



AGENDA

CLOVIS CITY COUNCIL

Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559-324-2060)
www.cityofclovis.com

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofclovis.com.

March 14, 2016

6:00 PM

Council Chamber

The City Council welcomes participation at Council Meetings. Members of the public may address the Council on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less.

Meeting called to order by Mayor Magsig
Flag salute led by Councilmember Flores

ROLL CALL

PUBLIC COMMENTS (This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.)

ORDINANCES AND RESOLUTIONS (With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.)

CONSENT CALENDAR Consent Calendar items are considered routine in nature and voted upon as one item unless a request is made to give individual consideration to a specific item. (See Attached Consent Agenda.)

1. PUBLIC HEARINGS

- A. Consider Introduction - Ord. 16-____, R2015-16, A request to rezone approximately 1.65 acres from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential – 6,000 sq. ft.) Zone District for property located at 2982 DeWolf Avenue. Gary Mason, GMC Development Corp., owner/applicant; Harbour & Associates, representative. (Staff: B. Araki)
- B. Consider Introduction - Ord. 16-____, R2015-11, A request to prezone approximately 40 acres of property located on the north side of Shaw Avenue west of Highland Avenue from the County AE-20 Zone District to the R-1 (Single-Family Residential- 6,000 sq. ft. min.) Zone District. Fagundes Dairy, owner/applicant; Precision Civil Engineering, representative. (Staff: O. Ramirez)

2. ADMINISTRATIVE ITEMS

A. ADMINISTRATION (City Manager, City Clerk, Finance)

- 1. Consider Review of the 2016 Five-Year Financial Forecast for the City of Clovis through Fiscal Year 2020-21 and discuss options for budget preparation for 2016-2017. (Staff: J. Holt / J. Schengel)

3. CITY MANAGER COMMENTS

- A. Proposed Use of Measure C Funds to be Advanced to the City of Fresno.

4. COUNCIL ITEMS

- A. Council Comments

ADJOURNMENT

Meetings and Key Issues			
Mar. 21, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Apr. 4, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Apr. 11, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Apr. 18, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
May 2, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
May 9, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
May 16, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Jun. 6, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Jun. 13, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Jun. 20, 2016 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

A. CITY CLERK

- 1) Approval - Minutes for the March 7, 2016 Council meeting.

B. ADMINISTRATION

- 1) Approval – Granting Permission for Councilmember Armstrong's absence from City Council Meetings.

C. COMMUNITY AND ECONOMIC DEVELOPMENT

- 1) No items.

D. FINANCE

- 1) No items.

E. GENERAL SERVICES

- 1) Approval – Res. 16-____, Authorizing Amendments to the Building Inspector Classification; and Approval – Res. 16-____, Authorizing Amendments to the Plans Examiner Classification; and Approval – Res. 16-____, Authorizing Amendments to the Equipment Mechanic classification.

F. PLANNING AND DEVELOPMENT SERVICES

- 1) Approval – Final Acceptance for CIP 15-01, Rubberized Cape Seal 2015.

G. PUBLIC SAFETY

- 1) Receive and File - Police Department Monthly Report October 2015.

H. PUBLIC UTILITIES

- 1) Approval — Preliminary Engineer's Report; and Approval — Res. 16-____, A Resolution Initiating Proceedings for the Annual Levy of Assessments for Landscape Maintenance District No. 1; and Approval - Res. 16-____, A Resolution Declaring the City's Intention to Levy and Collect the Annual Assessments for Landscape Maintenance District No. 1.
- 2) Receive and File – Public Utilities Report for December 2015.

I. REDEVELOPMENT SUCCESSOR AGENCY

- 1) No items.

CLOVIS CITY COUNCIL MEETING

March 7, 2016

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Magsig
Flag Salute led by Councilmember Ashbeck

Roll Call: Present: Councilmembers Ashbeck, Flores, Whalen, Mayor Magsig
Absent: Councilmember Armstrong

6:02 - PRESENTATION OF PROCLAMATION DECLARING THAT THE SECOND SATURDAY
IN THE MONTH OF MARCH BE DESIGNATED AS ARBOR DAY

Councilmember Flores presented a proclamation to Parks Manager Eric Aller declaring
that the second Saturday in the month of March be designated as Arbor Day.

6:06 - CONSENT CALENDAR

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, that the items
on the Consent Calendar be approved, including the waiver of the reading of the
ordinance. Motion carried 4-0-1 with Councilmember Armstrong absent.

- A1) Approval - Minutes for the November 16, 2015, and the February 16, 2016 Council meetings.
- A2) Adopt - **Ord. 16-03**, R2015-15, A request to rezone approximately 13.85 acres from the R-1-AH (Single-Family Residential – 18,000 sq. ft. min lot size) Zone District to the R-1-B (Single-Family Residential – 12,000 sq. ft. min lot size) Zone District for property located at the southwest corner of Loyola and DeWolf Avenues. Bruce and Deborah Fremming, Joseph and Johnna Christl, Fawzi Khudari, owners; Stone Valley Communities, LLC, applicant, Yamabe and Horn Engineering, Inc., Representative. (Vote: 5-0)
- A3) Adopt - **Ord. 16-04**, R90-04A1, A request to approve an amendment to the P-C-C (Planned Commercial Center) Zone District to modify parking, site circulation, and amend the use schedule and sign program. (Vote: 5-0)
- C1) Approval – **Res. 16-28**, Authorizing Submission of an Application to the Fresno Council of Governments for Funding under the Fresno County Measure C Transit Oriented Development (TOD) Program.
- C2) Receive and File – Community and Economic Development Department July – December 2015 Report.
- C3) Receive and File – Business Organization of Old Town (B.O.O.T.) Third Quarter Report, January through March 2016.
- D1) Receive and File - Investment Report for the month of December 2015.
- D2) Receive and File - Treasurer's Report for the month of December 2015.
- E1) Approval – **Res. 16-29**, Certifying Employment of Retired Annuitants of the Public Employees' Retirement System during FY 2015-2016, Pursuant to California Government Code Sections 21221 and 21224, and Regulations of the Public Employees' Retirement System.

- E2) Approval – **Res. 16-30**, Authorizing Amendments to the Administrative Assistant Classification; and Approval – **Res. 16-31**, Authorizing Amendments to the Management Analyst Classification.
- F1) Approval - Final Acceptance for Tract 5351, located on the west side of Armstrong Avenue, south of Gettysburg Avenue (DeYoung).
- F2) Approval - Final Acceptance for CIP 14-04, Fowler Avenue Street Improvements.
- F3) Approval - Bid Award for CIP 16-03, ADA Curb Return Ramps, Phase 8.
- G1) Approval - **Res. 16-32**, Amending the Fire Department Budget to reflect \$37,025 in grant funding awarded by the 2015 State Homeland Security Grant Program (SHSGP) to fund Fire Department equipment.
- H1) Approval - Award a Contract to Lewellyn Technology for an Arc Flash Risk Assessment Study.

6:07 ITEM 1A - APPROVED - RES. 16-33, RESOLUTION OF NECESSITY TO DETERMINE THAT PUBLIC INTEREST AND NECESSITY REQUIRE ACQUISITION OF EASEMENTS FOR PUBLIC PURPOSES AND; AUTHORIZING PROCEEDINGS IN EMINENT DOMAIN FOR RECYCLED WATER FLOWAGE EASEMENTS FOR VARIOUS PROPERTIES LOCATED ALONG THE BIG DRY CREEK DIVERSION CHANNEL

Management Analyst Ryan Burnett presented a report on a Resolution of Necessity to determine that public interest and necessity require acquisition of easements for public purposes and; authorizing proceedings in eminent domain for recycled water flowage easements for various properties located along the Big Dry Creek Diversion Channel. This is a request to approve a Resolution of Necessity approving the use of eminent domain to acquire easements to flow excess recycled water from 18 property owners along the Big Dry Creek Diversion Channel. There are a total of 49 property owners along the Division Channel where easements are needed, however 31 of the property owners have agreed and signed the easement. After many months of discussion and outreach by the City's consultants and staff, there remain 18 property owners that have not signed an easement. The outstanding easements are needed to allow the discharge of excess recycled water into the Diversion Channel. This action is to avoid any further delays to allowing the discharge of recycled water in the Diversion Channel, which is a secondary point of discharge. The secondary point of discharge for excess recycled water is a requirement of the City's National Pollutant Discharge Elimination System (NPDES) Permit and the City's discharge agreement with the Fresno Irrigation District. Luke Serpa provided a summary recap of the project and steps going forward.

Property owner, commented on concerns with the process and concerns with water and the value of the offer made. Property owner, commented on threats received, use of eminent domain, pharmaceuticals, radioactive waste, etc. Patty McGhee, property owner, commented on her concerns with pharmaceuticals, illegal drugs, impact on her well, and impact on asthma. Patrick O'Leary, property owner, requested to reject resolution, and commented on impact on his well. Property owner, commented on issues with mosquitos, zika virus, etc. Paul Verney, property owner, requested Council not approve the resolution, impact on NPDES permit. Joel Schilver, not directly affected, commented on. Harry Smith, property owner, recommending piping the water all the way up. David Varney, property owner, commented on issue of necessity. Charles House, property owner adjacent the project, is concerned with the quality of the water. Kristen

Wright, property owner adjacent the project, commented on concerns with discharge of recycled water near her home. Maria Rodriguez, property owner adjacent the project, requested the item be continued to allow more outreach.

Discussion by the Council. Motion by Councilmember Whalen, seconded by Councilmember Flores, for the Council to approve Resolution 16-33, approving a Resolution of Necessity to determine that public interest and necessity require acquisition of easements for public purposes and; authorizing proceedings in eminent domain for recycled water flowage easements for various properties located along the Big Dry Creek Diversion Channel. Motion carried 4-0-1 with Councilmember Armstrong absent.

8:05 ITEM 1B - APPROVED – RES. 16-34, RESOLUTION ADOPTING THE CITY OF CLOVIS HOUSING ELEMENT AS PART OF THE 2015-2023 MULTI-JURISDICTIONAL HOUSING ELEMENT AND AN INITIAL STUDY AND NEGATIVE DECLARATION AS ADEQUATE ENVIRONMENTAL DOCUMENTATION FOR THE PROJECT

Housing Project Manager Heidi Crabtree presented a report on a resolution adopting the City of Clovis Housing Element as Part of the 2015-2023 Multi-Jurisdictional Housing Element and an Initial Study and Negative Declaration as Adequate Environmental Documentation for the Project. State Law requires cities and counties to update their Housing Elements on a regular basis. The current Housing Element adoption deadline for jurisdictions in Fresno County is December 31, 2015. In the past, Housing Elements were required to be updated every five years. Recent changes to State law extended the update cycle for local agencies with certified Housing Elements to every eight years. The current Housing Element planning period is for eight years, from 2015 through 2023. However, if a jurisdiction does not adopt its Housing Element within 120 days of the mandated deadline (i.e., before April 29, 2016), a jurisdiction must update its Housing Element every four years. Prior to adopting the Housing Element, State law requires the State Department of Housing and Community Development (HCD) to review Housing Elements for compliance with State law. HCD certifies Housing Elements to be in compliance. The Planning Commission and City Council reviewed the Draft Housing Element on June 15, 2015, and staff subsequently submitted the Housing Element to HCD on August 12, 2015. HCD reviewed the Draft Housing Element and issued a comment letter on October 9, 2015. Staff and the Consultants submitted responses to HCD comments in December 2015. The revisions were found to be satisfactory by HCD and resulted in a letter dated January 20, 2016 stating that the City's Housing Element will be in full compliance with State Law once it has been adopted by the City Council.

There being no public comment, Mayor Magsig closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve Resolution 16-34, adopting the City of Clovis Housing Element as part of the 2015-2023 Multi-Jurisdictional Housing Element and an Initial Study and Negative Declaration as Adequate Environmental Documentation for the Project. Motion carried 4-0-1 with Councilmember Armstrong absent.

8:28 ITEM 1C - APPROVED – RES. 16-35, AMENDING THE CITY OF CLOVIS 2014-15 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN

Housing Project Manager Heidi Crabtree presented a report on a request to amend the City of Clovis 2014-15 Community Development Block Grant (CDBG) Annual Action Plan. The U. S. Department of Housing and Urban Development (HUD) requires that the cancellation of a previously-approved Community Development Block Grant (CDBG) project can only be done by Clovis City Council Resolution. In the 2014-15 CDBG Annual Action Plan, \$100,000 was budgeted for a Capital Improvement Project which would provide funds for the reconstruction of San Jose/Beverly Alley. At the time the Action Plan was approved by Council and submitted to HUD, the project was located in a Clovis census tract CDBG-eligible. Such CDBG projects can only be completed in census tracts where the population is 51% or greater low- to moderate-income. After the Action Plan was submitted, HUD released new census data which showed that the census tract had become ineligible for the expenditure of CDBG funds for such a project. Upon notification of the change, staff formally requested, on two occasions, a waiver from HUD to complete the project as planned. Both requests were denied. On February 5, 2016, legal notices in both Spanish and English were placed in the Business Journal seeking public input on the amendment and announcing the public hearing. The comment period ran from through March 7, 2016. No public comments were received.

There being no public comment, Mayor Magsig closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve **Resolution 16-35**, amending the City of Clovis 2014-15 Community Development Block Grant (CDBG) Annual Action Plan. Motion carried 4-0-1 with Councilmember Armstrong absent.

8:32 **ITEM 2A - APPROVED - AUTHORIZE CITY STAFF TO PROCEED WITH AN ASSESSMENT INCREASE ELECTION; AND ITEM 2B - APPROVED - AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FRANCISCO & ASSOCIATES, INC. TO ADMINISTRATION THE LANDSCAPE MAINTENANCE DISTRICT ASSESSMENT INCREASE ELECTION**

Assistant Public Utilities Director Scott Redelfs presented a report on various actions associated with Landscape Maintenance District No. 1 to include discussion of assessment increases and property owner survey. Scott Redelfs presented a report on a request to authorize City staff to proceed with an assessment increase election; and authorize the City Manager to enter into an agreement with Francisco & Associates, Inc. to administer the Landscape Maintenance District assessment increase election. Clovis' Landscape Maintenance District (LMD) No. 1 is comprised of 37 Benefit Zones that consist of parks, landscaping and other improvements that benefit the properties within each zone. The properties in each zone are assessed to provide funding for landscape maintenance. Annually, staff analyzes the revenue, expenses and reserves of each Landscape Benefit Zone. Expenditures exceed revenues in Zones 2, 4 and 5, and the reserves in these zones have been depleted. It is necessary to either decrease service in these zones or increase the assessments. Increasing the assessments will require an election of the affected property owners. Staff contracted with Strategy Research Institute to survey the affected property owners. The survey showed support for increasing assessments. Staff is recommending an election to increase the assessments in these zones. Francisco & Associates, Inc. is an engineering firm that specializes in the administration of LMD's. Joe Francisco has served as Clovis' LMD

*****PRELIMINARY - SUBJECT TO APPROVAL***CC-A-1**

Engineer since 1995, and has contracted with Clovis prior on two successful LMD elections. Staff is recommending contracting with Francisco & Associates, Inc. for services associated with the election.

There being no public comment, Mayor Magsig closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Whalen, for the Council to authorize City staff to proceed with an assessment increase election; and authorize the City Manager to enter into an agreement with Francisco & Associates, Inc. to administrator the Landscape Maintenance District assessment increase election. Motion carried 4-0-1 with Councilmember Armstrong absent.

8:42 – ITEM 3 - CITY MANAGER COMMENTS

City Manager Rob Woolley provided Council an update on Councilmember Armstrong, and noted that Supervisor Poochigian was holding a luncheon in Clovis on March 8, 2016, regarding the new Clovis Library.

8:43 ITEM 4A - COUNCIL COMMENTS

Councilmember Whalen commented on a recent Council of Government's meeting.

Councilmember Ashbeck requested a new sound system in the council chambers.

ADJOURNMENT

Mayor Magsig adjourned the meeting of the Council to March 14, 2016

Meeting adjourned: 8:55 p.m.

Mayor

City Clerk



AGENDA ITEM NO: **CC-B-1**

City Manager: 

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: March 14, 2016

SUBJECT: Approval - Granting Permission for Councilmember Armstrong's absence from City Council Meetings

CONFLICT OF INTEREST

None.

RECOMMENDATION

That the City Council authorize leave of absence for Councilmember Armstrong for the meetings for a period up to 90 days pursuant to Section 36513 of the California Government Code.

EXECUTIVE SUMMARY

Councilmember Armstrong was unable to attend the March 7, 2016 meeting, and in the event he is unable to attend the meetings in the near term, it would be appropriate to authorize his leave of absence for a period of up to 90 days. His last meeting attended was February 16, 2016; a 90 day leave of absence would excuse him through May 17, 2016. Councilmember Armstrong desires to return as soon as his health will allow him and the up to 90 day leave of absence will allow him appropriate time for recovery.

BACKGROUND

California Government Code section 36513 states that a councilmember cannot be absent without permission from all regular city council meetings for a period of 60 days. Due to Councilmember Armstrong's current health condition, he was unable to attend the March 7, 2016 meeting. He may not be able to attend meetings in the near term.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

It would be appropriate to grant Councilmember Armstrong an authorized leave of absence for 90 days from City Council meeting dates, thus eliminating any concern over the Code section that deals with unauthorized absences.

ACTIONS FOLLOWING APPROVAL

Action by the City Council will be included in the Council minutes and notification will be provided to Councilmember Armstrong.

Submitted by: John Holt, Asst. City Manager 



AGENDA ITEM NO: CC-E-1

City Manager: pm

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: March 14, 2016

SUBJECT: Approval – Res. 16-____, Authorizing Amendments to the Building Inspector Classification; Approval – Res. 16-____, Authorizing Amendments to the Plans Examiner Classification; and Approval – Res. 16-____, Authorizing Amendments to the Equipment Mechanic Classification

ATTACHMENTS: Res. 16-____, Amendments to the Building Inspector Classification
Res. 16-____, Amendments to the Plans Examiner Classification
Res. 16-____, Amendments to the Equipment Mechanic Classification
Exhibit A - Building Inspector Classification
Exhibit B - Plans Examiner Classification
Exhibit C - Equipment Mechanic Classification

CONFLICT OF INTEREST

None

RECOMMENDATION

Approve Resolutions authorizing amendments to the City's Classification Plan for the Building Inspector, Plans Examiner, and Equipment Mechanic classifications.

EXECUTIVE SUMMARY

It is necessary to revise the Building Inspector, Plans Examiner, and Equipment Mechanic classification specifications in order to update the certification, education, and experience requirements. Updating the specifications in advance of upcoming recruitments is recommended in order to ensure that applicants possess the necessary skills. Modification of the City's Classification Plan requires the City Council's approval.

BACKGROUND

In anticipation of future recruitment efforts for the Building Inspector, Plans Examiner, and Equipment Mechanic positions, the respective classification specifications have

been reviewed and it has been determined that the classifications should be updated in order to reflect current standards. It is recommended that the Building Inspector and Plans Examiner classification specifications be amended to include certifications that must be completed within six (6) months of employment to incorporate new state requirements. The Plans Examiner classification also includes proposed revisions to the education and experience requirements to include completion of 60 semester units of college level course work, experience in a variety of building construction work or related inspection work, and experience in building inspection and/or plan review with the ability to read, understand, interpret, and apply multiple codes, standards, ordinances, requirements, and regulations.

It is proposed that the Equipment Mechanic classification requirements be revised to include current ASE (Automotive Service Excellence) certifications, or five (5) years of journey-level work experience in maintenance and repair of heavy duty construction or landfill equipment.

The proposed classification revisions for the Building Inspector and Plans Examiner classifications have been discussed with representatives of the Clovis Professional and Technical Association employee bargaining unit. Staff have discussed the proposed revisions to the Equipment Mechanic classification with representatives of the Clovis Public Works Employees Association bargaining unit. The employee bargaining unit representatives are in agreement with the proposed changes.

FISCAL IMPACT

None

REASON FOR RECOMMENDATION

In order to attract a qualified applicant pool, the Building Inspector, Plans Examiner, and Equipment Mechanic classifications require updating in order to specify current certification, education, and experience requirements. Modification of the City's Classification Plan requires the City Council's approval.

ACTIONS FOLLOWING APPROVAL

The City's Classification Plan will be updated to include the revised Building Inspector, Plans Examiner, and Equipment Mechanic classifications (Exhibits A - C).

Prepared by: Melissa Paminto, Management Analyst

Submitted by: Robert K. Ford, General Services Director



RESOLUTION 16-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING
AMENDMENTS TO THE CITY'S CLASSIFICATION PLAN FOR THE BUILDING
INSPECTOR CLASSIFICATION**

The City Council of the City of Clovis resolves as follows:

WHEREAS, a review of the Building Inspector classification has identified a need to update the classification specification; and,

WHEREAS, it has been determined that the certification requirements should be updated in order to reflect the required certification an incumbent must possess to perform building inspections in the State of California; and,

WHEREAS, modification of the City's Classification Plan requires authorization by the City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis that the City's Classification Plan shall be modified to include the revised Building Inspector classification specification (Exhibit A) attached.

* * * * *

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on March 14, 2016, by the following vote to wit:

AYES:

NOES:

ABSENT:

Dated: March 14, 2016:

Mayor

City Clerk

RESOLUTION 16-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING
AMENDMENTS TO THE CITY'S CLASSIFICATION PLAN FOR THE PLANS
EXAMINER CLASSIFICATION**

The City Council of the City of Clovis resolves as follows:

WHEREAS, a review of the Plans Examiner classification has identified a need to update the classification specification; and,

WHEREAS, it has been determined that the classification requirements should be updated to reflect the required certifications and educational requirements for the classification; and,

WHEREAS, modification of the City's Classification Plan requires authorization by the City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis that the City's Classification Plan shall be modified to include the revised Plans Examiner classification specification (Exhibit B) attached.

* * * * *

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on March 14, 2016, by the following vote to wit:

AYES:

NOES:

ABSENT:

Dated: March 14, 2016:

Mayor

City Clerk

RESOLUTION 16-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING
AMENDMENTS TO THE CITY'S CLASSIFICATION PLAN FOR THE EQUIPMENT
MECHANIC CLASSIFICATION**

The City Council of the City of Clovis resolves as follows:

WHEREAS, a review of the Equipment Mechanic classification has identified a need to update the classification specification; and,

WHEREAS, it has been determined that the classification requirements should be updated to reflect the required certification and experience requirements for the classification; and,

WHEREAS, modification of the City's Classification Plan requires authorization by the City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis that the City's Classification Plan shall be modified to include the revised Equipment Mechanic classification specification (Exhibit C) attached.

* * * * *

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on March 14, 2016, by the following vote to wit:

AYES:

NOES:

ABSENT:

Dated: March 14, 2016:

Mayor

City Clerk

EXHIBIT A

City of Clovis
Building Inspector

DEFINITION

Under supervision, to perform building inspections, and to perform related work as required.

CLASS CHARACTERISTICS

Positions in this class are the entry-level building inspection positions in the building inspection series. Incumbents work with independence in the field, but may have their work reviewed by persons in higher authority. Positions in this class perform work which is structured, which varies only in respect to the work project being inspected and which is performed in accordance with established instructions. Incumbents receive instructions when tasks are initially assigned and after training are expected to perform duties without constant supervision. Work is reviewed when necessary upon completion. Incumbents are expected to refer most variations in work to a Senior Building Inspector or supervisor for instructions.

EXAMPLES OF DUTIES

Makes on-site inspections of new construction, room additions, alterations, rehabilitation projects, or change-of-use permits to determine compliance with uniform and national codes, city ordinances, and zoning regulations; contacts owners, consumers, architects, engineers, developers, contractors, workers, and other public officials to explain and interpret requirements and restrictions; ensures the integrity and compliance of the structure from soil testing, siding to the finished product; makes repeated inspections from ground breaking to the release for occupancy; uses individual judgment in interpreting legal requirements, standards of method, materials and workmanship, and ensures effective corrective measures; keeps inspection logs; issues notices for corrections, stop-work orders, and citations; prepares reports; inputs data into computers; reads blueprints and specifications to ensure project conformity to plans; checks building plans; prepares final inspection certificates; attends workshops and meetings; and operates City vehicles.

TYPICAL QUALIFICATIONS

LICENSE AND CERTIFICATION REQUIRED

License:

- Possession of a valid California Driver's License and a good driving record.

Certification:

- Within six (6) months of employment must obtain certification from the International Code Council (ICC) as a Combination Building Inspector, Building Inspector, or Plans Examiner.

EDUCATION AND EXPERIENCE

Any combination of education and experience equivalent to:

Education:

- Sixty (60) semester units of accredited college level course work in building inspection, building codes, or a closely related field.

Experience:

- Three (3) years of responsible experience in a variety of building construction work or related inspection work;
- One (1) year of experience in building inspection.

QUALIFICATIONS

Knowledge of:

- Applicable building codes and state energy laws;
- Building construction methods involving wood, concrete, and steel;
- Accepted standards of building materials and craftsmanship;
- Basic mathematics applicable to building construction;
- Basic English usage, spelling, grammar, and punctuation;
- Appropriate safety precautions and procedures.

Ability to:

- Read, understand, interpret, and apply the California Building, Plumbing, Mechanical and Electrical Code, Abatement of Dangerous Building Code, Fire and Safety Standards, municipal ordinances, zoning requirements, and other applicable codes and regulations;
- Read and understand blueprints;
- Understand pertinent procedures and functions quickly and apply them without immediate supervision;
- Operate a vehicle observing legal and defensive driving practices;
- Maintain accurate records;
- Read, understand and carry out oral and written instructions;
- Establish and maintain effective relationships with those contacted in the course of work.

SUPPLEMENTAL INFORMATION

PHYSICAL DEMANDS AND WORKING CONDITIONS

Strength: Medium work-lifting, carrying and/or pushing 50 pounds and/or carrying of objects weighing up to 25 pounds. Ability to climb ladders and traverse narrow walkways above ground level.

EXHIBIT B

City of Clovis
Plans Examiner

DEFINITION

Under supervision, reviews and approves proposed plans for commercial, industrial, and residential structures for compliance with codes and ordinances; provides advice to the public regarding routine code, law, and ordinance requirements, and performs related work as required.

CLASS CHARACTERISTICS

Positions in this class are primarily concerned with examination of all plans for compliance with applicable codes and for structural soundness, advising the public regarding code, law, and ordinance requirements, and doing occasional field inspection of buildings with special structural problems. However, incumbents may be assigned to perform a full range of building, inspection duties. The work is performed under the supervision of the Building Official who assigns and inspects work to assure that it is conducted according to instructions and in conformity with accepted engineering principles. Incumbents are expected to resolve most problems confronted through application of judgment and precedent, referring to the supervisor only those which are inconsistent with departmental procedures and policies.

EXAMPLES OF DUTIES

Examines plans and engineering calculations of all new construction and remodels for structural soundness and compliance with all applicable codes and regulations; assists owners and developers in person and over the phone with interpretation and information regarding various codes and ordinances; prepares permits, gives information concerning public services and related charges and checks plans at the counter; prepares written reports to owners, developers, architects, and engineers regarding the inspection of their plans; enforces zoning ordinances as they apply to new construction, including calculating assessment charges for new projects; occasionally makes field inspections of buildings; prepares correction lists for plan owners; checks routine mathematical calculations on electrical, plumbing, energy, and mechanical plans for code compliance; prepares and maintains records of plan checking procedures; attends various seminars; operates City vehicles; and performs related work as required.

TYPICAL QUALIFICATIONS

LICENSE AND CERTIFICATION REQUIRED

License:

- Possession of a valid California Driver's License and a good driving record.

Certification:

- Within six (6) months of employment must obtain certification from the International Code Council (ICC) as a Residential Plans Examiner or Building Plans Examiner.

EDUCATION AND EXPERIENCE

Any combination of education and experience equivalent to:

Education:

- Sixty (60) semester units of accredited college level course work in building inspection, building codes, or a closely related field.

Experience:

- Three (3) years of responsible experience in a variety of building construction work or related inspection work;
- One (1) year of experience in building inspection and/or plan review.

QUALIFICATIONS

Knowledge of:

- Civil engineering principles and practices applicable to the design, construction, and inspection of commercial, industrial, and residential structures, and state and local building codes.

Ability to:

- Read, understand, interpret, and apply the California Building, Plumbing, Mechanical and Electrical Codes, and the Abatement of Dangerous Building Code, Fire and Safety Standards, municipal ordinances, zoning requirements, and other applicable codes and regulations;
- Read and understand design blueprints and specifications;
- Investigate problems at new construction sites;
- Effectively meet and deal with developers, the general public, and employees;
- Operate a computer terminal for file maintenance and information retrieval;
- Operate a calculator quickly and accurately;
- Operate a vehicle, observing legal and defensive driving practices;
- Read, understand, and apply laws and codes;
- Understand and carry out oral and written instructions;
- Establish and maintain effective relationships with those contacted in the course of work;
- Keep accurate records;
- Read, write, and spell using proper grammar and punctuation;
- Use appropriate safety precautions and procedures.

SUPPLEMENTAL INFORMATION

PHYSICAL DEMANDS AND WORKING CONDITIONS

- Strength: Moderate work-lifting, carrying and/or pushing 50 pounds with frequent lifting and/or carrying of objects weighing up to 25 pounds.

EXHIBIT C

City of Clovis
Equipment Mechanic

DEFINITION

Under general supervision, to perform skilled diagnostic and mechanical repair work involving automobiles, trucks, tractors, street sweepers, fire apparatus, and other gasoline and diesel heavy and light power-driven equipment; and to perform related work as required.

CLASS CHARACTERISTICS

Positions in this class are skilled, journey-level and involve the diagnosis and repair of light and heavy motorized and mechanical equipment. Positions in this class perform work which has some variation and which allows or requires a limited range of choice in the application of defined methods or procedures. Incumbents receive instructions when tasks are assigned and have some latitude in selecting work methods. Work is generally reviewed upon completion for final results. Incumbents are expected to refer to the supervisor for instruction matters which do not fit a clear pattern.

EXAMPLES OF DUTIES

Makes skilled repairs and maintains a fleet of light and heavy duty equipment common to a municipal government fleet; inspects motorized and mechanical equipment; diagnoses trouble and determines extent of necessary repairs; performs routine preventive maintenance on vehicles; overhauls, repairs, and adjusts engines, transmissions, clutches, differentials, carburetors, generators, distributors, and pumps; fits and adjusts bearings; installs axles and wheels; performs welding, brazing, and silver soldering; makes minor repairs to radiators, fenders, and body areas; installs and reconditions electrical systems, spark plugs, distributors, condensers, points, and rotors; tests and repairs starters and recharges batteries; overhauls master and wheel cylinders; relines and adjusts brakes; operates motorized equipment in connection with repair and servicing; repairs and adjusts ignition computers, fuel injectors, and related parts; fabricates parts to accommodate the conversion of a stock car to a police car; adjusts and replaces steering geometry; repairs and replaces parts and components of air conditioning units; repairs damaged sheet metal; maintains records; requisitions supplies and parts; operates City vehicles; and performs related work as required.

TYPICAL QUALIFICATIONS

LICENSE AND CERTIFICATIONS REQUIRED

License:

- Possession of a valid Class B California Commercial Driver's License with appropriate endorsements and a good driving record.

Certifications:

- Possession of a current National Institute for Automotive Service Excellence (ASE) Master Certified as either a:

- Automobile (MA) Technician;
or
- Truck (MT) Technician;
or
- State Fire Marshal Fire Equipment Mechanic II.

- *Possession of current ASE certifications are not a requirement with the maintenance and repair of heavy duty construction or landfill equipment experience.

- As a condition of advancement within the classification salary range, incumbents hired in this classification will be required to continuously work towards and obtain a second certification as an ASE Master Automobile (MA) or Truck (MT) Technician or a State Fire Marshal Fire Equipment Mechanic II. The required certification will be determined by the needs of the division.

- Within four (4) years of employment, shall become certified by State Fire Marshall as a Fire Equipment Mechanic II or ASE MA or MT.

- Incumbents shall maintain all required ASE and Fire Equipment Mechanic Certifications.

EDUCATION AND EXPERIENCE

Education:

- High school diploma or equivalent.

Experience:

- Five (5) years of journey-level work experience in the maintenance and repair of automotive and other power-driven equipment including heavy equipment, diesel engines, and automobiles. Work experience as a City of Clovis Equipment Mechanic Assistant is qualifying for this classification.

Or

- *Five (5) years of journey-level work experience in the maintenance and repair of heavy duty construction or landfill equipment.

QUALIFICATIONS

Knowledge of:

- Proper tools, parts, equipment, and procedures used in the overhaul, repair, and adjustment of motor equipment;
- Fuel, ignition, electrical, and cooling systems and their repair and adjustment;
- Operation and care of internal combustion engines and chassis;
- Simple record-keeping;
- Simple math applicable to the mechanical trade;
- Appropriate safety precautions and procedures.

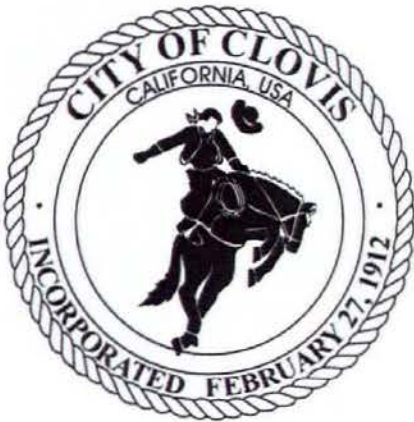
Ability to:

- Perform skilled automotive and heavy equipment repair involving gasoline and diesel work;
- Use shop tools, including drills, presses, grinders, reamers, and brake relining machines safely and efficiently;
- Use gas and electric welding and cutting apparatus;
- Make skilled repairs to motorized equipment;
- Operate a vehicle observing legal and defensive driving practices;
- Read, write, and perform shop math at the level required for successful job performance;
- Maintain simple records;
- Understand and carry out oral and written instructions;
- Establish and maintain effective relationships with those contacted in the course of work.

SUPPLEMENTAL INFORMATION

PHYSICAL DEMANDS AND WORKING CONDITIONS

Strength: Medium work-lifting, carrying and/or pushing 50 pounds with frequent lifting and/or carrying of objects weighing up to 25 pounds.



