

CITY of CLOVIS

AGENDA • CLOVIS CITY COUNCIL
Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofclovis.com.

May 1, 2017 6:00 PM Council Chamber

The City Council welcomes participation at Council Meetings. Members of the public may address the Council on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic.

Meeting called to order by Mayor Pro Tem Bessinger Flag salute led by Councilmember Ashbeck

ROLL CALL

PRESENTATIONS/PROCLAMATIONS

- A. Presentation of Plaque to outgoing Planning Commissioner Michael Pawlowski.
- B. Presentation of Proclamation to Lisa Koehn declaring May as "Water Awareness Month".

PUBLIC COMMENTS (This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.)

May 1, 2017 - 1 - 10:53 AM

ORDINANCES AND RESOLUTIONS (With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.)

CONSENT CALENDAR Consent Calendar items are considered routine in nature and voted upon as one item unless a request is made to give individual consideration to a specific item. (See Attached Consent Agenda.)

1. PUBLIC HEARINGS

- A. Consider Actions related to Annexation of Territory (Annexation #49 T5176-Northeast Corner Shaw/Locan, T6101- Southeast Corner Ashlan/Leonard, T6164 Southwest Corner Ashlan/Leonard) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services). (Staff: J. Schengel)
 - Consider Approval Res. 17-____, A Resolution annexing territory (Annexation #49 T5176-Northeast Corner Shaw/Locan, T6101- Southeast Corner Ashlan/Leonard, T6164 Southwest Corner Ashlan/Leonard) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services) and calling a special landowner election to annex territory (Annexation #49) to City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).
 - 2. Consider Approval Res. 17-____, A Resolution of the City of Clovis declaring the results of a special landowner election and directing recording of the Notice of Special Tax Lien for City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

2. ADMINISTRATIVE ITEMS

- **A. ADMINISTRATION** (City Manager, City Clerk, Finance)
 - Consider Adoption Ord. 17-05, R2017-01, A request to approve a prezone from the County AE-20 Zone District to the Clovis R-1 (Single Family Residential - 6,000 Sq. Ft.) Zone District. (Vote: 4-0-1 with Councilmember Ashbeck absent)
 - 2. Consider Adoption **Ord. 17-06**, R2016-18, A request to rezone from the R-A (Single-Family Residential 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential) Zone District. (Vote: 4-0-1 with Councilmember Ashbeck absent)

3. CITY MANAGER COMMENTS

4. COUNCIL ITEMS

A. Council Comments

ADJOURNMENT

Meetings and Key Issues				
May 8, 2017 (Mon.)	6:00 P.M.	Joint Meeting w/Planning Commission	Council Chamber	
May 15, 2017 (Mon.)	6:00 P.M.	Regular Meeting (Budget Introduction)	Council Chamber	
June 5, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber	
June 12, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber	
June 19, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber	
July 3, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber	
July 10, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber	
July 17, 2017 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber	

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

A. CITY CLERK

1) Approval - Minutes for the April 17, 2017 Council meeting.

B. ADMINISTRATION

1) No items.

C. COMMUNITY AND ECONOMIC DEVELOPMENT

 Receive and File – Business Organization of Old Town (B.O.O.T.) Third Quarter Report, January through March 2017.

D. FINANCE

1) No items.

E. GENERAL SERVICES

1) No items.

F. PLANNING AND DEVELOPMENT SERVICES

- 1) Approval Res. 17-___, Final Map for Tract 6145, located at the southwest corner of DeWolf and Richmond Avenues (Wilson Premier Homes, Inc.).
- 2) Approval Res. 17-___, Annexation of Proposed Tract 6145 and Parcel Map 2016-05, located at the southwest corner of DeWolf and Richmond Avenues, to the Landscape Maintenance District No. 1 of the City of Clovis (Wilson Premier Homes, Inc.).
- 3) Approval Res. 17-____, Revise the street name of old "North Temperance Avenue", from Alluvial Avenue to Herndon Avenue, to "North Magnolia Avenue."
- 4) Approval Final Acceptance for Tract 6084, located in the northeast area of Armstrong and Bullard Avenues (Bullard Armstrong LP, Gary Mason).
- 5) Approval Bid Award for CIP 14-16, Letterman Park ADA Improvements, and; Authorize the City Manager to execute the contract on behalf of the City.
- 6) Approval Bid Award for CIP 15-05, Fowler Avenue Street Improvements, and; Authorize the City Manager to execute the contract on behalf of the City.
- 7) Approval Bid Award for CIP 15-06, Shaw Avenue Sidewalk Improvements, and; Authorize the City Manager to execute the contract on behalf of the City.

G. PUBLIC SAFETY

1) No items.

H. PUBLIC UTILITIES

1) Approval - Hire an Equipment Mechanic Assistant for the Fleet Maintenance Section at Step "4" of the Salary Range.

I. REDEVELOPMENT SUCCESSOR AGENCY

1) No items.

PROCLAMATION RECOGNIZING MAY AS WATER AWARENESS MONTH

WHEREAS, the month of May is Water Awareness Month in the Golden State of California and the City of Clovis joins with the Central Valley Water Awareness Committee, composed of local urban and agricultural water communities, to work to increase understanding of water conservation; and

whereas, for the past 30 years, Central Valley Water Awareness Committee members have sponsored annual events and activities to promote Water Awareness Month, as well as other events and activities throughout the year. Some of these activities include: drought tolerant plant exchange events; the displaying of water educational posters at all 34 Fresno County Library branches; sponsorship of the water-wise Mediterranean and New Millennium Gardens at the Clovis Botanical Garden and many more water related activities; and

WHEREAS, the fact that California will experience periodic droughts, water conservation is critical not only during drought periods, but at all times; and

WHEREAS, water is California's most precious natural resource and essential for our farms, businesses, and communities and therefore we must manage its use appropriately; and

WHEREAS, the Central Valley Water Awareness Committee encourages all citizens to continue using water wisely so that we may have a safe and dependable supply of water both now and in the future.

NOW, THEREFORE, BE IT RESOLVED that the City of Clovis does hereby proclaim the month of May 2017 as

"Water Awareness Month"

IN WITNESS THEREOF, I hereunto set my hand and cause the official seal of the City of Clovis to be affixed this 1st day of May 2017.

CLOVIS CITY COUNCIL MEETING

April 17, 2017

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Whalen Flag Salute led by Councilmember Mouanoutoua

Roll Call:

Present:

Councilmembers Bessinger, Flores, Mouanoutoua

Mayor Whalen

Absent:

Councilmember Ashbeck

6:02 - PUBLIC COMMENTS

Ron Sundquist commented on clocks in Old Town Clovis and requested they be fixed.

Josie McGuire commented on a request to get dog park in Clovis.

6:14 - CONSENT CALENDAR

Motion by Councilmember Flores, seconded by Councilmember Bessinger, that the items on the Consent Calendar be approved. Motion carried 4-0-1 with Councilmember Ashbeck absent.

- A1) Approved Minutes for the April 10, 2017 Council meeting.
- D1) Received and Filed Investment Report for the month of January 2017.
- D2) Received and Filed Treasurer's Report for the month of January 2017.
- F1) Approved Bid Award for CIP 16-18, Trail Pavement Maintenance 2017; and Authorize the City Manager to execute the contract on behalf of the City.
- F2) Approved Final Acceptance for CIP 16-03, ADA Curb Return Ramps, Phase 8.
- G1) Received and Filed Police Department Report for the month of February 2017.

6:15 ITEM 1A1 - APPROVED - RES. 17-35, APPROVING AN ENVIRONMENTAL FINDING OF A MITIGATED NEGATIVE DECLARATION FOR PREZONE R2017-01, CONDITIONAL USE PERMIT CUP2017-01, VESTING TENTATIVE TRACT MAP TM6174, AND REORGANIZATION RO293; AND ITEM 1A2 - APPROVED INTRODUCTION - ORD. 17-05, R2017-01, A REQUEST TO APPROVE A PREZONE FROM THE COUNTY AE-20 ZONE DISTRICT TO THE CLOVIS R-1 (SINGLE FAMILY RESIDENTIAL - 6,000 SQ. FT.) ZONE DISTRICT; AND ITEM 1A3 - APPROVED - RES. 17-36, CUP2017-01, APPROVING A CONDITIONAL USE PERMIT FOR A 73-LOT SINGLE-FAMILY PLANNED RESIDENTIAL DEVELOPMENT WITH PUBLIC STREETS, REDUCED SETBACKS AND INCREASED LOT COVERAGE; AND ITEM 1A4 - APPROVED - RES. 17-37, TM6174, APPROVING A VESTING TENTATIVE TRACT MAP FOR A 73-LOT SINGLE-FAMILY PLANNED RESIDENTIAL DEVELOPMENT.

Associate Planner George Gonzalez presented a report on various items associated with approximately 19.39 acres of land located on the south side of Ashlan Avenue, between Leonard and Highland Avenues. The applicant is requesting to prezone approximately 19.39 acres of property from the County AE-20 Zone District to the Clovis R-1 (Single-

Family Residential – 6,000 Sq. Ft.) Zone District. Additionally, the application is requesting a conditional use permit and vesting tentative tract map approval for a 73-lot non-gated single-family planned residential development with public streets, reduced setbacks and increased lot coverage. The applicant is not proposing a Homeowner's Association with this project. Approval of this project would allow the developer to continue processing a residential site plan review and development drawings. Dirk Poeschel, representing the applicant, spoke in support. Discussion by the Council.

Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council to approve Resolution 17-35, approving an environmental finding of a Mitigated Negative Declaration for Prezone R2017-01, Conditional Use Permit CUP2017-01, Vesting Tentative Tract Map TM6174, and Reorganization RO293. Motion carried 4-0-1 with Councilmember Ashbeck absent.

Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council to approve the Introduction of Ordinance 17-05, R2017-01, approving a prezone from the County AE-20 Zone District to the Clovis R-1 (Single Family Residential - 6,000 Sq. Ft.) Zone District Motion carried 4-0-1 with Councilmember Ashbeck absent.

Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council to approve Resolution 17-36, CUP2017-01, approving a conditional use permit for a 73-lot single-family planned residential development with public streets, reduced setbacks and increased lot coverage. Motion carried 4-0-1 with Councilmember Ashbeck absent.

Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council to approve - Resolution 17-37, TM6174, approving a vesting tentative tract map for a 73-lot single-family planned residential development. Motion carried 4-0-1 with Councilmember Ashbeck absent.

6:23 ITEM 1B - APPROVED - **RES. 17-38**, RO293, A RESOLUTION OF APPLICATION FOR THE ANNEXATION OF THE TERRITORY KNOWN AS THE ASHLAN-LEONARD SOUTHEAST REORGANIZATION LOCATED ON THE SOUTH SIDE OF ASHLAN AVENUE, BETWEEN LEONARD AND HIGHLAND AVENUES. GEORGE W. OGDEN JR. TRUSTEE, OWNER; WILSON PREMIER HOMES, APPLICANT; HARBOUR & ASSOCIATES, REPRESENTATIVE

Associate Planner George Gonzalez presented a report on application for the annexation of the territory known as the Ashlan-Leonard Southeast Reorganization located on the south side of Ashlan Avenue, between Leonard and Highland Avenues. The total area of the annexation is approximately 19.39 acres located on the south side of Ashlan Avenue, between Leonard and Highland Avenues. The Project site includes an approved Tentative Tract Map TM6174, for a 73-lot single-family planned residential development. The project area has been prezoned to the R-1 Zone District under Prezone R2017-01, consistent with the General Plan Land Use Diagram and Loma Vista Specific Plan. Dirk Poeschel, representing the applicant, spoke in support. Discussion by the Council.

Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council to approve - Resolution 17-38, RO293, a resolution of application for the annexation of the territory known as the Ashlan-Leonard Southeast Reorganization located on the south side of Ashlan Avenue, between Leonard and Highland Avenues. Motion carried 4-0-1 with Councilmember Ashbeck absent.

