



CITY *of* CLOVIS

AGENDA • CLOVIS CITY COUNCIL
Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofclovis.com.

December 10, 2018

6:00 PM

Council Chamber

The City Council welcomes participation at Council Meetings. Members of the public may address the Council on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic.

Meeting called to order by Mayor Whalen
Flag salute led by Councilmember Mouanoutoua

ROLL CALL

PRESENTATIONS/PROCLAMATIONS

1. None.

PUBLIC COMMENTS - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

ORDINANCES AND RESOLUTIONS - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

2. City Clerk – Approval - Minutes for the December 3, 2018 Council Meeting.
3. City Clerk – Adopt - Ord. 18-28, R2018-12, A request to rezone approximately 887 acres to the P-F (Public Facilities) Zone District as a comprehensive rezone update to bring properties designated Public, Water, and School, into conformance with the General Plan. City of Clovis, Clovis Unified School District, Fresno Metropolitan Flood Control District, and State of California, owners; City of Clovis, applicant.
4. Administration - Receive and File - Update on Fresno/Clovis Community Media Authority and Community Media Access Collaborative.
5. Community and Economic Development - Approval – 2019 Street Closure Requests; and Approval - Res. 18-____, Declaring Certain Events as Old Town Special Events and Setting Precise Boundaries for Those Old Town Special Events.
6. Community and Economic Development - Receive and File – Business Organization of Old Town (BOOT) Second Quarter Report, October through December 2018.
7. Finance - Receive and File – Investment Report for the month of August 2018.
8. Finance - Receive and File – Treasurer's Report for the month of August 2018.
9. Finance - Receive and File – Investment Report for the month of September 2018.
10. Finance - Receive and File – Treasurer's Report for the month of September 2018.
11. Finance - Approval – Res. 18-____, A Resolution of Intention (ROI) to Annex Territory (Annexation #56) (T6181-North East Corner of Shaw and Leonard.), to the Community Facilities District (CFD) 2004-1 and to Authorize the Levy of Special Taxes Therein and Setting the Public Hearing for January 14, 2019.
12. General Services – Approval – Res. 18-____, Amending the City's FY18-19 Position Allocation Plan by deleting one (1) Office Assistant position and adding one (1) Principal Office Assistant position within the Public Utilities Department.
13. Public Safety - Approval - Res. 18-____, Amending the 2018-19 Police Department Budget to reflect the award of the Edward Byrne Memorial Justice Assistance Grants (JAG) Program in the amount of \$33,949.00.
14. Public Safety - Approval - Res. 18-____, Amending the Fire Department Budget to reflect \$28,547 in 2017 State Homeland Security Grant Program (SHSGP) to fund Fire Department equipment.
15. Public Utilities – Approval - Waive Formal Bidding Requirements and Authorize the Purchase of Replacement Modules for the Surface Water Treatment Plant from PALL Water.

PUBLIC HEARINGS - A public hearing is an open consideration within a regular or special meeting of the City Council, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1.

ADMINISTRATIVE ITEMS – Administrative Items are matters on the regular City Council Agenda other than Public Hearings.

16. Receive and File – 2017/2018 Comprehensive Annual Financial Report (CAFR).
Staff: Jay Schengel, Finance Director
Recommendation: Approve
17. Consider Approval - Res 18-____, Final amendments to the 2017-18 Budget in conformance with the Budget Ordinance; and Receive and File – Year end report for all funds as of June 30, 2018.
Staff: Jay Schengel, Finance Director
Recommendation: Approve
18. Consider Approval - Authorizing the renewal option in the service contract with CH2M Hill Engineers, Inc. for the Sewage Treatment/Water Reuse Facility Design, Build and Operate Services.
Staff: Scott Redelfs, Public Utilities Director
Recommendation: Approve

CITY MANAGER COMMENTS

COUNCIL ITEMS

19. Consider Approval – Appointment to the Consolidated Mosquito Abatement District Board of Trustees.
Staff: Luke Serpa, City Manager
Recommendation: Approve
20. Council Comments

CLOSED SESSION - A “closed door” (not public) City Council meeting, allowed by State law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions.

21. Government Code Section 54956.9
CONFERENCE WITH LEGALCOUNSEL-ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 (Deciding Whether to Initiate Litigation)
One Potential Case

ADJOURNMENT

Future Meetings and Key Issues			
Dec. 17, 2018 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Jan. 7, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Jan. 14, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Jan. 22, 2019 (Tue.)	6:00 P.M.	Regular Meeting	Council Chamber
Feb. 4, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Feb. 11, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Feb. 19, 2019 (Tue.)	6:00 P.M.	Regular Meeting	Council Chamber
Mar. 4, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Mar. 11 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber
Mar. 18, 2019 (Mon.)	6:00 P.M.	Regular Meeting	Council Chamber

CLOVIS CITY COUNCIL MEETING

December 3, 2018

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Whalen
Flag Salute led by Councilmember Flores

Roll Call: Present: Councilmembers Ashbeck, Bessinger, Flores, Mouanoutoua
Mayor Whalen
Absent: None

6:03 PRESENTATION

1. NONE

6:04 PUBLIC COMMENTS

Marco Feng, student at Garfield Elementary made a presentation on options the city could consider to reduce the amount of odors created by fertilizer from farming adjacent city limits.

6:11 CONSENT CALENDAR

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, that the items on the Consent Calendar, except items 5 and 12, be approved. Motion carried by unanimous vote.

2. City Clerk – Approved - Minutes for the November 13, 2018 Council Meeting.
3. Administration - Approved - Change Order with Bush Construction for the Pet Adoption Center.
4. General Services – Approved – **Res. 18-160**, Amending the City's FY 18-19 Position Allocation Plan by deleting one (1) Principal Office Assistant position and adding one (1) Administrative Assistant position within the General Services Department.
6. Planning and Development Services - Approved – Waive the City's Normal Procedures for emergency contract award of CIP 18-06 Locan-Enterprise Storm Drain Inlet, and; Authorize the City Manager to execute the contract on behalf the City.
7. Planning and Development Services - Approved – Final Acceptance for CIP 16-04, Well No. 11A Drilling and Development.
8. Planning and Development Services - Approved – **Res. 18-161**, Final Map Tract 6193, located at the southwest area of Ashlan Avenue and Highland Avenue. (Wilson Premier Homes, Inc.).
9. Planning and Development Services - Approved – **Res. 18-162**, Annexation of Proposed Tract 6193, located at the southwest area of Ashlan Avenue and Highland Avenue to the Landscape Maintenance District No. 1 of the City of Clovis. (Wilson Premier Homes, Inc.).
10. Planning and Development Services - Approved – Final Acceptance for CIP 17-23, Police/Fire HQ Reroof – Phases 2 and 3.
11. Public Utilities – Received and Filed – Public Utilities Report for August 2018.

6:13 - CONSENT CALENDAR ITEM 5. GENERAL SERVICES – APPROVED – AUTHORIZATION OF AN AGREEMENT BETWEEN THE CITY OF CLOVIS AND THE CITY OF FRESNO FOR COORDINATION OF FIXED-ROUTE TRANSIT SERVICES.

General Services Manager Amy Hance presented a report on a request to authorize an Agreement between the City of Clovis and the City of Fresno for Coordination of Fixed-Route Transit Services. In order to provide a more seamless transportation system, the City of Fresno's Fresno Area Express (FAX) provides Route 9 bus service on Shaw Avenue in Clovis under an agreement. The current transit agreement has not been substantively updated since it was adopted in 1994. Historically, the agreement has been amended annually to reflect revised annual service costs. Annual amendments will be unnecessary if the proposed agreement is approved. Staff has worked with FAX over the last 18 months to completely rewrite the agreement. The new agreement updates legal and insurance language, provides for reconciliation formulas for fares and passes between the systems, and memorializes the annual rate formulation for fixed-route service.

One issue that could not be resolved through negotiations is the inherent inequity in between the level of paratransit services offered by the two systems. Currently, Clovis provides service for disabled Clovis residents into Fresno, but Fresno drops disabled Fresno residents traveling into Clovis at the Clovis City limits. Staff will be utilizing the services of a consultant to provide options to reduce the inequity between paratransit services for the disabled between Fresno and Clovis and will return to Council in the future with a report of findings and recommendations.

There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, for the Council to authorize an Agreement between the City of Clovis and the City of Fresno for Coordination of Fixed-Route Transit Services. Motion carried by unanimous vote.

6:18 CONSENT CALENDAR ITEM 12. PUBLIC UTILITIES – APPROVED – EXTENSION OF SERVICE AGREEMENT WITH INDUSTRIAL WASTE & SALVAGE (IWS)

Public Utilities Director Scott Redelfs and Assistant Public Utilities Director Glen Eastes presented a report on a request to extend a Service Agreement with Industrial Waste and Salvage (IWS). IWS is currently contracted with the City of Clovis to provide large refuse container hauling and disposal. The large refuse container service contract was bid and awarded to IWS on December 28, 2015 and has a three (3) year contract term that expires on December 28, 2018. The contract may be extended one time upon mutual agreement of the terms and conditions for up to an additional three (3) years. The City must consider the contractor's service record, recycling rate, and proposed service charges for the purpose of a contract extension. Staff is in support of the extension. Staff has reviewed the rate increase request and feels that the rates are reasonable, considering the consumer price index has risen 6.7% over the past 3 years and recycling markets, which are not represented by consumer price index, have had a significant decline. Every 6 years, staff competitively rebids the contract; since 2003, we have seen 46% and 58% increases over the 6 year periods. This request of 11%, is within what staff would anticipate should the contract be rebid at this time. Therefore, staff recommends

extending the contract with the proposed increases. Direction from Council was going forward staff should reach out to customers who may be impacted by an increase prior to taking to Council and possibly put on the regular agenda.

There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve a request to extend a Service Agreement with Industrial Waste and Salvage (IWS). Motion carried by unanimous vote.

Recess: 6:30 Reconvene: 7:00

PUBLIC HEARINGS

13. 7:00 - APPROVED - **RES. 18-163**, CUP2018-04, APPROVING A CONDITIONAL USE PERMIT FOR A 10-UNIT MULTIPLE-FAMILY CONDOMINIUM COMPLEX FOR THE PROPERTY LOCATED AT 1855 AUSTIN AVENUE. MOHAMED ANNAN, OWNER/APPLICANT; ELIAS SALIBA, ARCHITECT, REPRESENTATIVE.

Deputy City Planner Orlando Ramirez presented a report on a request to approve a conditional use permit for a 10-unit multiple-family condominium complex for the property located at 1855 Austin Avenue. The applicant is requesting approval of a conditional use permit to allow for the development of a 10-unit multiple-family condominium project on approximately .7 acres of land located at 1855 Austin Avenue. Approval of this conditional use permit would allow the applicant to move forward with the development of the site. Planning Commission and staff recommend that the City Council approve CUP2018-04, subject to the conditions listed in the staff report. The Project is comprised of four potential parcels and an outlot currently zoned R-2 (Low Density Multiple-Family Residential). Condominium projects are permitted within the R-2 Zone District with an approved conditional use permit. Approval of the use permit would provide the applicant ability to develop the site with five buildings comprised of two units each for a total of ten multiple-family units. The two-story units will utilize access from Austin Avenue and are proposed as a condominium project for the purpose of providing individual ownership for future tenants. Common areas such as access, sidewalks, landscaping and approaches have been concentrated within the Project, providing tenants convenient access to and from the Project site from Austin Avenue. The proposal is located on a vacant parcel surrounded by commercial to the west, multiple-family, to the south, single-family residential to the north, and a vacant multiple-family zoned parcel on the east. Mohamed Annan, owner / applicant, spoke in support of the project. Kevin Carlson, area resident to the north of the project requested single story units along the north side of the project and raised concerns with other issues associated with the project. Gina Bosh, area resident to the north of the project requested single story units along the north side of the project. Ruben Villegas, area resident, spoke in opposition due to concerns with two story on the north side of the property. Pat Bosh, area resident, spoke in opposition due to second story and privacy in his back yard. Discussion by the Council.

Motion by Councilmember Bessinger, seconded by Councilmember Flores, for the Council to approve a request to approve Conditional Use Permit CUP2018-04 for a 10-unit multiple-family condominium complex for the property located at 1855 Austin Avenue with the added conditions to increase the height of the wall to the north to 7 feet and to

require compliance with State of California Homeowners Association laws. Motion carried 4-1 with Councilmember Ashbeck voting no.

14. 8:28 - APPROVED INTRODUCTION - **ORD. 18-28**, R2018-12, A REQUEST TO REZONE APPROXIMATELY 887 ACRES TO THE P-F (PUBLIC FACILITIES) ZONE DISTRICT AS A COMPREHENSIVE REZONE UPDATE TO BRING PROPERTIES DESIGNATED PUBLIC, WATER, AND SCHOOL, INTO CONFORMANCE WITH THE GENERAL PLAN. CITY OF CLOVIS, CLOVIS UNIFIED SCHOOL DISTRICT, FRESNO METROPOLITAN FLOOD CONTROL DISTRICT, AND STATE OF CALIFORNIA, OWNERS; CITY OF CLOVIS, APPLICANT.

City Planner Bryan Araki presented a report on a request to rezone approximately 887 acres to the P-F (public facilities) zone district as a comprehensive rezone update to bring properties designated public, water, and school, into conformance with the general plan. Staff is requesting to rezone several properties that are currently zoned inconsistent with the General Plan. With adoption of the 2014 General Plan Update, a rezone plan was necessary to address inconsistent zoning. As a first step, all parcels designated for Public Facility use have been identified and are being requested for a rezone to the P-F Zone District. The parcels listed in the staff report are owned by the City of Clovis, Clovis Unified School District (CUSD), Fresno Metropolitan Flood Control District (FMFCD), and the State of California.

Luis Garcia, Central California Legal Services (CCLS), representing client Desiree Martinez, commented that the letter that was provided was timely. Desiree Martinez, resident of the City of Fresno, read into the record her letter that was presented to City Council. Emilia Morris, CCLS Legal Director, addressed questions of City Council. Jodi Ketcheside, representing Continuum of Care, spoke in support of the City of Clovis actions and commented on the availability of housing for homeless in the Clovis / Fresno region. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, for the Council to approve the introduction of an ordinance rezoning approximately 887 acres to the P-F (public facilities) zone district as a comprehensive rezone update to bring properties designated public, water, and school, into conformance with the general plan. Staff is requesting to rezone several properties that are currently zoned inconsistent with the General Plan. Motion carried by unanimous vote.

ADMINISTRATIVE ITEMS

ADMINISTRATION (City Manager, City Clerk, Finance)

15. 9:10 - ADOPTED – **ORD. 18-27**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLOVIS AMENDING SECTION 4.5.1014, OF CHAPTER 4.5, OF TITLE 4 OF THE CLOVIS MUNICIPAL CODE PERTAINING TO COMMERCIAL VEHICLE PARKING. (VOTE: 4-0-1 WITH COUNCILMEMBER ASHBECK ABSENT)

Mayor Whalen indicated that this item was on the regular agenda because at introduction on November 13, 2018, Councilmember Ashbeck was absent. There being no public comment, Mayor Whalen closed the public portion. Discussion by

the Council. Motion by Councilmember Bessinger, seconded by Councilmember Flores, for the Council to adopt Ordinance 18-27, an ordinance of the City Council of the City of Clovis amending Section 4.5.1014, of Chapter 4.5, of Title 4 of the Clovis Municipal Code pertaining to commercial vehicle parking. Motion carried 4-0-0-1 with Councilmember Ashbeck abstaining.

16. 9:13 - APPROVED - RES. 18-164, AGREEMENT FOR PROFESSIONAL LEGAL SERVICES AS CITY ATTORNEY

City Manager Luke Serpa presented a report on a request to approve an agreement for professional legal services as City Attorney. The firm of Lozano Smith has provided legal services as City Attorney under contract with the City of Clovis since August 1992. David Wolfe was appointed as City Attorney in 2009. Mr. Wolfe is requesting a three-year renewal of that Agreement, increasing the attorney's hourly rate from \$195/hour to \$200/hour year one (2019), \$205/hour in year two (2020), and \$210 in year three (2021). (Please see correspondence from Mr. Wolfe as Attachment A.) The paralegal and law clerk rate will increase from \$100.00/hour to \$110.00/hour and the retainer for Council meetings will increase from \$600.00/meeting to \$650.00/meeting. This would be the twelfth renewal of the Agreement since first entered. The last renewal was approved in November 2015 for an hourly rate \$190/hour year one (2016) and \$195/hour years two (2017) and three (2018).

Staff is recommending approval due to a variety of reasons including the following:

- The institutional knowledge of City operations and history Lozano-Smith brings to the table.
- Recurring training the firm provides including ethical training, management training, and training on new laws as they become effective, etc.
- Proposed hourly rates are substantially below what other firms are charging for municipal clients as well as other non-municipal public agency clients.
- Lozano Smith is a full service firm able to handle most of the City's legal service needs, including litigation.
- Due to the broad range of municipal expertise Lozano Smith has, the City rarely needs to contract out for specialized legal services where the rates can be significantly higher.

There being no public comment, Mayor Whalen closed the public portion. Discussion by the Council. Motion by Councilmember Flores, seconded by Councilmember Ashbeck, for the Council to approve agreement for professional legal services as city attorney.

CITY MANAGER COMMENTS

9:18 – City Manager Luke Serpa commented on the great Children's Electric Christmas Parade and the Fresno State Bulldogs football team win on Saturday night.

COUNCIL ITEMS 9:20 p.m.

17. Council Comments

Councilmember Ashbeck requested information on filling the Community Facilities District board positions.

Councilmember Flores thanked staff for tonight's tree lighting ceremony.

Councilmember Mouanoutoua thanks to staff for all they do.

Mayor Whalen commented on photo of food donations from Planning and Development Services. He also commented on a meeting he had with Planning Commission Chair Paul Hinkle and read a list of things that the chair desired to have addressed.

CLOSED SESSION 9:26

18. Government Code Section 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Brianne Glick v. City of Clovis (Claim for damages filed on May 29, 2018).
19. Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Properties: 79 N. Sunnyside Ave (APN 491-140-44S, 491-140,45S)
Portion of 1665 Tollhouse Rd. (APN 491-080-59S), and
Portion of 1748 Tollhouse Rd. (APN 491-080-08)
Agency Negotiators: L. Serpa, S. Redelfs, A. Haussler
Negotiating Parties: Lorenzo and Rosemary Lopez
Anlin Industries
Under Negotiation: Price & Terms

Mayor Whalen adjourned the meeting of the Council to December 10, 2018

Meeting adjourned: 9:54 p.m.

Mayor

City Clerk



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: December 10, 2018

SUBJECT: Adopt - Ord. 18-28, R2018-12, A request to rezone approximately 887 acres to the P-F (Public Facilities) Zone District as a comprehensive rezone update to bring properties designated Public, Water, and School, into conformance with the General Plan. City of Clovis, Clovis Unified School District, Fresno Metropolitan Flood Control District, and State of California, owners; City of Clovis, applicant.

Please direct questions to the City Manager's office at 559-324-2060.



AGENDA ITEM NO:	4
City Manager:	LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: December 10, 2018

SUBJECT: Receive and File - Update on Fresno/Clovis Community Media Authority and Community Media Access Collaborative

ATTACHMENTS: (A) CMAC Annual Report

CONFLICT OF INTEREST

None

RECOMMENDATION

Receive and File - Update on Fresno/Clovis Community Media Authority and Community Media Access Collaborative.

EXECUTIVE SUMMARY

In November of 2008, Council approved the formation of the Fresno/Clovis Community Media Authority (FCCMA) to facilitate local Public Education and Government (PEG) programming. Funding for PEG is established under the State of California's Digital Infrastructure and Video Competition Act (DIVCA) as a 1% franchise fee on the customer billing for their basic cable service. Only Comcast and AT&T U-verse fall under DIVCA regulations. DISH and other satellite services do not. Since PEG funds are not taxes, they can only be applied for the purpose of PEG programming and cannot be re-allocated for other General Fund purposes. On December 17, 2009, FCCMA approved a contract with the Community Media Access Collaborative, a 501(c)3, to act as the third-party provider of PEG programming. The CMAC board is comprised of various Clovis and Fresno community stakeholders and subject matter experts in public programming. This report on behalf of the JPA provides Council with an overview of the ongoing success of the JPA and CMAC.

BACKGROUND

In 2007, the Clovis City Council adopted Ordinance 07-36 in accordance with the requirements outlined in DIVCA. This ordinance included a provision that enables funding for PEG programming. In the interest of maximizing programming and efficiency of operations, the City Council authorized the formation of a joint powers authority with the City of Fresno. FCCMA entered into a contract with CMAC to secure and activate PEG channels and production resources on behalf of the communities of Clovis and Fresno.

CMAC entered into a lease with the City of Fresno for the use of the 2nd floor of the former MET building and has since built a complete production/broadcast facility and space to conduct training. Last fall, because of its acceptance in the community, CMAC leased and made significant improvements to the third floor of the former MET building to meet growing demand for editing space and courses. In addition, facilities have been improved at CART and at California State University Fresno that provide opportunities for Clovis students and residents to access the high-level equipment and broadcasting abilities CMAC has come to offer. A mobile production van has also allowed CMAC to record live events such as parades, concerts and athletic events for broadcasting for the community to enjoy. While CMAC currently operates out of three physical locations, a majority of the video equipment available use through these locations is portable so members have the needed flexibility for shooting at remote locations throughout the community, then conveniently editing and uploading their work to CMAC for on-air play and any additional non-commercial use/distribution they choose.

CMAC began operations on April 1, 2012. As stated in its annual report (Attachment 1), CMAC has 613 members. In addition, 142 non-profits have become members. These individual and non-profit members have allowed for high levels of collaboration that are producing professional quality public access content for the community that is well above traditional expectations for public programming.

Member training is a critical component of what CMAC does because most members join with little knowledge of video production. In the 2017-2018 year (October through September), CMAC held 90 training classes with 835 participants.

The excellent production facilities, in-depth training, and the highly engaged membership community have resulted in 1,361 programs and original programs being produced by CMAC and aired through CMAC's channels on Comcast, AT&T U-verse, and internet based platforms such as ROKU and any browser. There are three channels, each with a different focus:

- CMAC 1: (Comcast Ch 93 & AT&T Ch 99) airs programming created by CMAC members.
- CMAC 2: (Comcast Ch 94 & AT&T Ch 99) airs education-based programming from the local education community.

- CMAC 3: (Comcast Ch 95 & AT&T Ch 99) airs governmental programming such as City of Fresno Council Meetings.

FISCAL IMPACT

None


REASON FOR RECOMMENDATION

As this is a receive and file report, no action is required.

ACTIONS FOLLOWING APPROVAL

JPA members and City staff assigned to the project will continue to provide Council updates as appropriate.

Prepared by: Andy Haussler, Community and Economic Development Director

Submitted by: Andy Haussler, Community and Economic Development Director 



Giving a voice to the diverse communities of Fresno and Clovis

CMAC

2017-2018 Annual Report

From the Executive Director

As I close out the year and my time at CMAC I look back on all we have accomplished, as a team, over the years and I am amazed at how far we've come.

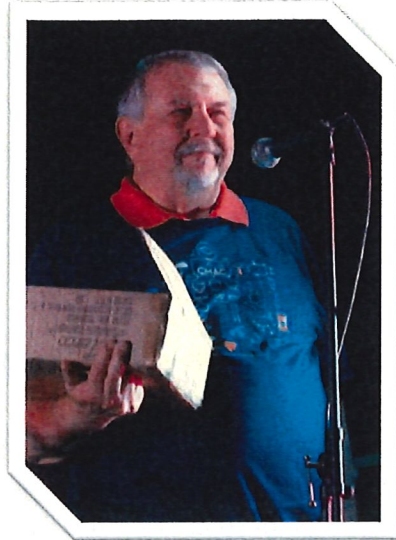
We started with a dream, a concept, an idea of what Public, Education and Government access should look like in Fresno. Who PEG access should serve and how that service should be accomplished. We all worked together, JPA, CMAC Board and staff to answer these and a thousand other questions and in the end we have what CMAC has become and what it stands for today.

CMAC is an organization that provides the highest quality equipment, facilities and training to everyone willing to take advantage of the offer. Our staff is the finest I've ever worked with and our board of directors cares a great deal about reaching deep into our communities to find individuals and nonprofit organizations that can benefit from what we have to offer. We have over 600 members and counting and we work closely with several local area high schools, Community Colleges and Fresno State to enhance their students learning experience. We give nonprofit agencies the opportunity to receive a free public service announcement and we super serve government agencies. Yes, CMAC is living up to the original dream set up for us more than 10 years ago.

As I take my leave from this wonderful organization I owe a debt of gratitude to those early board directors who believed in the vision I held for what CMAC could become and allowed me to work alongside them to see that vision become a reality. I also am grateful to the Fresno-Clovis Joint Powers Authority for the continuing support they provide to CMAC's mission. And the CMAC Board of Directors for all the work they have done over the years to assure this organization continues to thrive while doing the valuable community work our mission requires.

Finally, I want to thank my staff for making my job so much easier than it could have been. Each person that we hire believes in what we are trying to accomplish and they put that belief into action every day. They collaborate and cooperate with each other and with our members. They constantly look for ways to improve their knowledge base so they can pass that knowledge on to others. And most importantly they carry out our mission with pride, willing to take the extra step when necessary to improve our product and foster closer ties with everyone we serve.

I leave this organization I love, knowing that I leave it in good hands, and though CMAC faces real challenges in the future, the leadership and staff I leave behind will find a way to meet those challenges and keep CMAC a viable service to our communities for many years to come.



Jerry Lee, Executive Director

From the Board Chair

Greetings to the members and supporters of CMAC. On behalf of the Board of Directors, it gives me great pleasure to report that 2018 was again a very successful year. With over 600 members we are continuing to meet our mission of empowering the voices of our community.

In the last year CMAC staff and members have produced nationally awarded shows, increased the number of live broadcasts of local high school sports, provided a media camp for kids, PSA Day, and had our second "Film Race".

In addition, we partnered with the Central Valley Community Foundation "Big Tell", which awarded ten grants of \$5,000 to community benefit organizations and local filmmakers who produced short films depicting stories from California's great Central Valley.

Every time I talk with someone new I'm proud to tell them about CMAC and the resources we can provide them to make their dream or vision come true for only \$50.00 per year. As shown by our awards and the ongoing growth in locally-produced programming, CMAC continues to work with you, our members, and the community "as the place" to create media content in Fresno.

We opened our doors on April 13, 2012 and over the last six years have grown to now occupy the 2nd and 3rd floors of the historic Fresno Bee building in downtown Fresno. We have a highly trained staff of eleven to support our community. I want to acknowledge the producers, volunteers, CMAC staff and board, City of Fresno, City of Clovis, school officials, and viewers for their continued support and hard work on behalf of CMAC.

Gary W. Johnson
Chair of the Board



The People Behind the Scenes

Board of Directors (2017-2018)

Stephanie Babb
Jan M. Biggs
Missy Mckai Cartier
Anita Fernandez
Matt Hackney
Kevin Hamilton
Andy Haussler
Gary W. Johnson

Garry Kennedy
Elizabeth Laval
Michael Lawrence
Parvin Malek
Mark Standriff
Jes Therkelsen
Andrew Toschi

Staff (2017-2018)

Terry Dolph
Bryan Harley
Maricela Hernandez
Jerry Lee
Kyle Lowe
Bestina Mounenalath
Natalie Nigg
Johnny Pecina

Cesar Perez-Villegas
Chris Samaro
Jeff Stamps
Lisa Talley
Charlie Vang
Zach Yetman
Dominique Zamora

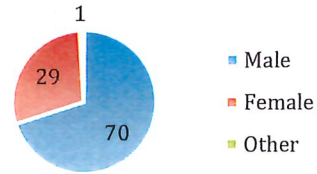


Membership Report

CMAC MEMBER STATUS/DEMOGRAPHICS

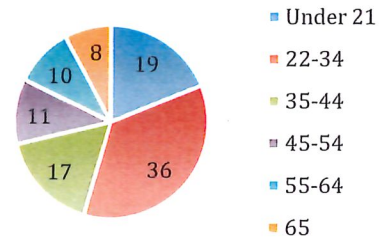
Gender

- Male: 241 - 70%
- Female: 103 - 29%
- Other: 1 - 1%
- **Total Answering: 344 out of 613 - 56%**



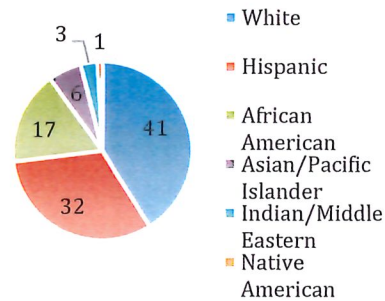
Age

- Under 21: 59 - 19%
- 22-34: 112 - 36%
- 35-44: 53 - 17%
- 45-54: 33 - 11%
- 55-64: 30 - 10%
- 65 over: 26 - 8%
- **Total Answering: 313 out of 613 - 51%**



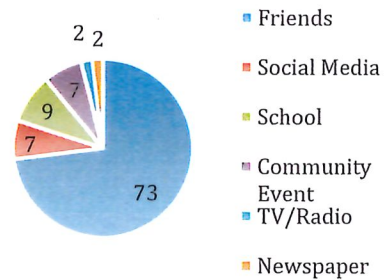
Ethnicity

- White/Caucasian: 122 - 41%
- Hispanic/Latino: 98 - 32%
- Black/African American: 49 - 17%
- Asian/Pacific Islander: 18 - 6%
- Middle Eastern/Indian: 8 - 3%
- Native American: 2 - 1%
- **Total Answering: 297 out of 613 - 48%**



How did you hear about CMAC?

