of 81 single-family residential parcels. In FY 2017-18 there are 81 assessable parcels, and the total assessment revenue needed to operate and maintain the facilities within Benefit Area II is \$37,341. This results in the following assessments that will be levied:

FY 2017-18 Rate: \$461/parcel

PART E

PROPERTY LIST AND ASSESSMENT ROLL

A list of the addresses of all parcels, and the description of each lot or parcel within each of the City of Clovis's Benefit Assessment District No. 95-1 is shown on the last equalized Property Tax Roll of the Fresno County Assessor, which by reference is hereby made a part of this Report.

This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll, which includes the maximum proposed amount of assessments apportioned to each lot or parcel. The Assessment Roll is on file in the Office of the City Clerk of the City of Clovis and is shown in this Report as Appendix "C".

APPENDIX A
DETAILED STATEMENT OF COSTS AREA I

BENEFIT AREA I

DETAILED STATEMENT OF COSTS

The detailed description of costs for each of the improvements to be operated, maintained and serviced in Benefit Area I, and those which may be subsequently operated, maintained and serviced are generally described as follows:

Miscellaneous/Contingency Repairs

This item is to cover unexpected costs that may arise in any given fiscal year that is generally associated with the following improvements:

1. Street pavement and surface maintenance
2. Curb, gutter and sidewalk
3. Street or traffic signs
4. Storm drain inlets
5. Concrete valley gutters

Based on historical data, repairs to the above mentioned improvements are not needed each fiscal year. The amount to be assessed for miscellaneous/contingency repairs in Fiscal Year 2017-18 is \$400.00. If major repairs are needed during the fiscal year, funds will be utilized from the capital reserve fund.

Electronic Gate Maintenance

There are two electronic gates that will be maintained by the District. The District maintains insurance for the damage and/or destruction of the gates which has an initial \$500.00 deductible payment. The insurance is from State Farm Insurance. If the gates are damaged, the maximum that the District will contribute toward the repair or replacement of the gates is \$500.00 per occasion.

The electronic gate system has developed the need for major repairs and/or replacement in the near future. Due to their heavy usage, it is recommended that a more substantial gate system be installed. To establish sufficient reserves for its replacement, this assessment has been set at \$1,500.00/year.

The amount to be assessed for electronic gate maintenance/replacement in Fiscal Year 2017-18 is \$1,500.00.

Telephone Costs

Telephone costs are for maintaining the telephone located at the entrance gate which will be used by people at the gate to communicate with the residents of the District.

There are two gates. One gate is an "Enter Only" gate and the other is an "Exit Only" gate. There will only be one telephone to be maintained at the "Enter Only" gate.

The telephone system is a private system and the cost for repair and replacement of the telephone equipment, when needed, will be paid for from the capital reserve fund. Historical data has documented the average annual costs for repair of telephone equipment is approximately \$70.00 per year.

The annual charge for the telephone by AT&T is based on all local calls. Historical data shows the annual charge is \$500.00 per year.

The amount to be assessed for telephone operation and maintenance in Fiscal Year 2017-18 is \$500.00.

Street Sweeping

These costs are based on a firm bid obtained by the District Administrator.

The streets will be swept once every two months within Benefit Area I, for a cost of \$468/year.

The amount to be assessed for street sweeping in Fiscal Year 2017-18 is \$468.00 (6 months x \$78/month).

Landscape Maintenance

The areas, where landscaping is scheduled to be maintained by the District, are in the median island planters constructed at the gates and at the cul-de-sac south of Minarets Ave. The total area of landscaping to be maintained was approximately 500 square feet.

Historically, the residents within Benefit Area I have routinely requested a higher level of landscape installation and maintenance than was originally planned, including the planting of annual flowers that has resulted in increased maintenance costs. In addition, there is expected to be some water conservation upgrades to be made in FY 2017-18.

The total cost of landscape maintenance including City of Clovis water charges for FY 2017-18 will be \$5,000.00 as estimated by the District Administrator.

The amount to be assessed for landscape maintenance in Fiscal Year 2017-18 is \$5,000.00.

Electrical Power for Gate and Streetlights

These costs are estimated based upon historical data, adjusted for rate increases.

Historical data shows the annual charge for electricity is approximately \$3,000.00 per year.

The total amount to be assessed for electrical costs for gate operations and street lights for Fiscal Year 2017-18 is \$3,000.00.

City Administration Costs

The City of Clovis will have many responsibilities for the administration of the District. Included in these costs are:

- a. City Council Costs related to notices, hearings, etc.
- b. Attorney fees for the City Attorney to prepare the legal documents as are required for the operation of the District.
- c. Staff time for the preparation of documents necessary for the on-going operation of the District.
- d. Staff time for the review of documents prepared by District Consultants as necessary for the on-going operations of the District.
- e. Staff time related to the timely application of necessary maintenance and repairs as required.

Historically, the City of Clovis has assessed minimal charges to the District for their services. The estimated annual cost for the City is \$150.00.

The total amount to be assessed for City of Clovis administration costs in Fiscal Year 2017-18 is \$150.00.

County Collection Fees

The costs from the County of Fresno related to the collection of assessments and transfer of funds to the City are \$0.17 per parcel.

The amount to be assessed for the County of Fresno costs in Fiscal Year 2017-18 is \$8.00 (45 parcels x \$0.17/parcel).

District Administrator

The District Administrator is Pacific Central Management Corporation, a Real Estate Management Firm. They have a contract with the District to manage the maintenance of the improvements associated with the District for \$22,680.00 per year, or \$180.00 per parcel located within the total District.

The total amount to be assessed for the Benefit Area I administration in Fiscal Year 2017-18 is \$8,100.00 (45 parcels x \$180.00/parcel).

Assessment Engineering

The District Assessment Engineer is Francisco & Associates, Inc. They have a contract with the District to perform the assessment engineering services for the sum of \$1,304.00 for Fiscal Year 2017-18.

Insurance Costs

The District will carry property damage insurance for damage to the gates and Comprehensive General Liability Insurance with Excess Coverage.

The property insurance is issued by State Farm Insurance Company. It provides for a maximum of \$80,000.00 per occurrence for damage to the gates and fences with a \$500.00 deductible. The cost of one new gate is \$8,500.00.

The Comprehensive Liability Insurance is issued by State Farm Insurance Company, which has the following coverage:

\$3,000,000.00	General Aggregate
\$3,000,000.00	Each Occurrence
\$3,000,000.00	Personal Injury
\$ 50,000.00	Fire Damage Legal Liability

The total premiums for the Benefit Area I Property Damage and Liability Insurance are approximately \$950.00.

The amount to be assessed for insurance costs in Fiscal Year 2017-18 is \$950.00.

Capital Reserve

On the recommendation of the District Administrator and the City of Clovis Finance Department, the Capital Reserve was established to provide funding for known expenses that do not occur on an annual basis.

Included in the Capital Reserve are funds for the roadway slurry maintenance, gate replacement, gate operator replacement, gate support columns and track replacement, and gate phone/phone board replacement.

The City of Clovis will be working with the District Assessment Engineer in Fiscal Year 2017-18 to evaluate the current improvements and their remaining useful life in order to create a Capital Reserve program to be implemented in Fiscal Year 2017-18.

APPENDIX B

DETAILED STATEMENT OF COSTS AREA II

BENEFIT AREA II

DETAILED STATEMENT OF COSTS

The detailed description of costs for each of the improvements to be operated, maintained and serviced in Benefit Area II, and those which may be subsequently operated, maintained and serviced are generally described as follows:

Street Improvements Repair

This item is to cover unexpected costs that may arise in any given fiscal year that is generally associated with the following improvements:

1. Street pavement and surface maintenance
2. Curb, gutter and sidewalk
3. Street or traffic signs
4. Storm drain inlets
5. Concrete valley gutters

Based on historical data, repairs to the above mentioned improvements are not needed each fiscal year. The amount to be assessed for miscellaneous/contingency repairs in Fiscal Year 2017-18 is \$1,000.00. If major repairs are needed during the fiscal year, funds will be utilized from the capital reserve fund.

Electronic Gate Maintenance

There are two electronic gates that will be maintained by the District. The District maintains insurance for the damage and/or destruction of the gates which has an initial \$500.00 deductible payment. The insurance is from State Farm Insurance. If the gates are damaged, the maximum that the District will contribute toward the repair or replacement of the gates is \$500.00 per occasion.

The electronic gate system has developed the need for major repairs and/or replacement in the near future. Due to their heavy usage, it is recommended that a more substantial gate system be installed. To establish sufficient reserves for its replacement, this assessment has been set at \$2,500.00/year.

The amount to be assessed for electronic gate maintenance/replacement in Fiscal Year 2017-18 is \$2,500.00.

Telephone Costs

Telephone costs are for maintaining the telephone located at the entrance gate which will be used by people at the gate to communicate with the residents of the District.

There are two gates. One gate is an "Enter Only" gate and the other is an "Exit Only" gate. There will only be one telephone to be maintained at the "Enter Only" gate.

The telephone system is a private system and the cost for repair and replacement of the telephone equipment, when needed, will be paid for from the capital reserve fund. Historical data has documented the average annual costs for repair of telephone equipment is approximately \$70.00 per year.

The annual charge for the telephone by AT&T is based on all local calls. Historical data shows the annual charge is \$500.00 per year.

The amount to be assessed for telephone operation and maintenance in Fiscal Year 2017-18 is \$500.00.

Street Sweeping

These costs are based on a firm bid obtained by the District Administrator.

The streets will be swept once every month within Benefit Area II, for a cost of \$1,188/year.

The amount to be assessed for street sweeping in Fiscal Year 2017-18 is \$1,188.00 (12 months x \$99/month).

Landscape Maintenance

The areas, where landscaping is scheduled to be maintained by the District, are in the median island planters constructed at the gates and a 2,800 sf grass area located on Dartmouth Avenue.

The total cost of landscape maintenance including City of Clovis water charges for FY 2017-18 will be \$6,000.00 as estimated by the District Administrator.

The amount to be assessed for landscape maintenance in Fiscal Year 2017-18 is \$6,000.

Electrical Power for Gate and Streetlights

These costs are estimated based upon historical data, adjusted for rate increases.

Historical data shows the annual charge for electricity is approximately \$4,600.00 per year.

The total amount to be assessed for electrical costs for gate operations and street lights for Fiscal Year 2017-18 is \$4,600.00.

City Administration Costs

The City of Clovis will have many responsibilities for the administration of the District. Included in these costs are:

- a. City Council Costs related to notices, hearings, etc.
- b. Attorney fees for the City Attorney to prepare the legal documents as are required for the operation of the District.
- c. Staff time for the preparation of documents necessary for the on-going operation of the District.
- d. Staff time for the review of documents prepared by District Consultants as necessary for the on-going operations of the District.
- e. Staff time related to the timely application of necessary maintenance and repairs as required.

Historically, the City of Clovis has assessed minimal charges to the District for their services. The estimated annual cost for the City is \$270.00.

The total amount to be assessed for City of Clovis administration costs in Fiscal Year 2017-18 is \$270.00.

County Collection Fees

The costs from the County of Fresno related to the collection of assessments and transfer of funds to the City are \$0.17 per parcel.

The amount to be assessed for the County of Fresno costs in Fiscal Year 2017-18 is \$14.00 (81 parcels x \$0.17/parcel).

District Administrator

The District Administrator is Pacific Central Management Corporation, a Real Estate Management Firm. They have a contract with the District to manage the maintenance of the improvements for the District for \$22,680.00 per year, or \$180.00 per parcel located within the total District.

The total amount to be assessed for the Benefit Area II administration in Fiscal Year 2017-18 is \$14,580.00 (81 parcels x \$180.00/parcel).

Assessment Engineering

The District Assessment Engineer is Francisco & Associates, Inc. They have a contract with the District to perform the assessment engineering services for the sum of \$2,346.00 for Fiscal Year 2017-18.

Insurance Costs

The District will carry property damage insurance for damage to the gates and Comprehensive General Liability Insurance with Excess Coverage.

The property insurance is issued by State Farm Insurance Company. It provides for a maximum of \$80,000.00 per occurrence for damage to the gates and fences with a \$500.00 deductible. The cost of one new gate is \$8,500.00.

The Comprehensive Liability Insurance is issued by State Farm Insurance Company, which has the following coverage:

\$3,000,000.00	General Aggregate
\$3,000,000.00	Each Occurrence
\$3,000,000.00	Personal Injury
\$ 50,000.00	Fire Damage Legal Liability

The total premiums for the Benefit Area II Property Damage and Liability Insurance are approximately \$1,300.00.

The amount to be assessed for insurance costs in Fiscal Year 2017-18 is \$1,300.00.

Capital Reserve

On the recommendation of the District Administrator and the City of Clovis Finance Department, the Capital Reserve was established to provide funding for known expenses that do not occur on an annual basis.

Included in the Capital Reserve are funds for the roadway slurry maintenance, gate replacement, gate operator replacement, gate support columns and track replacement, and gate phone/phone board replacement.

The City of Clovis will be working with the District Assessment Engineer in Fiscal Year 2017-18 to evaluate the current improvements and their remaining useful life in order to create a Capital Reserve program to be implemented in Fiscal Year 2017-18.

APPENDIX C
ASSESSMENT ROLL

ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Final Assessment Roll
Fiscal Year 2017-18
Benefit Area 1

Assessor's Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot
562-151-08	1	\$557.00	NISHIMURA GAREY	25 CHENNAULT AVE	TR 4299 Lot 1
562-151-09	1	\$557.00	SHEPHERD MARIANNE K TRUSTEE	45 CHENNAULT AVE	TR 4299 Lot 2
562-151-10	1	\$557.00	ANTARAMIAN PETER	65 CHENNAULT AVE	TR 4299 Lot 3
562-151-11	1	\$557.00	TWEDT BRIAN D & VICKIE L	85 CHENNAULT AVE	TR 4299 Lot 4
562-151-12	1	\$557.00	SYVERTSEN WILLIAM & CHERYLE L FAM TRUST	105 CHENNAULT AVE	TR 4299 Lot 5
562-151-13	1	\$557.00	MAEZ VIVIAN	125 CHENNAULT AVE	TR 4299 Lot 6
562-152-04	1	\$557.00	NIMERI ABDELRAHMAN & SHAIMA	650 N CHERRY LN	TR 4299 Lot 41
562-152-05	1	\$557.00	SRA JASWINDER K & SUKHJIT S	640 N CHERRY LN	TR 4299 Lot 40
562-152-06	1	\$557.00	VALENTINE HENRY R & LINDA L	42 CHENNAULT AVE	TR 4299 Lot 43
562-152-07	1	\$557.00	SAHOTA PAUL	62 CHENNAULT AVE	TR 4299 Lot 42
562-153-03	1	\$557.00	TAKEDA VICTOR K & ANNE M TRUSTEES	665 N CHERRY LN	TR 4299 Lot 18
562-153-04	1	\$557.00	SIRIMARCO JAMES V III & DONNA M	655 N CHERRY LN	TR 4299 Lot 19
562-153-05	1	\$557.00	ENNS JAMES E & GAIL R	635 N CHERRY LN	TR 4299 Lot 20
562-153-06	1	\$557.00	STAFFORD FRANKLIN H	611 N CHERRY LN	TR 4299 Lot 21
562-153-07	1	\$557.00	CLIMER ERIC	601 N CHERRY LN	TR 4299 Lot 22
562-153-13	1	\$557.00	ICE JACOB M	624 N OXFORD AVE	TR 4299 Lot 12
562-153-14	1	\$557.00	CHAVEZ MANUEL A & ROSSANNE C	634 N OXFORD AVE	TR 4299 Lot 13
562-153-15	1	\$557.00	BURRI ROBERT	644 N OXFORD AVE	TR 4299 Lot 14
562-153-16	1	\$557.00	SHIDIYWAH SAIF & HUDA	664 N OXFORD AVE	TR 4299 Lot 15
562-153-17	1	\$557.00	RICHARDSON JOYCE	684 N OXFORD AVE	TR 4299 Lot 16
562-153-18	1	\$557.00	HASSAN WAQAR	102 CHENNAULT AVE	TR 4299 Lot 17
562-153-19	1	\$557.00	DILDINE GERALD S & D DENISE	614 N OXFORD AVE	TR 4299 Lot 11
562-153-20	1	\$557.00	MCLAUGHLIN KIMBERLY	651 N OXFORD AVE	TR 4299 Lot 10
562-153-21	1	\$557.00	TILLEY SHARRON F TRUSTEE	671 N OXFORD AVE	TR 4299 Lot 9
562-153-22	1	\$557.00	MEIKLE DIANE L TRUSTEE	691 N OXFORD AVE	TR 4299 Lot 8
562-153-23	1	\$557.00	BROBST JAMES H & M ARLENE TRUSTEES	711 N OXFORD AVE	TR 4299 Lot 7
562-153-24	1	\$557.00	GILL SHERAZ	731 N OXFORD AVE	Por of Lot 6 Clovis Colony
562-161-01	1	\$557.00	GANDY ANN TRUSTEE	610 N CHERRY LN	TR 4299 Lot 37
562-161-02	1	\$557.00	HEMMAN RONALD D & STEPHANIE J	620 N CHERRY LN	TR 4299 Lot 38
562-161-03	1	\$557.00	LARSON DAVID	630 N CHERRY LN	TR 4299 Lot 39
562-161-04	1	\$557.00	GATES GINGER G	57 BIRCH AVE	TR 4299 Lot 36
562-161-05	1	\$557.00	O HARA MICHAEL & CYNTHIA	55 BIRCH AVE	TR 4299 Lot 35
562-161-06	1	\$557.00	DER HAROUTUNIAN VASKEN & LINDA	51 BIRCH AVE	TR 4299 Lot 34
562-161-07	1	\$557.00	LUONG HING BAO & OANH HOANG MAI TRS	47 BIRCH AVE	TR 4299 Lot 33
562-161-08	1	\$557.00	HAMILTON KEITH R & BRENDA S	37 BIRCH AVE	TR 4299 Lot 32
562-162-01	1	\$557.00	ECKEL DENNIS D & MARIA R TRS	94 BIRCH AVE	TR 4299 Lot 23
562-162-02	1	\$557.00	KHAN SAMIA	84 BIRCH AVE	TR 4299 Lot 24
562-162-03	1	\$557.00	CARUSO HILDA M	74 BIRCH AVE	TR 4299 Lot 25
562-162-04	1	\$557.00	BRONSON JAMES C & MICHELLE L	64 BIRCH AVE	TR 4299 Lot 26