AGENDA ITEM NO: CCF1

City Manager: [Signature]

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: March 14, 2016

SUBJECT: Approval – Final Acceptance for CIP 15-01, Rubberized Cape Seal 2015

ATTACHMENTS: (A) Vicinity Map

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to accept the work performed as complete and authorize recording of the Notice of Completion.

EXECUTIVE SUMMARY

The construction involved applying approximately 197,334 square yards± of rubberized cape seal and 198,370 square yards± of Type II slurry seal at various local streets as shown in Attachment A. The work also included the removal of all existing traffic striping, markings, markers, furnishing and installation/application of rubberized asphalt chip seal, Type II slurry seal, traffic control, street sweeping, cleanup, traffic striping, and all other items or details required.

Staff has evaluated the project site for all design aspects within the scope of the project for compliance with the Americans with Disabilities Act (ADA) accessibility standards as of March 14, 2016. The project was constructed to meet ADA standards.

BACKGROUND

Bids were received and the project was awarded to the contractor, Sierra Nevada Construction, Inc., on April 6, 2015. The construction was completed in accordance with the construction documents and the contractor has submitted a request for acceptance of the project.

FISCAL IMPACT

1.	Award	\$ 1,372,007.00
2.	Cost increase/decrease resulting from differences between estimated quantities used for award and actual quantities installed.	\$ 20,558.16
3.	Contract Change Orders	\$ 0.00
4.	Liquidated Damages Assessed	<u>\$ 0.00</u>

Final Contract Cost	\$ 1,392,565.16
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REASON FOR RECOMMENDATION

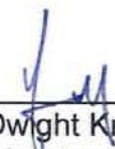
The Public Utilities Department, the City Engineer, the engineering inspector, and the project engineer agree that the work performed by the contractor is in accordance with the project plans and specifications, and has been deemed acceptable. The contractor, Sierra Nevada Construction, Inc., has requested final acceptance.

ACTIONS FOLLOWING APPROVAL

1. The Notice of Completion will be recorded; and
2. All remaining retention funds will be released no later than 35 calendar days following recordation of the notice of acceptance, provided no liens have been filed. Retention funds may be released within 60 days after the date of completion, provided no liens have been filed, with "completion" defined as the earlier of either (a) beneficial use and occupancy and cessation of labor, or (b) acceptance by the City Council per Public Contract Code Section 7107(c)(2).

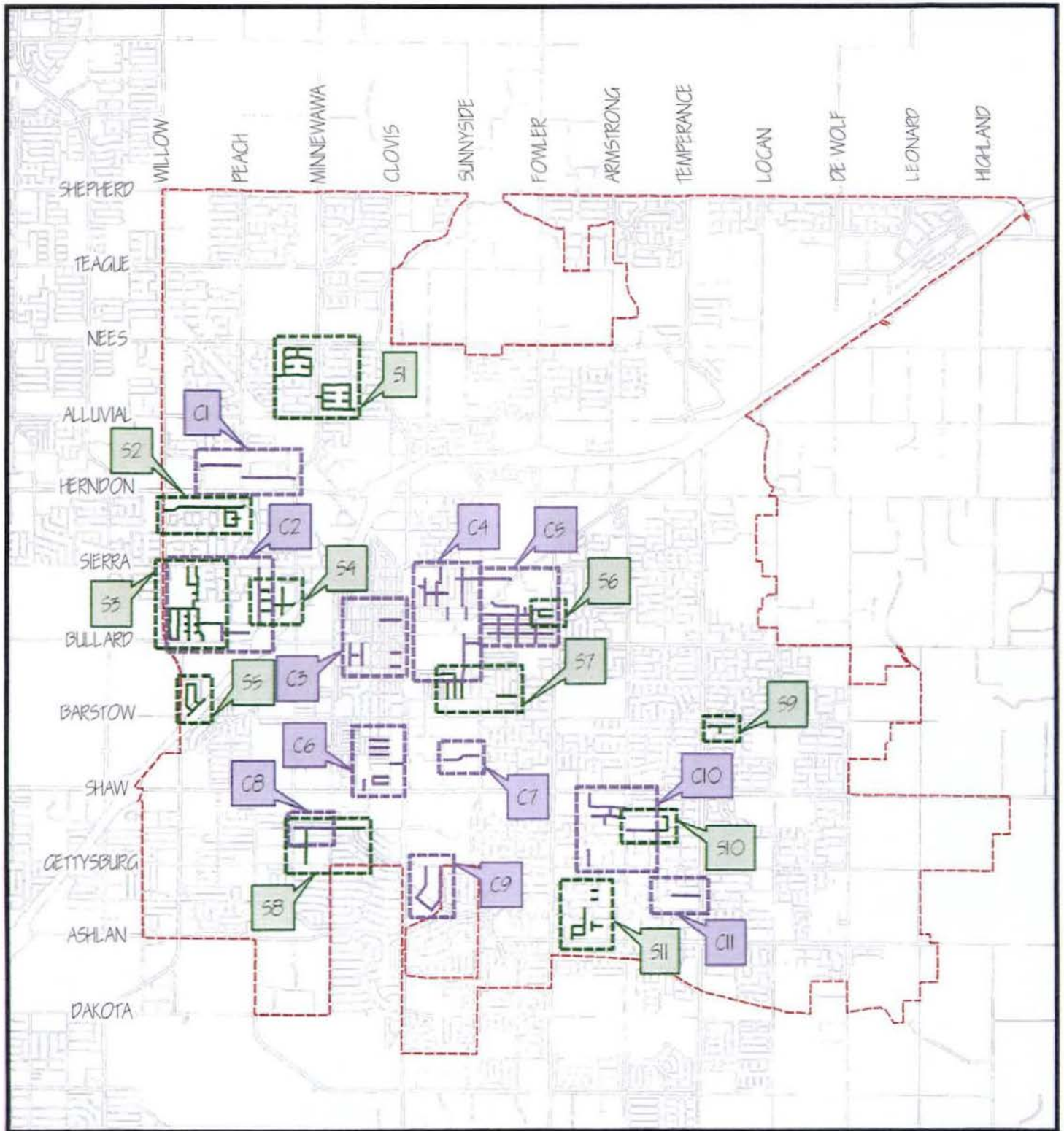
Prepared by: Thomas K. Cheng, Project Engineer

Submitted by: 
Steven E. White
City Engineer

Recommended by: 
Dwight Kroll, AICP
Director of Planning
and Development Services

VICINITY MAP

CIP 15-01 - RUBBERIZED CAPE SEAL 2015



FEB 27, 2015

EXHIBIT A CITY OF CLOVIS PROJECT LOCATIONS

 CLOVIS CITY LIMITS



1" = 5000'



AGENDA ITEM NO: CC-61

City Manager: [Signature]

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council
FROM: Police Department
DATE: March 14, 2016
SUBJECT: Monthly Report to Council, October 2015

CONFLICT OF INTEREST

None

RECOMMENDATION

Receive and file October 2015 Police Department Monthly Report to City Council.

EXECUTIVE SUMMARY

The Police Department provides monthly updates to City Council Members on department activities.

BACKGROUND

The Police Department Monthly Report contains statistical data along with timely articles and photographs.

Clovis Police Department

Monthly Report to Council, October 2015

CLOVIS POLICE OFFICER/STAFF ACCOMPLISHMENTS

FBI Crime Index Statistics for October

Homicide	0	Burglary	39
Forcible Rape	3	Vehicle Theft	13
Robbery	14	Larceny Theft	236
Aggravated Assault	11	Arson	0

Clovis Police Department Statistics for October:

Calls for Service: Public: 4,263 Officer Initiated: 2,659 **Total: 6,922**

(Average Calls for Service per Day: 223.29)

Arrests: Adults: 334 Juveniles: 35 **Total: 369**

Traffic Accidents: Fatal: 1 Injury: 28 Non-Injury: 58 DUI: 6 Hit & Run: 20

DUI Arrests: 27 **Traffic Cites:** 292 **Parking Cites:** 56

Municipal Citations: 101 **Priority One Response Time:** 4.13 min.

Citizen Surveys of Service:

(Above average or excellent)

July **Aug.** **Sept.** **Oct.**

100% **93%** **95%** **100%**

Community Development Block Grant Community Service Officer

*Municipal Code Notices Issued for **Oct: 13** Compliance: 10*

*Update on Municipal Code Notices Issued for **Sept: 11** Compliance: 8*

Volunteer Hours for October (@ \$22.14 per hour):

Volunteers: 73 Hours Served: 835.8 Total Savings: \$18,504.61

Explorer Hours for October (@ \$11.50 per hour):

Explorers: 25 Hours Served: 372.5 Total Savings: \$4,283.75

News Releases Available online: www.ci.clovis.ca.us

Five Decades on the Force ... Congratulations to Sergeant Shelby Cox !



Shelby Cox retired in 1997, only to come back to work part-time one week later. Chief Matt Basgall said, "Rarely do you find a person who dedicates him or herself to more than 50 years of service to one organization. He has truly dedicated himself to making Clovis a better place in which to live." **On October 13th at the Let's Talk Clovis Forum, Shelby was the guest Speaker. Even at 80 years old, Shelby is in charge of all subpoenas, schedules ride-alongs and helps in Records.** His knowledge is worth his weight in gold for those joining the force and for those retiring from the Department. Peg Bos, Curator of the Clovis-Big Dry Creek Museum, told the audience that Shelby has served the Clovis Police Department for more than five decades. He continues to provide us

with a rich heritage. Other accomplishments include eight years in the Marine Reserves; American Legion Achievement Award; Clovis Rotary; Rodeo Society, Clovis Exchange Club, Clovis Robbery Reenactment, established the Youth Services Division in the Police Department and Clovis High Reunion. Congratulations, Shelby!

Clovis Police Respond to "Home Invasion Style" Robberies

About 8:45 a.m. on October 28th, Clovis Police responded to a call at a residence in the 1700 block of Robinwood Avenue for a "home invasion style robbery." With Clovis High School nearby, the School District sent out a "Facility Alert" as a precautionary measure. No students were in danger, and the alert was lifted. Clovis Police detectives and Crime Scene investigators combed the area for evidence and staged at the residence looking for clues as to what happened and what was taken. Two people entered the house in a "home invasion style robbery." One resident was shot once and sustained a non-life threatening wound. He was treated at the hospital. It is **not** related to the home invasion case in the previous week near Alluvial and Willow Avenues. Clovis Police officers investigated the two residential robberies. The first took place on October 21st in the 600 block of North Gateway. Detectives followed up on several leads in both incidents. There is no evidence to show that these two incidents were related. Residential robberies are not common within our City.

Cpl. John Willow Promoted to Sergeant on October 22nd

Sergeant Willow believes the relationships between all divisions of the City of Clovis are important to provide the best service to our citizens. He realizes as a Corporal, and now as a Sergeant in Planning and Neighborhood Services, he provides a unique view to other city employees in meetings when discussing the planning of future developments that can increase or decrease the level of calls for service the police department receives. John believes his experiences in patrol and in detectives have provided him with the knowledge he needs to make the best decisions for our department. John served as the President of CPOA for 4 years and he used this opportunity to help develop a working relationship with other city employees. He places value on the ability to achieve successes which would not otherwise be obtained without the cooperation of others



involved. In his current position in PNS, John is responsible for planning, staffing and communicating special events for the police department such as Rodeo Week and Freedom Fest. John was part of a team of 3 officers responsible for training civilians on how to respond to active threats through "Active Shooter" presentations. The training started with CUSD staff, including school and city bus drivers and 3 West Coast Conferences. John earned his Bachelor's degree in Business at Fresno State University and went on to complete his Master of Business Administration with specialization in Human Resources Management through National University in April of 1999. During his tenure with the department, John has served as an FTO, Driver Training Instructor and Coordinator, PIT Instructor, Crime Scene Investigator, Detective, SWAT team member, Explosive Breacher and Honor Guard. He is currently on the board of directors for the Fresno County Peace Officers Memorial Board Foundation. John has earned a total of 30 commendations along with letters of recognition and appreciation. He was voted by his peers as Clovis Police Officer of the Year 2010. And, he earned the MADD California Hero Award in 2003. Sgt. Willow has been involved in some very high profile cases, including the Schuster homicide, which led to 5 syndicated television programs on the case. John was also the case agent for Clovis on a team of investigators for a home invasion series that spanned from Sacramento to Phoenix and included Clovis PD, Fresno S.O., Merced P.D., and Phoenix PD. This was the first case to ever use cell phone data analysis as its' primary investigation tool and ended in arrests of 9 suspects from Arizona. John, like many Clovis Police officers, goes out of his way to help those in need. Case in point: City Heart only takes credit cards for gasoline purchases. A woman in the parking lot didn't have a credit card. John paid for and pumped her gas and she gave him cash. The woman said, "He was such a nice officer, very helpful and very pleasant. He had such a wonderful smile... and **no hair.**"

The Clovis Police Department's Honor Guard Grew by Three in October

Congratulations to Sergeant John Willow, Officer Anthony Gonzales and Officer Armond French for giving a three year commitment to the Clovis Police Department's Honor Guard Team joining the five members already on the team "To Honor and Serve."

Homes in Clovis Are Usually on Terra Firma, not a Tree house for "Tweakers"

Halloween took on a scary twist along the north canal bank at Ashlan and Minnewawa (between Minnewawa and Clovis). Detectives just happened across a tree house while working in the vicinity the Thursday before Halloween. And what they found was, well, flat out freaky. They discovered that a man and a woman were living in the elevated structure along with other transients, who used it as a "flop house." It never hurts to check out your surroundings, particularly when Halloween is just around the corner, literally.



Clovis Police Chaplains Offered Strategic Vision for Our Community

On October 9th, twelve Clovis Police Chaplains offered a Prayer dinner and Fellowship, during which time they shared their visions, challenges and strategies. This is their Purpose Statement: The Clovis Police Department Chaplain Program has been established for the purposes of providing spiritual and emotional support to all members of their department, their families and residents of our community. Lieutenant Curt Fleming, Officer Dave Roseno and Lead Clovis Police Chaplain Mark Lixey, Pastors and guests were invited to ask Police Personnel or Chaplains any questions, followed by a closing prayer offered by Chaplain Kathy Sumner.

Miss Winkles Clovis Adoption Center Fundraiser & Pet Fashion Show

The 10th annual Friends of Clovis Pet Adoption Center fundraiser dinner on October 3rd, was an entertaining affair and a huge success, particularly with our celebrity pets on the red carpet. Included in this event were an array of Hors d'oeuvres and four separate buffet lines. Patrons enjoyed the silent auction with a dazzling twist this year! And of course, they didn't forget the dessert auction. Clovis City Councilman Harry Armstrong, again, held his donation challenge and challenged the board to match his \$10,000 donation 2 to 1 for a total of \$20,000. Nearly 400 dinner guests purchased tickets for the event held at the Clovis Veterans' Memorial Building. Proceeds go toward helping the animals. Doors opened at 5:30 p.m. Winners of "The Pet Fashion Show" received trophies and their names placed on the wall at the Miss Winkles Pet Adoption Center. "Friends of Clovis Pet Adoption Center" hosted this event to help promote adoptions. Patrons had the opportunity to purchase commemorative bricks with their pet or family name. They are still available for a \$100 donation per brick. Many are already on display along the walkway in front of the Miss Winkles facility. Room naming rights are also still available. A limited number of tickets at \$65 each for the dinner was available at the door tomorrow evening. The event this year brought in more than \$90,000.



Weldon Elementary Students March in Old Town for Red Ribbon Week



Weldon students from first through sixth grade march through the streets of Old Town in celebration of the 27th annual Red Ribbon Week Parade on October 29th. Clovis Police Chief Matt Basgall and Mayor Nathan Magsig participated in the parade activities with the "Drug Free" message!

Halloween Trick-or-Treaters Meet Officers and Staff at Headquarters



Preschoolers from the Clovis Library trick-or-treated early this year on October 27th at City Hall and at the Police and Fire Headquarters. With parents in tow, the youngsters dressed up in Halloween attire and enjoyed meeting the staff of the Police and Fire Departments, but

mostly they seemed to enjoy the goodies they received.



The Assistance League Includes Clovis PD with Teddy Bears for Kids

The Assistance League of Fresno once again brought "Operation Bear Hug" to the Clovis Police Department in October. The Assistance League dropped off 100 teddy bears to help children in difficult situations. Operation Bear Hug was the first philanthropic effort of the Assistance League that was adopted in 1988. We certainly appreciate the League's effort to assist children in times of need in Clovis.





AGENDA ITEM NO: CC-H-1

City Manager: 

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: March 14, 2016

SUBJECT: Approval — Preliminary Engineer's Report; and Approval — Res. 16-____, A Resolution Initiating Proceedings for the Annual Levy of Assessments for Landscape Maintenance District No. 1; and Approval - Res. 16-____, A Resolution Declaring the City's Intention to Levy and Collect the Annual Assessments for Landscape Maintenance District No. 1.

ATTACHMENTS:

Attachment A: Resolution of Initiation
Attachment B: Resolution of Intention
Attachment C: Assessment Diagrams

CONFLICT OF INTEREST

None.

RECOMMENDATION

1. Adopt Resolution No. 16-____ that orders the preparation of the Preliminary Engineer's Report; and
2. Approve the Preliminary Engineer's Report on file with the City Clerk; and
3. Adopt Resolution No. 16-____ that declares the City's intention to levy and collect the annual assessments for Landscape Maintenance District No. 1 and gives notice of Public Hearing.

EXECUTIVE SUMMARY

The City collects funds through annual assessments on properties within Landscape Maintenance District (LMD) No. 1. These funds provide landscape maintenance services for those properties within the LMD, including special enhancements unique to the various tracts within the District. The Resolution of Initiation initiates proceedings

for the annual levy of assessments for the Landscape Maintenance District No. 1 as required by the Landscape and Lighting Act of 1972. The Resolution of Intention declares the City's intention to levy and collect the annual assessments for Landscape Maintenance District No. 1, and gives notice of public hearing.

Currently, 37 different assessment zones have been established within LMD District No. 1. Zones 1-3 provide for general landscape maintenance, Zones 4-6 provide for neighborhood park maintenance, and Zones 7-36, and SE provide for maintenance of all public special enhancements. Properties within the LMD (except those in Zone SE) are all in Zones 1-3, and they may also be in Zones 4-6, and Zones 7-36. The assessments are necessary to fund the operations and maintenance of the benefit areas within the LMD. Zone SE is unique in that it covers all three categories of landscape: general, parks, and special enhancements.

The rates for zones 1, 2, 3, and 6 were established by election in 2004. Those rates have remained the same since that election. In 2013, there was an election for Zones 4, 5, and 7 which established a new rate for those zones. This year an election will be held to increase assessments in zones 2, 4, and 5.

Zones 7-36 and Zone SE include escalation clauses in the annexation covenants that allow the City to increase the assessments by the Consumer Price Index (CPI) plus 2%. Because this provision is included in the annexation documents and agreed to by the property owners, it is not considered a rate increase, and is not subject to the election process outlined in Proposition 218.

Consistent with Section 22623 of the Landscape and Lighting Act of 1972, the Resolution of Intention proposes the following actions for the various zones:

Zone	Rate Change	Reason For Change
Zones 1, 3, 6, & 7	No change	Rates will continue to be maintained at the rate established by elections in 2004 and 2013.
Zones 2, 4, & 5	Raise rates per election	Rates need to be raised in order for revenue to meet expenditures.
Zones 8 - 15, 17-18, and 20-36	No change.	Current rates are sufficient to cover costs.

Zones 16 and 19	Reduce assessment.	Reducing assessment to coincide with actual maintenance costs minus interest earned.
Zone SE Tracts:		No change. Current rates are sufficient to cover costs. On pace to reach sufficient capital reserves.

LMD REQUIREMENTS

The Preliminary Engineer's Report is being filed with the City Clerk for submission to Council in accordance with Section 22623 of the Landscape and Lighting Act of 1972 (ACT). After approval of the Report, Section 22624 of the Act requires the Council to adopt a Resolution of Intention that:

1. Declares the intention to levy and collect assessments;
2. Generally describes the existing and proposed improvements and any substantial changes proposed to be made in existing improvements;
3. Refers to the assessment district by its distinctive designation, and indicates the general location of the district;
4. Refers to the Preliminary Engineer's Report for a full description of the improvements, boundaries and any zones in the district, and the proposed assessments upon assessable lots and parcels of land within the district;
5. Gives notice of the time and place for hearing by the Council on the levy of the proposed assessments; and
6. States whether the assessments are proposed to increase from the previous year.

BACKGROUND

On July 15, 1985, Council adopted Resolution No. 85-78 forming the City of Clovis Landscape Maintenance District No. 1 (LMD) in accordance with the Landscaping and Lighting Act of 1972 approved by the California State Legislature. The purpose of the District is to fund the operation and maintenance of landscaped areas and interior parks benefiting development throughout the City.

The yearly assessments established for all properties within the District provide funding for the City's cost for operation, maintenance, related services, and incidental expenses. The required operation and maintenance includes mowing, edging, fertilizing, weed control, irrigation system, pruning, plant replacement, lighting, and a depreciation fund to periodically replace playground equipment. The assessments are collected by the County as a special assessment on the property tax bills.

The final step in the process is to notify the Fresno County Auditor-Controller of the approved assessments so that they may be included on the property tax rolls. The tentative schedule for notification to the County is June 27, 2016.

The yearly rates for Zones 1-6 are as follows:

<u>General Landscaping</u>		<u>Neighborhood Park</u>	
Zone 1	\$78.50	Zone 4	\$36.42
Zone 2	\$87.10	Zone 5	\$50.10
Zone 3	\$12.28	Zone 6	\$80.08

Rates to be established through 2016 Proposition 218 elections:

Neighborhood Park

Zone 4	\$49.86
Zone 5	\$64.86

General Landscaping

Zone 2	\$106.06
--------	----------

In addition to the general landscaping and neighborhood park zones, additional zones have been established to cover enhanced landscaping, entry features and decorative street lighting in various residential subdivisions. The properties in each of these benefit zones are assessed an additional amount to fund the maintenance costs for the added features at each of their subdivisions. The proposed annual rates for the enhanced landscaping zones are as follows:

Zone 7	\$243.50	Tracts 4762A, 4873, 4874, 4875, 4876, & 5015
Zone 8	\$52.48	Tract 4949
Zone 9	\$45.14	Tract 4954
Zone 10	\$70.78	Tracts 4958, 4986, & 5026
Zone 11	Not used at this time	
Zone 12	\$103.34	Tracts 5025, 5046, & 5047
Zone 13	\$49.96	Tract 5045

City Council Report
LMD Resolution of Initiation and Resolution of Intention
March 14, 2016

Zone 14	\$32.20	Tract 5020
Zone 15	\$112.22	Tracts 5038, 5057, 5058, & 5059
Zone 16	\$7.36	Tract 5106
Zone 17	\$26.70	Tract 4973
Zone 18	\$33.82	Tract 5115
Zone 19	\$48.46	Tract 5125
Zone 20	\$40.00	Tract 4938
Zone 21	\$ 0.00	Tract 5122
Zone 22	\$73.70	Tract 5131
Zone 23	\$70.86	Tract 5213
Zone 24	\$74.56	Tract 5200
Zone 25	\$89.24	Tract 5194
Zone 26	\$43.24	Tract 5347
Zone 27	\$16.46	Tract 5146
Zone 28	\$40.78	Tract 5378
Zone 29	\$95.52	Tract 5470
Zone 30	\$61.88	Tracts 5264 & 5741
Zone 31	\$98.92	Tract 5711
Zone 32	\$13.82	Tract 5545
Zone 33	\$14.48	Tract 5207
Zone 34	\$65.84	Tract 5874
Zone 35	\$92.10	Tract 5550
Zone 36	\$168.00	Tract 6072
Zone SE	\$328.00	Tracts 5168, 5193, 5254, 5336, 5418, 5484, 5565A2, 5582, 5583, 5596, 5657A, 5825, 5871, 5874, 5875A, 5950, 5961, 5965, 5970, 5981, 5984, 5985, 5691A2, 6005, 6006, 6007, 6008, 6009, 6010, 6011, 6012, and 6020.
Zone SE	\$204.00	Tracts 5605, 6055, 5701A, 6089, 5998, 6083, 6089, 6034, and 5681.

Zone SE includes all tracts being developed in the new Southeast Urban Village, generally located in the southern part of the City east of Locan Avenue. Unlike other properties in the City, properties in this zone are not annexed into one or more of zones 1 through 6. The rate for this zone is designed to cover all the general landscaping, neighborhood parks, enhanced landscaping, and public lighting for the Southeast Urban Village. All the tracts to be annexed into this area are expected to have enhanced landscaping, entry features and decorative street lighting. The rates are reviewed and revised yearly to reflect the current level of capital improvements completed in each tract in the area and the actual cost of maintenance.

The Resolution of Intention containing the Notice of Public Hearing will be published in the Fresno Business Journal not less than 10 days prior to the Public Hearing date of May 16, 2016. The Public Hearing will afford all interested persons the opportunity to

address their concerns. Written protests may be filed with the City Clerk at any time prior to the conclusion of the Public Hearing.

FISCAL IMPACT

Annual LMD assessments collected provide the necessary funding to continue the maintenance of landscaped areas within the various benefit zones for the next fiscal year, and to provide reserves necessary for depreciation and replacement.

REASON FOR RECOMMENDATION

This resolution is required annually by the Landscaping and Lighting Act of 1972 prior to levying and collecting assessments.

ACTIONS FOLLOWING APPROVAL

1. The Resolution of Intention to Levy and Collect the Annual Assessments will be published in the Fresno Business Journal.
2. The Engineer's Report that shows the final assessment costs will be considered by the City Council at the Public Hearing proposed for May 16, 2016, and if approved, recorded by the Fresno County Recorder's Office.

Prepared by: Eric Aller, Parks Manager EA

Reviewed by: Scott Redelfs SR

Submitted by: Luke Serpa, Public Utilities Director LS

ATTACHMENT A

RESOLUTION NO. 16-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS INITIATING
PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR LANDSCAPE
MAINTENANCE DISTRICT NO. 1 OF THE CITY OF CLOVIS**

RESOLVED by the Council of the City of Clovis, County of Fresno, California, that:

WHEREAS, the Council has approved eleven (11) annexations with new improvements to the Landscape Maintenance District No. 1 of the City of Clovis (herein LMD No. 1) since the Engineer's Report dated June 1, 2015;

WHEREAS, proceedings for the annual assessments for LMD No. 1 for the fiscal year 2016-17 need to be initiated.

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED, AND ORDERED as follows:

1. The Council proposes to undertake proceedings for the levy of the annual assessments for LMD No. 1 under part 2 of Division 15 of the Streets and Highways Code of the State of California (Section 22500 et seq.) generally known as the Landscaping and Lighting Act of 1972 (herein the "Act").

2. The new improvements being added by the above referred annexations to the existing maintained improvements are set forth in Exhibit "1" attached hereto and by reference incorporated herein.

3. The Public Utilities Director shall have a report prepared and filed in accordance with Article 4 (commencing with Section 22565) of the Act.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on March 14, 2016 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: March 14, 2016

Mayor

City Clerk

EXHIBIT "1"

**THE NEW IMPROVEMENTS FOR THE LANDSCAPE MAINTENANCE
DISTRICT NO. 1 ARE DESCRIBED AS FOLLOWS:**

The proposed landscaping, irrigation, and lighting systems as described in the covenants appropriate to each of the following properties and other tracts to be annexed to the LMD prior to June 30, 2016.

Tract 5701A
Tract 6089
Tract 6072
Tract 5546
Tract 5998
Tract 6083
Tract 6086
Tract 6034
Tract 5681
Tract 5867
Tract 6117

ATTACHMENT B

RESOLUTION NO. 16-

**A RESOLUTION OF INTENTION TO LEVY AND COLLECT THE ANNUAL
ASSESSMENT FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1 FOR THE CITY OF
CLOVIS AND SET THE PUBLIC HEARING**

RESOLVED by the Council of the City of Clovis, County of Fresno, California, that:

1. It is the intention of said Council to order the levy and collection of an assessment for the 2016-17 fiscal year under the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code beginning with Section 22500 of said Code for Landscape Maintenance District #1 of the City of Clovis (herein "LMD No. 1").
2. Said LMD No. 1 is generally described as all properties in subdivisions, Site Plan Review developments, Parcel Map developments and other miscellaneous property entitlement developments approved since July 1985, within the current boundaries of the City of Clovis.
3. The Engineer has prepared and filed with the Clerk of the City of Clovis a preliminary report labeled Preliminary Engineer's Report of the City of Clovis LMD No. 1, dated March 14, 2016 to which reference is hereby made for a detailed description of the improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within LMD No. 1.
4. The Fresno Business Journal, a newspaper circulated in said City of Clovis is hereby designated as the newspaper in which this Resolution of Intention shall be published, and the Clerk of the City of Clovis is hereby directed to cause this Resolution of Intention to be published once no less than ten (10) days prior to the hearing date set forth below.
5. NOTICE IS HEREBY GIVEN that the 16th day of May 2016, at the hour of 6:00 p.m. in the regular meeting place of the Council of the City of Clovis, Council Chambers, 1033 Fifth Street, Clovis, California 93612, is hereby fixed as the time and place for a PUBLIC HEARING, when and where all interested persons shall be heard on the question of the levy and collection of the proposed assessment. Written protests may be filed with the City Clerk at any time prior to the conclusion of the PUBLIC HEARING. A written protest shall state all grounds of objection and shall contain a description sufficient to identify the property owned by the protesting person or persons.
6. In accordance with the terms of the covenants, the rates for Zones 2, 4, and 5 will be increased to the amounts authorized under the Proposition 218 election.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on March 14, 2016 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

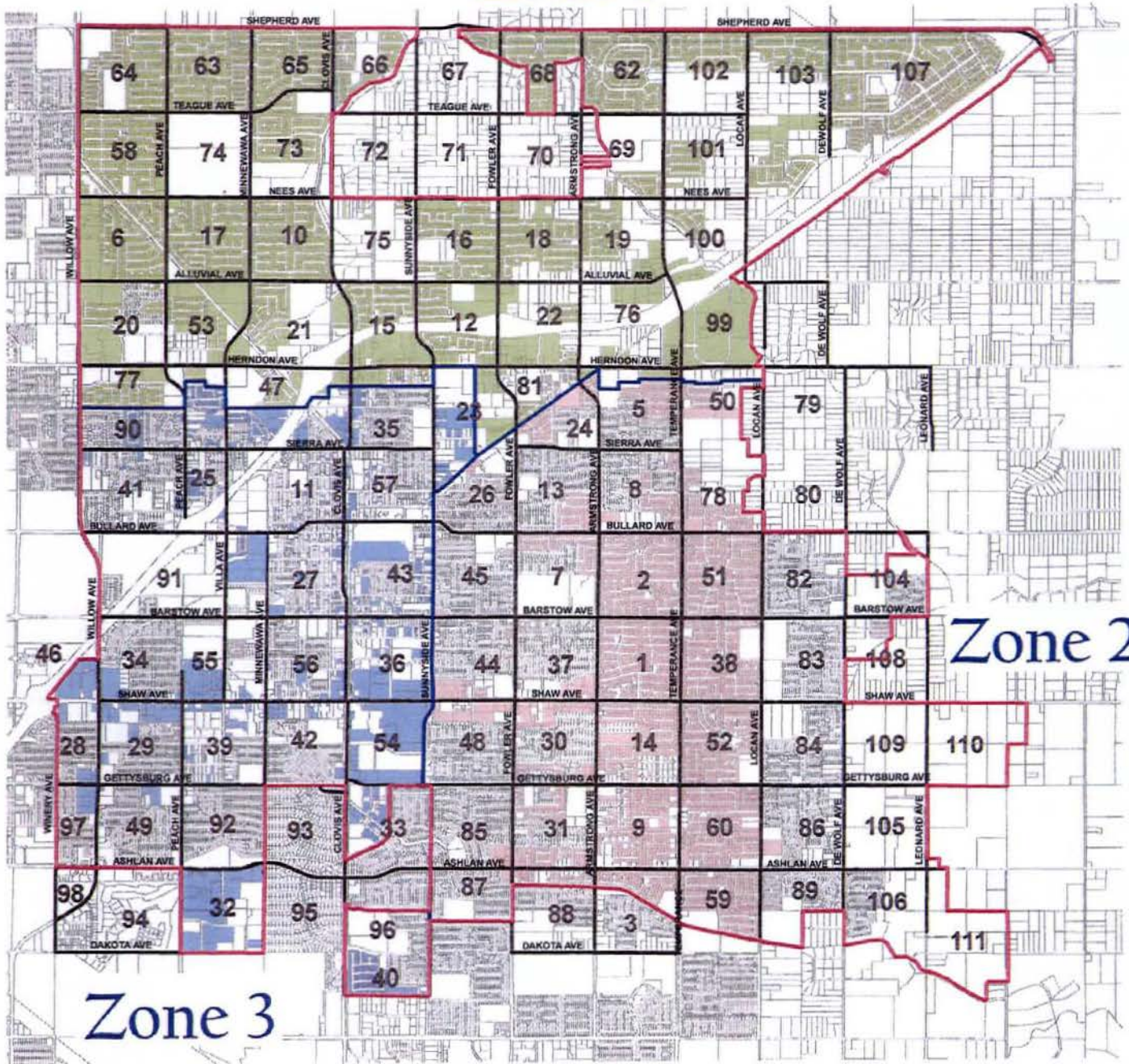
DATED:

Mayor

City Clerk

ASSESSMENT DIAGRAM
CITY OF CLOVIS
LANDSCAPE MAINTENANCE DISTRICT No. 1
GERNERAL ZONES: 1, 2, 3
COUNTY OF FRESNO, STATE OF CALIFORNIA

Zone 1



Zone 2

Zone 3

LEGEND

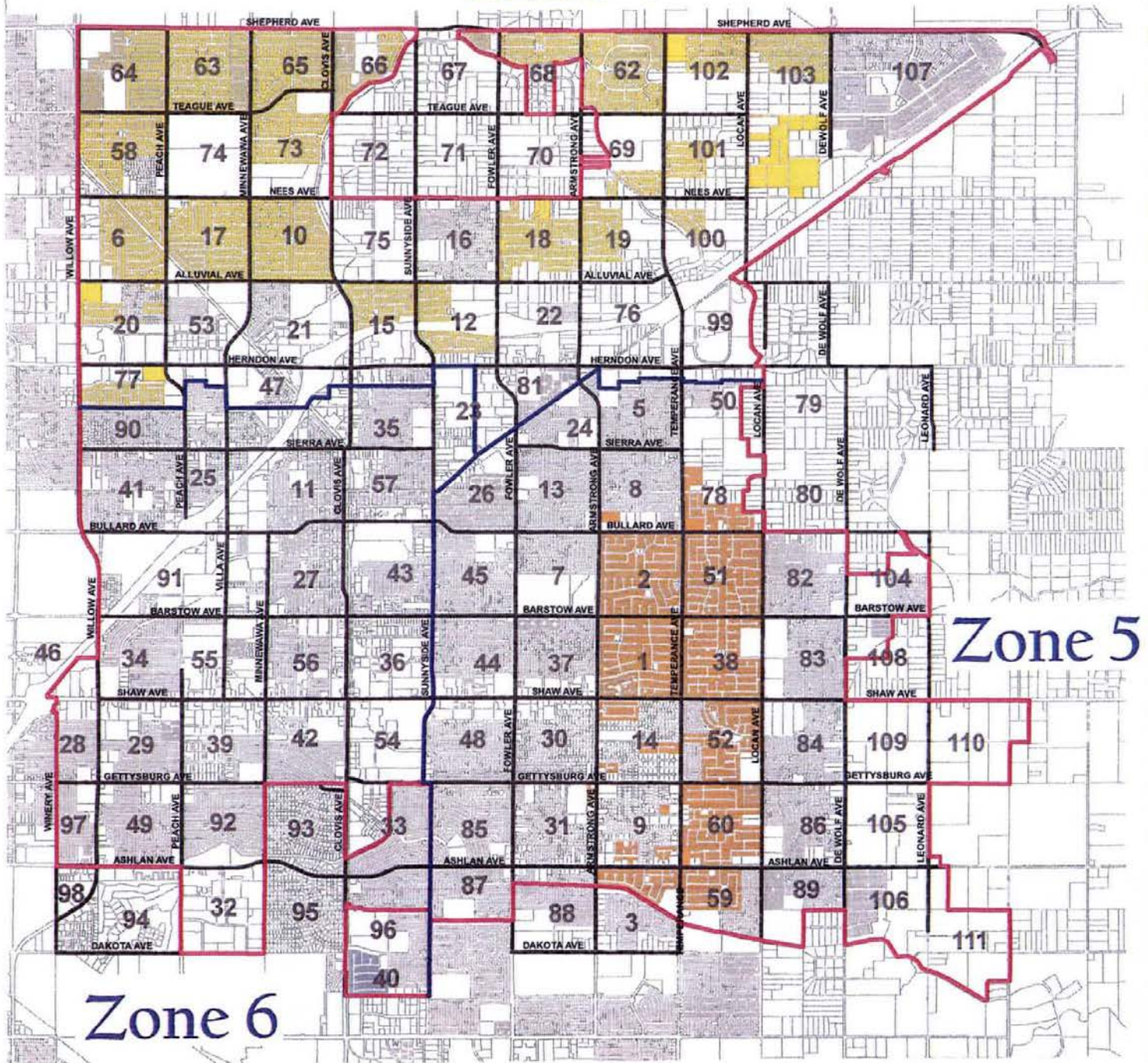
- Clovis City Limit
- Zones 1, 2 & 3 Boundaries
- General Zone 1 Parcels
- General Zone 2 Parcels
- General Zone 3 Parcels



THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL WITHIN THE PROPOSED LANDSCAPE MAINTENANCE DISTRICT ARE THOSE LINES AND DIMENSIONS SHOWN ON THE MAPS OF THE ASSESSOR OF THE COUNTY OF FRESNO, CALIFORNIA.