6:26 ITEM1C - APPROVED - RES. 17-39, RO291, A RESOLUTION OF APPLICATION FOR THE ANNEXATION OF THE TERRITORY KNOWN AS THE SHAW-HIGHLAND NORTHWEST REORGANIZATION LOCATED ON THE NORTH SIDE OF SHAW AVENUE, BETWEEN LEONARD AND HIGHLAND AVENUES. FAGUNDES DAIRY, OWNER/APPLICANT; PRECISION CIVIL ENGINEERING, INC., REPRESENTATIVE

Associate Planner George Gonzalez presented a report on a resolution of application for the annexation of the territory known as the Shaw-Highland Northwest Reorganization located on the north side of Shaw Avenue, between Leonard and Highland Avenues. The total area of the annexation is approximately 39.08 acres located on the north side of Shaw Avenue, between Leonard and Highland Avenues. The Project site includes an approved Tentative Tract Map TM6123, for a 151-lot single-family residential development. The entire project area has been previously prezoned to the R-1 Zone District under Prezone R2015-11, consistent with the General Plan and Loma Vista Specific Plan. Ed Dunkel, Precision Engineering, spoke in support. Discussion by the Council.

Motion by Councilmember Mouanoutoua, seconded by Councilmember Flores, for the Council to approve Resolution 17-39, RO291, a resolution of application for the annexation of the territory known as the Shaw-Highland Northwest Reorganization located on the north side of Shaw Avenue, between Leonard and Highland Avenues. Motion carried 4-0-1 with Councilmember Ashbeck absent.

6:31 ITEM 1D1 - APPROVED INTRODUCTION - ORD. 17-06, R2016-18, A REQUEST TO REZONE FROM THE R-A (SINGLE-FAMILY RESIDENTIAL — 24,000 SQ. FT.) ZONE DISTRICT TO THE R-1 (SINGLE-FAMILY RESIDENTIAL) ZONE DISTRICT; AND ITEM 1D2 - APPROVED - RES. 17-40, CUP2016-10, A REQUEST TO APPROVE A CONDITIONAL USE PERMIT FOR A PROPOSED 18-BED, SINGLE-STORY EXTENDED CARE FACILITY WITHIN AN EXISTING RESIDENCE AND WITH ASSOCIATED PARKING FOR APPROXIMATELY ONE ACRE OF PROPERTY LOCATED AT 648 W. SIERRA AVENUE

Associate Planner Orlando Ramirez presented a report on a request to consider various items associated with a proposed 18-bed, single-story extended care facility within an existing residence and with associated parking for approximately one acre of property located at 648 W. Sierra Avenue. The applicant is requesting to rezone approximately one acre of land located at 648 W. Sierra Avenue, from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential), Zone District. Approval of the request will bring the property into conformance with the General Plan. The applicant is also requesting approval of a conditional use permit to allow a 10,525 square foot extended care facility at the Project site. The Project includes an 18-bed facility for short and long-term care of adult patients. Approval of this rezone and conditional use permit will allow the developer to move forward with the Site Plan

Review process and development of the site. Some issues of discussion included in this report deal with land use, parking, pedestrian safety, compatibility with the surrounding area and neighborhood outreach.

Joe Guagliato, representing the applicant, spoke in support. Applicant, spoke in support. Gloria Scott, spoke in support. Hospice Registered Nurse, spoke in support. Greg Headman, area resident, spoke in support. Property owner, spoke in support. John Ellis, area resident, raised concerns about approving a CUP and the impact on residential homes in the area. Jim and Linda O'Neal, area residents, spoke in support. Monica Malcolm, area resident, spoke in opposition due to concerns with traffic and the negative impact the residential neighborhood. Matthew Malcolm, area resident, spoke in opposition. Area resident, questioned why this use at this location. Michael Walker, area resident, spoke in opposition due to concerns with traffic. Richard Fisher, area resident, spoke in opposition. Daniel Malcolm, area resident, spoke in opposition. Area resident, spoke in opposition. Joseph Malcolm, area resident, spoke in opposition. Paul Hinkle, resident, commented on traffic. Maureen Walker, area resident, spoke in opposition. Bruce Neilson, area resident, commented on conditions that he believed council could not find to approve. Todd Riede, area resident, spoke in opposition due to concerns with traffic. Discussion by the Council.

Motion by Councilmember Flores, seconded by Councilmember Mouanoutoua, for the Council to approve the Introduction of **Ordinance 17-06**, R2016-18, rezoning from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential) Zone District. Motion carried 4-0-1 with Councilmember Ashbeck absent.

Motion by Councilmember Mouanoutoua, seconded by Councilmember Flores, for the Council to approve **Resolution 17-40**, CUP2016-10, approving a conditional use permit for a proposed 18-bed, single-story extended care facility within an existing residence and with associated parking; and item approximately one acre of property located at 648 W. Sierra Avenue with added provision to amend condition 4 to require a one year review, and condition 20 to require a more robust operational statement. Motion carried 4-0-1 with Councilmember Ashbeck absent.

Recess: 9:31 Reconvene: 9:36

9:36 ITEM 3A - DENIED - A REQUEST FOR A LETTER OF SUPPORT FOR AB 1230 (BURKE), THE SMALL BUSINESS DEVELOPMENT CENTER (SBDC) PROGRAM ACT OF 2017, WHICH WOULD PROVIDE \$2 MILLION OF STATE FUNDING TO THE CALIFORNIA SMALL BUSINESS DEVELOPMENT CENTERS, WITH THE EXPECTED FEDERAL MATCH OF \$2 MILLION

Economic Development Manager Andy Haussler presented a report on a request to provide a letter of support for AB 1230 (Burke), the Small Business Development Center (SBDC) program Act of 2017, which would provide \$2 million of state funding to the California Small Business Development Centers, with the expected federal match of \$2 million. There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. Consideration of the request died, with Councilmember Ashbeck absent, due to a lack of a motion.

9:46 ITEM 3B – APPROVED – A REQUEST FOR A LETTER OF OPPOSITION FOR AB 1250 (JONES-SAWYER) WHICH EFFECTIVELY ELIMINATES ALMOST ALL CONTRACTING SERVICES FOR CITIES AND COUNTIES.

City Manager Luke Serpa presented a report on a request to approve a letter of opposition AB 1250 which effectively eliminates almost all contracting services for cities and counties. There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. It was the consensus of Council, with Councilmember Ashbeck absent, to approve the request to draft a letter of opposition for AB 1250 (Jones-Sawyer) which effectively eliminates almost all contracting services for cities and counties.

9:49 ITEM 3C - COUNCIL COMMENTS

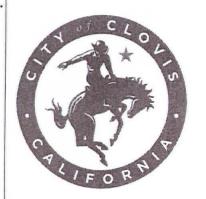
Councilmember Mouanoutoua requested update on request for council stationary use.

ADJOURNMENT

Mayor Whalen adjourned the meeting of the Council to May 1, 2017

Meeting adjourned: 9:56 p.m.

Mayor	City Clerk



AGENDA ITEM NO: CC-C-1

City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Community and Economic Development

DATE:

May 1, 2017

SUBJECT: Receive and File – Business Organization of Old Town (B.O.O.T.) Third Quarter

Report, January through March 2017.

ATTACHMENTS:

Business Organization of Old Town (B.O.O.T.) Third Quarter Report,

January through March 2017

CONFLICT OF INTEREST

None.

RECOMMENDATION

That the City Council receive and file the B.O.O.T. Third Quarter Report, January through March 2017.

EXECUTIVE SUMMARY

According to the 2016-2017 agreement between the City of Clovis and the Business Organization of Old Town, B.O.O.T. is to submit quarterly reports to the City Manager and City Council. The amount to be funded is \$11,250.

BACKGROUND

According to the 2016-2017 agreement between the City of Clovis and the Business Organization of Old Town, B.O.O.T. is to submit quarterly reports to the City Manager and City Council detailing progress of B.O.O.T.'s promotional and marketing activity. Attached, as Attachment "A", is the Third Quarter Report covering January through March 2017 activities. The amount to be funded is \$11,250.

FISCAL IMPACT

The amount to be funded is \$11,250, which is called out in the 2016-2017 Budget.

REASON FOR RECOMMENDATION

The attached report meets the requirement established in the 2016-2017 agreement between the City of Clovis and the Business Organization of Old Town.

ACTIONS FOLLOWING APPROVAL

Staff will process payment to B.O.O.T.

Prepared by:

Shawn Miller, Business Development Manager

Submitted by:

Andrew Haussler, Community & Economic Development Director

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Business Organization of Old Town

Quarterly Agreement/Compliance Report 3rd Quarter – January 1 through March 31, 2017

In accordance with the Agreement between City of Clovis and the Business Organization of Old Town Clovis for the fiscal year 2016-2017, the following items have been accomplished to date.

Goal #1:

Maintain a viable organization with membership reflective of the diversity of Old Town Clovis.

Objective:

- To maintain current level of membership and seek new members each year.
- To unite the merchants of Old Town as a group of businesses working together for the betterment of the whole downtown district.

Strategy:

- Provide information on the website about B.O.O.T., B.O.O.T. membership, benefits of membership and application forms year round.
- Personal visits to businesses in the PBIA to recruit and retain memberships.
- Contact with businesses outside the PBIA to recruit and retain Associate Memberships/"Friends of B.O.O.T."
- Allow members to pay dues monthly, quarterly or semi annually.
- Create a benefits package to attract both regular and associate members.
- Design benefits that will be exclusive to B.O.O.T. membership.
- Attract Members to a co-op advertising program that runs in the last 4th quarter of the year and at other times if funds are available.
- Plan and post meeting notices for monthly B.O.O.T. membership meetings.
- Advertise frequently to promote Old Town Clovis on behalf of all merchants.
- Enhance existing programs to draw more people to Old Town.

- A membership and organization characteristic of Old Town Clovis.
- The 2017 campaign started in November 2016. Members meet at a local restaurant on the 4th Wednesday of each month.
- Board of Directors meets monthly on the 3rd Wednesday of each month to discuss issues pertinent to the organization, i.e. status of B.O.O.T members, review finances and report on events.
- Board members represent our diverse merchants groups--office professional, property owners, antique, gift and specialty store. The 2017 Board of Directors is as follows:

- Cora Shipley, President (through 2018)
- ♦ Tom Frost, Vice President (through 2017)
- Karen Chisum, Secretary (through 2018)
- Sheryl Michael, Treasurer (through 2018)
- ♦ Larry Baumeister, Director at Large (through 2017)
- Brian Smart, Director at Large (through 2017)
- Ronnie Silva, Director at Large (through 2018)

Goal #2:

Maintain Old Town Clovis' promotional activities

Objective:

- Successfully manage, promote, and operate events in Old Town Clovis, as well as create new events on an ongoing basis that attract visitors to Old Town Clovis.
- To provide quality events, giving people a reason to visit the downtown district.
- To showcase Old Town Clovis as a shopping and dining destination.
- To develop marketing strategies to keep Old Town competitive with malls and other shopping areas.
- To attract customers and visitors, both old and new, to the downtown district.
- To present Old Town Clovis as an attractive, appealing, friendly, and inviting business community.

Strategy:

- Develop, operate, promote, maintain and pay for events that bring people to Old Town Clovis.
- Establish and maintain events that highlight Old Town Clovis locally, nationally and internationally.
- Meet all requirements set by City, State and other agencies for activities, events and attractions.
- Develop new events and activities like One Enchanted Evening, the Wine Walks and the Craft Beer Crawls to bring visitors directly into the businesses.
- Create and pay for multi-media advertising campaigns for general advertising such as generic "Shop & Dine in Old Town Clovis".
- Continue to evolve events so they continue to attract new people.
- Contract with entertainers that have a following and will bring new people to Old Town.

- The spring Craft Beer Crawl moved to Sunday, March 12th. The change from a Saturday event to a Sunday event created opportunities for more serious beer tasters to enjoy the day, and brought business to Old Town on a day that is traditionally slow.
- The spring Antiques & Collectibles Fair was March 26th. The criteria for items at the fair have been expanded to include mid-century modern, retro, upcycled and shabby

- chic and the age of items was expanded to include anything from 1980's and older. We continue to find ways to keep this show interesting and viable for Old Town.
- The year-round Saturday morning Farmers Market has moved permanently to Pollasky at 5th Street. This location is excellent for better visibility and we have seen an increase in customers.

Goal #3:

Maintain marketing strategies, including safety and appearance, and advertising techniques to position the image of Clovis through Old Town Clovis' unique character.

Objective:

- Create a broad awareness of Old Town Clovis.
- Establish Old Town Clovis as an immediate, intermediate and end destination.
- Retain the established customer base.
- Reach out to Central California so that more people become aware of what Clovis offers.
- Work with City Officials to maintain a safe, crime free area where people feel safe and like bringing their families to Old Town.