- Friend/Word of Mouth: 213 - 73%
- TV/Radio: 7 - 2%
- Newspaper: 6 - 2%
- Internet/Social Media: 22 - 7%
- Community Event: 12 - 4%
- Church: 5 - 2%
- School: 27 - 9%
- **Total Answering: 292 out of 613 - 48%**



Status of Active Members

- Students: 160
- Individuals: 257
- Organization: 196
- **Total: 613**

Organizational Members (2017-2018)



1. 24/7 Miracle Center
2. A.E.S.G.
3. ACE OTB Productions
4. Ad-Venture Video Productions
5. Arte Americas
6. ASJ Productions
7. Ayala Productions
8. Big Brothers Big Sisters
9. Bitwise Industries
10. Biz Assure
11. Boxcar Figaro
12. Boys2Men-Girls2Women
13. Break the Barriers
14. Breaking the Silence
15. CalVans California Vanpool Authority
16. Calvary Chapel Fresno
17. Campus Bible Church
18. Candle & Wine Productions
19. Casa Gris Creative Bureau
20. CClear Gospel Productions
21. Center for Communication Skills
22. Center for Multicultural Cooperation
23. Central California Asthma Collaborative
24. Central California Paranormal Investigators
25. Central Valley Air Quality (CVAQ) Coalition
26. Central Valley Community Foundation
27. Circles of Support and Accountability
28. City of Clovis
29. City of Fresno
30. Clovis Community College
31. Clovis Veterans Memorial District
32. Community Food Bank
33. Community Medical Centers
34. Cooking Frankly
35. County of Fresno Human Resources
36. Creative Fresno
37. Curtain 5 Theatre Group
38. Del Sol Digital Marketing Solutions
39. Susan G. Komen Central Valley
40. Develop Now
41. Dulce Upfront
42. Epic Fresno
43. FCC Fine, Performing, Communication Arts Division
44. Federal Defender Office
45. Fellowship Missionary Baptist Church
46. FHT Sports
47. For Artist By Artist
48. Free Dimensions
49. Freedom Center for Advanced Cognitive & Temperament
50. Freedom Center for Advanced Cognitive & Temperament Therapy
51. Family Community Church
52. Fresno Chaffee Zoo
53. Fresno City College Fine, Performing, Communication Arts Division
54. Fresno Council of Governments
55. Fresno County Democratic Party
56. Fresno County Office of Education
57. Fresno County Office of Education Instructional Technology Services
58. Fresno County Public Library
59. Fresno Filmworks
60. Fresno Fire Department
61. Fresno Folklore Society
62. Fresno Metro Ministry
63. Fresno Photo Voice
64. FresYes Realty
65. Great American Car Wash
66. Green Hope Veterans
67. GV Wire
68. H2E
69. HandsOn Central California
70. Heal One World
71. Ideaworks Makerspaces

Organizational Members (cont'd)



72. Institute for Family Business
73. Institute of Theatre Education
74. Iranian Culture & Art Club
75. Iranian Culture and Art Club of Fresno
76. IT Girl Association
77. KCRTZ Photography
78. Kinder Media
79. Kiwanis Club of Old Town Clovis
80. League of Women Voters
81. League of Women Voters of Fresno
82. Long Fist Productions
83. M Revs
84. Madera Tribune
85. Marcotte
86. Mariposa County Library
87. Melodic Solutions
88. Mensaje Designs
89. Midnight Ministries
90. Mt Pleasant Missionary Baptist Church
91. N Street Productions
92. Ndole Media
93. New Joy Community Church
94. North Fresno Rotary
95. Paisa Company
96. Pro Tech Network
97. Prohibition Records
98. Projekt15 Media
99. Reading and Beyond
100. Real Stream
101. Redeemers Church
102. Restoration Outreach Christian Church
103. Revolier Films
104. Ronald McDonald House Central Valley
105. Rose Strategic Communications
106. Salvation Army
107. San Joaquin College of Law
108. San Joaquin River Parkway and Conservation Trust, Inc.
109. San Joaquin Valley Air Pollution Control District
110. SCG Agency
111. School of Unlimited Learning
112. Signature Creations Photography
113. Sister Friends
114. State Center Community College District
115. Studentnest Foundation
116. Susan G. Komen Central Valley
117. The Artist in Me
118. The Business Journal
119. The Discovery Center
120. The Fools Collaborative
121. The Fresno Bee
122. The Kenny Thomas Product
123. The Knuckledraggers
124. The Maddy Institute
125. The ON ME Network
126. The Roman Catholic Diocese of Fresno/KNXT
127. The Word Community Church
128. TJO Media
129. Tree Fresno
130. Trinity United Christian Church
131. Tzu Chi
132. Unitarian Universalist Church of Fresno
133. Unsung Hero Living History Project
134. Uplift Web Collective
135. Valley Children's Healthcare
136. Valley Cultural Coalition
137. Valley Leap
138. ValleyPBS
139. We Are Not Invisible
140. Wild Places
141. Yo Soy Media
142. Zach Green Films



Programming

CMAC has three channels on Comcast Xfinity and AT&T U-verse cable systems that can be seen in Fresno and Clovis, and parts of Merced, Madera, Fresno, Kings and Tulare counties. The channels and on-demand programming are also available on CMAC.TV, Roku, and Apple TV platforms.

CMAC 1

Public Channel

Comcast Ch 93 & AT&T Ch 99

Diverse programming from residents and non-profits.

Highlights

The Central Valley Ledger – talk show about life in the San Joaquin Valley, interviews with community leaders and innovators.

Yo Soy! - talk show highlighting entrepreneurs in the Central Valley community.

The ONME Network: Valley Black Talk Radio - discussions about what's happening in urban communities throughout the Central Valley and California.

SHEEMEDIA – a program that highlights beauty and fashion as well as topics of women empowerment.

Arts in Corrections - documentary featuring Central Valley artists working with inmates to teach new skills and talents for rehabilitation.

The Munro Review – a talk show crewed by CMAC members that includes interviews with local performers and artists. Hosted by local arts journalist Donald Munro.

CMAC 2

Education Channel

Comcast Ch 94 & AT&T Ch 99

Programming from local K-12 schools and colleges.

Highlights

CMAC Sports – award-winning live coverage of high school and junior college sports through partnerships with FUSD and Fresno State's MCJ Department.

Media Access Project – Hoover, McLane, and Roosevelt High Schools provide a variety of student videos on a monthly basis.

Fresno State Focus – award-winning weekly news magazine program produced by students from the MCJ Department.

Fresno and Clovis Unified School Board Meetings – bi-weekly, live and reruns.

Graduation Ceremonies – live coverage for FCC, CCC, and McLane High, recorded coverage for Fresno State.

Picture the Valley – short videos in various categories from FCOE's annual event.

CMAC 3

Government Channel

Comcast Ch 96 & AT&T Ch 99

Programming from the Cities of Fresno and Clovis.

Highlights

San Joaquin River Conservancy Meeting - a landmark meeting that resulted in a decision to have easier access to the San Joaquin River for Fresno residents.

Fresno Transformative Climate Communities Collaborative – a series of public meetings to identify investments to catalyze economic and environmental growth in downtown, Chinatown, and southwest Fresno.

Recharge Fresno – A presentation and Q&A at Fresno City Hall regarding the start-up of the Southeast Surface Water Treatment facility.

State of the City events for Fresno and Clovis – live coverage of the Mayor's annual remarks.

Local meetings for the *California Public Utilities Commission*, *California Strategic Growth Council*, *Fresno Council of Governments*, and *Fresno City Council*

Programming

The diversity of the CMAC membership and the cities of Fresno and Clovis is reflected in the diversity of the **1,361 programs** from this past year, in the following categories:

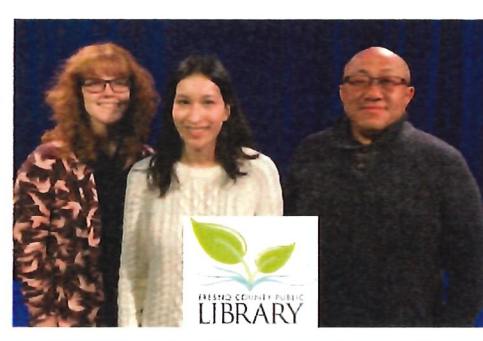
- 69 – Arts & Culture
- 254 – Community
- 195 – Educational
- 357 – Entertainment
- 89 – Government
- 45 – Film/Documentary
- 243 – Lifestyle/Spiritual
- 20 – News/Public Affairs
- 120 – Sports



CMAC programs were recognized with four wins at the WAVE Awards from the Alliance for Community Media West Region, and three wins at the Hometown Awards from ACM national.

PSA Day

In March and August, CMAC successfully partnered with 22 nonprofits to assist them in creating Public Service Announcements free of charge as part of our inaugural PSA Day. The videos helped promote the participating organization's mission, goals and upcoming events.



"We greatly appreciated CMAC's assistance in structuring and recording the video and the providing guidelines for the script, which helped us better conceptualize our PSA."

– Kristin Baer, Fresno County Public Library

"The PSA definitely enhanced our other event promotional materials and general community outreach efforts."

– Daniel Hurtado, Valley Center for the Blind



Member Events and Outreach Activities by Month

October 2017

Held our inaugural CMAC Film Race screening.

The Big Tell showcase took place at the Warnors Theater, in conjunction we hosted a workshop for local filmmakers interested in Super 8mm film.

National VP from Bank of America toured CMAC.

The voice-over and producer groups held meet-ups.

November 2017

Held our annual CMAC Fest with live music, food, and donations from Tioga Sequoia Brewing Company and Mission Bell Winery. Diedre Curry and William and Darcie Elliott were recognized as "Producers of the Year". Bruce Anderson and George and Janet Smith were recognized as the "Eric Catlapp Volunteers of the Year".

Sponsored the 2017 Fresno Film Festival.

Staff attended FUSD's Career Technical Education Advisory Board Meeting.

The voice-over and producer groups held meet-ups.

December 2017

Our annual Ugly Sweater Party & Potluck was a great way for members to mix and enjoy each other's company in a relaxed setting with food, games, and a competition for "ugliest sweater".

"Swede Fest" screening at the Tower Theatre, sponsored by FresYes Realty.

January 2018

Guest speaker Zach Allen spoke to CMAC members about audio recording.

February 2018

Talked to students at CART High School

Hosted a special Q&A workshop on TriCaster video switching and technical directing.

March 2018

Launched "The Lowe Down Live" show so members could practice working on a live studio production.

Outreach booth at FCC Journalism Day.

March 2018 (cont'd)

Outreach booth at FresYes Fest, a community event.

Held an MPV Mixer and Q&A for members interested in our Mobile Production Vehicle.

Held our inaugural PSA Day event.

Tour for Monache High School.

April 2018

Tours for Quiq Labs and Hoover High School

The voice-over and producer groups held meet-ups.

Outreach booth at Slick Rock Student Film Festival.

May 2018

Tours for Mendota High School and Family, Career and Community Leaders of America.

The voice-over, acting, and producer groups held meet-ups.

June 2018

Held our "Ice Cream Mix-In" for members to network and play games while enjoying some cold treats.

Hosted Geek Night at Bitwise South Stadium.

July 2018

Held 2nd CMAC Youth Filmmaking Summer Camp with 15 kids ages 8-13.

Guest speaker: Fresno State Theatre Arts Professor Leslie Martin talked about directing actors on set.

August 2018

Tour for the Diamond Learning Center

Held 2nd annual CMAC Youth Filmmaking Summer Camp with 15 kids ages 8-13.

Guest speaker: Fresno State Theatre Arts Professor Leslie Martin talked about directing actors on set.

Held our 2nd PSA Day event for 2018.

Outreach booth at 59 Days of Code, a technology expo.

September 2018

Held the 2nd annual CMAC Film Race competition.

Training & Workshops

From October 2017 to September 2018, CMAC workshops saw 835 attendees in 90 workshops. Members, from rookie to veteran, were trained in topics from planning their videos, to producing video in the studio and the field, and putting their videos together in the CMAC edit lab.



For second year, we hosted the CMAC Youth Camp to train thirteen 8-13-year-old campers on writing, shooting, and editing a short film over four days. The campers worked together to create short films and screen them at the end of the week for family and friends. T-shirts, snacks, and a USB drive with their films were provided to the campers along with the training.

This year, we retired one of the longest running CMAC workshops, Orientation, to streamline members through training and into creating. Most of the content covered in the Orientation workshop has been rolled into the Pre-Production workshop. Members now get the introduction to CMAC alongside the training to start producing content. We also retired the iMovie workshop, due to its similarity to the Final Cut workshop. Members can still request one-on-one training on iMovie if they desire to learn how to use the simple video editor.

We launched a number of new workshops on a variety of topics this year. Documentary Filmmaking showed members what to consider for producing a documentary. Promote Your Show shared strategies to leverage social media and traditional promotional outlets to build and audience for your video content. Aerial Videography introduced CMAC members to remote controlled quadcopters/drones. Photo Editing for Video covered the basics of photo editing to create graphics and format and edit photos.

CMAC partnered with Fresno State to train students from China's Beijing Union University on making videos to document their travels in the American English Institute program.



Local professionals took time to share insights with members throughout the year. Audio specialist, Zach Allen shared insights on audio best practices in a Pro Audio Workshop. Fresno State and Fresno City professor Leslie Martin showed CMAC members how to direct actors on set.

Current Core Workshops

Pre-Production: Required for all members who want to create their own content. Explains what CMAC offers members through equipment, facilities, training, and consulting. Provides an overview of member responsibilities. Explains in detail the steps involved in producing a video and the procedures involved in getting projects approved and broadcast by CMAC.

iOS Production: An introduction to using mobile devices to create content. Members learn how to shoot and edit from CMAC iPads production kits, their own mobile devices, and handheld stabilizers.

Field Production: Two-part introduction to field cameras and associated equipment; including tripods, lights, and microphones. Members learn to operate the equipment and put what they've learned to practice by conducting an interview and recording b-roll footage.

Post-Production (Final Cut): An introduction to editing in Final Cut, an advanced, yet user-friendly editing application. Covers the basics of importing, editing, effecting, and exporting. Members are provided sample footage and edit a small project. Members also discuss promotion and delivery of their videos.

Post-Production (Premiere): Two-part introduction to editing in Premiere. Covers the basics of importing, editing, effecting, and exporting. The second session puts theory to practice by editing a collection of provided footage. Members also discuss promotion and delivery of their videos.

Studio Production: Three-part introduction to studio production, including equipment, crew positions, and the language of production. Members produce a mock talk show in the second session, and a broadcasted 30-minute talk show in the third session.



Workshops by the Numbers

Workshops offered		Members who attended	
Orientation:	4	Orientation:	54
Pre-Production:	12	Pre-Production:	143
iOS Production:	12	iOS Production:	89
Field Production:	13	Field Production:	113
Post-Production (iMovie):	2	Post-Production (iMovie):	13
Post-Production (Final Cut):	10	Post-Production (Final Cut):	79
Post-Production (Premiere):	12	Post-Production (Premiere):	95
Studio Production:	11	Studio Production:	79
Audio:	3	Audio:	14
Screenwriting:	3	Screenwriting:	41
Promote Your Show:	2	Promote Your Show:	46
Aerial Videography:	1	Aerial Videography:	10
Photo For Video:	2	Photo For Video:	19
Documentary Filmmaking:	2	Documentary Filmmaking:	31
Directing Actors:	1	Directing Actors:	9
Total	90	Total	835

Equipment and Facilities by the Numbers

	Number of Uses		
	Field Cameras	Studio	Edit Bays
October (2017)	76	29	159
November	65	25	140
December	45	21	111
January	35	13	115
February	46	28	98
March	51	27	102
April	67	22	109
May	66	26	88
June	48	24	80
July	45	17	115
August	62	31	136
September (2018)	59	18	103
Total	665	281	1356

Mobile Production Vehicle

The Mobile Production Vehicle (MPV) just completed its fifth year in service. CMAC has concentrated on establishing best policies for the availability of this resource, training staff and volunteer crew members for producing multi-camera productions all around the community.

In January 2018, the MPV underwent its first major upgrade since it began operating in June 2013. Working with professional broadcast integrator TV Pro Gear, we upgraded the camera bodies, lenses, remote operating panels and SMPTE fiber connections to achieve higher image quality and better reliability in the field.



MPV Training

Training classes were organized to give all members the opportunity to learn what to expect while working on CMAC's mobile unit. CMAC works with an "on the job" model that has been successful at other PEG organizations. Each member who is interested in volunteering on a mobile crew has the opportunity to participate after completing studio and field production workshops. An orientation meeting is scheduled before the project that covers topics such as pre-production, safety and all other producing responsibilities therein. After a member has successfully volunteered on one shoot they are given the opportunity to propose a project that they would like to produce with the MPV.

CMAC continues to partner with entities like Fresno State Athletics, Fresno Unified, and Fresno City College to provide opportunities for high school and college students across the valley to learn valuable live television broadcasting skills. This upcoming year we plan to offer even more opportunities at varying school sites to open up our CMAC Sports productions to even more minor sports coverage across Fresno and Clovis.

MPV Volunteer Crew

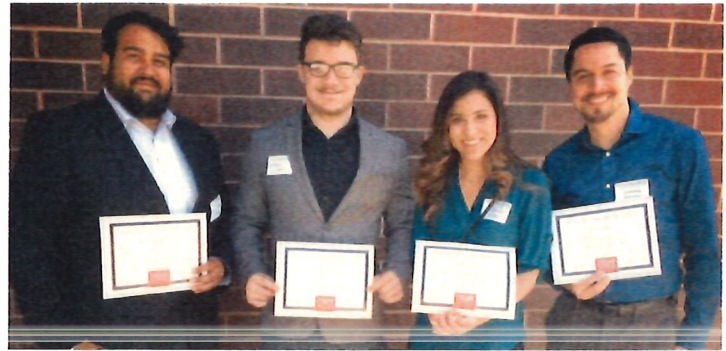
Over the past year CMAC has certified 10 volunteer members, and over 100 students from Fresno State, Fresno City College, McLane High, Roosevelt High, Sunnyside High, and Bullard High.

In March and August, we hosted an "open house" mixer for the MPV where people could get hands-on with the equipment and learn about the capabilities. We also had a discussion about upcoming shows and ideas members had for producing their own programming with the MPV.



MPV Production Interns

CMAC has had an internship program in conjunction with Fresno State's Department of Media, Communications and Journalism for the past three years. Every semester we offer internship opportunities for one to three students interested in broadcast production. All interns are paid a stipend matched by a scholarship from the Fresno State Career Development Center for the completion of 150 hours per semester, per intern. Through this effort we have mentored 15 interns over 3 years.



Interns are exposed to working on the job with the MPV, led by CMAC Engineer Cesar Perez-Villegas. They are given the chance to work as director for a live sports production as well as operate tools specific to broadcast television like replay and graphics.

All interns complete a final project and go through our core workshops. Past interns have landed positions at KSEE 24, ABC 30, FOX 26, Fresno State Athletics, Mountain West Athletics, Fresno Grizzlies, Loyola Marymount University, Carnegie Mellon University, and Channel 11 WPXI Pittsburgh.

This year our interns were recognized at the Spirit of Service breakfast hosted by Fresno State president Joseph Castro.



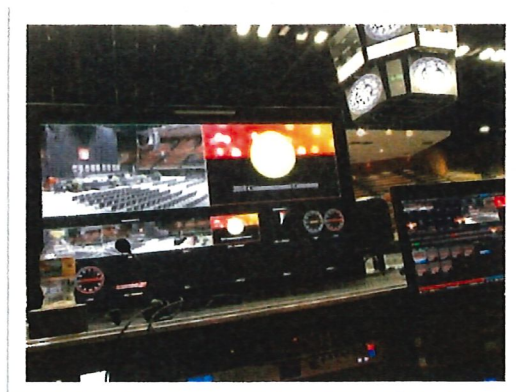
MPV Outreach Events

The MPV also serves CMAC as an important tool for outreach. In March, the MPV crew was at the annual Journalism Day event at Fresno City College. Over 1,000 high school students attended from across the valley. We hosted tours of the MPV as well as held a workshop about getting involved in community media. In May, the MPV was at the Slick Rock Student Film Festival in Visalia, where hundreds of students had an opportunity to take a tour and get hands-on with equipment.



MPV Productions and Programming

- | | |
|--|--|
| 1. 10/6/2017: HS Football Roosevelt vs Sunnyside | - CMAC staff, CMAC interns, Roosevelt crew |
| 2. 10/12/2018: HS Volleyball Bullard vs Madera | - CMAC staff, CMAC interns, Bullard crew |
| 3. 10/13/2018: HS Football vs Fresno | - CMAC staff, CMAC interns, Hoover crew |
| 4. 10/14/2018: Fresno State Board show | - Fresno State Crew |
| 5. 10/19/2017: HS Girls Volleyball Bullard vs Edison | - CMAC staff, CMAC interns, Bullard crew |
| 6. 10/21/2017: Fulton Street Grand Opening | - CMAC Staff |
| 7. 11/09/2018: Fresno State Studio A Training | - CMAC staff, CMAC interns, MCJ 116 crew |
| 8. 11/25/2017: Fresno State Board show | - Fresno State Crew |
| 9. 01/23/2018: MPV training at Fresno State | - CMAC staff |
| 10. 01/21/2018: Bball FCC vs College of the Sequoias | - Fresno State MCJ 116 |
| 11. 02/03/2018: Bball FCC vs Columbia College | - Fresno State MCJ 116 |
| 12. 02/14/2018: Bball FCC vs Reedley College | - Fresno State MCJ 116 |
| 13. 02/17/2018: Bball FCC vs Merced College | - Fresno State MCJ 116 |
| 14. 03/02/2018: Made for Them Fashion Show | - CMAC staff, CMAC Interns, member crew |
| 15. 03/03/2018: Chinese New Year's Parade | - Fresno State MCJ 116 |
| 16. 03/09/2018: High School Journalism Day at FCC | - CMAC staff |
| 17. 04/19/2018: District 3 Candidates Forum | - CMAC staff, CMAC interns |
| 18. 04/26/2018: State of Downtown | - CMAC staff |
| 19. 05/01/2018: District 7 Candidates Forum | - CMAC staff |
| 20. 05/18/2018: Fresno City College Graduation | - CMAC staff |
| 21. 05/24/2018: The Lowe Down Live | - CMAC staff, member crew |
| 22. 05/26/2018: World Fiddle Day | - CMAC staff, member crew |
| 23. 06/01/2018: Bitwise Geek Night | - CMAC staff |
| 24. 06/02/2018: Rainbow Pride Parade | - CMAC staff, member crew |
| 25. 06/05/2018: McLane Graduation | - CMAC staff |
| 26. 06/20/2018: State of the City | - CMAC staff |
| 27. 08/23/2018: MPV Training Sunnyside | - CMAC staff, CMAC interns, |
| 28. 08/28/2018: Fresno State Set up Day | - CMAC staff, CMAC interns, |
| 29. 08/31/2018: HS Football Sunnyside vs Selma | - Sunnyside crew, |
| 30. 09/01/2018: Fresno State Board Show | - Fresno State crew |
| 31. 09/05/2018: MPV training McLane | - CMAC staff, CMAC interns |
| 32. 09/12/2018: MPV training Roosevelt | - CMAC staff, CMAC interns |
| 33. 09/14/2018: HS Football Sunnyside vs Stockdale | - Sunnyside crew |
| 34. 09/18/2018: CCC President's Breakfast | - CMAC staff |
| 35. 09/21/2018: HS Football McLane vs Dos Palos | - McLane Crew |
| 36. 09/29/2018: Fresno State Board show | - Fresno State Crew |



Engineering & Technology

The engineering department is always planning, building, and repairing the high technology infrastructure of CMAC to better serve our members, staff and viewers with quality and user-friendly technology.

This last year engineering added an additional engineer to help with the MPV and studio duties. Engineering using existing control room and MPV equipment was contracted to upgrade the Chukchansi Park television control room to high definition. This allowed for broadcast quality television shows for the Fresno Club Soccer and the Fresno Grizzlies. CMAC is now broadcasting most of the home Grizzlies games.



The latest and greatest Tricaster TC1 was installed in CMAC production control along with a two channel Skype TalkShow system. A new NC1 studio module that allows for multiple NDI (IP) sources to be fed into the Tricaster helped expand our production capabilities.

In partnership with the Media, Communications and Journalism department at Fresno State, we provided engineering services to Studio A. Several engineering students were mentored and trained in production studio technology. A Skype audio and video along with an IFB system was installed and used for Fresno State Focus and for the Global News Relay.

In addition to maintaining the broadcast facilities at Fresno State, CMAC engineering provided technical assistance to the Fresno Unified School Board, Fresno City Council, and Planning Commission broadcasts.

Engineering also maintained the high school MAP grant equipment at Hoover, McLane, and Roosevelt high schools.

Engineering, operations and production staff have discussed many new emerging technologies: driverless cameras and wireless tablet type of live broadcast production systems for members. We are building a mini podcasting and production studio on the third floor that members can produce talk shows with virtually no crew. A virtual reality (VR) system has been installed for experimentation and is being demonstrated at events by CMAC staff. A central digital media storage system is being studied to provide staff with a single media library storage source. We are hoping to make the future production systems easy to use, lightweight, and portable with the highest quality audio and video signals available. Engineering is here to help make producers creative ideas a reality.



Staff Productions

Staff Productions at CMAC has grown leaps and bounds within a relatively short period of time.

Telling a story based on emotion and feeling rather than bullet points and information has helped differentiate CMAC's professional services not just in price, but in unique, creative value. The success of this effort can be seen through a higher level of production quality and new relationships built purely on word-of-mouth in the community.



"Thanks so much for your work. The work we are doing in the prisons is very important. We appreciate CMAC's ability to tell our story."

- Lilia Chavez, Fresno Arts Council

"When the city of Clovis called upon CMAC to find a vision for their new Senior Activity Center fundraiser video, CMAC stepped up. Developing a solid, emotionally-based yet informational 'ask' via video was a challenge that was met with hope, positive energy and endurance to complete the production and hit all the targets."

- Amy Hance, City of Clovis

Highlights

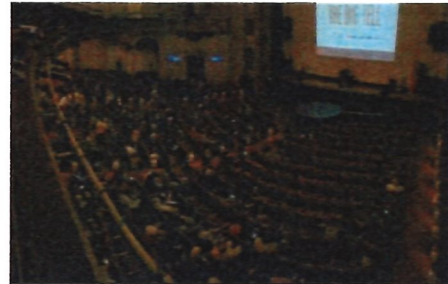
- CMAC was honored with the William F. Noli award from the Fresno Superintendent of Schools for our service to Career Technical Education.
- First staff production with the Indian community, a music video with the local chapter of Khalsa Aid
- A heartwarming sunset/legacy video for The Whitney Foundation
- Great partnership with multiple departments at the City of Clovis
- Helped Valley Center for the Blind begin to tell their story through video and awareness for those most in need.
- "CART Student Experience" transports the viewer into the shoes of students learning in the high-stress field of live sports production.
- "59 Days of Code Expo" shined a light on the bright possibilities of the future at the intersection of ag and technology.



Staff Productions and Special Projects

Projects that CMAC staff produced or helped produce:

- Central Valley Honor Flight documentary
- CART Student Experience short documentary
- Arts in Corrections short documentary
- Clovis Senior Activity Center promos
- 59 Days of Code Showcase event highlights
- Soli Deo Gloria Women's Choir promos
- Valley Center for the Blind promos
- Iranian Culture & Art Club events
- Whitney Foundation Sunset short documentary
- Mighty Men Movement event highlights
- Dwight Kroll City of Clovis Hall of Fame short doc
- Khalsa Aid music video
- San Joaquin College of Law short documentary
- Robert Hofman performance video
- Fresno for Parks live press conference
- Clovis Community College speaking events
- Clovis Community College President's Breakfast-
- The Children's Movement Action Forum events
- The Munro Review talk show
- The Maddy Report, English & Spanish talk shows
- Fresno State Focus & Global News Relay shows
- Fresno Transformative Climate Communities meetings
- Primary and General Election live coverage
- PSA Day
- The Big Tell screening
- GV Wire candidate forums
- Chinatown Fresno Partnership candidate forum
- Fresno Housing Authority candidate forum
- Go Public Schools Fresno candidate forum
- California Strategic Growth Council meeting
- Fresno Council of Governments meeting
- City of Clovis Mayor's Breakfast event
- City of Fresno State of the City event
- City of Fresno State of Downtown event
- City of Fresno City Council meetings
- City of Fresno Planning Commission meetings
- City of Fresno Southwest Planning meetings
- City of Fresno Police Department ceremony
- City of Fresno Water Issues community meetings





AGENDA ITEM NO: 5
City Manager:

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Community & Economic Development

DATE: December 10, 2018

SUBJECT: Approval – 2019 Street Closure Requests; and Approval - Res. 18-____, Declaring Certain Events as Old Town Special Events and Setting Precise Boundaries for Those Old Town Special Events

ATTACHMENTS: (A) Resolution 18-____
(B) Matrix of Old Town Events
(C) Letter to PBIA
(D) Summary of Old Town Special Events Ordinance

CONFLICT OF INTEREST

None

RECOMMENDATION

That the City Council approve the requests from BOOT, Clovis Chamber of Commerce, Clovis Elks Lodge, Clovis Rodeo Association, Old Town Clovis Kiwanis, Clovis Veterans Memorial District, Fleet Feet Sports, Make-A-Wish Foundation, Clovis Area Recreation, and Clovis Senior Center for street closures in the City of Clovis for the calendar year 2019; and approve Res. No. 18-____ declaring certain events as Old Town Special Events, and setting precise boundaries for those Old Town Special Events.

EXECUTIVE SUMMARY

Staff requests street closure simultaneously, and in advance, to allow for proper event planning. A resolution (Attachment "A") is required by Ordinance 00-02, adopted January 10, 2000, declaring certain events as Old Town Special Events and the setting of precise boundaries. Requests for street closure are attached.

BACKGROUND

Attached is a matrix of the events (Attachment "B"), sponsored by BOOT, Clovis Chamber of Commerce, Clovis Elks Lodge, Clovis Rodeo Association, Old Town Clovis Kiwanis, Clovis Veterans Memorial District, Fleet Feet Sports, Make-A-Wish Foundation, Clovis Area Recreation, and Clovis Senior Center for closure of streets in Clovis during the calendar year 2019. Each activity has a unique street closure request. The boundaries and time of street closure remain the same as 2018 for all returning events.