ASSESSMENT DIAGRAM
CITY OF CLOVIS
LANDSCAPE MAINTENANCE DISTRICT No. 1
PARK ZONES: 4, 5, 6
COUNTY OF FRESNO, STATE OF CALIFORNIA

Zone 4



LEGEND

- Clovis City Limit
- Zones 1, 2 & 3 Boundaries
- Park Zone 4 Parcels
- Park Zone 5 Parcels
- Park Zone 6 Parcels

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL WITHIN THE PROPOSED LANDSCAPE MAINTENANCE DISTRICT ARE THOSE LINES AND DIMENSIONS SHOWN ON THE MAPS OF THE ASSESSOR OF THE COUNTY OF FRESNO, CALIFORNIA.

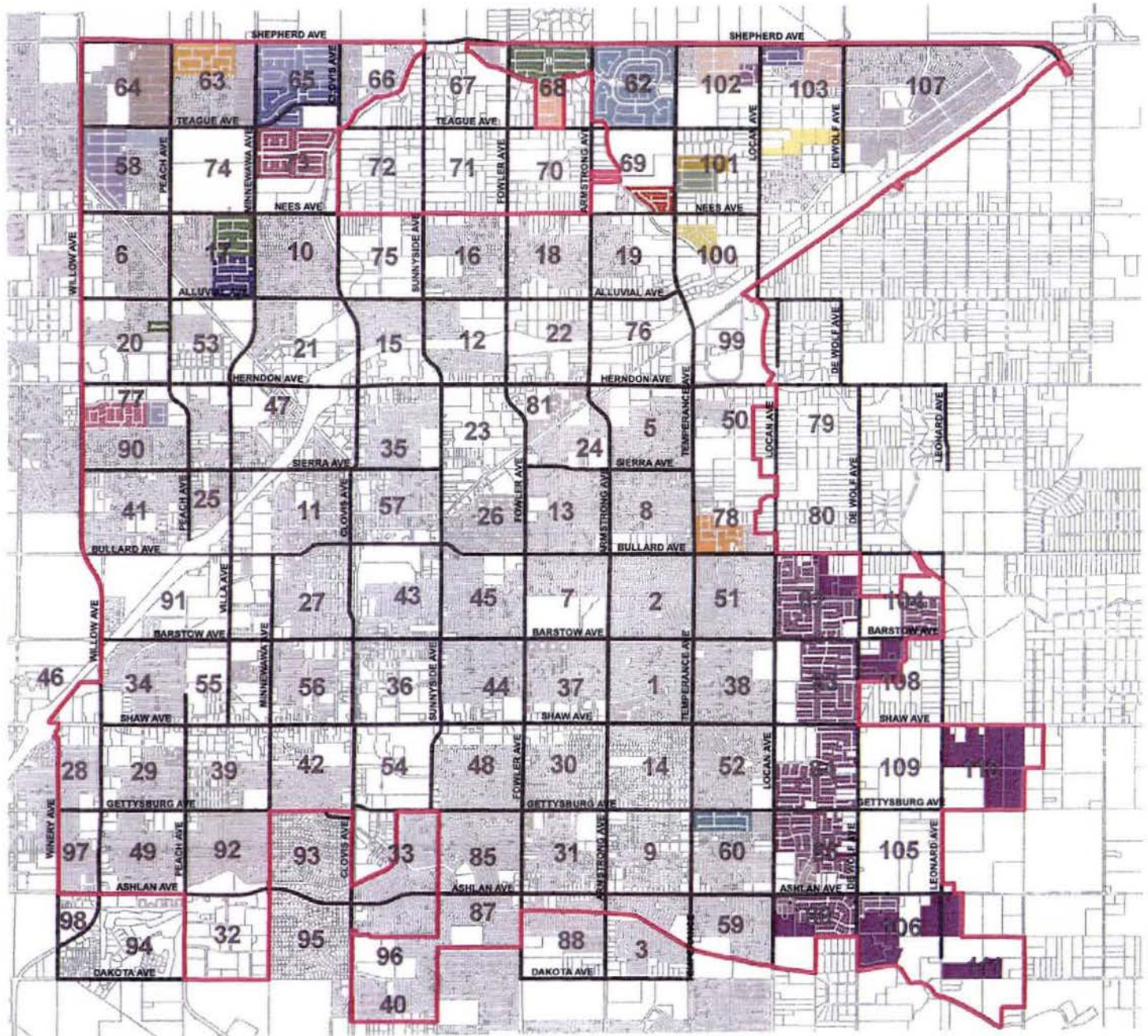
ASSESSMENT DIAGRAM

CITY OF CLOVIS

LANDSCAPE MAINTENANCE DISTRICT No. 1

ENHANCEMENT ZONES: 7-36, and SE

COUNTY OF FRESNO, STATE OF CALIFORNIA



LEGEND

— Clovis City Limit

Zone 7 Parcels - Deauville	Zone 17 Parcels	Zone 27 Parcels	Zone SE Parcels
Zone 8 Parcels - Wyndover	Zone 18 Parcels	Zone 28 Parcels	
Zone 9 Parcels - Rivage	Zone 19 Parcels	Zone 29 Parcels	
Zone 10 Parcels	Zone 20 Parcels	Zone 30 Parcels	
Zone 11 Parcels - Not in use	Zone 21 Parcels	Zone 31 Parcels	
Zone 12 Parcels	Zone 22 Parcels	Zone 32 Parcels	
Zone 13 Parcels	Zone 23 Parcels	Zone 33 Parcels	
Zone 14 Parcels	Zone 24 Parcels	Zone 34 & SE Parcels	
Zone 15 Parcels	Zone 25 Parcels	Zone 35 Parcels	
Zone 16 Parcels	Zone 26 Parcels	Zone 36 Parcels	

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL WITHIN THE PROPOSED LANDSCAPE MAINTENANCE DISTRICT ARE THOSE LINES AND DIMENSIONS SHOWN ON THE MAPS OF THE ASSESSOR OF THE COUNTY OF FRESNO, CALIFORNIA.



AGENDA ITEM NO: CC-H-2

City Manager: *JA*

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: March 14, 2016

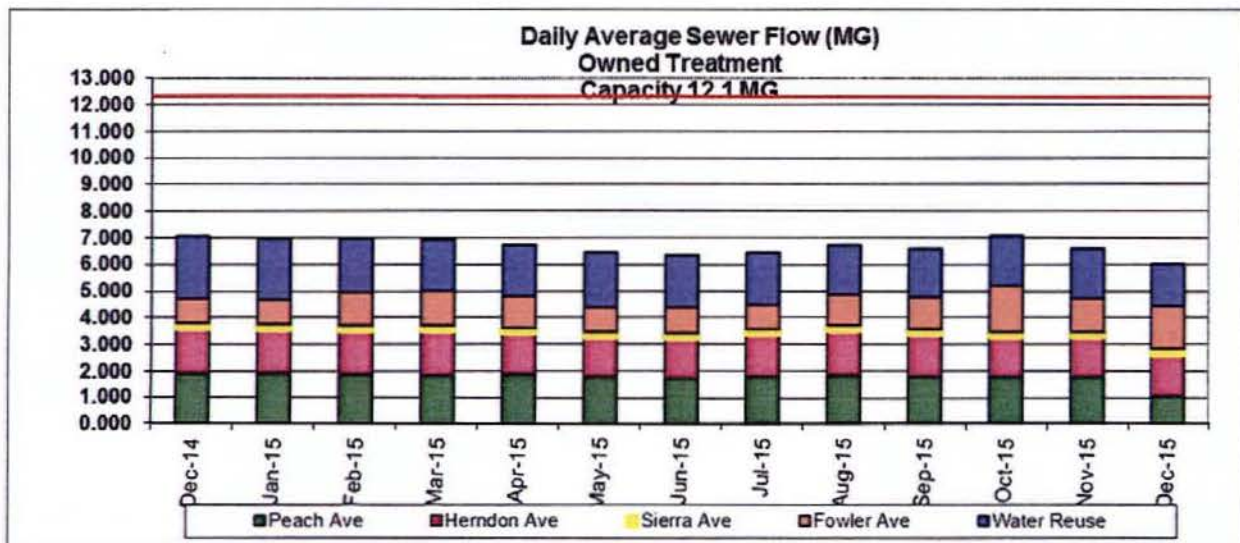
SUBJECT: Receive and File - Public Utilities Monthly Report December 2015



The Street Maintenance section has received a new patch truck. This truck is a specially-designed pothole patching workhorse for the paving crew. The vehicle can transport up to 4 yards of cold or hot mix asphalt with a built-in heater (for the hot mix). It also carries all of the spreading and compaction tools, solvents, water, traffic cones, and asphalt emulsion the crew needs to make pothole repairing a quick "stop-and-go" exercise.

WASTEWATER DISPOSAL SECTION

<u>Sewer Flow</u>	<u>Total Flow MG In December</u>		<u>Average Daily Flow MG/d</u>		<u>Owned Treatment Capacity MGD</u>
	2015	2014	2015	2014	
Peach Avenue	49.760	58.970	1.605	1.902	3.0
Herndon Avenue	47.990	52.270	1.548	1.686	2.8
Sierra Avenue	6.134	5.703	0.198	0.184	0.5
Fowler Avenue	49.750	28.940	1.605	0.934	3.0
Water Reuse	49.720	74.064	<u>1.604</u>	<u>2.389</u>	<u>2.8</u>
TOTAL			6.560	7.089	12.1



Storm Drain Maintenance

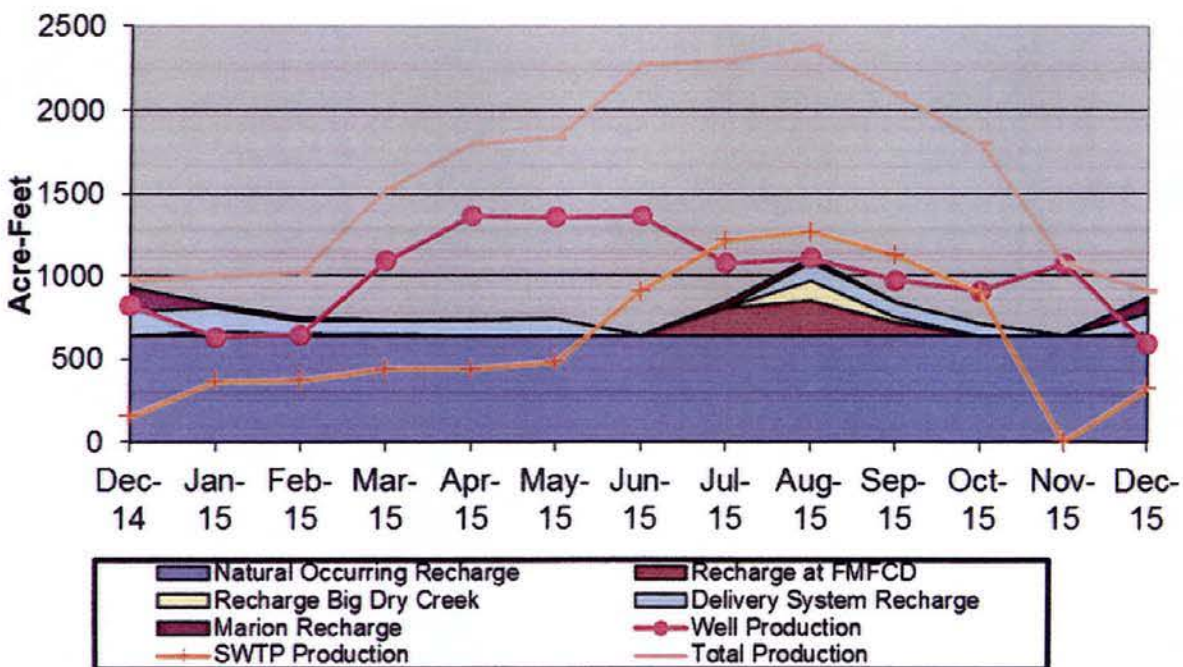
Summary of Activities	December 2015	December 2014	December 2013
Number of storms this month	6	6	2
Total rainfall this month (inches)	2.97	2.29	0.15
Rainfall to date (inches)	5.75	3.38	0.73

WATER SECTION

Water Production Unit

	This Month	Calendar Year to date
Recharge at FMFCD Basins (AF)	0	455
Recharge Upstream in Big Dry Creek (AF)	14	211
Marion Recharge per FID (AF)	97	228
Delivery System Recharge	118	863
Total Artificial Recharge (AF)	229	1,757
Natural Recharge	642	7,700
Total Well Production (AF)	590	12,190
Treatment Plant Production (AF)	320	7,839

Water Production vs. Recharge Activities



Summary of Activities	2015	Year to Date	2014	Year to Date	2013	Year to Date
SWTP production (mg)	104.354	2554.290	50.464	3108.017	3.608	2268.594
Well production (mg)	192.143	3971.950	267.476	5060.060	372.125	6568.824
Total water production (mg)	296.497	6526.240	317.940	8168.077	375.733	8837.418
Daily average	9.883	17.880	10.598	22.378	12.956	24.212
Days between readings	31	365	30	365	29	365

SAFETY

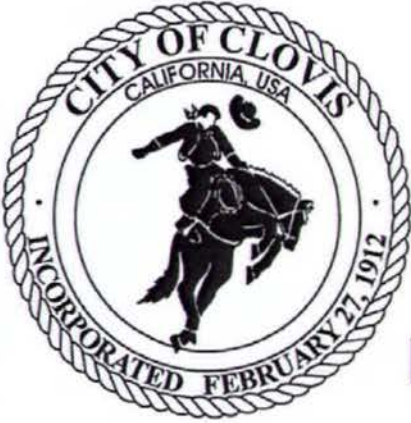
December 2015 was a very busy month for safety training in the Public Utilities Department. On December 2, 2015, 125 Public Utilities and Facilities Maintenance employees participated in annual ladder safety/inspection training. This training is based on the "C.L.I.M.B. Academy" lesson program: C – Choose the Right Ladder, L – Look Closely for Damage or Missing Parts, I – Implement a Safe Set-up Routine, M – Move Slowly and Carefully, B – Become a Ladder Safety Expert.



On December 9, 2015, Public Utilities' Water Services and Waste Water Services crews, as well as inspectors from the City's Engineering Department participated in our annual Asbestos Cement Pipe training. This course ensures worker safety, as well as public safety, while performing work with asbestos cement pipe in our water systems.



Also in the month of December 2015, all Public Utilities employees participated in our annual Spill Prevention Control & Countermeasure Plan (SPCCP) training and CalOSHA required Globally Harmonized Hazard Communication training. The SPCCP training is focused on the Corp Yard facility and the education focuses on performing our work while preventing oils/fuels/greases from entering our storm drain system and/or contaminating our groundwater supply. The Globally Harmonized Hazard Communication training pertains to the proper use and handling of all hazardous substances to mitigate employee exposure.



AGENDA ITEM NO: 1-A

City Manager: *[Signature]*

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: March 14, 2016

SUBJECT: Consider Introduction, Ord. 16-___, **R2015-16**, A request to rezone approximately 1.65 acres from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential – 6,000 sq. ft.) Zone District for property located at 2982 DeWolf Avenue. Gary Mason, GMC Development Corp., owner/applicant; Harbour & Associates, representative.

ATTACHMENTS:

Figure 1:	Location Map
Exhibit "A.":	Conditions of Approval
Attachment 1:	Draft Ordinance

CONFLICT OF INTEREST

None

RECOMMENDATION

Planning Commission and staff recommend the City Council approve R2015-16, subject to the conditions listed in Exhibit "A."

The applicant is requesting to rezone approximately 1.65 acres located on the west side of DeWolf Avenue, from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential – 6,000 sq. ft.) Zone District. Approval of the request will bring the property into conformance with the General Plan and permit future development of single-family homes.

BACKGROUND

- General Plan Designation: Low Residential (Single-Family Residential 2.1 to 4.0 units per acre)
- Specific Plan Designation: Loma Vista Specific Plan (Low Residential)
- Existing Zoning: R-A (Single-Family Residential – 24,000 sq. ft.)
- Lot Size: 1.65 acres
- Current Land Use: Rural Residential
- Adjacent Land Uses:

North:	Rural Residential
East:	School
South:	Single-Family Residential
West:	Single-Family Residential

PROPOSAL AND ANALYSIS

Request

The applicant is requesting to rezone approximately 1.65 acres located on the west side of DeWolf Avenue, from the R-A (Single-Family Residential – 24,000 sq. ft.) Zone District to the R-1 (Single-Family Residential – 6,000 sq. ft.) Zone District. The surrounding properties to the west and south are zoned R-1-7500 and being developed by Woodside Homes and Lucido Properties.

Consistency with the General Plan and Loma Vista Specific Plan

Any future development of this site requires that the zoning and General Plan are consistent. Approval of the rezone is a clean-up action which will bring the zoning into conformance with the General Plan and Loma Vista Specific Plan.

Associated Applications

The applicant is processing a parcel map to split the site into three parcels plus one remainder. Three new parcels will face a new street to the south with an existing home on the remainder which will face DeWolf Avenue.

Public Comments

A public notice was sent to area residents within 600 feet of the property boundaries. Staff has not received comments or concerns from the public upon finalization of this report.

Planning Commission

The Planning Commission considered this rezone at their February 25, meeting. There were no members of the public in support or opposition to the request. The Planning Commission voted to recommend approval of R2015-16 by a vote of 5-0.

Review and Comments from Agencies

The Project was distributed to all City Divisions as well as outside agencies, including Cal Trans, Clovis Unified School District, Fresno Irrigation District, Fresno Metropolitan Flood Control District, AT&T, PG&E, San Joaquin Valley Air Pollution Control District, State Department of Fish and Game, and the County of Fresno.

Comments received are attached only if the agency has provided concerns, conditions, or mitigation measures. Routine responses and comment letters are placed in the administrative record and provided to the applicant for their records.

Community Facilities District and Fiscal Analysis

The fiscal analysis of the Southeast Urban Center Specific Plan identified possible long-term funding shortfalls in the City's operating and maintenance costs. To address this issue the City of Clovis is implementing a Community Facilities District. Community Facilities Districts (CFD's) are a means of providing additional funding for the provision of public facilities and services for public safety, parks and recreation services, and other important municipal services in newly developing areas of the community where the city would not otherwise be able to afford to continue to provide an adequate level of service as the City continues to grow. The use of CFD's is fairly common among cities in California experiencing high rates of growth during this past decade, such as Clovis, due to significant losses of local revenue from tax shifts authorized by the State of California and the need to continue to provide an adequate level of service as growth occurs.

A condition of approval has been added to this rezone requiring participation of this property in the CFD.

California Environmental Quality Act (CEQA)

The Project Item is exempt from CEQA pursuant to a Class 32 categorical exemption. Class 32 exemptions consist of in-fill development less than 5 acres in size meeting the conditions described in California Government Code Section 15332(a), (b), (c), (d) and (e). A Notice of Exemption has been completed during the preliminary review and is kept for public review with the project file during the processing of the project application. Staff will file the notice with the County Clerk if the project is approved.

The City published notice of this public hearing in The Business Journal on Wednesday, March 2, 2016.

FISCAL IMPACT

None

REASONS FOR RECOMMENDATION

The request to approve a rezone from the R-A Zone District to the R-1 Zone District, will bring the site into conformance with the General Plan and Loma Vista Specific Plan. The applicant also is processing a concurrent parcel map to subdivide the property for single-family development. Planning Commission and staff, therefore recommend approval of R2015-16, subject to the conditions of approval listed as Exhibit "A."

This staff report and attachments provide the evidentiary support for the necessary findings for approval of a rezone application. The issues to consider when making a decision on a rezone application include:

1. The rezoning is in keeping with the intent and purpose of the Zoning Ordinance.
2. The rezoning is compatible with the surrounding properties.
3. The rezoning is consistent with the Clovis General Plan.
4. That the Project Item is exempt from CEQA pursuant to a Class 32 categorical exemption.

ACTIONS FOLLOWING APPROVAL

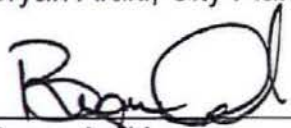
The second reading of this Ordinance will be heard by the City Council at its next regular meeting and if approved, will go into effect 30 days from its passage and adoption.

NOTICE OF HEARING

Property Owners within 600 feet notified:	44
Interested individuals notified:	10

Prepared by: Bryan Araki, City Planner

Submitted by:


Bryan Araki
City Planner


Dwight Kroll, AICP
Director of Planning and
Development Services

**FIGURE 1
PROJECT LOCATION MAP**



EXHIBIT "A"
Conditions of Approval – R2015-16

Planning Division Conditions

(Bryan Araki, Division Representative – (559) 324-2346)

1. Development of this site shall be consistent with the General Plan, Low Density Designation.
2. Development of this parcel shall be a single-family residential development consistent with the R-1 Zone District.
3. Prior to development, the applicant shall submit a building permit along with required documentation for demolition of any structures as warranted.
4. The development of this site is subject to the development requirements of the Loma Vista Specific Plan.

Administration Department Conditions

(John Holt, Department Representative – (559) 324-2111)

5. Prior to approval, recordation or filing of an annexation, final map, or site plan, the property covered by the Project shall be included within or annexed to a Community Facilities District (CFD), established by the City for the provision of public facilities and services, for which proceedings have been consummated, and shall be subject to the special tax approved with the formation or annexation to the CFD. The CFD applies only to residential projects.
6. The applicant and the property owner acknowledge and agree that if the Project were not part of a CFD, the City might lack the financial resources to operate facilities and provide public services, such as police protection, fire protection, emergency medical services, park and recreation services, street maintenance and public transit. Absent the requirement for inclusion of the Project within a CFD, the City might not be able to make the finding that the Project is consistent with the General Plan and relevant specific plans and might not be able to make the findings supporting approval of the Project as required by the Subdivision Map Act and the California Environmental Quality Act, and the City might be required to deny the application for the Project.
7. The owner/developer shall notify all potential lot buyers prior to sale that this Project is a part of a Community Facilities District and shall inform potential buyers of the special tax amount. Said notification shall be in a manner approved by the City. This requirement may be waived at the discretion of the City Council if, at the time of the approval, recordation or filing of the Project, the City Council has determined that it is not necessary that the Project be included in the CFD.

City Council has determined that it is not necessary that the Project be included in the CFD.

8. The applicants shall reimburse the City for any expense associated with the transition agreement for fire services with the Fresno County Fire Protection District that would apply to this proposal.

**DRAFT
ORDINANCE 16-__**

**AN ORDINANCE AMENDING AND CHANGING THE OFFICIAL ZONE MAP OF THE CITY
OF CLOVIS IN ACCORDANCE WITH SECTIONS 9.08.020 AND 9.86-010 OF THE CLOVIS
MUNICIPAL CODE TO RECLASSIFY LAND LOCATED ON THE WEST SIDE OF
DEWOLF AVENUE NORTH OF ASHLAN AVENUE AND CONFIRMING
ENVIRONMENTAL FINDINGS**

LEGAL DESCRIPTION:

See the attached Exhibit "One."

WHEREAS, Gary Mason, GMC Development Corporation, 6455 N. Highland Avenue, Clovis, CA 93611, has applied for a rezone R2015-16; and

WHEREAS, this is a request to rezone approximately 1.65 acres from the R-A (Single-Family Residential 24,000 sq. ft. min lot size) to the R-1-7500 (Low Density Single-Family Residential 7,500 sq. ft.) Zone District for property located at 2982 DeWolf Avenue, in the City of Clovis, County of Fresno, California; and

WHEREAS, the Planning Commission held a noticed Public Hearing on February 25, 2016, to consider the Project Approval, at which time interested persons were given opportunity to comment on the Project; and

WHEREAS, the Planning Commission recommended that the Council approve Rezone R2015-16; and

WHEREAS, the Planning Commission's recommendations were forwarded to the City Council for consideration; and

WHEREAS, the City published Notice of a City Council Public Hearing for March 14, 2016, to consider Rezone R2015-16. A copy of the Notice was delivered to interested parties within 600 feet of the project boundaries and published in The Business Journal; and

WHEREAS, the City Council held a noticed public hearing on March 14, 2016, to consider the approval of Rezone R2015-16; and

WHEREAS, on March 14, 2016, the City Council considered testimony and information received at the public hearing and the oral and written reports from City staff, as well as other documents contained in the record of proceedings relating to Rezone R2015-16, which are maintained at the offices of the City of Clovis Planning and Development Services Department; and

WHEREAS, the City Council has evaluated and considered all comments, written and oral, received from persons who reviewed Rezone R2015-16, or otherwise commented on the Project; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLOVIS DOES ORDAIN AS
FOLLOWS:**

SECTION 1: FINDINGS. The Council finds as follows:

1. That the recitals set forth herein are true and correct.
2. General Plan Consistency Finding. That the rezoning is consistent with the General Plan of the City of Clovis.

3. Zoning Ordinance Consistency Finding. That the rezoning is in keeping with the intent and purpose of the Zoning Ordinance and is compatible with surrounding properties.
4. CEQA Finding. That Rezone R2015-16 is exempt from CEQA pursuant to a Class 32 categorical exemption.
5. Conditions of Approval Finding. Said rezoning is granted subject to performance of the conditions of approval as set forth in "Exhibit A," which is on file with the City Clerk's office. Said conditions of approval are deemed necessary to protect the public health, safety, and general welfare.

SECTION 2: The Official Map of the City is amended in accordance with Sections 9.08.020 and 9.86-010 of the Clovis Municipal Code by reclassification of certain land in the City of Clovis, County of Fresno, State of California, to wit:

From Classification R-A to Classification R-1

The property so reclassified is located on the west side of DeWolf Avenue north of Ashlan Avenue in the City of Clovis, County of Fresno, California, and is more particularly described as shown in "Exhibit One."

SECTION 3: This Ordinance shall go into effect and be in full force from and after thirty (30) days after its final passage and adoption.

SECTION 4: The record of proceedings is contained in the Planning and Development Services Department, located at 1033 Fifth Street, Clovis, California 93612, and the custodian of record is the City Planner.

APPROVED: March 14, 2016

Mayor

City Clerk

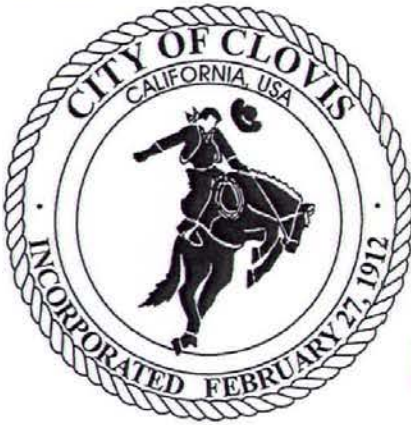
* * * * *

The foregoing Ordinance was introduced at a regular meeting of the City Council held on March 14, 2016, and was adopted at a regular meeting of said Council held on _____, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

DATED:

City Clerk



AGENDA ITEM NO: 1-B

City Manager: *[Signature]*

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: March 14, 2016

SUBJECT: Consider Introduction, Ord. 16-___, **R2015-11**, A request to prezone approximately 40 acres of property located on the north side of Shaw Avenue west of Highland Avenue from the County AE-20 Zone District to the R-1 (Single-Family Residential- 6,000 sq. ft. min.) Zone District. Fagundes Dairy, owner/applicant; Precision Civil Engineering, representative

ATTACHMENTS:

Figure 1:	Location Map
Attachment 1:	Draft Ordinance
Attachment 2:	Planning Commission Minutes
Attachment 3:	Correspondence
	Clovis Unified School District
	Fresno Metropolitan Flood Control District
	Fresno Irrigation District
	San Joaquin Valley Air Pollution Control District

CONFLICT OF INTEREST

None

RECOMMENDATION

Planning Commission and staff recommend the City Council approve R2015-11.

EXECUTIVE SUMMARY

The applicant is requesting to prezone approximately 40 acres located on the north side of Shaw Avenue west of Highland Avenue from the County AE-20 Zone District to the Clovis R-1 (Single-Family Residential 6,000 sq. ft. min lot size) Zone District. Approval of this request would bring the property into consistency with the General Plan.

BACKGROUND

- General Plan Designation: Medium (4.1 to 7 units per acre) and Low Residential (2.1 to 4 units per acre)
- Specific Plan Designation: Loma Vista Specific Plan (Low and Medium Residential)
- Existing Zoning: County AE-20
- Lot Size: Approximately 40 Acres
- Current Land Use: Rural Residential/Agriculture
- Adjacent Land Uses:

North:	Rural Residential
South:	Single Family Residential
East:	Rural Residential
West:	Rural Residential
- Previous Entitlements: None

PROPOSAL AND ANALYSIS

Request

The applicant is requesting to prezone approximately 40 acres of property from the County AE-20 Zone District to the R-1 Zone District. The project area is designated Low Residential (2.1 – 4.0 DU/AC) and Medium Residential (4.1 to 7.0 DU/AC) in both the General Plan Land Use Diagram and Loma Vista Specific Plan which is consistent with the proposed prezone. The applicant is concurrently processing a tentative map for a 151-lot single family development. The Commission approved the map at their February 25th meeting. The overall density for this project and future development of the west side of Dog Creek is 3.96 units per acre. Zoning will take effect when the project area is annexed to the City of Clovis.

The R-1 Zone District is specified in the 1993 General Plan and permits lots with a minimum of 6,000 square feet.

Annexation

City staff, the applicant, the County of Fresno, and LAFCo, are currently discussing the annexation boundary to accommodate the project. Once established, additional prezone action if necessary, as well as a request for proponenty for annexation will be forwarded to the Council.

Residual Property

The project encompasses a segment of property on the west side of Dog Creek. Development of this remainder is not feasible since the property is bisected from the main project area. Development of this residual piece will occur with future development on the west side of the remainder parcel.

Public Comments

A public notice was sent to area residents within 600 feet of the property boundaries. Staff has not received any correspondence as the completion of this report.

Planning Commission Comments

The Planning Commission considered this rezone at their February 25, 2016, meeting. After a brief discussion, the prezone was approved by a vote of 5-0.

Review and Comments from Agencies

The Project was distributed to all City Divisions as well as outside agencies, including Cal Trans, Clovis Unified School District, Fresno Irrigation District, Fresno Metropolitan Flood Control District, AT&T, PG&E, San Joaquin Valley Air Pollution Control District, State Department of Fish and Game, LAFCo, and the County of Fresno.

Comments received are attached only if the agency has provided concerns, conditions, or mitigation measures. Routine responses and comment letters are placed in the administrative record and provided to the applicant for their records.

Consistency with the General Plan and Loma Vista Specific Plan

Staff has evaluated the Project in light of the General Plan Land Use goals and policies. The following goals and policies reflect Clovis' desire to maintain Clovis' tradition of responsible planning and well managed growth to preserve the quality of life in existing neighborhoods and ensure the development of new neighborhoods with an equal quality of life. The goals and policies seek to foster more compact development patterns that can reduce the number, length, and duration of auto trips.