Strategy:

- Continue to work with Archer & Hound, who will handle all marketing for B.O.O.T.
- Secure multi-media advertising campaigns to promote Old Town Clovis along with event generated advertising.
- Submit calendar of events to community and online calendars.
- Use Twitter, Instagram, Pinterest and Facebook to promote Old Town Clovis in general, merchant businesses and specific events.
- Secure interview segments on radio and television.
- Contribute to the cost of the Clovis Appliance/General Electric ABC/30 Skycam at 5th and Pollasky when B.O.O.T. has sufficient funds (co-op advertising).
- Print and distribute more than 20,000 event-specific postcards, as well as over 30,000 Calendar of Event cards. Merchants and B.O.O.T. staff go to out-of-the-area antique events to solicit dealers to come to Old Town antique shows. Merchants also distribute these very popular cards to customers.
- Ongoing outreach to businesses to locate to Old Town Clovis.
- Work with City of Clovis Police Department to create a safe atmosphere in Old Town.
- Work with City of Clovis department heads to create a clean, well maintained streetscape in Old Town.

- Archer & Hound used non-traditional methods to promote our events through cable television, social media and Pandora radio. Archer & Hound is able to focus on our target audience more efficiently, bringing a new audience to Old Town Clovis, and still include our existing audience through traditional methods such as Press Releases, and earned media.
- Facilitated wide exposure for Old Town Clovis, its events, character and appeal.

- The Clovis Appliance/General Electric skycam with ABC-30 Action News reaches approximately 684,700 people every week and approximately 400,000 monthly unique visitors online at abc30.com. Old Town Clovis is mentioned a minimum of 3 to 4 times per day on the news program during weather reports and if we have anything special going on in Old Town, i.e. Farmers Market, the camera will show the activity. B.O.O.T. contributes co-op advertising dollars when available.
- Stimulated customer and visitor traffic in Old Town, as evidenced by an increased number of customers in town for Antiques & Collectibles Fair and the year-round Saturday morning Farmers Market. The March Antiques Fair was the best we've had in the last 6 years, with vendors and store owners reporting record sales.
- There are a couple of key locations available for lease now in Old Town. B.O.O.T. Board and staff continue to refer potential new businesses to the owners of these properties.
- Merchants and B.O.O.T. continue to keep the Clovis Police notified of suspicious persons frequenting Old Town businesses or the public restrooms.
- B.O.O.T. has been using the GORequest iPhone application to report new issues in Old Town to City of Clovis department heads. This has had some good results, with quick action and clear communication regarding issues in Old Town. Shawn Miller is still the Old Town Clovis liaison with City Department Heads.

Goal #4:

Provide information on activities to the Tourism Advisory Committee.

Objective:

Communicate information to sources essential for tourism opportunities, capturing disposable money from customers who have an option to spend it elsewhere.

Strategy:

- Participate as an active member of the Tourism Advisory Committee.
- Supply the Clovis Visitors Center with information regarding events, activities and leads for tour groups.
- Publish names and dates of tour groups through B.O.O.T. newsletter and email so businesses are prepared to show Old Town Clovis' hospitality.
- Provided information to merchants of Old Town regarding activities conducted in and around Old Town through the B.O.O.T. newsletter. The newsletter is emailed to those who sign up for the electronic newsletter on B.O.O.T.'s website. It is mailed to all known businesses within the PBIA twice a year.
- Communicate information to merchants on activities at the monthly B.O.O.T. membership meetings.
- Post events for all organizations in Clovis on B.O.O.T. Website and insure that if someone searches for an event, B.O.O.T.'s website is in the top results.
- Provide event information for visitclovis.com.
- Actively promote Old Town Clovis and Member Businesses on Facebook, Twitter, Instagram, Pinterest and B.O.O.T.'s website.

- Insured Old Town Clovis is recognized as a tourism destination.
- Businesses showcased Old Town as a friendly and inviting destination throughout the winter and early spring months.

Goal #5:

Obtain and maintain Workers Compensation, State Disability, and Directors and Officers Policy as well as any other insurance coverage as required by law.

Objective:

Qualify for Workers Compensation, State Disability coverage, General Liability and any and all required insurances.

Strategy:

- To meet all requirements of renewal; indemnify, hold harmless and defend the City of Clovis, Community and Economic Development Department, its officers, agents or employees.
- Submit for renewal Directors and Officers Insurance Policy through Philadelphia Insurance.
- Complete and submit for renewal the State Fund Compensation Insurance Fund policy information update to Valley Regional Insurance Services, Agent Ron Petersen.
- Submit for approval General Liability Insurance through Charity First an "A" rated Insurance company through Agent Ron Petersen, Valley Regional.

Results:

- Obtained General Liability Policy coverage period April 21, 2016 to April 21, 2017.
- State Fund Compensation Policy renewed for period April 1 2016 to April 1, 2017.
- Directors and Officers Policy renewed for period August 4, 2016 to August 4, 2017.
- Certificates of Insurance with Endorsements provided to the City of Clovis.

Goal #6:

Annual compliance audit

Objective:

To successfully complete a compliance audit conducted by an independent auditor.

Strategy:

Efficiently maintain and preserve all records needed to demonstrate full compliance.

Results:

The annual compliance audit took place in November 2016. The audit was conducted by Steve Cauthen, Classic Professional Services. The agreement between the City of Clovis and the Business Organization of Old Town for July 1, 2016 through June 30, 2017 was reviewed. A letter from Classic Professional Services confirmed contract compliance and was submitted to the City of Clovis, Community and Economic Development Department.

Financial Status:

See Balance Sheet Attached

SUMMARY:

Old Town Clovis plays a significant role in creating a favorable image for the City of Clovis. Growth within Old Town Clovis is one of the more important priorities to ensure the future and well-being of Clovis' Redevelopment Project Area. In order to continue the economic vitality of the central trading district, considerable time and effort has been invested in an effort to encourage new businesses to locate and expand in Old Town Clovis.

UPDATES TO THE PBIA:

- The Business Organization of Old Town represents many business and property owners and operators, within the central business district, who will be affected directly or indirectly by future business promotion efforts and seeks to strengthen the promotion of Old Town Clovis, thereby assuring its continued influence on economic growth in both Old Town Clovis and the City as a whole.
- The Centennial Plaza is under development of two 3 story buildings for offices on the top and restaurants on the ground floor surrounded by the Plaza. Expected grand openings are late summer.
- There are always changes taking place in Old Town Clovis. The following details most of these changes:
 - New Businesses within the PBIA
 - Three Graces 623 4th Street (King of Diamond closed)
 - Businesses that moved within the PBIA
 - Hearts Delight moved into 423 Pollasky (Skin Haven closed)

Business Organization of Old Town Profit & Loss

January through March 2017

	Jan - Mar 17
Income	
Event Income	51,731.34
FM Annual Membership	4,975.00
Fm Art Hop Fees	1,272.60
Fm Weekly Income	2,019.00
HD Fees	799.00
Interest Income	0.49
Membership	2,835.00
Sponsorships	26,500.00
Total Income	90,132.43
Expense	
Advertising	21,623.78
Business License & Taxes	940.00
Carriages	550.00
Credit Card Fees	226.21
Donations	3,000.00
Dues & Subscriptions	170.00
Entertainment	790.00
Equipment Purchase	1,370.67
Equipment Rentals	1,013.21
Glasses	3,795.60
Insurance	1,809.89
Labor	1,847.00
Meetings	1,080.94
Merchandise Expense	221.89
Office Supplies	1,123.38
Payroll Expense	500.00
Payroll Expenses	26,755.87
Payroll Taxes	217.87
Postage	489.35
Printing	3,906.35
Rent	2,250.00
Repairs & Maintenance	50.00
Security	100.00
Supplies	755.90
Telephone	1,244.02
Utilities	181.09
Total Expense	76,013.02
Income	14,119.41



AGENDA ITEM NO: CC-F-1

City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Planning and Development Services

DATE:

May 1, 2017

SUBJECT: Approval - Res. 17-, Final Map for Tract 6145, located at the

southwest corner of DeWolf and Richmond Avenues (Wilson Premier

Homes, Inc.).

ATTACHMENTS: (A)

Res. 17-

Vicinity Map (B)

(C) Copy of Final Map

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Res. 17-, which will:

- 1. Accept the offer of dedication of street and public utility easements within Tract 6145, and;
- 2. Authorize recording of the final map.

EXECUTIVE SUMMARY

The owner, Wilson Premier Homes, Inc., acting as the subdivider, has submitted a final map. The improvement plans are being processed by City staff. The improvements to be installed include curb, gutter, sidewalk, street paving, sanitary sewers, water mains. paseos and a trail. The subject tract is located on the southeast corner of Locan and Teague Avenues. It contains approximately 19.79 acres and consists of 69 units, zoned R-1.

FISCAL IMPACT

The subdivider will be installing curb, gutter, sidewalk, street paving, sanitary sewers, water mains, and paseos, which will be perpetually maintained by the City of Clovis.

REASON FOR RECOMMENDATION

The subdivision agreement has been executed by the subdivider and all development fees have since been paid or deferred in accordance with Municipal Code. The agreement provides for the developer to complete a technically correct map and improvement plans and to complete all required improvements in compliance with the conditions of approval. The improvements are adequately secured.

ACTIONS FOLLOWING APPROVAL

The final map will be filed with the Fresno County Recorder's office for recording.

Prepared by:

Gene G. Abella, Assistant Engineer

Submitted by:

Michael Harrison City Engineer

Recommended by:

Dwight Kroll, AICP Director of Planning And Development

Services

RESOLUTION 17-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING FINAL SUBDIVISION MAP FOR TRACT NO. 6145

WHEREAS, a final map has been presented to the City Council of the City of Clovis for Tract 6145, by The City of Clovis, a Municipal Corporation, and

WHEREAS, said final tract conforms to the requirements of Chapter 2, Part 2, of Division 4 of the Business and Professions Code and to local ordinances;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis as follows:

- 1. The final map of Tract 6145, consisting of two (2) sheets, a copy of which is on file with the City Clerk, be and the same is hereby approved.
- 2. Approval of the Subdivision improvement plans for said tract, consisting of thirty-two (32) sheets are being completed by City Staff.
- 3. The preliminary Engineer's Cost Estimate of development cost of said tract, a copy of which is on file with the City Clerk, be and the same is hereby approved and adopted as the estimated cost of improvements for said subdivision in the sum of \$3,161,911.
- 4. The offer and dedication for public use of the parcels, streets and easements specified on said map are accepted by the City of Clovis and the City Clerk is authorized and directed to execute said subdivision map.
- This Council finds that the proposed subdivision, together with the provisions for its design and improvement, are consistent with applicable general and specific plans of the City of Clovis.
- 6. Improvement Security, as provided hereunder and in said Subdivision Agreement, is fixed at one hundred percent (100%) or the sum of \$2,598,000 for

City Council Report Tract 6145 Final Map May 1, 2017

guaranteeing specific performance of said agreement and fifty percent (50%) or the sum of \$1,299,000 for payment of labor and materials furnished by contractors, subcontractors, labormen and materialmen in connection with the improvements required to be made or constructed by said subdivider in conformity with said subdivision map or said agreement.