A letter was sent to Old Town merchants and property owners on November 9, 2018 (Attachment "C"), soliciting comments/concerns regarding the 2019 street closures. Staff has received no comments or concerns on these events.

The Old Town Special Events Ordinance was adopted by Council on January 10, 2000 and provides guidelines for the operation of Old Town Special Events. A summary of the Old Town Special Events Ordinance is attached (Attachment "D"). A resolution (Attachment "A") is required by Ordinance 00-02, adopted January 10, 2000, declaring certain events as Old Town Special Events and the setting of precise boundaries.

FISCAL IMPACT

The City of Clovis is positively impacted by the proposed events. Local businesses benefit from large numbers of people visiting their neighborhood and the City of Clovis benefits from the increased tax revenue.

Some events require additional City services. Per Council's decision of November 16, 2009, and starting July 1, 2010, the City of Clovis will help offset the costs of certain events. These include, and are limited to, Big Hat Days, Clovis Rodeo Parade, Farmers Market, Freedom Fest, Clovis Fest, Antique and Collectible Fair, Freedom Fest, and Children's Electrical Parade.

REASON FOR RECOMMENDATION

In previous years, more than 300,000 people have attended the various events held in Clovis annually, many of whom have returned to Clovis to patronize local businesses. In the past, BOOT, Clovis Chamber of Commerce, Clovis Elks Lodge, Clovis Rodeo Association, Old Town Clovis Kiwanis, Clovis Veterans Memorial District, Fleet Feet Sports, Make-A-Wish Foundation, Clovis Area Recreation, and Clovis Senior Center requested street closures to hold events in Old Town on an individual basis, prior to the event. There have been several occasions where the requests were not processed in time to allow for proper planning from the City's perspective. Therefore, staff is requesting street closure simultaneously for all of the special events to ensure adequate time for event planning.

ACTIONS FOLLOWING APPROVAL

1. Staff will notify BOOT, Clovis Chamber of Commerce, Clovis Elks Lodge, Clovis Rodeo Association, Old Town Clovis Kiwanis, Clovis Veterans Memorial District, Fleet Feet Sports, Make-A-Wish Foundation, Clovis Area Recreation, and Clovis Senior Center of Council's decision.
2. Staff will work with BOOT, Clovis Chamber of Commerce, Clovis Elks Lodge, Clovis Rodeo Association, Old Town Clovis Kiwanis, Clovis Veterans Memorial District, Fleet Feet Sports, Justin Morgan, Make-A-Wish Foundation, Clovis Area Recreation, and Clovis Senior Center to ensure that the sponsors provide security and cleanup of the events on an individual basis.

Prepared by: Shawn Miller, Business Development Manager



Submitted by: Andrew Haussler, Director,
Community & Economic Development



RESOLUTION 18-____

A RESOLUTION OF THE CITY OF CLOVIS DECLARING CERTAIN EVENTS AS OLD TOWN SPECIAL EVENTS

The City Council of the City of Clovis resolves as follows:

WHEREAS, BOOT, Clovis Chamber of Commerce, Clovis Elks Lodge, Clovis Rodeo Association, Old Town Clovis Kiwanis, Clovis Veterans Memorial District, Fleet Feet Sports, Make-A-Wish Foundation, Clovis Area Recreation, and Clovis Senior Center have requested public street closures in the City of Clovis for the 2019 calendar year to conduct such special events as listed in Attachment "B"; and

WHEREAS, the special events sponsored by BOOT, Clovis Chamber of Commerce, Clovis Elks Lodge, Clovis Rodeo Association, Old Town Clovis Kiwanis, Clovis Veterans Memorial District, Fleet Feet Sports, Make-A-Wish Foundation, Clovis Area Recreation, and Clovis Senior Center shall be declared Old Town Special Events; and

WHEREAS, the City Council of the City of Clovis approves and authorizes the closure of public streets to be used for the attached listed special events.

NOW, THEREFORE BE IT RESOLVED that the City Council hereby declares that the events as described in Attachment "B" be declared as Old Town Special Events.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on the 10th day of December 2018, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: December 10, 2018

Mayor

City Clerk

Attachment A

**2019 CITY OF CLOVIS SPECIAL EVENTS
REQUEST FOR OLD TOWN STREET CLOSURES**

DATE	TIME	EVENT	SPONSOR	STREETS
Every Saturday	6 AM to 12:30 PM	Year Round Farmers Mkt	BOOT	Pollasky (5 th to 7 th); Bullard (Woodworth to Pollasky)
March 10 (Sunday)	12 PM to 10 PM	Craft Beer Crawl	BOOT	Pollasky (4 th to 5 th , 4 th)
March 31 (Sunday)	2 AM to 8 PM	Antique & Collectible Fair	BOOT	Pollasky (3rd to 7th); 4 th (Woodworth to Clovis); 5 th (Woodworth to Clovis); Bullard (Woodworth to Pollasky).
April 6 & 7 (Sat. & Sun.)	Sat @ 5 AM to Sun @ 7 PM	Big Hat Days (Event)	Chamber of Commerce	Parking lots #1, #2, & #3. Pollasky (3 rd to 9 th); Bullard (Dewitt to Clovis); 4 th (Clovis to Woodworth); 7 th (Clovis to Woodworth); Woodworth (5 th to 7 th); 8 th (Clovis to Woodworth); 5 th (Clovis to Woodworth) 5AM – 9PM each day only. Set-up will take place on Friday, April 6 on 4 th starting at 3PM and on Bullard (Woodworth to Pollasky) starting at 8PM.
April 14 (Sunday)	5 AM to 5 PM	Old Town Car Show	BOOT	Pollasky (3rd to 8th); Parking Lot #1; 4 th (Woodworth to Clovis); 5 th (Woodworth to Clovis); Bullard (Woodworth to Pollasky)
April 27 (Saturday)	8 AM to 12 PM	Rodeo Parade	Rodeo Association	Clovis (3 rd to Barstow); Pollasky (3 rd to Barstow); 3 rd , 4 th , 5 th , Bullard, 7 th , 8 th , 9 th , 10 th , Lincoln, Barstow (Pollasky to Clovis); Jefferson (Clovis to Brookhaven); San Jose (Cole to Railroad); Railroad (Jefferson to San Jose).
May 4 (Saturday)	4 PM to 10 PM	Old Town Wine Walk	BOOT	Pollasky (4 th to 5 th).
May 10 thru Sept 27 (Friday Nights)	4:30 PM to 11:00 PM	Friday Night Farmer's Market	BOOT	Pollasky (3 rd to 7 th); 5 th OPEN; Bullard (Pollasky to Woodworth); 4 th (Woodworth to Pollasky/Clovis alley).
May 26 (Sunday)	2 AM to 8 PM	Glorious Junk Days	BOOT	Pollasky (3rd to Seventh); 4 th (Woodworth to Clovis); 5 th (Woodworth to Clovis); Bullard (Woodworth to Pollasky).
June 14 (Thursday)	10:30 AM to 1:30 PM	Flag Day Observation	Clovis Elks Lodge	Pollasky (5 th to 7 th); Bullard (Woodworth to Pollasky).
July 19 (Friday)	3 PM to 11:00 PM	Pole Vault Championships	BOOT	Pollasky (3 rd to 7 th); 5 th OPEN; Bullard (Pollasky to Woodworth); 4 th (Woodworth to Pollasky/Clovis alley).
August 10 (Saturday)	Sat: 5 AM to 3 PM	Hot August Daze	Clovis Elks Lodge	Woodworth (Bullard to 5 th), Parking Lot #3).
September 29 (Sunday)	2 AM to 8 PM	Antique & Collectible Fair/ British Car Roundup	BOOT	Pollasky (3rd to 7th); 4 th (Woodworth to Clovis); 5 th (Woodworth to Clovis); Bullard (Woodworth to Pollasky).
October 5 (Saturday)	4:00 PM to 10:00 PM	Old Town Wine Walk	BOOT	Pollasky (4 th to 5 th).
October 5 (Saturday)	6:00 AM to 12 Midnight	Make-A-Wish Golf	Michelangelo's	Bullard between Woodworth and Alley between Woodworth and Pollasky
October 13 (Sunday)	Noon to Midnight	Farm to Table Dinner	BOOT	Pollasky (4 th to 5 th); Parking Lot #1
October 20 (Sunday)	2 AM to 8 PM	Glorious Junk Days	BOOT	Pollasky (3rd to Seventh); 4 th (Woodworth to Clovis); 5 th (Woodworth to Clovis); Bullard (Woodworth to Pollasky).
October 26 & 27 (Sat. & Sun.)	Sat @ 5 AM to Sun @ 6 PM	Clovis Fest (Event)	Chamber of Commerce	Parking lots #1, #2, & #3. Pollasky (3 rd to 8 th); Bullard (Dewitt to Clovis); 4 th (Clovis to Woodworth); 7 th (Clovis to Woodworth); Woodworth (5 th to 7 th); 8 th (Clovis to Woodworth); 5 th (Clovis to Woodworth) 5AM – 9PM each day only. Set-up will take place on Friday, October 26 on 4 th starting at 3PM and on Bullard (Woodworth to Pollasky) starting at 8PM.
November 2 (Sunday)	12 PM to 10 PM	Craft Beer Crawl	BOOT	Pollasky (4 th to 5 th , 4 th)
November 2 (Sunday)	6 AM to 11 AM	2 Cities Marathon	Fleet Feet Sports	Various Old Town Streets
November 21 (Thursday)	4 PM to 9 PM	One Enchanted Evening	BOOT	Pollasky (3 rd to 7th); 5 th OPEN; 4 th (Clovis to Woodworth); Bullard (Pollasky to Woodworth)
December 7 (Saturday)	5 PM to 8 PM	Children's Electric Christmas Parade	Old Town Clovis Kiwanis	Clovis Ave. (3 rd to 9 th); Pollasky (3 rd to 9 th); 3 rd , 4 th , 5 th , 7 th Bullard, 8 th (Pollasky to Clovis).



CITY *of* CLOVIS

1033 FIFTH STREET • CLOVIS, CA 93612

November 9, 2018

Subject: 2019 Old Town Street Closures

Dear Old Town Merchant, Resident and/or Property Owner:

Attached is a list of requested street closures for calendar year 2019. As you will notice, there are no new requests for this calendar year.

Please review this list and forward any concerns in writing to my attention by noon, Friday, November 30, 2018. The Clovis City Council will consider these requests at its regular meeting on Monday, December 10, 2018 at 6:00 p.m. in the City Council Chambers, 1033 Fifth Street.

If you have any questions or need further information, Please feel free to contact me at 324-2083, or by email at shawnm@cityofclovis.com.

Sincerely,

Shawn A. Miller, Business Development Manager
City of Clovis

Attachment C

ORDINANCE NO. 00-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLOVIS ADDING CHAPTER 20, OF TITLE 5, OF THE CLOVIS MUNICIPAL CODE PERTAINING TO OLD TOWN SPECIAL EVENTS

THE CITY COUNCIL OF THE CITY OF CLOVIS DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 20, of Title 5, of the Clovis Municipal Code is added to read as follows:

Chapter 20: OLD TOWN SPECIAL EVENTS

Section 5.20.01 Findings and declaration of intent.

The City Council finds and declares that it has historically closed City streets in portions of the downtown area, commonly referred to as Old Town Clovis, for the purpose of assisting certain community and regional events benefitting Old Town Clovis, the community at large and non-profit business organizations operating in the City. Control over the operation of these community and regional events has traditionally been turned over to the entity sponsoring the event. The City Council finds and declares that there is a need to provide written guidelines and regulations on how these Old Town community and regional events shall operate. In enacting this chapter, it is not the intent of the Council to declare all events held in Old Town Clovis a declared "Old Town Special Event." Events not declared "Old Town Special Events" shall be subject to other applicable City ordinances. (§ 1, Ord. 00-02, eff. February 17, 2000)

Section 5.20.03 Old Town Special Event.

(a) "Old Town Special Event" means any outdoor public event utilizing public areas, including streets and parking lots temporarily closed by the City Council, in the vicinity of Old Town Clovis, and which event has been declared an Old Town Special Event by resolution of the City Council. The outside maximum boundaries for a declared Old Town Special Event shall consist of the eastern line of the Clovis Old Town Trail (former railroad right-of-way corridor), the southern line of Barstow Avenue, the western line of Woodworth Avenue, and the northern line of Second Avenue.

Old Town Special Events include, but are not limited to, the following:

- (1) Farmers' Market, generally held from May to September;
- (2) Antique and Collectible Fair, generally held several times a year;
- (3) Clovisfest Musicale, generally held in September;
- (4) Big Hat Days, generally held in April;
- (5) Children's Christmas Parade, generally held in December.

(b) Any person seeking to have a public event declared an Old Town Special Event shall seek a declaration from the City Council at least ninety (90) days prior to the event. If a street closure is required in connection with the proposed Old Town Special Event, such request shall be made at the same time.

(c) The declaration of the City Council shall establish the precise boundaries of the Old Town Special Event and designate an event sponsor.

(d) The City Council may by resolution delegate the authority to declare an Old Town Special Event, and to temporarily close City streets in connection therewith, to the City Manager and the City Manager's designee. (§ 1, Ord. 00-03, eff. February 17, 2000)

Section 5.20.04 Permit required.

(a) The sponsor (event sponsor) of an Old Town Special Event shall obtain an Old Town Special Event permit from the City Clerk.

(b) Application for the permit shall be made not less than sixty (60) days prior to the event and shall contain the information required by the City Clerk. The application shall also be accompanied by a street plan showing the proposed location of planned activities and vendor booths.

(c) Upon receipt of an application, the City Clerk shall circulate the application to the following departments for comments and approval: Police Department, Fire Department, Planning and Development Services Department, Public Works Department, and Risk Management Department. These departments may impose terms and conditions upon the Old Town Special Event permit and issuance and approval of the permit is conditioned upon compliance with the required conditions. At a minimum, the permit shall include conditions for holding the City harmless, maintaining minimum limits of liability insurance in accordance with City standards, providing security and traffic control, providing adequate restroom and sanitation facilities, and paying for the cost of City services.

(d) The Old Town Special Event permit may be revoked for noncompliance with the conditions of the permit and the provisions of this chapter. Revocation may be made by the City Manager, the Chief of Police, or their designees. If the grounds for revocation occur during the Old Town Special Event, the City Manager, the Chief of Police, or their designee, shall first advise the event sponsor of the grounds for revocation and provide an opportunity to correct the same.

(e) The Old Town Special Event permit may also be revoked during the event if fire or another emergency requires the event to be terminated to protect the public safety. When the Old Town Special Event permit is revoked for this reason, all event participants must immediately comply with instructions from any City Police Officer or Fire Department personnel. (§ 1, Ord. 00-02 eff. February 17, 2000)

Section 5.20.07 Minimum requirements.

(a) The event sponsor shall abide by the following minimum requirements:

(1) Maintain openings between vendor booths of sizes, and at locations and distances, required by the City. The required openings shall be specified in the terms and conditions of the Old Town Special Event permit and be identified on the event sponsor's street plan;

(2) Not use any permanent or semi-permanent paint or other markers to delineate or mark the location or other direction on any public street, sidewalk, alley or parking lot;

(3) Not discriminate in the selection of any vendor on the basis of race, color, religion, sex, national origin or familial association;

(4) Require that all vendors obtain and display all appropriate permits, licenses and certificates, and comply with all applicable federal, state and local laws, ordinances and regulations.

(5) Require that vendors maintain their spaces in a clean and sanitary condition, including the removal of containers, waste and trimmings before leaving the area;

(6) Require that vendors take sufficient measures to keep the City storm drain system free from contamination, and require that food vendors take special precaution to keep grease and other waste products off all public streets, sidewalks, alleys and parking lots;

(7) Provide on-site personnel who can be contacted by appropriate City officials for immediate corrective action either for noncompliance with this chapter or the permit conditions, for emergencies, or for actions deemed necessary by the City official. Such personnel shall be equipped with appropriate means of communication to be made known to the City by the event sponsor prior to the event;

(8) Distribute the rules and regulations to each person participating in the Old Town Special Event.

(b) These minimum requirements shall be deemed a part of the permit conditions and may be supplemented by resolution of the City Council. (§ 1, Ord. 00-02, eff. February 17, 2000)

Section 5.20.08 Cost of special event.

(a) The event sponsor will be responsible for the costs associated with the Old Town Special Event, including, but not limited to:

(1) The cost of City services related to the Old Town Special Event;

(2) The cost to repair any damage caused to any public property and rights-of-way, including landscaping.

(b) The event sponsor may apply to the City Council for cooperation in presenting an Old Town Special Event and request financial assistance for some or all of the costs of City services related to the Old Town Special Event. (§ 1, Ord. 00-02, eff. February 17, 2000)



AGENDA ITEM NO: 6
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Community and Economic Development

DATE: December 10, 2018

SUBJECT: Receive and File – Business Organization of Old Town (B.O.O.T.) Second Quarter Report, October through December 2018

ATTACHMENTS: (A) Business Organization of Old Town (B.O.O.T.) Second Quarter Report, October through December 2018

CONFLICT OF INTEREST

None

RECOMMENDATION

That the City Council receive and file the B.O.O.T. Second Quarter Report, October through December 2018.

EXECUTIVE SUMMARY

According to the 2018–2019 agreement between the City of Clovis and the Business Organization of Old Town, B.O.O.T. is to submit quarterly reports to the City Manager and City Council. The amount to be funded is \$11,250.

BACKGROUND

According to the 2018-2019 agreement between the City of Clovis and the Business Organization of Old Town, B.O.O.T. is to submit quarterly reports to the City Manager and City Council detailing progress of B.O.O.T.'s promotional and marketing activity. Attached as Attachment "A" is the Second Quarter Report, October through December 2018 activities. The amount to be funded is \$11,250.

FISCAL IMPACT

The amount to be funded is \$11,250, which is called out in the 2018-2019 Budget.

REASON FOR RECOMMENDATION

The attached report meets the requirement established in the 2018-2019 agreement between the City of Clovis and the Business Organization of Old Town.

ACTIONS FOLLOWING APPROVAL

Staff will process payment to B.O.O.T.

Prepared by: Shawn Miller, Business Development Manager 

Submitted by: Andrew Haussler, Community & Economic Development Director 



Business Organization of Old Town Quarterly Agreement/Compliance Report 2nd Quarter – October 1 through December 31, 2018

In accordance with the Agreement between City of Clovis Economic Development Department and the Business Organization of Old Town Clovis for the fiscal year 2018-2019, the following items have been accomplished to date.

Goal #1:

Maintain a viable organization with membership reflective of the diversity of Old Town Clovis.

Objective:

- To maintain current level of membership and seek new members each year.
- To unite the merchants of Old Town as a group of businesses working together for the betterment of the whole downtown district.

Strategy:

- Provide information on the website about B.O.O.T., B.O.O.T. membership, benefits of membership and application forms year round.
- Personal visits to businesses in the PBI to recruit and retain memberships.
- Contact with businesses outside the PBI to recruit and retain Associate Memberships/"Friends of B.O.O.T."
- Allow members to pay dues monthly, quarterly or semiannually.
- Create a benefits package to attract both regular and associate members.
- Design benefits that will be exclusive to B.O.O.T. membership.
- Attract Members to a co-op advertising program that runs in the 4th quarter of the year and at other times if funds are available. (The Board agreed to provide co-op advertising at 35% for Member advertising 4th quarter 2018.)
- Plan and post meeting notices for monthly B.O.O.T. membership meetings.
- Advertise frequently to promote Old Town Clovis on behalf of all merchants.
- Enhance existing programs to draw more people to Old Town.

Results:

- A membership and organization characteristic of Old Town Clovis.
- The 2019 Membership Campaign started in November 2018. Members meet at a local restaurant on the 4th Wednesday of each month 6:30 pm unless otherwise noted.
- New Members are sought throughout the year and new businesses are invited to join.
- The Board of Directors meet on the 4th Wednesday of each month at noon at the B.O.O.T. office to discuss issues pertinent to the organization, i.e. status of B.O.O.T members, review finances and report on events.
- Board members represent our diverse merchant groups: office professional, property owners, restaurants, bars, antique, gift and specialty stores. We are currently in the process of electing and ratifying our new Board for 2019. The 2018-2019 Board of Directors is as follows. Board Elections will take place at the end of the month. Four Members are up for election:
 - ◆ Cora Shipley, President (through 2018)
 - ◆ Tom Frost, Vice President (through 2019)

- ◆ Karen Chisum, Secretary (through 2018)
- ◆ Sheryl Michael, Treasurer (through 2018)
- ◆ Julie Glenn, Director at Large (through 2019)
- ◆ Brian Smart, Director at Large (through 2019)
- ◆ Ronnie Silva, Director at Large (through 2018)

Goal #2:

Maintain Old Town Clovis' promotional activities

Objective:

- Successfully manage, promote, and operate events in Old Town Clovis, as well as create new events on an ongoing basis that attract visitors to Old Town Clovis.
- To provide a quality event giving people a reason to visit the downtown district.
- To showcase Old Town Clovis as a shopping and dining destination.
- To develop marketing strategies to keep Old Town competitive with malls and other shopping areas.
- To attract customers and visitors, both old and new, to the downtown district.
- To present Old Town Clovis as an attractive, appealing, friendly, and inviting business community.

Strategy:

- Develop, operate, promote, maintain and pay for events that bring people to Old Town Clovis.
- Establish and maintain events that highlight Old Town Clovis locally, nationally and internationally such as the NAPVA Pole Vault Championships that draws international attention.
- Meet all requirements set by City, State and other agencies for activities, events and attractions.
- Develop new events and activities like One Enchanted Evening, the Wine Walks and the Craft Beer Crawls to bring visitors directly into the businesses.
- Create and pay for multi-media advertising campaigns for general advertising such as generic "Shop Local in Old Town Clovis".
- Continue to evolve events so they continue to attract new people.
- Contract with entertainers that have a following and will bring new people to Old Town.
- Plan celebrations for our oldest events: 30 years for the Friday Night Farmers Market and Antiques Fair.

Results:

- Fall and winter events included the Old Town Clovis Wine Walk, Glorious Junk Days, One Enchanted Evening and the holiday carriage rides. The Wine Walk hosted 17 wineries and had good attendance. Glorious Junk Days was our largest to date with many new vendors, as well as the regulars. One Enchanted Evening had a very large crowd. Two carriages carried approximately 2,600 people around Old Town during the 3 hour event. The holiday carriage rides started on Friday following Thanksgiving and continued through the Sunday prior to Christmas. Santa Claus greeted children of all ages at Centennial Plaza.

- The Marketing and Event Committee met recently to plan 2019 events. No new events are planned for 2019 but each event will be looked at for possible changes and additions to enhance the program and increase attendance.

Goal #3:

Maintain marketing strategies, including safety and appearance, and advertising techniques to position the image of Clovis through Old Town Clovis' unique character.

Objective:

- Create a broad awareness of Old Town Clovis.
- Establish Old Town Clovis as an immediate, intermediate and end destination.
- Retain the established customer base.
- Reach out to Central California so that more people become aware of what Clovis offers.
- Work with City Officials to maintain a safe, crime free area where people feel safe and like bringing their families to Old Town.

Strategy:

- Archer & Hound has been hired to handle all marketing for B.O.O.T.
- Secure multi-media advertising campaigns to promote Old Town Clovis along with event generated promotions.
- Submit calendar of events to community and online calendars.
- Use Twitter, Instagram, Pinterest, Snap Chat and Facebook to promote Old Town Clovis in general, merchant businesses and specific events.
- Secure interview segments on radio and television.
- Contribute to the cost of the Clovis Appliance/General Electric ABC/30 Skycam at 5th and Pollasky when B.O.O.T. has sufficient funds (co-op advertising).
- Advertise antique events in focused publications that are regional and national in scope for our four annual antique events. Advertise in classified ad section of regional papers as well as Craigslist to further reach surrounding areas.
- Utilize cable television advertising for antiques events.
- Print and distribute more than 20,000 event-specific postcards, as well as over 30,000 Calendar of Events cards. Merchants and B.O.O.T. staff go to out-of-the-area antique events to solicit dealers to come to Old Town antique shows. Merchants also distribute these very popular cards to customers.
- Ongoing outreach to businesses to locate to Old Town Clovis.
- Work with City of Clovis Police and Fire Department to create a safe atmosphere in Old Town.
- Work with City of Clovis department heads to create a clean, well maintained streetscape in Old Town.

Results:

- B.O.O.T. worked directly with KMPH, KSEE and CBS47, The Clovis Round Up and Archer & Hound to create a variety of media packages available to merchants for holiday advertising. Analysis of previous years advertising dollars showed a direct correlation between store success and dollars spent. The Board of Directors voted to increase co-op advertising to 35% to encourage more merchant participation.
- Archer & Hound used nontraditional advertising avenues for our fall and winter events, including Digital Ads on Social Media and direct emails. They manage

B.O.O.T.'s social media postings, which resulted in a consistent message and branding.

- Archer and Hound created many traditional TV opportunities with "stories" that were carried by local Television, Radio and Print.
- Facilitated wide exposure for Old Town Clovis, its events, character and appeal.
- Event generated advertising was assigned in cable TV, and Radio as well as social media to improve event attendance, vendor participation, and awareness of Old Town Clovis.
- The Clovis Appliance/General Electric skycam with ABC/30 Action News reaches approximately 684,700 people every week and approximately 400,000 monthly unique visitors online at ABC/30.com. Old Town Clovis is mentioned a minimum of 3 to 4 times per day on the news program during weather reports and if we have anything special going on in Old Town, i.e. Farmers Market, the camera will show the activity. B.O.O.T. contributes co-op advertising dollars when available.
- Stimulated customer and visitor traffic in Old Town, as evidenced by increase number of customers in town for all of our free events.

Goal #4:

Provide information on activities to the Tourism Advisory Committee.

Objective:

- Communicate information to sources essential for tourism opportunities, capturing disposable money from customers who have an option to spend it elsewhere.

Strategy:

- Participate as an active member of the Tourism Advisory Committee.
- Supply the Clovis Visitors Center with information regarding events, activities and leads for tour groups.
- Notify merchants of names and dates of tour groups by email so businesses are prepared to show Old Town Clovis' hospitality.
- Provide information to merchants of Old Town regarding activities conducted in and around Old Town through the B.O.O.T. E-Blast. Archer & Hound prepares several newsletters around our events and it is emailed to those who sign up for the electronic newsletter on B.O.O.T.'s website. It is mailed to all known businesses addresses within the PBIA once a year inviting business and property owners to the Annual Meeting.
- Communicate information to merchants on activities at the monthly B.O.O.T. membership meetings and through E-Blasts. Post events for all organizations in Clovis on B.O.O.T. Website and insure that if someone searches for an event, B.O.O.T.'s website is in the top results.
- Provide event information for visitclovis.com.
- Actively promote Old Town Clovis and Member Businesses on Facebook, Twitter, Instagram, Pinterest and B.O.O.T.'s website.

Results:

- Ensured Old Town Clovis is recognized as a tourism destination.
- Showcased Old Town as a friendly and inviting place to visit throughout the year.
- Visitors Center has current event information.

Goal #5:

Obtain and maintain Workers Compensation, State Disability, and Directors and Officers Policy as well as any other insurance coverage as required by law.

Objective:

- Qualify for Workers Compensation, State Disability coverage, General Liability and any and all required insurances.

Strategy:

- To meet all requirements of renewal; indemnify, hold harmless and defend the City of Clovis, Community and Economic Development Department, its officers, agents or employees.
- Submit for renewal Directors and Officers Insurance Policy through Philadelphia Insurance.
- Complete and submit for renewal the State Fund Compensation Insurance Fund policy information update to Valley Regional Insurance Services, Agent Ron Petersen.
- Submit for approval General Liability Insurance through Charity First an "A" rated Insurance company through Agent Ron Petersen, Valley Regional.

Results:

- Obtained General Liability Policy coverage period April 21, 2018 to April 21, 2019.
- State Fund Compensation Policy renewed for period April 1 2018 to April 1, 2019.
- Directors and Officers Policy will renew for period August 4, 2018 to August 4, 2019.
- Certificates of Insurance with Endorsements provided to the City of Clovis.

Goal #6:

Annual compliance audit

Objective:

- To successfully complete a compliance audit conducted by an independent auditor.

Strategy:

- Efficiently maintain and preserve all records needed to demonstrate full compliance.

Results:

- The annual compliance audit took place in November 2018. The audit was conducted by Steve Cauthen, Classic Professional Services. The agreement between the City of Clovis, Economic Development Department and the Business Organization of Old Town for July 1, 2018 through June 30, 2019 was reviewed. The compliance letter will be submitted by year end.

Financial Status:

- See Balance Sheet Attached.

SUMMARY:

Old Town Clovis plays a significant role in creating a favorable image for the City of Clovis. Growth within Old Town Clovis is one of the more important priorities to ensure the future and well-being of Clovis' Redevelopment Project Area. In order to continue the economic vitality of the central trading district, considerable time and effort has been invested in an effort to encourage new businesses to locate and expand in Old Town Clovis.

UPDATES TO THE PBIA:

- The Business Organization of Old Town represents many business and property owners and operators, within the central business district, who will be affected directly or

indirectly by future business promotion efforts and seeks to strengthen the promotion of Old Town Clovis, thereby assuring its continued influence on economic growth in both Old Town Clovis and the City as a whole.

- Centennial Plaza is a hub of activity. The City provided a piano and you can often find people enjoying the sounds of someone playing their favorite pieces.

There are always changes taking place in Old Town Clovis. The following details most of these changes:

- **New Businesses within the PBI**

- Tracy Arredondo, owner of The Urban Umbrella has expanded into Madeleine's Men's space in the DeWitt building with her photography studio at 453 Pollasky Avenue.
- Cavelle Kids has released their location to house a Brow Place at 625 3rd Street.
- The Book Nook closed at the beginning of October, 2018 and will soon house a homemade bath product shop at 421 Pollasky Avenue.
- The Quilters Paradise building is still empty and no progress has been made in its redesign.
- The 5th is the new name for Henry's Place on 5th Street. A new owner has taken over the location.
- REV's at 401 Clovis Avenue moved their business to Oakhurst. This location is currently available.
- Roll Me Some is now open for business at 530 Pollasky Avenue where Charmed Accents used to be.
- A new restaurant, Fogo Caliente International Steakhouse, moved into 836 Pollasky Avenue where Uncle Buddy's Barbeque had been.
- 4 Sisters Thrift Store at 756 Pollasky has closed and this location is available to lease.
- The block between 3rd and 4th on Pollasky is struggling with empty buildings (i.e. house near Boice Funeral Home, La Posada, the Chamber of Commerce, Quilters Paradise and stores that are not open consistently, i.e. Suquie's Treasures, Smokin' Spur and 356 Tavern, as well as "destination" businesses, i.e. Dave Shivers State Farm, Gottschalks Music Center, Boice Funeral Home, Sam's TV and the engineers firm next to Luna's). These factors are contributing to a "dead" space at the north end of Old Town.