Goal 3: Orderly and sustainable outward growth into three Urban Centers with neighborhoods that provide a balanced mix of land uses and development types to support a community lifestyle and small town character.

Policy 3.2 Individual development project. When projects are proposed in an Urban Center, require a conceptual master plan to show how a proposed project could relate to possible future development of adjacent and nearby properties. The conceptual master plan should generally cover about 160 acres or the adjacent area bounded by major arterials, canals, or other major geographical features. The conceptual master plan should address:

- A. Compliance with the comprehensive design document
- B. A consistent design theme
- C. A mix of housing types
- D. Adequate supply and distribution of neighborhood parks
- E. Safe and direct pedestrian and bicycle linkages between residential areas and school sites, parks, and community activity centers

Policy 3.3 Completion of Loma Vista. The City prioritizes the completion of Loma Vista while allowing growth to proceed elsewhere in the Clovis Planning Area in accordance with agreements with the County of Fresno and LAFCo policies.

Policy 3.5 Fiscal sustainability. The City shall require establishment of community facility districts, lighting and landscaping maintenance districts, special districts, and other special funding or financing tools in conjunction with or as a condition of development, building or permit approval, or annexation or sphere of influence amendments when necessary to ensure that new development is fiscally neutral or beneficial.

The Project is located in the Loma Vista Specific Plan and is designated for Medium and Low Residential land uses. The Loma Vista Specific Plan incorporates design guidelines and standards promoting a high level of pedestrian-oriented neighborhoods in various densities, while preserving existing rural residential properties.

The applicant's request to prezone this property to the R-1 Zone District is consistent with the General Plan and Loma Vista Specific Plan.

Project Density and Surrounding Land Uses

The property is predominately surrounded by rural residential and agriculture uses. Tentative maps have previously been approved for properties to the south across Shaw Avenue.

Community Facilities District

The fiscal analysis of the Southeast Urban Center Specific Plan identified possible long-term funding shortfalls in the City's operating and maintenance costs. To address this issue the City of Clovis is implementing a Community Facilities District. Community Facilities Districts (CFD's) are a means of providing additional funding for the provision of public facilities and services for public safety, parks and recreation services, and other important municipal services in newly developing areas of the community where the city would not otherwise be able to afford to continue to provide an adequate level of service as the City continues to grow. The use of CFD's is fairly common among cities in California experiencing high rates of growth during this past decade, such as Clovis, due to significant losses of local revenue from tax shifts authorized by the State of California and the need to continue to provide an adequate level of service as growth occurs.

Associated Applications

The applicant has received Planning Commission approval of an associated Tentative Tract Map (TM6123), for this property at its February 25, 2016, public hearing.

California Environmental Quality Act (CEQA)

The applicant's project is in substantial conformance with the environmental analysis performed for the 2014 General Plan Update, 2014 Development Code Update and Loma Vista Specific Plan EIR. No major revisions will be required with the adopted Environmental Impact Report to accommodate the proposed project, therefore, subject to California Government Code Section 65457 no further environmental review is required for this project.

The City published notice of this public hearing in The Business Journal on Wednesday, March 2, 2016.

FISCAL IMPACT

None

REASONS FOR RECOMMENDATION

The proposed prezone is consistent with the goals and policies of the General Plan and Loma Vista Specific Plan and will allow for future annexation as per the Plans. The Planning Commission and staff therefore recommend that the City Council approve Prezone R2015-11.

This staff report and attachments provide the evidentiary support for the necessary findings for approval of a prezone application. The issues to consider when making a decision on a prezone application include:

1. The rezoning is in keeping with the intent and purpose of the Zoning Ordinance.
2. The rezoning is compatible with the surrounding properties.
3. The rezoning is consistent with the Clovis General Plan.
4. That, based upon the Initial Study and comments received; there is no substantial evidence that the project will have a significant effect on the environment.

ACTIONS FOLLOWING APPROVAL

The second reading of this Ordinance will be heard by the City Council at its next regular meeting and if approved, will go into effect 30 days from its passage and adoption.

NOTICE OF HEARING

Property Owners within 600 feet notified: 27
Interested individuals notified: 10

Prepared by: Orlando Ramirez, Associate Planner

Submitted by:


Bryan Araki
City Planner


Dwight Kroll, AICP
Director of Planning and
Development Services

J:\Planning Projects\Rezone\R 2015\R2015-16 (Mason)\Documents\PDS - CC Staff Report R2015-11.doc

FIGURE 1
PROJECT LOCATION MAP



**DRAFT
ORDINANCE 16-__**

**AN ORDINANCE AMENDING AND CHANGING THE OFFICIAL ZONE MAP OF THE CITY OF CLOVIS
IN ACCORDANCE WITH SECTIONS 9.08.020 AND 9.86-010 OF THE CLOVIS MUNICIPAL CODE TO
RECLASSIFY LAND LOCATED ON THE NORTH SIDE OF THE SHAW AVENUE, WEST OF HIGHLAND
AVENUE**

LEGAL DESCRIPTION:

See the attached Exhibit "One."

WHEREAS, Fagundes Dairy, 1078 Business Park Way, Merced, CA 95348, has applied for a Prezone R2015-11; and

WHEREAS, the Applicant submitted an application for a Prezone R2015-11, a request to prezone approximately 40 acres from the County "AE-20" Zone District to the "R-1" (Single-Family Residential-6,000 sq. ft. min.) Zone District for property located on the north side of the Shaw Avenue, west of Highland Avenue, in the County of Fresno, California; and

WHEREAS, the Planning Commission held a noticed Public Hearing on February 25, 2016, to consider the Project Approval, at which time interested persons were given opportunity to comment on the Project; and

WHEREAS, the Planning Commission recommended that the Council approve Prezone R2015-11; and

WHEREAS, the Planning Commission's recommendations were forwarded to the City Council for consideration; and

WHEREAS, the City published Notice of a City Council Public Hearing for March 14, 2016, to consider Prezone R2015-11. A copy of the Notice was sent to interested parties within 600 feet of the project boundaries and published in The Business Journal; and

WHEREAS, the City Council held a noticed public hearing on March 14, 2016, to consider the approval of Prezone R2015-11; and

WHEREAS, on March 14, 2016, the City Council considered testimony and information received at the public hearing and the oral and written reports from City staff, as well as other documents contained in the record of proceedings relating to Prezone R2015-11, which are maintained at the offices of the City of Clovis Planning and Development Services Department; and

WHEREAS, the City Council has evaluated and considered all comments, written and oral, received from persons who reviewed Prezone R2015-11, or otherwise commented on the Project; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLOVIS DOES ORDAIN AS
FOLLOWS:**

SECTION 1: FINDINGS. The Council finds as follows:

1. That the recitals set forth herein are true and correct.
2. General Plan Consistency Finding. That the rezoning is consistent with the General Plan of

ATTACHMENT 1

the City of Clovis.

3. Zoning Ordinance Consistency Finding. That the rezoning is in keeping with the intent and purpose of the Zoning Ordinance and is compatible with surrounding properties.
4. Conditions of Approval Finding. Said rezoning is granted subject to performance of the conditions of approval as set forth in "Exhibit A," which is on file with the City Clerk's office. Said conditions of approval are deemed necessary to protect the public health, safety, and general welfare.

SECTION 2: The Official Map of the City is amended in accordance with Sections 9.08.020 and 9.86-010 of the Clovis Municipal Code by reclassification of certain land in the City of Clovis, County of Fresno, State of California, to wit:

From Classification AE-20 to Classification R-1

The property so reclassified is located on the north side of Shaw Avenue west of Highland Avenue, in the County of Fresno, California, and is more particularly described as shown in "Exhibit One."

SECTION 3: This Ordinance shall go into effect and be in full force from and after thirty (30) days after its final passage and adoption.

SECTION 4: The record of proceedings is contained in the Planning and Development Services Department, located at 1033 Fifth Street, Clovis, California 93612, and the custodian of record is the City Planner.

APPROVED:

Mayor

City Clerk

* * * * *

The foregoing Ordinance was introduced at a regular meeting of the City Council held on March 14, 2016, and was adopted at a regular meeting of said Council held on _____, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

City Clerk

CLOVIS PLANNING COMMISSION MINUTES
February 25, 2016

1. Consider items associated with approximately 40 acres of property located on the north side of Shaw Avenue west of Highland Avenue. Fagundes Dairy, owner/applicant; Precision Civil Engineering, representative.
 - a. Consider Approval, **Res. 16-13, R2015-11**, Rezone from the County AE-20 Zone District to the R-1 (Single-Family Residential- 6,000 sq. ft. min.) Zone District.
 - b. Consider Approval, **Res. 16-14, TM6123**, A Tentative Tract Map for a 153-lot single-family subdivision.

Associate Planner Ramirez presented the staff report.

At this point the Chair opened the floor to the applicant.

Ed Dunkle, Precision Engineering representing the applicant stated they concur with staff's report and conditions.

At this point the Chair opened the floor to anyone wishing to speak in support of the Project.

None

At this point the Chair opened the floor to anyone wishing to speak in opposition to the Project.

Mr. Larry Miller, 5157 N. Highland Avenue, expressed concerns of the project site in regards to drainage, access for mosquito abatement for the existing residents, and water supply for the new homes.

City Planner Araki and Mr. Dunkel answered Mr. Miller's questions and provided contact information for future concerns.

At this point the Chair closed the public portion.

At this point a motion was made by Commissioner Hinkle, seconded by Commissioner Pawlowski to approve R2015-11. The motion was approved by a vote of 5-0.

At this point a motion was made by Commissioner Pawlowski, seconded by Commissioner Hatcher to approve TM6123. The motion was approved by a vote of 5-0.

CORRESPONDENCE

DEPARTMENT OF TRANSPORTATION

DISTRICT 6

1352 WEST OLIVE AVENUE

P.O. BOX 12616

FRESNO, CA 93778-2616

PHONE (559) 445-5868

FAX (559) 445-5875

TTY 711

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*Serious drought.
Help save water!*

September 30, 2015

06-FRE-168-R10.073
153 Lot Subdivision
Prezone R2015-11/TM 6123

Mr. Bryan Araki
Deputy City Planner
City of Clovis
Department of Planning and
Development Services
1033 Fifth Street
Clovis, CA 93612

Dear Mr. Araki:

We have completed our review of a request to prezone from the County AE20 Zone District to the R-1 Zone District and approve a 153 Lot Tentative Tract Map for approximately 40 acres located on the north side of Shaw Avenue west of Highland Avenue. Caltrans has the following comments:

We have no concerns with the proposed project. However, the project should pay into the Fresno Regional Transportation Mitigation Fee to mitigate any potential impacts to regional facilities.

If you have any further questions, please David Padilla, Associate Transportation Planner, Transportation Planning at (559) 444-2493.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Navarro".

MICHAEL NAVARRO, Chief
Planning North Branch



Received

SEP 18 2015

City of Clovis
Planning Dept.

September 10, 2015

Bryan Araki, Deputy City Planner
Planning and Development Services Dept.
1033 Fifth St.
Clovis, CA 93612

SUBJECT: Prezone R2015-11, TM6123
NW of Shaw and Highland Avenues



Governing Board

Sandra A. Bengel
Christopher Casado
Brian D. Heryford
Ginny L. Hovseplan
Richard Lake, C.P.A.
Elizabeth J. Sandoval
Jim Van Volkenburg, D.D.S.

Administration

Janet L. Young, Ed.D.
Superintendent
Carlo Prandini, Ph.D.
Deputy Superintendent
Norm Anderson
Associate Superintendent
Barry S. Jager, Jr.
Associate Superintendent
Michael Johnston
Associate Superintendent

Dear Mr. Araki:

The purpose of this letter is to provide school district information relative to the above-referenced subdivision and to comply with Business and Professions Code section 11010, subdivision (b)(11)(A) regarding the provision of school-related information to the subdivider/owner and the State Department of Real Estate.

1. Elementary School Information:

- (a) The subject land is presently within the attendance area of the elementary school (grades K-6) listed below:

School Name: *Cedarwood Elementary School*
Address: *2851 Palo Alto Ave Clovis CA 93611-6831*
Telephone: *(559) 327-6000*
Capacity: *792*
Enrollment: *766(CBEDS enrollment 2014-15 school year)*

- (b) Because of projected growth in the District and the District's plans for construction of new school facilities, it is possible that (1) adjustment of school attendance areas could occur in the future such that students residing in the project area may be required to attend an elementary school other than the school listed above, and (2) students residing in the project area may attend more than one elementary school within the District during their elementary school years.

2. Intermediate School Information:

School Name: *Clark Intermediate*
Address: *902 5th St Clovis CA 93612-1399*
Telephone: *(559) 327-1500*
Capacity: *1500*
Enrollment: *1397(CBEDS enrollment 2014-15 school year)*

3. High School Information:


School Name: *Clovis High School*
Address: *1055 Fowler Ave Clovis CA 93611-2099*
Telephone: *(559) 327-1000*
Capacity: *3000*
Enrollment: *2974(CBEDS enrollment 2014-15 school year)*

3. Bus transportation is currently provided for grades K-6 students residing further than one mile from school and for grades 7-12 students residing further than two and one-half miles from school. Transportation will be available for students attending the above-identified elementary, intermediate and high schools in accordance with District standards in effect at the time of enrollment.
4. The District currently levies a school facilities fee of \$4.15 per square foot (as of July 6, 2015) for residential development. The fee is adjusted periodically in accordance with law. New development on the subject property will be subject to the fee in place at the time fee certificates are obtained.

The District hereby requests that the information in this letter be provided by the owner/subdivider to all prospective purchasers of property within the project.

Thank you for the opportunity to comment on the project. Please contact me if you have any questions regarding this letter.

Sincerely,



Michael Johnston
Associate Superintendent
Administrative Services



County of Fresno

DEPARTMENT OF PUBLIC HEALTH
DAVID POMAVILLE, DIRECTOR

September 10, 2015

Bryan Araki, Deputy City Planner
City of Clovis
Planning and Development Services Dept.
1033 Fifth St., Clovis, CA 93612

LU0018189
2604

Dear Mr. Araki:

PROJECT NUMBER: R2015-11, TM-6123

Request to Prezone from the County AE-20 Zone District to the R-1 Zone District and approve a 153 Lot Tentative Tract Map for approximately 40 acres located on the north side of Shaw Avenue west of Highland Avenue. There is no annexation application at this time.

APN: 554-052-11

ZONING: R-1

ADDRESS: NW of Shaw and Highland Avenues

Recommended Conditions of Approval:

- Construction permits for development should be subject to assurance of sewer capacity of the Regional Wastewater Treatment Facility. Concurrence should be obtained from the California Regional Water Quality Control Board (RWQCB). For more information, contact staff at (559) 445-5116.
- Construction permits for the development should be subject to assurance that the City of Clovis community water system has the capacity and quality to serve this project. Concurrence should be obtained from the State Water Resources Control Board, Division of Drinking Water-Southern Branch. For more information call (559) 447-3300.
- The proposed construction project has the potential to expose nearby residents to elevated noise levels. Consideration should be given to your City's municipal code.
- Due to the proximity of the proposed residential uses to an existing thoroughfare, consideration should be given to conformance with the Noise Element of the City of Clovis General Plan. A noise study should be conducted in order to identify the potential noise impacts and offer mitigation alternatives.
- As a measure to protect ground water, all water wells and/or septic systems that exist or have been abandoned within the project area should be properly destroyed by an appropriately licensed contractor.

Prior to destruction of agricultural wells, a sample of the upper most fluid in the water well column should be sampled for lubricating oil. The presence of oil staining around the water well may indicate the use of lubricating oil to maintain the well pump. Should lubricating oil be found in the well, the oil should be removed from the well prior to

Promotion, preservation and protection of the community's health

1221 Fulton Mall / P.O. Box 11867 / Fresno, California 93775 / Phone (559) 600-3271 / FAX (559) 455-4646

Email: EnvironmentalHealth@co.fresno.ca.us ♦ www.co.fresno.ca.us ♦ www.fcdph.org

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placement of fill material for destruction. The "oily water" removed from the well must be handled in accordance with federal, state and local government requirements.

- Should any underground storage tank(s) be found during the project, the applicant shall apply for and secure an Underground Storage Tank Removal Permit from the Fresno County Department of Public Health, Environmental Health Division. Contact the Certified Unified Program Agency at (559) 600-3271 for more information.

REVIEWED BY:

Kevin
Tsuda

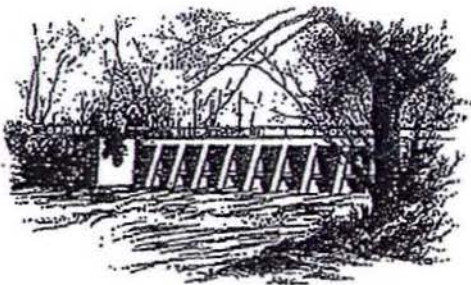
Digitally signed by Kevin Tsuda
DN: cn=Kevin Tsuda, o=Fresno
County Department of Public Health,
ou=Environmental Health Division,
email=Ktsuda@co.fresno.ca.us, c=US
Date: 2015.09.10 09:49:42 -0700

Kevin Tsuda, R.E.H.S.
Environmental Health Specialist II

(559) 600-3271

kt

cc: Glenn Allen- Environmental Health Division (CT 59.03)
Ed Dunkel, Applicant (edunkel@precisioneng.net)



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OFFICE OF
FRESNO
IRRIGATION DISTRICT

TELEPHONE (559) 233-7161
FAX (559) 233-8227
2807 S. MAPLE AVENUE
FRESNO, CALIFORNIA 93725-2208

September 30, 2015

Mr. Bryan Araki
City of Clovis
Department of Planning and Development Services
1033 Fifth Street
Clovis, CA 93612

RE: Prezone No. R2015-11 and Tract Map No. 6123
N/W Shaw and Highland avenues

Dear Mr. Araki:

The Fresno Irrigation District (FID) has reviewed Prezone No. 2015-11 and Tract Map No. 6123 where the applicant requests to Prezone from the County AE20 Zone District to the R-1 Zone District and approve a 153 Lot Tentative Tract Map for approximately 40 acres located on the north side of Shaw Avenue, west of Highland Avenue. There is no annexation application at this time, APN: 554-052-11. FID has the following comments:

1. FID does not own, operate or maintain any facilities located on the subject property as shown on the attached FID exhibit map.
2. The proposed development may negatively impact local groundwater supplies. Under current circumstances the overall area is experiencing a modest but continuing groundwater overdraft. Should the proposed development result in an increased water demand or a conversion from imported surface water to groundwater, this deficit will increase. FID suggests the City of Clovis require the proposed development balance anticipated groundwater use with sufficient recharge of imported surface water in order to preclude increasing the area's existing groundwater overdraft.
3. For informational purposes, a FMFCD owned channel known as Dog Creek No. 154 traverses the subject parcel, as shown on the attached FID exhibit map. The development could potentially affect Dog Creek. FID recommends the applicant contact FMFCD to discuss any right-of-way issues that may affect Dog Creek Canal, if the applicant has not already done so.

G:\Agencies\Clovis\Rezone\R2015-11.doc

4. For informational purposes, a privately owned canal known as the McFarlane E. Br. No. 468 runs southerly, crossing Shaw Avenue approximately 800 feet west of the subject property, as shown on the attached FID exhibit map. FID does not own, operate or maintain this private canal. FID's records indicate that the canal is active and will need to be treated as such. FID can supply the City with a list of known users for this private line upon request.
5. For informational purposes, a privately owned canal known as the McFarlane W. Br. No. 468 runs southerly, crossing Shaw Avenue approximately 2,000 feet west of the subject property, as shown on the attached FID exhibit map. FID does not own, operate or maintain this private canal. FID's records indicate that the canal is active and will need to be treated as such. FID can supply the City with a list of known users for this private line upon request.

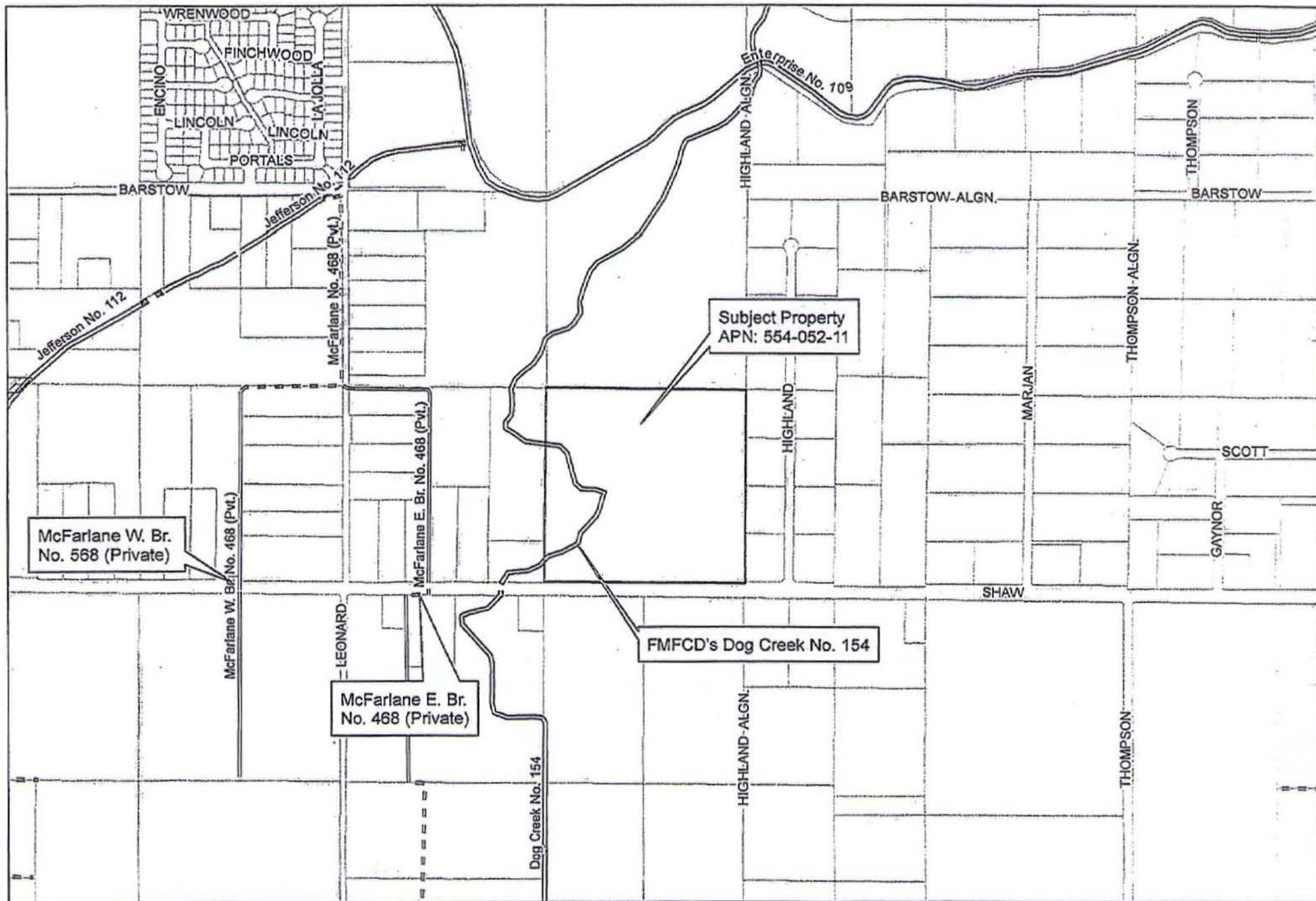
Thank you for submitting this for our review. We appreciate the opportunity to review and comment on the subject documents for the proposed project. If you have any questions please feel free to contact Sen Saetern at (559) 233-7161 extension 7406 or ssaetern@fresnoirrigation.com.

Sincerely,



Laurence Kimura, P.E.
Chief Engineer

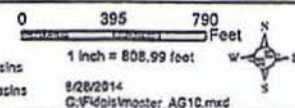
Attachment



This map was produced by the Fresno Irrigation District and is provided for reference and informational purposes only and is not intended to show map scale accuracy or all inclusive map features, nor for legal purposes. FID makes no statements regarding the accuracy of this map as the features shown are in their approximate location. Please contact the FID Engineering Dept. at (559) 233-7161 for further information on FID facilities.

Legend

- | | | | |
|-----------------|--------------------|-------------------|-----------------------|
| FID Canal | FID Pipeline | Stream Group | FID Boundary |
| Private Canal | Private Pipeline | Other-Creek/River | Parcel |
| Abandoned Canal | Abandoned Pipeline | Other-Pipeline | FMFCD Acquired Basins |
| | | Railroad | FMFCD Proposed Basins |
| | | Streets & Hwys | |



FRESNO METROPOLITAN FLOOD CONTROL DISTRICT
NOTICE OF REQUIREMENTS

File No. 210.45

Page 1 of 5

PUBLIC AGENCY

BRYAN ARAKI
PLANNING AND DEVELOPMENT SERVICES
CITY OF CLOVIS
1033 FIFTH STREET
CLOVIS, CA 93612

DEVELOPER

ED DUNKEL JR., PRECISION CIVIL ENG.
1234 "O" ST.
FRESNO, CA 93721

PROJECT NO: 6123

ADDRESS: N/S SHAW E/O LEONARD AVE.

APN: 554-052-11

SENT: 10/13/15

Drainage Area(s)	Preliminary Fee(s)	Development Review Service Charge(s)	Fee(s)
DP	\$400,529.00	NOR Review	\$1,770.00 To be paid prior to release of District comments to Public Agency and Developer.
		Grading Plan Review	\$4,939.00 Amount to be submitted with first grading plan submittal.
		Storm Drain Plan Review	For amount of fee, refer to www.fresnofloodcontrol.org for form to fill out and submit with first storm drain plan submittal (blank copy attached).
Total Drainage Fee: \$400,529.00		Total Service Charge:	\$6,709.00

The proposed development will generate storm runoff which produces potentially significant environmental impacts and which must be properly discharged and mitigated pursuant to the California Environmental Quality Act and the National Environmental Policy Act. The District in cooperation with the City and County has developed and adopted the Storm Drainage and Flood Control Master Plan. Compliance with and implementation of this Master Plan by this development project will satisfy the drainage related CEQA/NEPA impact of the project mitigation requirements.

Pursuant to the District's Development Review Fee Policy, the subject project shall pay review fees for issuance of this Notice of Requirements (NOR) and any plan submittals requiring the District's reviews. The NOR fee shall be paid to the District by Developer before the Notice of Requirement will be submitted to the City. The Grading Plan fee shall be paid upon first submittal. The Storm Drain Plan fee shall be paid prior to return/pick up of first submittal.

The proposed development shall pay drainage fees pursuant to the Drainage Fee Ordinance prior to issuance of a building permit at the rates in effect at the time of such issuance. The fee indicated above is valid through 2/29/16 based on the site plan submitted to the District on 9/09/15. Contact FMFCD for a revised fee in cases where changes are made in the proposed site plan which materially alter the proposed impervious area.

Considerations which may affect the fee obligation(s) or the timing or form of fee payment:

- Fees related to undeveloped or phased portions of the project may be deferrable.
- Fees may be calculated based on the actual percentage of runoff if different than that typical for the zone district under which the development is being undertaken and if permanent provisions are made to assure that the site remains in that configuration.
- Master Plan storm drainage facilities may be constructed, or required to be constructed in lieu of paying fees.
- The actual cost incurred in constructing Master Plan drainage system facilities is credited against the drainage fee obligation.
- When the actual costs incurred in constructing Master Plan facilities exceeds the drainage fee obligation, reimbursement will be made for the excess costs from future fees collected by the District from other development.
- Any request for a drainage fee refund requires the entitlement cancellation and a written request addressed to the General Manager of the District within 60 days from payment of the fee. A non refundable \$300 Administration fee or 5% of the refund whichever is less will be retained without fee credit.

CL TRACT No. 6123

FRESNO METROPOLITAN FLOOD CONTROL DISTRICT
NOTICE OF REQUIREMENTS

Page 2 of 5

Approval of this development shall be conditioned upon compliance with these District Requirements.

1. ☐ a. Drainage from the site shall BE DIRECTED TO
☒ b. Grading and drainage patterns shall be as identified on Exhibit No. 1
☐ c. The grading and drainage patterns shown on the site plan conform to the adopted Storm Drainage and Flood Control Master Plan.
2. The proposed development shall construct and/or dedicate Storm Drainage and Flood Control Master Plan facilities located within the development or necessitated by any off-site improvements required by the approving agency:
☒ Developer shall construct facilities as shown on Exhibit No. 1 as "MASTER PLAN FACILITIES TO BE CONSTRUCTED BY DEVELOPER".
☐ None required.
3. The following final improvement plans and information shall be submitted to the District for review prior to final development approval:
☒ Grading Plan
☒ Street Plan
☒ Storm Drain Plan
☒ Water & Sewer Plan
☒ Final Map
☒ Drainage Report (to be submitted with tentative map)
☐ Other
☐ None Required
4. Availability of drainage facilities:
☐ a. Permanent drainage service is available provided the developer can verify to the satisfaction of the City that runoff can be safely conveyed to the Master Plan inlet(s).
☐ b. The construction of facilities required by Paragraph No. 2 hereof will provide permanent drainage service.
☒ c. Permanent drainage service will not be available. The District recommends temporary facilities until permanent service is available.
☐ d. See Exhibit No. 2.
5. The proposed development:
☒ Appears to be located within a 100 year flood prone area as designated on the latest Flood Insurance Rate Maps available to the District, necessitating appropriate floodplain management action. (See attached Floodplain Policy.)
☐ Does not appear to be located within a flood prone area.
6. ☒ The subject site contains a portion of a canal or pipeline that is used to manage recharge, storm water, and/or flood flows. The existing capacity must be preserved as part of site development. Additionally, site development may not interfere with the ability to operate and maintain the canal or pipeline.


CL TRACT No. 6123

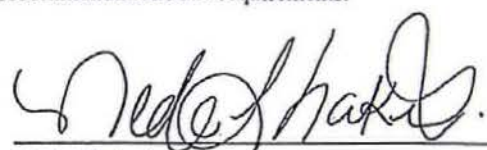
FRESNO METROPOLITAN FLOOD CONTROL DISTRICT
NOTICE OF REQUIREMENTS

Page 3 of 5

CL TRACT No. 6123

7. The Federal Clean Water Act and the State General Permits for Storm Water Discharges Associated with Construction and Industrial Activities (State General Permits) require developers of construction projects disturbing one or more acres, and discharges associated with industrial activity not otherwise exempt from National Pollutant Discharge Elimination System (NPDES) permitting, to implement controls to reduce pollutants, prohibit the discharge of waters other than storm water to the municipal storm drain system, and meet water quality standards. These requirements apply both to pollutants generated during construction, and to those which may be generated by operations at the development after construction.
- a. State General Permit for Storm Water Discharges Associated with Construction Activities, effective July 1, 2010, as amended. A State General Construction Permit is required for all clearing, grading, and disturbances to the ground that result in soil disturbance of at least one acre (or less than one acre) if part of a larger common plan of development or sale). Permittees are required to: submit a Notice of Intent and Permit Registration Documents to be covered and must pay a permit fee to the State Water Resources Control Board (State Board), develop and implement a storm water pollution prevention plan, eliminate non-storm water discharges, conduct routine site inspections, train employees in permit compliance, and complete an annual certification of compliance.
 - b. State General Permit for Storm Water Discharges Associated with Industrial Activities, April, 1997 (available at the District Office). A State General Industrial Permit is required for specific types of industries described in the NPDES regulations or by Standard Industrial Classification (SIC) code. The following categories of industries are generally required to secure an industrial permit: manufacturing; trucking; recycling; and waste and hazardous waste management. Specific exemptions exist for manufacturing activities which occur entirely indoors. Permittees are required to: submit a Notice of Intent to be covered and must pay a permit fee to the State Water Resources Control Board, develop and implement a storm water pollution prevention plan, eliminate non-storm water discharges, conduct routine site inspections, train employees in permit compliance, sample storm water runoff and test it for pollutant indicators, and annually submit a report to the State Board.
 - c. The proposed development is encouraged to select and implement storm water quality controls recommended in the Fresno-Clovis Storm Water Quality Management Construction and Post-Construction Guidelines (available at the District Office) to meet the requirements of the State General Permits, eliminate the potential for non-storm water to enter the municipal storm drain system, and where possible minimize contact with materials which may contaminate storm water runoff.
8. A requirement of the District may be appealed by filing a written notice of appeal with the Secretary of the District within ten days of the date of this Notice of Requirements.
9. The District reserves the right to modify, reduce or add to these requirements, or revise fees, as necessary to accommodate changes made in the proposed development by the developer or requirements made by other agencies.
10. X See Exhibit No. 2 for additional comments, recommendations and requirements.


Peter Sanchez
District Engineer


Neda Shakeri
Project Engineer

**FRESNO METROPOLITAN FLOOD CONTROL DISTRICT
NOTICE OF REQUIREMENTS**

Page 4 of 5

Pursuant to the District's Development Review Fee Policy, the subject project shall pay review fees in the amount identified below for Storm Drain Review. The fee shall be paid to the District by Developer with first plan submittal. Checks shall be made out to Fresno Metropolitan Flood Control District.

Application No. CL TRACT 6123

Name / Business ED DUNKEL JR., PRECISION CIVIL ENG.

Project Address N/S SHAW E/O LEONARD AVE.

Project APN(s) 554-052-11

Project Acres (gross) 41.16

Please fill in the table below of proposed storm drain facilities to be constructed with this development and return completed form with first plan submittal. If you have any questions or concerns regarding the construction of facilities list, you can contact the Fresno Metropolitan Flood Control District at 559-456-3292.