CITY OF CLEVING
ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Final Assessment Roll
Fiscal Year 2017-18
Benefit Area 1

Assessor's Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot
562-162-05	1	\$557.00	HARDIN TAYLOR J & TETYANA S	54 BIRCH AVE	TR 4299 Lot 27
562-162-06	1	\$557.00	WEBER DAVID & MICHELLE	44 BIRCH AVE	TR 4299 Lot 28
562-162-07	1	\$557.00	THACKER BARBARA J TRUSTEE	34 BIRCH AVE	TR 4299 Lot 29
562-162-08	1	\$557.00	SAXTON GARY B & MARLENE R	24 BIRCH AVE	TR 4299 Lot 30
562-162-09	1	\$557.00	ROSENTHAL STEVE ANDREW	14 BIRCH AVE	TR 4299 Lot 31
562-180-45	1	\$557.00	GOTTLIEB DAVID ANDREW & VIRGINIA TRS	741 N OXFORD AVE	TR 4668 Lot 18
TOTAL:	45	\$25,065.00			

ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Final Assessment Roll
Fiscal Year 2017-18
Benefit Area 2

Assessor's Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot
562-153-25	2	\$461.00	KUHL MICHAEL B	732 N HARVARD AVE	TR 4661 Lot 28
562-153-26	2	\$461.00	KEMP TIMOTHY F & SAUNDRA D	722 N HARVARD AVE	TR 4661 Lot 27
562-153-27	2	\$461.00	KWIATKOWSKI PAUL J & BRANDI L TRS	712 N HARVARD AVE	TR 4661 Lot 26
562-153-28	2	\$461.00	WEAVER JAMES & LISA TRUSTEES	692 N HARVARD AVE	TR 4661 Lot 25
562-153-29	2	\$461.00	PORTFOLIO MANAGEMENT SERVICES LLC	672 N HARVARD AVE	TR 4661 Lot 24
562-153-30	2	\$461.00	MAKEL JOHN T & RAQUEL	204 BIRCH AVE	TR 4661 Lot 23
562-153-31	2	\$461.00	HIRATA RYEN J & ERICA R JOHNSON TRS	214 BIRCH AVE	TR 4661 Lot 22
562-153-32	2	\$461.00	TURNBULL BRENT L & PATRICIA K TRS	234 BIRCH AVE	TR 4661 Lot 21
562-153-33	2	\$461.00	BASHERIAN ALEX & GENEVIEVE	264 BIRCH AVE	TR 4661 Lot 20
562-153-34	2	\$461.00	AYDINYAN ARA	284 BIRCH AVE	TR 4661 Lot 19
562-153-35	2	\$461.00	LAWLESS JERRY & HEIDI C TRS	647 N DARTMOUTH AVE	TR 4661 Lot 18
562-153-36	2	\$461.00	RODRIGUEZ LOUIS JR	667 N DARTMOUTH AVE	TR 4661 Lot 17
562-153-37	2	\$461.00	BICKEL BRUCE D TRUSTEE	687 N DARTMOUTH AVE	TR 4661 Lot 16
562-153-38	2	\$461.00	HOLGUIN GIL & KIM A	707 N DARTMOUTH AVE	TR 4661 Lot 15
562-153-39	2	\$461.00	MARTIN DONALD B & LEOLA I TRUSTEE	717 N DARTMOUTH AVE	TR 4661 Lot 14
562-153-40	2	\$461.00	ANALLA BRYAN G & MOLLY BLISS	727 N DARTMOUTH AVE	TR 4661 Lot 13
562-153-41	2	\$461.00	GUISTO NANCY A	737 N DARTMOUTH AVE	TR 4661 Lot 12
562-155-01	2	\$461.00	GATTIE BRAD H & KIRSTEN	673 N HARVARD AVE	TR 4661 Lot 29
562-155-02	2	\$461.00	GRAY RANDALL M & LAURIE J	676 N DARTMOUTH AVE	TR 4661 Lot 30
562-155-03	2	\$461.00	BREWER ADRIANNE M PETRUTIS & SCOTT M	696 N DARTMOUTH AVE	TR 4661 Lot 31
562-155-04	2	\$461.00	WADE GARY N & DANELLE	716 N DARTMOUTH AVE	TR 4661 Lot 32
562-155-05	2	\$461.00	HUDSON KIMBERLY SUE	726 N DARTMOUTH AVE	TR 4661 Lot 33
562-155-06	2	\$461.00	LEACH RONALD P & TRACY A	736 N DARTMOUTH AVE	TR 4661 Lot 34
562-180-01	2	\$461.00	SCOTT ANDREW L	149 OAK AVE	TR 4668 Lot 1
562-180-02	2	\$461.00	MAINOCK RALPH H & MARY F	129 OAK AVE	TR 4668 Lot 2
562-180-03	2	\$461.00	ALCONCHER RONALD B & ANNA C	99 OAK AVE	TR 4668 Lot 3
562-180-04	2	\$461.00	LOYD WILLIAM D & CYNTHIA L	89 OAK AVE	TR 4668 Lot 4
562-180-05	2	\$461.00	HUBBARD STEVEN & KATHLEEN TRUSTEES	69 OAK AVE	TR 4668 Lot 5
562-180-06	2	\$461.00	NOEL MIKE & TIFFANY	49 OAK AVE	TR 4668 Lot 6
562-180-07	2	\$461.00	DINATA ANTONIUS J & VERONICA M	790 N CHERRY LN	TR 4668 Lot 7
562-180-08	2	\$461.00	THOMPSON CRAIG	780 N CHERRY LN	TR 4668 Lot 8
562-180-09	2	\$461.00	RATZLAFF CHRISTOPHER	770 N CHERRY LN	TR 4668 Lot 9
562-180-10	2	\$461.00	SILVA ANNA	760 N CHERRY LN	TR 4668 Lot 10
562-180-11	2	\$461.00	KATEIAN JANICE L TRS	750 N CHERRY LN	TR 4668 Lot 11
562-180-12	2	\$461.00	WESSON VINCENT F & SANDRA C TRUSTEES	26 MINARETS AVE	TR 4668 Lot 12
562-180-13	2	\$461.00	SAKAGUCHI PAUL K & CATHERINE KAZU TRS	46 MINARETS AVE	TR 4668 Lot 13
562-180-14	2	\$461.00	KEITH DIANA	66 MINARETS AVE	TR 4668 Lot 14
562-180-15	2	\$461.00	STONECIPHER KAREN TRUSTEE	86 MINARETS AVE	TR 4668 Lot 15
562-180-19	2	\$461.00	HOLTERMANN DARRIN & JENNIFER	742 N HARVARD AVE	TR 4668 Lot 19

ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Final Assessment Roll
Fiscal Year 2017-18
Benefit Area 2

Assessor's Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot
562-180-20	2	\$461.00	KARST DENNIS S & KATHERINE TRUSTEES	693 N HARVARD AVE	TR 4668 Lot 20
562-180-21	2	\$461.00	REY STEVEN F & JULIE L TRUSTEES	713 N HARVARD AVE	TR 4668 Lot 21
562-180-22	2	\$461.00	RAMOS STEPHEN A & JACQUELINE R	723 N HARVARD AVE	TR 4668 Lot 22
562-180-23	2	\$461.00	CLARK MICHAEL & CYNTHIA TRUSTEES	733 N HARVARD AVE	TR 4668 Lot 23
562-180-24	2	\$461.00	DU BOIS DIANE D	743 N HARVARD AVE	TR 4668 Lot 24
562-180-25	2	\$461.00	MORRIS ROGER GARY & ZENaida MAPANAO TRS	753 N HARVARD AVE	TR 4668 Lot 25
562-180-26	2	\$461.00	WYATT VIRGINIA V TRUSTEE	197 MINARETS AVE	TR 4668 Lot 26
562-180-27	2	\$461.00	MACIAS AURELIO JR & GLORIA	187 MINARETS AVE	TR 4668 Lot 27
562-180-28	2	\$461.00	STANLEY MATTHEW	177 MINARETS AVE	TR 4668 Lot 28
562-180-29	2	\$461.00	LANE HUGH SHANNON & KRISTIN TRUSTEES	157 MINARETS AVE	TR 4668 Lot 29
562-180-30	2	\$461.00	FRANK JOHN BRETT	137 MINARETS AVE	TR 4668 Lot 30
562-180-31	2	\$461.00	OPIE SARA JOAN TRUSTEE	117 MINARETS AVE	TR 4668 Lot 31
562-180-32	2	\$461.00	RALEY EVELYN	97 MINARETS AVE	TR 4668 Lot 32
562-180-33	2	\$461.00	SCHARF DONALD R & DOROTHY D SPENCER TRS	77 MINARETS AVE	TR 4668 Lot 33
562-180-34	2	\$461.00	BESTON LAURENCE O & MARYBETH TRS	57 MINARETS AVE	TR 4668 Lot 34
562-180-35	2	\$461.00	DUCAR FRANK L	58 OAK AVE	TR 4668 Lot 35
562-180-36	2	\$461.00	HOFER FERDINAND & ANTJE TRUSTEES	78 OAK AVE	TR 4668 Lot 36
562-180-37	2	\$461.00	LIGGETT LEANNE R JACKSON	98 OAK AVE	TR 4668 Lot 37
562-180-38	2	\$461.00	BELLOW CHERYL	118 OAK AVE	TR 4668 Lot 38
562-180-39	2	\$461.00	DANSBY PAUL	138 OAK AVE	TR 4668 Lot 39
562-180-40	2	\$461.00	CENTRAL PACIFIC INVESTMENT CORPORATION	158 OAK AVE	TR 4668 Lot 40
562-180-41	2	\$461.00	KRUEGER TIMOTHY K	178 OAK AVE	TR 4668 Lot 41
562-180-42	2	\$461.00	HULL HARLAN & ROBIN	188 OAK AVE	TR 4668 Lot 42
562-180-43	2	\$461.00	DEWEY CARL C	198 OAK AVE	TR 4668 Lot 43
562-180-44	2	\$461.00	HAMES KENT L TRUSTEE	106 MINARETS AVE	TR 4668 Lots 16 & 17
562-180-46	2	\$461.00	MANALANSAN EDUARDO L & ROSEMARIE M	179 OAK AVE	TR 4661 Lot 1
562-180-47	2	\$461.00	AULT PHILIP H & COLLEEN K	189 OAK AVE	TR 4661 Lot 2
562-180-48	2	\$461.00	SCHNEIDER DANIEL M	219 OAK AVE	TR 4661 Lot 3
562-180-49	2	\$461.00	BREWER RANDALL C & CHERI L TRUSTEES	249 OAK AVE	TR 4661 Lot 4
562-180-50	2	\$461.00	FOSTER STEPHEN & JOANNE	269 OAK AVE	TR 4661 Lot 5
562-180-51	2	\$461.00	KUYPER JASON & HEATHER R	797 N DARTMOUTH AVE	TR 4661 Lot 6
562-180-52	2	\$461.00	LANIK PETR & AIMEE	787 N DARTMOUTH AVE	TR 4661 Lot 7
562-180-53	2	\$461.00	STEADMON MARK S & AMY	777 N DARTMOUTH AVE	TR 4661 Lot 8
562-180-54	2	\$461.00	WILLIAMS RICHARD E & LOLA T	767 N DARTMOUTH AVE	TR 4661 Lot 9
562-180-55	2	\$461.00	STUEBNER KRIS & PRISCILLA	757 N DARTMOUTH AVE	TR 4661 Lot 10
562-180-56	2	\$461.00	CRUZ RAMIRO	747 N DARTMOUTH AVE	TR 4661 Lot 11
562-180-57	2	\$461.00	HOODE SUMANGALI	746 N DARTMOUTH AVE	TR 4661 Lot 35
562-180-58	2	\$461.00	SIRMAN JAMES A & SHIRLEY A	756 N DARTMOUTH AVE	TR 4661 Lot 36
562-180-59	2	\$461.00	VAN PROYEN DARYL TRS	766 N DARTMOUTH AVE	TR 4661 Lot 37

CITY OF LOS ANGELES
ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Final Assessment Roll
Fiscal Year 2017-18
Benefit Area 2

Assessor's Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot
562-180-60	2	\$461.00	BYRD JAMES L & DOROTHY J TRUSTEES	268 OAK AVE	TR 4661 Lot 38
562-180-61	2	\$461.00	GUTHRIE ALICE EVELYN TRUSTEE	248 OAK AVE	TR 4661 Lot 39
562-180-62	2	\$461.00	HOFFMAN VICTORIA	228 OAK AVE	TR 4661 Lot 40
<hr/>					
TOTAL:	81	\$37,341.00			



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: June 5, 2017

SUBJECT: Approval – Res. 17- _____ Annexation of Miscellaneous Properties to the Landscape Maintenance District No. 1.

ATTACHMENT: Exhibit A – Annexation List
Res.17 - _____

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Resolution 17 - _____ approving annexation of miscellaneous properties into City of Clovis Landscape Maintenance District No. 1 (LMD No.1).

EXECUTIVE SUMMARY

The developers / property owners of the properties listed in Exhibit "A" have submitted executed landscape maintenance covenants, copies of which are on file with the City Clerk, indicating consent to annexation of the subject property into the City of Clovis Landscape Maintenance District No. 1.

BACKGROUND

Council formed the original district on July 15, 1985, for the purpose of funding the maintenance of landscaped areas and parks. These properties are being brought to Council for annexation to the district as a group rather than separately in an effort to conserve staff

resources and Council's time. Under the provisions of the Landscaping and Lighting Act of 1972, if all of the owners of property proposed for annexation provide written consent to annexation, then noticing, hearing, and filing of an Engineer's Report is not required.

Under the provisions of the Landscaping and Lighting Act of 1972, and in accordance with Article XIII C and Article XIII D of Proposition 218, all the owners of property proposed for annexation have provided a written request and consent to annexation, and have executed a covenant (petition) indicating acceptance of the annual assessment.

FISCAL IMPACT

This project will add landscaping to the Landscape Maintenance District No. 1 of the City of Clovis shown as follows:

	<u>Various LMD's</u>	<u>Year to Date</u>
LMD Landscaping added:	0.00 acres	10.350 acres
Resource needs added:	0.00 person	1.036 person

The resource needs estimate is based on 1 person per 10 acres of landscaped area.


REASON FOR RECOMMENDATION

The property owners for the miscellaneous properties have requested or consented to annexation into the City of Clovis LMD No. 1.

ACTIONS FOLLOWING APPROVAL

The miscellaneous properties shall become a part of the City of Clovis LMD No. 1 and will be assessed next year for maintenance costs.

Prepared by: Hien Ma, Engineering Technician

Submitted by: 
Michael Harrison
City Engineer

Recommended by: 
Dwight Kroll, AICP
Director of Planning
And Development
Services

EXHIBIT "A"

Miscellaneous properties to be added to the Landscape Maintenance District No. 1 of the City of Clovis:

	Project Number	Address	Developer/Owner
1	SPR 2013-013A	1515 Escalon Avenue	David M Ybarra & Christine A Rosenbalm-Ybarra
2	SPR 2015-004	1065 Holland Avenue	Raymond E. Deatherage & Deanna G. Deatherage
3	SPR 2015-010	Gettysburg & Clovis, SEC	Beal Developments LLC
4	SPR 2016-002	412 W Spruce Avenue	Calpine Containers Inc.
5	SPR 2016-003	22, 32, 42 W Sierra Avenue	Innovative Development & Living Solutions of California

RESOLUTION 17-____

A RESOLUTION OF THE COUNCIL OF THE CITY OF CLOVIS, CALIFORNIA, APPROVING ANNEXATION TO LANDSCAPING MAINTENANCE DISTRICT NO. 1 OF THE CITY OF CLOVIS

WHEREAS, City of Clovis Landscape Maintenance District No. 1 ("District") was formed by Resolution No. 85-78, adopted July 15, 1985, pursuant to Part 2 of Division 15 of the Streets and Highways Code (Landscape and Lighting Act of 1972), herein the "Act"; and

WHEREAS, all of the owners of property proposed to be annexed to the District consisting of proposed developments as described in Exhibit "A" attached hereto and incorporated herein by reference, have consented to said annexation and such annexation may be ordered without notice and hearing or filing of engineer's report, or both.

NOW, THEREFORE, IT IS RESOLVED AND ORDERED, as follows:

1. That the public interest and convenience require that certain property described in Exhibit "A" attached hereto and by reference incorporated herein be annexed into Landscape Maintenance District No. 1 of the City of Clovis for the maintenance and servicing of landscaping facilities.
2. The City Clerk shall receive and file the maps showing the boundaries of the areas annexed as set forth in Exhibit "A" which boundaries shall be used for assessment proceedings until and unless a change of organization is approved pursuant to the Act.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 5th, 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

Mayor

City Clerk



AGENDA ITEM NO: CC-F-3

City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: June 5, 2017

SUBJECT: Approval – Rejection of all bids for CIP 15-21, Santa Ana and Minnewawa Intersection Improvements

ATTACHMENTS: (A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to reject all bids for the project.

EXECUTIVE SUMMARY

The construction involves installing decorative crosswalks at the intersection of Santa Ana Avenue and Minnewawa Avenue. The work also includes removing the existing stamped asphalt concrete crosswalks, and installation of concrete ADA curb return ramps.

BACKGROUND

The following is a summary of the bid results of May 16, 2017:

BIDDERS

Victor Concrete, Inc.

BASE BIDS

\$138,486.00

ENGINEER'S ESTIMATE

\$ 81,453.50

All bids were examined and the bidder's submittals were found to be in order. Staff has validated the lowest bidder's contractor license and OSHA status.

FISCAL IMPACT

This project was budgeted in the FY2016-2017 Community Investment Program. Budgeted funds are not available to proceed with award of the project at the apparent low bid amount.

REASON FOR RECOMMENDATION


There are insufficient funds available to proceed with award of the project.