2:31 PM

11/20/18

Cash Basis

Business Organization of Old Town
Profit & Loss
 January through December 2018

	Jan - Dec 18
Income	
Bottle Shop Sales	6,879.00
City of Clovis / PBIA Funding	33,750.00
Event Income	196,285.70
FM Annual Membership	10,663.43
Fm Art Hop Fees	1,940.00
Fm Weekly Income	74,820.63
HD Fees	1,943.82
Interest Income	5.90
Membership	7,725.00
Merchandise Sales	632.00
Sponsorships	76,710.24
Total Income	411,355.72
Expense	
A&H Advertising	65,097.61
Accounting	3,490.00
Bottle Shop	5,519.20
Business License & Taxes	2,632.55
Carriages	1,050.00
Co-Op Advertising	5,620.70
Credit Card Fees	1,812.94
Donations	17,300.00
Dues & Subscriptions	4,094.44
Entertainment	17,050.00
Equipment Rentals	28,289.41
General Advertising	21,103.65
Glasses	5,396.74
Insurance	10,972.64
IOT Chef Fees	6,850.00
Labor	21,753.50
Meetings	5,107.56
Merchandise Expense	3,069.82
Misc. Expense	752.40
Office Supplies	8,690.73
Payroll Expenses	113,138.32
Payroll Taxes	2,031.85
Postage	851.80
Printing	15,442.54
Rent	9,000.00
Repairs & Maintenance	2,569.30
Security	4,124.75
Supplies	18,480.49
Telephone	4,483.85
Utilities	300.00
Wine	3,768.29
Total Expense	409,845.08
Net Income	1,510.64



AGENDA ITEM NO: 7

City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: December 10, 2018

SUBJECT: Receive and File - Investment Report for the Month of August 2018

Exhibits: (A) Distribution of Investments
(B) Monthly Investment Transactions
(C) Certificates of Deposit
(D) Graph of August 31, 2018 Treasury Rates

Attached is the Investment Report for the month of August 2018. Shown in Exhibit A is the distribution of investments which lists all the individual securities owned by the City with the book and market values. Book value is the actual price paid for the investment. Market value is the amount that the investment is worth if sold in the open market. The market value (which fluctuates daily) that is used in the report is as of the last working day of the month. Exhibit B reflects the monthly investment transactions for the month of August 2018. Exhibit C lists the certificates of deposit. Exhibit D is a graph of Treasury rates on August 31, 2018.

The investment of the City's funds is performed in accordance with the adopted Investment Policy. Funds are invested with the following objectives in mind:

1. Assets are invested in adherence with the safeguards and diversity of a prudent investor.
2. The portfolio is invested in a manner consistent with the primary emphasis on preservation of the principal, while attaining a high rate of return consistent with this guideline. Trading of securities for the sole purpose of realizing trading profits is prohibited.
3. Sufficient liquidity is maintained to provide a source for anticipated financial obligations as they become due.
4. Investments may be made, consistent with the Investment Policy Guidelines, in fixed income securities maturing in three years or less and can be extended to five years with the City Manager's approval.

The Finance Department invests the City's assets with an expectation of achieving a total rate of return at a level that exceeds the annualized rate of return on short-term government guaranteed or insured obligations (90 day Treasury bills) and to assure that the principal is preserved with minimal risk of depreciation or loss. In periods of rising interest rates the City of Clovis portfolio return may be less than that of the annualized 90 day Treasury bill. In periods of decreasing interest rates, the City of Clovis portfolio return may be greater than the annualized 90 day Treasury bill. The current 90 day Treasury bill rate (annualized) is 1.54%. The rate of return for the City of Clovis portfolio is 1.99%. The goal for the City of Clovis investment return is 120% of the 90 day Treasury bill rate. The current rate of return is 129% of the Treasury bill rate.

In accordance with the Investment Policy the investment period on each investment does not exceed three years and can be extended to five years with the City Manager's approval. As of August 2018 the average investment life of the City's investment portfolio is 1.02 years.

Current Investment Environment and Philosophy

During the month of August 2018 the Federal Reserve did not adjust the federal funds rate and it remained at 1.75%-2.00%.

On August 31, 2018 the Treasury yield curve shows a steady increase that is only slightly more pronounced at the interval between three and ten years.

Certificates of Deposit (CD's)

The City purchases both negotiable and non-negotiable Certificates of Deposit (CD's). Although negotiable CD's can be traded, it is the City's policy to buy and hold all CD's. Negotiable CD's are held by U.S. Bank, a third party custodian. Non-negotiable CD's are held in the City's safe.

Purchases and Maturities

- 2 government securities totaling \$5,000,000.00 were purchased.
- No government securities were called or matured.
- 2 certificates of deposit totaling \$500,000.00 were purchased.
- 1 certificate of deposit totaling \$245,000.00 was called or matured.

Market Environment

- During August, the federal funds rate was maintained at 1.75% - 2.00%.
- On August 31, the yield curve increased steadily for shorter term treasuries (through six months) and shows larger increases beyond six month treasuries. See Exhibit D, Graph of Treasury Rates on August 31, 2018.

Prepared by: Haley Lynch, Deputy Finance Director

Submitted by: Jay Schengel, Finance Director



**City of Clovis
Distribution of Investments
As of August 31, 2018**

Exhibit A

	<u>COST</u>	<u>NET BOOK VALUE</u>	<u>MARKET VALUE *</u>	<u>YIELD TO MATURITY</u>	<u>STATED INTEREST RATE</u>	<u>INVEST DATE</u>	<u>MATURITY DATE</u>	<u>DAYS TO MATURITY FROM 8/31/2018</u>
<u>GOV'T SECURITIES</u>								
FNMA	3,018,480	3,018,480	2,990,640	1.125%	1.125%	06/09/16	12/14/18	105
FHLB	3,000,000	3,000,000	2,978,520	1.250%	1.250%	04/29/16	04/29/19	241
FFCB	3,007,560	3,007,560	2,974,770	1.300%	1.300%	06/09/16	06/06/19	279
FNMA	3,006,150	3,006,150	2,971,560	1.250%	1.250%	07/13/16	06/28/19	301
FNMA	3,002,400	3,002,400	2,965,440	1.125%	1.125%	07/26/16	07/26/19	329
FHLMCMTN	2,997,000	2,997,000	2,967,600	1.500%	1.500%	10/12/17	09/27/19	392
FHLB	2,498,750	2,498,750	2,476,375	1.625%	1.625%	11/16/17	10/30/19	425
FNMA	3,000,000	3,000,000	2,950,650	1.250%	1.250%	11/16/16	11/15/19	441
FHLMCMTN	3,000,000	3,000,000	2,953,770	1.300%	1.300%	11/28/16	11/27/19	453
FFCB	2,502,117	2,502,117	2,494,250	2.390%	2.750%	06/05/18	12/05/19	461
FFCB	994,500	994,500	982,420	1.400%	1.400%	03/30/17	02/24/20	542
FHLB	1,008,597	1,008,597	988,290	1.875%	1.875%	03/22/17	03/13/20	560
FNMAMTN	3,006,210	3,006,210	2,956,050	1.700%	1.700%	05/02/17	04/27/20	605
FNMAMTN	3,007,770	3,007,770	2,957,640	1.800%	1.800%	05/02/17	04/27/20	605
FFCB	1,990,555	1,990,555	1,956,120	1.320%	1.320%	08/31/17	05/07/20	615
FHLMCMTN	2,498,750	2,498,750	2,456,425	1.550%	1.550%	05/25/17	05/22/20	630
FFCB	2,500,000	2,500,000	2,457,200	1.670%	1.670%	06/01/17	06/01/20	640
FHLB	5,000,000	5,000,000	4,910,650	1.625%	1.625%	06/26/17	06/26/20	665
FAMCMTN	2,500,000	2,500,000	2,450,950	1.650%	1.650%	07/27/17	06/29/20	668
FHLB	2,500,000	2,500,000	2,451,950	1.640%	1.640%	07/27/17	06/29/20	668
FFCB	5,000,000	5,000,000	4,903,950	1.625%	1.625%	07/06/17	07/06/20	675
FHLB	2,455,547	2,455,547	2,452,975	1.680%	2.750%	06/01/18	08/28/20	728
FHLB	2,465,678	2,465,678	2,452,825	1.800%	1.950%	01/18/18	08/28/20	728
FHLB	2,500,000	2,500,000	2,447,625	1.600%	1.800%	03/16/18	09/18/20	749
FNMAMTN	2,500,000	2,500,000	2,450,925	1.850%	1.600%	09/18/17	10/13/20	774
FNMAD	2,442,365	2,442,365	2,433,600	1.500%	2.100%	12/22/17	10/28/20	789
FHLB	2,488,750	2,488,750	2,456,750	1.950%	1.850%	11/16/17	11/25/20	817
FFCB	3,000,000	3,000,000	2,951,970	2.100%	1.500%	03/01/18	12/22/20	844
FHLB	2,486,055	2,486,055	2,472,700	2.300%	2.300%	03/01/18	01/26/21	879
FHLMCMTN	2,497,500	2,497,500	2,463,150	2.150%	2.150%	01/26/18	01/26/21	879
FHLMCMTN	2,477,875	2,477,875	2,480,625	2.375%	2.375%	08/02/18	02/16/21	900
FHLMCMTN	2,258,140	2,258,140	2,249,285	1.875%	2.750%	06/01/18	03/29/21	941
FAMCMTN	2,502,236	2,502,236	2,492,525	2.650%	2.750%	06/28/18	04/19/21	962
FNMAMTN	2,500,000	2,500,000	2,481,825	2.750%	2.750%	04/30/18	04/30/21	973
FHLB	2,568,983	2,568,983	2,559,775	3.625%	2.750%	06/28/18	06/11/21	1,015
FHLB	2,418,750	2,418,750	2,419,275	1.640%	1.640%	08/02/18	06/14/21	1,018
SECURITIES TOTAL	<u>\$ 96,600,716</u>	<u>\$ 96,600,716</u>	<u>\$95,461,050</u>					
LAIF		<u>\$ 65,000,000</u>	<u>\$ 65,000,000</u>					
MONEY MARKET (Rabo)		<u>\$ -</u>	<u>\$ -</u>					
Sweep Account (Union Bank)		<u>\$ 12,021,661</u>	<u>\$ 12,021,661</u>					
TOTAL CD'S		<u>\$ 12,254,000</u>	<u>\$ 12,148,717</u>					
TOTAL INVESTMENTS		<u>\$ 185,876,377</u>	<u>\$ 184,631,428</u>					

* Market values for securities obtained from US Bank.

City of Clovis
Monthly Investment Transactions
As of August 31, 2018

Exhibit B

Institution	Description	Activity	Amount	Market Value	Rate	Activity Date	Maturity Date
First Business Bank	CD	Maturity	(245,000)	(245,000)	1.400%	08/20/18	08/17/18
FHLB	Gov Security	Purchase	2,500,000	2,418,750	1.640%	08/02/18	06/14/21
FHLMCMTN	Gov Security	Purchase	2,500,000	2,477,875	2.375%	08/02/18	02/16/21
Peoples Security	CD	Purchase	250,000	250,000	3.050%	08/31/18	08/31/21
Welch State	CD	Purchase	250,000	250,000	2.950%	08/31/18	08/31/21

PORTFOLIO DATA

Current Month (08/18)

	Book	Market
CD'S	\$ 12,254,000	\$ 12,148,717
Gov't Securities*	96,600,716	95,461,050
LAIF	65,000,000	65,000,000
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	12,021,661	12,021,661
TOTAL	\$ 185,876,377	\$184,631,428

One Month Previous (07/18)

	Book	Market
CD'S	\$ 11,999,000	\$11,883,744
Gov't Securities*	91,704,091	90,392,757
LAIF	65,000,000	65,000,000
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	12,238,250	12,238,250
TOTAL	\$ 180,941,341	\$ 179,514,751

Three Months Previous (05/18)

	Book	Market
CD'S	\$ 12,224,000	\$12,093,334
Gov't Securities*	79,417,069	78,354,735
LAIF	65,000,000	65,000,000
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	35,013,612	35,013,612
TOTAL	\$ 191,654,681	\$ 190,461,681

Six Months Previous (02/18)

	Book	Market
CD'S	\$ 12,644,000	\$ 12,545,011
Gov't Securities*	72,521,451	71,443,540
LAIF	64,929,256	64,929,256
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	22,079,995	22,079,995
TOTAL	\$ 172,174,702	\$ 170,997,802

One Year Previous (08/17)

	Book	Market
CD'S	\$ 13,339,000	\$ 13,308,220
Gov't Securities*	57,055,321	56,893,005
LAIF	64,558,000	64,558,000
Money Market (Rabo Bank)	9,691,963	9,691,963
Sweep Account (Union Bank)	0	0
TOTAL	\$ 144,644,284	\$ 144,451,188

*Adjusted Quarterly for Premium/Discount Amortization

Exhibit C

City of Clovis
Certificates of Deposit
As of August 31, 2018

Negotiable CDs	COST	MARKET PRICE	INTEREST RATE	INVEST DATE	MATURITY DATE	MATURITY FROM 08/31/18	INTEREST FREQUENCY
BUCKS COUNTY	245,000	245,000.00	1.300%	08/31/15	08/31/18	0	MONTHLY
WASHINGTON COUNTY	129,000	128,993.55	1.250%	09/23/15	09/24/18	24	MONTHLY
KEY BANK	245,000	244,894.65	1.300%	11/12/15	11/13/18	74	SEMI-ANNUALLY
WELLS FARGO BANK	245,000	244,872.60	1.400%	11/12/15	11/13/18	74	MONTHLY
GOLDMAN SACHS BK	245,000	244,924.05	1.750%	01/13/16	01/14/19	136	SEMI-ANNUALLY
FIRST SAVINGS BANK	245,000	244,137.60	1.250%	02/19/16	02/19/19	172	MONTHLY
FIRST WESTERN	245,000	244,559.00	1.150%	02/26/16	02/26/19	179	MONTHLY
KATAHDIN TRUST	245,000	244,438.95	1.200%	02/26/16	02/26/19	179	MONTHLY
BRYN MAWR TR	245,000	244,125.35	1.200%	03/30/16	03/29/19	210	MONTHLY
CBC Fed Crdit Union	250,000	249,192.50	1.600%	10/20/17	04/22/19	234	MONTHLY
PRIVATE BANK	245,000	243,552.05	1.100%	05/20/16	05/20/19	262	SEMI-ANNUALLY
HORIZON BANK	245,000	243,253.15	1.100%	05/25/16	05/24/19	266	MONTHLY
QUANTUM NATIONAL	245,000	242,946.90	1.150%	06/22/16	06/21/19	294	QUARTERLY
DISCOVERY BANK	245,000	242,848.90	1.200%	07/01/16	07/01/19	304	SEMI-ANNUALLY
NORTHERN BANK TRUST	245,000	242,697.00	1.100%	07/12/16	07/12/19	315	QUARTERLY
MORGAN STANLY BANK	250,000	248,422.50	1.700%	09/30/17	08/12/19	346	SEMI-ANNUALLY
WEX BANK	245,000	242,025.70	1.200%	08/12/16	08/12/19	346	SEMI-ANNUALLY
FNB OF MCGREGOR	245,000	241,979.15	1.100%	08/18/16	08/19/19	353	MONTHLY
HAMNI BANK	250,000	249,420.00	2.100%	09/09/18	09/09/19	374	SEMI-ANNUALLY
ALLY BANK	245,000	241,596.95	1.300%	09/15/16	09/16/19	381	MONTHLY
ATLANTIC	245,000	241,413.20	1.200%	09/30/16	09/30/19	395	MONTHLY
First Technology Fed Cr Un Mtn	250,000	248,142.50	1.800%	10/16/17	10/16/19	411	MONTHLY
MORTON COMMUNITY BANK	245,000	241,780.70	1.500%	12/15/16	12/16/19	472	SEMI-ANNUALLY
SALLIE MAE	245,000	242,324.60	1.750%	01/11/17	01/13/20	500	SEMI-ANNUALLY
STEARNS BANK	245,000	241,552.85	1.600%	02/10/17	02/10/20	528	MONTHLY
CRESCENT BANK	245,000	241,334.80	1.550%	02/15/17	02/14/20	532	MONTHLY
PYRAMAX BANK	245,000	241,474.45	1.600%	02/17/17	02/18/20	536	MONTHLY
AMERICAN EXPRESS	245,000	241,795.40	1.900%	04/17/17	04/06/20	584	MONTHLY
FIRST BANK	245,000	240,837.45	1.600%	04/17/17	04/20/20	598	MONTHLY
ION BANK	245,000	240,817.85	1.600%	04/17/17	04/20/20	598	MONTHLY
COMMUNITYWIDE/20416TAN2	250,000	246,750.00	1.950%	12/01/17	06/01/20	640	MONTHLY
NTHWT DIST CH8	250,000	245,512.50	1.700%	06/16/17	06/16/20	655	MONTHLY
TBK BANK SSB	250,000	245,877.50	1.800%	06/23/17	06/23/20	662	MONTHLY
AMER NATL	250,000	245,202.50	1.700%	07/12/17	07/13/20	682	MONTHLY
Mb Financial Bank	250,000	245,350.00	1.800%	08/10/17	08/10/20	710	MONTHLY
East Boston Svgs Bk Boston Ma	250,000	244,852.50	1.800%	09/28/17	09/28/20	759	MONTHLY
Medallion Bk Salt Lake City Utah	250,000	245,097.50	1.850%	09/29/17	09/29/20	760	MONTHLY
Illinois Cmnty	250,000	245,345.00	2.000%	11/28/17	11/30/20	822	MONTHLY
First Bank	250,000	246,512.50	2.300%	02/06/18	02/08/21	892	MONTHLY
MERCHANTS MANUFACTURERS	250,000	246,462.50	2.300%	02/16/18	02/16/21	900	MONTHLY
MERRICK BANK	250,000	247,815.00	2.550%	03/09/18	03/09/21	921	MONTHLY
Towne Bank	250,000	248,495.00	2.700%	04/27/18	04/27/21	970	MONTHLY
Citibank	250,000	249,660.00	2.900%	05/22/18	05/24/21	997	MONTHLY
University of Iowa Cmnty FCU	250,000	249,650.00	2.900%	05/24/18	05/28/21	1,001	MONTHLY
B Bay LLC	250,000	250,240.00	3.000%	06/15/18	06/15/21	1,019	MONTHLY
Connectone Bk Englewood Cliffs	250,000	250,247.50	3.000%	06/15/18	06/15/21	1,019	MONTHLY
Bar Harbor Bank Trust	250,000	250,200.00	3.000%	06/29/18	06/29/21	1,033	MONTHLY
Spiritbank Na	250,000	250,162.50	3.000%	07/13/18	07/13/21	1,047	MONTHLY
Peoples Security Bank	250,000	250,332.50	3.050%	08/31/18	08/31/21	1,096	MONTHLY
Welch State Bank	250,000	249,597.50	2.950%	08/31/18	08/31/21	1,096	MONTHLY
Negotiable CD TOTAL	\$ 12,254,000	\$ 12,148,717					
CD TOTAL	\$ 12,254,000	\$ 12,148,717					

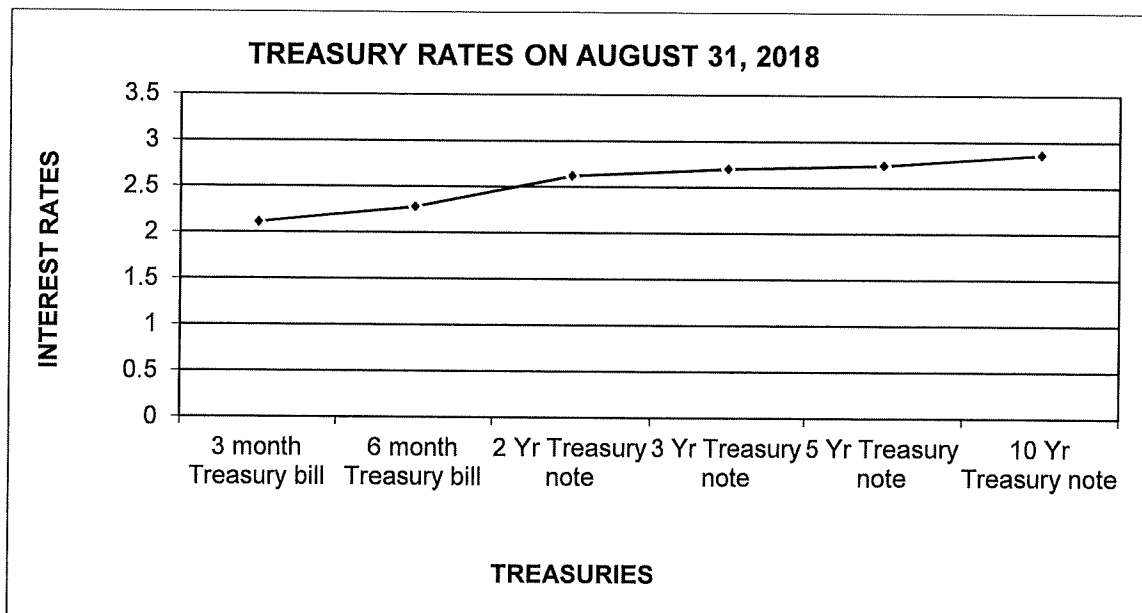
Exhibit C

**CITY OF CLOVIS
FINANCE DEPARTMENT
AUGUST 31, 2018 TREASURY RATES**

Exhibit D

Treasury Rates as of August 31, 2018

3 month Treasury bill	2.11
6 month Treasury bill	2.28
2 Yr Treasury note	2.62
3 Yr Treasury note	2.70
5 Yr Treasury note	2.74
10 Yr Treasury note	2.86



As indicated in the above graph, treasuries climb at a steady pace with an increase that is only slightly more pronounced at the interval between 6 months and 2 years.



AGENDA ITEM NO: 8
City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: December 10, 2018

SUBJECT: Receive and File - Treasurer's Report for the Month of August 2018

ATTACHMENTS: (A) Statement of Cash Balances
(B) Summary of Investment Activity
(C) Investments with Original Maturities Exceeding One Year

Attached for the Council's information is the Treasurer's Report for the month ended August 31, 2018.

Pursuant to Section 41004 of the Government Code of the State of California, the City Treasurer is required to submit a monthly report of all receipts, disbursements and fund balances. The first page of the report provides a summary of the beginning balance, total receipts, total disbursements, ending balance for all funds, and a listing, by fund, of all month end fund balances. The second page of the report summarizes the investment activity for the month and distribution, by type of investment, held by the City. The third page lists all investments with original maturities exceeding one year as of the month ended August 31, 2018.

Prepared by: Haley Lynch, Deputy Finance Director

Submitted by: Jay Schengel, Finance Director 

City of Clovis
Statement of Cash Balances
As of August 31, 2018

Previous Balance		\$ 12,482,726.12
Deposits		29,588,526.30
Disbursements		<u>(34,020,791.46)</u>
Current Balance		<u><u>\$ 8,050,460.96</u></u>
<u>FUNDS</u>		<u>BALANCE</u>
100	General Fund	\$ 5,098,635.73
201	Local Transportation	12,830,156.03
202	Parking and Business Improvements	111,514.05
203	Off Highway Use	67,343.76
205	Senior Citizen Memorial Trust	50,659.23
207	Landscape Assessment District	3,521,207.00
208	Blackhorse III (95-1) Assessment District	117,286.35
301	Park & Recreation Acquisition	7,423,014.24
305	Refuse Equipment Reserve	1,418,919.60
310	Special Street Deposit Fund	20,211,756.56
313	Successor Agency	174,860.45
314	Housing Successor Agency	899,578.13
402	1976 Fire Bond Redemption	25,591.17
404	1976 Sewer Bond Redemption Fund	388,101.77
501	Community Sanitation Fund	15,832,165.32
502	Sewer Service Fund	27,640,896.49
504	Sewer Capital Projects-Users	1,252,952.88
506	Sewer Capital Projects-Developer	74,655.48
507	Water Service Fund	45,472,076.04
508	Water Capital Projects-Users	4,396,435.37
509	Water Capital Projects-Developer	5,529,676.70
515	Transit Fund	2,464,027.71
540	Planning & Development Services	10,752,610.09
601	Property & Liability Insurance	958,974.39
602	Fleet Maintenance	11,262,275.75
603	Employee Benefit Fund	526,582.19
604	General Government Services	13,868,553.23
701	Curb & Gutter Fund	153,095.18
702	Sewer Revolving Fund	113,748.47
703	Payroll Tax & Withholding Fund	1,671,765.08
712	Temperance/Barstow Assmt Dist (98-1)	72,483.91
713	Shepherd/Temperance Assmt Dist (2000-1)	5,522.77
715	Supp Law Enforcement Serv	(29,755.98)
716	Asset Forfeiture	19,493.50
720	Measure A-Public Safety Facility Tax	285,930.80
736	SA Admin Trust Fund	1,421.40
741	SA Debt Service Trust Fund	(738,510.09)
747	Housing Successor Trust Fund	1,137.98
SUBTOTALS		<u>\$ 193,926,838.73</u>
999	Invested Funds	<u>(185,876,377.77)</u>
TOTAL		<u><u>\$ 8,050,460.96</u></u>

City of Clovis
Summary of Investment Activity
For the month of August 31, 2018

Balance of Investments Previous Month End		\$ 180,941,341.49
Time Certificates of Deposit Transactions		
Investments	500,000.00	
Withdrawals	(245,000.00)	
Total CD Changes		255,000.00
Other Changes		
Government Securities	4,896,625.00	
US Treasury Notes	0.00	
Local Agency Investment Fund	0.00	
Money Market	0.00	
Sweep Account	(216,588.72)	
Total Other Changes		4,680,036.28
Balance of Investments Current Month End		\$ 185,876,377.77


City of Clovis
Distribution of Investments
As of August 31, 2018

Insured CD's	12,254,000.00
Government Securities	96,600,716.47
US Treasury Notes	0.00
Local Agency Investment Fund	65,000,000.00
Money Market	0.00
Sweep Account	12,021,661.30
Investment Total	\$ 185,876,377.77

City of Clovis
Original Maturities Exceeding One Year
As of August 31, 2018

Institution	Face Value	Investment	Maturity	Stated Rate
		Balance At Amortized Cost		
FNMA/3135G0G72	3,000,000.00	3,018,480.00	12/14/2018	1.125%
FHLB/3130A7R72	3,000,000.00	3,000,000.00	4/29/2019	1.250%
FFCB/3133EGCZ6	3,000,000.00	3,007,560.00	6/6/2019	1.300%
FNMA/3135G0K93	3,000,000.00	3,006,150.00	6/28/2019	1.250%
FNMA/3135G0M91	3,000,000.00	3,002,400.00	7/26/2019	1.125%
FHLMCMTN/3134GB30	3,000,000.00	2,997,000.00	9/27/2019	1.500%
FHLB/3130ACLX0	2,500,000.00	2,498,750.00	10/30/2019	1.625%
FNMA/3135G0R62	3,000,000.00	3,000,000.00	11/15/2019	1.250%
FHLMCMTN/3134GAWD2	3,000,000.00	3,000,000.00	11/27/2019	1.300%
FFCB/3133EFZT7	1,000,000.00	994,500.00	2/24/2020	1.400%
FHLB/313378J77	1,000,000.00	1,008,596.72	3/13/2020	1.875%
FNMA/3136G4NJ8	3,000,000.00	3,006,210.00	4/27/2020	1.700%
FNMA/3136G4NK5	3,000,000.00	3,007,770.00	4/27/2020	1.800%
FFCB/3133EGD69	2,000,000.00	1,990,555.00	5/7/2020	1.320%
FHLMC/3134GBQZ8	2,500,000.00	2,498,750.00	5/22/2020	1.550%
FFCB/3133EHKR3	2,500,000.00	2,500,000.00	6/1/2020	1.670%
FHLB/3130ABNQ5	5,000,000.00	5,000,000.00	6/26/2020	1.625%
FAMCMTN/3132X0UC3	2,500,000.00	2,500,000.00	6/29/2020	1.650%
FHLB/3130ABNM4	2,500,000.00	2,500,000.00	6/29/2020	1.640%
FFCB/3133EHQJ5	5,000,000.00	5,000,000.00	7/6/2020	1.625%
FHLB/3130ABZN9	2,500,000.00	2,465,677.50	8/28/2020	1.800%
FHLB/3130ACD92	2,500,000.00	2,500,000.00	9/18/2020	1.600%
FNMA/3136G4QB2	2,500,000.00	2,500,000.00	10/13/2020	1.850%
FNMA/3135G0Q97	2,500,000.00	2,442,365.00	10/28/2020	1.500%
FHLB/3130ACTL8	2,500,000.00	2,488,750.00	11/25/2020	1.950%
FFCB/3133EH4B6	3,000,000.00	3,000,000.00	12/22/2020	2.100%
FHLB/3130ADG30	2,500,000.00	2,486,055.00	1/26/2021	2.300%
FHLMC/3134GSBK0	2,500,000.00	2,497,500.00	1/26/2021	2.150%
FNMA/3136G4SH7	2,500,000.00	2,500,000.00	4/30/2021	2.750%
FHLMCMTN/3137EAEL9	2,500,000.00	2,477,875.00	2/16/2021	2.375%
FHLMCMTN/3134GBTG7	2,300,000.00	2,258,140.00	3/29/2021	1.875%
FAMCMTN/3132X0T84	2,500,000.00	2,502,236.25	4/19/2021	2.650%
FFCB/3133EJRD3	2,500,000.00	2,502,117.00	12/5/2019	2.390%
FHLB/3130ACBY9	2,500,000.00	2,455,546.50	8/28/2020	1.680%
FHLB/313373ZY1	2,500,000.00	2,568,982.50	6/11/2021	3.625%
FHLB/3130A8EN9	2,500,000.00	2,418,750.00	6/14/2021	1.640%



AGENDA ITEM NO: 9
City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council
FROM: Finance Department
DATE: December 10, 2018
SUBJECT: Receive and File - Investment Report for the Month of September 2018

Exhibits: (A) Distribution of Investments
(B) Monthly Investment Transactions
(C) Certificates of Deposit
(D) Graph of September 30, 2018 Treasury Rates

Attached is the Investment Report for the month of September 2018. Shown in Exhibit A is the distribution of investments which lists all the individual securities owned by the City with the book and market values. Book value is the actual price paid for the investment. Market value is the amount that the investment is worth if sold in the open market. The market value (which fluctuates daily) that is used in the report is as of the last working day of the month. Exhibit B reflects the monthly investment transactions for the month of September 2018. Exhibit C lists the certificates of deposit. Exhibit D is a graph of Treasury rates on September 30, 2018.