Description	Qty	Unit	Price	Amount
-------------	-----	------	-------	--------

Estimated Construction Cost

Fee equals lesser of

\$375 per plus 1% of the estimated construction costs Total (\$700.00 plus per acre) \$12,348.00

Amount Due

**Storm Drain Facilities
Cost Sheet**

15" Concrete Pipes \$63.00 LF
18" Concrete Pipes \$67.00 LF
24" Concrete Pipes \$73.00 LF
30" Concrete Pipes \$86.00 LF
36" Concrete Pipes \$104.00 LF
42" Concrete Pipes \$121.00 LF
48" Concrete Pipes \$142.00 LF
54" Concrete Pipes \$172.00 LF
60" Concrete Pipes \$202.00 LF
66" Concrete Pipes \$218.00 LF
72" Concrete Pipes \$276.00 LF
84" Concrete Pipes \$308.00 LF
96" Concrete Pipes \$333.00 LF
15" Jacked Pipes \$525.00 LF
18" Jacked Pipes \$575.00 LF
24" Jacked Pipes \$650.00 LF
30" Jacked Pipes \$725.00 LF
36" Jacked Pipes \$800.00 LF
42" Jacked Pipes \$850.00 LF
48" Jacked Pipes \$900.00 LF
54" Jacked Pipes \$975.00 LF
60" Jacked Pipes \$1,050.00 LF
66" Jacked Pipes \$1,150.00 LF
72" Jacked Pipes \$1,300.00 LF
84" Jacked Pipes \$1,450.00 LF
Manholes \$3,550.00 EA
Inlets & Laterals \$4,450.00 EA
Outfalls \$8,500.00 EA
Canal Outfalls \$9,000.00 EA
Basin Excavation \$0.75 CY

**IMPROVEMENTS ADJACENT
TO BASIN**
Fence, Pad, and Gate \$20.00 LF
Mowstrip \$17.50 LF
Arterial Paving \$62.00 LF
Local Paving \$41.50 LF
Curb and Gutter \$18.25 LF
Sidewalk \$36.00 LF
Sewer Line \$21.00 LF
Water Line \$24.00 LF
Street Lights \$21.00 LF
Pump Station/Intake \$350,000.00 EA

CL TRACT No. 6123

**FRESNO METROPOLITAN FLOOD CONTROL DISTRICT
NOTICE OF REQUIREMENTS**

Page 5 of 5

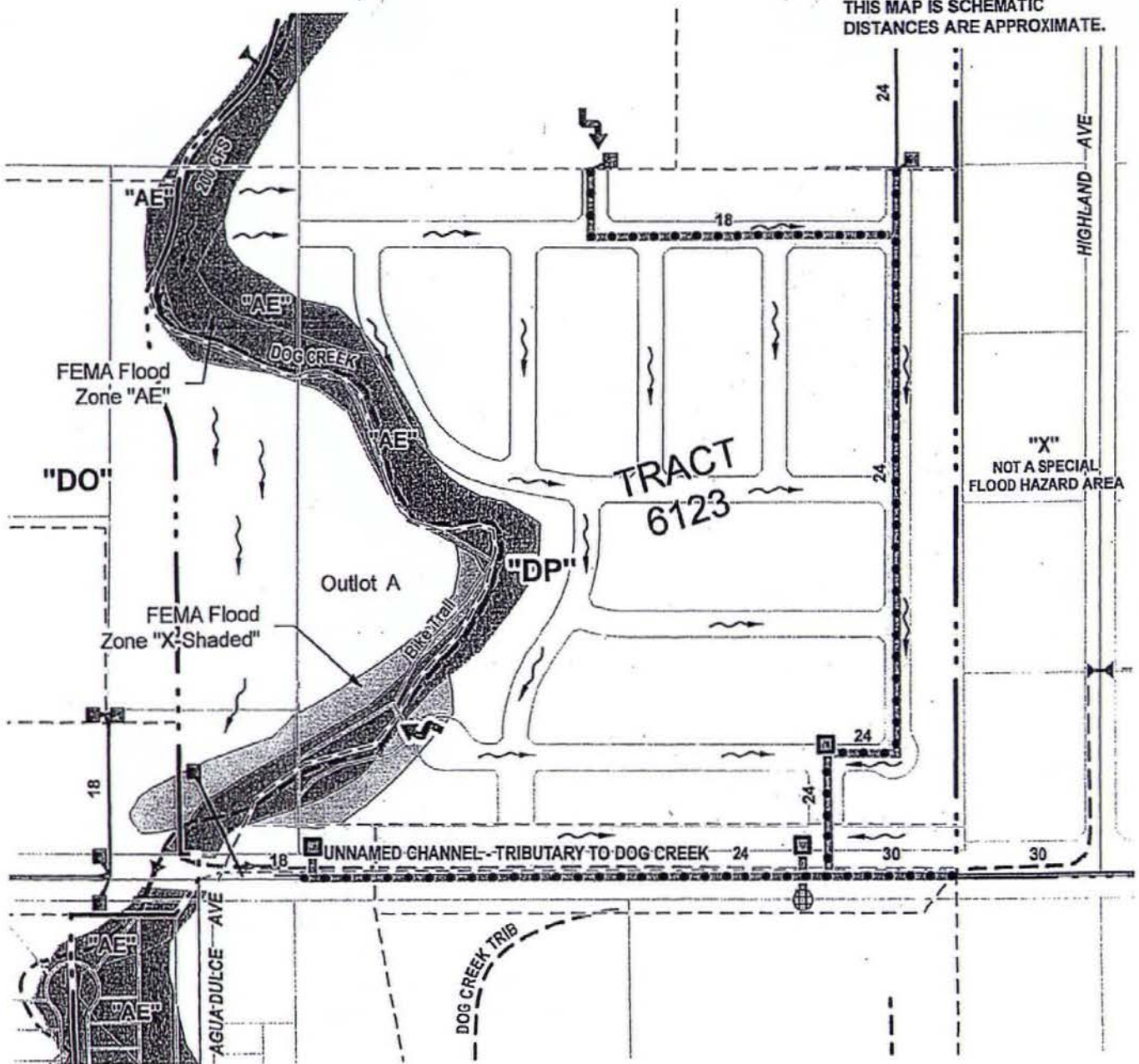
<h1>POLICY MANUAL</h1>	Date Adopted: September 11, 1981
Classification: FLOOD PLAIN MANAGEMENT	Date Last Amended: August 10, 2005
	Subject: Flood Plain Policy
	Approved By: 

Because of the relatively high velocities and volumes of flood flow associated with primary flood plains, and because the primary flood plain is responsible for passing the greatest percentage of the flood event, development located in such flood plains is subject to substantial risk, both to itself and to others as a result of the potential for blockage and diversion of flood waters. In view of these factors:

Policy:

- (1) All proposed development activity shall reference the Flood Insurance Rate Map to determine if it is located in a 100-year flood plain (special flood hazard areas inundated by a 100-year flood) "Primary Flood Plain". Any project not located within a FIRM or located in any area where the FIRM is determined to be inaccurate shall be the subject of a detailed hydrological flood hazard investigation to determine the relationship of the proposed development to the primary flood plain; and, further, to identify the calculated water surface elevation of the 100-year flood event.
- (2) The development must be properly flood proofed below the calculated water surface elevation of the 100-year flood event.
- (3) All development and/or permanent improvement activity which, if located within the primary floodway, may unduly impede, retard or change the direction of flow of water either, by itself, or by the catching or collecting of other debris or is placed where the flow of water would carry such obstruction downstream to the damage or detriment of either life or property, should not be permitted.
- (4) The development shall not cause displacement of any and all floodwaters from that portion of the flood plain to be developed.

NOTE:
THIS MAP IS SCHEMATIC
DISTANCES ARE APPROXIMATE.



LEGEND

-  Creditable Facilities (Master Plan Facilities To Be Constructed By Developer) - Pipeline (Sizes Shown) & Inlets
-  Type "E" Inlet To Be Constructed By Developer (Not Eligible For Fee Credit)
-  Future Master Plan Facilities
-  Rural Stream
-  Inlet Boundary
-  Drainage Area Boundary
-  Direction of Drainage
-  Major Storm Breakover



1" = 300'

TRACT 6123
DRAINAGE AREA "DP"



EXHIBIT NO. 1

FRESNO METROPOLITAN FLOOD CONTROL DISTRICT

Prepared by: keltlr
Date: 9/30/2015
Path: K:\Autocad\DWGS\EXHIBIT\TRACTS\6123.mxd

OTHER REQUIREMENTS
EXHIBIT NO. 2

The cost of construction of Master Plan facilities, excluding dedication of storm drainage easements, is eligible for credit against the drainage fee of the drainage area served by the facilities. A Development Agreement shall be executed with the District to effect such credit. Reimbursement provisions, in accordance with the Drainage Fee Ordinance, will be included to the extent that developer's Master Plan costs for an individual drainage area exceed the fee of said area. Should the facilities cost for such individual area total less than the fee of said area, the difference shall be paid upon demand to the City/County or District.

The required Master Plan pipe in Shaw Avenue has also been required of the developer of Tract 6034 and is also included in a City of Clovis project to widen Shaw Avenue. If those facilities are completed prior to development of this site, the construction requirement will be dropped.

Tract 6123 shall allow major storm flows from the north to flow across this project and break into Dog Creek. Major storm break over and street capacity calculations shall be included in the Drainage Report.

The Master Plan system has been designed such that during a two-year event flow will not exceed the height of the 6 inch curb. Should wedge curb (4.5 inches height) be used the same criteria shall apply whereby flow remains below the top of curb. Any extensions or pipe size increases due to meeting the requirement listed above shall be at the developer's expense.

Dog Creek and an unnamed channel, which is a tributary to Dog Creek, are natural stream courses traversing the proposed development. These stream courses are shown on the Storm Drainage and Flood Control Master Plan (see Exhibit No. 1). Should the developer choose to modify or relocate either of these channels, the developer must contact all agencies' having an interest in these channels, and comply with their regulations regarding the channels. These agencies may include State of California Fish and Wildlife, State of California Regional Water Quality Control Board (Section 401 of Clean Water Act), and the U.S. Army Corps of Engineers (USACE) (Section 404 of Clean Water Act). Furthermore, if a USACE Clean Water Act Section 404 permit application package is prepared, the District requests an opportunity to review the application prior to submittal.

Development No. Tract 6123

OTHER REQUIREMENTS
EXHIBIT NO. 2

These channels must be protected and improved in their current location or an accepted relocation plan must be provided. The protection and improvement of these channels is necessary to convey upland surface runoff through the proposed development without adversely affecting other property owners and also to provide safe conveyance through the proposed development. The plans to retain or relocate these channels must be addressed in a drainage report prepared by the developer's engineer and submitted to the District for the project and include a study of any affect to the hydraulic performance of the channels.

The proposed development, as currently submitted, does not fully address the protection and improvement or relocation of the channels. If the developer proposes to relocate the channels, he must identify a plan that is acceptable to the District and perhaps state and federal agencies identified above. However, the developer may elect to revise the plan to accommodate the channel's existing locations. Wherever the developer proposes to locate Dog Creek, adequate easement widths shall be dedicated to the District prior to approval of the Final Map. The easement shall be of sufficient width to accommodate the Master Plan flow rate and also provide adequate maintenance access. Development within the easement is prohibited. The District does not contemplate general public access within the easement. While an easement will not be required for the unnamed channel, provisions should be made as part of the proposed development to accommodate this channel.

As channel design and construction of Dog Creek will affect the lot pattern and configuration, the District will review the work of the developer's engineer to determine easement limits at the time of dedication. The channel design must be completed prior to tentative map approval to ensure the easement area is known and adequate space is allotted for the stream course. It is in the developer's interest to identify the channel design as early as possible so that appropriate lot configurations are selected. The hydraulic study must reflect culverts where roads and driveways cross the channel. Easement areas must be adequate to convey the design flows.

The standard geometry parameters for Dog Creek are a minimum 16-foot wide bottom and maximum 2:1 side slopes. The channel must be designed and constructed to accommodate the flow rate of 200 cubic feet per second as identified in the Master Plan. The channel design must include hydraulic modeling using the HEC-RAS computer program. Channel design and hydraulic study must also consider the attenuation currently provided by the developer's property and not reduce the attenuation or otherwise increase conveyance to downstream properties.

Development No. Tract 6123

OTHER REQUIREMENTS
EXHIBIT NO. 2

The District will accept the easement dedications for the channel following completion of construction, including any mitigation obligations, and acceptance under required permits. Any proposed landscaping within the channel easement shall require (i) review and approval by the District, and (ii) maintenance by the property owner.

Dog Creek lies within the regulatory Federal Emergency Management Agency (FEMA) Floodway requiring additional processing and consideration. FEMA standards require that *"Any project in a floodway must be reviewed to determine if the project will increase flood heights. An engineering analysis must be conducted before a permit can be issued. The community's permit file must have a record of the results of this analysis, which can be in the form of a No-rise Certification. This No-rise Certification must be supported by technical data and signed by a registered professional engineer. The supporting technical data should be based on the standard step-backwater computer model used to develop the 100-year floodway shown on the Flood Insurance Rate Map (FIRM) or Flood Boundary and Floodway Map (FBFM)."* The developer shall contact FEMA to obtain their requirements.

Any mapping process performed as part of the proposal shall include an additional map sheet identifying the limits of inundation from a 100-year storm event. The area of inundation shall be based upon existing topography. Approval of the proposed modification which alters the flood inundation area should be conditioned upon processing of a Letter of Map Revision with the Federal Emergency Management Agency.

Site planning should also consider that an area of the property is several feet lower than Shaw Avenue and has experienced inundation issues in the past. Copies of historic aerial photos from 1983 and 1991 are enclosed that show the darkened areas representing the flood pool that occurs at the southern boundary. Although this area is not considered a FEMA flood zone, the developer will need to address the flood pool as part of their improvements.

Development No. Tract 6123



Fresno Local Agency Formation Commission

September 14, 2015

Received

SEP 18 2015

Mr. Bryan Araki
Planning and Development Services Dept.
1033 Fifth Street
Clovis, California 93612

City of Clovis
Planning Dept.

Dear Mr. Araki:

SUBJECT: Prezone R2015-11, TM6123; Request to Prezone from the County AE-20 Zone District to the R-1 Zone District and approve a 153-Lot Tentative Tract Map for approximately 40 acres located on the north side of Shaw Avenue west of Highland Avenue

The Fresno Local Agency Formation Commission (LAFCo) regulates, through approval with or without conditions or denial, the boundary changes proposed by other public agencies or individuals. LAFCo's objectives are to:

- Encourage orderly formation and development of agencies;
- Encourage consistency with spheres of influence and recommended reorganization of agencies;
- Encourage orderly urban development and preservation of open space patterns;
- Encourage conservation of prime agricultural lands and open space areas; and
- Identify and address disadvantaged unincorporated communities.

Future annexation requests and amendments to the SOI will be evaluated by the Commission based on the requests' consistency with GC 56000 et seq., and the Commission's Policies, Standards, and Procedures. You are encouraged to review these documents and incorporate their requirements and standards into the Proposal to facilitate future applications to the Commission. Links to these documents are provided below in footnotes.^{1, 2}

LAFCo should be identified in the CEQA document as a Responsible Agency whose role is to consider changes of organizations and spheres of influence. As a

¹ <http://fresnolafco.org/documents/cortese%20knox%20act.pdf>.

² <http://fresnolafco.org/documents/POLICIES%20STANDARDS%20%20PROCEDURES.pdf>.

Responsible Agency, the Commission is required to review and consider the City's CEQA documentation prior to taking action on an annexation or SOI amendment. A Responsible Agency complies with CEQA by considering the environmental analysis prepared by the Lead Agency and by reaching its own conclusions on whether and how to approve the proposal. The Commission may then make a finding that it independently reviewed and considered the information in the environmental document and that the environmental document is sufficient to support a determination on the proposed reorganization.

Consistency with LAFCo policies may not always be considered an environmental impact, but it should be discussed in the proposal description to establish a context for information that will be considered by the Commission when an application for annexation is submitted.

The proposal description should identify all special districts that will be affected by the proposal including agencies that will be detached upon annexation or will be expected to continue to serve the city as it grows. The potential effects of an increase in service delivery capacity for urban growth, for example. The affected local agencies include:

- Clovis Memorial District
- Fresno Irrigation District
- Clovis Cemetery District
- Kings River Conservation District (detachment)
- Central Valley Pest Control District
- Fresno County Fire Protection District (detachment)
- Sierra Resource Conservation District
- Consolidated Mosquito Abatement District
- Fresno Metropolitan Flood Control District
- West Fresno County Red Scale Protective District

The proposal description should evaluate potential impacts to prime agricultural lands. It is understood that in order for the City to develop in a logical and orderly manner, annexation of agricultural lands is inevitable. The efficient use of this land is, therefore, of great importance to LAFCo. For example, LAFCo Policy Section 103 states, "The Commission encourages well-planned, orderly, and compact urban development patterns for all developing areas." Policy Section 104 further states, "Proposals which would conflict with the goals of maintaining the physical and economic integrity of open space lands, agricultural lands, as indicated in the City or County General Plan shall be discouraged."

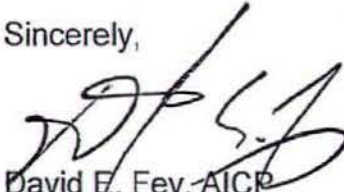
With respect to how prime agricultural land is defined, the CEQA document should consider the definition of "Prime Agricultural Land" as listed within Government Code Section 56064 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. *This definition differs from the California Department of Conservation's definition of Prime Farmland and may be considered to be more inclusive.*

Growth within the Clovis plan area will require the City to provide a number of different services to the area, including, fire, police, water, sewer, solid waste, parks, and other services. We have a copy of Clovis' 2014 city-wide service delivery plan on file to identify how the City will provide these services.

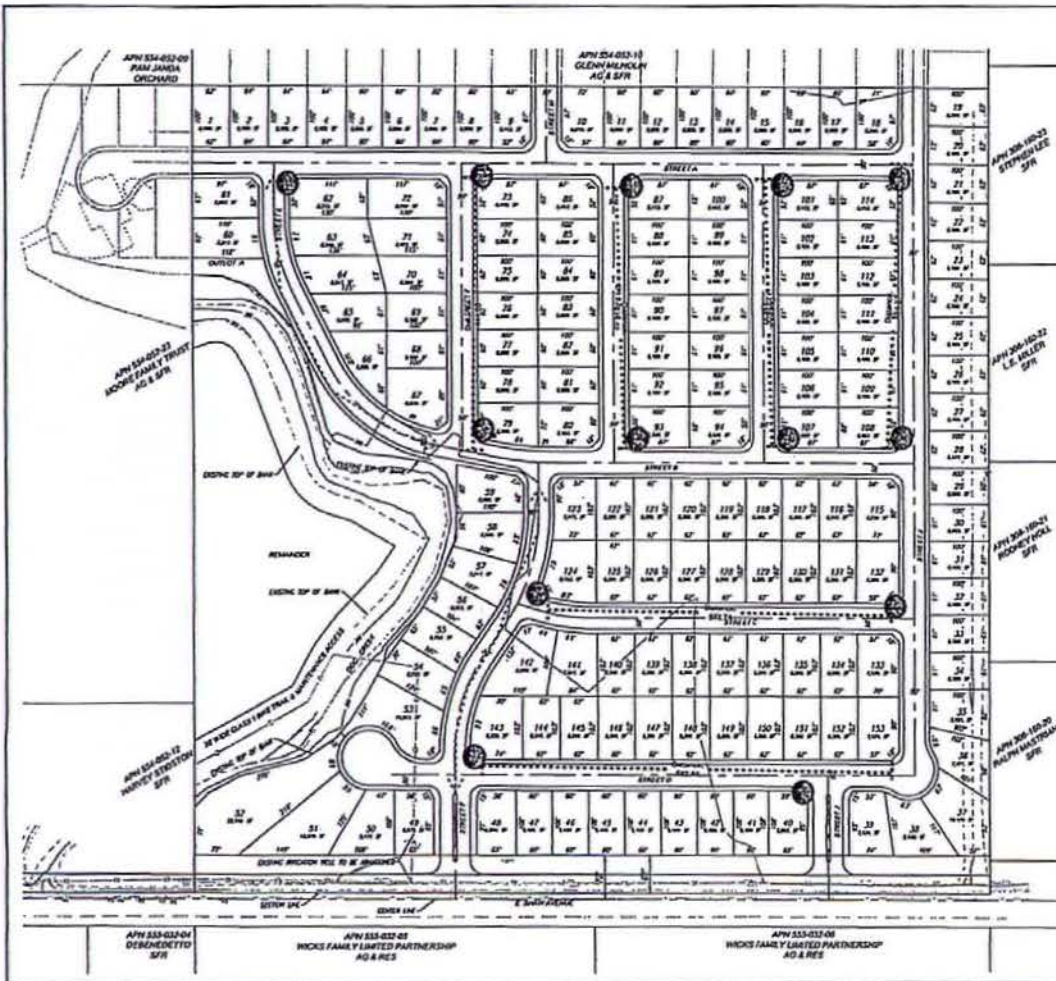
The proposal is contiguous to the City on its southern boundary and physically separate from the City on its other three edges. Given the abundance of rural residential parcels between the proposal and the city limits and the potential service delivery inefficiencies that may result if the proposal was annexed prior these rural parcels, I suggest that city staff—with its characteristic diligence and alacrity—secure annexation of these rural residential areas prior to, or in conjunction with, submitting an application for the subject proposal.

Thank you for the opportunity to comment on the proposal. Please feel free to contact this office with any questions or comments.

Sincerely,

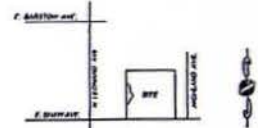


David E. Fey, AICP
Executive Officer



TENTATIVE TRACT MAP NO. _____

CITY OF CLOVIS, COUNTY OF FRESNO, STATE OF CALIFORNIA
CONSISTING OF ONE SHEET
PREPARED ON JULY 8, 2014



SITE INFORMATION

OWNER: MICHAEL D. BERRY
2700 N. 1ST ST.
CLOVIS, CA 93611
TEL: 559-282-8044
FAX: 559-282-8044
APN: 534-013-11



PREPARED BY:

PRECISION
CIVIL ENGINEERING, INC.
1014 N. STREET, CLOVIS, CA 93611
TEL: 559-282-8044 FAX: 559-282-8044



AGENDA ITEM NO: **2-A-1**
City Manager:

- CITY OF CLOVIS - REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department and City Manager's Office

DATE: March 14, 2016

SUBJECT: Consider Review of the 2016 Five-Year Financial Forecast for the City of Clovis through Fiscal Year 2020-21 and discuss options for budget preparation for 2016-2017.

ATTACHMENTS: Five-Year Forecast Through Fiscal Year 2020-21

CONFLICT OF INTEREST

None

RECOMMENDATION

That the City Council receives, provides comment, and files.

EXECUTIVE SUMMARY

The Five-Year Financial Forecast is a management tool that is updated and prepared each year to provide the City Council and City management with information on trends for the City's long-term financial condition. The Forecast represents a continuing effort to analyze the City's fiscal condition based upon a reasonable set of economic and operational assumptions. It is a very important management tool for identifying fiscal trends and issues which must be addressed early in order to assure continued financial success. This forecast shows a structural balance through 2020-21 with some ability to improve services. This report will serve as an opportunity to review the information in context with guidance for providing for the City's core services in a sustainable manner.

BACKGROUND

The Five-Year Financial Forecast is a tool intended to be utilized in identifying financial issues confronting the City. The Five-Year Financial Forecast represents a continuing effort to analyze the City's long term fiscal condition based upon a reasonable set of economic and operational

assumptions. As such, any change in any one of the assumptions will necessarily affect the forecast.

The document is presented in several sections that include Introduction, Budget Issues, Analysis of Funds, Alternatives and Recommendations, and Exhibits.

The report presents Exhibits that are the financial forecast spreadsheets and assumptions. This provides a quick review of the revenues, expenditures, and fund balances for operations of the General Fund as well as operations of the public utility enterprises, planning and development services and transit. Throughout the document selected tables and graphs have been paired with narrative descriptions to help illustrate forecasted City revenue collections or expenditures. The Alternatives and Recommendations Section provides a discussion of the options that should be considered to position the City for financial sustainability in the long term.

Based on current growth figures, the City of Clovis is expected to reach 115,000 in population over the next five years. This number is slightly higher than last year's number as a result of the projected residential unit growth exceeding the ten year average. The General Fund receives very close attention in our analysis because it is the source of funds for the day-to-day operations and services of the City including police, fire, parks, recreation, senior services, and some street maintenance.

The economy plays a critical role in any forecast. Most economic experts have observed that the overall economic outlook is positive for most sectors and there is modest growth for local governments due to increased sales tax and increasing property values. A consistent growth in housing prices in Clovis has increased economic activity locally and is projected to increase revenues. The forecast currently projects the City will see modest sustained annual revenue growth over the cost of providing services at the current level during the five-year forecast.

The General Fund Forecast shows revenues greater than expenditures (structurally balanced) in all years presented. In 2015-16, after taking into account one-time rollover expenditures from 2014-15, revenues exceed expenditures as well. The forecast also reflects the emergency reserve reaching 17.1% at the end of 2015-16 and the ability to increase it by the end of the forecast period to 21%.

We are experiencing moderate growth in the current economic period and continue to see positive trends for this forecast period. The forecast reflects an expenditure structure which maintains current service levels with the potential of improving service levels. The revenue projections contained in the Forecast are realistic based upon the best economic information available at this time.

FISCAL IMPACT

The Forecast provides an opportunity to review the historical trends for actual results and consider current economic factors for future decisions. It provides guidance for the City to maintain fiscally sustainable operations into the future.

REASON FOR RECOMMENDATION

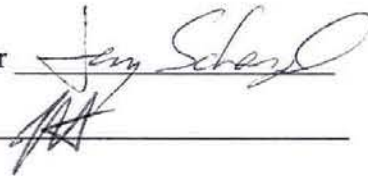
The financial forecast provides an assessment of the impacts of past budgetary policy and possible future outcomes based on current strategies. Enhancing services while maintaining financial sustainability are shown to be critical to the City's future success. The forecast is a tool to be used for prudent management of the City's resources.

ACTIONS FOLLOWING APPROVAL

The staff will receive comments from the Council to assist with the preparation of the 2016-17 Annual Budget.

Submitted by: Jay Schengel, Assistant Finance Director

John Holt, Assistant City Manager

Handwritten signatures of Jay Schengel and John Holt. Jay Schengel's signature is written over a horizontal line, and John Holt's signature is written over another horizontal line.



City of Clovis

Five-Year Financial Forecast

Through Fiscal Year 2020/21

Prepared March 2016



CITY OF CLOVIS

Five -Year Financial Forecast

Through Fiscal Year 2020/2021

PREPARED BY:

Robert Woolley, City Manager

John Holt, Assistant City Manager

Andrew Haussler, Deputy City Manager

Jamie G. Hughson, Finance Director

Jay Schengel, Assistant Finance Director

Haley Lynch, Interim Deputy Finance Director

Gina Daniels, Accounting Supervisor

Susan Evans, Senior Accountant

Steven Nitta, Accountant

CITY OF CLOVIS

FIVE-YEAR FINANCIAL FORECAST

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I N T R O D U C T I O N

INTRODUCTION

The Five-Year Financial Forecast through 2020/21 represents a continuing effort to analyze the City's long-term fiscal condition based upon a reasonable set of economic and operational assumptions. It is an important management tool used by both the City Council and the City Manager for identifying fiscal trends and issues which must be addressed in order to assure continued financial success. The set of forecasts contained in this report is not a prediction of what will occur. The forecasts are a snapshot in time and an **approximate view of what could occur** in the future if all of the assumptions are realized.

For the City's General Fund, the positive trends seen in the last few forecasts continue. Again this year the forecast reflects a positive balance throughout the forecast period. While expenditure growth continues to be constrained, the City maintains a structurally balanced budget (current year expenditures do not exceed current year revenues), reserves continue to be restored and improved economic activity provides an optimistic outlook for the future of Clovis. Particularly positive are the continued increases in sales taxes and property taxes, both major sources of discretionary revenue for the City.

This year's forecast reflects an expenditure structure which continues enhanced service levels. Expenditure growth in the next couple of years in the forecast is restrained in a prudent manner. Balancing the service level needs of the community and employee compensation continues to be a critical issue over the next few years. The forecast also reflects the Emergency Reserve reaching 17.1% at the end of 2015/16 and the ability to increase it by the end of the forecast period to 21%, moving towards an Emergency Reserve of 25% as recommended by the City's auditors. This is vital for the long term fiscal sustainability of the City. In 2014/15 the City's credit rating was increased based in part on the General Fund Emergency Reserve increase. Failure to continue to grow reserves could have a negative impact on future ratings. In 2015/16 the City maintained its high ratings with Standard & Poor's and Moody's as noted in the \$21,600,000 Wastewater Revenue Refunding Bonds Official Statement dated August 1, 2015. Higher credit ratings equate to future lower capital costs.

Measuring customer service satisfaction is instrumental in determining levels of service provided. In the summer of 2013 the City conducted a customer service survey that provided feedback to the City in regards to critical services and satisfaction levels, with 94% of the respondents stating they would recommend Clovis as a place to live. In 2015 the City conducted a follow-up customer service survey with more positive results. The 2015 survey found that 96% of the respondents said they would recommend Clovis as a place to live. The survey also compared Clovis results to 20 cities of similar size, geography and income. These cities included amongst others, Carlsbad, Concord, Santa Monica, Tracy, Walnut Creek and Boulder, CO with Clovis consistently ranking in the top 5. This includes #1 rankings for Police and Fire, Public Utilities in the street cleaning and lighting categories, land use decisions, ease of travel by bicycle, Clovis as a place to visit, Clovis' economy, and vibrancy of downtown Clovis. Going forward, the City plans to conduct the customer service survey every two years to measure trends. The plan is to use the levels of satisfaction trends to possibly dedicate increased resources toward services that the community deems important but may have a declining satisfaction trend.

At this time we have not seen any declining service level trends based on the first two surveys.

This report is a forecast, and while optimistic, it is important the City maintain constant monitoring of economic conditions locally, statewide, and nationally. In the past, decisions made at other levels of government have had a very negative impact on City finances as we experienced with the elimination of redevelopment by the State of California. Over the past few years we have seen relatively slow economic growth and historically low inflation.

Below are some factors that need to be highlighted as we proceed through the forecast:

1. The General Fund ending balance for fiscal year 2015/16 is projected to be \$3.17 million and no expenditure reductions are necessary to balance. Departments will continue to be asked to restrain expenditures in order to provide savings. Included are amounts for an operating fund balance and the conversion of the reserve for the triple flip receivable to improve the Emergency Reserve to 17.1% of expenditures.
2. General Fund revenues overall are projected to increase 3.1% in 2016/17 when compared to 2015/16 with sales tax and property taxes comprising the majority of the increase.
3. The General Fund forecast projects the ability to maintain current service levels and provides opportunities for enhancing them with technology implementation, innovation in service delivery methods, and limited additional staff. The forecast includes the addition of three sworn officers per year over the forecast, as well as three firefighters forecast in the last two years of the forecast.
4. The General Fund forecast reflects the "Emergency Reserve" growing throughout the forecast period starting at 17.1% at the end of 2015/16. It is recommended to increase the level of the Emergency Reserve by the end of the forecast period to 21.0% in an effort to increase the reserve to 25.0% as recommended by the City's auditors.
5. PERS rates for funding employee retirements are increasing and continue upward for several years affecting all funds. PERS rates are anticipated to increase for safety employees by 8% (from approximately 36% to 44% of payroll). This alone equates to a 22% increase in public safety employee retirement expense over the forecast period. For miscellaneous employees, rates are expected to increase by approximately 5% (from 21% to 26% of payroll) over the forecast period. This alone equates to a 22% increase in miscellaneous retirement expenses over the forecast period.
6. Previously approved rate increases for the Water, Sewer and Community Sanitation Enterprise funds, while allowed, are not included in the forecast. A rate increase of 4% was authorized for the Community Sanitation Enterprise Fund in the current fiscal year; however, with savings realized in the operational costs, a 3% rebate was implemented July 1, 2015 for the refuse operation and due to savings in the new recycling and greenwaste contracts, no rate increase was needed for those programs. There was no increase in

2015/16 water rates and a 3% increase was implemented for sewer operations. The forecast includes no planned increases in Community Sanitation, Sewer or Water Enterprise Funds. Additionally, staff is recommending no longer charging the Sewer Fund bond coverage charges in 2016/17. In fact, a rebate to the users of one-half the amount (\$7.30 per billing period) is also recommended beginning in 2016/17 and going forward through the five-year forecast. On an annual basis staff reviews the funding levels for the Enterprise funds and makes recommendations as appropriate.

Service Levels

A high level of service is something that the City of Clovis takes pride in providing to its residents. An easy way of determining a level of service is by national standards of ratio of employees to residents for a particular service. While these are helpful in master planning, Clovis has proven that meeting the ratio is not the only way to achieve service levels with which residents are happy. Clovis has implemented improved ways of doing business, aided by technology and innovative employees, to keep response times within targets and public facilities maintained. Continued investment in technology and innovative ideas from staff will continue to provide opportunities to meet current service level expectations and even provide improved services.

An example of a lower cost service delivery method is in the Police Department, which is now utilizing Community Service Officers to respond to non-emergency calls for service which had previously been handled by sworn personnel. In 2015, the Police Department led a \$1.8 million effort to modernize and standardize the City's radio communications network, including UHF and VHF infrastructure, Police and Public Utilities mobile and portable radios. The recommendations offered were based on the Radio Master Plan authored by the Police Department and adopted by the City Council on July 9, 2007. The prior network was over 12 years old and was presenting efficiency and communication issues with officers in the field. Completion of the project has significantly improved the ability to communicate with officers in the field. In addition to the Police Department, both the Fire and Public Utilities Departments were able to benefit from the improved technology.

Volunteers continue to be an important aspect of our service delivery. The City has relied on over 300 volunteers for many years to support senior and recreation services as well as animal shelter services, parks, police patrol, and fire services. Police Reserve Officers and Volunteers in Police Services (VIPS) are also very successful in assisting police officers with administrative support in records, investigations, and active field patrol. Citizen Emergency Response Team (CERT) volunteers provide a support function to on-scene firefighters and citizens. Police and Fire Explorer volunteers also provide valuable service to the community while learning skills for future careers.

Additionally, the City has been exploring other means of communicating with residents such as using social media. The Police Department rolled out an application that can be used on smart phones that provides a means for residents to receive alerts, view crime maps, report concerns or crimes, and contact the Police Department. The Police Department has also begun effectively using applications where individual neighborhoods can be contacted on neighborhood specific events or issues. All these methods have been effective in improving service.

While technology and innovation will be a huge resource for Clovis, some services will need additional funding. Parks and landscape medians conditions outside of the Landscape Maintenance District are improving but still don't meet Clovis' standard. Increases in funding are included in the current budget for the improved maintenance of parks and trails as well as \$1 million in funds for park and trail site acquisitions. Also included in the current budget is an update of the Master Plan for Trails, and funds to construct an Old Town entry feature with the potential for public art at the northwest corner of Sunnyside Avenue and Third Street are currently in progress.