ACTIONS FOLLOWING APPROVAL


1. All bids will be rejected.
2. Staff will re-evaluate the project and determine the next course of action.

Prepared by: Johnny LeMaster, Project Engineer

Submitted by:


Michael Harrison
City Engineer

Recommended by:


Dwight Kroll, AICP
Director of Planning
and
Development Services

VICINITY MAP

CIP 15-21 Santa Ana and Minnewawa Intersection Improvements

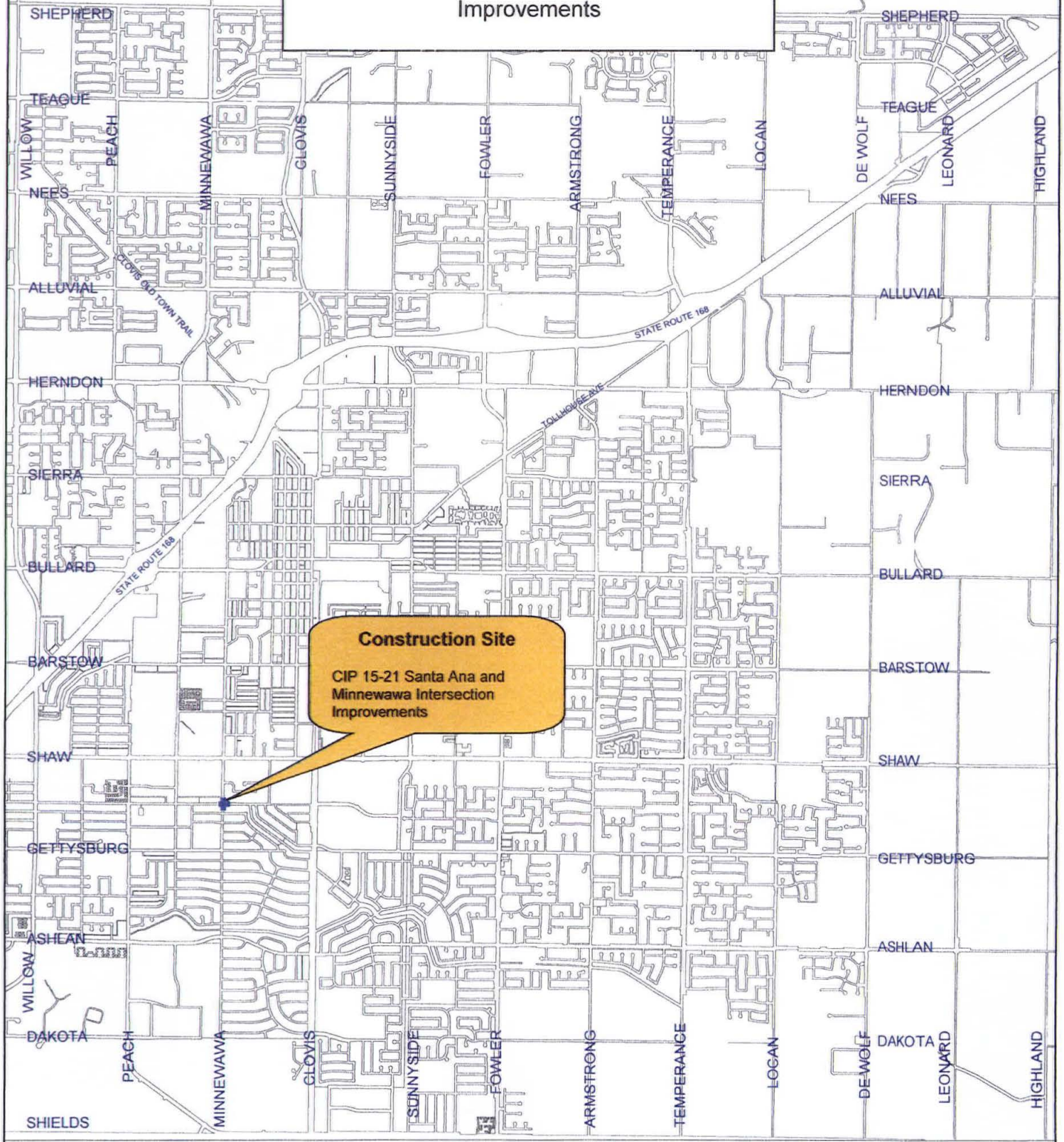



EXHIBIT A



AGENDA ITEM NO: **CC-H-1**
City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

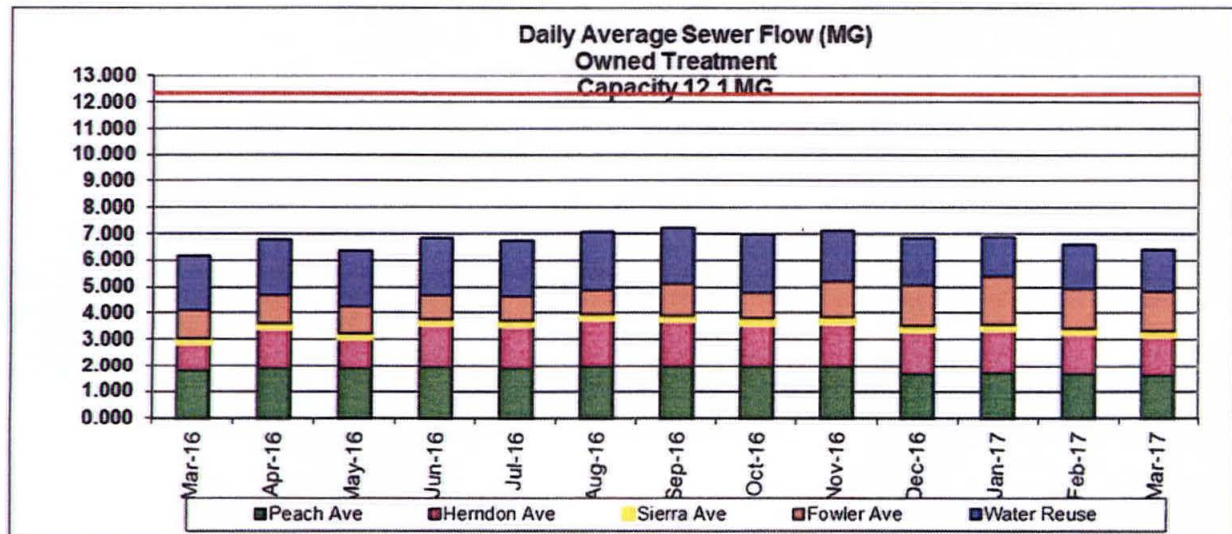
TO: Mayor and City Council
FROM: Public Utilities Department
DATE: June 5, 2017
SUBJECT: Receive and File - Public Utilities Monthly Report March 2017



On March 28th a contractor operating a backhoe accidentally hit and damaged a marked water service at the construction site for a new gas station and mini market on Gettysburg Avenue just east of Clovis Avenue. The damage resulted in an impressive geyser for about 30 minutes as water utilities staff shut down water main valves to stop the leak. Two hotels were unexpectedly without water. Public Utilities staff communicated with motel maintenance personnel and quickly made repairs to restore service to all customers.

WASTEWATER DISPOSAL SECTION

<u>Sewer Flow</u>	Total Flow MG In March		Average Daily Flow MG/d		Owned Treatment Capacity MGD
	2017	2016	2017	2016	
Peach Avenue	49.820	54.790	1.557	1.767	3.0
Herndon Avenue	50.200	32.770	1.569	1.057	2.8
Sierra Avenue	5.996	6.150	0.187	0.198	0.5
Fowler Avenue	48.380	32.570	1.512	1.051	3.0
Water Reuse	48.987	65.208	<u>1.580</u>	<u>2.103</u>	<u>2.8</u>
TOTAL			6.405	6.176	12.1

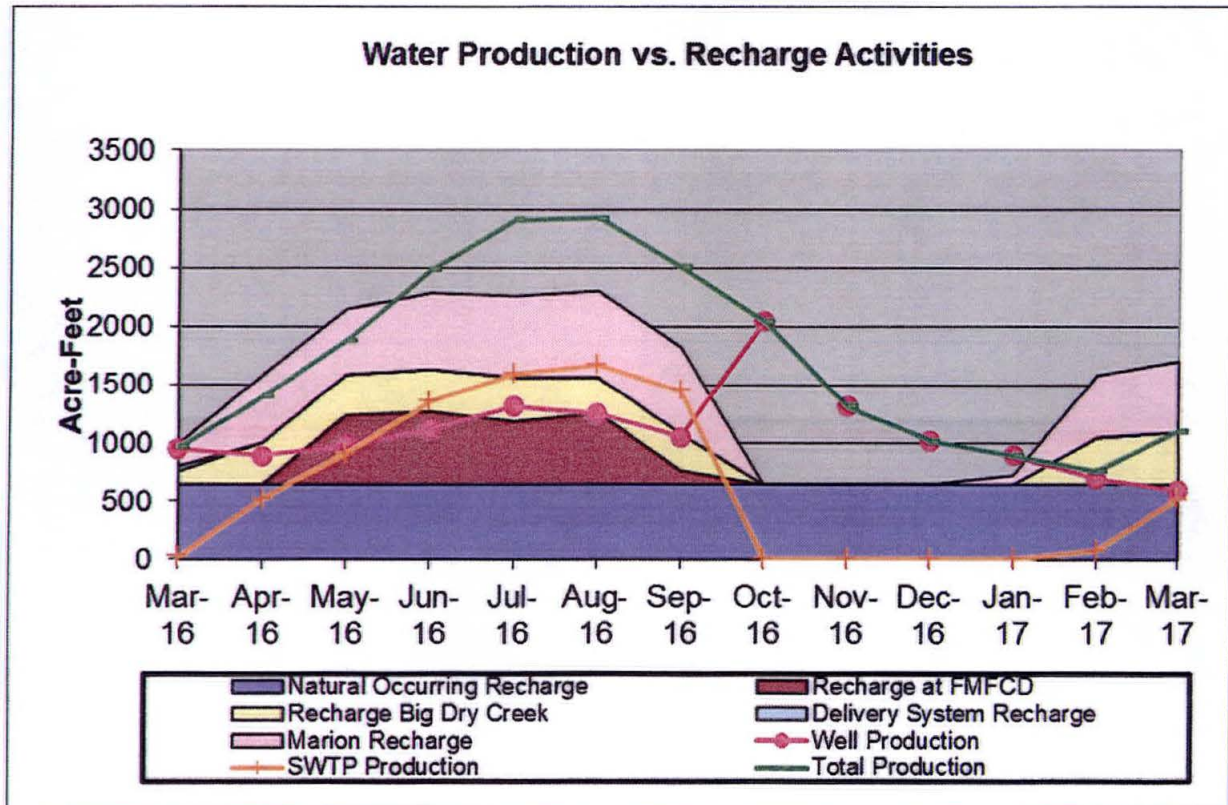


Storm Drain Maintenance

Summary of Activities	March 2017	March 2016	March 2015
Number of storms this month	5	6	2
Total rainfall this month (inches)	1.08	2.93	0.06
Rainfall to date (inches)	13.66	13.43	4.78

WATER PRODUCTION

	This Month	Calendar Year to date
Recharge at FMFCD Basins (AF)	0	0
Recharge Upstream in Big Dry Creek (AF)	451	857
Marion Recharge per FID (AF)	608	1,215
Delivery System Recharge	0	0
Total Artificial Recharge (AF)	1,059	2,072
Natural Recharge	642	1,925
Total Well Production (AF)	586	2,130
Treatment Plant Production (AF)	515	589



Summary of Activities	2017	Year to Date	2016	Year to Date	2015	Year to Date
SWTP production (mg)	167.938	192.070	7.564	105.470	143.398	384.223
Well production (mg)	190.954	693.977	307.783	755.219	356.377	774.221
Total water production (mg)	358.892	886.047	315.347	860.689	499.775	1158.444
Daily average	11.577	9.845	10.172	9.458	16.659	12.730
Days between readings	31	90	31	91	30	91

Arbor Day

The City of Clovis has begun its 8th year as a Tree City USA. With this distinction comes the City's annual Arbor Day tree planting celebration. This is when the City plants at least one tree in honor of Arbor Day.



This year's Arbor Day tree planting took place on March 10th in front of the San Joaquin College of Law. There was room to add a Deodar Cedar tree in the lawn area along Fifth Street, so that was the location chosen. Over the years the City has used the annual Arbor Day tree planting to replace trees and fill in areas around the Civic Center and Senior Center that would benefit by having a tree.



The Leadership Club from Weldon Elementary School helped plant the cedar tree, as well as read about Arbor Day. The Students took turns reading about the history of Arbor Day, the benefits of trees, and some fun facts about trees. The students did a great job.



Weldon Elementary School Leadership Club with Parks Manager Eric Aller



AGENDA ITEM NO: **1-A**
City Manager: *[Signature]*

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: June 5, 2017

SUBJECT: Consider Approval - Res. 17-____, A Resolution Confirming the Diagram and Assessments for the Annual Levy, 2017-18 Landscape Maintenance District No. 1.

ATTACHMENTS: A) Res. 17-____ Confirming Diagram and Assessments
B) Assessment Diagrams

CONFLICT OF INTEREST

None

RECOMMENDATION

1. Conduct the Public Hearing; and
2. Adopt Resolution No. 17-____, confirming the diagram and assessments for the annual levy of Landscape Maintenance District No. 1 for FY 2017-18.

EXECUTIVE SUMMARY

A Public Hearing is required by the Landscape and Lighting Act of 1972 (ACT) to consider all written statements and to afford all interested persons the opportunity to hear and be heard concerning the Landscape Maintenance District assessments for the coming year. There have been no written comments made or filed as of the writing of this report. At the conclusion of the Public Hearing, the Council will confirm the diagram and assessments in the Engineer's Report, as presented or amended, in order to levy assessments on parcels in the LMD for the following fiscal year.

BACKGROUND

On July 15, 1985, Council adopted Resolution No. 85-78 forming the City of Clovis Landscape Maintenance District No. 1 (LMD) in accordance with the Landscaping and

Lighting Act of 1972 approved by the California State Legislature. The purpose of the District is to fund the operation and maintenance of landscaped areas and interior parks benefiting development throughout the City.

The yearly assessments established for all properties within the District provide funding for the City's cost for operation, maintenance, and related services. The required operation and maintenance includes mowing, edging, fertilizing, weed control, irrigation system, pruning, plant replacement, lighting, and a depreciation fund to periodically replace, picnic area amenities, and playground equipment. The assessments are collected by the County as a special assessment on the property tax bills.

On May 8, 2017 Council approved the Preliminary Engineer's Report and adopted Resolution No. 17-48 that declares the City's intention to levy and collect the annual assessments for Landscape Maintenance District No. 1 and gives notice of Public Hearing. The Notice was published in The Business Journal on May 12, 2017. At this time, the Council is to consider all oral and written statements, make any changes to the Engineer's Report, and adopt the Resolution to levy assessments for FY 2017-18. No changes have been made to the Preliminary Engineer's Report that was approved May 8, 2017.

As described in the "Intention to Levy and Collect the Annual LMD Assessments" staff report presented to the Clovis City Council on May 8, 2017, the following changes were recommended: Fifteen Assessment Zones will receive no rate change, one Assessment Zone will receive a rate reduction, and twenty Assessment Zones will receive a rate increase.

As required by the ACT, the Engineer's Report for Landscape District No. 1 is on file with the City Clerk and includes the following:

- A full and detailed description of the improvements;
- A description of the assessable lots and parcels of land within the LMD;
- A diagram for the Landscape Maintenance District #1 showing the exterior boundaries and the boundaries of any zones within the LMD;
- The estimated costs of the improvements; and
- The proposed assessments.

FISCAL IMPACT

Approval of the Engineer's Report will provide the necessary funding for the Landscape Maintenance District No. 1 to continue the operation and maintenance of landscaped areas benefiting development throughout the City for the next fiscal year.

REASON FOR RECOMMENDATION


This resolution confirming the diagram and assessments in the Engineer's Report is required annually by the Landscaping and Lighting Act of 1972. Adoption of the

Resolution establishes the levy of assessments in the amount specified in the Engineer's Report for each parcel for the coming fiscal year.

ACTIONS FOLLOWING APPROVAL

1. The Engineer's Report, as amended and approved by Council, will be recorded with the Fresno County Recorder's Office and filed with the Fresno County Auditor-Controller.
2. The assessments will be collected with the property taxes.

Prepared by: Eric Aller, Parks Manager

Submitted by: Scott Redelfs, Acting Public Utilities Director 

ATTACHMENT A

RESOLUTION NO. 17-

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CLOVIS, CALIFORNIA,
CONFIRMING THE DIAGRAM AND ASSESSMENTS IN THE ENGINEER'S
REPORT FOR THE ANNUAL LEVY, 2017-18 LANDSCAPE MAINTENANCE
DISTRICT NO. 1**

WHEREAS, on May 8, 2017, pursuant to Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, the Council of the City of Clovis did adopt Resolution No. 17-48, a Resolution of Intention to Levy and Collect the Annual Assessment for Landscape Maintenance District No. 1 of the City of Clovis, (herein "LMD No. 1"); and

WHEREAS, the Council did declare in said Resolution of Intention its intention to levy and collect the annual assessment for the maintenance and operation of the landscaping facilities in said LMD No. 1; and

WHEREAS, notice of the public hearing was given as provided by law.

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED, AND ORDERED as follows:

1. The Council determines that the territory within the LMD No. 1, whose boundaries are set forth in the Engineer's Report of the City of Clovis LMD No. 1 dated June 5, 2017, as amended and on file with the City Clerk of the City of Clovis, will be the territory benefited by the maintenance and servicing of the improvements described in said Engineer's Report.
2. The Public Hearing on said annual levy of assessments was held in accordance with law, and all persons filing protests or requesting to speak and who appeared were heard.
3. The Engineer's Report and the assessment of the estimated costs of the improvements contained therein and each and every part of said report, as amended, is adopted and approved; and the assessments upon the land in the LMD No. 1 being found to be in proportion to the benefits to be received from the improvements, are finally approved and confirmed as the assessments to pay the costs of each improvement and the expenses incidental thereto.
4. The Council hereby orders the levy of the assessments described in the Engineer's Report, as amended.
5. The subdivisions of land within the District are to be assessed to pay the costs of the landscape maintenance.