7. Subdivider shall furnish a bond in the sum of \$316,200 being the amount determined by the City Council of the City as necessary for the guarantee and warranty of the work for a period of one year following the completion and acceptance of the tract against any defective work or labor done, or defective materials furnished. Said bond is required to be furnished prior to acceptance of the tract by the City Council.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on May 1, 2017, by the following vote, to wit:

	Mayor	City Clerk	
DATED:			
ABSTAIN:			
ABSENT:			
NOES:			
AYES:			

VICINITY MAP Tract 6145 Wilson Premier Homes, Inc. TEMPERANCE MINNEWAWA ARMSTRONG HIGHLAND DE WOLF SHEPHERD TEAGUE Tract 6145 **NEES ALLUVIAL HERNDON** SIERRA BULLARD BARSTOW SHAW **GETTYSBURG** ASHLAN DAKOTA ATTACHMENT A

CITY LIMITS SPHERE OF INFLUENCE

1" = 5500'

SUBDIVISION MAP OF

TRACT NO. 6145

SHEET 1 OF 2

IN THE CITY OF CLOVIS, FRESNO COUNTY, CALIFORNIA SURVEYED AND PLATTED IN NOVEMBER, 2016 BY HARBOUR & ASSOCIATES CONSISTING OF 2 SHEETS

OWNER'S STATEMENT

THE UNDERSIGNED, BEING ALL PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND WITHIN THIS SUBDIVISION, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP AND OFFER FOR DEDICATION FOR PUBLIC USE THE PARCELS AND EASEMENTS SPECIFIED ON SAID MAP AS INTENDED FOR PUBLIC USE FOR THE PURPOSES

WILSON PREMIER HOMES, INC., A CALIFORNIA CORPORATION

LEO A. WILSON	
PRESIDENT	

U.S. BANK NATIONAL ASSOCIATION, d/b/a/ HOUSING CAPITAL COMPANY

BY:				
UI.	CARL	F.	SWANSON	
	VICE-	-PR	ESIDENT	

NOTARY ACKNOWLEDGEMENTS

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED. AND NOT THE TRUTHFULNESS. ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA COUNTY OF)		
----------------------------------	---	--	--

, 2017, BEFORE ME ____ PUBLIC. PERSONALLY APPEARED LEO A. WILSON PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT, WITNESS

NAME	SIGNATURE	
MY COMMISSION EXPIRES	COUNTY OF	

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT

STATE OF CALIFORNIA)	
COUNTY OF)

COMMISSION NUMBER

, 2017, BEFORE ME CARL F. SWANSON PUBLIC, PERSONALLY APPEARED_ PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT, WITNESS

IVIT HAND.	
NAME	SIGNATURE
MY COMMISSION EXPIRES	COUNTY OF

COMMISSION NUMBER

LEGAL DESCRIPTION

THE LAND DESCRIBED HEREIN IS SITUATED IN THE COUNTY OF FRESNO, CITY OF CLOVIS, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 26. TOWNSHIP 12 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN, ACCORDING TO THE OFFICIAL PLATS THEREOF.

EXCEPTING THEREFROM THE NORTH 15 ACRES AND THE SOUTH 495 FEET AND THE WEST 660 FEET THEREOF

ALSO EXCEPTING THEREFROM THAT PORTION OF SAID LAND AS DESCRIBED IN THE GRANT DEED TO THE CITY OF CLOVIS RECORDED NOVEMBER 22, 2006 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 2006-0247496.

THE WEST 440 FEET OF THE SOUTH 495 FEET OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 12 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN ACCORDING TO THE OFFICIAL PLAT THEREOF

THE SOUTH 495 FEET OF THE FAST 440 FEET OF THE WEST 880 FEET OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 26 TOWNSHIP 12 SOUTH RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN, ACCORDING TO THE UNITED STATES GOVERNMENT TOWNSHIP PLAT APPROVED BY THE SURVEYOR GENERAL ON JUNE 21, 1856.

THE WEST 660 FEET OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 12 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN. ACCORDING TO THE OFFICIAL PLAT THEREOF

EXCEPTING THEREFROM THE NORTH 15 ACRES AND THE SOUTH 495 FEET THEREOF.

THIS LAND IS SUBJECT TO THE FOLLOWING:

- SAID LAND LIES WITHIN THE FRESNO METROPOLITAN FLOOD CONTROL DISTRICT AND IS SUBJECT TO DRAINAGE FEES AND/OR REQUIREMENTS TO CONSTRUCT PLANNED LOCAL DRAINAGE FACILITIES. ENTITLED "RESOLUTION NO. 1816 - THE BOARD OF DIRECTORS OF THE FRESNO METROPOLITAN FLOOD CONTROL DISTRICT". BY THE BOARD OF DIRECTORS OF THE FRESNO METROPOLITAN FLOOD CONTROL DISTRICT, RECORDED JULY 31, 1995 AS SERIES NUMBER 95092128, O.R.F.C.
- ANY EASEMENT, RIGHT, TITLE, OR INTEREST TO WATER RIGHTS FOR MINING, AGRICULTURAL, MANUFACTURING, DITCHES, RESERVOIRS OR OTHER PURPOSES USED IN CONJUNCTION WITH SAID WATER RIGHTS AS MAY BE RECOGNIZED AND ACKNOWLEDGED BY LOCAL CUSTOMS, LAWS AND DECISIONS OF COURTS AS PROVIDED IN THE PATENT AND/OR ACTS AUTHORIZING THE ISSUANCE THEREOF, RECORDED NOVEMBER 26, 1877 IN BOOK LOF PATENTS, PAGE 187.
- TERMS AND PROVISIONS AS CONTAINED IN AN INSTRUMENT ENTITLED AGREEMENT, RECORDED DECEMBER 14, 1993 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 93192808 4. TERMS AND PROVISIONS AS CONTAINED IN AN INSTRUMENT. ENTITLED ANNEXATION AGREEMENT, EXECUTED BY CITY OF CLOVIS AND RONALD IN. DE PRY AND VIRGINIA
- M. DE PRY, TRUSTEES OF R.N. AND V.M. DE PRY FAMILY TRUST, RECORDED JANUARY 5, 2007 IN OFFICIAL RECORDED UNDER RECORDER'S SERIAL NUMBER 2007-0002854, O.R.F.C. MATTERS AS CONTAINED OR REFERRED TO IN AN INSTRUMENT, ENTITLED "ANNEXATION AGREEMENT", EXECUTED BY CITY OF CLOVIS AND ALFONS ALTINTOP AND CARRIE RAE ALTINTOP, DATED APRIL 14, 2006, RECORDED DECEMBER 1, 2006 IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 2006-0252870.
- AN EASEMENT GRANTED TO PACIFIC GAS AND ELECTRIC COMPANY FOR PUBLIC UTILITIES, INGRESS AND EGRESS, RECORDED JULY 8, 2016 IN THE OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER 2016-0087712.
- ANY SPECIAL TAX WHICH IS NOW A LIEN AND THAT MAT BE LEVIED WITHIN THE COMMUNITY FACILITIES DISTRICT NO, 2004-1, A NOTICE OF WHICH WAS RECORDED AS FOLLOWS: INSTRUMENT ENTITLED "AMENDED NOTICE OF SPECIAL TAX LIEN", RECORDED IN OFFICIAL RECORDS UNDER RECORDER'S SERIAL NUMBER

SURVEYOR'S STATEMENT

GARY J. DIXON

LS 5277

OF CALL

THE SURVEY FOR THIS MAP WAS MADE BY ME OR UNDER MY DIRECTION AND IS TRUE AND COMPLETE AS SHOWN.

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF WILSON PREMIER HOMES, INC., ON NOVEMBER 1, 2016. I HEREBY STATE THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED, OR THAT THEY WILL BE SET IN THOSE POSITIONS ON OR BEFORE ONE YEAR AFTER THE DATE THIS MAP IS RECORDED, OR ANY TIME EXTENSION APPROVED BY THE CITY ENGINEER. THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

GARY J.	DIXON	L.S.	5277	DATE

CITY ENGINEER'S STATEMENT

I, MICHAEL J. HARRISON, CITY ENGINEER OF THE CITY OF CLOVIS, HEREBY STATE THAT I HAVE EXAMINED THIS MAP, THAT THE SUBDIVISION SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, AND ANY APPROVED ALTERATIONS THEREOF, THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND OF ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH, AND THAT I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT

MICHAEL J. HARRISON.	P.L.S.	8088	DATE
CITY ENCINEED			

 $CITY\ CLERK'S\ STATEMENT$ I, JOHN HOLT, HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF

CLOVIS, BY RESOLUTION ADOPTED APPROVED THE WITHIN MAP AND ACCEPTED, SUBJECT TO IMPROVEMENT, ON BEHALF OF THE PUBLIC, ANY REAL PROPERTY AND EASEMENTS OFFERED FOR DEDICATION FOR PUBLIC USE IN CONFORMITY WITH THE TERMS OF THE

DATED			
	JOHN HOLT,	CITY	CLERK

RECORDER'S	CERTIFICATE
TILL COLUDER O	ODIVITI TONIL

DO	CUMENT N	0		FEE PA	ID \$			
FIL	ED THIS_	DAY OF	, 201	7. AT	M.	IN	VOLL	JME
OF	PLATS, A	T PAGE(S)	_, FRESNO	COUNTY	RECORDS.	AT	THE	REQUEST
OF	OLD REP	UBLIC TITLE COMP	ANY.					

PAUL A. DICTOS, CPA FRESNO COUNTY ASSESSOR-RECORDER

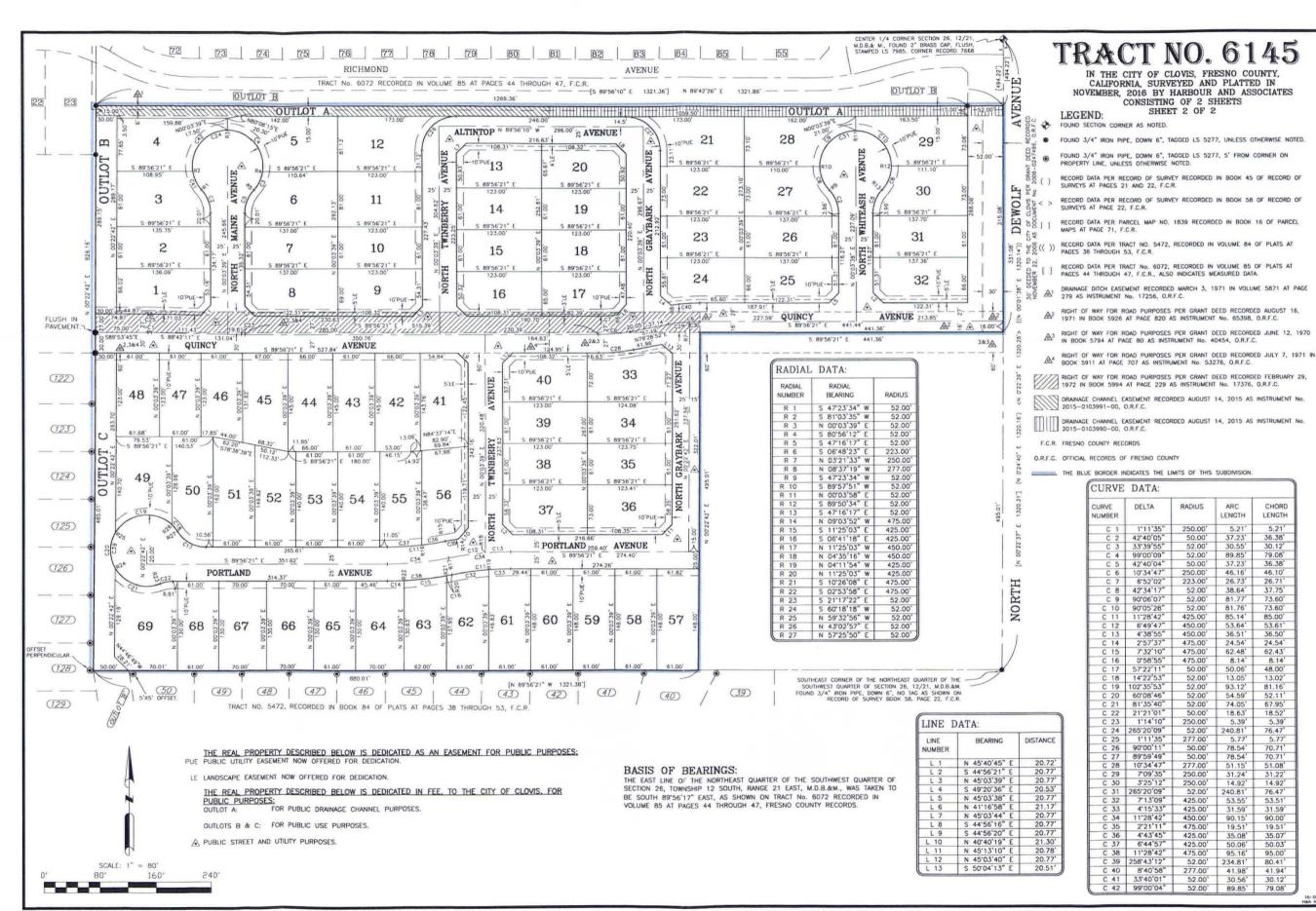
BY:	
DEPUTY	



Harbour & Associates

Civil Engineers 389 Clovis Avenue, Suite 300 • Clovis, California 93612 (559) 325-7676 · Fax (559) 325 - 7699

W.O. #16-007



15-067 Tr. 514 H&A Harlon Rand



AGENDA ITEM NO: CC-F-2 City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Planning and Development Services

DATE:

May 1, 2017

SUBJECT: Approval - Resolution No. 17-____, Annexation of Proposed Tract 6145 and

Parcel Map 2016-05, located at the southwest corner of DeWolf and Richmond Avenues, to the Landscape Maintenance District No. 1 of the City of Clovis

(Wilson Premier Homes, Inc.)