As the City implements the 2014 General Plan it is critical that thoughtful consideration be given to the level of services provided to both the new areas developed and to the existing built areas. Providing service has a cost, and adding additional demand for services with population, activity, and geography without having sufficient resources may degrade overall service levels unless innovative service delivery alternatives are implemented. Managing new growth while meeting the City's service needs must be a high priority when making policy decisions.

The Economy

The economy plays a critical role in any forecast, and the current condition of the economy continues to have a significant impact. During the past year unemployment has dropped, consumer sentiment has increased, recovery of property values has accelerated, and inflation has remained low. This has allowed for growth in the economy and subsequent increases in projected revenues. Some of the unknowns for the future include the impact of the historic drought on our region and the continued ability for home prices to increase as incomes have not grown significantly in our region. The impact of both of these may have negative implications on revenues for the City and will be monitored closely. The General Fund forecast reflects fiscal stewardship leading to long-term structural balancing which provides fiscal stability and sustainability every year in the forecast period.

This snapshot shows continued positive statewide trends in almost all areas.

California Economic Snapshot			
New Auto Registrations (Fiscal Year to Date)	1,501,310 Through June 2013	1,773,495 Through June 2014	1,953,232 Through June 2015
Median Home Price (for Single Family Homes)	\$361,000 in August 2013	\$393,000 in August 2014	\$415,000 in August 2015
Single Family Home Sales	42,546 in August 2013	37,228 in August 2014	36,733 in August 2015
Complete Foreclosures (Fiscal Year to Date)	72,334 Through June 2013	42,791 Through June 2014	46,451 Through June 2015
Total State Employment (Seasonally Adjusted)	16,935,000 in August 2013	17,224,000 in August 2014	17,872,000 in August 2015
Newly Permitted Residential Units (Calendar Year to Date)	51,168 Through August 2013	53,199 Through August 2014	65,465 Through August 2015
Data Sources: New Car Dealers Association, DataQuick, California Employment Development Department, Construction Industry Research Board, State Department of Finance, Census Bureau, CoreLogic			

General Fund

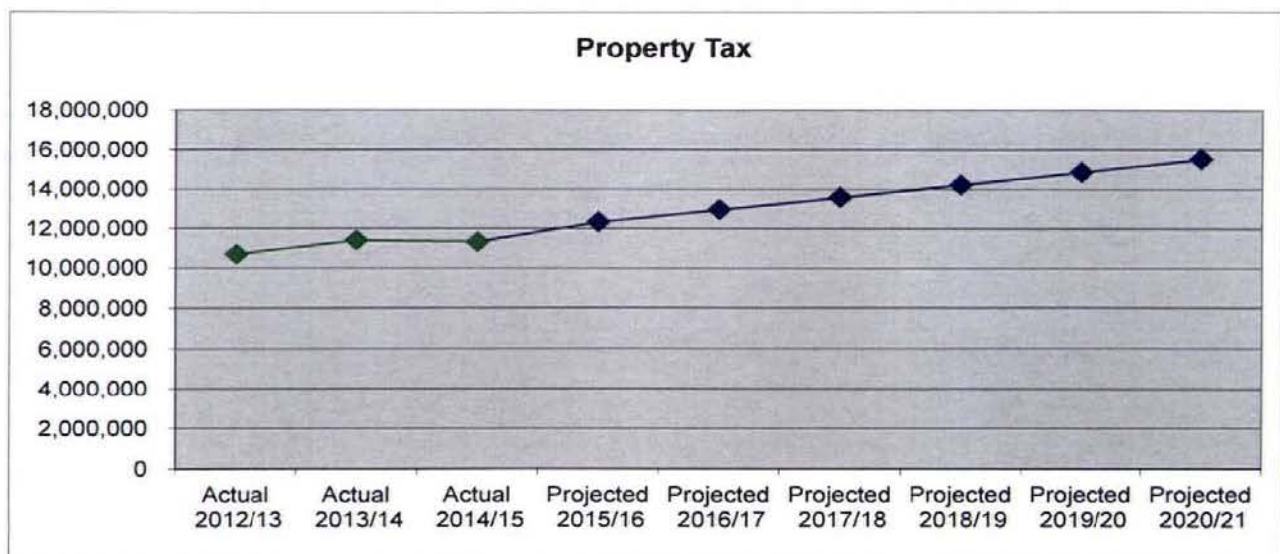
The General Fund revenues are projected to grow at an annual average rate of 3.8% while expenditures are projected to grow at an annual average rate of 3.2% over the forecast

period. The forecast currently projects the City will see modest sustained annual revenue growth over the cost of providing services at the current level during the five-year forecast. The forecast reflects maintaining service levels with opportunities for enhancements due to technology, innovation, and some increased staffing. Three firefighter positions are added in the forecast in both 2019/20 and 2020/21 to accommodate growth of the City in the Loma Vista area. Three police officers are forecast to be added in each of the five years of the forecast to meet current and future demands.

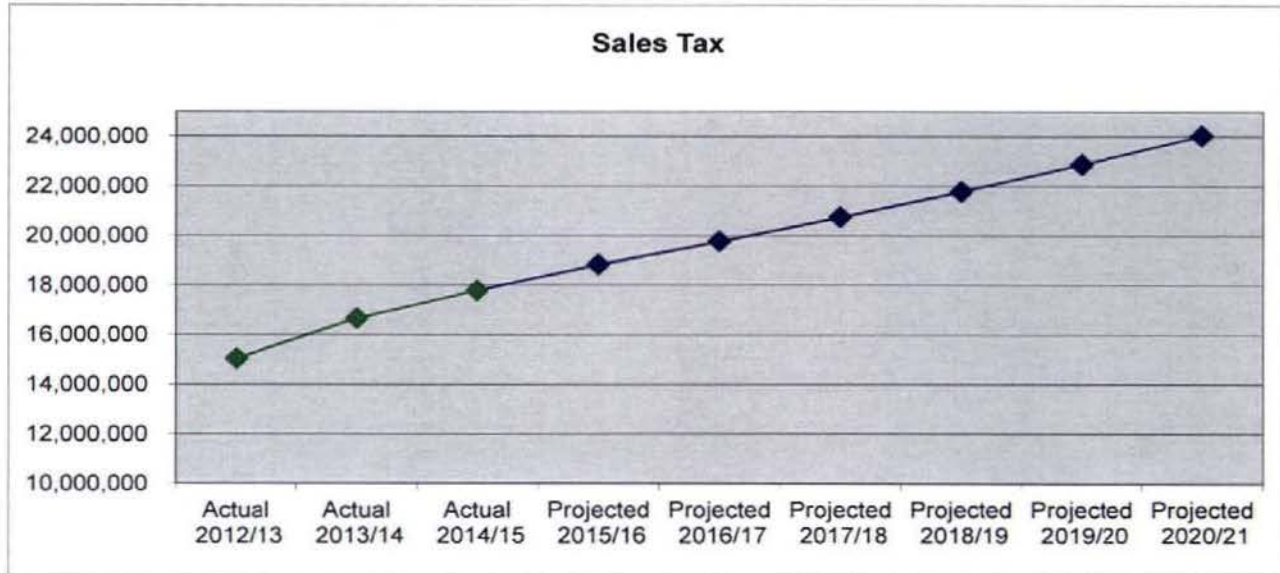
Fleet replacement, a critical non-personnel expenditure, is partially restored beginning in the 2016/17 year and is forecast to be fully funded by the end of 2020/21. In the 2015/16 budget lease purchase financing was used for the replacement of an Urban Search and Rescue truck for the Fire Department as well as 2 other Fire Department vehicles and 18 Police vehicles that are beyond their useful lives. Opportunities reflected in the forecast include the continued ability to make transfers to general government facilities for much needed repairs and maintenance to the City's aging facilities, as well as construction of new public facilities to service a growing population now and into the future.

The most significant General Fund revenue sources are sales taxes and property taxes. These were the most severely impacted revenues during the downturn of the economy. The forecast projects slightly above average construction throughout the forecast period at 800 residential units as compared to our ten year average of 665 residential units. This growth in units figures into both sales and property taxes in the form of added population and property values.

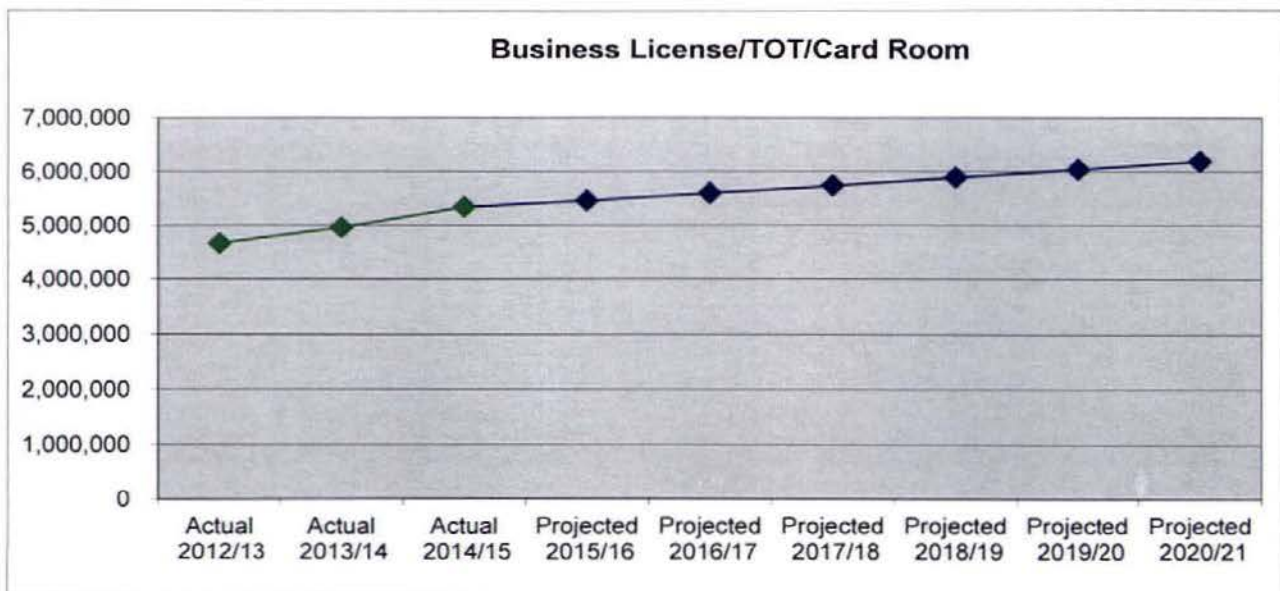
Property taxes, as indicated in the following chart, reflect the increase in construction activity and increase in valuation of property sold or constructed in the past five years. The forecast reflects an increase from the prior year in assessed value of the Proposition 13 maximum of 2% or the increase in CPI, whichever is less, plus the growth in assessed value related to the newly constructed residential and non-residential units. In 2016/17 the growth is projected at 1.525% which is the CPI growth, plus growth for new construction. Thereafter in the forecast period, assessed valuation is projected to grow at the Proposition 13 maximum of 2% plus an amount for new construction. Factors such as the tax delinquency rate may have an impact on current and future revenues.



The following chart shows that sales tax revenue continues to be a bright spot for the City. Sales tax revenue is projected to climb upward at an average of 5.0% over the next five years. In 2015/16 and beyond sales tax is anticipated to grow by the CPI, additional population growth.



The occupancy rate (percentage number of rooms rented versus available) for Clovis hotels is higher than the regional average. This translates to a healthy Transient Occupancy Tax, which continues to perform at higher than expected levels. Economic development efforts by the City and community partners to secure target industries, in this case hospitality and tourism, are continuing to have a positive impact on the local economy. Also included in the following chart is business license revenue, which continues an upward trend as a result of ongoing audits identifying unlicensed businesses. Over 800 unlicensed businesses were identified doing business in Clovis. Licensing of these businesses has had a positive impact for years.



The forecast also reflects improving the Emergency Reserve to 21% over the five-year period. This is possible as a result of waiting to increase expenditures until one year after

revenues are projected to increase to maintain the General Fund structural balance. It should be noted that Clovis is joining good company in regards to Emergency Reserve levels. A recent survey of 70 California cities of comparable size to Clovis found that the average reserve is greater than 15%; Clovis is projected to be at 17.1% at the end of 2015/16. The City's auditor has recommended a reserve of 15-25% and it is recommended Clovis set a goal to reach 25%. A goal of 25% would allow the City to meet greater operating needs and potential revenue volatility as the City grows in size. The forecast allows for a 21% reserve at the end of the forecast; this provides the City with about 2 ½ months of operating resources. As we have found, this amount is not adequate for sustaining operations during periods of rapid economic downturn. In addition, the credit markets have shown a favorable response to Clovis' growing Emergency Reserve fund by providing increased credit ratings, reducing the cost of debt to the City. The larger reserve will also provide available cash that can be utilized to meet cash flow needs until tax revenues are received.

The forecast also reflects maintaining an unreserved fund balance, a contingency for "Economic Uncertainty" in order to lessen the impact on departmental operations in case of minor short-term over budget expenditures and/or revenue declines. This will be a planned fund balance each year to carry forward to the next year to address unexpected expenses of modest amounts that do not qualify as emergencies or for small unexpected dips in revenue. The contingency has been established at approximately \$1.0 million and during the forecast period the amount available exceeds the established amount.

In fiscal year 2015/16, the General Fund was able to provide funds to perform ongoing facility repair, maintenance and remodeling, enhancing City facilities and strategic investment for economic development. This forecast includes annual funding for these purposes beginning in 2015/16 and continuing throughout the five-year period. City facilities are aging and will continue to need repairs, remodeling and upgrades; deferred maintenance has in some cases increased the costs of necessary repairs.

While the forecast has become a valuable management tool to examine the trends of ever changing fiscal conditions, there are limitations to its use. It has been our experience that the first few years of the forecast are a fairly good indicator of coming events while the later years are subject to much greater variance as actual conditions become known. Recognizing this shortcoming, we are committed to continue to provide the best projections for these years based upon what is known at the time in order to reveal trends in both revenue and expenditure growth or decline. In this national election year, one only needs to look at the stock market in January 2016 as an indicator of volatility that could impact the actual results when compared to this forecast. While we will not make significant changes based on daily or weekly economic changes, we need to be aware the market could be quick and volatile and severely undermine assumptions included in this forecast.

The financial tables in the report include a baseline forecast that reviews actual financial performance over the past three years, an estimate of financial performance for the current year based upon the current operation, and projections for financial performance for the next five years. All of the forecasts are based upon a specific set of assumptions that are utilized throughout the report and identified with each forecast. This forecasting tool has proven useful for examining spending policies and revealing the trends and financial issues facing the City in order for corrective actions to be taken when needed.

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BUDGET ISSUES

Throughout the forecast period, it is expected the City will continue to maintain current service levels and provide service level enhancements through the use of technology, innovative service delivery methods, and limited increases in staffing as the major sources of revenue that support the general operations experience modest growth. The local, state, and national economies are growing. For Clovis, positive signs continue to emerge, primarily the performance of sales taxes which are directly related to economic conditions. Property taxes are also expected to continue increases as property values improve and the county appears to have restored assessed values lost due to automatic Proposition 8 reductions. Proposition 8 is a 1978 constitutional amendment that allows a temporary reduction in assessed value when real property suffers a decline in value.

During the 2016/17 budget year and through the forecast period, the City will need to continue to be prudent with its allocation of resources and focus on its core services to maintain the health, safety, welfare and appearance of the community. The following should be addressed in the budget:

1. Public safety is a core service of the City. The current budget includes the addition of three Police Officers, a Community Service Officer, and a K-9 unit. Also, funding is included to replace emergency generators at Fire Stations 2 and 3, security improvements at Fire Station 3, additional funds for acquisition of property for the future Fire Station 6 in the City's Loma Vista area, and the purchase of an Urban Search and Rescue truck for the Fire Department as well as 2 other Fire Department vehicles and 18 Police vehicles. Three firefighter positions are added in the forecast in both 2019/20 and 2020/21 to accommodate growth of the City in the Loma Vista area. Three police officer positions are forecast to be added in each of the five years of the forecast to meet current and future demands.
2. Parks and landscape maintenance are a high priority for the City as significant investments have been made in the City greenscape to ensure a positive first impression of overall care and stewardship for the physical amenities of the community. Over 25 years ago, the City Council initiated a Landscape Maintenance District (LMD) and the related tax assessment for new growth areas to improve the public greenscape of the City. The LMD has been a great success in providing a sustainable revenue source for landscaped parks and street medians in about one-half of the City area. However, while community parks and street medians located in the older one-half of the City not included in the LMD have improved in recent years, the need to improve their quality and appearance still exists. The four year drought, coupled with the requirement by the state to reduce water use by 36%, has further exacerbated the problem. On an annual basis staff will continue to review funding opportunities to sustain or improve service and materials to meet the goals and standards for a clean and green community. Much of this area supports a more mature urban forest that requires adequate maintenance or a large investment in the community could be

lost. Cost containment strategies must continue to be considered and should include reduced use of plant material and redesign of median plantings, reduced watering, reduced maintenance schedules, increased use of private maintenance contracts, and continuing use of volunteers. Going forward in the new areas of growth a new drought tolerant landscape palate will be used, but we will continue to struggle with maintaining the traditional landscaping in the older parts of town.

3. Planning and development services are a high priority for the City. These services guide the overall strategies for current and future land use and building throughout the City that impact the function and livability of neighborhoods and business centers as well as economic vitality of the entire community. The City is sustaining a service operation necessary to meet the needs of current demand. Economic growth cannot occur if services are not available and offered in a timely manner to review and permit residential and commercial projects. Most of these services can be supported by permit fees; however, general oversight of code updates and enforcement for maintaining health and safety standards and preventing neighborhood blight must be supported with general taxes. In 2012/13 these functions shifted to utilizing an enterprise fund accounting methodology with some General Fund support. The department, utilizing enterprise fund accounting, will be able to be flexible in providing service levels commensurate with demand and available resources. Development services are also a source of private contracting for construction and delivery of public improvement projects and capital investment. Local, state, and federal funding is available for some of these projects. The City has the ability to advance more projects to help stimulate economic activity within the construction and trades industry that provide jobs and stimulus to the local economy.
4. Fleet replacement funds were deferred for a number of years in General Fund operations. Replenishment of this fund began in 2015/16 and reaches a full funding level of \$1.2 million in 2020/21.
5. Capital outlays will continue to be reviewed to ensure critical needs are met. Opportunities reflected in the forecast include the continued ability to make transfers to general government facilities for much needed repairs and maintenance to the City's aging facilities, as well as construction of new public facilities to service a growing population now and into the future.
6. Workforce expenditures should be constrained throughout the City because costs for salaries, healthcare, and retirement continue to increase. The City was able to reduce healthcare costs substantially by joining the San Joaquin Valley Insurance Authority; however, healthcare costs are projected to increase at a greater rate than the rate of inflation throughout the forecast. Retirement costs are projected to increase significantly due to rates being set by PERS to accommodate greater funding levels, lower investment returns and longer life expectancy. The recent labor agreements that increase retirement cost-sharing of the employees have helped reduce the amount of the increases; however, increases are still sizeable. An option that will be reviewed is pre-funding some of PERS expenses as a strategy to stabilize the increasing contribution rates in the future as long as the Emergency Reserve is fully funded.

7. Sewer and Refuse public utility enterprises are subject to approved rate increases during the forecast period to pay for increasing costs of operations and capital projects, in addition to a temporary assumption of the bonded debt obligation and bond covenants. The projection shows beginning in 2016/17 the Sewer Fund bond coverage charges will no longer be necessary. In fact, it appears possible to begin to rebate users one-half of the amount (\$7.30 per billing period) in 2016/17 and going forward through the five-year forecast. The City will continue to constrain spending for operations to lessen the impact of the timing and rate of increases to customers.
8. The Economic Development Strategy to facilitate retention and expansion of business, support business park development, and guide strategic investment in infrastructure to support business growth will continue to require more creative approaches to marketing the City. Success has been realized recently with some retail and commercial vacancies being filled but there are still some vacancies. Rebuilding of the City's economic development efforts is underway as the City has found creative ways to deal with the loss of redevelopment funding. Results of this creativity include the increased development in the City's core area due to the in-fill fee reduction approved by Council in 2013/14 and cost effective ways of marketing the City being implemented. The in-fill fee reduction program led to approximately 300 units being built in core areas where development would not likely have occurred. Staff plans to return to Council when we hit 500 units taking advantage of the reduced in-fill fees.
9. Community services for recreation and senior services that are important to the City and offer healthy and low cost activities for adults, children, and families should be maintained at its current level. Currently, both operations rely heavily on user fees as non-fee supported programs were previously reduced or eliminated altogether. There will continue to be the need to refocus efforts to develop opportunities for partnerships with other public and non-profit agencies, citizen volunteers, and private entities to seek cost efficiencies and alternate methods of service delivery to grow what is available to the community.
10. Fiscal policies establish an appropriate Emergency Reserve balance for the General Fund of no less than 15% of annual expenditures with a goal of reaching 25%. The City's auditor recommends a reserve in the range of 15% - 25%. Due to one-time funds, a reserve fund of 17.1% is projected to be reached in 2015/16. Based on projected sustained revenue growth, the forecast reflects increasing the reserve to 21% over the next 5 budget years. An unreserved General Fund balance, known as "contingency for economic uncertainty", was established and is maintained at \$1.0 million to provide sufficient funding each year to ensure a carry forward fund balance for general operations. This compensates for annual spikes in unanticipated expenditures or minor fluctuations in revenues that do not represent catastrophic events. In 2014/15 the City's credit rating was increased based in part on the General Fund reserve increasing. This allows for lower cost of capital for the City as a whole going forward.

The City's overall financial condition continues to look up due to improved economic conditions and prudent expenditure decisions during the past few years. Continued

property value increases, job growth, and lower unemployment rates are positive trends for the City. Stability should continue to be sought through cautious expenditure growth and working toward an Emergency Reserve of 25%. This level of reserve will allow the City's cost of debt to remain relatively low and thus free up funds for operations.

The State's financial picture is in a dramatically different place than in years past. California was struggling with a \$26.6 billion budget deficit. Today, the State has paid off much of its accumulated debts from past budgetary borrowing and is building a healthier Rainy Day fund strengthened by voters through Proposition 2 of 2014. The State now has a projected \$4.7 billion in reserves, which will increase to \$6 billion by the end of FY 2016-17. Governor Brown is proposing to add an additional \$2 billion to the account by the end of FY 2016-17, for a total of \$8 billion. A stable and disciplined state budget with growing reserves is good for both the larger economy and for cities. California cities have had long experience with the tendency of the State to look to local governments to help patch its budget gaps. Rather than proposed takeaways, the budget has many positive aspects for cities, including proposed allocations of \$3.1 billion in cap and trade funds, allocation of water bond funds, and drought and disaster assistance proposals.

Also, the strong economy enabled the State to extinguish the economic recovery bonds after only eleven years. With the State no longer needing the dedicated revenue from the cities' sales tax (triple-flip) Clovis is able to convert the reserve for triple-flip to the Emergency Reserve in 2015/16.

While the forecast identifies positive trends, the City has consistently taken responsible steps to deal with the demand for services, the timely expansion of public facilities, the extraordinary cost of new regulations, and the permanent loss of some revenues. The five-year forecast of the past seven or eight years has focused on recovery; this five-year forecast demonstrates that the City has taken significant steps to enhance services with the possibility of making further investments in Parks, Recreation, Senior Services, as well as Police and Fire.

ANALYSIS OF FUNDS

The purpose of this forecast is to provide the City Council and the City Manager with an early identification of financial trends. With early detection, financial trends identified as possible problems can be dealt with in a reasonable manner rather than waiting for a crisis to occur.

The City's Annual Budget represents a total financing plan for all City operations and must be analyzed by its component parts in order to make any meaningful adjustments. Unlike a private holding company, the City cannot remove cash from any one enterprise operation to help support general tax funded operations. Although there is certainly some financial interdependence between the funds, such as internal service fund charges to allocate common costs, each fund represented in the budget must stand alone.

When analyzing City operations, it is appropriate to look at the budget, department by department. However, when reviewing long range financial policies, it is best to look at the fund structure rather than the department structure. The major fund groups reviewed in this forecast are the operating funds of the City including:

General Fund - This fund includes the functions of general government, including elected officials, administration and finance, public safety, and some field maintenance activities, such as parks and street maintenance.

Enterprise Funds - These funds include operations for water, sewer, solid waste, street cleaning, transit, and planning and development services.

Internal Service Funds - These funds include property and liability insurance, employee benefits, fleet maintenance, and general services.

Debt Service Funds - These funds include all debt service activity for which the City is responsible.

GENERAL FUND - Current Year (2015/2016)

The 2015/2016 budget continued improvements to service levels. It included additional General Fund staffing, contracted salary increases, investment in technology to make service delivery more efficient and slight improvements in some expenditure areas previously reduced. Again this year the City has a structurally balanced budget. Based on current estimates revenues are projected to be approximately \$2.2 million above expenditures, allowing for transfers to government facilities and fleet.

Sales taxes are projected to be at budget due to sales in the major categories performing as expected. Auto sales and general retail sales are within projections. Other taxes have been increased \$0.1 million above budget due to an increase in Transient Occupancy Tax. Gas tax with the exchange of a per gallon excise tax versus the previous percentage of dollars sales tax method has meant collections will remain stagnant. Property taxes in lieu of motor vehicle license fees are expected to come in \$0.2 million less than originally projected partially due to an annual increase that was less than the 2% maximum allowed under Proposition 13.

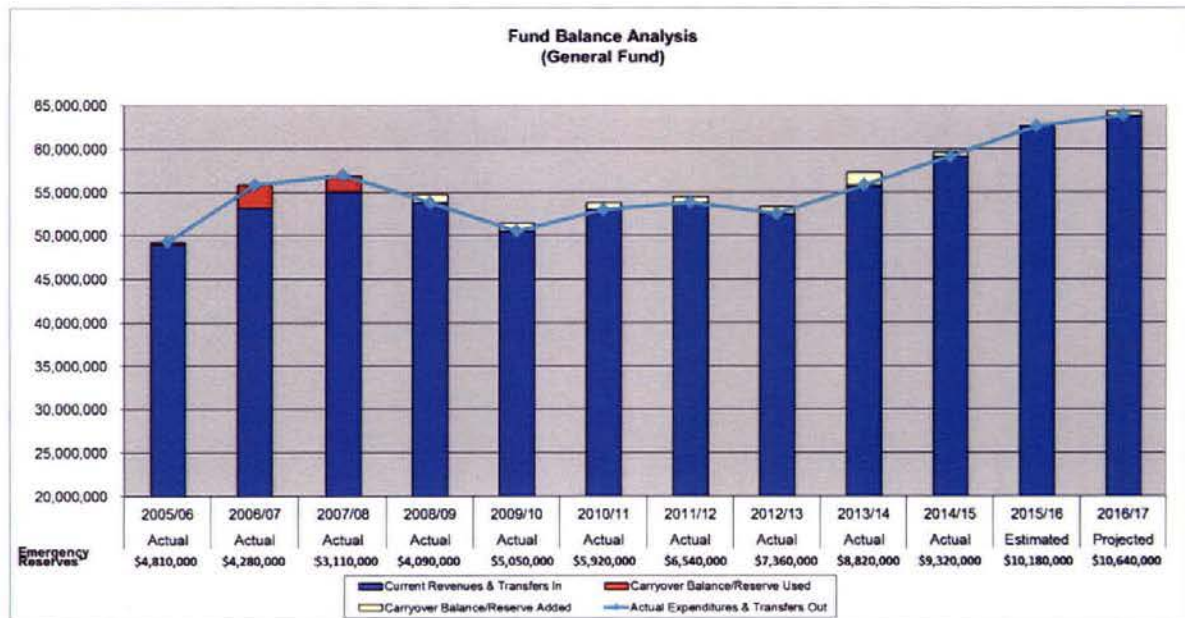
Taking into account savings offset by increases in additional grant matching requirements, expenditures are projected to be \$0.2 million less than budgeted. This is partially due to salary savings in the administration and finance departments. The budget also maintains the \$1.0 million unreserved fund balance ("Contingency for Economic Uncertainty"), which was established to address unplanned expenses of modest amounts that do not qualify as emergencies and/or for small unexpected dips in revenue. This is included in the projected ending available fund balance of \$3.2 million.

Sales tax, one of the City's major discretionary revenue sources for general operations, shows year over year gains since 2010. Sales tax receipts were up 5.0% in the first quarter (1/1/15-3/31/15), 6.1% in the second quarter (4/1/15-6/30/15), and 6.2% in the third quarter of 2015 (7/1/15-9/30/15), the most recent quarter for which information is available when compared to the same quarters of the previous year. General retail and auto sales contributed to these increases. Holiday quarter sales (September through December 2015) will be crucial to the overall performance of this revenue and it is anticipated that the quarter will perform as budgeted. Information on this quarter will not be available until mid to late March, after preparation of this report.

Assumptions have been made in regards to revenues in the forecast that reflect positive trends in the economy. Negative economic performance would result in reductions in expenditures to be made to ensure a structurally balanced budget. Also, any increases in ongoing expenditures in the near-term of the forecast directly reduce the amount available in the out-years of the forecast. Diligence in monitoring economic conditions, revenues, and expenditures is a necessary task in order to ensure the financial sustainability of the City.

It is anticipated there will be additional expenditure savings as City departments begin to review their current budgets and look for potential savings. These

savings are difficult to project at this time but any additional savings resulting from this budget year can be utilized to fund future years' budgets and/or added to the Emergency Reserve. All departments are projected to be within budget at this time.



This chart shows available funding (revenues and transfers in) compared to expenditures. As shown, a structural deficit was created beginning in 2005/06 and continuing through 2007/08 using accumulated savings in an attempt to expand services to catch up with community growth. In the 2009/10 fiscal year the Council approved a structurally balanced budget for the first time since 2004/05. The chart also depicts that revenues experienced a year-over-year decline in 2008/09 and 2009/10, the only times over the past ten years. In 2013/14 through 2016/17 revenues show rebounding at a modest rate. The dip in revenue in 2012/13 represents the move of Planning and Development Services out of the General Fund to its own Enterprise Fund.

GENERAL FUND - Going Forward (2016/2017)

As with any forecast, this is a statistical forecast based on a fixed set of assumptions. The actual results will differ from the projections as we move through the projected period and make adjustments for actual performance and any new circumstances as they occur. These adjustments are made at the time the budget is adopted. This forecast is presented to provide the opportunity to discuss the alternatives to be considered for preparing and balancing the budget.

The forecast projects a population increase of over 11,000 for the five-year period which means the City is expected to reach 115,000 in population by 2020/21. This projection continues to assume a greater growth rate than was experienced over the past ten years in new housing and commercial growth. As stated in the Introduction Section, it should be noted that the forecast reflects maintaining of current service levels with enhancements being made possible by technology gains, innovation and minimal increases in staffing. Departments have been implementing service enhancements utilizing technology and "lower cost" service

delivery options in order to provide adequate services. The Police Department is now using Community Service Officers to respond to non-critical calls for service, freeing sworn personnel for more critical calls. Additionally, Police Reserve Officers and Volunteers in Police Services (VIPS) are assisting police officers with administrative support in records, investigations, and active field patrol for service are both good examples of lower cost service delivery.

General Fund revenue in 2016/17 is projected to grow 3.1% over the previous year. Property tax is projected to increase by 4.8% due to new residential and non-residential construction and the Proposition 13 maximum increase of 1.525%. Sales tax is projected to increase 5.0%. Transient Occupancy Tax, Business Licenses and Franchise Fees are all continuing on a positive trend with CPI increases. Card room fees, reflected in Other Taxes, are projected to continue generating \$0.5 million due to the relocation and expansion of the City's only card room.

Expenditures in the 2016/17 fiscal year are showing an increase over 2015/16, with most of the increase attributed to the projected 2% salary increases and increases in the cost to provide retirement and health benefits. Expenditures are projected to increase, after taking out rollover encumbrances for projects from the prior year, \$1.1 million or 1.8%. Three police officers are forecast to be added in each of the five years of the forecast to meet current and future demands. Six additional positions in the Fire department are projected in the last two years (2019/20 and 2020/21) of the forecast to prepare for the opening of the next Fire Station.

Fleet replacement funds were deferred for nine years in General Fund operations; replenishment of these funds was partially restored in 2015/16. This means the City will extend the life of the fleet to the full extent possible and that it will use a "pay-as-you-go" method of funding through lease-purchasing for the near future as funds begin to accumulate. Interest rates have remained low allowing for this method to be effective. Replenishment of this fund started in 2016/17 and reaches a full funding level of \$1.2 million annually in 2020/21. The 2015/16 budget included funds for debt service for the replacement of an Urban Search and Rescue truck for the Fire Department as well as 2 other Fire Department vehicles and 18 Police vehicles that are beyond their useful lives.

As shown in the Exhibits Section for the "General Fund Financial Forecast-Summary", which includes the projected revenues and projected expenditures for sustaining the current organization and services, the General Fund continues to be structurally balanced, with revenues greater than expenditures, throughout the forecast period. Also reflected is retaining at least a \$1.0 million unreserved fund balance, ("Contingency for Economic Uncertainty"), and improving the "Emergency Reserve" to 17.1% of budgeted expenditures in 2015/16. The Emergency Reserve is shown to improve over the forecasted period to 21% of General Fund expenditures.

Another positive to note is a projected annual CPI (2% net) salary increase for all employees is included across the forecast period.

The General Fund is projected to continue the annual transfer of resources to the General Government Facilities Fund to address repair, remodeling and rehabilitation of existing facilities, technology improvements, debt service, new facility needs, or targeted economic development. This annual transfer is needed to provide for maintenance activities that were deferred for some time.

GENERAL FUND - Projected 2017/18 through 2020/21

This forecast includes maintaining services and provides for some enhancements through investments in technology, implementing innovative ideas and some small increases in staffing. Fleet replacement and transfers for general facilities have been restored. Revenue is projected to grow by an annual average of 3.8% over the five-year period while expenditures in the General Fund are projected to grow at an annual average of 3.2% over the forecast period. The model has been constrained in this way to provide as realistic a trend as possible based upon what is known of the City's revenue activity and economic forecasts for the region, the state, and the nation.

During the forecast period sales tax is expected to provide a 5% annual increase. Property taxes are expected to return to a positive growth rate, as housing prices and sales increase and the 2% annual growth under Proposition 13 is realized.