6. The City Clerk shall file the Engineer's Report and assessments, as confirmed, or a certified copy thereof, with the Recorder of the County of Fresno.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 5, 2017 by the following vote, to wit:

AYES:

NOES:

ABSENT:

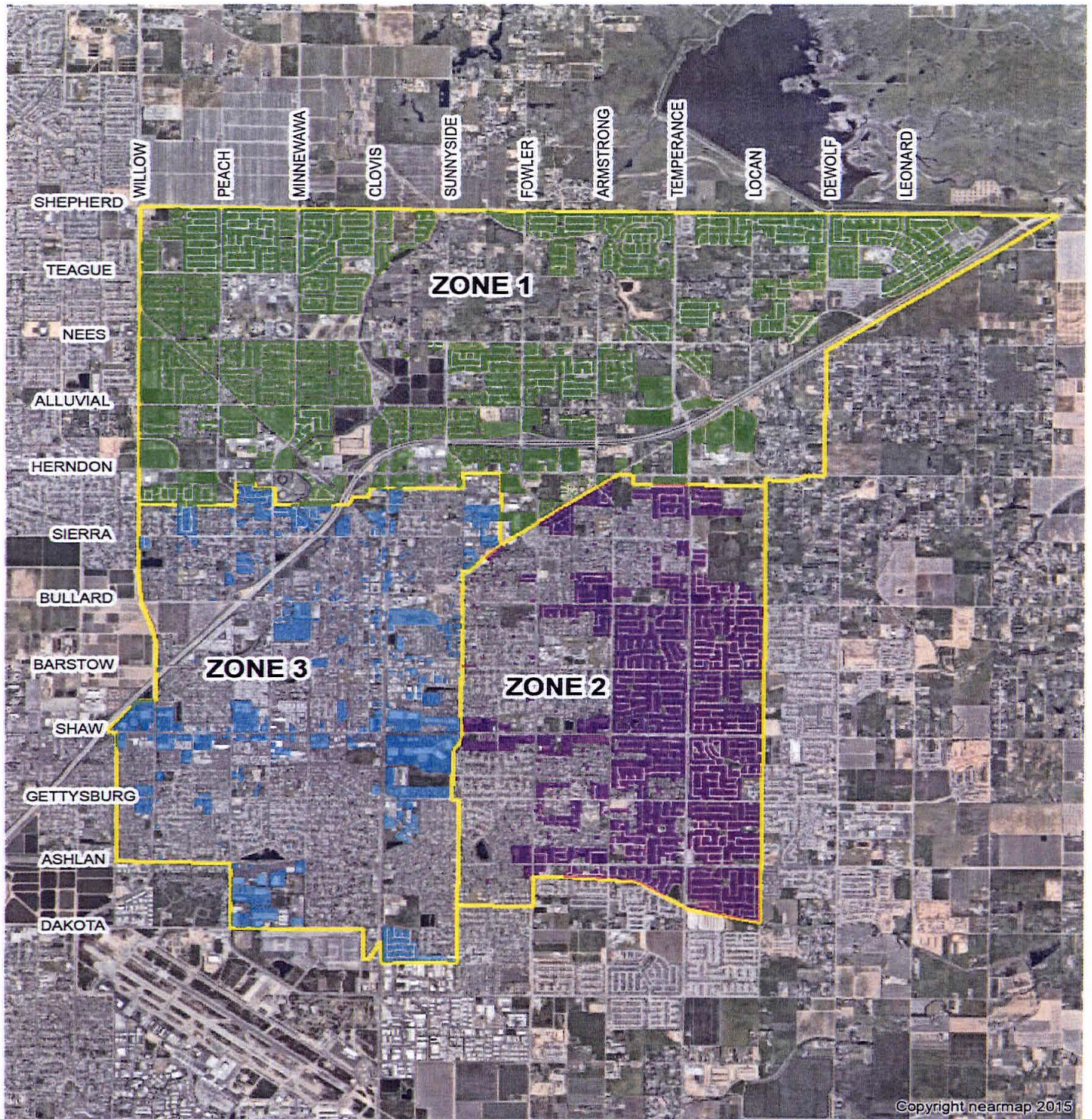
ABSTAIN:

DATED: June 5, 2017

Mayor

City Clerk

ATTACHMENT B



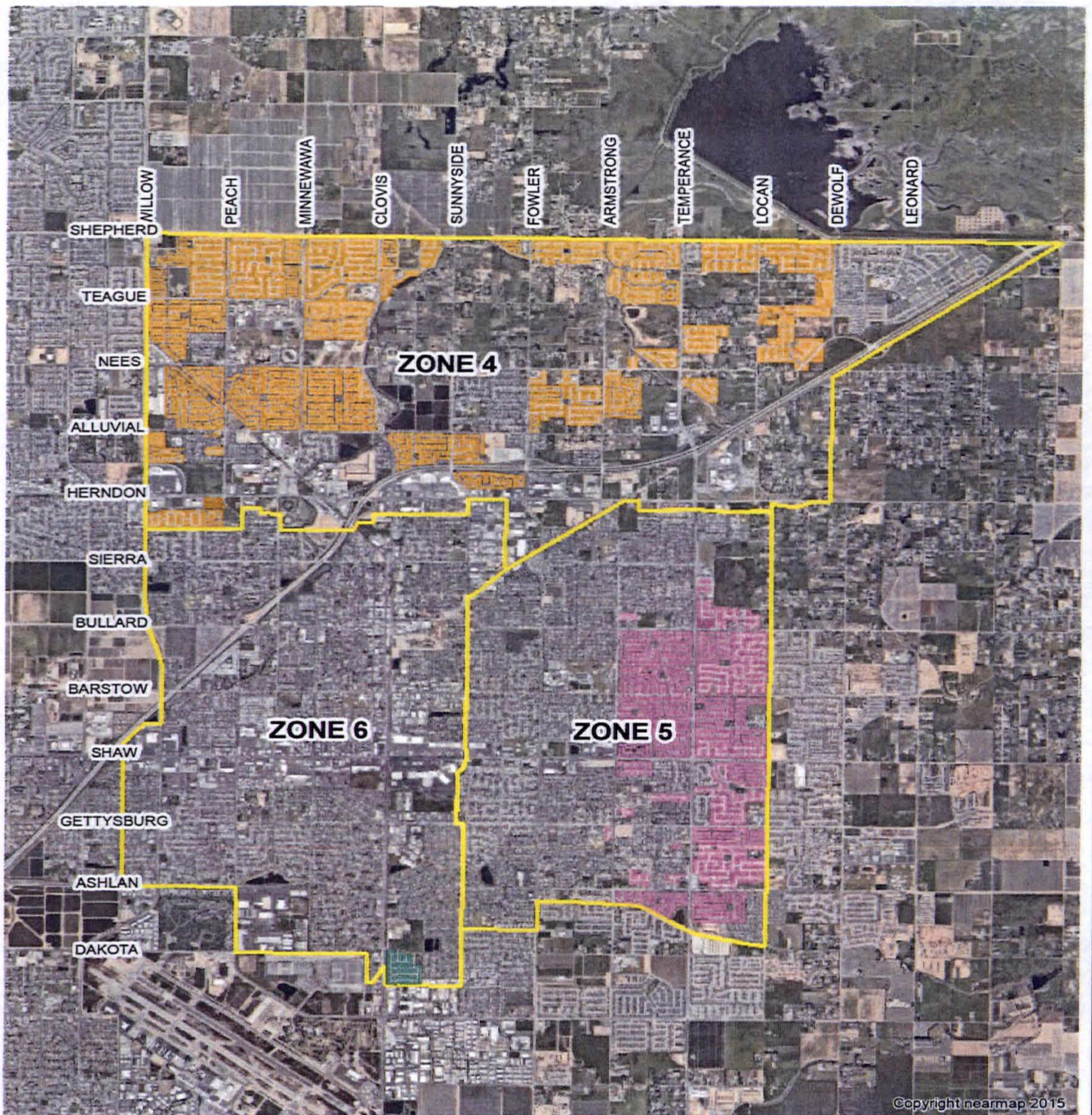
4/27/2017

**LMD ZONES 1 - 3
GENERAL LANDSCAPING
2017/2018 ASSESSMENT CHANGES
NO ASSESSMENT CHANGES ZONES 1 -3**



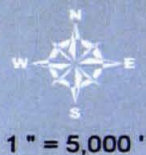
1" = 5,000'

ATTACHMENT B

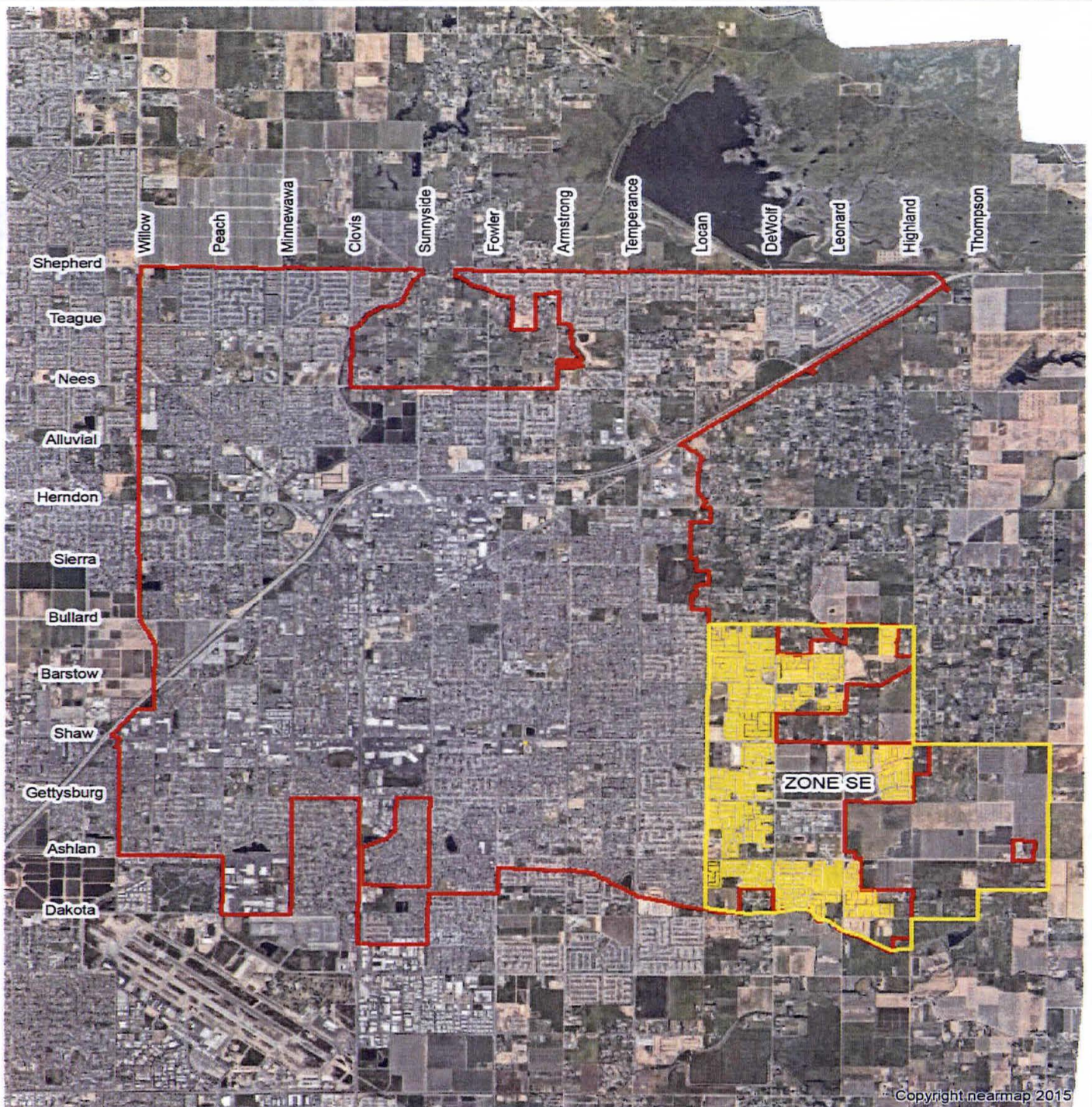


4/27/2017

**LMD ZONES 4 - 6
PARKS
2017/2018 ASSESSMENT CHANGES
NO ASSESSMENT CHANGES ZONES 4-6**



ATTACHMENT B



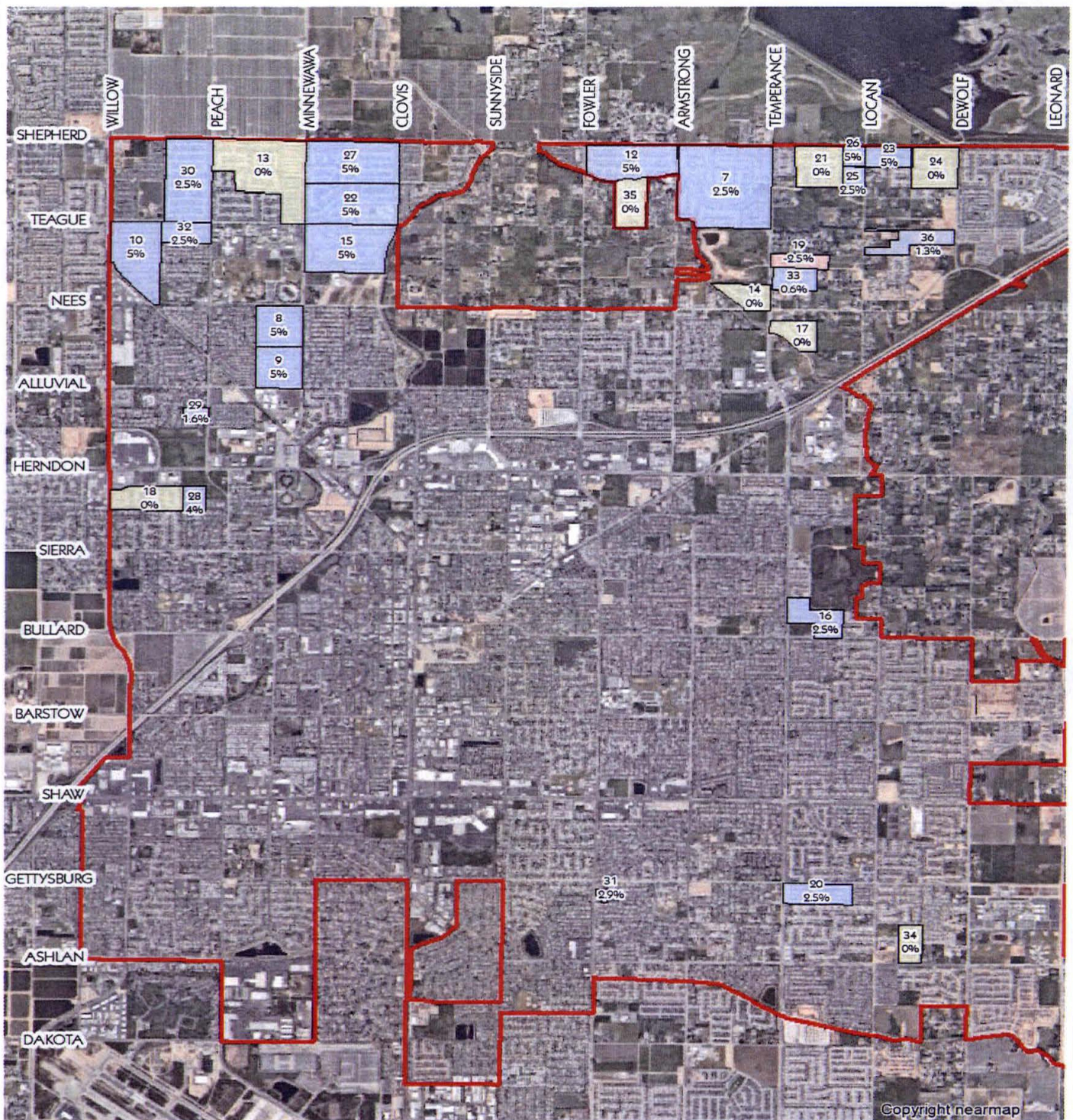
4/27/2017

**LMD ZONE SOUTHEAST
2017/2018 ASSESSMENT CHANGES
NO ASSESSMENT CHANGES ZONE SE**



1" = 5,500'

ATTACHMENT B



Copyright nearmap



4/27/2017

LMD ZONES 7 -36 NEIGHBORHOOD ENHANCEMENTS 2017/2018 ASSESSMENT CHANGES

Assessment Changes No Change Decrease Increase



1" = 4,000'



AGENDA ITEM NO: **2-A-1**
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: June 5, 2017

SUBJECT: Consider Review and Approval – Res. 17-____, Adopting the 2017-18 Annual Budget, and 2017-18 Clovis Redevelopment Successor Agency's Budget (Continued from the May 15, 2017 Council Meeting)

ATTACHMENTS: Res. 17-____
Budget-at-a-Glance

CONFLICT OF INTEREST

None.

RECOMMENDATION

Continue the public hearing on the 2017-18 City of Clovis Annual Budget for departmental review and comment; continue the public hearings to June 12 (if necessary), and adopt the budget resolution no later than June 30, 2017.

EXECUTIVE SUMMARY

According to the Municipal Code, the City Manager is responsible for providing the City Council with a recommended annual budget prior to commencement of the succeeding fiscal year and by no later than the third regular Council meeting in May. The Annual Budget is a plan for the financial operations of the City and includes a spending plan for all City operations, a five-year capital improvement program, and estimated revenues for the upcoming fiscal year.

The purpose of the budget is to enable the City Council to make financial plans for current and long-term expenditure needs, to insure that executive management is administering the plans as set forth, and to allow citizens and investors an opportunity to form opinions about the financial policies and administration of the City.