ATTACHMENTS:

(A) Res. 17-

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Res. 17-____, that will annex proposed Tract 6145 and Parcel Map 2016-05, located at the southwest corner of DeWolf and Richmond Avenues, to the Landscape Maintenance District No. 1 of the City of Clovis.

EXECUTIVE SUMMARY

The owner, Wilson Premier Homes, Inc., acting as the subdivider, has requested to be annexed to the Landscape Maintenance District No. 1 of the City of Clovis as set forth by the Conditions of Approval for Tentative Tract Map 6145 and Tentative Parcel Map 2016-05.

BACKGROUND

Wilson Premier Homes, Inc., the developer of Tract 6145 and Parcel Map 2016-05, has executed a covenant that this development be annexed to the City of Clovis LMD No. 1. An executed copy can be provided on request. Council formed the original District on July 15, 1985, for the purpose of funding the maintenance of landscaped areas and parks.

Under the provisions of the Landscaping and Lighting Act of 1972, and in accordance with Article XIII C and Article XIII D of Proposition 218, all the owners of property proposed for annexation have provided a written request and consent to annexation, and have executed a covenant (petition) indicating acceptance of the annual assessment.

FISCAL IMPACT

This project will add landscaping to the Landscape Maintenance District No. 1 of the City of Clovis shown as follows:

Tract 6145/Parcel Map 2016-05	Year to Date
-------------------------------	--------------

LMD Landscaping added:

0.536 acres

8.032 acres

Resource needs added:

0.054 person

0.804 person

The resource needs estimate is based on 1 person per 10 acres of landscaped area.

REASON FOR RECOMMENDATION

The property owners for the subject tract and parcel map have requested annexation into the City of Clovis LMD No. 1.

ACTIONS FOLLOWING APPROVAL

Tract 6145 and Parcel Map 2016-05 shall become a part of City of Clovis LMD No. 1 and will be assessed next year for maintenance costs.

Prepared by:

Gene G. Abella, Assistant Engineer

Submitted by: 1

Michael Harrison City Engineer Recommended by:

Dwight Kroll, AICP Director of Planning And Development

Services

City Council Report Tract 6145/Parcel Map 2016-05 LMD Annexation May 1, 2017

RESOLUTION 17-___

A RESOLUTION OF THE COUNCIL OF THE CITY OF CLOVIS, CALIFORNIA, APPROVING ANNEXATION TO LANDSCAPING MAINTENANCE DISTRICT NO. 1 OF THE CITY OF CLOVIS

WHEREAS, City of Clovis Landscape Maintenance District No. 1 ("District") was formed by Resolution No. 85-78, adopted July 15, 1985, pursuant to Part 2 of Division 15 of the Streets and Highways Code (Landscape and Lighting Act of 1972), herein the "Act"; and

WHEREAS, all of the owners of property proposed to be annexed to the District consisting of proposed Tract No. 6145 and Parcel Map No. 2016-05, as described in Exhibit "A" attached hereto and incorporated herein by reference, have consented to said annexation and such annexation may be ordered without notice and hearing or filing of engineer's report, or both.

NOW, THEREFORE, IT IS RESOLVED AND ORDERED, as follows:

- 1. That the public interest and convenience require that certain property described in Exhibit "A" attached hereto and by reference incorporated herein be annexed into Landscape Maintenance District No. 1 of the City of Clovis for the maintenance and servicing of landscaping facilities.
- 2. The City Clerk shall receive and file the maps showing the boundaries of the areas annexed as set forth in Exhibit "A" which boundaries shall be used for assessment proceedings until and unless a change of organization is approved pursuant to the Act.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on May 1, 2017, by the following vote, to wit:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	
DATED:	
Mayor	City Clerk

City Council Report Tract 6145/Parcel Map 2016-05 LMD Annexation May 1, 2017

Exhibit "A"

LOTS 1 TI	HROUGH 69, INCL	USIVE, OF TRACT	MAP 6145,	RECORDED	IN VOLUME	, PAGES	
THROUGH	OF TRACT	MAPS, FRESNO CO	UNTY RECO	RDS.			
INCLUDIN	G PARCELS A THR	DUGH D, INCLUSIV	E, OF PARCE	L MAP 2016	-05, RECORDE	D IN VOLUME _	
PAGES	THROUGH	OF PARCEL MA	PS, FRESNO	COUNTY RE	CORDS.		



AGENDA ITEM NO: CC-F-3 City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Planning and Development Services

DATE:

May 1, 2017

SUBJECT: Approval – Resolution 17- - Revise the street name of old "North

Temperance Avenue", from Alluvial Avenue to Herndon Avenue, to "North

Magnolia Avenue."

ATTACHMENTS:

Res. 17-(A)

Vicinity Map (B)

CONFLICT OF INTEREST

None

RECOMMENDATION

Approve Resolution 17- - Resolution of the City Council of the City of Clovis Renaming a Portion of old North Temperance Avenue to North Magnolia Avenue.

BACKGROUND

Prior to the construction of State Route 168 (SR 168), Temperance Avenue north of Herndon Avenue was offset approximately 600 feet west of the Temperance Avenue alignment south of Herndon. This offset of major streets is typical along the Herndon corridor due to Herndon Avenue being the boundary of Townships.

Temperance Avenue was realigned with the construction of SR 168 in 2001, leaving two short segments of the old Temperance Avenue alignment between Herndon and Alluvial Avenues and the name was not changed. With new development interest in this mixeduse area, it is now appropriate to assign a name to the street segments and eliminate the redundant name.

The City's policy is to assign street names which are consistent with the name established at the same approximate alignment across the metropolitan area. While these segments are not in exact alignment with North Magnolia Avenue within the residential areas south of Herndon and north of Alluvial, it is a more desirable name for a non-residential corporate type of area than the street names that are closer to this alignment. Also, the use of the Magnolia name in this segment would not cause confusion for the public or for public safety response.

ACTIONS FOLLOWING APPROVAL

- 1. Staff will provide notice of the street name change to all affected parties and agencies.
- 2. Staff will replace the existing street name signs with new street signs labeled "North Magnolia Avenue."

Prepared by: Gene G. Abella, Assistant Engineer

Submitted by:

Mike Harrison City Engineer

Recommended by:

Dwight Kroll, AICP Director of Planning and Development

Services

RESOLUTION 17-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS RENAMING A PORTION OF OLD NORTH TEMPERANCE AVENUE TO NORTH MAGNOLIA AVENUE

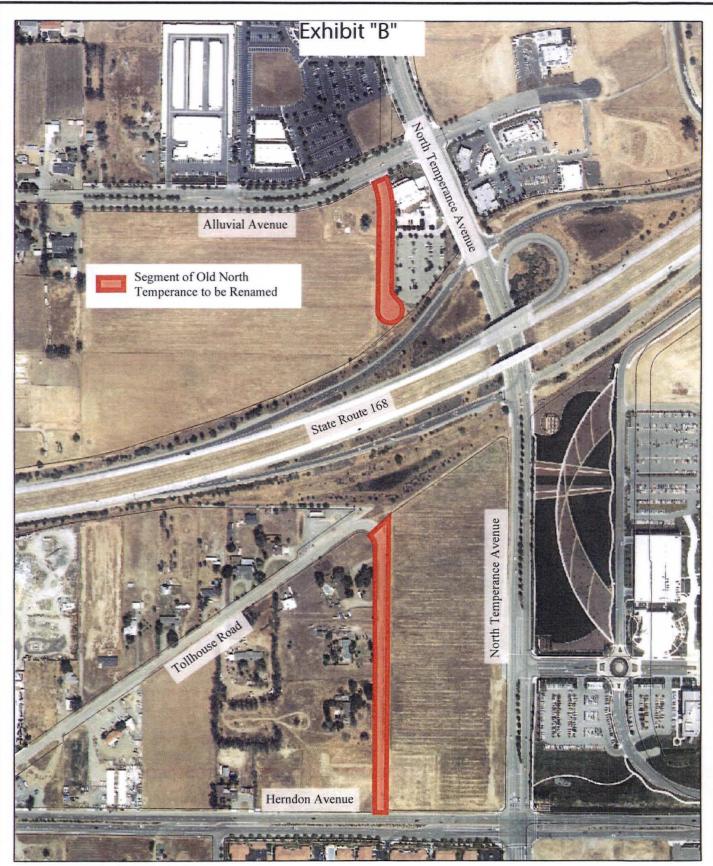
WHEREAS, a request has been made to rename old North Temperance Avenue between Alluvial Avenue and Herndon Avenue, to North Magnolia Avenue; and

NOW, THEREFORE, BE IT RESOLVED that the Clovis City Council approves the renaming of old North Temperance Avenue between Alluvial Avenue and Herndon Avenue to North Magnolia Avenue (Exhibit A).

	n was introduced and adopted at a regular meeting of the is held on May 1, 2017, by the following vote, to wit:
AYES:	
NOES:	
ABSENT:	
ABSTAIN:	
DATED:	

City Clerk

Mayor



Vicinity Map





AGENDA ITEM NO: CC-F-4

City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Planning and Development Services

DATE:

May 1, 2017

SUBJECT: Approval -Final Acceptance for Tract 6084, located in the northeast area of

Armstrong and Bullard Avenues (Bullard Armstrong LP, Gary Mason).

ATTACHMENT:

(A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

- Accept the public improvements for Tract 6084; and authorize recording of the Notice of Completion; and
- Authorize release of the Performance Surety immediately and then release of the Labor and Materials Surety ninety (90) days after the recordation of the Notice of Acceptance, provided no liens have been filed; and release of Public Improvements Maintenance Surety upon the expiration of the one-year warranty period, provided any defective work has been repaired to the City's satisfaction.

EXECUTIVE SUMMARY

The owner, Bullard Armstrong LP, Gary Mason has requested final acceptance of the public improvements constructed or installed in conjunction with this tract. The public improvements include all those shown on the subdivision improvement plans approved by the City Engineer.

City Council Report Tract 6084 – Final Acceptance May 1, 2017

FISCAL IMPACT

The costs for periodic routine maintenance, as well as repairs needed as the improvements deteriorate with age and usage, will be incorporated into the annual maintenance budget of the Public Utilities Department as these costs are identified.

REASON FOR RECOMMENDATION

The Subdivision Map Act requires that once construction of the required improvements has been completed in compliance with all codes, plans and specifications, and all other required documents have been completed and submitted, final acceptance is required and the appropriate sureties are released.

ACTIONS FOLLOWING APPROVAL

Record the Notice of Completion and release the Performance, Payment, and Maintenance Sureties as appropriate.