Expenditures are shown to reflect very modest growth utilizing current service levels. One major concern affecting expenditures in the forecast is Public Employee Retirement System (PERS) retirement rates. Due to the lowering of the expected earnings rate and changes in actuarial assumptions such as life expectancy, PERS rates are projected to increase from approximately 34% to 44% for safety employees and approximately 20% to 26% for miscellaneous employees by the 2020/21 fiscal year. The annual General Fund cost for a 1% increase in the PERS rate is \$0.15 million for safety employees and \$0.10 million for miscellaneous employees. By the fifth year of the forecast, the PERS annual costs will increase by \$3.1 million. In an effort to control the rising cost of retirement and comply with the State's pension reform, all employees have agreed to share in the City's retirement cost by contributing 8% of salaries for safety employees and 8.4% of salaries for miscellaneous employees to partially offset the City's rate. The Governor's pension reform, with lowered benefit levels and increased retirement age for new hires, took effect January 1, 2013 but these reforms are not expected to have a positive effect on the budget for at least 10 years.

The following table shows the trends discussed above. The "net employer PERS rates" represents the percentage of payroll charged to the City. This rate is reduced beginning in 2012/13 by the 2% cost sharing negotiated with the employee groups and in 2013/14, 2014/15 and 2015/16 an additional 2% cost sharing was implemented for total cost sharing of 8% for safety and 8.4% for miscellaneous employees. Even with the cost sharing by the employees, the City's rate grows over the forecast period. Also it should be noted that the share of total General Fund expenditures consumed by PERS is increasing from around 9% (\$4.7 Million) in 2012/13 to an estimated 12% (\$8.6 Million) in 2020/21 with the

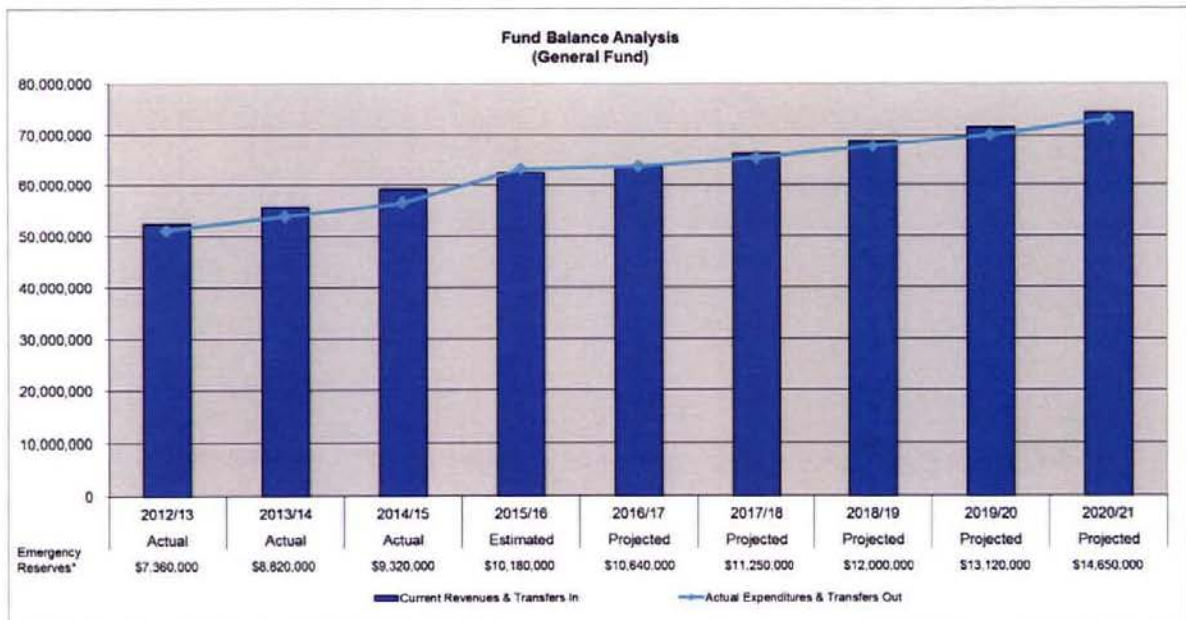
projected cost increasing more than 75% in the same time period. As PERS costs consume a greater share of the General Fund budget, the Council will have less control over spending these dollars for improving services to the community.

**City of Clovis
PERS Analysis
Forecast through 2020/21**

	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Safety									
Net Employer rate after employee cost sharing	27.157%	26.052%	26.300%	26.198%	28.351%	30.800%	33.200%	35.700%	36.400%
PERS Cost (in Millions)	3.50	3.60	4.10	4.00	4.50	5.10	5.60	6.30	6.70
Miscellaneous									
Net Employer rate after employee cost sharing	15.484%	14.051%	13.147%	11.830%	12.643%	14.000%	15.400%	16.800%	17.300%
PERS Cost (in Millions)	1.20	1.20	1.10	1.20	1.30	1.50	1.70	1.80	1.90
Total General Fund									
PERS Cost (in Millions)	4.70	4.80	5.20	5.20	5.80	6.60	7.30	8.10	8.60
Total PERS cost as % of Total GF Exp	9.42%	9.11%	9.39%	8.71%	9.55%	10.57%	11.26%	12.05%	12.34%

Health costs have long been a concern. The City was able to reduce healthcare costs substantially by joining the San Joaquin Valley Insurance Authority; however, healthcare costs are projected to increase at a greater rate than the rate of inflation throughout the forecast. By the fifth year of the forecast the annual costs will increase by \$1.4 million. The City and employees will continue to look for ways to control these costs.

Following is the graphical representation of the General Fund revenues and expenditures found in the General Fund Summary forecast:



ENTERPRISE FUNDS

The purpose of the forecast for the Enterprise Funds is to provide the City Council and the City Manager with an early identification of financial trends and the ability to respond appropriately. Enterprise Funds, by definition, are supported by rates set to recover the full cost of services, including capital outlays and debt service. The rate setting process requires advance planning, preparation of rate studies, a public hearing process, and a final decision to implement new rates if approved. This process can take up to six months to complete. For this reason, the forecast is a critical management tool for the City.

The City Council approved a series of rate increases for the Sewer Enterprise Fund beginning August 1, 2010. Some of the need for the rate increase was driven by the rising cost of treatment and capital improvements at the regional treatment facility as well as the increase in the cost to operate the new pump stations, the Sewer Treatment Water Reuse Facility (ST-WRF), and to meet bond covenants normally borne by development fees. Development fee revenues are beginning to stabilize and the forecast shows the fees will be able to meet these bond obligations during the forecast period based on the forecasted development level of 800 units per year.

In November 2004 the City Council approved an annual 4% rate increase for the Community Sanitation Enterprise Fund to pay for increased operating costs, the repayment of inter-fund loans, environmental remediation and necessary major capital outlays at the landfill. Recycling and green waste rates are projected to increase 4% during the forecast period. The forecast also reflects the 3% refuse rebate implemented in 2015/16 with no additional refuse rate adjustments projected after 2015/16. The current street cleaning fee will remain the same and will not require an increase during the forecast period.

The Transit Fund shows a positive position in the near-term as a result of increased revenues based on population growth and as the result of all State Local Transportation Funds (LTF) funds being required to be allocated to Transit. As the long-term position of the fund degrades options are currently being reviewed which will focus on routes and other improvements to make the system more efficient as well as additional funding sources that may become available from the State.

The Planning and Development Services Fund was separated from the General Fund in 2012/13. This allows for development services to be adjusted as demand fluctuates. This fund has seen consistent revenue as development has been relatively steady. Adjustments will be made as development levels change to meet the demand in the community.

Further detail regarding each Enterprise Fund is discussed in the following pages. Annually, staff re-evaluates all enterprise operations to determine if any adjustments to rates are needed. At this time sewer and community sanitation enterprise operations have increases approved, barring any unforeseen or catastrophic event, sufficient to carry the operations through the forecast period. Once these rate increases meet their objectives, staff will begin to evaluate

implementing smaller more measured increases on an annual basis to avoid large one-time increases. As a note, if development activity maintains a higher volume and the associated development fees are able to meet debt service obligations and repay the user account, user rates in the Water and Sewer Enterprise operations may see rate rebates.

Water Enterprise

The Water Enterprise Fund is forecast to have a working capital balance of approximately \$19.0 million at June 30, 2016. The Council previously approved rate increases in the water enterprise beginning in January 2010 that were necessary to fund the increased cost to treat and distribute potable water within the City, some major water capital improvements, and to provide debt service coverage for the 2003 Surface Water Treatment Plant bonds. A portion of the debt service was to be repaid with developer impact fees. Due to the decline in development activity it was necessary to increase rates for users to meet debt service obligations and bond covenants. As development levels increase the ability to moderate rates will be monitored. Overall, with the rate increases implemented, the fund balance will be stable during the next five years. The reserve for drought contingency has been increased over the forecast period for the increased likelihood that the City will have to purchase water on the open market at much higher rates due to drought conditions.

Sewer Enterprise

The Sewer Enterprise Fund is projected to have a working capital balance of approximately \$18.6 million at June 30, 2016. With the 3% rate increase implemented July 1, 2015 the Sewer Fund shows that it is structurally balanced (current revenues greater than current expenses). Also, with development activity generating sufficient revenue to make debt service payments, not only is the bond service charge no longer necessary a rebate of one-half of the bond service charge is projected. This represents a reduction of \$10.95 per month in sewer charges.

The City issued bonds for the ST-WRF that are repaid with developer impact fees. When the bonds were issued it was calculated that development would need to remain at the conservative ten-year average of 700 equivalent dwelling units annually to meet debt service requirements. Due to the downturn in development the City experienced significantly less development fees and as a result it was necessary to begin to use the \$10.0 million rate stabilization fund. This fund was established in 2007 at the time of the issuance of the last bonds to offset shortfalls in revenue due to minor downturns in development. However, the significant slow-down in development would have depleted the rate stabilization fund by mid-2011/12 had the users not partially supported debt service and bond covenants. The covenants require a minimum fund reserve or coverage ratio of 1.2 times debt service. The user rate increases were necessary to accommodate debt service and bond covenants and are phased in over the forecast period with the last increase shown in 2015/16. With the return in development over the last two years staff is recommending no longer charging the Sewer Fund bond coverage charges in 2016/17. Staff is also recommending rebating users one-half of the bond coverage charges (\$7.30 per billing period) beginning in 2016/17 and

going forward through the five-year forecast. The ability to continue to rebate funds back to ratepayers will be monitored closely throughout the forecast period.

Community Sanitation Enterprise

The Community Sanitation Enterprise Fund is projected to finish the current fiscal year with a working capital balance of approximately \$8.3 million. The Council approved a 4% annual increase in November 2004, but due to the ability to delay the construction of the new waste cell, rates were increased only 2% in July 2011, and the annual increase was not necessary in 2012/13. In 2013/14 rates were reduced 5%, a 5% rebate was implemented in 2014/15, and a 3% rebate was implemented in 2015/16. No refuse rate increases are projected for the remainder of the forecast period. However, to keep pace with the recycling and greenwaste contracted increases, the approved 4% annual increase is projected for these operations. At this time with the limited growth projected in residential and commercial units, no additional routes are anticipated throughout the forecast period.

Transit Enterprise

The Transit Enterprise Fund is projected to finish the current fiscal year with a working capital balance of \$0.73 million. The forecast reflects that the operation will have insufficient revenues to continue operations throughout the forecast period. Adjustments will be reviewed over the next year to transit operations as a shortfall begins in 2016/17. With funding for Transit constantly in flux due to State budget issues, the types and levels of funding will be closely monitored to make any necessary adjustments to current service levels should the need arise.

Planning and Development Services Enterprise

The Planning and Development Services Enterprise Fund was separated from the General Fund in 2012/13. This allows for services to be adjusted as demand fluctuates. The Fund is projected to finish the current fiscal year with a working capital balance of \$3.6 million. The forecast reflects that the operation is stable and will maintain a reserve to allow for adjustments to be made as necessary. This fund saw a resurgence in revenue starting in 2013/14 as new residential and commercial construction increased closer to historic norms. The forecast utilizes a number of units rate of 800, as compared to the pre-recession average of 1,000 units.

As the economic recovery continues, the Planning and Development Services Department continues to work on monitoring the General Plan keeping in mind the effect of growth on the City.

INTERNAL SERVICE FUNDS

The Internal Service Fund group is projected to be self-balancing throughout the Five-Year Forecast. Since the Internal Service Fund group is funded by charges to the operating funds, issues that will affect the Internal Service Funds are dealt with in conjunction with analysis of the impact on the operating funds. Each of the

funds within the Internal Service Fund group is continually reviewed to determine where more cost effective programs and services can be utilized and expenditure reductions have been made in recent years to reduce the impact of cost sharing on all other City operations.

DEBT SERVICE FUNDS

The Debt Service Fund group, out of necessity and legal obligation, will be fully funded in order to make the required debt payments.

ALTERNATIVES & RECOMMENDATIONS

It is recommended that the City Council provide policy direction in the following areas:

RECOMMENDATION #1 – Align budgetary expenditures with the City's strategic goals and revisit on a regular basis.

The City Council periodically conducts strategic planning and goal-setting workshops to gain information from citizens about community values and opportunities that are currently being considered or those that may not have been widely known that should be considered in order to achieve the community's full potential. The City Council then studies the information that has been gathered and refines those ideas as strategic goals and target actions for inclusion in the budget in the form of work program development and budgetary allocation. Current goals are:

- GOAL #1. Provide for orderly and planned community growth consistent with the vision adopted with the General Plan.
- GOAL #2. Make Clovis the safest city in the Valley providing quick and effective response to high priority calls for emergency services.
- GOAL #3. Provide for economic development strategies to grow business, jobs and to enhance the revenue base of the community; position the City to compete in the global market.
- GOAL #4. Provide for a financially sustainable city as the community grows.
- GOAL #5. Make Clovis a great place for families to live.
- GOAL #6. Foster regional leadership by maintaining a distinct community identity and pride.
- GOAL #7. Encourage and promote citizen engagement and community leadership.
- GOAL #8. Maintain Clovis as a public sector employer of choice.

The City is in a stable financial position, primarily attributable to sound financial planning, budgeting, and management of both revenues and expenses which have led to a structurally balanced budget (where current year revenues are greater than or equal to current year expenditures). The benefits of these actions are reflected in the Five-Year Forecast which shows that based on the current assumptions the City's General Fund operations are balanced throughout the forecast period with the restoration of limited level of community needs, especially in the out-years of the forecast. The City has also been able to increase the Emergency Reserve to 17.1% of expenditures utilizing one time revenues or savings from prior years and anticipates reaching 21% by the end of the forecast period; this is consistent with recommendations from the City's auditor of maintaining a reserve fund of 15% - 25% of General Fund expenditures. In 2014/15 the City's credit rating was increased based in part on the increase in the General Fund reserve. This allows for lower cost of capital for the City as a whole going forward.

Funding for fleet replacement has been a concern. Full funding in advance has not been occurring for the general operations and the program migrated to a pay-as-you-go model. Lease-purchase methods were utilized for acquisition of large volumes of replacement vehicles and vehicles being retained for use for a longer period of time, when possible. This forecast includes, beginning in 2016/17, fleet replacement charges increasing to the full amount of \$1.2 million by 2020/21. As this fund builds, the need for lease-purchase methods may not be required but will still be reviewed as a potential cost effective financing method.

In 2014/15 the City joined the San Joaquin Valley Insurance Authority which reduced healthcare costs approximately 10%. While rates are expected to increase faster than inflation, the reduction of costs provides the ability to project long-term savings compared to previous years. Continuing innovation and working with employee groups will be required to ensure healthcare cost containment.

RECOMMENDATION #2 – Revisit the financial policies to safeguard assets; stabilize funding base; and compile appropriate accounting data.

City general operating revenues are very vulnerable in the face of a declining overall economy. The state and federal economies are very cyclical. It is prudent to increase reserves during times when revenues exceed expenditures. Changes in the economy, which could have significant impact on City revenues, prompt the need to build a strategy for more stability to the base of revenues and expenditures dedicated to general operations that are considered to be the core services of the City.

- A. **Fund Reserves** – The current policy recommends that the goal for setting Emergency Reserves should be 15%-25% with the Emergency Reserve projected to be 17.1% at the end of 2015/16. This level meets the low end of recommended reserve given the current size of the City's operation. The City's auditor recommends the reserve be 15%-25%. The 17.1% level was reached due to one-time funds and savings being transferred into the fund in 2014/15. It is recommended that any savings and/or one-time funds be directed to the Emergency Reserve. The forecast shows the Emergency Reserve increasing to 21% of General Fund expenditures by the end of the forecast period. With the exception of self-balancing funds, most Enterprise and Internal Service Funds operate with a 15% or greater reserve depending upon need for capital spending and debt coverage. This policy should also be revisited given the need for rate stabilization in the enterprise funds and the intensity of corrective action needed when user rates must be adjusted to pay for bonded debt obligations.
- B. **Accumulated Savings** – A policy for use of accumulated savings should be established for overall budget stabilization within the General Fund. Currently, all such funds have been directed to the Emergency Reserve fund and should continue to be directed in this fashion in order to increase the reserve balance towards a sustainable level.
- C. **Emergency Reserve fund** – General tax revenues continue to be somewhat volatile. In addition, most accumulated savings from year to year is the result of dramatic activity in either property or sales tax collection. As a result, such additional revenue should not be dedicated 100% to operations but rather a portion set aside for budget stabilization. This would assist in stabilizing City

operations when dramatic shifts occur. This type of fund may take more than five years to establish.

- D. **Balance of Revenues and Expenditures** – As this forecast illustrates, it is critical to maintain a balanced budget. The City will continue to prioritize services, review all expenditures, and/or develop new revenue to remain within our means and provide long-term fiscal sustainability.
- E. **General Government Services Fund** – In the past, this fund received regular transfers of accumulated savings from the General Fund for investment in public facilities, facility repairs and remodels, technology, and economic development. The fund also received allocations for maintenance and depreciation for buildings and support services from all City operations and receipts from the sale of properties owned by the General Fund. This fund has debt service and deferred maintenance obligations for public facilities. This transfer is restored to between \$2 and \$3 million throughout the forecast period.
- F. **User Fees** – Current policy recommends that user fees for services be regularly examined to make sure that the fees are relevant to the actual cost of services. Some fees are indexed annually to stay current. Others are scheduled for review on a periodic basis and do not always stay current with actual costs. To the extent possible, all fees should either be indexed appropriately or be evaluated on at least a two-year basis. Some services that could be defined as user based are also property based. As required by law, any fee associated with such service would need to be treated as a special tax assessment on property and be subject to property owner/voter approval. Street lighting and landscape and park maintenance are two services that should be studied for such assessment.
- G. **Development Impact Fees** – Current policy recommends that new development pay its way and not become a burden to existing taxpayers. The City annually reviews actual costs of development compared to development impact fees and makes adjustment by index or to actual, depending on the fee, with the goal to set fees as close to actual cost as possible. The method of trust fund collection for fees has provided a sound method for collection and reimbursement of advance work performed by any one development project, with the opportunity for reimbursement for completion of work beyond that required for a single project. It has also provided benefit to the community of more contiguity in public facilities as new development takes place incrementally.
- H. **New Revenues** – A review of available methods for developing new revenue sources for general operations will continue to be explored. Staff has created new economic development incentives and programs in order to overcome the loss of Redevelopment Funds, but further investment in economic development needs to remain a high priority. The City will need to continue to seek ways to diversify its sources of revenue by pursuing its economic development strategies and support for business retention and expansion.
- I. **Legislative Reforms** – The City should continue to remain vigilant and spend time analyzing the impact of various legislative initiatives to make sure both state and federal legislators understand the impacts of their decisions on our communities before new regulations are approved. Budgetary decisions at the state and federal level do impact specific programs conducted by local

government and being at the "bottom of the government food chain" with respect to taxes often makes cities "easy" targets for solutions when times are tough. The City Council has consistently been engaged in legislative issues and should continue its involvement as time and resources permit.

- J. **Update the Forecast** – The City should continue to utilize the Five-Year Financial Forecast to analyze the effect of major revenue and expenditure decisions. In recent years, the assumptions utilized to build the forecast have been subject to rigorous examination due to the significant changes in the economy and will continue to need adjustment. Although the forecast and its methodologies have some limitations, it should be recognized for its usefulness in projecting trends in revenue and expenditure. Precision is not the purpose of a forecast; identification of current and future trends to allow for early interventions and for making longer range decisions is the purpose. Regular review of the history of actual conditions is recommended to continually refine the data and sources of data to improve the value of the forecast.

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CITY OF CLOVIS

General Fund Financial Forecast - Summary

(dollars in thousands)

	ACTUALS			ESTIMATED	PROJECTED				
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Beginning Available Fund Balance	560	1,140	1,610	3,780	3,170	2,760	3,070	3,450	3,830
Reappropriation/Encumbrances	150	(110)	(50)	680					
REVENUES									
Discretionary	39,190	42,280	44,560	47,210	49,390	51,630	53,970	56,410	58,940
Non-Discretionary	13,150	13,580	14,610	14,690	14,450	14,780	14,850	15,170	15,500
Total Revenues	52,340	55,860	59,170	61,900	63,840	66,410	68,820	71,580	74,440
EXPENDITURES									
Public Safety	36,050	38,500	40,770	42,580	43,670	45,380	47,240	49,390	51,390
Public Utilities	7,480	7,800	8,070	8,790	8,820	9,010	9,180	9,360	9,520
General Government	6,380	6,400	6,560	8,320	8,300	8,100	8,470	8,530	8,870
Total Expenditures	49,910	52,700	55,400	59,690	60,790	62,490	64,890	67,280	69,780
Resources Above/(Below) Operating Expenditures	2,580	3,050	3,770	2,210	3,050	3,920	3,930	4,300	4,660
ADDITIONAL ITEMS									
Transfers Out to Government Facilities	(500)	(800)	(750)	(2,500)	(2,000)	(2,000)	(2,500)	(2,500)	(3,000)
Transfers Out to PDS/Fleet	(680)	(320)	(300)	(1,000)	(1,000)	(1,000)	(300)	(300)	(300)
Total Additional Items	(1,180)	(1,120)	(1,050)	(3,500)	(3,000)	(3,000)	(2,800)	(2,800)	(3,300)
Net Increase/(Decrease) to Fund Balance	1,400	1,930	2,720	(1,290)	50	920	1,130	1,500	1,360
OTHER ITEMS									
(Use of)/Addition to Emergency Reserve	820	1,460	500	0	460	610	750	1,120	1,530
Total Other Items	820	1,460	500	0	460	610	750	1,120	1,530
Ending Available Fund Balance	1,140	1,610	3,780	3,170	2,760	3,070	3,450	3,830	3,660
Sales Tax Triple Flip Designation	860	860	860	0					
Emergency Reserve-(Dollars)	7,360	8,820	9,320	10,180	10,640	11,250	12,000	13,120	14,650
Emergency Reserve as a % of Expenditures	14.70%	16.70%	16.80%	17.10%	17.50%	18.00%	18.50%	19.50%	21.00%

CITY OF CLOVIS

General Fund - Financial Forecast (dollars in thousands)

REVENUES	ACTUALS			ESTIMATED	PROJECTED				
	2012/13	2013/14	2014/15		2016/17	2017/18	2018/19	2019/20	2020/21
Residential Units (SF + MF)	561	735	1024	800	800	800	800	800	800
<u>Discretionary</u>									
Property Taxes	14,040	15,000	15,200	16,470	17,210	18,040	18,890	19,750	20,630
Educational Augmentation	(3,200)	(3,440)	(3,720)	(3,960)	(4,130)	(4,330)	(4,530)	(4,740)	(4,950)
County Admin Fee	(170)	(170)	(160)	(200)	(210)	(220)	(230)	(240)	(250)
Property Tax In Lieu-VLF	6,550	6,990	7,570	8,050	8,470	8,910	9,370	9,860	10,370
Sales Tax	11,860	13,140	14,000	14,850	20,790	21,830	22,920	24,070	25,270
In Lieu Sales Tax-Triple Flip	3,960	4,380	4,690	4,950	0	0	0	0	0
County Share	(790)	(880)	(930)	(990)	(1,040)	(1,090)	(1,150)	(1,200)	(1,260)
Franchise Fee	2,100	2,170	2,320	2,400	2,450	2,500	2,550	2,600	2,650
Business License	2,230	2,440	2,610	2,660	2,770	2,880	3,000	3,120	3,240
Other Taxes	2,430	2,510	2,720	2,790	2,820	2,850	2,880	2,910	2,940
State Subvention-Motor Vehicle	40	0	40	40	0	0	0	0	0
Interest	10	10	20	20	130	130	140	150	170
Other Revenues-Disc	130	130	200	130	130	130	130	130	130
<u>Non-Discretionary</u>									
Community Facility Fee	720	770	860	950	1,080	1,220	1,360	1,500	1,640
Sales Tax-(public safety)	250	270	280	290	300	320	340	360	380
Other Lic & Permits	120	100	110	150	150	150	150	150	150
Fines & Forfeitures	230	350	330	190	190	190	190	190	190
Building Rentals	30	30	40	30	30	30	30	30	30
State Subvention-Gas Tax	960	960	1,100	1,190	1,230	1,260	1,290	1,320	1,350
Grants	1,430	850	1,320	1,350	790	790	790	790	790
From Other Agencies	530	680	930	600	610	620	630	640	650
Current Services	1,190	1,320	1,270	1,310	1,320	1,330	1,340	1,350	1,360
Landscape Maint. Charges	2,950	2,960	2,930	2,940	2,970	3,000	3,030	3,060	3,090
Other Revenues-non-disc	240	390	280	260	260	260	260	260	260
Impact/Rental Fees	1,260	1,390	1,420	1,450	1,460	1,470	1,480	1,490	1,500
Admin Charges	3,240	3,510	3,740	3,980	4,060	4,140	3,960	4,030	4,110
Total Revenues	52,340	55,860	59,170	61,900	63,840	66,410	68,820	71,580	74,440

Revenue Assumptions (dollars in dollars)

PROPERTY TAXES:	ANNUAL INCREASE	INCREASE IN ASSESSED VALUE	CITY TAX RATE (Before reductions)
	2.00%	\$264,000,000	18.40% of 1%
<i>Note: FY16/17 Annual Increase=1.525% Increase in AV above is based on 800 residential units.</i>			
PROPERTY TAX IN LIEU-VLF:	INCREASE BY ASSESSED VALUE GROWTH	5.20%	(Based on 800 units)
COMMUNITY FACILITY FEE:	2/3 OF NEW RES UNITS PER YR. 540	ANNUAL FEE: \$228	INCREASE BY: 1.00%
SALES TAX:	5.00%	SALES TAX RATE	POPULATION GROWTH PER CAPITA \$ PER YEAR
		1.00%	2,300 PER YEAR \$179
COUNTY SHARE:	5.00% OF GROSS SALES TAX	(Based on 800 units)	
<i>FY16/17 Triple Flip is Eliminated</i>			
FRANCHISE TAX:	3 YEAR CPI	NEW RES UNITS PER YEAR	FEE OF GROSS
	1.00%	800	1.00%
			PARTICIPATION % 50.00% Comcast/AT&T
			\$70 Per Unit per Month
			P G & E \$250 Per Unit per Mo
<i>Note: 5 year average for residential units is 646, 10 year average is 665</i>			
BUSINESS LICENSE:	INCREASE	1.00%	THREE YR CPI 3.00% NEW BUSINESSES
FINES AND FORFEITURES:	PARKING AND VEHICLE	\$303,000	BASED ON THREE YEAR AVERAGE
INTEREST:	RATE -->	1.00%	ON PRIOR YEAR'S BALANCE OR \$40,000 IF NEGATIVE FUND BALANCE
BUILDING RENTALS:	INCREASE ANNUALLY BY:	2.00%	
STATE SUBVENTIONS:	MOTOR VEHICLE	GAS TAX	POPULATION GROWTH
	PER CAPITA \$0.00	\$10.95	2,300 PER YEAR (Based on 800 units)
	<i>SB89 Eliminated VLF</i>	<i>Gas Tax Per Capita based on two year average</i>	
GRANTS:	\$790,000	THREE YEAR AVERAGE OF ONGOING GRANTS	
CURRENT SERVICES:	INCREASE BY THREE YEAR CPI AVERAGE	1.00%	
OTHER REVENUES:	INCREASE BY THREE YEAR CPI AVERAGE	1.00%	
IMPACT/RENTAL FEES:	BASED ON ADD'L ROUTES PROJECTED IN THE ENTERPRISE FUND AND INCREASE BY 3 YEAR CPI AVERAGE		
ADMIN CHARGES:	INCREASE	2.00%	PER YEAR \$250K Successor Agency Admin Fee removed beg in FY18/19

CITY OF CLOVIS

General Fund - Financial Forecast (dollars in thousands)

<u>EXPENDITURES</u>	ACTUALS			ESTIMATED	PROJECTED				
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<u>PUBLIC SAFETY</u>									
Salaries									
Police-CPOA	6,610	7,320	8,060	8,460	8,860	9,250	9,660	10,080	10,520
Fire	4,460	4,930	5,550	5,360	5,650	5,760	5,880	6,110	6,450
Public Safety-Management	2,240	2,070	1,600	1,730	1,760	1,800	1,840	1,880	1,920
Police-Non CPOA	1,960	2,190	2,250	2,920	2,990	3,050	3,110	3,170	3,230
Fire-Non Firefighters	140	260	290	310	320	330	340	350	360
Overtime									
Overtime-Police	1,840	1,970	1,930	1,510	1,590	1,590	1,590	1,590	1,590
Overtime-Fire	1,180	1,170	1,220	1,850	1,300	1,300	1,300	1,300	1,300
Extra Help	840	770	710	860	860	860	860	860	860
Benefits									
Health	2,270	2,440	2,500	2,690	2,870	3,060	3,260	3,490	3,740
Retirement	4,260	4,330	4,710	4,840	5,150	5,770	6,420	7,170	7,620
Other	2,410	2,430	2,630	2,720	2,770	2,830	2,890	2,950	3,010
SMS	7,260	8,330	8,890	8,960	9,350	9,580	9,880	10,230	10,580
Capital Outlay	580	290	430	370	200	200	210	210	210
Total Public Safety	36,050	38,500	40,770	42,580	43,670	45,380	47,240	49,390	51,390
<u>PUBLIC UTILITIES</u>									
Salaries	1,450	1,710	1,820	2,080	2,120	2,160	2,200	2,240	2,280
Overtime	40	50	70	70	70	70	70	70	70
Extra Help	40	70	20	110	40	40	40	40	40
Benefits									
Health	290	360	380	420	450	480	510	540	570
Retirement	230	260	260	260	270	310	340	380	400
Other	250	190	250	250	270	290	300	310	320
SMS	5,140	5,120	5,190	5,560	5,570	5,630	5,690	5,750	5,810
Capital Outlay	40	40	80	40	30	30	30	30	30
Total Public Utilities	7,480	7,800	8,070	8,790	8,820	9,010	9,180	9,360	9,520
<u>GENERAL GOVERNMENT</u>									
Salaries	2,370	2,540	2,680	2,970	3,250	3,100	3,160	3,220	3,280
Overtime	10	20	10	30	30	30	30	30	30
Extra Help	310	340	380	450	450	450	450	450	450
Benefits									
Health	470	490	500	580	610	650	690	730	770
Retirement	400	410	420	430	470	490	560	620	650
Other	240	230	210	240	240	250	270	290	320
SMS	2,570	2,350	2,340	3,590	3,240	3,120	3,300	3,180	3,360
Capital Outlay	10	20	20	30	10	10	10	10	10
Total General Govt	6,380	6,400	6,560	8,320	8,300	8,100	8,470	8,530	8,870
Total Expenditures	49,910	52,700	55,400	59,690	60,790	62,490	64,890	67,280	69,780

Expenditure Assumptions (dollars in thousands)

SALARIES:		2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<u>POLICE-CPOA</u>	7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
POL-SAL BASE		\$8,580	\$8,960	\$9,360	\$9,770	\$10,200	\$10,630
Additional Officers-Salary		\$210	\$210	\$220	\$220	\$230	\$230
Number of Additional Officers		3	3	3	3	3	3
Additional Non-Sworn Positions		1	0	0	0	0	0
<u>FIRE</u>	7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
SALARY BASE		\$5,360	\$5,650	\$5,760	\$5,880	\$6,220	\$6,560
Additional Firefighter-Salary		\$0	\$0	\$0	\$0	\$220	\$220
Number of Addl Firefighters		0	0	0	0	3	3
<u>PUBLIC UTILITIES</u>	7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
SALARY BASE		\$2,080	\$2,120	\$2,160	\$2,200	\$2,240	\$2,280
Additional Salaries-Park/Street		\$0	\$0	\$0	\$0	\$0	\$0
Addl Park/Street employees		0	0	0	0	0	0
<u>GENERAL GOVT</u>	7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
<u>MGMT</u>	7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
OVERTIME:	INCREASE BY PREVIOUS THREE YEAR CPI				1.00%		
EXTRA HELP:	FLAT FOR NEXT FIVE YEARS						
HEALTH:	INCREASE PER YEAR				6.0%		
					(PERS ESTIMATE)		
RETIREMENT:		2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
POLICE-SAFETY		34.198%	36.351%	38.800%	41.200%	43.700%	44.400%
DISPATCHERS		20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
FIRE		34.198%	36.351%	38.800%	41.200%	43.700%	44.400%
PUBLIC UTILITIES		20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
GENERAL GOVERNMENT		20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
MANAGEMENT		20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
PERS EE COST SHARING -MISC		-8.400%	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%
PERS EE COST SHARING -SAFETY		-8.000%	-8.000%	-8.000%	-8.000%	-8.000%	-8.000%
WORKERS COMP:	Police-CPOA	18.01%	19.00%	19.00%	19.00%	19.00%	19.00%
(included in other benefits)	Fire	4.46%	5.00%	5.00%	5.00%	5.00%	5.00%
	Mgmt & Admin	1.58%	2.00%	2.00%	2.00%	2.00%	2.00%
	Public Utility	10.76%	11.00%	11.00%	11.00%	11.00%	11.00%
OTHER BENEFITS: Previous year's amount increased by contracted and estimated salary increases. Includes 2% of non-safety salaries for deferred comp, 1% of total salaries for sick leave incentive, 1.45% for medicare and 1% for other benefits.							
OTHER SMS: INCREASE 3 YEAR AVERAGE CPI						1.00%	
CAPITAL OUTLAY:	INCREASE BY 3 YEAR AVG CPI PER YEAR			1.00%			
	50% FOUR YEAR AVERAGE-PUBLIC SAFETY			\$200			
	50% FOUR YEAR AVERAGE-PUBLIC UTILITIES			\$30 + ADDITIONAL EQUIP FOR NEW EMPLOYEES			
	50% FOUR YEAR AVERAGE-GEN GOVT			\$10			
CONTINGENCY RESERVE: Maintain not less than 15% with a goal to reach 25% of total expenditures. See the Summary Sheet for reserve.							