BACKGROUND

The Annual Budget is the spending plan for community investment in local services such as public safety, parks and recreation, transit, streets, water and sewer, and repairs/maintenance of public facilities. The 2017-2018 Annual Budget is the spending plan for local services and investment in infrastructure of the community. The Annual Budget provides for a range of public services and focuses on those services that are essential to our citizens. Continuing prudent fiscal decisions and ongoing economic development initiatives enable the City to continue to maintain service levels and remain fiscally sustainable. The budget also includes technology improvements that will increase productivity, economic development initiatives, a General Fund transfer to the General Government Facilities Fund to address critical deferred maintenance issues, a transfer from the General Fund to build replacement accounts for safety vehicles and continued improvements within the City's rights of way, and public facilities to implement greater accessibility for disabled citizens.

The General Fund Emergency Reserve is being increased to 17.7%, working toward the recommended 25%. The budget also includes \$61.2 million in City capital improvement projects. The City's General Fund budget is structurally balanced; current year revenues are equal to or greater than current year expenditures as proposed; and reflects maintaining a \$1.0 million unreserved fund balance to cover unanticipated revenue shortfall.

Budget highlights include:

- Public safety enhancements including increased funding for a K9 unit for up to six dogs. Funding is also included for three Patrol K9 vehicles, three Community Service Officer Pickups, and one Animal Control vehicle. In addition, funding is included for one Fire Engine replacement with required equipment, and additional funds for acquisition of property for the future Fire Station 6 in the City's Loma Vista area.
- Funds are included to continue engineering and design work and construct on-site improvements for the Landmark Commons project which includes a new transit hub, senior center and Fresno County Regional Library. On-site improvements will be underway in the spring to allow the transit hub and senior center to begin construction in late 2018 with a pad area to allow the library to begin construction.
- The General Fund allows for transfers to support the capital necessary to further enhance public facilities such as the new Senior Center and Fire Station, but the amount of funds transferred is less than the previous two years in order to maximize funds available for operations.
- The General Fund is able to continue transfers to the Fleet Replacement Fund, but the amount of funds transferred is less than the previous two years. While the fund builds and interest rates remain favorable, lease purchasing of vehicles may continue to be utilized.
- The budget includes \$34.1 million in street repair, overlay and reconstruction projects, funded with a combination of Measure C, gas excise taxes, competitive grants, and development

fees. A large portion of the budget is for three regional Measure C funded projects to widen Willow, Shaw, and Herndon Avenues to the limits of the city sphere. Also included is the reconstruction of streetscape on Clovis Avenue and Third Street in Old Town.

- The budget includes funding to continue the Economic Gardening program, allowing the City to invest in locally owned businesses poised for growth. Staff will also be actively working on attracting commercial and industrial businesses to Clovis to add jobs and revenues to the City. Staff continues to work to set-up two Property Based Improvement Districts, one on Shaw Avenue from Highway 168 to Clovis Avenue and another in the Old Town Area to bolster that district.
- Provide targeted code enforcement to advance the strategies of the Southwest Neighborhood Revitalization Plan.
- Upgrading of technology to increase security and reliability of the City's technology infrastructure.
- Continuation of Affordable Housing Programs with the development of two large sites and rehabilitation programs.
- Rebuild the General Fund Emergency Reserve to 17.7%, working toward the recommended 25% of annual operating expenses.
- Continued use of volunteers throughout the City.

The 2017-18 Annual Budget for all funds, which totals \$236.8 million, is balanced by the use of current revenues, anticipated rate increases, and capital reserves. This budget represents a 6.8% increase compared to estimated expenditures for 2016-17 due primarily to increases in operational costs.

The General Fund which is the only source of discretionary funding used for basic government services such as public safety, streets, parks, recreation and senior services, is budgeted to increase 2.8% above estimated expenditures for 2016-17. Department budgets are proposed to increase due to budget increases for core services as well as additional salary and benefit costs. Total current revenue in the General Fund is estimated at \$66.5 million and expenditures of \$65.6 million are being proposed.

The Executive Summary and Introduction Sections of the Annual Budget will provide an overview of the important goals, target actions, resulting projects, and fiscal overview addressed within the budget. The Annual Budget presented to the City Council addresses the goals by which the community will measure its success, meets the most essential service needs for the community, provides substantial investment in planned maintenance of sewer, water, and street facilities, directs resources to economic development and support for job creation, continues the effort to plan for the community, and is balanced, with prudent emergency reserve funding set aside, as requested by the Council. For these reasons, the budget is recommended for consideration and adoption by the City Council.

Attached is the Budget Document containing additional summary narratives, details of revenues, expenditures, personnel, and debt and capital projects.

FISCAL IMPACT

In accordance with the Municipal Code, and in compliance with State law, the City Council is required to adopt a balanced, annual budget for each fiscal year by June 30. The Annual Budget provides a spending plan for the upcoming year that is balanced with expenditures kept in line with revenues, includes a five-year capital investment plan for the community, includes a prudent reserve of funds for emergencies and unforeseen events, and authorizes position allocations, all as approved by the Council.

REASON FOR RECOMMENDATION

The City Council must conduct a public hearing to provide an opportunity for the public to comment on the proposed Annual Budget; must review the proposal to determine that the financial plan fairly represents the fiscal policies and priorities of the City Council; and is required by local ordinance, in compliance with State law, to adopt a balanced budget by no later than June 30, 2017. If the Council fails to adopt a budget by that date, then the City Manager's proposed budget will automatically become effective to avoid any interruption in City operations but no capital projects or capital purchases would be allowed until final action by the City Council.

ACTIONS FOLLOWING APPROVAL

On May 15, 2017, the 2017-18 City of Clovis Annual Budget will be presented and recommending opening the public hearing for departmental review and comment; and continue the public hearings to June 5 and 12, and adopt the budget resolution by June 30, 2017. Copies of the recommended Annual Budget will be available for review by the public by May 15, 2017 and prior to the budget hearings at the Clovis Branch of the Fresno County Library, at City Hall, and on the City's website found at www.cityofclovis.com.

Prepared by: John Holt, Assistant City Manager 

Submitted by: Luke Serpa, Interim City Manager 

RESOLUTION 17-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2017-2018, ORDERING TRANSFERS, AND ADOPTING THE SUMMARY OF APPROPRIATIONS BY FUND AND DEPARTMENT AND OTHER NECESSARY ACTIONS RELATED TO APPROVING THE 2017-2018 BUDGET

WHEREAS, the City Council is required to adopt the Budget by June 30 of each year; and

WHEREAS, the Council has conducted a public hearing on the recommended 2017-2018 Budget; and

WHEREAS, the adoption of Proposition 111 on June 5, 1990, requires the Council adopt an Appropriation Limit; and

WHEREAS, the Council intends to establish the City's Appropriation Limit in conformance with the provisions of Proposition 111; and

WHEREAS, the City Council finds it necessary to adopt the 2017-2018 Budget.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Clovis as follows:

1. The 2017-2018 Annual Budget and corresponding Personnel Allocation is approved.
2. The City Council approves and orders the transfer of moneys in and out of various funds as set forth in the "Notes to Resources and Appropriations Summary" of said 2017-2018 Budget Book.
3. The "Summary of Expenditures/Expenses 2017-18 by Department within Fund-Legal Level of Budgetary Control" attached as Exhibit "A" is approved.
4. The Appropriation Limit as calculated and shown on Page 13 of the 2017-2018 Budget book is approved for \$247,817,348.
5. The Council orders that any budget savings or unanticipated revenue be transferred to reserves in accordance with the Appropriation Limit.
6. Any amendments to the appropriations as may be subsequently approved by the Council shall be in conformance with Section 2-8.11, Section 2-8.13 and Section 2-8.17 of the Clovis Municipal Code.

7. The City Council orders that \$11,600,000 of the Fund Balance from the City's General Fund be designated as Emergency Reserve.
8. The City Council approves the Five-Year Capital Improvement Program that is included within the Annual Budget.
9. The Monthly Salary Schedules by bargaining group attached as Exhibit "B" is approved.
10. The Clovis Redevelopment Successor Agency's information is included in the City budget and accounting systems for administrative purposes and is shown on Exhibit A.

* * * * *

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 12, 2017, the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: June 12, 2017

Mayor

City Clerk

City of Clovis
Summary of Expenditures/Expenses 2017-2018
By Department within Fund-Legal Level of Budgetary Control

FUND	DEPARTMENT										City 2017-18 Total	Clovis Successor Agency	
	City Council	City Clerk	City Attorney	City Manager	General Services	Finance	Planning & Dev Serv	Police	Fire	Public Utilities			Capital Improvements
GENERAL													
General Fund	\$ 365,300	\$ 221,800	\$ 738,300	\$ 1,778,000	\$ 2,069,200	\$ 2,947,800		\$ 33,565,600	\$ 14,468,900	\$ 9,440,500		\$ 65,595,400	
SPECIAL REVENUE FUNDS													
Housing & Community Development				146,800								146,800	
Landscape Assessment District										3,311,000		3,311,000	
Total Special Revenue				146,800						3,311,000		3,457,800	
INTERNAL SERVICE FUNDS													
Liab & Prop Ins					2,171,900							2,171,900	
Employee Benefits					22,701,000							22,701,000	
Fleet Maintenance										9,387,600		9,387,600	
General Govt Services		3,967,900			7,700,400							11,668,300	
Total Internal Service		3,967,900			32,573,300					9,387,600		45,928,800	
ENTERPRISE FUNDS													
Community Sanitation										19,743,000		19,743,000	
Wastewater										12,041,400		12,041,400	
Water										13,616,900		13,616,900	
Transit					6,026,900							6,026,900	
Planning & Development Services							9,177,500					9,177,500	
Total Enterprise					6,026,900		9,177,500			45,401,300		60,605,700	
CAPITAL IMPROVEMENT FUNDS													
Sewer Construction													
Capital-Enterprise											-	-	
Capital-Developer											8,651,300	8,651,300	
Park Projects											3,340,000	3,340,000	
Street Construction											34,152,000	34,152,000	
Water Construction													
Capital-Enterprise											2,378,500	2,378,500	
Capital-Developer											8,631,600	8,631,600	
Housing & Community Development											2,542,000	2,542,000	
Community Sanitation Construction											-	-	
General Govt Facilities											1,550,000	1,550,000	
Total Capital Improvement											61,245,400	61,245,400	
Citywide Grand Totals	\$ 365,300	\$ 4,189,700	\$ 738,300	\$ 1,924,800	\$ 40,669,400	2,947,800	\$ 9,177,500	\$ 33,565,600	\$ 14,468,900	\$ 67,540,400	\$ 61,245,400	\$ 236,833,100	
Clovis Successor Agency Grand Total													\$ 1,702,900
EXHIBIT A													

CITY OF CLOVIS
CEA - Monthly Salary Schedule - July 1, 2017

Unit 5

Revised 7/1/17

3% Wage Increase (Add'l 1% Equity Adjustment - Custodian)

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
5060	Administrative Assistant	490	4,486	4,710	4,946	5,193	5,453
5375	Custodian	090	3,146	3,303	3,468	3,641	3,823
5670	Office Assistant	130	3,138	3,295	3,460	3,633	3,815
5795	Principal Account Clerk	340	3,915	4,111	4,317	4,533	4,760
5805	Principal Office Assistant	340	3,915	4,111	4,317	4,533	4,760
5826	Recreation Leader	040	2,609	2,739	2,876	3,020	3,171
5830	Recreation Specialist	310	3,835	4,027	4,228	4,439	4,661
5850	Senior Account Clerk	250	3,586	3,765	3,953	4,151	4,359
5840	Sr Center Nutrition Services Worker	180	3,239	3,401	3,571	3,750	3,938
5930	Senior Custodian	110	3,580	3,759	3,947	4,144	4,351

Exhibit B

CITY OF CLOVIS

CFFA Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
2125	Firefighter (Base)	100	5,934	6,231	6,543	6,870	7,214
2150	Firefighter (2.5%) Ed Incent		6,082	6,387	6,707	7,042	7,394
2175	Firefighter (5.0%) Ed Incent		6,234	6,547	6,875	7,218	7,579
2425	Firefighter Lateral	100	5,934	6,231	6,543	6,870	7,214
2450	Firefighter (2.5%) Ed Incent		6,082	6,387	6,707	7,042	7,394
2475	Firefighter (5.0%) Ed Incent		6,234	6,547	6,875	7,218	7,579
2225	Fire Engineer (Base)	200	6,576	6,905	7,250	7,613	7,994
2250	Fire Engineer (2.5%) Ed In		6,740	7,078	7,431	7,803	8,194
2275	Fire Engineer (5.0%) Educ Inc		6,909	7,255	7,617	7,998	8,399
2600	Fire Inspector (Base)	250	6,019	6,320	6,636	6,968	7,316
2610	Fire Inspector (2.5%) Educ In		6,169	6,478	6,802	7,142	7,499
2620	Fire Inspector (5.0%) Educ Inc		6,323	6,640	6,972	7,321	7,686
2325	Fire Captain (Base)	300	7,684	8,068	8,471	8,895	9,340
2350	Fire Captain (2.5%) Educ Inc		7,876	8,270	8,683	9,117	9,574
2375	Fire Captain (5.0%) Ed Inc		8,073	8,477	8,900	9,345	9,813
2200	Deputy Fire Marshal (Base)	350	8,261	8,674	9,108	9,563	10,041
2210	Deputy Fire Marshal 2.5% Ed In		8,468	8,891	9,336	9,802	10,292
2220	Deputy Fire Marshal 5.0% Educ		8,680	9,113	9,569	10,047	10,549
2800	Fire Training Officer (Base)	350	8,261	8,674	9,108	9,563	10,041
2810	Fire Training Officer (2.5%)		8,468	8,891	9,336	9,802	10,292
2820	Fire Training Officer (5.0%)		8,680	9,113	9,569	10,047	10,549

CITY OF CLOVIS

CPOA - Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase (Addtl 1% Equity Adjustment for Police Officer)

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
4025	Police Officer (Trainee)	100	3,714	3,900	4,095	4,300	4,515
4050	Police Officer (Recruit)	250	5,628	5,909	6,204	6,514	6,840
4125	Police Officer (Base)	300	6,326	6,642	6,974	7,323	7,689
4150	Police Officer (2.5%) Ed Inc		6,484	6,808	7,148	7,506	7,881
4175	Police Officer (5.0%) Ed Inc		6,642	6,974	7,323	7,689	8,073
4180	Police Officer (7.5%) Ed Inc		6,800	7,140	7,497	7,872	8,266
4225	Police Corporal (Base)	350	6,869	7,212	7,573	7,952	8,350
4250	Police Corporal (2.5%) Ed Inc		7,041	7,392	7,762	8,151	8,559
4275	Police Corporal (5.0%) Ed Inc		7,212	7,573	7,952	8,350	8,768
4280	Police Corporal (7.5%) Ed Inc		7,384	7,753	8,141	8,548	8,976
4325	Police Sergeant (Base)	400	7,917	8,313	8,729	9,165	9,623
4350	Police Sergeant (2.5%) Ed Inc		8,115	8,521	8,947	9,394	9,864
4375	Police Sergeant (5.0%) Ed Inc		8,313	8,729	9,165	9,623	10,104
4380	Police Sergeant (7.5%) Ed Inc		8,511	8,936	9,384	9,852	10,345

CITY OF CLOVIS

Unit 13

CPSEA - Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase (1% Equity Adj for Animal Control Officer, Property Evidence Tech)

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
5076	Animal Control Officer	330	3,915	4,111	4,317	4,533	4,760
5081	Animal Services Aide	090	3,084	3,238	3,400	3,570	3,749
5301	Community Service Officer	460	4,500	4,725	4,961	5,209	5,469
5356	Crime Specialist	600	5,589	5,868	6,161	6,469	6,792
5481	Digital Forensic Analyst	760	6,546	6,873	7,217	7,578	7,957
5553	Fire Code Compliance Officer	650	5,988	6,287	6,601	6,931	7,278
5557	Fire Prevention Officer	550	4,921	5,167	5,425	5,696	5,981
5663	Lead Police Service Officer	565	5,294	5,559	5,837	6,129	6,435
5786	Police Service Officer	460	4,500	4,725	4,961	5,209	5,469
5809	Property and Evidence Technician	350	4,103	4,308	4,523	4,749	4,986
5558	Senior Fire Prevention Officer	560	5,481	5,755	6,043	6,345	6,662
5979	Senior Systems Video Analyst	760	6,546	6,873	7,217	7,578	7,957
5981	Systems Video Technician	390	4,090	4,295	4,510	4,736	4,973

CITY OF CLOVIS

Unit 12

CPTA - Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase (Add'l 1% Equity Adjustment for Permit Technician)

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
5101	Assistant Engineer	750	6,853	7,196	7,556	7,934	8,331
5126	Assistant Planner	570	5,448	5,720	6,006	6,306	6,621
5151	Associate Planner	650	6,153	6,461	6,784	7,123	7,479
5176	Building Inspector	610	5,500	5,775	6,064	6,367	6,685
5161	Business Workflow Analyst	760	6,546	6,873	7,217	7,578	7,957
5526	Engineering Inspector	590	5,479	5,753	6,041	6,343	6,660
5551	Engineering Technician	450	4,485	4,709	4,944	5,191	5,451
5561	Geographic Info Sys Analyst	630	5,952	6,250	6,563	6,891	7,236
5564	Geographic Info Sys Specialist	555	4,970	5,219	5,480	5,754	6,042
5566	Geographic Info Sys Technician	390	4,090	4,295	4,510	4,736	4,973
5576	Housing Program Coordinator	780	6,719	7,055	7,408	7,778	8,167
5626	Junior Engineer	640	6,068	6,371	6,690	7,025	7,376
5681	Permit Technician	355	4,125	4,331	4,548	4,775	5,014
5726	Planning Technician I	370	4,089	4,293	4,508	4,733	4,970
5751	Planning Technician II	530	4,661	4,894	5,139	5,396	5,666
5776	Plans Examiner	590	5,479	5,753	6,041	6,343	6,660
5836	Redevelopment Technician	540	4,707	4,942	5,189	5,448	5,720
5901	Senior Building Inspector	690	6,214	6,525	6,851	7,194	7,554
5936	Senior Engineering Inspector	670	6,190	6,500	6,825	7,166	7,524
5951	Senior Engineering Technician	560	5,070	5,324	5,590	5,870	6,164