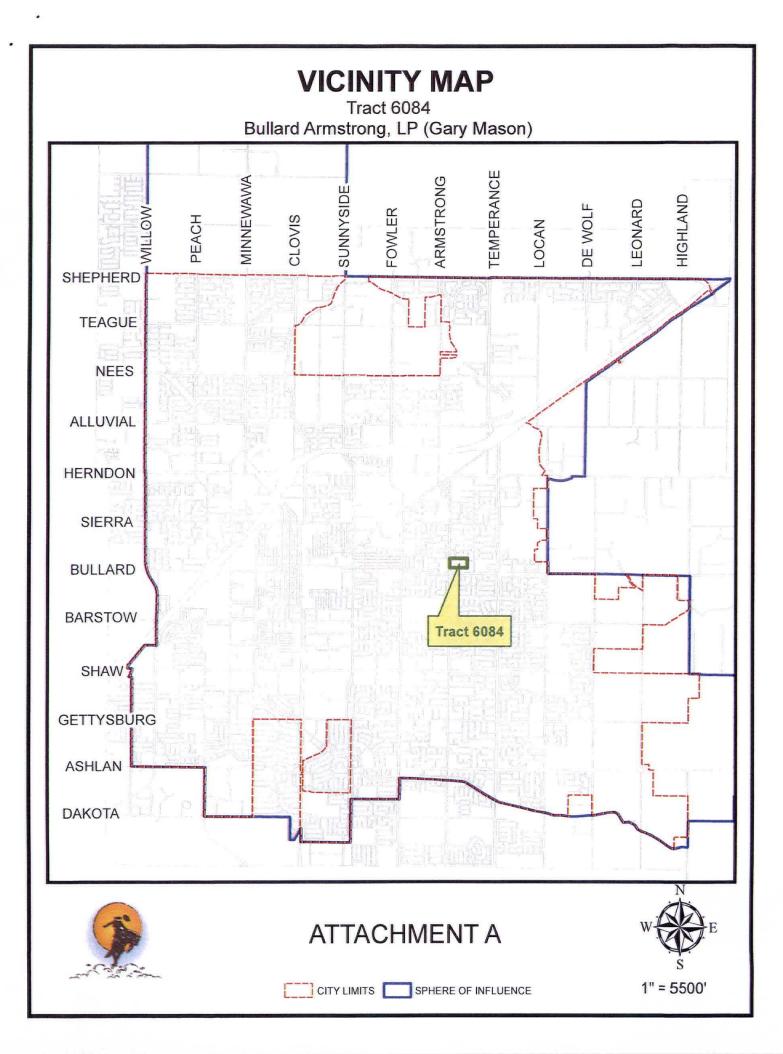
Prepared by: Gene Abella, Assistant Engineer

Submitted by: Mich and Marriage

Michael Harrison City Engineer Recommended by:

Dwight Kroll, AICP Director of Planning And Development

Services





AGENDA ITEM NO: CC-F-5
City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Planning and Development Services Department

DATE:

May 1, 2017

SUBJECT:

Approval - Bid Award for CIP 14-16 Letterman Park ADA Improvements, and;

Authorize the City Manager to execute the contract on behalf the City.

ATTACHMENT: (A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

- For the City Council to award a contract for CIP 14-16 Letterman Park ADA Improvements to Witbro DBA Seal Rite Paving & Grading in the amount of \$ 56,310.00 and;
- For the City Council to authorize the City Manager to execute the contract on behalf of the City.

EXECUTIVE SUMMARY

The construction involves removal of existing asphalt pavement, existing concrete sidewalk, construction of new concrete sidewalk and reconstruction of ADA accessible parking stalls within Letterman Park.

Staff has evaluated the project site for all design aspects within the scope of the project for compliance with the Americans with Disabilities Act (ADA) accessibility standards as of May 1, 2017. The project was constructed to meet ADA standards.

BACKGROUND

The following is a summary of the bid results of April 11, 2017:

BIDDERS	BASE BIDS
Witbro DBA Seal Rite Paving & Grading	\$ 56,310.00
Dawson-Mauldin Construction, Inc.	\$ 56,746.00
E & A Construction Scheduling dba E & A Engineering	\$ 59,147.00
JT2 Inc. dba Todd Companies	\$ 83,444.44
V & G Builders, Inc.	\$ 89,566.62
ENGINEER'S ESTIMATE	\$ 37,805.00

All bids were examined and the bidders' submittals were found to be in order. Staff has validated the lowest responsive bidder contractor's license status; the contractor is in good standing with no record of complaints in the last three years. A record search for complaints or violations was performed through Cal OSHA and there were no violations found.

Because all the bids were substantially higher than staff's estimated cost, staff investigated the cause to determine if the bids received represent a fair and reasonable price for the work contemplated. When bids come in higher than expected, there are a few directions that can be taken including the following:

- If it is believed that there was a lack of clarity in the bid documents that lead to the higher cost, the documents can be clarified and the project could be put out to bid again.
- If staff's estimate simply missed the mark, the project can either be re-scoped to fit the
 available budget and put out to bid again, or the project can be awarded as long as there is
 sufficient funding to cover the cost.

For this project, it appears that staff underestimated the effect of the small scale and specialized work on the total cost of the project. The bids received seem to be very competitive and it is not expected that lower bids would be obtained by rebidding the project. The CDBG grant is not sufficient to cover the additional cost; however, there is an annual allocation for ADA activities from the General Services budget that is underutilized this year that can be applied to the added cost of the project. Staff, therefore, recommends awarding the complete project, utilizing this money to fund the extra cost.

FISCAL IMPACT

This project was approved in the 2016-2017 fiscal year budget. The project is supported by the City Community Investment Program, funded by Community Development Block Grant (CDBG) and ADA funding.

REASON FOR RECOMMENDATION

Witbro DBA Seal Rite Paving & Grading is the lowest responsible bidder. There are sufficient funds available for the anticipated costs of this project.

CIP 14-16 – Bid Award 4/25/2017 8:27:31 AM Page 2 of 3

ACTIONS FOLLOWING APPROVAL

- The contract will be prepared and executed, subject to the contractor providing performance security that is satisfactory to the City.
- 2. Construction will begin approximately two (2) weeks after contract execution and be completed in twenty (20) working days thereafter.

Prepared by:

Cleveland A. Wardrick, Project Engineer

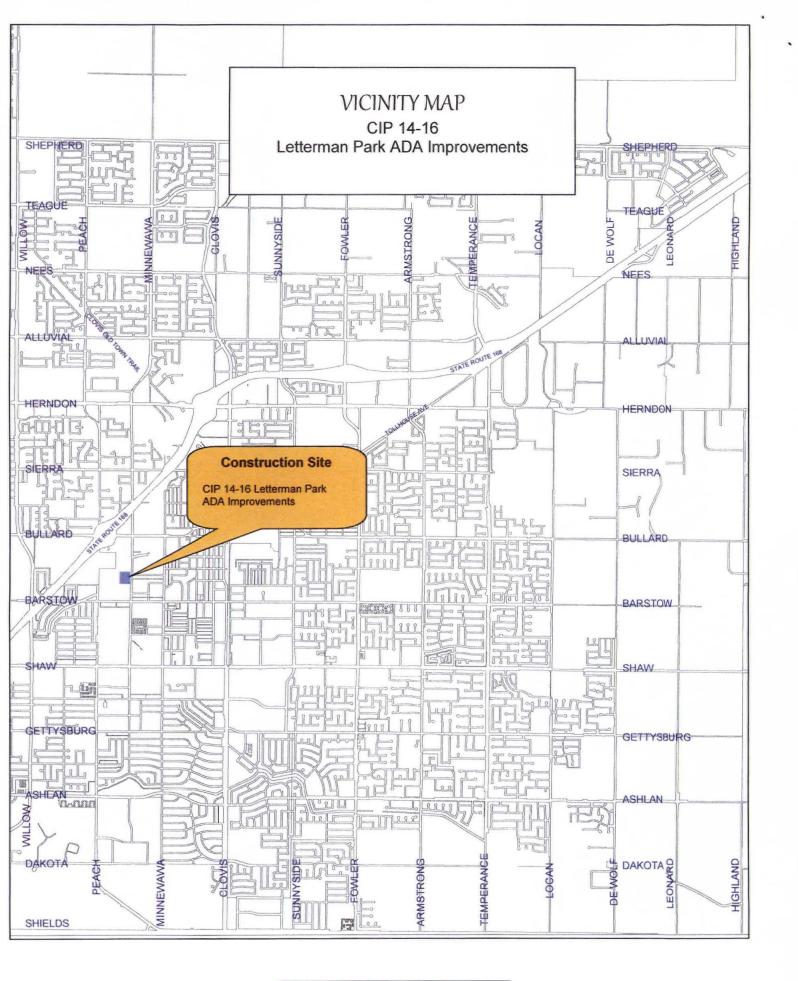
City Engineer

Submitted by:

Recommended by:

Dwight Kroll

Director of Planning and Development Services





AGENDA ITEM NO: CC-F-6 City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Planning and Development Services Department

DATE:

May 1, 2017

SUBJECT:

Approval - Bid Award for CIP 15-05 Fowler Avenue Street Improvements, and;

Authorize the City Manager to execute the contract on behalf the City.

ATTACHMENT: (A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

- 1. For the City Council to award a contract for CIP 15-05 Fowler Avenue Street Improvements to AS Dezign, Inc. in the amount of \$505,359.55 and;
- 2. For the City Council to authorize the City Manager to execute the contract on behalf of the City.

EXECUTIVE SUMMARY

The work to be completed consists of a street reconstruction on Fowler Avenue, from Ashlan Avenue to Gettysburg Avenue. The work to be performed shall include asphalt concrete pavement grinding, concrete improvements, new pavement markings, installation of new traffic signs and traffic loops.

Staff has evaluated the project site for all design aspects within the scope of the project for compliance with the Americans with Disabilities Act (ADA) accessibility standards as of May 1, 2017. The project was constructed to meet ADA standards.

BACKGROUND

The following is a summary of the bid results of April 18, 2017:

City Council Report Approval - Bid Award April 17, 2017

BIDDERS BASE BIDS	
AS Dezign, Inc. \$ 505,359.55	
Dave Christian Const. Co., Inc. \$ 566,161.50	
Agee Construction \$ 568,912.00	
Avison Construction \$ 569,446.00	
Witbro Inc. DBA Seal Rite \$ 583,508.00	
Dawson-Mauldin Const. Inc. \$ 589,576.80	
Emmett's Excavation, Inc. \$597,928.00	
Cal Valley Construction \$ 615,672.00	
JT2 Inc., DBA Todd Companies \$ 624,975.57	
Bill Nelson GEC Inc. \$632,422.50	
American Paving Co. \$636,114.00	
ENGINEER'S ESTIMATE \$ 547,506.50	

All bids were examined and the bidders' submittals were found to be in order. Staff has validated the lowest responsive bidder contractor's license status; the contractor is in good standing with no record of complaints. A record search for complaints or violations was performed through Cal OSHA and there were no violations found.

FISCAL IMPACT

This project was approved in the 2016-2017 fiscal year budget. The project is solely supported by Measure C funding.

REASON FOR RECOMMENDATION

AS Dezign, Inc. is the lowest responsible bidder. There are sufficient funds available for the anticipated costs of this project.

ACTIONS FOLLOWING APPROVAL

- 1. The contract will be prepared and executed, subject to the contractor providing performance security that is satisfactory to the City.
- 2. Construction will begin approximately two (2) weeks after contract execution and be completed in twenty-five (25) working days thereafter.

Prepared by: John Armendariz, Project Engineer

Submitted by:

Michael J. Harrison

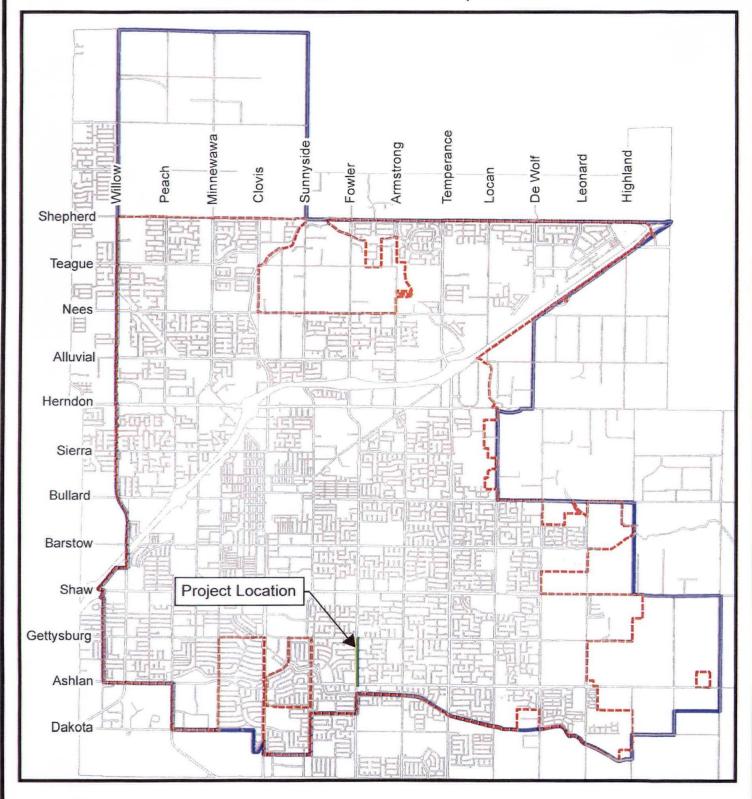
Recommended by:

Dwight Kroll

City Engineer Director of Planning and Development Services

VICINITY MAP

CIP 15-05 Fowler Avenue Street Improvements





ATTACHMENT A







AGENDA ITEM NO: CC-F-7 City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Planning and Development Services Department

DATE:

May 1, 2017

SUBJECT:

Approval - Bid Award for CIP 15-06 Shaw Avenue Sidewalk Improvements, and;

Authorize the City Manager to execute the contract on behalf the City.