The investment of the City's funds is performed in accordance with the adopted Investment Policy. Funds are invested with the following objectives in mind:

1. Assets are invested in adherence with the safeguards and diversity of a prudent investor.
2. The portfolio is invested in a manner consistent with the primary emphasis on preservation of the principal, while attaining a high rate of return consistent with this guideline. Trading of securities for the sole purpose of realizing trading profits is prohibited.
3. Sufficient liquidity is maintained to provide a source for anticipated financial obligations as they become due.
4. Investments may be made, consistent with the Investment Policy Guidelines, in fixed income securities maturing in three years or less and can be extended to five years with the City Manager's approval.

The Finance Department invests the City's assets with an expectation of achieving a total rate of return at a level that exceeds the annualized rate of return on short-term government guaranteed or insured obligations (90 day Treasury bills) and to assure that the principal is preserved with minimal risk of depreciation or loss. In periods of rising interest rates the City of Clovis portfolio return may be less than that of the annualized 90 day Treasury bill. In periods of decreasing interest rates, the City of Clovis portfolio return may be greater than the annualized 90 day Treasury bill. The current 90 day Treasury bill rate (annualized) is 1.63%. The rate of return for the City of Clovis portfolio is 1.75%. The goal for the City of Clovis investment return is 120% of the 90 day Treasury bill rate. The current rate of return is 108% of the Treasury bill rate.

In accordance with the Investment Policy the investment period on each investment does not exceed three years and can be extended to five years with the City Manager's approval. As of September 2018 the average investment life of the City's investment portfolio is 0.99 years.

Current Investment Environment and Philosophy

During the month of September 2018 the Federal Reserve did not adjust the federal funds rate and it remained at 1.75%-2.00%.

On September 30, 2018 the Treasury yield curve shows a steady increase that is only slightly more pronounced at the interval between three and ten years.

Certificates of Deposit (CD's)

The City purchases both negotiable and non-negotiable Certificates of Deposit (CD's). Although negotiable CD's can be traded, it is the City's policy to buy and hold all CD's. Negotiable CD's are held by U.S. Bank, a third party custodian. Non-negotiable CD's are held in the City's safe.

Purchases and Maturities

- 2 government securities totaling \$5,000,000.00 were purchased.
- No government securities were called or matured.
- No certificates of deposit were purchased.
- 2 certificates of deposit totaling \$374,000.00 were called or matured.

Market Environment

- During September, the federal funds rate was maintained at 1.75% - 2.00%.
- On September 30, the yield curve increased steadily for shorter term treasuries (through six months) and shows larger increases beyond six month treasuries. See Exhibit D, Graph of Treasury Rates on September 30, 2018.

Prepared by: Haley Lynch, Deputy Finance Director

Submitted by: Jay Schengel, Finance Director



Exhibit A

City of Clovis
Distribution of Investments
As of September 30, 2018

	COST	NET BOOK VALUE	MARKET VALUE *	YIELD TO MATURITY	STATED INTEREST RATE	INVEST DATE	MATURITY DATE	DAYS TO MATURITY FROM 9/30/2018
GOV'T SECURITIES								
FNMA	3,018,480	3,018,480	2,993,220	1.125%	1.125%	06/09/16	12/14/18	75
FHLB	3,000,000	3,000,000	2,979,450	1.250%	1.250%	04/29/16	04/29/19	211
FFCB	3,007,560	3,007,560	2,975,610	1.300%	1.300%	06/09/16	06/06/19	249
FNMA	3,006,150	3,006,150	2,971,710	1.250%	1.250%	07/13/16	06/28/19	271
FNMA	3,002,400	3,002,400	2,964,300	1.125%	1.125%	07/26/16	07/26/19	299
FHLMCMTN	2,997,000	2,997,000	2,965,500	1.500%	1.500%	10/12/17	09/27/19	362
FHLB	2,498,750	2,498,750	2,469,675	1.625%	1.625%	11/16/17	10/30/19	395
FNMA	3,000,000	3,000,000	2,948,700	1.250%	1.250%	11/16/16	11/15/19	411
FHLMCMTN	3,000,000	3,000,000	2,951,580	1.300%	1.300%	11/28/16	11/27/19	423
FFCB	2,502,117	2,502,117	2,491,875	2.390%	2.750%	06/05/18	12/05/19	431
FFCB	994,500	994,500	980,850	1.400%	1.400%	03/30/17	02/24/20	512
FHLB	1,008,597	1,008,597	986,720	1.875%	1.875%	03/22/17	03/13/20	530
FNAMMTN	3,006,210	3,006,210	2,951,460	1.700%	1.700%	05/02/17	04/27/20	575
FNAMMTN	3,007,770	3,007,770	2,953,470	1.800%	1.800%	05/02/17	04/27/20	575
FFCB	1,990,555	1,990,555	1,953,860	1.320%	1.320%	08/31/17	05/07/20	585
FHLMCMTN	2,498,750	2,498,750	2,451,300	1.550%	1.550%	05/25/17	05/22/20	600
FFCB	2,500,000	2,500,000	2,453,875	1.670%	1.670%	06/01/17	06/01/20	610
FHLB	5,000,000	5,000,000	4,899,200	1.625%	1.625%	06/26/17	06/26/20	635
FAMCMTN	2,500,000	2,500,000	2,455,600	1.650%	1.650%	07/27/17	06/29/20	638
FHLB	2,500,000	2,500,000	2,450,000	1.640%	1.640%	07/27/17	06/29/20	638
FFCB	5,000,000	5,000,000	4,897,850	1.625%	1.625%	07/06/17	07/06/20	645
FHLB	2,455,547	2,455,547	2,446,550	1.680%	2.750%	06/01/18	08/28/20	698
FHLB	2,465,678	2,465,678	2,450,800	1.800%	1.950%	01/18/18	08/28/20	698
FHLB	2,500,000	2,500,000	2,441,025	1.600%	1.800%	03/16/18	09/18/20	719
FNAMMTN	2,500,000	2,500,000	2,445,550	1.850%	1.600%	09/18/17	10/13/20	744
FNMA	2,442,365	2,442,365	2,428,125	1.500%	2.100%	12/22/17	10/28/20	759
FHLB	2,488,750	2,488,750	2,447,575	1.950%	1.850%	11/16/17	11/25/20	787
FFCB	3,000,000	3,000,000	2,943,030	2.100%	1.500%	03/01/18	12/22/20	814
FHLB	2,486,055	2,486,055	2,465,775	2.300%	2.300%	03/01/18	01/26/21	849
FHLMCMTN	2,497,500	2,497,500	2,454,175	2.150%	2.150%	01/26/18	01/26/21	849
FHLMCMTN	2,477,875	2,477,875	2,471,250	2.375%	2.375%	08/02/18	02/16/21	870
FHLMCMTN	2,258,140	2,258,140	2,241,764	1.875%	2.750%	06/01/18	03/29/21	911
FAMCMTN	2,502,236	2,502,236	2,488,800	2.650%	2.750%	06/28/18	04/19/21	932
FNAMMTN	2,500,000	2,500,000	2,471,450	2.750%	2.750%	04/30/18	04/30/21	943
FHLB	2,568,983	2,568,983	2,547,375	3.625%	2.750%	06/28/18	06/11/21	985
FHLB	2,418,750	2,418,750	2,419,150	1.640%	1.640%	08/02/18	06/14/21	988
FAMCMTN	3,000,000	3,000,000	2,988,270	2.750%	2.750%	09/06/18	08/17/21	1,052
FFCB	1,998,520	1,998,520	1,986,560	2.700%	2.700%	09/06/18	08/27/21	1,062
SECURITIES TOTAL	<u>\$ 101,599,236</u>	<u>\$ 101,599,236</u>	<u>\$100,283,029</u>					
LAIF		<u>\$ 65,000,000</u>	<u>\$ 65,000,000</u>					
MONEY MARKET (Rabo)		<u>\$ -</u>	<u>\$ -</u>					
Sweep Account (Union Bank)		<u>\$ 13,374,094</u>	<u>\$ 13,374,094</u>					
TOTAL CD'S		<u>\$ 11,880,000</u>	<u>\$ 11,768,335</u>					
TOTAL INVESTMENTS		<u>\$ 191,853,331</u>	<u>\$ 190,425,458</u>					

* Market values for securities obtained from US Bank.

Exhibit B

City of Clovis
Monthly Investment Transactions
As of September 30, 2018

Institution	Description	Activity	Amount	Market Value	Rate	Activity Date	Maturity Date
Bucks County Bank	CD	Maturity	(245,000)	(245,000)	1.300%	09/04/18	08/31/18
Washington County Bank	CD	Maturity	(129,000)	(129,000)	1.250%	09/24/18	09/24/18
FAMCMTN	Gov Security	Purchase	3,000,000	2,418,750	2.750%	09/04/18	08/17/18
FFCB	Gov Security	Purchase	2,000,000	2,477,875	2.700%	09/04/18	08/27/21

PORTFOLIO DATA

Current Month (09/18)

	Book	Market
CD'S	\$ 11,880,000	\$ 11,768,335
Gov't Securities*	101,599,236	100,283,029
LAIF	65,000,000	65,000,000
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	13,374,094	13,374,094
TOTAL	\$ 191,853,331	\$190,425,458

One Month Previous (08/18)

	Book	Market
CD'S	\$ 12,254,000	\$12,148,717
Gov't Securities*	96,600,716	95,461,050
LAIF	65,000,000	65,000,000
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	12,021,661	12,021,661
TOTAL	\$ 185,876,377	\$ 184,631,428

Three Months Previous (06/18)

	Book	Market
CD'S	\$ 12,484,000	\$12,354,163
Gov't Securities*	91,704,091	90,508,977
LAIF	65,000,000	65,000,000
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	24,686,705	24,686,705
TOTAL	\$ 193,874,797	\$ 192,549,845

Six Months Previous (03/18)

	Book	Market
CD'S	\$ 12,654,000	\$ 12,538,816
Gov't Securities*	79,915,548	78,881,115
LAIF	64,929,256	64,929,256
Money Market (Rabo Bank)	0	0
Sweep Account (Union Bank)	13,772,447	13,772,447
TOTAL	\$ 171,271,251	\$ 170,121,634

One Year Previous (09/17)

	Book	Market
CD'S	\$ 13,349,000	\$ 13,318,328
Gov't Securities*	59,555,321	59,237,355
LAIF	64,558,000	64,558,000
Money Market (Rabo Bank)	9,691,963	9,691,963
Sweep Account (Union Bank)	0	0
TOTAL	\$ 147,154,284	\$ 146,805,646

*Adjusted Quarterly for Premium/Discount Amortization

**City of Clovis
Certificates of Deposit
As of September 30, 2018**

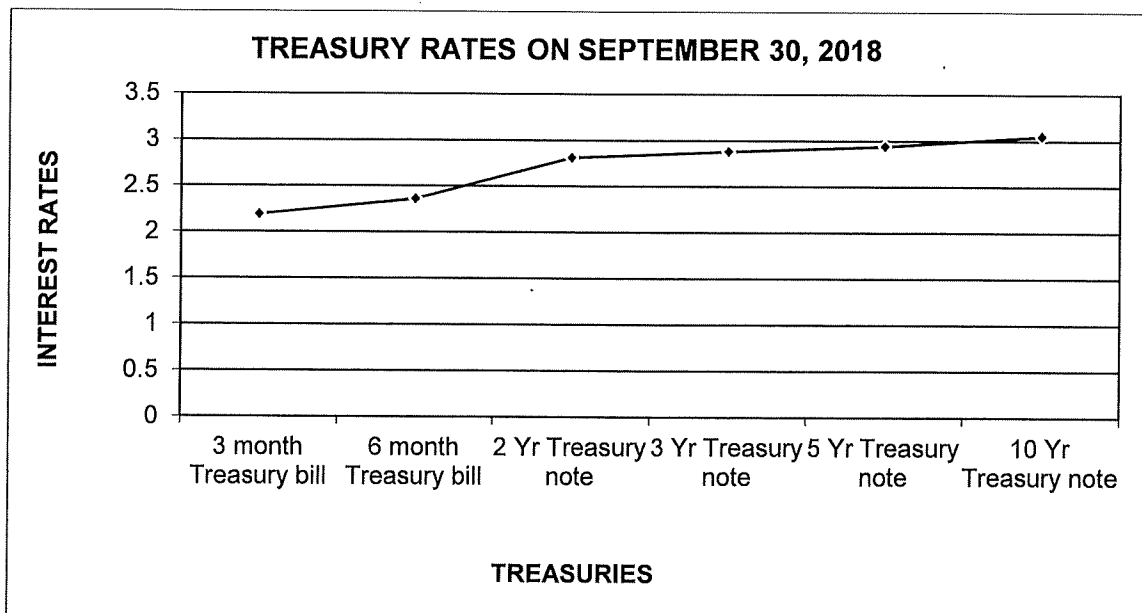
Negotiable CDs	COST	MARKET PRICE	INTEREST RATE	INVEST DATE	MATURITY DATE	MATURITY FROM 09/30/18	INTEREST FREQUENCY
KEY BANK	245,000	244,916.70	1.300%	11/12/15	11/13/18	44	SEMI-ANNUALLY
WELLS FARGO BANK	245,000	244,904.45	1.400%	11/12/15	11/13/18	44	MONTHLY
GOLDMAN SACHS BK	245,000	244,833.40	1.750%	01/13/16	01/14/19	106	SEMI-ANNUALLY
FIRST SAVINGS BANK	245,000	244,135.15	1.250%	02/19/16	02/19/19	142	MONTHLY
FIRST WESTERN	245,000	244,475.70	1.150%	02/26/16	02/26/19	149	MONTHLY
KATAHDIN TRUST	245,000	244,375.25	1.200%	02/26/16	02/26/19	149	MONTHLY
BRYN MAWR TR	245,000	244,078.80	1.200%	03/30/16	03/29/19	180	MONTHLY
CBC Fed Crdit Union	250,000	249,117.50	1.600%	10/20/17	04/22/19	204	MONTHLY
PRIVATE BANK	245,000	243,539.80	1.100%	05/20/16	05/20/19	232	SEMI-ANNUALLY
HORIZON BANK	245,000	243,270.30	1.100%	05/25/16	05/24/19	236	MONTHLY
QUANTUM NATIONAL	245,000	243,013.05	1.150%	06/22/16	06/21/19	264	QUARTERLY
DISCOVERY BANK	245,000	242,937.10	1.200%	07/01/16	07/01/19	274	SEMI-ANNUALLY
NORTHERN BANK TRUST	245,000	242,799.90	1.100%	07/12/16	07/12/19	285	QUARTERLY
MORGAN STANLY BANK	250,000	248,457.50	1.700%	09/30/17	08/12/19	316	SEMI-ANNUALLY
WEX BANK	245,000	242,175.15	1.200%	08/12/16	08/12/19	316	SEMI-ANNUALLY
FNB OF MCGREGOR	245,000	242,133.50	1.100%	08/18/16	08/19/19	323	MONTHLY
HAMNI BANK	250,000	249,357.50	2.100%	09/09/18	09/09/19	344	SEMI-ANNUALLY
ALLY BANK	245,000	241,714.55	1.300%	09/15/16	09/16/19	351	MONTHLY
ATLANTIC	245,000	241,503.85	1.200%	09/30/16	09/30/19	365	MONTHLY
First Technology Fed Cr Un Mtn	250,000	248,095.00	1.800%	10/16/17	10/16/19	381	MONTHLY
MORTON COMMUNITY BANK	245,000	241,773.35	1.500%	12/15/16	12/16/19	442	SEMI-ANNUALLY
SALLIE MAE	245,000	242,260.90	1.750%	01/11/17	01/13/20	470	SEMI-ANNUALLY
STEARNS BANK	245,000	241,511.20	1.600%	02/10/17	02/10/20	498	MONTHLY
CRESCENT BANK	245,000	241,300.50	1.550%	02/15/17	02/14/20	502	MONTHLY
PYRAMAX BANK	245,000	241,432.80	1.600%	02/17/17	02/18/20	506	MONTHLY
AMERICAN EXPRESS	245,000	241,741.50	1.900%	04/17/17	04/06/20	554	MONTHLY
FIRST BANK	245,000	240,778.65	1.600%	04/17/17	04/20/20	568	MONTHLY
ION BANK	245,000	240,756.60	1.600%	04/17/17	04/20/20	568	MONTHLY
COMMUNITYWIDE/20416TAN2	250,000	246,610.00	1.950%	12/01/17	06/01/20	610	MONTHLY
NTHWT DIST CH8	250,000	245,415.00	1.700%	06/16/17	06/16/20	625	MONTHLY
TBK BANK SSB	250,000	245,757.50	1.800%	06/23/17	06/23/20	632	MONTHLY
AMER NATL	250,000	245,095.00	1.700%	07/12/17	07/13/20	652	MONTHLY
Mb Financial Bank	250,000	245,215.00	1.800%	08/10/17	08/10/20	680	MONTHLY
East Boston Svgs Bk Boston Ma	250,000	244,635.00	1.800%	09/28/17	09/28/20	729	MONTHLY
Medallion Bk Salt Lake City Utah	250,000	244,867.50	1.850%	09/29/17	09/29/20	730	MONTHLY
Illinois Cmnty	250,000	245,077.50	2.000%	11/28/17	11/30/20	792	MONTHLY
First Bank	250,000	246,182.50	2.300%	02/06/18	02/08/21	862	MONTHLY
MERCHANTS MANUFACTURERS	250,000	246,130.00	2.300%	02/16/18	02/16/21	870	MONTHLY
MERRICK BANK	250,000	247,435.00	2.550%	03/09/18	03/09/21	891	MONTHLY
Towne Bank	250,000	248,090.00	2.700%	04/27/18	04/27/21	940	MONTHLY
Citibank	250,000	249,215.00	2.900%	05/22/18	05/24/21	967	MONTHLY
University of Iowa Cmnty FCU	250,000	249,202.50	2.900%	05/24/18	05/28/21	971	MONTHLY
B Bay LLC	250,000	249,775.00	3.000%	06/15/18	06/15/21	989	MONTHLY
Connectone Bk Englewood Cliffs	250,000	249,782.50	3.000%	06/15/18	06/15/21	989	MONTHLY
Bar Harbor Bank Trust	250,000	249,735.00	3.000%	06/29/18	06/29/21	1,003	MONTHLY
Spiritbank Na	250,000	249,697.50	3.000%	07/13/18	07/13/21	1,017	MONTHLY
Peoples Security Bank	250,000	249,860.00	3.050%	08/31/18	08/31/21	1,066	MONTHLY
Welch State Bank	250,000	249,167.50	2.950%	08/31/18	08/31/21	1,066	MONTHLY
Negotiable CD TOTAL	\$ 11,880,000	\$ 11,768,335					
CD TOTAL	\$ 11,880,000	\$ 11,768,335					

**CITY OF CLOVIS
FINANCE DEPARTMENT
SEPTEMBER 30, 2018 TREASURY RATES**

Exhibit D

Treasury Rates as of September 30, 2018

3 month Treasury bill	2.19
6 month Treasury bill	2.36
2 Yr Treasury note	2.81
3 Yr Treasury note	2.88
5 Yr Treasury note	2.94
10 Yr Treasury note	3.05



As indicated in the above graph, treasuries climb at a steady pace with an increase that is only slightly more pronounced at the interval between 6 months and 2 years.



AGENDA ITEM NO: **10**
City Manager: 

CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: December 10, 2018

SUBJECT: Receive and File - Treasurer's Report for the Month of September 2018

ATTACHMENTS: (A) Statement of Cash Balances
(B) Summary of Investment Activity
(C) Investments with Original Maturities Exceeding One Year

Attached for the Council's information is the Treasurer's Report for the month ended September 30, 2018.

Pursuant to Section 41004 of the Government Code of the State of California, the City Treasurer is required to submit a monthly report of all receipts, disbursements and fund balances. The first page of the report provides a summary of the beginning balance, total receipts, total disbursements, ending balance for all funds, and a listing, by fund, of all month end fund balances. The second page of the report summarizes the investment activity for the month and distribution, by type of investment, held by the City. The third page lists all investments with original maturities exceeding one year as of the month ended September 30, 2018.

Prepared by: Haley Lynch, Deputy Finance Director

Submitted by: Jay Schengel, Finance Director 

City of Clovis
Statement of Cash Balances
As of September 30, 2018

Previous Balance	\$ 8,050,460.96
Deposits	22,700,065.50
Disbursements	<u>(24,689,860.17)</u>
Current Balance	<u>\$ 6,060,666.29</u>

<u>FUNDS</u>	<u>BALANCE</u>
100 General Fund	\$ 1,791,892.11
201 Local Transportation	12,397,643.00
202 Parking and Business Improvements	114,836.72
203 Off Highway Use	67,568.17
205 Senior Citizen Memorial Trust	50,830.74
207 Landscape Assessment District	3,348,723.40
208 Blackhorse III (95-1) Assessment District	119,550.93
301 Park & Recreation Acquisition	7,373,682.26
305 Refuse Equipment Reserve	1,384,533.14
310 Special Street Deposit Fund	22,087,278.39
313 Successor Agency	91,852.40
314 Housing Successor Agency	1,601,503.99
402 1976 Fire Bond Redemption	25,591.17
404 1976 Sewer Bond Redemption Fund	389,473.69
501 Community Sanitation Fund	15,884,375.99
502 Sewer Service Fund	27,501,792.58
504 Sewer Capital Projects-Users	1,254,466.94
506 Sewer Capital Projects-Developer	87,847.98
507 Water Service Fund	46,265,597.43
508 Water Capital Projects-Users	4,463,946.70
509 Water Capital Projects-Developer	8,360,805.40
515 Transit Fund	1,830,122.01
540 Planning & Development Services	10,972,626.12
601 Property & Liability Insurance	891,048.45
602 Fleet Maintenance	11,060,703.36
603 Employee Benefit Fund	1,671,714.38
604 General Government Services	13,383,295.62
701 Curb & Gutter Fund	153,637.11
702 Sewer Revolving Fund	115,437.68
703 Payroll Tax & Withholding Fund	3,450,313.56
712 Temperance/Barstow Assmt Dist (98-1)	72,724.98
713 Shepherd/Temperance Assmt Dist (2000-1)	5,542.36
715 Supp Law Enforcement Serv	52,384.14
716 Asset Forfeiture	19,555.93
720 Measure A-Public Safety Facility Tax	257,676.84
736 SA Admin Trust Fund	1,421.40
741 SA Debt Service Trust Fund	(689,138.24)
747 Housing Successor Trust Fund	1,137.98
SUBTOTALS	<u>\$ 197,913,996.81</u>
999 Invested Funds	<u>(191,853,330.52)</u>
TOTAL	<u>\$ 6,060,666.29</u>

City of Clovis
Summary of Investment Activity
For the month of September 30, 2018

<u>Balance of Investments Previous Month End</u>		<u>\$ 185,876,377.77</u>
<u>Time Certificates of Deposit Transactions</u>		
Investments		
Withdrawals	(374,000.00)	
Total CD Changes		(374,000.00)
<u>Other Changes</u>		
Government Securities	4,998,520.00	
US Treasury Notes	0.00	
Local Agency Investment Fund	0.00	
Money Market	0.00	
Sweep Account	1,352,432.75	
Total Other Changes		6,350,952.75
Balance of Investments Current Month End		<u>\$ 191,853,330.52</u>

City of Clovis
Distribution of Investments
As of September 30, 2018

Insured CD's	11,880,000.00
Government Securities	101,599,236.47
US Treasury Notes	0.00
Local Agency Investment Fund	65,000,000.00
Money Market	0.00
Sweep Account	13,374,094.05
Investment Total	<u>\$ 191,853,330.52</u>

City of Clovis
Original Maturities Exceeding One Year
As of September 30, 2018

Institution	Face Value	Investment Balance At Amortized Cost	Maturity	Stated Rate
FNMA/3135G0G72	3,000,000.00	3,018,480.00	12/14/2018	1.125%
FHLB/3130A7R72	3,000,000.00	3,000,000.00	4/29/2019	1.250%
FFCB/3133EGCZ6	3,000,000.00	3,007,560.00	6/6/2019	1.300%
FNMA/3135G0K93	3,000,000.00	3,006,150.00	6/28/2019	1.250%
FNMA/3135G0M91	3,000,000.00	3,002,400.00	7/26/2019	1.125%
FHLMCMTN/3134GB30	3,000,000.00	2,997,000.00	9/27/2019	1.500%
FHLB/3130ACLX0	2,500,000.00	2,498,750.00	10/30/2019	1.625%
FNMA/3135G0R62	3,000,000.00	3,000,000.00	11/15/2019	1.250%
FHLMCMTN/3134GAWD2	3,000,000.00	3,000,000.00	11/27/2019	1.300%
FFCB/3133EFZT7	1,000,000.00	994,500.00	2/24/2020	1.400%
FHLB/313378J77	1,000,000.00	1,008,596.72	3/13/2020	1.875%
FNMA/3136G4NJ8	3,000,000.00	3,006,210.00	4/27/2020	1.700%
FNMA/3136G4NK5	3,000,000.00	3,007,770.00	4/27/2020	1.800%
FFCB/3133EGD69	2,000,000.00	1,990,555.00	5/7/2020	1.320%
FHLMC/3134GBQZ8	2,500,000.00	2,498,750.00	5/22/2020	1.550%
FFCB/3133EHKR3	2,500,000.00	2,500,000.00	6/1/2020	1.670%
FHLB/3130ABNQ5	5,000,000.00	5,000,000.00	6/26/2020	1.625%
FAMCMTN/3132X0UC3	2,500,000.00	2,500,000.00	6/29/2020	1.650%
FHLB/3130ABNM4	2,500,000.00	2,500,000.00	6/29/2020	1.640%
FFCB/3133EHQJ5	5,000,000.00	5,000,000.00	7/6/2020	1.625%
FHLB/3130ABZN9	2,500,000.00	2,465,677.50	8/28/2020	1.800%
FHLB/3130ACD92	2,500,000.00	2,500,000.00	9/18/2020	1.600%
FNMA/3136G4QB2	2,500,000.00	2,500,000.00	10/13/2020	1.850%
FNMA/3135G0Q97	2,500,000.00	2,442,365.00	10/28/2020	1.500%
FHLB/3130ACTL8	2,500,000.00	2,488,750.00	11/25/2020	1.950%
FFCB/3133EH4B6	3,000,000.00	3,000,000.00	12/22/2020	2.100%
FHLB/3130ADG30	2,500,000.00	2,486,055.00	1/26/2021	2.300%
FHLMC/3134GSBK0	2,500,000.00	2,497,500.00	1/26/2021	2.150%
FNMA/3136G4SH7	2,500,000.00	2,500,000.00	4/30/2021	2.750%
FHLMCMTN/3137EAEL9	2,500,000.00	2,477,875.00	2/16/2021	2.375%
FHLMCMTN/3134GBTG7	2,300,000.00	2,258,140.00	3/29/2021	1.875%
FAMCMTN/3132X0T84	2,500,000.00	2,502,236.25	4/19/2021	2.650%
FFCB/3133EJRD3	2,500,000.00	2,502,117.00	12/5/2019	2.390%
FHLB/3130ACBY9	2,500,000.00	2,455,546.50	8/28/2020	1.680%
FHLB/313373ZY1	2,500,000.00	2,568,982.50	6/11/2021	3.625%
FHLB/3130A8EN9	2,500,000.00	2,418,750.00	6/14/2021	1.640%
FAMCMTN/3132X05D9	3,000,000.00	3,000,000.00	8/17/2021	2.750%
FFCB/3133EJF0	2,000,000.00	1,998,520.00	8/27/2021	2.700%



AGENDA ITEM NO: **11**
City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: December 10, 2018

SUBJECT: Approval – Res. 18- A Resolution of Intention (ROI) to Annex Territory (Annexation #56) (T6181-North East Corner of Shaw and Leonard.), to the Community Facilities District (CFD) 2004-1 and to Authorize the Levy of Special Taxes Therein and Setting the Public Hearing for January 14, 2019.

ATTACHMENTS: Resolution
Map

CONFLICT OF INTEREST

None

RECOMMENDATION

That the Council approve Res. 18-___, A Resolution of Intention to Annex Territory (Annexation #56) to Community Facilities District (CFD) 2004-1 and to Authorize the Levy of Special Taxes therein and setting the Public Hearing for January 14, 2019.

EXECUTIVE SUMMARY

Since the condition to establish a CFD was imposed on the developments being processed by the City, developments proceeding after March 8, 2004 must petition to be annexed to the existing CFD. This action is required to begin the process of annexation provided by the conditions of approval of the development entitlements.

BACKGROUND

Since the condition to establish a CFD was imposed on the developments being processed by the City, developments proceeding after March 8, 2004 must petition to be annexed to the existing CFD. Recently a developer has submitted a petition to annex territory to the

Community Facilities District 2004-1 and to include his subdivision within the District as provided by the conditions of approval of the development entitlements.