CITY OF CLOVIS

CPWEA - Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase (Add'l 1% Equity Adjustment for Utility Worker)

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
1040	Assistant Building Technician	600	4,929	5,175	5,434	5,706	5,991
1080	Asst Water Systems Technician	670	5,029	5,280	5,544	5,821	6,112
1130	Building Maintenance Leadworker	800	5,526	5,802	6,092	6,397	6,717
1140	Building Maintenance Worker	300	4,145	4,352	4,570	4,799	5,039
1160	Disposal Leadworker	800	5,526	5,802	6,092	6,397	6,717
1175	Electrician	900	5,906	6,201	6,511	6,837	7,179
1200	Equipment Mechanic	650	5,012	5,263	5,526	5,802	6,092
1240	Equipment Mechanic Assistant	450	4,663	4,896	5,141	5,398	5,668
1280	Equipment Operator	700	5,175	5,434	5,706	5,991	6,291
1320	Equipment Service Worker	300	4,145	4,352	4,570	4,799	5,039
1360	Fleet Maintenance Leadworker	800	5,526	5,802	6,092	6,397	6,717
1370	Fleet Maintenance Service Writer	350	4,365	4,583	4,812	5,053	5,306
1400	Landfill Leadworker	800	5,526	5,802	6,092	6,397	6,717
1440	Maintenance Leadworker	800	5,526	5,802	6,092	6,397	6,717
1480	Maintenance Worker	150	3,682	3,866	4,059	4,262	4,475
1520	Meter Reader	200	4,161	4,369	4,587	4,816	5,057
1540	Parks Equipment Mechanic	425	4,655	4,888	5,132	5,389	5,658
1560	Parks Maintenance Leadworker	800	5,526	5,802	6,092	6,397	6,717
1600	Parks Sr. Maintenance Worker	400	4,521	4,747	4,984	5,233	5,495
1640	Parts Clerk	350	4,365	4,583	4,812	5,053	5,306
1680	Sanitation Operator	250	4,104	4,309	4,524	4,750	4,988
1720	Senior Maintenance Worker	400	4,521	4,747	4,984	5,233	5,495
1760	Senior Sanitation Operator	550	4,787	5,026	5,277	5,541	5,818
1800	Street Sweeper Operator	500	4,604	4,834	5,076	5,330	5,597
1820	Utility Worker	100	2,816	2,957	3,105	3,260	3,423
1840	Water Systems Technician	850	5,635	5,917	6,213	6,524	6,850
1860	Water Treatment Plant Operator	850	5,635	5,917	6,213	6,524	6,850

CITY OF CLOVIS

Unit 14

CTFP - Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
5027	Accountant	710	6,247	6,559	6,887	7,231	7,593
5052	Accounting Systems Technician	510	4,522	4,748	4,985	5,234	5,496
5592	Information Technology Analyst	630	5,952	6,250	6,563	6,891	7,236
5594	Information Technology Specialist	555	4,970	5,219	5,480	5,754	6,042
5597	Information Technology Technician	390	4,090	4,295	4,510	4,736	4,973
5847	Senior Accountant	770	6,559	6,887	7,231	7,593	7,973
5857	Senior Accounting Systems Technician	560	5,070	5,324	5,590	5,870	6,164
5962	Senior Information Technology Analyst	760	6,546	6,873	7,217	7,578	7,957

CITY OF CLOVIS

Unit 11

TEBU - Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
5201	Bus Driver	150	3,203	3,363	3,531	3,708	3,893
5661	Lead Bus Driver	190	3,704	3,889	4,083	4,287	4,501
5986	Transit Dispatcher	250	3,767	3,955	4,153	4,361	4,579

CITY OF CLOVIS
MANAGEMENT (MSC) - Monthly Salary Schedule - July 1, 2017

Revised 7/1/17

3% Wage Increase (1% Equity Adjustment-Deputy City Planner, Information Tech Supervisor, Public Info Officer, Utilities Mgr)

Code	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5
6010	Accounting Supervisor	220	7,171	7,530	7,907	8,302	8,717
6020	Assistant City Manager/City Clerk	820	12,654	13,287	13,951	14,649	15,381
6100	Assist. Dir. Of Planning and Develop.	670	10,739	11,276	11,840	12,432	13,054
6050	Assistant Finance Director	640	10,429	10,950	11,498	12,073	12,677
6670	Assistant Public Utilities Director	640	10,429	10,950	11,498	12,073	12,677
6090	Associate Civil Engineer	370	8,250	8,663	9,096	9,551	10,029
6365	Battalion Chief	610	9,821	10,312	10,828	11,369	11,937
6150	Building Official	520	9,561	10,039	10,541	11,068	11,621
6220	Business Development Manager	280	7,898	8,293	8,708	9,143	9,600
6120	City Engineer	640	10,429	10,950	11,498	12,073	12,677
6160	City Manager	899	16,612	17,443	18,315	19,231	20,193
6780	City Planner	520	9,561	10,039	10,541	11,068	11,621
6180	Communications Supervisor	220	7,171	7,530	7,907	8,302	8,717
6270	Community & Economic Develop. Director	700	11,869	12,462	13,085	13,739	14,426
6225	Construction Manager	250	7,818	8,209	8,619	9,050	9,503
6235	Department Support Manager	385	8,263	8,676	9,110	9,566	10,044
6145	Deputy Building Official/Plan Checker	385	8,263	8,676	9,110	9,566	10,044
6430	Deputy City Manager	850	10,224	10,735	11,272	11,836	12,428
6230	Deputy City Planner	400	8,462	8,885	9,329	9,795	10,285
6240	Deputy Finance Director	580	9,976	10,475	10,999	11,549	12,126
6368	Deputy Fire Chief	670	10,739	11,276	11,840	12,432	13,054
6580	Deputy Police Chief	650	11,543	12,120	12,726	13,362	14,030
6540	Director of Planning & Development Serv	700	11,869	12,462	13,085	13,739	14,426
6255	Engineering Program Supervisor	220	7,171	7,530	7,907	8,302	8,717
6250	Executive Assistant	160	6,305	6,620	6,951	7,299	7,664
6280	Facilities Maintenance Supervisor	220	7,171	7,530	7,907	8,302	8,717
6330	Finance Director	700	11,869	12,462	13,085	13,739	14,426
6385	Fire Chief	730	11,877	12,471	13,095	13,750	14,438
6395	Fleet Manager	250	7,818	8,209	8,619	9,050	9,503
6410	General Services Director	700	11,869	12,462	13,085	13,739	14,426
6411	General Services Manager	460	9,221	9,682	10,166	10,674	11,208
6412	General Services Supervisor	220	7,171	7,530	7,907	8,302	8,717
6415	Housing Program Manager	280	7,898	8,293	8,708	9,143	9,600
6436	Information Technology Manager	460	9,221	9,682	10,166	10,674	11,208
6438	Information Technology Supervisor	230	7,315	7,681	8,065	8,468	8,891
6420	Management Analyst	190	6,490	6,815	7,156	7,514	7,890
6445	Parks Manager	250	7,818	8,209	8,619	9,050	9,503
6470	Personnel/Risk Manager	550	9,591	10,071	10,575	11,104	11,659
6480	Personnel Technician	100	5,082	5,336	5,603	5,883	6,177
6570	Police Captain	670	10,739	11,276	11,840	12,432	13,054
6600	Police Chief	820	12,654	13,287	13,951	14,649	15,381
6630	Police Lieutenant	625	10,098	10,603	11,133	11,690	12,275
6645	Police Services Manager	420	9,221	9,682	10,166	10,674	11,208
6675	Public Information Officer	195	6,620	6,951	7,299	7,664	8,047
6680	Public Utilities Director	790	12,432	13,054	13,707	14,392	15,112
6720	Records Supervisor	220	7,171	7,530	7,907	8,302	8,717
6730	Recreation Coordinator	130	5,392	5,662	5,945	6,242	6,554
6743	Recreation Supervisor	220	7,171	7,530	7,907	8,302	8,717
6790	Senior Planner	280	7,898	8,293	8,708	9,143	9,600
6835	Solid Waste Manager	250	7,818	8,209	8,619	9,050	9,503
6825	Special Projects and Life Safety Mgr	460	9,221	9,682	10,166	10,674	11,208
6845	Street Maintenance Manager	250	7,818	8,209	8,619	9,050	9,503
6850	Supervisor of Animal Services	220	7,171	7,530	7,907	8,302	8,717
6885	Transit Supervisor	220	7,171	7,530	7,907	8,302	8,717
6895	Utilities Manager	260	7,975	8,374	8,793	9,233	9,695
6950	Water Production Manager	250	7,818	8,209	8,619	9,050	9,503



The City of Clovis

Budget-at-a-Glance

www.ci.clovis.ca.us

Fiscal Year 2017-18

Did You Know?



Clovis Police Department prides itself on being the Safest City in the Valley. Currently we have one sworn officer for every 1,075 persons in Clovis. We are happy to announce the return of our K9 Unit due to the amazing community support recently received.

The Clovis Animal Care System includes the Animal Response Team (ART), the Animal Receiving and Care Center (ARCC) and the Miss Winkles Pet Adoption Center (MWPAC). The ART responds to 8,000 calls for service per year, the ARCC takes in 4,000 animals a year and the MWPAC receives over 4,000 visitors per year and facilitates over 1,000 adoptions annually.



90% of the time, the Fire Department responds to emergency calls in under seven minutes. The Fire Department receives over 9,813 calls for service annually, of which 60% are EMS calls.

The City has 63 parks covering 171 acres. Two parks with recreational facilities and 51 neighborhood parks for passive use. The Parks Department is also responsible for 263 acres of green belts, trails and median islands, 40,000 City trees and 12 acres of undeveloped park land.



The City's recreation section provides year-round indoor and outdoor recreational programs for all ages. Indoor activities like soccer, basketball, roller hockey, volleyball, and Arts & Craft classes are available in a 30,000 square foot building.

Clovis Transit provides a fixed route service (Stageline) that runs every 30 minutes as well as 2 school day services. Also available is a demand response service (Round-up) for seniors and disabled residents.



The Building Division issues over 2,100 permits per year.

Economic and Community Development provides opportunities for businesses and individuals in the form of grants and low or no interest loans. Also a variety of low income and senior programs are available.



Public Utilities is responsible for 391 miles of streets, over 33,854 water services, 514 miles of water mains and 379 miles of sanitary sewer lines. Average daily consumption of water is 164 gallons per person. Average daily treatment of wastewater per person is 61 gallons. Clovis residents recycled 25,504 tons of green waste, paper, plastic and aluminum. There are 10,479 street lights in Clovis.

The Capital improvement section manages over 100 projects annually including street and park construction, water and sewer lines and facilities, government facilities, landfill improvements, and property acquisition.

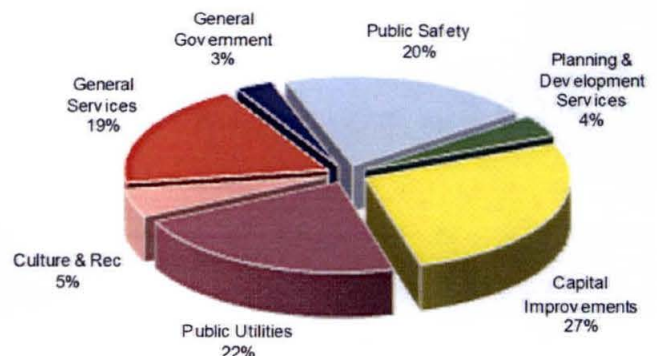


The Budgeting Process

During the 2014 General Plan Update, the City Council established the "Vision and Community Values" statements. At the last Citizen Summit the vision for Clovis was restated as: "A City that is committed to the Clovis family, their needs, their values and a quality way of life for all." This statement is intended to guide decisions to perpetuate a livable community and enhance the quality of living to achieve the community's potential. The Recommended Annual Budget is prepared to allocate resources, for the upcoming fiscal year, to the programs and services needed to achieve that vision. The City of Clovis is committed to maintaining a balanced budget. The Recommended 2017-18 Annual Budget, including a budget for the Community Investment Program (CIP), is balanced at a total of \$237 million. The 2017-18 budget includes no new taxes or assessments and provides the same high level of services and programs for the residents of the City. It also continues the work to implement the top priority projects as established by the City Council during the last goal setting workshop.

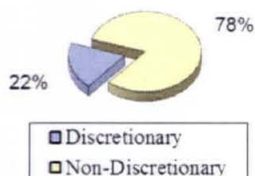
Fiscal Year 2017-18 Budget Highlights

The City of Clovis presents its budget by department. Within each department there are various operational sections. Although each section is categorized as one function, there may be more than one function within a department. The City's total budget of \$237 million is made up of all departments, including the Community Investment Program.



Budget Highlights-continued

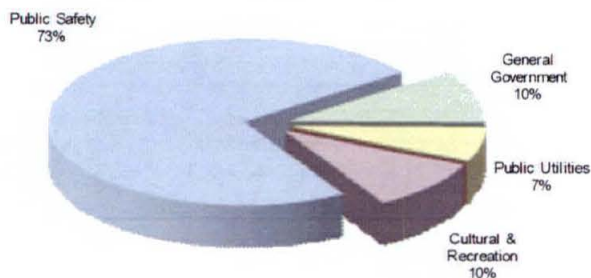
Only departments within the General Fund contain discretionary money. That is, money for which the City Council may determine the use without restriction. All other departments, like water, sewer, and refuse, receive money that is intended for a particular purpose (non-discretionary) and can only be used for that purpose. As indicated in the chart, only a very small part (22%) of the City's total budget is discretionary. Discretionary funds are available to finance activities such as public safety (police and fire) operations. The City's total operating budget for FY 2017-18 is \$176 million.



General Fund-Expenditures

The General fund is the primary source of funding for basic government services such as public safety, street maintenance, parks and recreation, and general administration. General Fund revenues are projected to be equal to expenditures for FY 2017-18.

2017-18 General Fund Budget-By Function
\$66 Million



The General fund budget is made up of the following:

Police: \$34 million. 175 employees. Consists of seven divisions and provides protection and police related services including Code Enforcement to the community in a manner that builds public confidence and improves the quality of life in Clovis.



Fire: \$15 million. 67 employees. Provides fire and emergency medical services including hazardous condition mitigation, investigation and emergency preparedness.



Public Utilities (partial): \$4 million. 14 employees.



Includes three sections for street maintenance, street lighting and storm drain. Performs preventative maintenance on streets, traffic signals and street lights.

General Government: \$7 million. 32 employees.



Provides policy direction, legal services, city management, economic development, financial and personnel services for all other city departments.

Culture and Recreation: \$6 million. 27 employees. Is



made up of parks, recreation and senior services. Maintains parks and landscape strips and provides activities for individuals of all ages.

Other Departments/Funds

Planning and Development Services: \$9 million. 47



employees. Consists of three sections; planning, building and engineering. Coordinates development, implements the General Plan, performs building inspections and plan checks, provides engineering services for the CIP.

General Services: \$39 million. 39 employees.



Includes employee benefits, facilities maintenance, liability and property insurance, transit services and department support.



Information Technology: \$4 million. 15 employees.



Maintains the financial and network systems, personal computers, phones, CAD, as well as the geographic information system.

Public Utilities (partial): \$58 million. 119 employees.



Consists of sections for refuse, fleet, water, wastewater and street cleaning services as well as the City's Landscape Maintenance District.



Housing and Community Development Program

This program assists low/moderate income families with first home purchases, home improvements and repairs and replacement of substandard mobile homes for low income senior citizens. The funding source for these programs are CalHome grants, CDBG (Community Development Block Grant) and RDA Funding.



Community Investment Program (CIP)

The community investment program (CIP) budget makes up \$61 million of the City's budget. The following major projects are included in the 2017-18 CIP:

Government Facilities: \$2 million. Design & develop the Landmark Commons Campus, design & construction of a new Transit station, roof repairs to the Senior Center and Police/Fire Headquarters buildings and fire station facility upgrades.

Sewer System Improvements: \$9 million. Reconstruction of sanitary sewer mains, continued work on Recycled Water Master Plan and reconstruction of the Recycled Water System.

Park Improvements: \$3 million. Master planning for regional parks, updating city parks, construction of the Sierra Gateway trail from Shepherd to DeWolf and acquiring property for future parks and trails.

Street Construction: \$34 million. Bike and Pedestrian facilities, multiple traffic signals, various overlays, landscape improvements, various street widening and reconstruction.

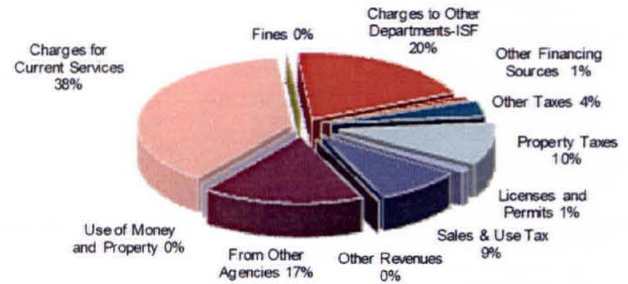
Water System Improvements: \$11 million. Construction of new water mains and granular activated carbon treatment facilities for removal of 1, 2, 3-Trichloropropane (TCP), improvements at various well sites, design and construction of the Northern Water Intertie and investment in water development.

Housing and Community Development: \$2 million. Assistance with affordable housing and assist low-moderate income families with first home purchases.

The City's Resources

The City's total resources for FY 2017-18 are estimated at \$322 million. This is a combination of \$228 million in current revenues and \$94 million in available fund balances for projects. Additions to balances above current demands total \$85 million.

2017-18 Total Current Year Revenues - \$228 Million



General Fund-Revenues

Property and sales taxes make up nearly two-thirds of all General fund revenues. The following major revenue categories make up the total General Fund FY 2017-18 revenue:

Property Tax: \$24 million. The City's share of the county wide 1% property tax and property tax in lieu of VLF.

Sales Tax: \$21 million. This is the City's second largest source of discretionary revenue.