ATTACHMENT: (A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

- For the City Council to award a contract for CIP 15-06 Shaw Avenue Sidewalk Improvements to Witbro dba Seal Rite Paving & Grading in the amount of \$ 220,169.00 and;
- 2. For the City Council to authorize the City Manager to execute the contract on behalf of the

EXECUTIVE SUMMARY

The construction involves demolition, modification and reconstruction of existing curb return ramps, removal of existing sidewalk and construction of new concrete sidewalk along Shaw Avenue from Temperance Avenue to Sunnyside Avenue.

Staff has evaluated the project site for all design aspects within the scope of the project for compliance with the Americans with Disabilities Act (ADA) accessibility standards as of May 1, 2017.

BACKGROUND

The following is a summary of the bid results of April 11, 2017:

BIDDERS	BASE BIDS
Witbro dba Seal Rite Paving & Grading	\$ 220,169.00
Dawson-Mauldin Construction, Inc.	\$ 285,003.83
V & G Builders, Inc.	\$ 356,256.81

ENGINEER'S ESTIMATE

\$ 192,335.00

All bids were examined and the bidders' submittals were found to be in order. Staff has validated the lowest responsive bidder contractor's license status; the contractor is in good standing with no record of complaints recorded in the last three years. A record search for complaints or violations was performed through Cal OSHA and there were no violations found.

Staff analyzed the bid results due to the disparity from the engineer's estimate. It was determined that the engineer's estimate underestimated the level of demolition work and the traffic control that would be required on Shaw. Adjustments to the engineer's estimate to accommodate these aspects of the work would account for the 15% difference from the low bidder. Staff concluded to award the project based on the low bid being comparable to a revised estimate and there is funding to support the project.

FISCAL IMPACT

This project was approved in the 2016-2017 fiscal year budget. The project is solely supported by the City Community Investment Program, funded by Congestion Mitigation and Air Quality (CMAQ).

REASON FOR RECOMMENDATION

Witbro dba Seal Rite Paving & Grading is the lowest responsible bidder. There are sufficient funds available for the anticipated costs of this project.

ACTIONS FOLLOWING APPROVAL

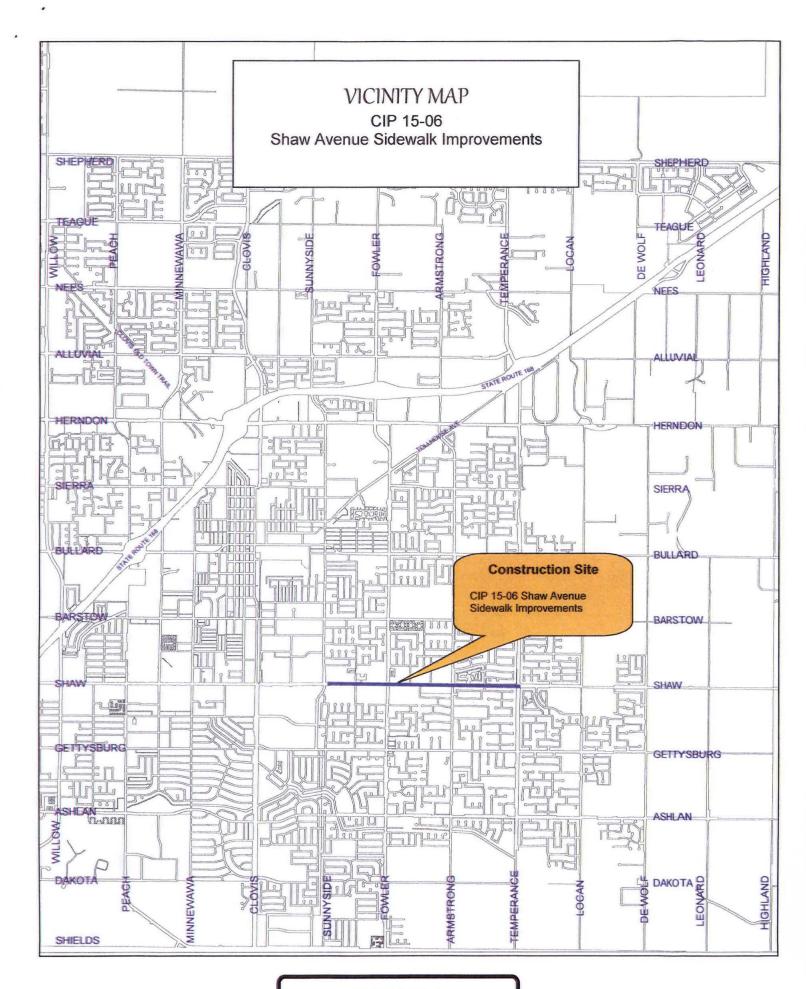
- The contract will be prepared and executed, subject to the contractor providing performance security that is satisfactory to the City.
- 2. Construction will begin approximately two (2) weeks after contract execution and be completed in thirty-five (35) working days thereafter.

Prepared by: Cleveland Wardrick, Project Engineer

Submitted by:

Recommended by:

Michael J. Harrison City Engineer Dwight Kroll
Director of Planning and
Development Services





AGENDA ITEM NO:

City Manager:

CC-H-1

S

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Public Utilities Department

DATE:

May 1, 2017

SUBJECT:

Approval - Hire an Equipment Mechanic Assistant for the Fleet Maintenance

Section at Step "4" of the Salary Range

ATTACHMENTS:

None

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to approve the hiring of an equipment mechanic assistant for the Fleet Maintenance Section at Step 4 of the salary range.

EXECUTIVE SUMMARY

Staff is requesting approval to hire an equipment mechanic assistant to fill a vacant position at step 4 of the salary range. The applicant is currently on the equipment mechanic eligibility list, which is a higher requirements eligibility list. The applicant is interested in working for the City at this lower classification but with his current salary, experience and qualifications, step 4 in the salary schedule is commensurate and appropriate. The applicant has ASE masters in both light duty and heavy duty equipment plus an ASE master in transit buses. He will be working on the swing shift which is primarily responsible for both the heavy duty equipment and transit buses.

FISCAL IMPACT

The cost of filling this position at step 4 in the salary range will not adversely affect the Fleet budget. Adequate funds are included in the Fleet Maintenance budget.

REASON FOR RECOMMENDATION

The applicant for this position is extremely well qualified and brings extensive experience and qualifications to the position commensurate with step 4 on the salary schedule for Equipment Mechanic Assistant.

ACTIONS FOLLOWING APPROVAL

The personnel hiring process will be completed.

Prepared by:

Lisa Koehn, Assistant Public Utilities Director

Submitted by: Lisa Koehn, Assistant Public Utilities Director

Hire EMA Staff 2017 Page 2 of 2



AGENDA ITEM NO:

City Manager:

1-A-1&2

S

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Finance Department

DATE:

May 1, 2017

SUBJECT:

Consider Actions related to Annexation of Territory (Annexation #49 – T5176-Northeast Corner Shaw/Locan, T6101- Southeast Corner Ashlan/Leonard, T6164 Southwest Corner Ashlan/Leonard) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

- Consider Approval Res. 17-___, A Resolution annexing territory (Annexation #49 – T5176-Northeast Corner Shaw/Locan, T6101- Southeast Corner Ashlan/Leonard, T6164 Southwest Corner Ashlan/Leonard) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services) and calling a special landowner election to annex territory (Annexation #49) to City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).
- Consider Approval Res. 17-___, A Resolution of the City of Clovis declaring the results of a special landowner election and directing recording of the Notice of Special Tax Lien for City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

ATTACHMENTS:

- (A) Resolution of Annexation
- (B) Resolution Declaring Results
- (C) Exhibit A Canvass and Statement of Result Election
- (D) Map

CONFLICT OF INTEREST

None

RECOMMENDATION

➤ That the Council hold a public hearing and approve actions related to the Annexation of Territory (Annexation #49) to Community Facilities District No. 2004-1.

- Consider Approval Res. 17-___, A Resolution of annexation of territory (Annexation #49) to the Community Facilities District (City of Clovis Community Facilities District No. 2004-1) and to authorize the levy of Special Taxes therein and submitting Levy of Special Taxes to Qualified Electors.
- > Call for Special Election and have Clerk announce the vote.
- Consider Approval Res. 17-___, A Resolution of the City Council of the City of Clovis Declaring the Results of the Special Annexation Election; Determining Validity of Prior Proceedings and Directing Recording of the Notice of Special Tax Lien (City of Clovis Community Facilities District No. 2004-1) (Police and Fire Services).

EXECUTIVE SUMMARY

Since the condition to establish a CFD was imposed on the developments being processed by the City, developments proceeding after March 8, 2004, must petition to be annexed to the existing CFD. Several property owners have submitted petitions to annex territory to the Community Facilities District 2004-1 and to include their property within the District as provided by the conditions of approval of the development entitlements.

To initiate the process for annexation of territory to a CFD, the Council approved a Resolution of Intention-Annexation #49 (ROI) to annex territory to the CFD on March 20, 2017. The ROI set a public hearing for May 1, 2017. The action today finalizes the annexation to the CFD.

BACKGROUND

Since the condition to establish a CFD was imposed on the developments being processed by the City, developments proceeding after March 8, 2004 must petition to be annexed to the existing CFD. Several property owners have submitted petitions to annex territory to the Community Facilities District 2004-1 and to include their property within the District as provided by the conditions of approval of the development entitlements.

To initiate the process for annexation of territory to a CFD, the Council approved a Resolution of Intention-Annexation #49 (ROI) to annex territory to the CFD. The ROI set a public hearing for May 1, 2017. The Rate and Method of Apportionment (RMA) referred to in the ROI is the same as adopted by the Council with the Resolution of Formation adopted March 8, 2004. RMA provides, among other things, definitions, identifies what properties will be taxed, and the maximum special tax.

The conditions as provided in the Rate and Method of Apportionment will apply to territory annexed to the Community Facilities Districts to provide funding for public safety operations in new growth areas. The major conditions include:

 The maximum annual tax will be \$235.77 for single family residential and \$203.57 for multi-family residential.

Annex #49 4/17/2017 1:26:37 PM Page 2 of 9

Page 3 of 9

- The maximum tax will be increased by the Escalator Factor, which is the greater of the change in CPI or percentage change in population.
- 3. There will be a review not later than five years of inception of the CFD.
- 4. The annual tax will not apply to commercially zoned property.
- 5. The tax will apply only to that property for which a building permit is issued after January 1, 2004.
- The costs of salary and benefit increases funded by the CFD will be limited to the Escalator Factor.

The purpose of the hearing is to take public comment on the annexation of territory to the CFD and to accept protests from any interested person within the proposed boundaries. If no property owner protests are received, the Council may take the initial actions to annex the territory to the CFD by approving a resolution on the annexation to the CFD and calling a special property owner election. Once the election is called, the City Clerk tabulates the ballots. If the property owners of two-thirds (2/3) of the property within the proposed boundaries vote in favor of the CFD, then the Council can take action to direct the recording of Notice of Special Tax Lien. A unanimous vote is required to have the election the same night as approval of the resolution of annexation. The recording of the Tax Lien is contingent upon the property being annexed to the City. The property included within the CFD is being processed for annexation to the City and the Local Agency Formation Commission has approved the annexations.

After the annexation is complete and the Notice of Tax Lien has been recorded, any final maps within the CFD may be recorded and construction permits for homes can be issued. One of the conditions of the CFD is that the tax will only be collected on those properties where a building permit for a residence has been issued.

FISCAL IMPACT

If approved, residential units built within the boundaries of the CFD will be assessed annually according to the conditions of the CFD formation and those assessments will be utilized to fund police and fire services.

REASON FOR RECOMMENDATION

All requirements for the annexation of territory to the CFD have been completed and the Council may take action to annex territory to the CFD.

ACTIONS FOLLOWING APPROVAL

After approval of the resolution directing the recordation of the Notice of Tax Lien, the lien will be recorded.