CITY OF CLOVIS

Water Enterprise - Financial Forecast (dollars in thousands)

	Actual 2012/13	Actual 2013/14	Actual 2014/15	Estimated 2015/16	Projected 2016/17	Projected 2017/18	Projected 2018/19	Projected 2019/20	Projected 2020/21
BEGINNING WORKING CAPITAL	9,080	14,910	17,910	19,490	19,040	18,140	17,120	16,260	16,000
<u>REVENUES</u>									
WATER CHARGES	16,310	15,960	14,920	13,620	14,790	14,910	15,030	15,150	15,150
DBCP-LEGAL SETTLEMENTS	360	330	290	240	240	240	240	240	240
OTHER LEGAL SETTLEMENTS	2,310								
TOTAL REVENUES	18,980	16,290	15,210	13,860	15,030	15,150	15,270	15,390	15,390
<u>EXPENDITURES</u>									
SALARIES	1,930	1,980	2,100	2,370	2,420	2,470	2,520	2,570	2,620
EXTRA HELP	20	60	40	80	80	80	80	80	80
OVERTIME	90	90	80	80	80	80	80	80	80
BENEFITS									
RETIREMENT	320	290	300	290	310	350	390	430	450
HEALTH	380	400	410	460	490	520	550	580	610
OTHER	310	250	300	310	390	400	410	410	420
SERVICES, MATERIALS & SUPPLIES	7,130	8,290	6,900	7,520	8,250	8,330	8,410	8,490	8,570
MEMBRANE REPLACEMENT					490	1,270			2,140
CAPITAL OUTLAY	2,920	1,290	730	940	950	960	970	980	990
TOTAL EXPENDITURES	13,100	12,650	10,860	12,050	13,460	14,460	13,410	13,620	15,960
<u>OTHER REVENUE AND EXPENSE</u>									
INTEREST/RENTAL/GRANTS	1,760	1,500	160	120	240	240	230	240	240
	1,760	1,500	160	120	240	240	230	240	240
TRANSFERS-OUT (CAPITAL)	(710)	(780)	(560)	(790)	(570)	(570)	(780)	(780)	(780)
WATER BANKING LOAN TO DEV FUND		(500)	(500)	(500)	(500)	(500)	(500)	(300)	
CONTRIBUTION-SURFACE WTP	(810)	(570)	(580)	(750)	(750)	(750)	(750)	(750)	(750)
MEMBRANE REPLACEMENT RESERVE	(290)	(290)	(290)	(340)	110	870	(420)	(440)	1,680
RESERVE FOR DROUGHT CONTINGENCY			(1,000)	0	(1,000)	(1,000)	(500)		
END WORKING CAPITAL	14,910	17,910	19,490	19,040	18,140	17,120	16,260	16,000	15,820
RESERVE FOR WELLHEAD TREATMENT	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
RESERVE FOR MEMBRANE REPLACEMENT	890	1,180	1,470	1,810	1,700	830	1,250	1,690	10
RESERVE FOR DROUGHT CONTINGENCY	1,500	1,500	2,500	2,500	3,500	4,500	5,000	5,000	5,000

Water Enterprise- Revenue Assumptions (dollars in dollars)

*Represents proposed bi-monthly rates and gallons. To be reviewed during a public hearing scheduled for 4/11/16.

*Bi-monthly Meter Charges: Residential - \$21.22 Commercial - \$17.10

*Residential Usage Rates: \$.86 per 1,000 gallons for 0 to 23,000 gallons, \$1.45 per 1,000 gallons for 23,000 - 40,000 gallons, \$1.78 per 1,000 gallons above 40,000 gallons. Dwelling unit charge \$10.61 per month (\$21.22 bi-monthly).

*Commercial Usage Rates: \$.86 per 1,000 gallons 0 to 23,000 gallons, \$1.17 per 1,000 gallons over 23,000 gallons. Monthly charge from \$8.55(1") to \$866.32(10")

Current Charges: INCREASED EACH YEAR BY THE AVERAGE INCREASE OF THE PREVIOUS THREE YEARS

		<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Rate Increase:	7/1	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rate Increase:	3% Based on Council approved annual rate increase unless not necessary.						
Interest:	1.00% OF PREVIOUS YEARS WORKING CAPITAL OR A MINIMUM OF \$10,000						

Water Enterprise - Expense Assumptions (dollars in thousands)

Salaries:	CPWEA	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
	Salary Base	\$2,370	\$2,420	\$2,470	\$2,520	\$2,570	\$2,620
Extra Help:	FLAT FOR NEXT FIVE YEARS						
Overtime:	FLAT FOR NEXT FIVE YEARS						
		(PERS ESTIMATE)					
Retirement:		<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
		20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
PERS Cost Sharing:		-8.400%	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%
Health:	INCREASE PER YEAR					6.00%	
Other Benefits:	-WORKERS COMP			11.000% FOR CPWEA		2.00% FOR ADMIN	
	-MEDICARE			1.450% OF SALARIES			
	-DEF COMP/SICK LEAVE INC			5.250% OF SALARIES			
Other SMS:	INCREASE BY CPI FOR FUTURE YEARS					1.00%	
	(Increase energy cost by 50% for the Surface Water Treatment Plant operation beginning in 2004/05)						
	Rental of the New Corp Yard-beginning 2002/03				\$320 per year		
Capital Outlay:	FOUR YEAR AVERAGE INCREASED BY CPI FOR FUTURE YEARS					1.00%	
Transfers Out:	FOR CAPITAL CONTRIBUTIONS FOR DISTRIBUTION SYSTEM IMPROVEMENTS FOR LAND ACQUISITION DESIGN AND CONSTRUCTION OF RECHARGE FACILITIES-100%						
Reserves:	WELLHEAD TREATMENT CONTINGENCY ESTABLISHED FOR POSSIBLE CLEANUP OF DBCP CONTAMINATION MEMBRANE REPLACEMENT RESERVE ESTABLISHED FOR NEW MEMBRANE COSTS DROUGHT CONTINGENCY ESTABLISHED FOR WATER PURCHASE DURING POSSIBLE DROUGHT						

CITY OF CLOVIS

Sewer Enterprise - Financial Forecast (dollars in thousands)

	<u>Actual 2012/13</u>	<u>Actual 2013/14</u>	<u>Actual 2014/15</u>	<u>Estimated 2015/16</u>	<u>Projected 2016/17</u>	<u>Projected 2017/18</u>	<u>Projected 2018/19</u>	<u>Projected 2019/20</u>	<u>Projected 2020/21</u>
BEGINNING WORKING CAPITAL	15,110	10,280	12,240	16,140	18,620	18,220	17,630	17,660	17,620
<u>REVENUES</u>									
SEWER CHARGES	10,370	10,710	11,740	11,680	11,930	12,180	12,430	12,680	12,930
PRETREATMENT CHARGES	50	50	50	50	50	50	50	50	50
TOTAL REVENUES	10,420	10,760	11,790	11,730	11,980	12,230	12,480	12,730	12,980
<u>EXPENDITURES</u>									
SALARIES	640	660	690	750	770	820	840	860	880
EXTRA HELP	0	0	0	10	10	10	10	10	10
OVERTIME	10	10	10	10	10	10	10	10	10
BENEFITS									
RETIREMENT	100	90	100	90	100	110	130	140	150
HEALTH	120	130	120	120	130	140	150	160	170
OTHER	110	80	100	90	120	130	140	140	140
SERVICES, MATERIALS & SUPPLIES	2,850	3,030	3,110	3,870	3,910	3,950	3,990	4,030	4,070
FRESNO TREATMENT PLANT	1,510	2,590	2,080	2,300	2,320	2,340	2,360	2,380	2,400
CLOVIS TRMT/REUSE PLANT (ST-WRF)	1,900	1,720	1,940	1,990	2,030	2,070	2,110	2,150	2,190
DEBT SERVICE	1,230	1,230	1,220	1,240	1,250	1,250	1,250	1,250	1,250
CAPITAL	60	10	10	80	60	460	60	60	60
CAPITAL-FRESNO PLANT IMPROVEMENTS	380	450	940	1,500	600	460	330	510	480
TOTAL EXPENDITURES	8,910	10,000	10,320	12,050	11,310	11,750	11,380	11,700	11,810
<u>OTHER REVENUE AND EXPENSE</u>									
INTEREST	80	90	100	160	290	290	290	290	300
GRANTS/MISC/SALE OF ASSETS/REFUNDS	170	20	170	240	150	150	150	150	150
BOND COVERAGE CHARGES/(REBATE)	3,150	3,290	3,360	3,260	(1,650)	(1,650)	(1,650)	(1,650)	(1,650)
	3,400	3,400	3,630	3,660	(1,210)	(1,210)	(1,210)	(1,210)	(1,200)
TRANSFERS IN-DEBT SERVICE	370	370	370	370	370	370	370	370	370
TRANSFERS OUT-CAPITAL	(380)	(340)	(340)						
FROM DEVELOPER-PLANT CAPITAL IMPROV	270	270	270	270	270	270	270	270	270
INTERFUND (LOANS)/REPAYMENT		(2,500)	(1,500)	(1,500)					1,000
(INC)/USE OF FRESNO PLANT CAP RESERVE					(500)	(500)	(500)	(500)	(500)
END WORKING CAPITAL	10,280	12,240	16,140	18,620	18,220	17,630	17,660	17,620	18,730
RESERVE FOR FRESNO PLANT CAPITAL	0	0	0	0	500	1,000	1,500	2,000	2,500
RESERVE FOR RATE STABILIZATION	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
REQUIRED FOR DEBT COVERAGE	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900

Sewer Enterprise - Revenue Assumptions (dollars in dollars)

Current Charges:	Population Increase 2,300	New Units Per Year 800	Additional Commercial \$41,000	Residential: 2015/16 Per Unit Per Month \$21.47	Bond Charge Per Unit Per Month \$7.30 To 2015/16 \$(3.65) Beginning 2016/17	Pretreatment Per Unit Per Month \$0.06	
Rate Rebate:							
Rate Increase:		<u>2015/16 *</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	Percentage	3.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Revised Monthly Rate		\$21.47	\$21.47	\$21.47	\$21.47	\$21.47	\$21.47
Interest:	1.00%	OF PREVIOUS YEARS WORKING CAPITAL					

* Rate Increase: Based on Council approved annual rate increase unless not necessary.

Sewer Enterprise - Expense Assumptions (dollars in thousands)

Salaries: (CPWEA)	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
SALARY BASE	\$750	\$770	\$790	\$840	\$860	\$880
Additional employee			\$30			
Extra Help:	FLAT FOR NEXT FIVE YEARS					
Overtime:	FLAT FOR NEXT FIVE YEARS					
Retirement:	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
PERS Cost Sharing:	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%
Health:	INCREASE PER YEAR				6.00%	
Other Benefits:	-RETIREMENT		20.230%	OF EXTRA HELP		
	-WORKERS COMP		11.000%	FOR CPWEA		
	-MEDICARE		1.450%	OF SALARIES		
	-DEF COMP/SICK LEAVE INC/OTHER		5.250%	OF SALARIES		
Other SMS:	INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS				1.00%	
	Rental of the New Corp Yard-Beginning in 2002/03				\$320	
	Clovis Treatment/Reuse Plant Operations-Beginning 1/1/2009				\$1,000	
Regional Treatment Plant:	Annual payment for original plant buy-in plus O&M costs.					
	Adjusted for average 3 year CPI and per capita amount				1.00%	
Debt Service:	Fresno/Clovis Regional WWTP Renovation					
	96/97 - 2023				\$1,250	
Capital Outlay:	FUTURE YEARS @				\$50	
	- ADJUSTED BY 3 YEAR AVERAGE CPI				1.00%	
Capital-Plant Improvements:	Based on estimates from the City of Fresno for sewer main and plant refurbishments					
Transfers In-Debt Service:	In from Major Facilities-34.57% of debt service for 1993 WWTP Renovation				\$370	
Transfers Out:	Out for on-going capital improvements-per Five Year CIP					
Interfund Loans:	Temporary cash loans to conform with various bond covenants					

CITY OF CLOVIS

Community Sanitation - Financial Forecast (dollars in thousands)

	Actual 2012/13	Actual 2013/14	Actual 2014/15	Estimated 2015/16	Projected 2016/17	Projected 2017/18	Projected 2018/19	Projected 2019/20	Projected 2020/21
BEGINNING WORKING CAPITAL	4,170	7,740	9,740	10,910	8,280	7,830	8,020	8,180	9,060
REVENUES									
REFUSE CHARGES	13,980	13,290	13,470	12,960	13,100	13,240	13,380	13,520	13,660
RECYCLING CHARGES	1,260	1,340	1,380	1,490	1,560	1,630	1,710	1,790	1,870
GREEN WASTE CHARGES	1,460	1,550	1,640	1,660	1,750	1,840	1,940	2,040	2,150
STREET SWEEPING CHARGES	1,040	1,030	1,080	1,090	1,100	1,110	1,120	1,130	1,140
TOTAL REVENUES	17,740	17,210	17,570	17,200	17,510	17,820	18,150	18,480	18,820
EXPENDITURES									
SALARIES	2,110	2,160	2,470	2,710	2,760	2,870	2,930	2,990	3,050
EXTRA HELP	80	110	40	90	90	90	90	90	90
OVERTIME	150	200	190	350	200	200	200	200	200
BENEFITS									
RETIREMENT	350	330	350	330	350	400	450	500	530
HEALTH	490	500	510	520	550	580	610	650	690
OTHER	380	290	370	360	460	470	480	490	500
SERV, MAT & SUPP	5,700	6,560	7,100	7,360	7,430	7,500	7,580	7,660	7,740
RECYCLING	1,120	1,290	1,360	1,320	1,380	1,440	1,500	1,560	1,620
GREEN WASTE PROGRAM	1,420	1,510	1,600	1,520	1,590	1,660	1,730	1,810	1,890
STREET SWEEPING	1,100	1,170	1,160	1,320	1,330	1,340	1,350	1,360	1,370
LANDFILL CLOSURE	180	200	220	220	220	220	220	220	220
CAPITAL	460	360	510	2,200	900	150	150	160	160
LANDFILL IMPROVEMENTS	30	10	10	1,320	200	200	200	200	200
LANDFILL DEBT SERVICE	780	780	780	790	790	790	790		
TOTAL EXPENDITURES	14,350	15,470	16,670	20,410	18,250	17,910	18,280	17,890	18,260
OTHER REVENUE AND EXPENSE									
INTEREST	50	90	80	70	130	120	130	130	140
GRANTS/MISC/SALE OF ASSETS	30	30	30	0					
	80	120	110	70	130	120	130	130	140
TRANSFERS	90	140	160	510	160	160	160	160	160
TRANSFERS OUT-CORP YARD	(10)								
LANDFILL LINER FEE	20								
END WORKING CAPITAL	7,740	9,740	10,910	8,280	7,830	8,020	8,180	9,060	9,920
RESERVE FOR CLOSURE	2,640	2,840	3,060	3,280	3,500	3,720	3,940	4,160	4,380
RESERVE FOR LIABILITY INS	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000

*Note: Maintain minimum ending working capital at 15% of expenditures or the bond covenant requirements.

Community Sanitation - Revenue Assumptions (dollars in dollars)

Current Charges:	New Units Per Year	15/16 Avg Unit Per Month	Recycling Per Month	Green Waste Per Month	Street Cleaning Per Month	
	800	\$22.72	\$3.37	\$4.94	\$2.25	
Additional Commercial Annual Revenue ----->	\$35,000					
	<u>2015/16 *</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Rate Increase/(Decrease):	7/1 -3.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Adjusted Monthly Rate:	\$22.72	\$22.72	\$22.72	\$22.72	\$22.72	\$22.72
* Rate Increase: Based on Council approved 4% annual rate increase unless not necessary.						
Green Waste/Recycling: Based on current year charges, increased by new unit growth and projected rate increases of 4% per year.						
Street Cleaning: Based on current year charges, increased by new unit growth.						
Interest: 1.00% OF PREVIOUS YEARS WORKING CAPITAL						

Community Sanitation - Expense Assumptions (dollars in thousands)

Salaries: (CPWEA)	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Salary Base:	\$2,710	\$2,760	\$2,820	\$2,930	\$2,990	\$3,050
Additional Personnel: Res/Comm			\$50			
Extra Help:	\$110 for Operations per year					
Overtime:	FLAT FOR FUTURE YEARS					1.00%
	(PERS ESTIMATE)					
Retirement:	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
PERS Cost Sharing:	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%
Health:	INCREASE PER YEAR					6.00%
Other Benefits:	-WORKERS COMP					1.58% FOR ADMIN
	-MEDICARE					
	-DEF COMP/SICK LEAVE/OTHER					
	10.76% FOR CPWEA					
	1.45% OF SALARIES					
	5.25% OF SALARIES					
Other SMS:	INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS					1.00%
	Rental of the Corp Yard beginning 2002/03					\$320 per year
Landfill Debt Service:	98 Landfill Improvements Beginning 1999/00-2018/19					actual according to debt service schedule
	2011 Landfill Improvements Beginning 2010/11-2019/2020					estimated according to debt service schedule
Capital Outlay:	FLAT FOR FUTURE YEARS					\$150
	ADJUSTED BY 3 YEAR AVERAGE CPI					1.00%
Transfers:	In-For Toters					\$160 /year
Reserve For Closure:	FROM 98/99, INCREASE BY 3 YEAR AVERAGE CPI					1.00%

CITY OF CLOVIS

Transit - Financial Forecast (dollars in thousands)

	<u>Actual 2012/13</u>	<u>Actual 2013/14</u>	<u>Actual 2014/15</u>	<u>Estimated 2015/16</u>	<u>Projected 2016/17</u>	<u>Projected 2017/18</u>	<u>Projected 2018/19</u>	<u>Projected 2019/20</u>	<u>Projected 2020/21</u>
BEGINNING WORKING CAPITAL	450	340	90	1,160	730	600	410	160	(130)
<u>REVENUES</u>									
MEASURE C FUNDS	1,180	1,250	1,300	1,370	1,440	1,510	1,590	1,670	1,760
LOCAL TRANSPORTATION FUNDS (LTF)	2,360	2,120	3,460	3,220	3,250	3,280	3,310	3,340	3,370
STATE TRANSIT ASSISTANCE	590	580	560	560	560	560	560	560	560
OTHER (Fares, Advertising, Trolley Rents)	230	240	240	230	230	230	230	230	230
TOTAL REVENUES	4,360	4,190	5,560	5,380	5,480	5,580	5,690	5,800	5,920
<u>EXPENDITURES</u>									
SALARIES	1,010	1,050	1,150	1,310	1,340	1,370	1,400	1,430	1,460
EXTRA HELP	680	710	690	710	750	790	830	870	910
OVERTIME	30	30	60	60	60	60	60	60	60
BENEFITS									
RETIREMENT	170	150	160	160	170	190	220	240	250
HEALTH	220	220	220	250	270	290	310	330	350
OTHER	340	280	330	290	320	350	370	390	410
SERVICES, MATERIALS & SUPPLIES	1,790	1,970	1,880	2,120	2,140	2,160	2,180	2,200	2,220
CAPITAL-OTHER	10	180	80	360	10	10	10	10	10
CAPITAL-BUSES	960		440	560	560	560	560	560	560
TOTAL EXPENDITURES	5,210	4,590	5,010	5,820	5,620	5,780	5,940	6,090	6,230
<u>OTHER REVENUE AND EXPENSE</u>									
INTEREST/GRANTS/MISC	720	150	520	10	10	10	0	0	0
SALE OF ASSETS	20								
	740	150	520	10	10	10	0	0	0
END WORKING CAPITAL	340	90	1,160	730	600	410	160	(130)	(440)

Transit- Revenue Assumptions

Transit Revenue:	Measure C revenue is projected to grow by the prior 3 year average increase in revenue	5.10%
	LTF revenue is projected to grow by the 3 year average CPI	1.00%
	Beginning in 2014/15 100% of LTF revenue will be allocated to Transit.	
	Beginning in 2015/16 State Transit Assistance revenue must be used for capital purposes only.	
	Other revenue is projected to grow by the 3 year average CPI	1.00%
Interest:	1.00% OF PREVIOUS YEARS WORKING CAPITAL	

Transit- Expense Assumptions

Salaries:		<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
CUE	7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Additional Employees							
Extra Help:	INCREASE 5% PER YEAR FOR ADDITIONAL DEMAND IN ROUNDUP TRANSIT SERVICES						
Overtime:	INCREASE BY PREVIOUS THREE YEAR CPI						1.00%
				(PERS ESTIMATE)			
Retirement:		<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
		20.230%	21.043%	22.400%	23.800%	25.200%	25.700%
PERS Cost Sharing:		-8.400%	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%
Health:	INCREASE PER YEAR						6.00%
Other Benefits:	-WORKERS COMP				11.000% OF SALARIES		2.00% FOR ADMIN
	-MEDICARE				1.450% OF SALARIES and EXTRA HELP		
	-DEFERRED COMP/SICK LEAVE INCENTIVE/OTHER				5.250% OF SALARIES		
Other SMS:	INCREASE BY AVERAGE PREVIOUS 3 YEAR CPI						1.00%
Capital Outlay:	BASED ON BEST ESTIMATES FOR BUSES AND OTHER ADJUSTED BY 3 YEAR AVERAGE CPI						1.00%

CITY OF CLOVIS

Planning & Development Services - Financial Forecast (dollars in thousands)

UNITS	561	735	1024	800	800	800	800	800	800
	<u>Actual</u> <u>2012/13</u>	<u>Actual</u> <u>2013/14</u>	<u>Actual</u> <u>2014/15</u>	<u>Estimated</u> <u>2015/16</u>	<u>Projected</u> <u>2016/17</u>	<u>Projected</u> <u>2017/18</u>	<u>Projected</u> <u>2018/19</u>	<u>Projected</u> <u>2019/20</u>	<u>Projected</u> <u>2020/21</u>
BEGINNING WORKING CAPITAL	0	1,600	2,440	3,350	3,630	4,150	4,540	4,860	5,050
<u>REVENUES</u>									
BUILDING PERMITS	2,040	2,170	2,140	2,480	2,530	2,550	2,580	2,600	2,630
PLANNING FEES	1,320	1,510	1,510	1,180	1,230	1,240	1,260	1,290	1,320
GENERAL PLAN CONSULTANT	310	380	210	100	100	100	100	100	100
ENGINEERING FEES	1,750	2,430	2,150	2,010	2,120	2,140	2,160	2,190	2,210
CAPITAL IMPROVEMENT CHARGES	2,250	2,040	2,050	2,460	2,510	2,560	2,610	2,660	2,710
TOTAL REVENUES	7,670	8,530	8,060	8,230	8,490	8,590	8,710	8,840	8,970
<u>EXPENDITURES</u>									
SALARIES	2,560	2,790	3,230	3,540	3,610	3,680	3,750	3,830	3,910
EXTRA HELP	480	530	570	640	640	640	640	640	640
OVERTIME	90	140	160	100	100	100	100	100	100
BENEFITS									
RETIREMENT	410	410	470	440	540	600	680	750	790
HEALTH	430	470	500	520	550	580	610	650	690
OTHER	710	370	380	390	390	390	390	390	390
SERVICES, MATERIALS & SUPPLIES	1,590	1,960	2,090	2,590	2,430	2,450	2,470	2,490	2,510
GENERAL PLAN CONSULTANT	390	520	290	130	100	100	100	100	100
CAPITAL	120	20	20	30	10	10	10	10	10
TOTAL EXPENDITURES	6,780	7,210	7,710	8,380	8,370	8,550	8,750	8,960	9,140
<u>ADDITIONAL ITEMS</u>									
INTEREST	0	10	10	0	40	40	50	50	50
OTHER REVENUES/GRANTS	60	290	330	400	90	90	90	90	90
TRANSFERS FROM GENERAL FUND	650	300	300	300	300	300	300	300	300
TOTAL ADDITIONAL ITEMS	710	600	640	700	430	430	440	440	440
NET INC/(DEC) TO WORKING CAPITAL	1,600	1,920	990	550	550	470	400	320	270
<u>OTHER ITEMS</u>									
(USE OF)/ADDITION TO EMERGENCY RESERVE		1,080	80	270	30	80	80	130	170
END WORKING CAPITAL	1,600	2,440	3,350	3,630	4,150	4,540	4,860	5,050	5,150
Emergency Reserve-(Dollars)	0	1,080	1,160	1,430	1,460	1,540	1,620	1,750	1,920
Emergency Reserve as a % of Expenditures		15.00%	15.00%	17.10%	17.50%	18.00%	18.50%	19.50%	21.00%

Planning & Development Services - Revenue Assumptions (dollars in dollars)

	<u>2014/15 (Act.)</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Residential Units Per Year:	1024	800	800	800	800	800	800
Non-Residential %:	27%	25%	25%	25%	25%	25%	25%
<i>Averages based on two years actuals and estimate to close</i>							
Average Permit Fees Per Unit:		Building	Planning	Engineering			
		\$2,300	\$1,700	\$2,300			
3 Year Average CPI:		1.00%					
	<u>2014/15 (Act.)</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Planning Program Fee (Staff):	800,000	760,000	830,000	830,000	840,000	850,000	860,000
Plan. Prgm. Fee (Consultant):	210,000	100,000	100,000	100,000	100,000	100,000	100,000
Other Planning Fees:	710,000	400,000	400,000	410,000	420,000	440,000	460,000
	1,720,000	1,260,000	1,330,000	1,340,000	1,360,000	1,390,000	1,420,000
Capital Improvement Charges:	INCREASE ANNUALLY BY PROJECTED SALARY INCREASES						
Interest:	1.00%	OF PREVIOUS YEARS WORKING CAPITAL					
Other Revenues:	INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS					1.00%	
Grants:	BASED ON AWARDED GRANTS						

Planning & Development Services - Expense Assumptions (dollars in thousands)

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Salaries: (CPTA)						
7/1	5.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Salary Base:	\$3,540	\$3,610	\$3,680	\$3,750	\$3,830	\$3,910
Additional Personnel:						
Extra Help:	FLAT FOR FUTURE YEARS					
Overtime:	INCREASE BY PREVIOUS THREE YEAR CPI					1.00%
	(PERS ESTIMATE)					
Retirement:	<u>20.230%</u>	<u>21.043%</u>	<u>22.400%</u>	<u>23.800%</u>	<u>25.200%</u>	<u>25.700%</u>
PERS Cost Sharing:	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%	-8.400%
Health:	INCREASE PER YEAR					6.00%
Other Benefits:	INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS					1.00%
Other SMS:	INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS					1.00%
Capital Outlay:	BASED ON CAPITAL NEEDS PROJECTED FOR DEPARTMENT					
Transfers:	GENERAL FUND DISCRETIONARY FUNDING					\$300 PER YEAR

EXHIBIT B
PROJECTION ASSUMPTIONS
GENERAL FUND

Generally in preparation of the forecast trends are determined and utilized for projecting future activity. Current activity in both revenues and expenditures falls within normal "trends" and is used for the basis of the projections. The table below indicates the values that are used for projection purposes.

	<u>10-YR Average</u>	<u>Projected 2016/17</u>	<u>Projected 2017/18</u>	<u>Projected 2018/19</u>	<u>Projected 2019/20</u>	<u>Projected 2020/21</u>
<u>Residential Units</u> <u>(Single Family plus Multi Family)</u>	665	800	800	800	800	800
<u>Assessed Valuation (in Millions)</u>	\$237	\$264	\$264	\$264	\$264	\$264
<u>Population Increase</u>	1,832	2,300	2,300	2,300	2,300	2,300

The 2015/16 revenues were estimated based on actuals to date through January of 2016, and projected out for the remainder of the fiscal year based on trend analysis of prior year's receipts. Some revenues such as property taxes and sales taxes were given special consideration due to the current economic climate along with budgetary actions taken at the state level such as the elimination of redevelopment. The economic recovery remains a major consideration in budgeting revenues in all years projected. Some revenue sources such as sales tax are projected to experience marked increases due to the Clovis Crossing Shopping Center, and Ross and Sprouts Farmers Market at Clovis and Herndon Avenues.

The 2015/16 expenditures estimates were based on the working budget with adjustments made based on the input received from department heads, using actual-to-date amounts through January 2016 and their knowledge of the remaining year's activities.

The following are the assumptions used in the projections of revenue and expenditures for the five-year forecast for the General Fund for the years 2016/17 - 2020/21:

REVENUE ASSUMPTIONS

Property Taxes – will increase in 2016/17 by 4.5% from the prior year due to Proposition 13 capped annual increase of existing properties at Consumer Price Index (CPI) of 1.525% plus the assessed valuation for new units projected at 800 residential plus a component for non-residential. In 2017/18-2020/21, the increases reflect the normal growth of existing properties at the Proposition 13 cap of 2% for all projected years plus the assessed valuation for new units as noted above for the projected fiscal year.

Property Tax in Lieu-VLF – 2016/17 is projected to increase by 5.2% based on the annual 2% maximum increase on existing properties, and the increase in assessed valuation for the additional units projected.

Community Facilities Fee - flat per unit fee based on new residential units falling within the community facilities district at \$228 per unit increased annually by CPI.

Sales Tax – 2016/17 is projected to increase by 5% from the prior year to reflect projected growth by the Board of Equalization. In addition, sales taxes are projected to grow by the per capita amount for increases in population. Sales taxes are adjusted for the shift of the County's share of the annual sales tax resulting from the tax sharing agreement with Fresno County.

Franchise Taxes - Franchise fees will increase by the three-year average annual CPI plus the addition of new residential units per year.

Business Licenses - Business licenses are projected to grow annually by CPI plus 3% for new businesses.

Other Taxes – Includes Transient Occupancy Tax and Card Room Permit Fees which reflects an increase each year by the three year average annual CPI.

Fines and Forfeitures - Parking citations are based on a three year average and remain flat for projected years. Department of Justice has suspended asset forfeiture funds until further notice.

Interest - Interest is calculated at 1.0% on the prior year's ending fund balance plus emergency reserve, with a minimum of \$50,000 per year.

Building Rentals - Rental of City owned buildings is expected to increase at 2% annually.

State Subventions - State Subventions are calculated at the per capita rate based on estimated population for gas tax. SB89 eliminated motor vehicle license fees.

State Grants - State Grants are projected based on the past three-year average excluding grants from the American Reinvestment and Recovery Act of 2009 and adjusted when specific duration of multi-year grants is known.

Current Charges - Current charges are projected to increase at a rate of the three-year average annual CPI.

Other Revenue - Other miscellaneous revenues are expected to increase by the three-year average annual CPI.

Impact/Rental Fees - Impact/Rental fees are based on additional routes/mileage projected in the enterprise funds.

Administrative Charges - Administrative revenue to the General Fund is expected to increase at 2% per year. Successor Agency Administrative Fee is eliminated in FY18/19 as the County will take over administration at that time.

EXPENDITURE ASSUMPTIONS

Staffing – Three additional firefighters are added in 2019/20 and 2020/21 in anticipation of opening a fire station in the Loma Vista Area.

Salaries - Salary increases for all groups including merit increases are projected to be at the three-year average annual CPI rate.

Overtime - Overtime remains flat over the forecast period.

Extra Help - Extra Help is projected to remain flat for the next five years.

Salary Related Costs

- *Health Benefit* – The Health Benefit costs are projected to increase by 6% per year.
- *Retirement* – Retirement costs are based on actual rates from PERS for 2016/17, estimated rates from PERS for 2017/18 and throughout the forecast period reflecting recent rate increases due to the retirement system changes in recent actuarial assumptions. Rates for safety members are projected to increase 8.0% over the next five years. Miscellaneous member rates are projected to increase 4.7% over the next five years.
- *Other Benefits*
 - *Worker's Compensation* – Rates are projected to remain relatively flat throughout the forecast period.
 - *Medicare and Unemployment* – Medicare is projected at 1% of salaries and Unemployment is projected as part of other benefits and has sufficient reserves for this expenditure.
 - *Deferred Compensation and Sick Leave Incentive* – Deferred compensation is projected at 3% of non-safety salaries and sick leave incentive is projected at 1% of total salaries.
 - An additional 1% of salaries have been added for other benefits.

Services, Materials, and Supplies - Services, materials, and supplies are projected to increase by the three-year average annual CPI.

Capital Outlays - Capital outlays are projected at 1/2 the previous four-year average expenditure or a portion thereof.

TRANSFER ASSUMPTIONS

Transfers to Government Facilities - This represents the on-going need to pay for governmental capital projects. This includes acquisition, construction, debt service, and major capital repairs for City owned assets/facilities.

Other Transfers In - This represents the General Fund contribution to other programs/projects as the need arises.

Other Transfers (Out) Planning and Development Services - An annual transfer is being projected to cover costs associated with general oversight of code updates, enforcement for maintaining health and safety standards and preventing neighborhood blight.

RESERVE ASSUMPTIONS

Emergency Reserve - The reserve established for emergencies. In 2016/17 this reserve is projected to be 17.1% of expenditures. The Council's established policy for the reserve is a minimum of 15% with the goal to reach 25% as funding is possible. Projected throughout this forecast are increases to reach Council's goal and work towards the City auditor's recommendation of 25%.

RESERVE ASSUMPTIONS

Reserve for Triple Flip - This reserve was established in 2004/05; the first year the sales tax triple flip was in effect to allow the state to purchase Economic Recovery Bonds (ERBs), and represents an offset to the long-term accrual of revenue that is not available for appropriation. The ERBs were paid off in August 2015 bringing the triple flip to an end. In May 2016, the Board of Equalization (BOE) will have sufficient information to calculate the amount owed to cities, and will include this amount in payment to the county auditors. The county auditors will make these payments to the cities within 60 days from June 2016. Also, beginning with the first quarter 2016 payment from the BOE the City will receive 100% of its sales tax allocation.

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