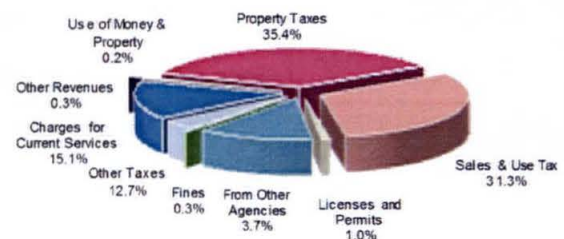
From Other Agencies: \$2 million. Includes gas tax and grants.

Other Taxes: \$8 million. Business license fees, franchise fees, transient occupancy, card room fees and real property transfer tax.

Charges for Current Services: \$10 million. Processing fees, user fees and inter-governmental charges.

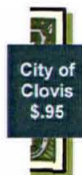
All Other Revenues: \$1 million. Interfund charges and miscellaneous items.

2017-18 General Fund Revenues - \$66 Million

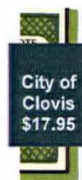


Do You Know Where Your Tax Dollars Go?

Sales Taxes: Collected by the State and distributed to the City based upon taxable sales within the City boundaries. Although the City's sales tax rate is 1%, this amount is shared with the County of Fresno. Currently the County receives 5% of the City's 1%. Therefore, when you make \$100 in taxable purchases you pay \$7.975 in sales tax. Of that \$7.975 the City of Clovis receives \$0.95 of general sales tax revenue. The remaining \$7.025 is retained by the State and distributed to other agencies.



Property Taxes: Collected by the County and distributed to other governmental agencies based on their sharing percentage. The City's share of the Countywide 1% tax is about 17.95%. That means when you pay \$100 in property tax the City of Clovis receives \$17.95.



Motor Vehicle License Fees (MVLF): The VLF-Property Tax Swap of 2004 was passed through Proposition 1A and changed the way MVLF is distributed to cities and counties. It resulted in the State Legislature permanently reducing the MVLF tax rate (from 2% to 0.65%) and eliminating the state backfill to cities and counties. Instead, the backfill was replaced with a like amount of property taxes. This results in the property tax amount increasing annually in proportion to the growth in assessed valuation in each jurisdiction. In 2017-18 the City anticipates receiving \$9 million of property tax in lieu of VLF.

The City of Clovis

The City of Clovis was incorporated on February 27, 1912, as a general law city of the State of California. The City is governed by the City Council/Manager form of government in which the City Council governs the policy direction for the City's programs and spending plans and appoints the City Manager to oversee the day-to-day operation of the City. The City Council consists of five members elected at large for alternating four-year terms. The City Council in turn elects a mayor for a two-year term. The City Council for 2017-18 is as follows:

Robert Whalen - Mayor

Drew Bessinger - Mayor Pro-Tem

Lynne Ashbeck - Council Member

Jose G. Flores - Council Member

Vong Mouanoutoua - Council Member

The City of Clovis is located in the northeast quadrant of the Fresno-Clovis Metropolitan Area. The Clovis Civic Center houses Clovis City Hall, Clovis Public Safety Facility, the Council Chambers, and the Clovis Branch of the Fresno County Court and Library.



City Hall offices are located at:
1033 Fifth Street, Clovis, CA 93612

We're on the Web
www.ci.clovis.ca.us



AGENDA ITEM NO: **4-A**
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council
FROM: Administration
DATE: June 5, 2017
SUBJECT: Consider Approval – Change of Council Meeting Schedule

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to approve the cancellation of the Council meeting scheduled for July 3, 2017.

EXECUTIVE SUMMARY

There is a need to change the schedule of meetings for the City Council in July. Staff is recommending that City Council cancel the meeting of July 3, 2017.

BACKGROUND

Staff is able to consolidate the agenda items to the second and third meetings in July. Staff is recommending City Council consider canceling the meeting of July 3, 2017. Given adequate notice, staff will be able to amend the timing of actions coming forward so that operations will not be affected by the cancellation.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

Pursuant to the Clovis Municipal Code, the City Council meets in regular session on the first, second, and third Monday of each month, except when those Mondays occur on a recognized City holiday. The City Council needs to confirm any change to the schedule of meetings in order to properly notice the public of the City Council's schedule of meetings.

ACTIONS FOLLOWING APPROVAL

A revised schedule of meetings will be published in conformance with law.

Prepared by: Diana Belden, Deputy City Clerk

Submitted by: Luke Serpa, Interim City Manager LS



AGENDA ITEM NO: **4-B**

AA

CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Community and Economic Development Department

DATE: June 5, 2017

SUBJECT: Consider – A Request for a Letter of Support regarding the Formation of a County of Fresno Economic Development Action Team

Attachments: Fresno County June 6, 2017 Board Agenda Item 7: Formation of County of Fresno Economic Development Action Team

Mayor Whalen received a request from the Fresno County Board of Supervisors to submit a letter in support of the creation of the Fresno County Economic Development Action Team. This action was outlined in the Fresno County 2000 General Plan. The Team as proposed would include an elected representative from City of Clovis. Council is being asked to determine if a support letter should be submitted.

Please direct questions to the Andrew Haussler, Community & Economic Development Director at (559) 324-2095.



Board Agenda Item 7

DATE: June 6, 2017

TO: Board of Supervisors

SUBMITTED BY: Sal Quintero, Supervisor, District 3, County of Fresno

SUBJECT: Formation of County of Fresno Economic Development Action Team

RECOMMENDED ACTION(S):

1. **Approve and authorize the formation of the County of Fresno Economic Development Action Team, as outlined in the Economic Development Element of the County of Fresno 2000 General Plan.**
2. **Approve the roster of thirteen (13) team members of the County of Fresno Economic Development Action Team to be as follows:**
 - Two (2) Fresno County Supervisors**
 - The County of Fresno County Administrative Officer (CAO)**
 - The County of Fresno Director of Public Works and Planning**
 - The County of Fresno Agricultural Commissioner**
 - One (1) City elected representative assigned by the City of Fresno**
 - One (1) City elected representative assigned by the City of Clovis**
 - One (1) City elected representative assigned by the Five Cities Consortium from the East side of the County**
 - One (1) City elected representative assigned by the Fresno County Council of Governments from the West side of the County**
 - One (1) representative from the Fresno County Farm Bureau**
 - One (1) representative from the Fresno County Economic Development Corporation**
 - One (1) representative from the Fresno Chamber of Commerce**
 - One (1) representative from the Fresno & Clovis Convention & Visitors Center**

Approval of the first recommended action by the Board of Supervisors is to implement Policy ED-A. 3 of the Economic Development Element of the County of Fresno current General Plan approved in the year 2000.

Approval of the second recommended action by the Board of Supervisors would designate the roster of members for the action team as outlined in Policy ED-A. 3. All facets of the team components outlined in the policy to be assigned are, representatives from County departments, including the Agricultural Commissioner, city representatives and regional organizations engaged in various facets of economic development in the county.

ALTERNATIVE ACTION(S):

The Board could approve with a change in the roster of less or more than thirteen (13) members of the County of Fresno Economic Development Action Team, from which departments, from which organizations, etc. The

Board could choose not to approve the described action(s).

FISCAL IMPACT:

There is no additional net county cost associated with the recommended action.

DISCUSSION:

Fresno County's unemployment rate has remained among the highest in California and the county's average wage levels have been low. Diversification into new agricultural technological advances, the tech world, medical fields, manufacturing, distribution and other sectors may be the key to changing the high unemployment and low wage average.

As stated in the County of Fresno Economic Development Element of the General Plan, "Fresno County's Economic Development Strategy seeks to change the pace and direction of business and employment growth in the county. For this effort, strong leadership and regional partnering and coordination are needed." With the state of the economy and the need for more jobs, the County should implement this portion of the Economic Development Element taking on this leadership role in promoting economic development. Working in collaboration with the proposed team members, will bring an abundance of resources and ideas.

The long-term and short-term objectives of the County are to work with cities, the private sector, education and other organizations to provide much needed local workforce training, create good jobs at a faster rate than population growth to bring Fresno County in line with the rest of California in terms of employment rates and wage levels. With the Economic Development Element within the County of Fresno's General Plan divided into three sections: Job Creation, Economic Base Diversification, and Labor Force Preparedness, the County can be poised to be the point organization in collaborations with all its cities, unincorporated areas, public/private sector, economic development and educational organization partners.

The formation of this County Economic Development Action Team would work to achieve all points previously stated in this discussion and should be viewed as an enhancement and partnership to all other public/private entities and organizations involved in the economic development sector of Fresno County. Additionally it sends a strong signal to all industries that the County of Fresno is open for business.

The three goals set forth in the Economic Development Element, in the General Plan:

1. Job Creation
2. Economic Base Diversification
3. Labor Force Preparedness

That gives the action team the direction needed to work together through initially planning meetings, site identification, site preparation and then direct contact with existing and potentially new and different types of industry to expand and bring to Fresno County. The initial planning meetings would focus on insuring that Fresno County, its Cities and Unincorporated Area partners have not only the availability of space for new industry, but have the infrastructure or plans for providing the infrastructure along with possible incentives to attract the expansion of existing business or new industry.

You will find that the attached copy of the Economic Development Element provides goals, a vast array of policies and implementation programs with direction as to which departments, personnel or partners are responsible. The policies and programs fall under each of the three main goals as follows:

- A. JOB CREATION (Goal ED-A: To increase job creation through regional leadership, agricultural productivity, and development of high-value-added processing firms)
 1. Agricultural Land Productivity
 2. High Value Added Agriculture

3. Implementation Programs

- B. ECONOMIC BASE DIVERSIFICATION (Goal ED-B To diversify the economic base of Fresno County through the expansion of non-agricultural industry clusters and through the development and expansion of recreation and visitor-serving attractions and accommodations)
1. Information Technology and Non-Agricultural Industry
 2. Recreation and Tourism
 3. Implementation Programs
- C. LABOR FORCE PREPAREDNESS (Goal ED-C: To improve labor force preparedness by providing the local workforce with the skills needed to meet the requirements of an increasingly diverse business sector in the 21st century global economy)
1. Policies
 2. Implementation Programs

ATTACHMENTS INCLUDED AND/OR ON FILE:

Economic Development Element

Letter of Support from Fresno County Economic Development Corporation (EDC)

Letter of Support from the Fresno Chamber of Commerce

Letter of Support from the City of Fresno Council Member Council President Olivier

Letter of Support from the City of Fresno Council Member Chavez

ECONOMIC DEVELOPMENT ELEMENT



INTRODUCTION

During the second half of the 20th Century, Fresno County's economy has been driven by agriculture and residential development. For most of this period, Fresno County has had the largest agricultural output of any county in the United States. Despite this success, Fresno County's unemployment rate has remained among the highest in California and the county's average wage levels have been low.

To address these chronic problems, Fresno County is taking a leadership role in promoting economic development. The long- and short-term objective of the County is to work with cities, the private sector, and other organizations to create good jobs at a faster rate than population growth to bring Fresno County in line with the rest of California in terms of employment rates and wage levels.

The Economic Development Element is divided into three sections: Job Creation, Economic Base Diversification, and Labor Force Preparedness.

A. JOB CREATION

Numerous agencies are involved in economic development in Fresno County, including County departments, the cities, and a variety of regional planning, marketing, and workforce training organizations. Fresno County's Economic Development Strategy seeks to change the pace and direction of business and employment growth in the county. For this effort, strong leadership and regional partnering and coordination are needed.

The first step in expanding the county's job base is to strengthen the county's historical economic base of agriculture. Technological and marketing advances have opened up new global markets for American produce and Fresno County has an opportunity to expand its markets. It is essential for the county's agricultural economy to remain at the cutting edge in crop selection and growing practices. At the same time, shifts in cropping patterns can have very positive impacts for employment opportunities.

Shifts in consumer preferences and technological advances in food processing have created many new economic opportunities in agriculture. Combined with emerging international markets, the volume demand can support a scale of production well beyond the crop levels produced in Fresno County. Therefore, value-added food processing can become a much stronger industrial sector in the county, creating an increased number of well-paying jobs.

Policies in this section address economic development planning and management, agricultural productivity, and high-value-added agriculture. Related policies are included in Section LU-A, Agriculture; Section LU-E, Non-Agricultural Rural Development; Section LU-F, Urban Development Patterns; and Section LU-G, Incorporated City, City Fringe Area, and Unincorporated Community Development.

Definitions for the Economic Development Element

Industry - A term for the collective activities of a group of firms that produce the same kind of commodity or service, or are engaged in the same kind of operations. The auto industry and the steel industry are examples of industries within the manufacturing sector.

Industry Cluster - The cluster is a geographically proximate group of firms and industries that are interdependent, complementary, and/or competitive. At the core are industries and firms which have a high demand for inputs of materials and services, and their purchase of various inputs then drives the growth and development of supplier industries. Generally, there is a regionally-based economic infrastructure that provides the foundation required by the cluster. This could be a specialized work force, higher education system, etc. The synergies or relations among cluster firms help to spur new innovations and to attract other firms to service or become a part of the core cluster.

Labor Force - The universe for measuring the labor force begins with all persons aged 16 and over. In this report, the labor force includes civilians only (i.e., members of the armed services are excluded). The labor force is further divided into two groups: persons currently employed and persons looking for work (unemployed). The unemployment rate is calculated as a proportion of the civilian labor force that is currently unemployed. Persons not employed and not looking for work are also excluded from the labor force count; they are not counted as unemployed. In this report, labor force is a residence-based measure, while employment is measured at the place of work.

Value-Added - The increase in the value of products over the cost of their raw materials. Higher-value-added products support higher wages and generally return greater economic benefits to the locality in which they are produced.

Goal ED-A To increase job creation through regional leadership, agricultural productivity, and development of high-value-added processing firms.

Policies

Economic Development Planning and Management

- Policy ED-A.1 The County shall provide countywide and regional leadership in economic development and coordination of economic development resources.
- Policy ED-A.2 The County shall allocate staff resources to economic planning within County government and to coordinating the related efforts of the cities and regional organizations.
- Policy ED-A.3 The County shall support and staff an Economic Development Action Team composed of County departments, including the Agricultural Commissioner, city representatives, and regional organizations engaged in the various facets of economic development in the county.
- Policy ED-A.4 The County shall maintain, monitor, and periodically update an Economic Development Strategy, which shall be used as an operational guide to implementing the economic development goals, policies, and programs of the General Plan, as well as fulfilling Federal Economic Development Administration (EDA) requirements for a Comprehensive Economic Development Strategy (CEDS).
- Policy ED-A.5 The County shall work with the cities and regional agencies to develop a resource allocation program that efficiently and equitably distributes the cost and benefits of economic development to local government jurisdictions in the county. The program should include a countywide capital improvement plan.

- Policy ED-A.6 The County shall cooperate with and assist the Fresno Economic Development Corporation (EDC), the cities, and organizations such as the I-5 Business Development Corridor and Five Cities Consortium with their efforts to foster economic development consistent with the countywide strategy. Such assistance may involve joint sponsorship of funding applications, planning and development of regional infrastructure, coordinated marketing efforts and responses to site location requests, and other activities.
- Policy ED-A.7 The County, working in cooperation with the cities, shall develop criteria for the location in the unincorporated areas of value-added agricultural processing facilities that are compatible with an agricultural setting.
- Policy ED-A.8 The County shall encourage the location of new industry within cities, and unincorporated communities. The County, in cooperation with the cities will identify circumstances for locating industrial uses in other unincorporated areas consistent with the cities' economic development strategies and taking into account opportunities offered by variations in local environmental conditions.
- Policy ED-A.9 The County shall participate in regional business retention and expansion programs, such as the Rapid Response program, to ensure that County services are accessible to businesses in need.
- Policy ED-A.10 The County shall coordinate an initiative for the integration of capital sources into a seamless delivery system.
- Policy ED-A.11 The County shall routinely review the economic impacts of all policy, budgetary, and discretionary project decisions. To that end, staff reports for all discretionary decisions by the Board of Supervisors, Planning Commission, and other County decision-making bodies shall include an analysis of economic impacts along with fiscal impacts.

Agricultural Land Productivity

- Policy ED-A.12 The County shall support and encourage trends in agricultural production that shift suitable land into higher-value specialty crops that can support a more diverse processing sector with higher paying and more steady employment opportunities.
- Policy ED-A.13 The County shall assist agricultural agencies and marketing cooperatives to research global and domestic markets for high-value crops.
- Policy ED-A.14 The County shall encourage and, where appropriate, assist the Economic Development Corporation to develop new markets for Fresno County farm produce.
- Policy ED-A.15 The County shall support efforts of the UC Cooperative Extension, the Agricultural Commissioner, and other entities to provide technical assistance to farmers attempting to shift to higher-value crops.