Submitted by:

Jay Schengel, Finance Director

Annex #49 4/17/2017 1:26:37 PM

RESOLUTION NO. 17-___

A RESOLUTION OF ANNEXATION OF TERRITORY TO COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN AND SUBMITTING LEVY OF SPECIAL TAXES TO QUALIFIED ELECTORS

CITY OF CLOVIS Community Services District No. 2004-1 (Police and Fire Services) Annexation No. 49

RESOLVED by the City Council (the "Council") of the City of Clovis (the "City"), County of Fresno, State of California, that:

WHEREAS, this Council, on March 20, 2017, adopted A Resolution of Intention to Annex Territory to the Community Services District and to Authorize the Levy of Special Taxes Therein (the "Resolution of Intention") stating its intention to annex the territory to the City's Community Services District 2004-1 (the "District"), pursuant to Mello Roos Community Facilities Act of 1982, Sections 53311 and following of the California Government Code (the "Act"); and

WHEREAS, a copy of the Resolution of Intention, incorporating a description and map of the proposed boundaries of the territory to be annexed to the District and stating the services to be provided and the rate and method of apportionment of the special tax to be levied within the District to pay for the services for the District, is on file with the Clerk of the Council and the provisions thereof are fully incorporated herein by this reference as if fully set forth herein; and

WHEREAS, on the date hereof, this Council held a noticed public hearing as required by the Act and the Resolution of Intention relative to the proposed annexation of territory to the District; and

WHEREAS, at such hearing all interested persons desiring to be heard on all matters pertaining to the annexation of territory to the District and the levy of said special taxes within the area proposed to be annexed were heard and a full and fair hearing was held; and

WHEREAS, prior to the time fixed for said hearing, written protests had not been filed against the proposed annexation of territory to the District by (i) 50% or more of the registered voters, or six registered voters, whichever is more, residing in the existing District, or (ii) 50% or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be annexed to the District, or (iii) owners of one-half or more of the area of land in the territory proposed to be annexed to the District; and

WHEREAS, Annexation Map No. 49 to the District, has been filed with the City Clerk, which map shows the territory to be annexed in these proceedings, and a copy thereof is on file with the City Clerk.

Annex #49 4/17/2017 1:26:37 PM Page 4 of 9

NOW, THEREFORE, IT IS HEREBY ORDERED,

- 1. All prior proceedings taken by this Council with respect to the District and the proposed annexation of territory thereto have been duly considered and are hereby determined to be valid and in conformity with the Act, and the District has been validly established pursuant to the Act.
- 2. The description and map of the boundaries of the territory to be annexed to District, as described in said Annexation Map No. 49 to the District on file with the Clerk are hereby finally approved, are incorporated herein by reference, and shall be included within the boundaries of the District, and said territory is hereby ordered annexed to the District, subject to voter approval of the levy of the special taxes therein as hereinafter provided.
- 3. The provisions of the Resolution of Intention and Resolution No. 17- adopted by this Council for the District on March 20, 2017, each as heretofore adopted by this Council are by this reference incorporated herein, as if fully set forth herein.
- 4. Pursuant to the provisions of the Act, the proposition of the levy of the special tax within the territory to be annexed to the District shall be submitted to the voters of the area to be annexed to the District at an election called therefore as hereinafter provided.
- 5. This Council hereby finds that fewer than 12 persons have been registered to vote within the territory proposed to be annexed to the District for each of the 90 days preceding the close of the hearing heretofore conducted and concluded by this Council for the purposes of these annexation proceedings. Accordingly, and pursuant to the Act, this Council finds that for purposes of these proceedings the qualified electors are the landowners within the territory proposed to be annexed to the District and that the vote shall be by said landowners, each having one vote for each acre or portion thereof such landowner owns in the territory proposed to be annexed to the District.
- 6. Pursuant the Act, the election shall be conducted by mail ballot under Section 4000 of the California Elections Code. This Council hereby determines that paragraphs (a), (b), (c)(1), and (c)(3) of said Section 4000 are applicable to this election.
- 7. The Council hereby calls a special election to consider the measure described in the ballot referred to below, which election shall be held on May 1, 2017, in the regular meeting place of this Council, City Council Chambers, City Hall, 1033 5th Street, Clovis, California. This Council hereby further finds that the provision of the Act requiring a minimum of 90 days to elapse before said election is for the protection of voters and that the voters have waived such requirement and the date for the election herein specified is established accordingly.
- 8. The City Clerk is hereby appointed as the election official to conduct the election and shall cause to be provided to each landowner in the territory to be annexed to the District. The City Clerk shall accept the ballots of the qualified electors received prior to 5:00 o'clock p.m. on May 1, 2017, whether received by mail or by personal delivery.

Annex #49 4/17/2017 1:26:37 PM Page 5 of 9

City Council Report Annexation #49 May 1, 2017

*	*	*	*	*	*

The	foregoing	resolution	was	introduced	and	adopted	at a	regular	meeting	of	the	City	Council	of the
City	of Clovis	May 1, 201	7, b	y the follow	ing r	oll call v	ote:							

	Mayor		City Clerk	
DATE:	May 1, 2017			
ABSTAIN:				
ABSENT:				
NOES:				
AYES:				

Annex #49 4/17/2017 1:26:37 PM Page 6 of 9

RESOLUTION NO. 17-___

A RESOLUTION DECLARING RESULTS OF SPECIAL ANNEXATION ELECTION, DETERMINING VALIDITY OF PRIOR PROCEEDINGS, AND DIRECTING RECORDING OF AMENDED NOTICE OF SPECIAL TAX LIEN

CITY OF CLOVIS Community Facilities District No. 2004-1 (Police and Fire Services) Annexation No. 49

RESOLVED by the City Council (the "Council") of the City of Clovis (the "City"), County of Fresno, State of California, that:

WHEREAS, in proceedings heretofore conducted by the Council pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), this Council has heretofore adopted a resolution calling a special election of the qualified landowner electors in the territory of land proposed to be annexed to Community Facilities District No. 2004-1 (Police and Fire Services) (the "CFD"); and

WHEREAS, pursuant to the terms of the resolution which is hereby incorporated herein by this reference, the special election has been held and the City Clerk has filed a Canvass of Votes Cast in Special Election, a copy of which is attached hereto as Exhibit A; and

WHEREAS, this Council has reviewed the Canvass and hereby approves it.

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

- 1. The issue presented at the special election was the levy of a special tax within the territory annexed to the CFD, to be levied in accordance with the formula heretofore approved by this Council as described in Resolution No. 17-, a Resolution of Annexation of Territory to Community Facilities District, authorizing the Levy of a Special Tax and Submitting Levy of Tax to Qualified Electors, adopted March 20, 2017.
- 2. Pursuant to the Canvass on file with the City Clerk, the issue presented at the special election was approved by the landowners of the territory annexed to the CFD by more than two-thirds (2/3) of the landowners voting at the special election.
- 3. Pursuant to the voter approval, said annexed territory to the CFD is hereby declared to be fully annexed to and part of the CFD and this Council may levy special taxes therein as heretofore provided in these proceedings.

Annex #49 4/17/2017 1:26:37 PM Page 7 of 9

City Council Report Annexation #49 May 1, 2017

Page 8 of 9

4. It is hereby found that all prior proceedings and actions taken by this Council pursuant to the CFD and the territory annexed thereto were valid and in conformity with the Act.

Within 15 days of the date hereof, the City Clerk shall execute and cause to be recorded in the office of the County Recorder of the County of Fresno, an amendment to the Notice of Special Tax Lien as required by Section 3117.5 of the California Streets and Highways Code.

* * * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on May 1, 2017, by the following roll call vote:

Mayo	r		City Clerk	E	
¥		·		9"	
DATED:	May 1, 2017	*			
ABSTAIN:					
ABSENT:					
NOES:					
AYES:					

Annex #49 4/17/2017 1:26:37 PM

EXHIBIT A

CITY OF CLOVIS Community Facilities District No. 2004-1 (Police and Fire Services) Annexation No. 49

CANVASS AND STATEMENT OF RESULT OF ELECTION

I hereby certify that on this date, I canvassed the returns of the election held on this date, in the territory annexed to Community Facilities District No. 2004-1 (Police and Fire Services) of the City of Clovis which election is designated as the Special Tax Annexation Election, and the total number of ballots cast in the territory to be annexed and the total number of votes cast for and against the measure are as follows and the totals as shown for and against the measure are full, true and correct:

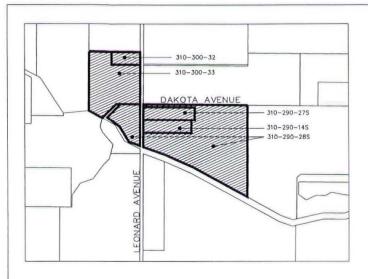
Qualified Votes YES NO Landowner Cast Votes

City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services), Annexation No. 49 Special Tax Annexation Election, May 1, 2017.

District No. 2004-1 (Police a special taxes within the te	and Fire Services) (the "CFD"), be authorized to levy erritory annexed to the CFD pursuant to and as 17 of the City of Clovis, adopted by its Counci	<i>'</i> S
IN WITNESS WHEREOF, I HAVE	HEREUNTO SET MY HAND this day of	2017.
	CITY OF CLOVIS	
•	By:City Clerk	

PALL OT MEASURE: Shall the City of Clavie by and for its Community Excilities

Annex #49 4/17/2017 1:26:37 PM Page 9 of 9







LEGEND

- PARCEL

ANNEXATION BOUNDARY APN 310-290-14S APN 310-290-27S APN 310-290-28S APN 310-300-32 APN 310-300-33

APN 554-040-19

ILED IN	THE OF	FICE OF T	HE CITY	CLERK TH	IS	DAY
OFN	MAY	, 2017	7. I HERE	BY CERTIF	TAHT Y	THE
MITHIN M	AP SHO	WING PRO	POSED B	OUNDARIE	S OF	
ANNEXAT	TION NO.	48 TO C	DINUMMO	Y FACILITIE	ES DISTR	ICT NO.
2004-1	(POLICE	AND FIRE	SERVICE	ES), CITY	OF CLOV	S,
COUNTY	OF FRE	SNO, STAT	E OF C	ALIFORNIA	WAS AF	PROVED
BY THE	CITY C	OUNCIL OF	THE CI	TY OF CLO	VIS AT	A
REGULAR	MEET	NG THERE	OF, HELD	ON THE	IST_ DA	Y OF
MAY		, 2017, B	Y ITS RES	SOLUTION	NO. 17-	

JOHN HOLT CITY CLERK CITY OF CLOVIS

FILED THIS	DAY OF			2	2017
AT THE HOUR OF		O'CLOCK	,M.	IN	THE
ВООК	PAGE _		OF	MAPS	OF
ASSESSMENT AND INSTRUMENT NO.	COMMUNITY	FACILITIES	DISTRI	CTS AND	THE
OFFICE OF THE			THE		

PAUL A. DICTOS, C.P.A. BY: DEPUTY COUNTY RECORDER COUNTY ASSESSOR—RECORDER COUNTY OF FRESNO STATE OF CALIFORNIA

REFERENCE IS MADE TO THAT BOUNDARY MAP OF COMMUNITY FACILITIES DISTRICT NO 2004-1 (POLICE AND FIRE SERVICES) OF THE CITY OF CLOWS RECORDED WITH THE FRESNO COUNTY RECORDER'S OFFICE ON FEBRUARY 19, 2004, IN BOOK 40 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, PAGE 57.

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON THE FRESNO COUNTY ASSESSORS MAPS FOR THOSE PARCELS LISTED.

THE FRESNO COUNTY ASSESSORS MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH LOTS OF PARCELS.

ANNEXATION MAP NO. 49

COMMUNITY FACILITIES DISTRICT NO. 2004-1 (POLICE AND FIRE SERVICES)



CITY OF CLOVIS COUNTY OF FRESNO STATE OF CALIFORNIA





CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO:

Mayor and City Council

FROM:

Administration

DATE:

May 1, 2017

SUBJECT:

Consider Adoption - Ord. 17-05, R2017-01, A request to approve a prezone from the County AE-20 Zone District to the Clovis R-1 (Single Family Residential - 6,000 Sq. Ft.) Zone District. (Vote: 4-0-1 with

Councilmember Ashbeck absent)

Consider Adoption - Ord. 17-06, R2016-18, A request to rezone from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential) Zone District. (Vote: 4-0-1 with

Councilmember Ashbeck absent)

Please direct questions to the City Manager's office at 559-324-2060.