To initiate the process for annexation of territory to a CFD, the Council must approve a Resolution of Intention (ROI) to annex territory to the CFD. The ROI included with this report includes various actions necessary for the annexation to the CFD. The Rate and Method of Apportionment (RMA) referred to in the ROI is as adopted by the Council with the Resolution of Formation adopted March 8, 2004.

The area to be annexed T6181-North East Corner of Shaw and Leonard is shown in the attached map.

FISCAL IMPACT

No fiscal impact by this action.

REASON FOR RECOMMENDATION

All requirements to begin the process for annexation of territory to the CFD have been completed, and the Council may take action on the ROI.

ACTIONS FOLLOWING APPROVAL

The Staff will take appropriate steps to schedule the Public Hearing on the Annexation of Territory to the CFD for January 14, 2019 and will provide the notices in accordance with law.

Prepared by: Steve Nourian

Submitted by: Jay Schengel, Finance Director 

RESOLUTION NO. 18-____

**A RESOLUTION OF INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES
DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN**

**CITY OF CLOVIS
Community Facilities District No. 2004-1
(Police and Fire Services)
Annexation No. 56**

RESOLVED by the City Council (the "Council") of the City of Clovis (the "City"), County of Fresno, State of California, that:

WHEREAS, this Council has conducted proceedings to establish Community Facilities District No. 2004-1 (Police and Fire Services) (the "CFD") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code; and

WHEREAS, under the Act, this Council, as the legislative body for the CFD, is empowered with the authority to annex territory to the CFD, and now desires to undertake proceedings to annex territory to the CFD.

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

- 1. Findings.** This Council hereby finds and determines that public convenience and necessity require that territory be added to the CFD.
- 2. Territory Described.** The name of the existing CFD is "Community Facilities District No. 2004-1 (Police and Fire Services)". The territory included in the existing CFD is as shown on the map thereof filed in Book 40 of Maps of Assessment and Community Facilities Districts at Page 57, in the office of the County Recorder, County of Fresno, State of California, to which map reference is hereby made. The territory now proposed to be annexed to the CFD is as shown on the Annexation Map No. 56 to the CFD, on file with the Clerk, the boundaries of which territory are hereby preliminarily approved and to which map reference is hereby made for further particulars. The City Clerk is hereby directed to cause to be recorded said Annexation Map No. 56 to the CFD, showing the territory to be annexed, in the office of the County Recorder of the County of Fresno within fifteen days of the date of adoption of this resolution.
- 3. The Services.** The types of public services financed by the CFD and pursuant to the Act consist of those of the police and fire services (the "Services") as described in Exhibit A to Resolution No. 04-33, adopted by the Council on March 8, 2004 (the "Resolution of Formation"). It is presently intended that the Facilities (and the Services) will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

4. Special Tax. Except to the extent that funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD, and collected in the same manner as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay, are described in Exhibit B attached to the Resolution of Formation, by which this reference is incorporated herein.

5. Hearing. Monday, January 14, 2019, at 6:00 p.m. or as soon as possible thereafter, in the City Hall, Council Chambers, 1033 Fifth Street, Clovis, California, be, and the same are hereby appointed and fixed as the time and place when and where this Council, as legislative body for the CFD, will conduct a public hearing on the annexation of territory to the CFD and consider and finally determine whether the public interest, convenience and necessity require said annexation of territory to the CFD and the levy of such special tax therein.

6. Notice. The City Clerk is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper of general circulation in the area of the CFD. The publication of said notice shall be completed at least seven (7) days before the date herein set for said hearing. The City Clerk shall also cause a copy of such notice and a copy of the Resolution of Formation to be mailed to each landowner (and to each registered voter, if any) within the territory proposed to be annexed, which notice and resolution shall be mailed at least fifteen (15) days before the date of said hearing. Such notice shall be substantially in the form specified in Section 53339.4 of the Act, with a summary form specifically authorized.

7. Annexation Contingency. Section 53316 of the Act shall apply to the proceedings of the Council for the CFD to the extent that the proceedings, if appropriate, include territory which on the date of adoption of this Resolution of Intention are not annexed to the City and which territory is proposed to be annexed to the City. This Council determines that the City has filed appropriate documents, including a "resolution of application", with the Fresno County Local Agency Formation Commission ("LAFCO") for the annexation of territory as therein described, which territory includes all or a portion of the lands proposed for inclusion in the boundaries of the CFD as herein described. A certificate of filing of such application has been issued by the official who is the executive officer of LAFCO, a copy of which certificate of filing is on file with the City Clerk. It is hereby specifically provided that these proceedings for the CFD, to the extent applicable to such territory subject to such LAFCO annexation to the City, shall be contingent upon and shall be completed only if the annexation of such territory to the City by LAFCO is completed. It is further provided that this Council shall not authorize the levy of the Special Tax nor cause any amended notice of special tax lien to be recorded for the territory to be annexed to the CFD unless and until such annexation proceedings through LAFCO are completed to the satisfaction of this Council.

8. Effective Date. This resolution shall take effect upon its adoption.

I hereby certify that the foregoing Resolution was regularly introduced and adopted by the City Council of the City of Clovis at a meeting held December 10, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

Mayor

City Clerk

FILED IN THE OFFICE OF THE CITY CLERK THIS _____ DAY
OF _____ 2018. I HEREBY CERTIFY THAT THE
WITHIN MAP SHOWING PROPOSED BOUNDARIES OF
ANNEXATION NO. 56 TO COMMUNITY FACILITIES DISTRICT NO.
2004-1 (POLICE AND FIRE SERVICES), CITY OF CLOVIS,
COUNTY OF FRESNO, STATE OF CALIFORNIA, WAS APPROVED
BY THE CITY COUNCIL OF THE CITY OF CLOVIS AT A
REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF
_____ 2018, BY ITS RESOLUTION NO. 18-_____

JOHN HOLT
CITY CLERK
CITY OF CLOVIS

FILED THIS _____ DAY OF _____ 2018,
AT THE HOUR OF _____ O'CLOCK _____ M. IN THE
BOOK _____ PAGE _____ OF MAPS OF
ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AND AS
INSTRUMENT NO. _____ IN THE
OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF
FRESNO, STATE OF CALIFORNIA.

PAUL A. DICTOS, C.P.A. BY: DEPUTY COUNTY RECORDER
COUNTY ASSESSOR-RECORDER
COUNTY OF FRESNO
STATE OF CALIFORNIA

REFERENCE IS MADE TO THAT BOUNDARY MAP OF
COMMUNITY FACILITIES DISTRICT NO. 2004-1 (POLICE AND
FIRE SERVICES) OF THE CITY OF CLOVIS RECORDED WITH THE
FRESNO COUNTY RECORDER'S OFFICE ON FEBRUARY 19,
2004, IN BOOK 40 OF MAPS OF ASSESSMENT AND
COMMUNITY FACILITIES DISTRICTS, PAGE 57.

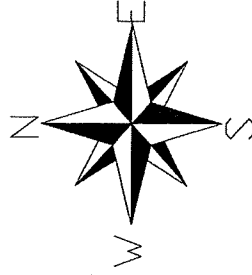
THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL
SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND
DIMENSIONS AS SHOWN ON THE FRESNO COUNTY ASSESSORS
MAPS FOR THOSE PARCELS LISTED.

THE FRESNO COUNTY ASSESSORS MAPS SHALL GOVERN FOR
ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF
SUCH LOTS OF PARCELS.

ANNEXATION MAP NO. 56

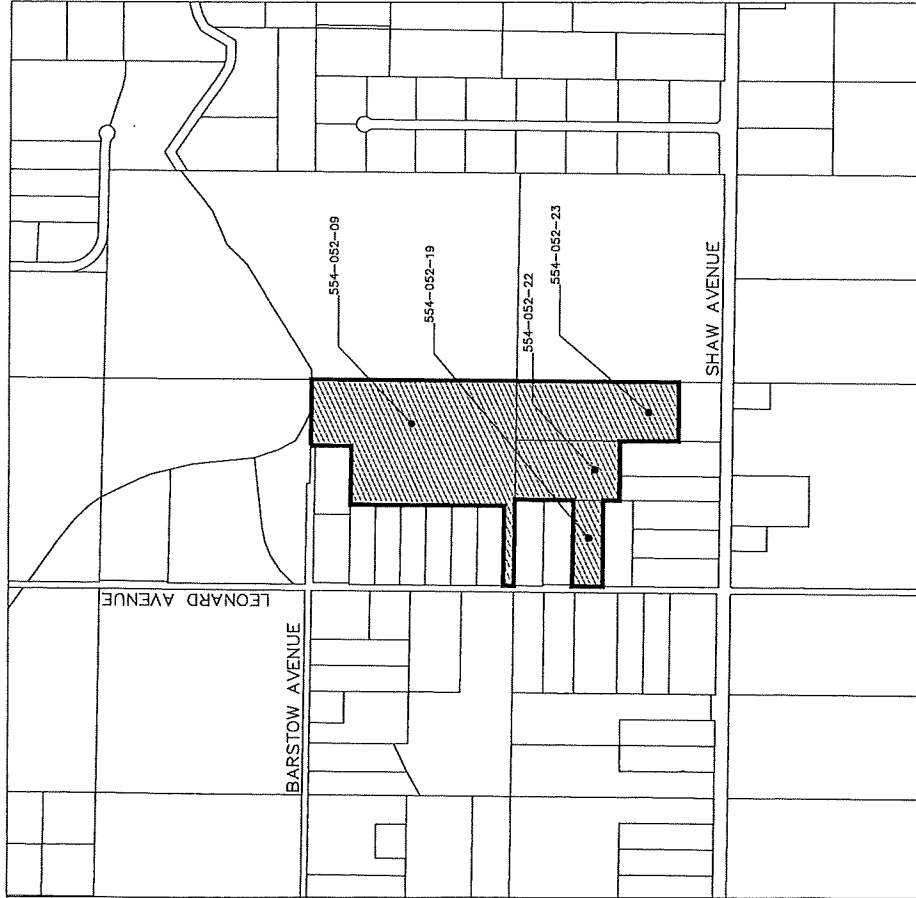
COMMUNITY FACILITIES DISTRICT NO. 2004-1
(POLICE AND FIRE SERVICES)

CITY OF CLOVIS
COUNTY OF FRESNO
STATE OF CALIFORNIA



LEGEND

— PARCEL
— ANNEXATION BOUNDARY
APN 554-052-09
APN 554-052-19
APN 554-052-22
APN 554-052-23



0 250' 500'
SCALE : 1" = 500'



AGENDA ITEM NO: 12
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: December 10, 2018

SUBJECT: Approval – Res. 18-___; Amending the City's FY 18-19 Position Allocation Plan by deleting one (1) Office Assistant position and adding one (1) Principal Office Assistant position within the Public Utilities Department.

ATTACHMENTS: (1) Res. 18-___, Position Allocation Plan
(2) Exhibit A – Position Allocation Adjustment

CONFLICT OF INTEREST

None

RECOMMENDATION

For Council to approve Resolution 18-___; Amending the City's FY 18-19 Position Allocation Plan by deleting one (1) Office Assistant position and adding one (1) Principal Office Assistant position in the Public Utilities Department.

EXECUTIVE SUMMARY

Currently, the Public Utilities Department is authorized for two (2) Principal Office Assistant positions and four (4) Office Assistant positions. It is recommended that the City's Position Allocation Plan be amended to add one (1) additional Principal Office Assistant position which would result in a total of three (3) Principal Office Assistant positions in the department. One (1) Office Assistant position will be eliminated leaving a total of three (3) Office Assistant positions. Council approval is required for changes to the Position Allocation Plan.

BACKGROUND

The Public Utilities Department has recently evaluated the work assignments in the department and has determined that the addition of one (1) Principal Office Assistant position and the elimination of one (1) Office Assistant position will more efficiently support the current needs of the department. The desired change results in the need to modify the City's Position Allocation Plan which requires Council approval.

FISCAL IMPACT

The fiscal impact of salary and benefits for the remainder of FY 18-19 is approximately an additional \$5,700. There are adequate funds in the Public Utilities Department budget to cover the costs of this position.

REASON FOR RECOMMENDATION

The addition of one (1) Principal Office Assistant and the elimination of one (1) Office Assistant better support the current staffing needs of the Public Utilities Department. The change must be reflected in the authorized FY18-19 Public Utilities Department position allocation. Modification of the Position Allocation Plan requires Council Approval.

ACTIONS FOLLOWING APPROVAL

The position allocation for the Public Utilities Department will be modified as noted in Exhibit A. The position vacancy will be filled through the current eligible list.

Prepared by: Lori Shively, Personnel/Risk Manager

Submitted by: Shonna Halterman, General Services Director



RESOLUTION 18-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING
AMENDMENTS TO THE CITY'S FY 18-19 POSITION ALLOCATION PLAN**

The City Council of the City of Clovis resolves as follows:

WHEREAS, the FY18-19 Position Allocation was approved as part of the FY18-19 city budget adoption process; and,

WHEREAS, it has been determined that there is an operational need for one (1) additional Principal Office Assistant position. The Department will delete one (1) Office Assistant position.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis, that the City's FY 18-19 Position Allocation shall be adjusted as noted in Exhibit A attached.

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on December 10, 2018 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated December 10, 2018:

Mayor

City Clerk

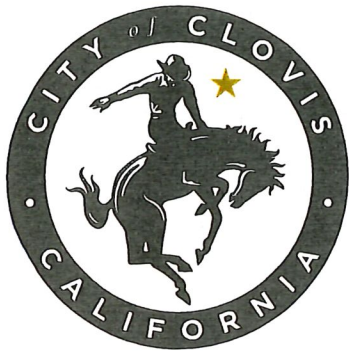
EXHIBIT A

POSITION ALLOCATION ADJUSTMENT BY DEPARTMENT FY 18-19

<u>DEPARTMENT</u>	<u>NUMBER OF POSITIONS</u>
-------------------	----------------------------

Public Utilities Department

Add: Principal Office Assistant	1.0
Delete Office Assistant	1.0



AGENDA ITEM NO: **13**
City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Police Department

DATE: December 10, 2018

SUBJECT: Approval – Res. 18__, Amending the 2018-19 Police Department Budget to reflect the award of the Edward Byrne Memorial Justice Assistance Grants (JAG) Program in the amount of \$33,949.00.

ATTACHMENTS: (A) Resolution

CONFLICT OF INTEREST

There is no conflict of interest with these funds.

RECOMMENDATION

For the City Council to approve a Resolution amending the 2018-2019 Police Department Budget to reflect the grant awards from the Department of Justice Edward Byrne Memorial Justice Assistance Program in the amount of \$33,949.00.

EXECUTIVE SUMMARY

The Clovis Police Department has been awarded the amount of \$33,949.00 from the JAG Program to fund one part-time community service officer. The grant period starts October 1, 2018, and ends September 30, 2021.

The funds are provided through the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program. This program furthers the Department of

Justice's mission by assisting state and local efforts to prevent and/or reduce crime and violence. The Clovis Police Department will maintain one part-time community service officer to assist patrol in several functions within the Police Department. These functions could include, but not be limited to, patrol field work, jail duties, animal services duties in patrol, community events, and other duties which would prevent and reduce crime.

BACKGROUND

The police department applied for the JAG Program in 2017 and 2018. Due to Executive Order, all Federal Funding was suspended to states and local governments until certification of program activity could be verified. The Clovis Police Department has provided the Department of Justice with the appropriate certification and assurances to meet all the requirements of the JAG Program, and the Department of Justice has funded the program. The JAG Program has awarded grant 2017-DJ-BX-0263 in the amount of \$ 16,255.00 and 2018-DJ-BX-0303 in the amount of \$ 17,694.00.

FISCAL IMPACT

The grant award will be used to maintain one Part-Time Community Service Officer.

REASON FOR RECOMMENDATION

To approve the amendment of the FY 2018-19 Police Department Budget to reflect the award of Justice Assistance Grant funds in the amount of \$ 33,949.00.

ACTIONS FOLLOWING APPROVAL

A resolution is attached for approval

Prepared by: Sandi Macy

Submitted by:



Matt Basgall, Chief of Police

RESOLUTION NO. 18-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS
APPROVING AN AMENDMENT TO THE ANNUAL BUDGET
FOR FISCAL YEAR 2018-2019**

WHEREAS, the City Council of the City of Clovis approved the 2016-2017 Budget on May 14, 2018; and

WHEREAS, the Police Department has need for one part-time Community Service Officer; and

WHEREAS, the Police Department has been awarded a grant from the Bureau of Justice Assistance Grant Program; and

WHEREAS, the Police Department will receive grant funds in the amount of \$33,949 to use towards law enforcement services; and

WHEREAS, the City Council determines that the expenditures are necessary.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Clovis that the 2018-2019 Budget be amended as provided in Attachment A.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on December 10, 2018 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

Mayor

City Clerk

ATTACHMENT A

SUMMARY OF EXPENDITURES

SUMMARY OF EXPENDITURES BY DEPARTMENT

DEPARTMENT	Police	\$33,949.00
------------	--------	-------------

SUMMARY OF EXPENDITURES BY FUND

FUND	General Fund	\$33,949.00
------	--------------	-------------

SUMMARY OF REVENUES BY DEPARTMENT

DEPARTMENT	Police	\$33,949.00
------------	--------	-------------

SUMMARY OF REVENUES BY FUND

FUND	General Fund	\$33,949.00
------	--------------	-------------

All expenditures will be from 56300 - Police Department Grants



AGENDA ITEM NO: 14
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Fire Department

DATE: December 10, 2018

SUBJECT: Approval - Resolution No. 18-____, Amending the Fire Department Budget to reflect \$28,547 in 2017 State Homeland Security Grant Program (SHSGP) to fund Fire Department equipment.

ATTACHMENTS: Resolution No. 18-____
Exhibit A – Budget Amendment

CONFLICT OF INTEREST

None

RECOMMENDATION

Authorize Resolution No. 18-____, Amending the Fire Department Budget to reflect \$28,547.00 in 2017 State Homeland Security Grant Program (SHSGP) to fund Fire Department equipment.

EXECUTIVE SUMMARY

The State Homeland Security Grant Program (SHSGP) awards monies to enhance the ability of states, territories, and urban areas to prepare for, prevent, and respond to terrorist attacks and other major disasters. These funds are used for preparedness planning, equipment acquisition, training, exercises, management, and administration.

Within this grant, extrication tools are specifically identified and funded as a method for communities to better prepare for and respond to emergencies. The City of Clovis Fire Department will utilize the \$28,547.00 from 2017 for a set of battery extrication tools currently housed on Truck 41 in accordance with established SHSGP guidelines.

BACKGROUND

As a member of the Local Area Approval Authority, Clovis Fire Department has received \$28,547.00 awarded in FY 2017 to be applied towards \$32,695.15 in battery extrication tools that are utilized in vehicle accidents for retrieving trapped occupants on Truck 41. The additional \$4,148.15 is funded within the existing Fire Department FY 18/19 budget.

FISCAL IMPACT

The Fire Department Emergency Preparedness, 63000-68420 Section, budget would be increased by \$28,547.00.

REASON FOR RECOMMENDATION

The SHSGP award has enabled the Fire Department to continue placing essential equipment into front-line service as outlined by the Governor's Office of Emergency Services.

ACTIONS FOLLOWING APPROVAL

Staff will proceed to process the purchase request under SHSGP.

Prepared by: Chad Fitzgerald, Life Safety/Enforcement Manager

Submitted by: 
John Binaski, Fire Chief

RESOLUTION 18-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING
AMENDMENTS TO THE 2018-2019 FIRE DEPARTMENT BUDGET**

WHEREAS, the City Council approved the 2018-2019 Budget on June 11, 2018; and

WHEREAS, the budget for the Fire Department did not include revenues associated with the State Homeland Security Grant Program (also known as SHSGP); and

WHEREAS, the Fire Department is responsible for providing public safety services including fire suppression; and

WHEREAS, the SHSGP provides an effective avenue to secure the necessary equipment needed by the Fire Department to effectively minimize the life/property loss and improve crew safety during fire suppression operations; and

WHEREAS, the purchase expense incurred by the Fire Department for equipment will be paid by SHSGP at a rate of 100% to meet the obligations of the SHSGP.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Clovis that the 2018-2019 Budget be amended as provided in Exhibit A for the "Summary of Expenditures Department" and the "Summary of Expenditures Fund."

APPROVED:

Mayor

City Clerk

* * * * *

The foregoing Ordinance was introduced and adopted at a regular meeting of the City Council on December 10, 2018 by the following vote, to wit:

AYES: None
NOES: None
ABSENT: None
ABSTAIN: None

DATED:

City Clerk

EXHIBIT A

SUMMARY OF EXPENDITURE BY DEPARTMENT

Department

Fire (63000-68420)	\$28,547
Total Expenditures by Department	\$28,547

SUMMARY OF EXPENDITURES BY FUND

Fund

General Fund (63000-45043)	\$28,547
Total Expenditures by Fund	\$26,547



AGENDA ITEM NO: 15
City Manager: AA

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: December 10, 2018

SUBJECT: Approval - Waive Formal Bidding Requirements and Authorize the Purchase of Replacement Modules for the Surface Water Treatment Plant from PALL Water

ATTACHMENTS: None.

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to waive the City's formal bidding requirements and authorize the purchase of 192 microfiltration modules this fiscal year for \$278,400 and enter into a contract committing to purchase an additional 480 microfiltration modules for \$672,000 over the next three years from PALL Water.

EXECUTIVE SUMMARY

The Surface Water Treatment Plant (SWTP) operates using microfiltration modules/membranes to treat raw surface water into drinking water. The membranes typically have a life expectancy of 10 years and are covered by a 10 year limited warranty. Efficiency in the production of treated water will decrease and the potential for membrane failures increase as the membranes age. There are currently 192 membranes that are just beyond 10 years old and another 480 that will be 10 years old in 2020.

On January 1, 2019 tariffs are expected to increase the cost of membranes by 10% to 25%. PALL has committed to honoring the price in the current proposal and hold an additional 480 membranes that are currently in stock for up to 3 years. Payment for the additional membranes will be due upon delivery.

There are currently no membrane suppliers that have been fully accepted by the State Water Resources Control Board, Division of Drinking Water, to be used as a retrofit in a drinking water treatment facility with a PALL Water Rack system. In addition, there have been no drinking water treatment facilities in California that have retrofitted one manufacturer's rack system with another manufacturer's membranes.

BACKGROUND

Construction of the SWTP was completed in April 2004, and in June 2004 the plant started the distribution of treated surface water. There were issues with the pretreatment process that caused the premature failure of membranes, so in August 2008 two racks were replaced and another five racks were replaced in April 2010. In December 2013, four additional racks were added when the plant was expanded from 15 MGD to 22.5 MGD. There are currently 11 total PALL racks, which hold 96 membranes per rack, for a total of 1,056 membranes.

FISCAL IMPACT

Sufficient funds are available in the Water budget this fiscal year to purchase 192 modules. Funds to purchase the additional 480 modules will be budgeted in upcoming fiscal years.

The five year forecast for the Water Enterprise fund programmed the purchase of 2 racks this fiscal year and another 5 racks in 2020. Therefore, these purchases have been planned, and sufficient funds exist in the Water fund reserves to make these purchases over the next 3 years.


REASON FOR RECOMMENDATION

Tariffs are expected to increase the price of modules by 10% to 25% after January 1, 2019. PALL Water has committed to honor the price to purchase 2 racks (192 modules) this year and will reserve 5 racks (480 additional modules) for the same price to be purchased over the next 3 years. The City also received a discounted price in PALL's proposal to purchase a large quantity of modules. Contracting for the purchase of the additional modules, at pre-tariff prices, is estimated to save the ratepayers \$250,000 to \$300,000, and potentially even more depending on the effect of the tariffs.

ACTIONS FOLLOWING APPROVAL

A purchase order will be prepared for the City Manager's approval and sent to the vendor for the purchase of 192 modules. Purchase order(s) for the additional modules will be secured at the time the City decides to order the remaining modules.

Prepared by: Paul Armendariz, Assistant Public Utilities Director

Submitted by: Scott Redelfs, Public Utilities Director 



AGENDA ITEM NO: 16
City Manager: LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: December 10, 2018

SUBJECT: Consider Approval - Res 18-____, Final Amendments to the 2017-18 Budget in conformance with the Budget Ordinance, and Receive and File – Year end report for all funds as of June 30, 2018.

ATTACHMENTS: Res. 18-____, Final Amendments to the 2017-18 Budget in conformance with the Budget Ordinance.

CONFLICT OF INTEREST

None

RECOMMENDATION

That the Council approve Resolution 18-____, final amendments to the 2017-18 budget in conformance with the budget ordinance, and receive and file the year end report for all funds as of June 30, 2018.

EXECUTIVE SUMMARY

Each fiscal year, after the year end closing entries are completed, an analysis is prepared comparing actual fund balances against those projected during the budget process and presented to Council for adoption during the June 2018 budget hearings. The following is the summary of the actual results compared to estimates for the 2017-18 fiscal year end.

BACKGROUND

During the preparation of the 2018-19 budget, estimates were made for 2017-18 revenues and expenditures to establish the estimated June 30, 2018 fund balances that are expected to be available for appropriation in the 2018-19 fiscal year. This report compares the

variances between actual revenues and expenditures versus the estimates established during the budget process.

The basis for this report is different from the information presented in the Comprehensive Annual Financial Report (CAFR), which compares actual data against the Council approved budget, as amended from time to time during the year. The Council adopted budget, as amended, is normally higher than the estimated budget used during the budget process. All departments were within or very close to their estimates to close.

General Fund

The “available for appropriation” General Fund balance at June 30, 2018 is \$3.6 million and is \$2.2 million more than projected during the preparation of the 2018-19 budget. Revenues were \$1.4 million more than projected and expenditures were \$.8 million less than projected during the preparation of the 2018-19 budget.

General Fund expenditures, when taking into account encumbrances and reappropriations, finished the year \$0.8 million or 1% lower than projected at the time of budget preparation, with most of the savings achieved in the Police Department at \$0.5 million; the General Services Department at \$0.1 million; the City Manager Department at \$0.1 million, and the Public Utilities Department at \$0.1 million. The remaining departments were within their estimates prepared during the budget process. Savings in the Police Department were mainly due to salary savings resulting from the lag between staff retiring and filling the vacant positions. The savings in the other departments were due to savings in professional services and extra help. Expenditures in the General Fund were originally budgeted to end the year at \$67.7 million and ended the year at \$66.9 million after accounting for encumbrances and reappropriations.

The expenditure savings in the General Fund is mostly related to one-time events and will not result in continuing annual savings.

Revenues in the General Fund finished the year at \$1.4 million more than projected at the time of budget preparation. The increase was mainly attributable to an accounting change in the recognition of revenue related to business license tax revenues. The additional revenue is one-time in nature and will not increase future years’ business license tax revenues. Revenues were estimated to end the year at \$68.6 million and ended the year at \$70.0 million.

Under current Council policy, the emergency reserve was set at a minimum level with the goal to increase the volume as soon as possible. The City’s General Fund Emergency Reserve is set at a minimum of 15% of budgeted expenditures, with the goal to reach a more prudent reserve of 25% of budgeted expenditures. During the budget process the emergency reserve at June 30, 2018 was established at \$11.7 million or 16.5% of 2018-19 budgeted expenditures. The emergency reserve was increased from \$11.6 million to \$11.7

million, or 16.5% of 2018-19 budgeted expenditures at June 30, 2018 to meet the goal of increasing the reserve toward the 25% target.

These additional emergency reserve funds derived from budget savings in the prior fiscal year will be available to help offset any future impact that the City may experience with lost funding due to slower than projected activity or adverse State actions. Recent statistics show that economic growth is expected to continue at a moderate pace throughout 2018-19 and 2019-20.

Enterprise Funds

This analysis is conducted for the enterprise operating funds and is prepared on a budgetary basis including encumbrances and reappropriations.

The Community Sanitation Fund, including Refuse and Street Cleaning activities, ended the 2017-18 fiscal year with an available balance of \$9.1 million. This balance is \$1.8 million more than originally anticipated in part due to savings in services, materials and supplies, and a slight increase in charges for services revenue.

The Sewer Enterprise ended the 2017-18 fiscal year with an available balance of \$18.6 million which was \$1.5 million more than anticipated as a result of savings in expenses, mainly from savings in services, materials, and supplies. Of the available balance, \$10.0 million of rate stabilization funds are included to assist with meeting bond covenants if necessary.

The Water Enterprise finished the 2017-18 fiscal year with an ending available balance of \$21.5 million, which was \$1.7 million higher than anticipated. Revenues were \$1.2 million more than anticipated due to increased revenue in charges for services. Expenditures were \$0.5 million less than anticipated due to savings in services, materials and supplies.

The Transit Enterprise ended the 2017-18 fiscal year with an available balance of \$0.2 million. This balance is \$1.5 million more than originally anticipated mostly due to savings in services, materials, and supplies expenditures.

The Planning and Development Services Enterprise ended the 2017-2018 fiscal year with an available balance of \$7 million which is \$0.3 million less than anticipated as a result of less than expected revenue from licenses and permits.

Other Operating Funds

The Housing and Community Development Fund (HCD) took over the housing activities of the former Redevelopment Agency. The HCD Fund ended with a \$2.1 million balance which was \$1.5 million more than anticipated mainly due to the timing of grant reimbursements.

The internal service funds, which provide services primarily to other City operations and funds, ended the 2017-18 fiscal year as reported below:

- The Liability and Property Fund ended with a balance of \$1.5 million, which is \$0.01 million less than projected due to a slight increase in liability claims.
- The Fleet Maintenance Fund ended with a balance of \$11.3 million which is \$2.3 million more than projected due to deferred capital expenditures.
- The Employee Benefits Fund ended with a balance of \$4.2 million which is \$1 million more than projected due to workers compensation expenditure savings.
- The General Government Service Fund ended with a balance of \$10.5 million which is \$8.7 million more than anticipated. This is a result of expenditure savings which were due to the carryover of capital projects to next year.