- Policy ED-A.16 The County shall implement General Plan land use policies and programs to conserve agricultural land and to promote improved soil productivity. (See Section LU-A, Agriculture)
- Policy ED-A.17 The County shall ensure that regional workforce training programs funded by the Workforce Development Board include modules that address specialized crop care practices needed to implement a continuing shift to higher-value crops.
- Policy ED-A.18 The County shall determine if capital deficiencies exist for farmers with the capital costs of shifting production modes to crops that create higher employment levels. If such deficiencies are identified, the County shall assist agencies to access additional funds or redirect existing funds to meet this need.
- Policy ED-A.19 The County shall actively develop, adopt, and implement measures to ensure an adequate water supply for municipal and industrial use and agricultural production. The County shall explore and implement where feasible innovative new arrangements for providing additional water. (See Section PF-C, Water Supply and Delivery)

High-Value-Added Agriculture

- Policy ED-A.20 The County shall support accelerated development of high-value-added food processing firms.
- Policy ED-A.21 The County shall collaborate with research institutions and responsible agencies to research global and domestic markets for processed foods capable of production in Fresno County.
- Policy ED-A.22 Through its funding contracts related to the CalWORKS program, the County shall contract with the Fresno EDC to market Fresno County as a premier location for the production of globally-distributed food and fiber products.
- Policy ED-A.23 The County shall encourage processing facilities that obtain raw products regionally rather than just locally, including those which may logically be expected to expand into regional processing facilities, to locate in industrial parks under city jurisdiction or within existing unincorporated communities.
- Policy ED-A.24 Recognizing that certain critical requirements of food processing industries, such as wastewater treatment, may require innovative, regional solutions, the County shall support and encourage technology development programs through collaboration with research institutions, such as the California Agriculture Technology Institute at CSU Fresno, and other responsible agencies, for use by industries and cities to support the expansion of agricultural industries.
- Policy ED-A.25 The County shall work to improve regional transportation systems to support increased hauling of raw product into the county and export of finished goods nationally and globally. (See Transportation and Circulation Element)

Implementation Programs

Program ED-A.A The County shall create an economic development staff position(s) in the County Administrative Office and the Planning & Resource Management Department to serve as liaison/facilitator and support for the economic development implementation program and the Action Team. (See Policy ED-A.2, ED-A.3)

Responsibility: Board of Supervisors
County Administrative Officer
Planning & Resource Management Department
Time Frame: FY 00-01

Program ED-A.B The County shall create, support, and staff an Action Team to coordinate countywide economic development. (See Policy ED-A.3)

Responsibility: Board of Supervisors
County Administrative Officer
Time Frame: FY 00-01

Program ED-A.C The County shall retain an independent and qualified institution to conduct an evaluation at least every five (5) years of success in achieving the goals and targets of the Economic Development Strategy. (See Policy ED-A.4)

Responsibility: Board of Supervisors
County Administrative Officer
Time Frame: FY 05-06; every five (5) years thereafter

Program ED-A.D The County, working in cooperation with the cities, shall develop criteria for the location in the unincorporated areas of value-added agricultural processing facilities that are compatible with an agricultural setting. Such criteria shall take into account the service requirements of facilities for processing agricultural products and the capability and capacity of the cities to provide the services required. (See Policy ED-A.7)

Responsibility: Board of Supervisors
Planning & Resource Management Department
Time Frame: FY 01-02; 02-03; 03-04

Program ED-A.E The County shall establish guidelines for the analysis of the economic impacts in staff reports of all discretionary decisions by the Board of Supervisors, Planning Commission, and other County decision-making bodies. (See Policy ED-A.11)

Responsibility: Board of Supervisors
County Administrative Officer
Time Frame: FY 00-01

Program ED-A.F The County shall contract with the Fresno EDC to develop marketing programs for Fresno County produce. (See Policy ED-A.14)

Responsibility: Board of Supervisors
County Administrative Officer
Department of Employment & Temporary Assistance
Time Frame: Ongoing

Program ED-A.G The County shall determine, in cooperation with existing agencies, if capital deficiencies exist for farmers with the capital costs of shifting production modes to crops that create higher employment levels. If such deficiencies are identified, the County, in partnership with existing agencies, shall work to access additional funds or redirect existing funds. (See Policy ED-A.18)

Responsibility: Board of Supervisors
Department of Agriculture
Time Frame: FY 02-03; 03-04

B. ECONOMIC BASE DIVERSIFICATION

In order to improve economic stability, accelerate the pace of job growth, and maintain the quality of life for residents in the county, it is important to diversify the job base in the county. Opportunities for diversification exist both in old and in new industrial sectors. Industries such as metal fabrication and machinery that have emerged from the county's historical agricultural economy are now heavily engaged in production of a wide range of components for the consumer economy. Newer business opportunities in areas such as information technology have also gained a foothold in the county and should be nurtured and expanded into cornerstones of the future regional economy.

Every year, Fresno County hosts millions of visitors, more than half of which come to recreate. As the county's economy diversifies, demand for business travel will increase, with the need to develop more and better accommodations, amenities, and services. Similarly, the county's location as a gateway to Yosemite and the other Sierra attractions creates the opportunity for recreational and resort development in the foothills that can have a very beneficial impact on the local economy.

Policies in this section address information technology, non-agricultural industry, and recreation and tourism. Related policies are included in Section TR-E, Rail Transportation; Section TR-F, Air Transportation; Section OS-H, Parks and Recreation; Section OS-J, Historical, Cultural, and Geological Resources; Section OS-K, Scenic Resources; Section OS-L, Scenic Roadways; and Section PF-J, Utilities.

Goal ED-B To diversify the economic base of Fresno County through the expansion of non-agricultural industry clusters and through the development and expansion of recreation and visitor-serving attractions and accommodations.

Policies

Information Technology and Non-Agricultural Industry

- Policy ED-B.1 The County shall encourage the expansion of non-agricultural industry clusters such as information technology and fabricated metal components manufacturing.
- Policy ED-B.2 The County shall ensure, through its CalWORKS contracts, that the Fresno EDC actively markets the county to non-agricultural firms.
- Policy ED-B.3 The County shall ensure that training provided through the Workforce Development Board includes skills needed for information technology and non-agricultural manufacturing firms.
- Policy ED-B.4 The County shall provide leadership in the development of countywide telecommunications infrastructure.
- Policy ED-B.5 The County shall support the development of a statewide high speed rail service through the Central Valley. (See Policy TR-E.6)
- Policy ED-B.6 The County shall collaborate with Fresno Yosemite Airport to improve the level of air passenger service to Fresno County.
- Policy ED-B.7 The County shall help facilitate, where possible, the collaboration between institutions of higher learning and local and regional technology firms.
- Policy ED-B.8 The County shall support efforts to enhance the cultural and recreational amenities available in the county in order to maintain the desired livability for its residents as well as to attract business entrepreneurs from other metropolitan areas in California and throughout the nation and the world.
- Policy ED-B.9 The County shall actively support the efforts of new and existing businesses to access and maintain the highest levels of technology available for their operations.
- Policy ED-B.10 The County shall cooperate with major financial institutions, venture capital firms, and business finance agencies, such as the California Public Employees Retirement System (CALPERS), to help ensure the availability of capital for non-agricultural businesses.

Recreation and Tourism

- Policy ED-B.11 The County shall encourage the development of visitor-serving attractions and accommodations in unincorporated areas where natural amenities and resources are attractive and would not be diminished by tourist activities.

- Policy ED-B.12 The County shall actively promote the development of the San Joaquin and Kings Rivers for recreational use and as tourist destination.
- Policy ED-B.13 The County shall promote the development of the Friant-Millerton area as a major recreational corridor that includes camping, water sports, hiking, golf, conference/hotel facilities, and historic attractions. Facilities should include moderately-priced multifamily employee housing. (See Policy LU-H.8, Friant-Millerton Regional Plan)
- Policy ED-B.14 The County shall encourage additional recreational and visitor-serving development in the Sierra and foothills areas such as Shaver Lake and Pine Flat.
- Policy ED-B.15 The County shall support the enhancement of the county's recreational bikeways and promote the bikeway network as an important component of the county's tourism program. (See Policy TR-D.1)
- Policy ED-B.16 The County shall encourage coordination in advertising by the Visitor and Convention Bureau and by visitor-serving businesses.
- Policy ED-B.17 The County shall coordinate with regional transportation initiatives such as the Yosemite Area Regional Transportation Strategy (YARTS) that encourage strong connections with lodging centers in the foothills and mountain areas.
- Policy ED-B.18 The County shall initiate a planning process to identify additional recreation opportunities in the coast range foothills and other areas where "gateway opportunities" exist.
- Policy ED-B.19 The County shall encourage tourism and related job creation through implementation of the open space and recreation goals, policies, and programs of the General Plan.
- Policy ED-B.20 The County shall regularly evaluate the marketing programs of the Visitor and Convention Bureau and provide funding assistance as appropriate to support effective marketing programs that attract business travel to the county.
- Policy ED-B.21 The County shall encourage heritage tourism by highlighting Fresno County's historical and cultural resources.

Implementation Programs

- Program ED-B.A The County shall convene a group of the existing service providers to assess the current state of telecommunications infrastructure, the needs for the future, and the role of the County and other agencies in facilitating implementation of services demanded by high technology firms. (See Policy ED-B.4)

Responsibility: Board of Supervisors
County Administrative Officer

Time Frame: FY 02-03; 03-04

Program ED-B.B The County shall coordinate an initiative to deliver a comprehensive package of technical assistance regarding available technology to local businesses to improve their productivity and make this assistance available as an incentive for business prospects. (See Policy ED-B.9)

Responsibility: Board of Supervisors
Planning & Resource Management Department
Time Frame: FY 02-03; 03-04

Program ED-B.C The County shall convene a roundtable of major financial institutions, venture capital firms, and business finance agencies, such as the California Public Employees Retirement System (CALPERS), to determine the need for improving access to capital for non-agricultural businesses seeking to locate or expand in Fresno County. (See Policy ED-B.10)

Responsibility: Board of Supervisors
County Administrative Officer
Planning & Resource Management Department
Time Frame: FY 02-03

Program ED-B.D The County shall initiate a planning process to identify additional recreation opportunities in the coast range foothills and other areas where "gateway opportunities" exist. (See Policy ED-B.18)

Responsibility: Board of Supervisors
Planning & Resource Management Department
Time Frame: FY 01-02

Program ED-B.E The County shall regularly evaluate the marketing programs of the Visitor and Convention Bureau and provide funding assistance as appropriate to support effective marketing programs that attract business travel to the county. (See Policy ED-B.20)

Responsibility: Board of Supervisors
County Administrative Officer
Planning & Resource Management Department
Time Frame: FY 00-01

C. LABOR FORCE PREPAREDNESS

The new jobs created over the next 20 years through implementation of the Economic Development Strategy will not benefit the current and future labor force of the county if its members are not qualified to secure and retain the jobs created. Training and education must be expanded to build a base of skills that would be attractive to firms locating in the area or seeking to expand. A quality work force is a top-ranking requirement for selecting a site according to site location professionals. Employers will be increasingly interested in employees that can be trained to a higher skill level. Therefore, the efforts to meet this need must address employment opportunities across all ages and skill levels.

Policies in this section seek to improve labor force preparedness for the local work force. Related policies are included in Section ED-A, Job Creation; Section LU-B, Economic Base Diversification; and Section PF-I, School and Library Facilities.

Goal ED-C To improve labor force preparedness by providing the local workforce with the skills needed to meet the requirements of an increasingly diverse business sector in the 21st century global economy.

Policies

Policy ED-C.1 The County shall, through its own programs and through cooperative efforts with other agencies and organizations, support efforts to improve the skills of the county's workforce needed to meet the requirements of Fresno County's new and expanding businesses.

Policy ED-C.2 The County shall encourage efforts to prepare students for the 21st century global economy. For example, the school districts in the county should be encouraged to adopt the School-to-Work program as a model for K-12 education and focus on the requirements of those clusters and industries targeted for future growth.

Policy ED-C.3 The County shall assist the community college districts in working with clusters and industries targeted for employment growth to develop and provide specialized training for their employees based on their specifications.

Policy ED-C.4 The County shall encourage and support the JOBS 2000 program to prepare the hard-to-serve unemployed for job readiness.

Implementation Programs

Program ED-C.A The County shall join with the Workforce Development Board, community colleges, and others to develop a countywide workforce preparation system. (See Policy ED-C.1)

Responsibility: Workforce Development Board
Department of Employment & Temporary Assistance
Time Frame: Ongoing

Program ED-C.B The County shall develop a skills inventory on the CalWORKS labor pool for local expansion and new businesses seeking employees. (See Policy ED-C.1)

Responsibility: Department of Employment & Temporary Assistance
Time Frame: FY 01-02

Program ED-C.C The County shall improve tracking systems for employment and retention for CalWORKS recipients. (See Policy ED-C.1)

Responsibility: Department of Employment & Temporary Assistance
Time Frame: FY 00-01

Program ED-C.D The County shall continue efforts to assist the Fresno EDC, placement agencies, and businesses assess the availability and work readiness of CalWORKS recipients for employment opportunities. (See Policy ED-C.1)

Responsibility: Department of Employment & Temporary Assistance
Time Frame: Ongoing

Program ED-C.E The County shall continue its collaborative planning and funding efforts with agencies such as the County Office of Education, State EDD, local school districts, post secondary educational institutions, training agencies, and the cities. Such efforts may include education management services, employment placement services, relocation and retention programs, youth employment programs, jobs clubs, and neighborhood jobs services. (See Policy ED-C.1 and ED-C.2)

Responsibility: Department of Employment & Temporary Assistance
Time Frame: Ongoing

Program ED-C.F The County shall continue, on an ongoing basis, efforts initiated through the CalWORKS Job Creation Investment Fund to identify the skills required by the clusters and industries targeted for expansion, attraction, and new enterprise development. (See Policy ED-C.3)

Responsibility: Department of Employment & Temporary Assistance
Time Frame: Ongoing



May 25, 2017

County of Fresno
Supervisor Sal Quintero
2281 Tulare Street
Fresno, CA 93721

Dear Supervisor Quintero, *Sal,*

As President/CEO of the Fresno Chamber of Commerce, I am writing this letter of support for the plan to create a County of Fresno Economic Development Action Team. The Fresno Chamber of Commerce is a 501c6 non-profit organization established to promote and support the success of the regional business community through effective advocacy, education and relationship building. We are excited to be a part of this county project in conjunction with critical stakeholders from around the area.

For Fresno County to continue to thrive, it is essential that all entities interested in economic growth work together to achieve similar goals. The creation of this team is a critical step in bringing like-minded organizations "on the same page" to move our county forward. By bringing together public and private groups to the table to discuss ways we can improve the area's economic development efforts, Fresno County is taking a proactive step to creating and retaining critical jobs in our community.

The Chamber is pleased to support the creation of the County of Fresno Economic Development Action Team. If you would like to discuss further with me please contact me at 559.495-4816.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nathan M. Ahle", is written over a blue ink scribble.

Nathan M. Ahle
President/CEO
Fresno Chamber of Commerce



CLINTON J. OLIVIER
Council President

Fresno County Board of Supervisors
Supervisor Sal Quintero
2281 Tulare Street
Fresno, CA, 93721

May 30, 2017

RE: Letter of Support of the Formation of County of Fresno Economic Development Action Team

Dear Supervisor Sal Quintero:

On behalf of the Fresno City Council, District Seven, I am pleased to write in support of the plan to create the County of Fresno Economic Development Action Team; as outlined in the Economic Development Element of the County of Fresno 2000 General Plan.

The Fresno County Economic Development Element of the General Plan seeks to combat the high levels of unemployment that has traditionally plagued Fresno County. The proposed County of Fresno Economic Development Action Team calls upon the necessary regional partnerships that will be able to work to achieve long and short term objectives in the areas of job creation, economic diversity, and preparing workers with employment readiness training. The City of Fresno is dedicated to improvement in all of these areas, and will continue to offer support through working with the County to bring job and economic development to both Fresno's citizens as well as citizens across the region.

As the City of Fresno's Council President, I am very supportive of the Economic Development Action Team. I recognize the impact that this Team will have on the economy of District Seven, the City of Fresno, and Fresno County. I strongly urge you to give the Economic Development Action Team your full consideration and approval. Thank you in advance for your attention to this request. If you have any questions, please feel free to contact my office anytime at (559) 621-7875.

Sincerely,

Clinton J. Olivier
Council President, Representing the Seventh District



May 25, 2017

County of Fresno
Supervisor Sal Quintero
2281 Tulare Street
Fresno, CA 93721

Dear Supervisor Quintero,

As President/CEO of the Fresno County Economic Development Corporation (EDC), I am writing this letter of support for the plan to create a County of Fresno Economic Development Action Team. The Fresno County Economic Development Corporation is a private non-profit organization established to market Fresno County as the premier location for business prosperity, who also assists businesses with expansion, attraction and retention. As a partner with many community organizations, we are excited to be a part of this county project.

Fresno County is a part of the cultural and economic center of California's Central Valley, which holds a population of nearly 4.2 million. Fresno County and its population of almost 1 million is among the fastest growing areas in the state, with a projected growth rate of 22.4% by 2030, compared to the projected 13.4% growth for California as a whole. Our collaborative efforts to grow and diversify Fresno County's \$38.8 billion economy, is demonstrated by the job creation it has experienced since 2011. Between April of 2011 and 2017, Fresno County's unemployment rate has decreased by 8.0%, with a total of 52,100 jobs created, 42,000 of which were private sector jobs. The industries with the highest job growth include health care, professional & business services, and construction.

We look to continue our efforts to grow and diversify Fresno County's economy with participation in the Brookings Institute's Global Cities Initiative, designed to increase international trade and foreign direct investment in the valley, and by implementing our Reverse Attraction program. Our Reverse Attraction program will represent a new way of doing economic development, by using hard data to identify industries and target businesses most appropriate for Fresno County and our leading industry clusters.

As an essential connection between businesses and the community, the EDC is committed to seeing Fresno County prosper. By working with the County and other community partners we will be able to maximize our efforts together.

For the aforementioned reasons, I support the creation of the County of Fresno Economic Development Action Team. If you would like to discuss further with me please contact me at 559.476.2513.

Sincerely,

Lee Ann Eager
President/CEO

LAE/mp



May 26, 2017

LUIS CHAVEZ
Councilmember, District Five

Fresno County Board of Supervisors
Supervisor Sal Quintero
2281 Tulare Street
Fresno, CA 93721

RE: Letter of Support of the Formation of County of Fresno Economic Development Action Team

Dear Supervisor Sal Quintero:

On behalf of Fresno City Council, District Five, it gives me great pleasure to write in support of the plan to create the County of Fresno Economic Development Action Team; as outlined in the Economic Development Element of the County of Fresno 2000 General Plan.

The Fresno County Economic Development Element of the General Plan seeks to change the pace and direction of business and employment growth in the city and county. For this effort, strong leadership and regional partnerships are needed. The formation of this County Economic Development Action Team would work to achieve long-term and short-term objectives in job creation, economic diversity, and preparing workers with employment readiness training programs.

The City of Fresno is dedicated to meeting the needs of both job seeker, and business customers in our community. We offer our continued support in working with the County to increase our mutual efforts to bring in new jobs, expand our economy, and meet the needs of our residents.

As the Councilmember of District Five, I recognize the impact that this Economic Development Action Team will have on expanding economic opportunities throughout District Five. I strongly support this project and urge you to give your full consideration and approval. Thank you in advance for your attention to this request. If you have any questions, please feel free to contact my office anytime at (559) 621-7850.

Sincerely,

Luis Chavez
Councilmember, District Five
2600 Fresno Street
Fresno, CA 93721