Budget Resolution

The report is normally for information only; however, this year there is a need to make final budget adjustments to conform to the requirements of the Budget Ordinance. As indicated earlier, the above analysis was a comparison of actual results against the "Estimate to Close Budget" that was developed in conjunction with preparation of the 2017-18 budget. The following action contained in the attached Resolution is needed to bring the working budget into legal compliance.

The amounts listed below are analyzed against the Council approved budget as amended. All of these overages were taken into account in the "Estimate to Close" budget.

<u>Fund</u>	
General – City Attorney	\$ 64,000
General – Police Department	524,000
General – Fire Department	871,000

The City Attorney budget exceeded the budget due to unanticipated legal expenses, the Police Department budget exceeded the budget due to unanticipated cost increases for equipment and weapon purchases and increases in various negotiated expenses, and the Fire Department budget exceeded the budget due to additional labor costs offset by reimbursement from the state.

The amounts listed below are analyzed against the Council approved budget as amended. The differences in these transfers were analyzed and are appropriate as described.

<u>Additional or (Reduced) Amount</u>	<u>From</u>	<u>To</u>	<u>Purpose</u>
\$ 51,000	Comm Sanitation Cap*	Comm Sanitation Oper	Acquisition of additional refuse containers due to greater development activity
(500,000)	Water Service	Water Capital-Dev	Developer fees covered greater share of debt service

*Community Sanitation Capital Fund is unbudgeted and as such, is not shown on the Exhibit A Budget Amendment.

The budget amendment resolution includes the schedule of transfers to allow for transfers described above to be brought into budgetary compliance.

FISCAL IMPACT

The General Fund budget will be increased by \$1,459,000; \$64,000 for the City Attorney Department, \$524,000 for the Police Department and \$871,000 for the Fire Department. The transfer amount of (\$449,300) will bring the City into compliance with the adopted budget and does not affect the General Fund.

REASON FOR RECOMMENDATION

The budget report is a status report and no action is required; however, action is required by the Council to approve the Resolution amending the 2017-18 budget for expenditures and transfers.

ACTIONS FOLLOWING APPROVAL

The report will be filed and the budget amendment for expenditures and transfers will be posted.

Prepared by: Gina Daniels, Assistant Finance Director

Submitted by: Jay Schengel, Finance Director 

RESOLUTION NO. 18-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING FINAL AMENDMENTS TO THE FISCAL YEAR 2017-2018 ANNUAL BUDGET AMENDING THE SCHEDULE OF TRANSFERS AND EXPENDITURES BY DEPARTMENT AND ASSIGNING GENERAL FUND UNALLOCATED FUND BALANCE TO THE CONTINGENCY RESERVE

WHEREAS, the City Council adopted the fiscal year 2017-2018 Annual Budget on June 12, 2017; and

WHEREAS, the annual audit has been completed and an analysis has been prepared of the actual results of the 2017-18 fiscal year end and there are three departments that exceeded the amended budget for 2017-18; and

WHEREAS, the adjustments are for unanticipated expenditures in those departments and the City Council finds that it is necessary to appropriate the funds for the budget amendments; and

WHEREAS, the working budget included transfers for loans from the sewer service and water service funds to the sewer developer and water developer funds to cover debt service costs as development fees exceeded estimates and those transfers may be reduced; and

WHEREAS, the Council finds it necessary to transfer funds to cover general services capital improvement; and

WHEREAS, the changes to the budgets for the General Fund are necessary to be in conformance with the City's Budget Ordinance; and

WHEREAS, there is additional revenue or available fund balance to make the appropriations and transfers.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Clovis approves the budget amendments as shown in the "Summary of Expenditures by Department", "Summary of Expenditures by Fund", and "Summary of Transfers" as attached as Exhibit A:

*

*

*

*

*

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on December 10, 2018 by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

Mayor

City Clerk

EXHIBIT A

SUMMARY OF EXPENDITURES BY DEPARTMENT 2017-18

Department	
Fire Department	\$ 871,000
Police Department	524,000
City Attorney	64,000
Total	<u>\$ 1,459,000</u>

SUMMARY OF EXPENDITURES BY FUND 2017-18

Fund	
General	\$ 1,459,000
Total	<u>\$ 1,459,000</u>

SUMMARY OF TRANSFERS BY FUND 2017-18

Transfer In

Fund	
Water Capital - Developer	\$ (500,000)
Community Sanitation (Refuse Service)	51,000
Total	<u>\$ (449,000)</u>

Transfer Out

Fund	
Water Service	\$ (500,000)
Community Sanitation (Equipment Reserve)	51,000
Total	<u>\$ (449,000)</u>



AGENDA ITEM NO:	17
City Manager:	LS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: December 10, 2018

SUBJECT: Receive and File - 2017-2018 Comprehensive Annual Financial Report

ATTACHMENTS: (A) 2017-2018 Comprehensive Annual Financial Report (CAFR)
(B) Statement on Auditing Standards Letter

CONFLICT OF INTEREST

None

RECOMMENDATION

That the Council receive and file the 2017-2018 Comprehensive Annual Financial Report (CAFR).

EXECUTIVE SUMMARY

Financial reports are a primary objective source of information to most persons concerned about a government's financial condition. Taxpayers are interested in the amount of revenues and expenditures. Investors and bond-rating agencies are interested in the ability of a jurisdiction to meet its debt obligations. For the City Council, the financial reports provide an opportunity to determine compliance with budgetary appropriations as well as the status of the government's assets and liabilities and the financial condition of the City.

The City of Clovis' financial report was audited and received an unqualified opinion from The Pun Group LLP, a firm of independent, licensed certified public accountants, which means the financial statements for the fiscal year ending June 30, 2018 are free of material misstatement and are fairly presented in conformity with Generally Accepted Accounting Principles (GAAP).

BACKGROUND

2017-2018 Comprehensive Annual Financial Report - The Comprehensive Annual Financial Report has been prepared in conformance with the financial reporting model as prescribed by the Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*.

Two Kinds of Financial Statements - Two distinct forms of information are provided in the basic financial statements:

Government-wide statements. These are consolidated financial statements for all of a city's operations on a full accrual basis of accounting. They are not presented on a fund basis; instead, fiscal operations are organized into two major activities: governmental and business-type. They will have a "net position" focus, and exclude interfund transactions (such as internal serviced funds) and fiduciary funds. Expenses (which may include allocated "indirect costs") are shown both gross and net of related revenues such as fees and grants (see page 31).

Fund statements. In meeting stewardship and accountability concerns, financial statements are also presented on a fund basis - but not using the same basis of accounting as the government-wide statements for governmental funds (see pages 32-43).

Because there are differences in the basis of accounting and scope of transactions, there are significant differences between these two financial statements - but they are not obvious. For this reason, a detailed reconciliation between them is required as part of the audited basic financial statements (see page 34).

Basic Financial Statements - The Comprehensive Annual Financial Report is presented in three sections: Introductory, Financial, and Single Audit. The introductory section includes the transmittal letter, the City's organizational chart and a list of principal officials. The financial section includes: the independent auditors' report; management's discussion and analysis; the basic financial statements, which include the government-wide statements, fund financial information; required supplemental information; the combining and individual fund statements and schedules; schedules of revenues, expenditures and changes in fund balances-budget and actual; the various combining statements; and the statistical section. The City is required to undergo an annual single audit in conformity with the provisions of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Information related to the single audit is included in the single audit section, including the schedule of federal financial assistance, and the auditors' reports on the internal control structure and compliance with applicable laws and regulations. Also included in the single audit section are the auditors' reports on compliance based on an

audit of the basic financial statements as related to the Local Transportation Purpose Funds and the agreed-upon procedures applied to the appropriations limit schedule.

The CAFR includes all funds of the City. In addition to the City's funds, the Clovis Successor Agency, a private purpose trust fund separate from the City, is reported in the CAFR.

Included as a part of the Financial Section is the auditors' report. The auditors also provide a report on the supplementary schedule of expenditures of federal awards (single audit). The audit provides reasonable assurance that the City has complied with legal requirements and regulations, that the information is presented fairly and in accordance with GAAP, and that internal controls are adequate. The City's auditors, The Pun Group LLP, have audited the figures submitted in the CAFR and their opinion letter is included on pages 13 - 14. The auditors have prepared the Statement on Auditing Standards (SAS114) letter (Attachment B) that was submitted subsequent to the completion of the financial report.

This is the thirty-first year that the City's Finance Department has prepared the Comprehensive Annual Financial Report. The previous thirty reports prepared by the Finance Department (1987-1988 through 2016-2017) were submitted to the Government Finance Officers Association (GFOA) for consideration of the GFOA Certificate of Achievement Program. The City subsequently received the Certificate of Achievement for Excellence in Financial Reporting presented by the GFOA for each of these years. We believe the report for 2017-2018 continues to meet the requirements of the Certificate of Achievement Program and will be submitted to GFOA for review.

FISCAL IMPACT

This information provided in the Comprehensive Annual Financial Report is important to the Council, public, and financial institutions to affirm that the City's financial activity is accounted for in accordance with generally accepted accounting principles (GAAP). In addition, the CAFR includes all necessary disclosures to provide an understanding of the City's financial activities and fiscal condition.

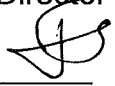
REASON FOR RECOMMENDATION

The Comprehensive Annual Financial Report is formally being submitted to the Council.

ACTIONS FOLLOWING APPROVAL

After receipt by the Council, the CAFR will be distributed to interested parties, other agencies, financial institutions, bond-rating services, and copies will be made available for public review. In addition, the CAFR will be submitted to the Government Finance Officers Association (GFOA) for consideration of the GFOA Certificate of Achievement Program.

Prepared by: Gina Daniels, Assistant Finance Director

Submitted by: Jay Schengel, Finance Director 

***COMPREHENSIVE ANNUAL
FINANCIAL REPORT***

**FOR THE FISCAL YEAR ENDED
JUNE 30, 2018**

***CITY OF CLOVIS
CALIFORNIA***



ROBERT WHALEN, MAYOR

**DREW BESSINGER, MAYOR PRO-TEM
LYNNE ASHBECK, COUNCILMEMBER
JOSE FLORES, COUNCILMEMBER
VONG MOUANOUTOUA, COUNCILMEMBER**

LUKE SERPA, CITY MANAGER

Prepared by City of Clovis Finance Department

Jay Schengel, Finance Director

**CITY OF CLOVIS
TABLE OF CONTENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	<u>Page No.</u>
<u>INTRODUCTORY SECTION (Unaudited)</u>	
Letter of Transmittal	3
GFOA Certificate of Achievement.....	8
Organizational Chart	9
List of Principal Officials	10
 <u>FINANCIAL SECTION</u>	
Independent Auditors' Report	13
Management's Discussion and Analysis (Required Supplementary Information) (Unaudited)	16
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position	30
Statement of Activities	31
Fund Financial Statements:	
Balance Sheet-Governmental Funds	32
Statement of Revenues, Expenditures and Changes in Fund Balances-Governmental Funds	33
Reconciliation of the Statement of Revenues, Expenditures, and Changes In Fund Balance of Governmental Funds to the Statement of Activities.....	34
Statement of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual:	
General Fund	35
Statement of Net Position-Proprietary Funds	36
Statement of Revenues, Expenses and Changes in Net Position-Proprietary Funds	38
Statement of Cash Flows-Proprietary Funds.....	40
Statement of Fiduciary Net Position-Fiduciary Funds	42
Statement of Changes in Fiduciary Net Position	43
Notes to the Financial Statements.....	44
Required Supplementary Information (Unaudited):	
Schedule of Changes in Net Pension Liability and Related Ratios	78
Schedule of Contributions.....	80
Combining and Individual Fund Statements and Schedules:	
Combining Balance Sheet-Nonmajor Governmental Funds.....	84
Combining Statement of Revenues, Expenditures and Changes in Fund Balances-Nonmajor Governmental Funds.....	86
Schedules of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual:	
Local Transportation Capital Projects Fund	88
Off Highway Use Special Revenue Fund	89
Housing & Community Development Special Revenue Fund	90
1976 Fire and Sewer Debt Service Fund	91
Parks and Recreation Capital Projects Fund.....	92
Refuse Equipment Capital Projects Fund.....	93
Combining Statement of Net Position-Internal Service Funds.....	96
Combining Statement of Revenues, Expenses and Changes in Fund Net Position-Internal Service Funds.....	97
Combining Statement of Cash Flows-Internal Service Funds	98
Combining Statement of Fiduciary Net Position	100
Combining Statement of Changes in Assets and Liabilities-Agency Funds	102

**CITY OF CLOVIS
TABLE OF CONTENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	<u>Page No.</u>
<u>STATISTICAL SECTION (Unaudited)</u>	
Net Position By Component	107
Changes in Net Position	108
General Government Revenues by Source	110
General Government Expenditures by Function	111
Changes in Fund Balances of Governmental Funds	112
Fund Balances of Governmental Funds	114
Assessed and Estimated Actual Value of Property	115
Property Tax Rates-Direct and Overlapping Government	116
Principal Property Tax Payers	117
Property Tax Levies and Collections	118
Ratios of Outstanding Debt by Type	119
Ratio of Net General Obligation Bonded Debt to Assessed Value and Net General Obligation Bonded Debt Per Capita	120
Ratio of Annual Debt Service Expenditures for General Obligation Bonded Debt	121
Computation of Direct and Overlapping Bonded Debt	122
Computation of Legal Debt Margin	123
Revenue Bond Coverage	124
Demographic Statistics	125
Principal Employers	126
Full-Time City Employees	127
Capital Asset Statistics by Function	128
Operating Indicators by Function	129
Building Permit Valuations	130
Miscellaneous Statistics	131
 <u>SINGLE AUDIT SECTION</u>	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	135
Independent Auditors' Report on Compliance with Requirements that Could have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with Federal Uniform Guidance	137
Schedule of Expenditures of Federal Awards	139
Notes to the Schedule of Expenditures of Federal Awards	140
Schedule of Findings and Questioned Costs	141
 <u>LOCAL TRANSPORTATION FUND SECTION</u>	
Independent Auditors' Report on Compliance and Other Matters and on Internal Control Over Financial Reporting Based on an Audit of the Basic Financial Statements in Relation to the Local Transportation Purpose Funds Performed in Accordance with Government Auditing Standards	145
 <u>APPROPRIATION LIMIT SECTION</u>	
Independent Accountants' Report on Agreed-Upon Procedures Applied to the Appropriations Limit	147
Appropriations Limit Schedule	148
Notes to Appropriations Limit Schedule	149

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CITY *of* CLOVIS

1033 FIFTH STREET • CLOVIS, CA 93612

November 19, 2018

To the Honorable Mayor, Members of the City Council, and Citizens of the City of Clovis:

It is with pleasure that I present to you the City of Clovis Comprehensive Annual Financial Report. This year's report has been formatted to comply with the financial reporting model as prescribed by the Governmental Accounting Standards Board (GASB). These statements have been audited in accordance with Generally Accepted Auditing Standards (GAAS) by a firm of licensed certified public accountants as required by State law. Pursuant to that requirement, we hereby issue the comprehensive annual financial report of the City of Clovis of the fiscal year ended June 30, 2018.

This report consists of management's representations concerning the finances of the City of Clovis. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Clovis has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Clovis' financial statements in conformity with Generally Accepted Accounting Principles (GAAP). Because the cost of internal controls should not outweigh their benefits, the City of Clovis' comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatements. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of Clovis' financial statements have been audited by The Pun Group LLP. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Clovis for the fiscal year ended June 30, 2018, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was reasonable basis for rendering an unmodified opinion that the City of Clovis' financial statements for the fiscal year ended June 30, 2018, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the City of Clovis was part of a broader, federally mandated “Single Audit” designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government’s internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. These reports are presented in the Single Audit section of this comprehensive annual financial report.

GAAP require that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management’s Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Clovis’ MD&A can be found immediately following the report of the independent auditors.

Profile of the Government

The City of Clovis, incorporated in 1912, as a general law City of the State of California, is located near the middle of the state in the San Joaquin Valley. The Central Valley is considered to be a national and world leader in the agricultural industry. The City of Clovis currently occupies over 24 square miles and serves a population of 113,883.

The City of Clovis operates under the council-manager form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor and four other members. The council is elected on a non-partisan basis. Council members serve four-year staggered terms, with two council members elected in one election and three elected in another election, separated by two years. The mayor is selected from among the council members by the council members and serves a two-year term. All five members of the governing board are elected at large. The council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the City’s manager and attorney. The City manager is responsible for carrying out the policies and ordinances of the governing council, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments.

The City of Clovis provides a full range of services, including police and fire protection; the construction, maintenance, and cleaning of streets and other infrastructure; planning and development services; water service; refuse collection, disposal, and recycling services; sewer service; storm drainage; transit services; recreation activities and cultural events; and general administration.

The annual budget serves as the foundation for the City’s financial planning and control. All departments of the City are required to submit requests for appropriations to the City manager during the second week of March each year. The City manager uses these requests along with input from the council to develop a proposed budget. By the third Monday in May the proposed budget is presented to the City council for review. The council is required to hold public hearings on the proposed budget and to adopt a final budget by no later than June 30, the close of the City of Clovis’ fiscal year. The appropriated budget is prepared by fund and department. The City manager may make transfers of appropriations between departments within a specific fund of up to \$5,000 and up to \$2,500 from reserves. Transfers in excess of those amounts require council action. Budget-to-actual comparisons

are provided in this report for each individual governmental fund for which an appropriated annual budget has been adopted. For the general fund, the budget-to-actual comparison is presented on page 35 as part of the basic financial statements. For all other governmental funds with appropriated annual budgets, other than the general fund, this comparison is presented in the governmental fund subsection of this report, which starts on page 84.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Clovis operates.

Local economy. The local economy is experiencing economic growth. Property values experienced a small increase from the prior year and are expected to improve further during the next year. Sales taxes experienced increases from the prior year and are expected to grow at nearly 5% during the next year due to the improving economy. Building activity is continuing to beat the 10-year average and is expected to remain the next year. The City's unemployment rate still ranks one of the lowest in the area at 4.4%, lower than the Fresno County rate of 7.6%, though still higher than the national average of 4.0% and the State of California average of 4.3%.

The City experienced a 2.82% growth in population in 2018 compared to the 10-year average growth rate of 1.91%. The City has three major retail centers and Clovis Community Hospital completed a cancer research facility and is currently in the process to add another bed tower. This expansion continues to be one of the biggest job creation projects in Fresno County in recent years. Also, California Health Sciences University began construction of its first building that will house a medical doctoral program near the hospital. Major projects coming include a new Costco Warehouse, 5 hotels either under construction or beginning in the next year, and professional offices throughout the community.

Major employers include Walmart with over 700 employees, Clovis Community Hospital with over 1,900 employees, and the largest employer, Clovis Unified School District with over 7,400 employees. Of the 33,344 total jobs in Clovis, 13,012 jobs are generated by the top ten employers.

The City's RDA Successor Agency sold properties in the Centennial Plaza where two buildings are completed and filled with restaurants and professional firms. The expansion to the Dry Creek Industrial Park added 44 lots on 30 acres bringing the total park to approximately 64 lots on 60 acres. Demand has been high for the space in the park and is expected to add to employment growth in the City as buildings are now underway with several completed. The California Health Sciences University has announced its permanent campus will be located on 80 acres in the City's Central Valley Research and Technology Park with plans for 2,000 students and several hundred employees. The School will offer additional areas of discipline as it expands. The first building is now under construction. The City has entered into a contract to sell 14 acres to an industrial developer.

The City of Clovis is part of the Fresno/Clovis Metropolitan Area. This includes the City of Clovis, City of Fresno and developed areas of the County of Fresno in and around the cities of Clovis and Fresno. The population of Fresno County is 1,007,229 as of January 1, 2018. There are approximately 455,400 jobs in Fresno County. The county-wide unemployment

rate is 7.6%, which is a decrease from last year. Normally the area experiences higher rates than other counties since Fresno County has a high agricultural employment sector. The City of Clovis has an unemployment rate of 4.4% with 51,200 employed out of a workforce of 53,500.

Long-term financial planning. As part of the City of Clovis land use planning process, the City completed a new General Plan which is at the top of the City's land use regulation hierarchy. It is the foundation for most of the Council's budgeting decisions in terms of capital facilities, staffing, programs, utility infrastructure, and levels of service; it establishes a land use pattern for lands beyond the City limit; it provides the vision and guidance for capital improvements and the development of City infrastructure; and it is used to create development impact fees and provides the basis for environmental analysis of the growth of the City. The plan is intended to guide development for a period of ten years and will be the basis of the City's annual 5 year operating and capital forecast.

Part of the previous current plan was the construction of a wastewater treatment plant to serve the needs of the new growth area. The plant is expected to accommodate growth through 2023 when construction of phase two of the facility is anticipated. The wastewater treatment plant creates approximately 2.4 million gallons of disinfected recycled water each day and distributes this water through a "purple pipe" distribution system for landscape irrigation throughout the east side of the City. The reuse of this water will help conserve and manage a limited water supply. The City refunded one outstanding bond issue to take advantage of lower interest rates. The City also obtained long-term financing for the purchase of a fire engine, police vehicles, a public safety communication tower, network equipment and a solar project. The City considers long-term financing appropriate to provide funding for larger Community Improvement Projects.

Also, to finance current growth, the City has in place a variety of user and developer fees to pay for streets, parks, water wells and lines, and sewer lines. The City reviews these fees on an annual basis to assure that the fee structure is in line with the cost of construction. The Water and Sewer Funds have approved annual increases of 3% into the future if necessary. The Community Sanitation Fund has approved annual increases of 4% into the future if needed. For fiscal year 2018/2019, the City implemented a 3% increase in water and sewer rates, a 4% increase in recycling and green-waste rates and a 2% increase in refuse and disposal rates.

Structurally Balanced Budget Policy. Prior to the economic recession, in fiscal year 2006/2007, the City Council utilized the emergency reserve when budgetary demand for services exceeded available resources. However, in the fall of 2007 when the decline in building activity began, the Council acted quickly to cut costs and services in an attempt to balance the budget. Although it was necessary in 2007/08 to utilize additional funds from the emergency reserve, the efforts of the Council to develop a "structurally balanced budget" has paid off and the reserve has been rebuilt from 5.5% of expenditures in 2007/08 to 16.5% of the 2018/19 general fund budgeted expenditures. The Council is determined to maintain a structurally balanced budget where current estimated expenditures are within projected current revenues in order to provide budgetary stability for all operating budgets.

Assigned for Emergencies. The City currently has a policy to assign a portion of its fund balance for emergencies. These emergencies can range from major catastrophic incidents to significant economic downturns. The City Council annually considers an increase in the fund

balance assigned for emergencies whenever there is unexpected or one-time revenue or expenditure savings are realized. The use of the assigned fund balance must be approved by 4/5ths of the Council.

Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Clovis for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2017. This was the twenty-ninth consecutive year that the City has received this prestigious award. In order to be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized CAFR. This report satisfied both GAAP and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

In addition, the City also received the GFOA's Distinguished Budget Presentation Award for its annual budget document dated July 1, 2018. In order to qualify for the Distinguished Budget Presentation Award, the governments' budget document was judged to be proficient in several categories, including as a policy document, a financial plan, an operations guide, and a communications device.

The preparation of this report has been accomplished with the efficient and dedicated service of the City's Finance Department. I would like to express my appreciation to everyone who assisted in its preparation, especially, Haley Lynch, Gina Daniels, Susan Evans, Jeff Blanks, Calvin Campbell, and Elena Mendrin.

Respectfully submitted,

A handwritten signature in blue ink, reading "Jay Schengel".

Jay Schengel, CPA
Finance Director



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Clovis
California**

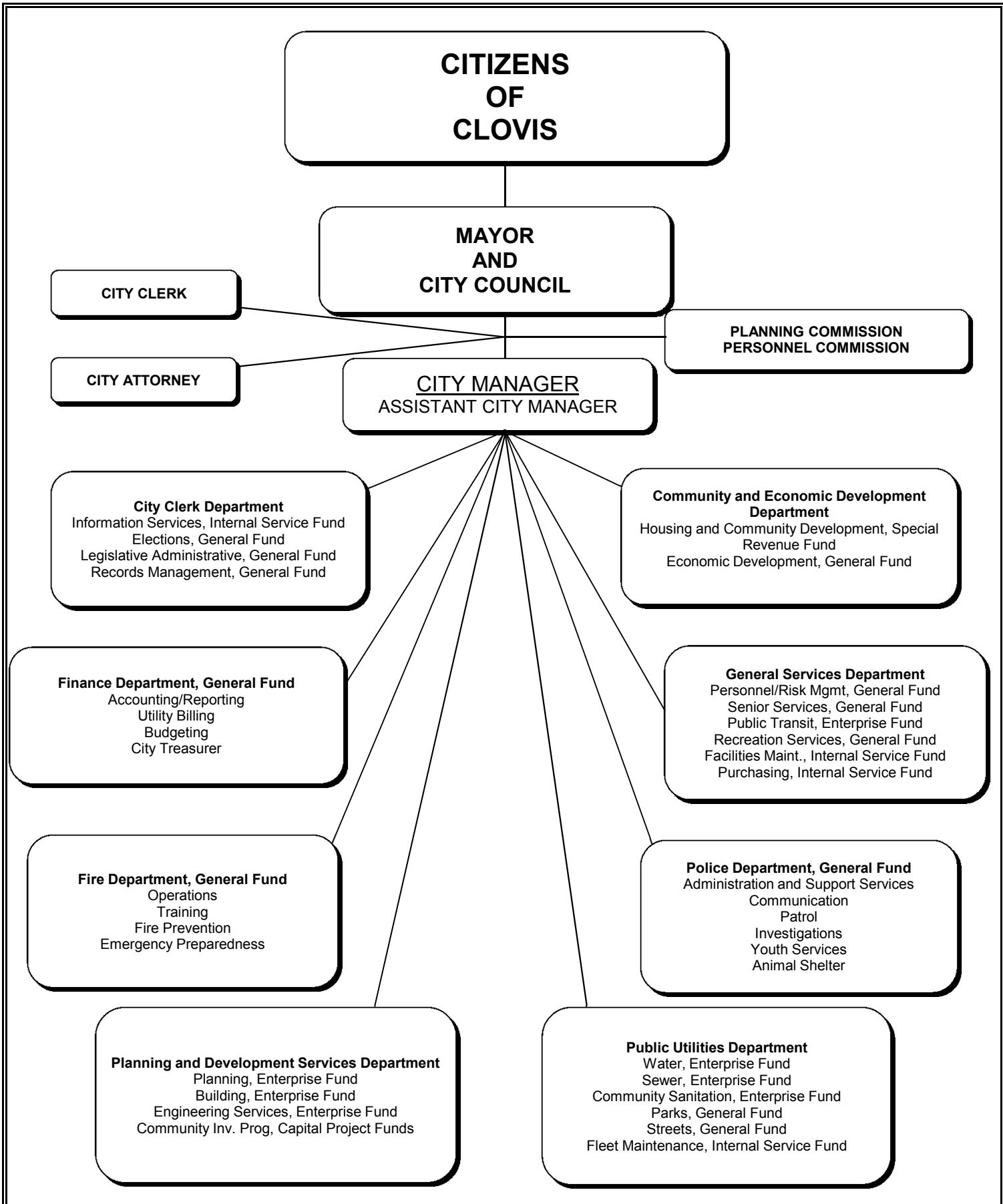
For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2017

Christopher P. Morill

Executive Director/CEO

CITY OF CLOVIS ORGANIZATION CHART



CITY OF CLOVIS
LIST OF PRINCIPAL OFFICIALS
JUNE 30, 2018

Title

Name

City Manager

Luke Serpa

Assistant City Manager/City Clerk

John Holt

*Community & Economic
Development Director*

Andrew Haussler

Finance Director/City Treasurer

Jay Schengel

Fire Chief

John Binaski

General Services Director

Shonna Halterman

Planning & Development Services Director

Dwight Kroll

Police Chief

Matt Basgall

Public Utilities Director

Scott Redelfs

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of City Council
of the City of Clovis
Clovis, California

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Clovis, California (the "City"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2018, and the respective changes in financial position, and, where applicable, cash flows, and the respective budgetary comparison for the General Fund, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Schedules, and Schedules of Changes in Net Pension Liability and Related Ratios be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements as a whole. The Introductory Section, Combining and Individual Nonmajor Fund Financial Statements, Budget Comparison Schedules, and Statistical Section, are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The Combining and Individual Nonmajor Fund Financial Statements, the Budgetary Comparison Schedules, and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The Introductory and Statistical Sections have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 19, 2018 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

The PwC Group, LLP

San Diego, California
November 19, 2018

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Management's Discussion and Analysis

This discussion and analysis of the City of Clovis' financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2018. Please read it in conjunction with the accompanying transmittal letter, the basic financial statements and the accompanying notes to those financial statements.

Financial Highlights

The City's government-wide total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources (net position) at the close of the fiscal year by \$760 million, which is 2% more than 2017. Of this amount, \$45 million, 8% less than 2017, is in unrestricted net position, which is available to meet the City's ongoing commitments to citizens and creditors.

The City's General Fund, including Landscape Maintenance, Parking and Business Improvement (PBIA), and Supplemental Law Enforcement, ended the year with a fund balance of \$20 million, which represents a net increase of \$4 million from the previous year. The unassigned balance of \$3.6 million is available for carryover to fund future general fund expenditures.

During the year, previously approved rate increases of 4% were implemented for recycling and green waste programs along with a 2% increase in the refuse collection and disposal program. A 3% increase in the Water Fund was also implemented during the 2017-18 fiscal year. In addition, Council voted to rebate the sewer bond charge at a rate of one-half times the rate previously charged for a total rebate of \$7.30 per month.

Overview of the Financial Statements

This annual report consists of a series of financial statements. These statements include all activities of the City of Clovis, using the integrated approach as prescribed by GASB Statement No. 34. The Statement of Net Position and Statement of Activities provide information about the activities of the City as a whole and present a longer-term view of the City's finances. Fund financial statements tell how these services are financed in the short term as well as what remains for future spending. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's most significant funds. The remaining statements provide financial information about activities for which the City acts solely as a trustee or agent for the benefit of those outside the Government.

Reporting the City as a Whole

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the City's finances. These statements include all assets and liabilities of the City using the *accrual basis of accounting*, which is similar to the accounting method used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid out.

The *statement of net position* presents information on all the City's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as one indicator of whether the City's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the City's net position changed in the most recent fiscal year. All changes of net position are reported as soon as the underlying event giving rise to the change occurs. Thus, revenues and expenses are reported on this statement for some items that will result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

The government-wide financial statements of the City are divided as follows:

Governmental Activities: Most of the City's basic services are included here such as public safety, transportation (street and roads), community development, culture and recreation and general government. These services are primarily financed by property and sales taxes and federal and state grants.

Business-type Activities: The City charges fees to customers to cover the costs of services provided. The City's utilities, water, sewer, community sanitation (refuse and street cleaning), planning and development services as well as public transit services are included here.

The government-wide financial statements can be found on pages 30-31 of this report.

Fund financial statements. The fund financial statements provide more detailed information about the City's most significant funds, not the City as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Some funds are required to be established by State Law or by bond covenants. Management establishes other funds to control and manage money for particular purposes or to show the City is meeting legal responsibilities for using certain taxes, grants, and other money. All the funds of the City can be classified into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on the near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other financial assets that can readily be converted to cash. Such information is useful in evaluating a government's near-term financing requirements.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for the governmental funds with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide reconciliation between governmental funds and governmental activities. This reconciliation explains the relationship (or differences) between the fund statements and the government-wide statements.

The City of Clovis maintains seven individual governmental funds. Information is presented separately in the governmental funds' balance sheet and in the governmental funds' statement of revenues, expenditures, and changes in fund balances for the General Fund and the Local Transportation Fund, both of which are considered to be major funds. Data from the other five funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The City adopts an annual appropriated budget for the General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance to this budget. The basic governmental fund financial statements can be found on pages 32-35 of this report.

Proprietary funds. The City has two different types of proprietary funds, enterprise funds and internal service funds. Enterprise funds are used to report the same functions represented as business-type activities in the government-wide financial statements. The City utilizes enterprise funds to account for those activities that are supported primarily by user charges to external users, and includes community sanitation, sewer disposal, water, transit and planning and development services. Internal service funds are used to account for activities that are supported by user charges primarily to the City's other programs and activities and include employee benefits, general services, self-insurance and fleet services. Because all of these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for each of the enterprise funds since they are all major funds. All of the internal service funds are combined into a single, aggregated presentation in the fund financial statements. Individual fund data for the internal service funds is provided in the form of combining statements elsewhere in this report. The basic proprietary fund financial statements can be found on pages 36-41 of this report.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefits of parties outside the city. Fiduciary funds are **not** reflected in the government-wide financial statements because the City cannot use these funds to finance its operations. The basic fiduciary fund financial statements can be found on pages 42-43 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund statements. The notes to the financial statements can be found on pages 44-76 of this report.

Government-wide Financial Analysis

Below is a table showing the City's net position for the fiscal year ended June 30, 2018, with comparative data for the fiscal year ended June 30, 2017.

City of Clovis' Net Position

	Governmental activities		Business-type activities		Total	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 102,665,702	\$ 95,361,738	\$ 124,581,759	\$ 119,897,998	\$ 227,247,461	\$ 215,259,736
Capital and intangible assets	557,071,882	550,260,605	280,450,679	281,037,363	837,522,561	831,297,968
Total assets	659,737,584	645,622,343	405,032,438	400,935,361	1,064,770,022	1,046,557,704
Deferred Outflows of Resources	32,505,405	30,885,322	204,056	227,862	32,709,461	31,113,184
Long-term liabilities outstanding	186,223,344	165,523,393	134,154,812	140,742,376	320,378,156	306,265,769
Other liabilities	6,116,393	9,508,561	7,383,538	7,661,289	13,499,931	17,169,850
Total liabilities	192,339,737	175,031,954	141,538,350	148,403,665	333,878,087	323,435,619
Deferred Inflows of Resources	1,702,515	11,096,896	2,361,247	1,009,906	4,063,762	12,106,802
Net Position:						
Net investment in capital assets	533,810,016	524,625,061	153,012,661	147,265,055	686,822,677	671,890,116
Restricted	27,825,701	20,680,782	24,821	953,465	27,850,522	21,634,247
Unrestricted	(63,434,980)	(54,927,028)	108,299,415	103,531,132	44,864,435	48,604,104
Total net position (restated)	\$ 498,200,737	\$ 490,378,815	\$ 261,336,897	\$ 251,749,652	\$ 759,537,634	\$ 742,128,467

As of June 30, 2018, the City's government-wide total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources (net position) by \$760 million. Governmental activities finished the year with a positive net position balance of \$498 million, an increase of \$8 million, or 2%, over 2017. Business-type activities finished the year with a positive balance of \$261 million, an increase of \$10 million, or 4%, over 2017. Net position, as noted earlier, may serve over time as a useful indicator of the City's financial position.

Of the total net position, \$687 million, or 90%, is the City's net investment in capital assets (e.g. land, buildings and improvements, machinery and equipment and the road network) less any related debt used to acquire those assets that is still outstanding. The City's investment in capital assets increased \$14.9 million, restricted net position increased by \$6.2 million and unrestricted net position decreased \$3.7 million, accounting for the increase in total net position of \$17.4 million. This is primarily due to the City's investment in the road network, buildings and related improvements, and machinery and equipment.

All the City's long-term liabilities relate to the acquisition of capital assets. Some of those assets include the City's corporation yard, fire stations, police vehicles and sewer and water infrastructure including the surface water treatment plant and the sewer treatment-water reuse facility. These capital assets are utilized to provide services to citizens and are not available for future spending. The repayment of the debt on these assets must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted net position is \$28 million, which represents 4% of the total net position. Restricted net position represents those resources that are subject to external restrictions on how they may be used. These restrictions are established by bond covenants or restrictions on the use of funds by state or federal regulations.

Unrestricted net position represents those resources which may be used to meet the City's ongoing commitments to citizens and creditors. Government-wide unrestricted net position is \$45 million, or 6% of the total net position, which is a decrease of \$3.7 million, or 8%, from the previous year. Governmental activities have a negative \$(63.4) million unrestricted net position, which is a decrease of \$8 million compared to last year. Business-type activities have \$108.2 million in unrestricted net position, an increase of \$5 million, or 5%, compared to last year.

Governmental activities. Governmental activities account for \$498 million, or 66%, of the total Government-wide net position. This is an increase of \$8 million, or 2%, over June 30, 2017. Donated and constructed assets increased by \$9 million while the amounts available for debt service, street and road construction and community development increased by \$7 million. Additionally, the amount accumulated during the year for normal activities, unrestricted net position, decreased by \$8 million.

The following lists key components of this increase:

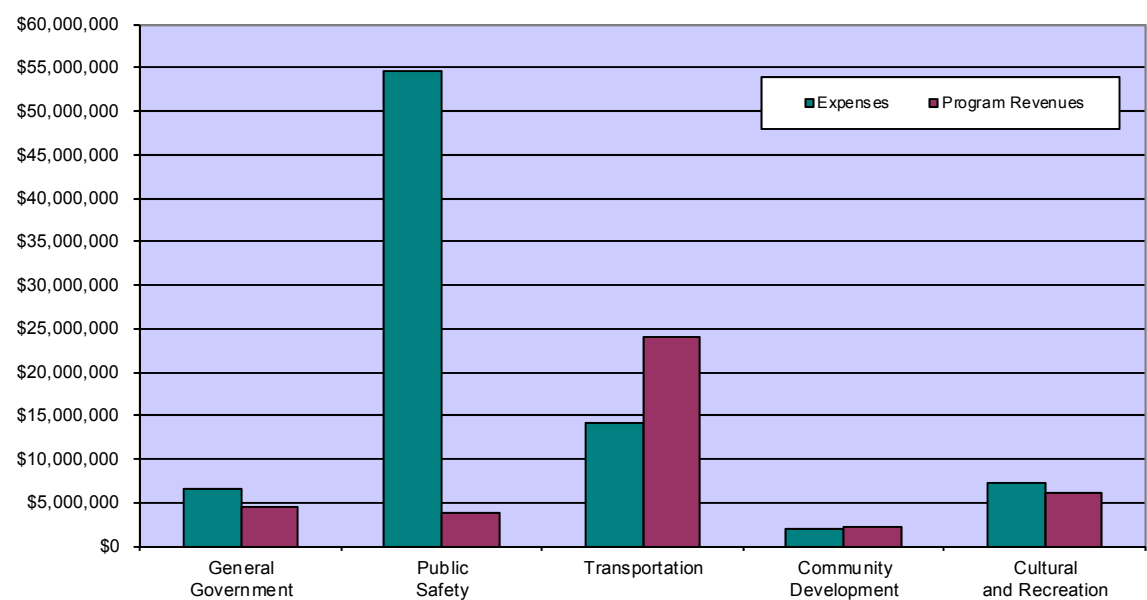
City of Clovis' Changes in Net Position

	Governmental activities		Business-type activities		Total	
	2018	2017	2018	2017	2018	2017
Revenues:						
Program revenues:						
Charges for services	\$ 22,128,997	\$ 20,647,886	\$ 72,891,553	\$ 82,415,134	\$ 95,020,550	\$ 103,063,020
Operating grants and contributions	381,034	629,918	4,589,657	4,463,522	4,970,691	5,093,440
Capital grants and contributions	18,215,852	11,537,204	2,853,971	1,935,248	21,069,823	13,472,452
General revenues:						
Property taxes	24,832,576	22,391,753			24,832,576	22,391,753
Sales taxes	20,431,902	19,675,483			20,431,902	19,675,483
Business Lic/Franchise	6,891,105	5,300,062			6,891,105	5,300,062
Other taxes	2,870,536	2,705,284			2,870,536	2,705,284
Grants and contributions not restricted to specific programs	186,048	178,213			186,048	178,213
Unrestricted investment earnings	566,255	272,382	1,442,114	678,623	2,008,369	951,005
Total revenues	96,504,305	83,338,185	81,777,295	89,492,527	178,281,600	172,830,712
Expenses:						
General government	\$6,480,960	6,217,890			6,480,960	6,217,890
Public safety	54,528,587	46,258,117			54,528,587	46,258,117
Transportation	14,056,945	13,307,423			14,056,945	13,307,423
Community development	1,983,664	1,742,515			1,983,664	1,742,515
Cultural and recreation	7,211,933	6,702,581			7,211,933	6,702,581
Interest and other charges	804,933	885,823			804,933	885,823
Community Sanitation			18,501,509	16,574,133	18,501,509	16,574,133
Sewer			18,861,666	18,234,305	18,861,666	18,234,305
Water			16,806,758	15,604,025	16,806,758	15,604,025
Transit			6,280,255	5,098,278	6,280,255	5,098,278
Planning & Development Services			9,410,463	8,555,200	9,410,463	8,555,200
Total expenses	85,067,022	75,114,349	69,860,651	64,065,941	154,927,673	139,180,290
Increase in net position before transfers	11,437,283	8,223,836	11,916,644	25,426,586	23,353,927	33,650,422
Transfers	(506,700)	(488,000)	506,700	488,000	0	0
Increase in net position	10,930,583	7,735,836	12,423,344	25,914,586	23,353,927	33,650,422
Net position-beginning as restated	487,270,154	482,642,979	248,913,553	225,835,066	736,183,707	708,478,045
Net position - ending	\$ 498,200,737	\$ 490,378,815	\$ 261,336,897	\$ 251,749,652	\$ 759,537,634	\$ 742,128,467

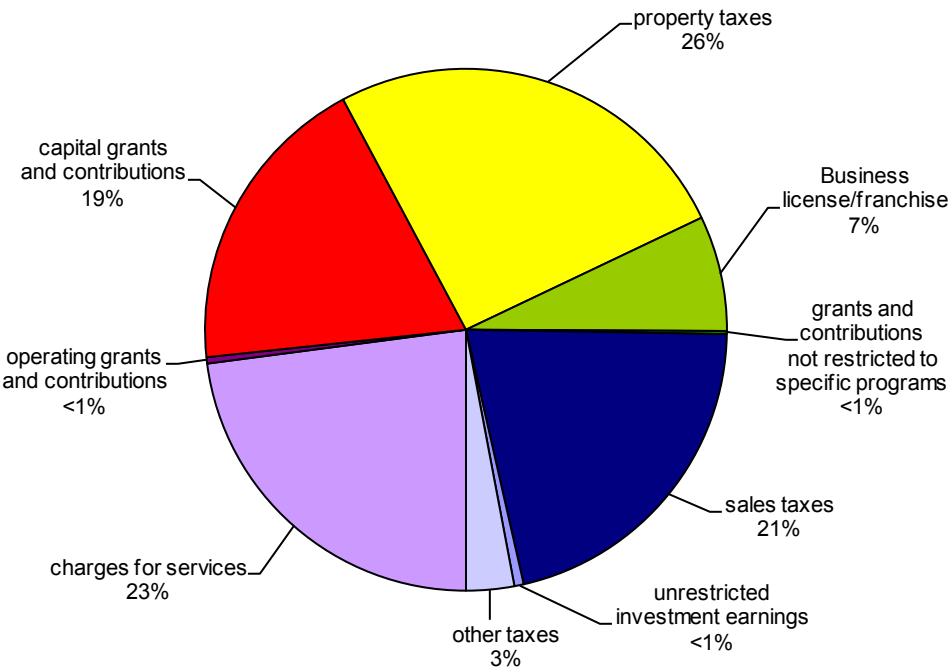
Total governmental revenues for the year were \$97 million, which is \$13 million, or 16%, more than in 2017. The majority of this increase is attributable to capital grants and contributions and represents increases in funding for streets and roads. Taxes, including property, sales, business license/franchise, and other taxes, account for \$55 million, or 57%, of the City's governmental activities revenue and increased \$5 million, or 10%, from 2017. Property taxes increased by \$2 million due to higher property values and the shift of former redevelopment tax increment to the City. Sales taxes only increased \$0.8 million mainly due to slight increases in automobile sales and general retail sales. Business taxes increased by \$1.6 million and Other taxes had a nominal increase.

Total governmental expenses for the year were \$85 million, an increase of \$10 million, or 13%, from 2017. Public Safety, which includes police and fire, accounts for \$55 million, or 64%, of the total governmental activities expenses. Public Safety expenses increased \$8 million, or 18%, from 2017 primarily due to increases in salary and benefit costs and the increased costs of services, materials and supplies. Community development expenses increased by \$0.2 million, or 14%, from 2017 as a result of increases in loans for home repairs, the down-payment loan program and grants for home improvements. General government expenses were \$6.4 million, an increase of 4% from 2017 resulting from the increase in retirement costs. Transportation expenses were \$14 million, or greater by 6% when compared to 2017. Cultural and Recreation expenses were \$7 million, or greater by 8% when compared to 2017.

Expenses and Program Revenues-Governmental Activities



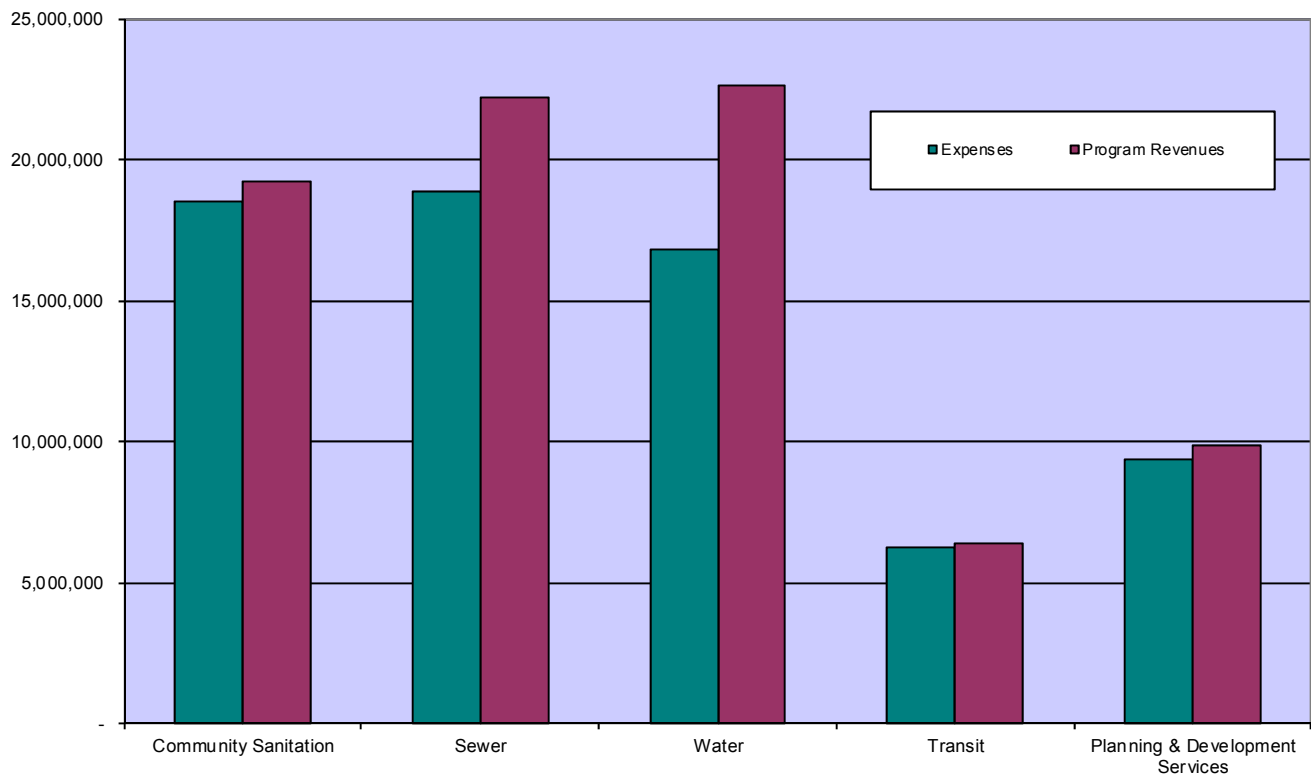
Revenues by Source-Governmental Activities



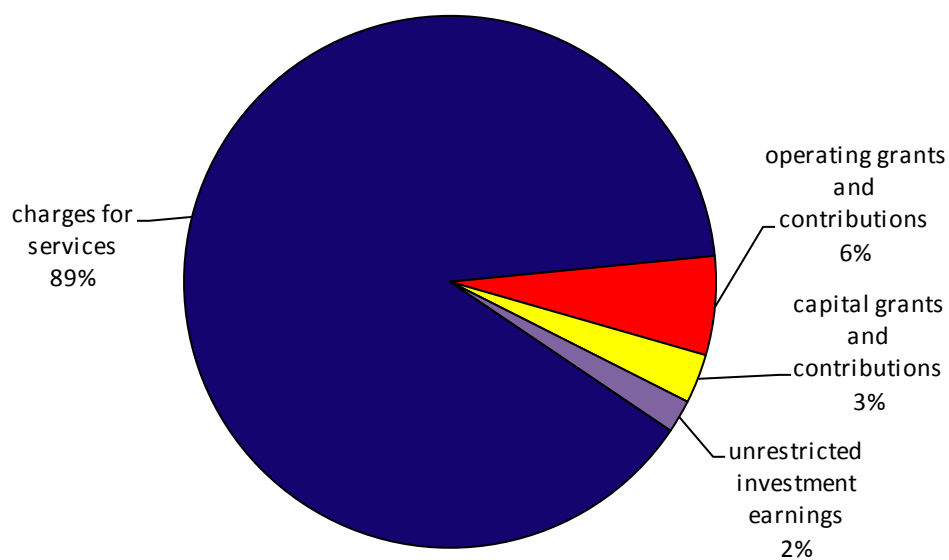
Program revenues that include charges for services and grants specific to certain programs were \$40.7 million, or 42% of the total governmental activity revenue. The amounts necessary to fully fund the governmental activity programs are made up of “general” revenues such as taxes, interest, and grants and contributions.

Business-type Activities. Business-type activities account for \$261 million, or 34% of the total Government-wide net position. This is an increase of \$10 million, or 4%, from June 30, 2017. The component, “Net Investment in Capital Assets” accounts for \$153 million, or 59% of the total net position, and is an increase of \$6 million from 2017. The amount of restricted net position represents \$0.025 million, or less than 1% of the total net position, and decreased by approximately \$0.9 million from 2017. The amount of net position that is unrestricted, \$108 million, or 41%, increased \$5 million from 2017. Charges for current services were \$73 million, or 89% of the total business-type activity revenue, and decreased \$10 million from 2017. Grants and contributions of \$7 million represent \$2 million in contributions of sewer and water mains from developers and \$5 million in state transit assistance.

Expenses and Program Revenues-Business-type Activities



Revenues by Source-Business-type Activities



Included in charges for current services are development fees relating to the construction of capital improvements for sewer disposal and water operations. The revenues generated by these development fees are normally accumulated until such time as there are sufficient reserves to construct or acquire capital assets or to pay debt service on previously incurred debt. Debt service payments of principal are not considered a program expense and are, therefore, not reflected in this chart.

Financial Analysis of the City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. Fund balance is defined in five categories: nonspendable, restricted, committed, assigned and unassigned. Nonspendable fund balances cannot be spent because of their form. Restricted fund balance has limitations imposed externally by creditors, grantors, contributors, or laws and regulations of other governments. Committed fund balance has self-imposed limitations set in place prior to the end of the period. Assigned fund balance is the amount left available for appropriation at the City's discretion within the fund's purpose.

All of the City's governmental funds ended the year with positive fund balances. The ending fund balance for all funds is \$47 million, which is a \$4 million increase from the previous year. Of the total fund balance, \$3.6 million, or 8%, is unassigned, which, within the limitations of the fund's purpose, is available for spending at the City's discretion. The remainder of the fund balance is not available for new spending because it is either in a form not able to be spent or has already been restricted, assigned or committed for the following: (in millions)

Capital Projects	\$13.4
Community Development	12.7
Debt service	0.4
Landscape Maintenance	4.1
Parking and Business Improvement	0.1
Law Enforcement	<0.1
Services materials and supplies	0.8
Capital Outlay	0.3
Emergencies	11.7

The general fund is the chief operating fund of the City. As of June 30, 2018, the *total* fund balance (including all categories) of the general fund was \$20.3 million, an increase of \$4 million from June 30, 2017. The total fund balance of \$20.3 million includes restricted balances of \$4.3 million, assigned balances of \$12.4 million, and an unassigned balance of \$3.6 million.

The general fund *restricted* balances of \$4.3 million increased by \$1.1 million over 2017 due to an increase in the amount restricted for the landscape maintenance. The *assigned* balance for unforeseen expenditures stayed relatively static, which represents 17.6% of the 2017/18 actual expenditures in order to reach the 20%-25% level established by Council policy. The *unassigned* fund balance increased \$2.9 million when compared to June 30, 2017. The \$3.6 million unassigned portion is the amount carried over to offset the impact of revenue shortfall that may occur in the next year due to economic uncertainty and is \$2.2 million more than the amount projected at the time the 2018/19 budget was prepared.

Revenues exceeded expenditures by \$4.6 million excluding landscape maintenance where revenues exceeded expenditures by a little over \$0.4 million. "Other taxes" revenues came in over budgeted amounts by \$0.1 million, revenue "From other agencies" came in over budgeted amounts by \$1.5 million, "Property taxes" came in over budgeted amounts by \$1.3 million, and "Business license/Franchise fee" came in \$1.2 million over budgeted amounts. In addition, some general fund revenues came in lower than budgeted; the most significant were "Sales taxes," \$(0.4) million; "Licenses and permits," \$(0.2) million; and "Other revenues," \$(0.1) million. The greater than expected "Other taxes" revenue was mostly due to improved transient occupancy tax as hotels improved their occupancy rates. The increase in "From other agencies" represents some grant funding for transportation projects. The increase in "Property taxes" represents an increase in properties and property values within the City. The increase in "Business license/Franchise fee" stems from various timing differences. The shortfall in "Sales taxes" represents the decrease in sales within the City of Clovis as a result of an increase in online shopping. The shortfall in "Licenses and permits" represents the decrease in card room fees.

Several departments experienced expenditure savings including "Manager," \$0.4 million, "General Services", \$0.1 million, "Finance," \$0.5 million, and "Public Utilities," \$0.8 million. Most of the expenditure savings in the departments were savings achieved by staffing vacancies, savings in services and supplies and postponed capital expenditures. Most savings attributed to "projects" that were not commenced before the end of the fiscal year are included in the "Assigned for Services, Materials and Supplies" or the "Assigned for Capital" amount and will be spent in the next fiscal year.

The local transportation fund, used to account for all street construction projects, incurred less than budgeted expenditures as a result of several large projects awarded towards the end of the fiscal year and limited staff resources. The ending fund balance of \$13.3 million is \$1.4 million more than June 30, 2017.

Proprietary funds. As indicated in the description of proprietary funds, there are two types of funds, enterprise and internal service funds. All of the City's enterprise funds ended the year with positive unrestricted net position.

All the internal service funds finished with positive unrestricted net position with the exception of the Employee Benefits Fund. The Employee Benefits Fund ended the year with a deficit unrestricted net position of \$102.6 million. This deficit balance is attributable to the liability of CalPERS pension funds and workers' compensation program claims. The net pension liability is \$131 million. This liability is long-term in nature, not requiring current resources, and is not being funded separately from PERS at this time. The current liability for workers' compensation claims is \$8.7 million. The City funds the current year workers' compensation expenditures with charges to City programs. The City has also funded approximately \$2.5 million of the accrued liability through charges to City programs in prior years. The balance of the liability is of a long-term nature, not requiring current resources, and therefore has not been funded.

General Fund Budgetary Highlights

Throughout the fiscal year it was necessary to adjust the original General Fund budget. The Statement of Revenues, Expenditures, and Change in Fund Balance-Budget to Actual, General Fund, on page 35 shows the original budget and final budget. Below is a summary of the primary amendments:

\$ 64,000	City Attorney-unanticipated legal expenses
\$ 524,000	Police Department-Unanticipated cost increases for equipment and weapon purchases and increases in various negotiated benefits.
\$ 871,000	Fire Department-additional labor costs offset by reimbursement from the state

Capital Assets and Debt Administration

Capital Assets. The City's capital assets for its governmental and business-type activities as of June 30, 2018, amount to \$838 million (net of depreciation/amortization), an increase of \$6 million over 2017. Capital assets include land, buildings and improvements, machinery and equipment, and road network and intangible capacity rights for water and sewer.

Major capital asset additions this year include the following:

Road network improvements and land acquisitions	\$ 13 million
Buildings and improvements	\$ 6 million
Machinery and equipment	\$ 3 million

During the year the City made improvements to various streets and received developer donated infrastructure. The sewer system improvements include the City's share of capital projects for the Fresno-Clovis regional waste water treatment plant. Additional information on the City's capital assets can be found in note IV.E on pages 59-60.

CITY OF CLOVIS'
Capital Assets
(net of depreciation)

	Governmental activities		Business-type activities		Total	
	2018	2017	2018	2017	2018	2017
Land	\$ 234,071,518	\$ 228,357,109	\$ 36,624,392	\$ 36,124,392	\$ 270,695,910	\$ 264,481,501
Buildings and improvements	86,600,441	88,588,564	212,790,283	214,343,782	299,390,724	302,932,346
Machinery and equipment	12,996,724	13,579,109	2,246,093	2,110,192	15,242,817	15,689,301
Road network	223,403,199	219,735,823			223,403,199	219,735,823
Intangibles			28,789,911	28,458,997	28,789,911	28,458,997
Total	\$ 557,071,882	\$ 550,260,605	\$ 280,450,679	\$ 281,037,363	\$ 837,522,561	\$ 831,297,968

Long-term Debt. The City's long-term debt as of June 30, 2018, was \$148 million, with governmental activities accounting for \$23 million, or 16%, and business-type activities accounting for \$125 million, or 84%.

CITY OF CLOVIS'
Outstanding Bonds, Capitals Leases, Loans and Contracts

	Governmental activities		Business-type activities		Total	
	2018	2017	2018	2017	2018	2017
Capital leases	\$ 22,066,356	\$ 24,154,921			\$ 22,066,356	\$ 24,154,921
Loans payable	1,195,510	1,480,623			1,195,510	1,480,623
Revenue bonds			\$ 12,756,052	\$ 125,639,953	12,756,052	125,639,953
Contracts payable			118,831,052	7,350,311	118,831,052	7,350,311
Total	\$ 23,261,866	\$ 25,635,544	\$ 131,587,104	\$ 132,990,264	\$ 154,848,970	\$ 158,625,808

General obligation debt are direct obligations of the City and are backed by the full faith and credit of the City requiring voter approval, and may have a tax rate set to cover repayment. State statues limit the amount of general obligation debt to 15% of the City's total assessed valuation. The City of Clovis' debt limit is \$1.5 billion. The City currently has no general obligation debt outstanding. Detailed information on the City's long-term debt activity can be found in Note F. of the notes to the financial statements.

Economic Factors and Next Year's Budgets and Rates

The City is closely watching the national economy and keeping up with the state's budget issues and the impact these have on Clovis. During the budget development process for the 2018/19 fiscal year, the City was able to increase general fund expenditures by \$5.0 million compared to the estimated 2017/18 expenditures. This increase is due to vacancies being filled, increasing costs of benefits, a 3% cost-of-living salary increase, debt service on safety equipment and communications as well as increased costs for services, materials and supplies.

Economic forecasts for the Central Valley and Fresno County indicate continued economic recovery when compared to the rest of California and the nation. The good news is the local economy is improving. Taxable sales are projected to increase by nearly 4% compared to

the previous year due to the improving economy. The City of Clovis experienced a 2.82% growth in population in 2018 compared to the 10-year average growth rate of 1.91%. The City's unemployment rate still ranks as one of the lowest in the area at 4.4%, lower than the Fresno County rate of 7.6%, though still higher than the national average of 4.0% and the State of California average of 4.3%.

Residential building activity has returned to greater than the 10-year average and is expected to remain robust over the next few years. The City of Clovis continues to be a premier city with one of the best school districts in the county and, as such, there is still demand for new homes in the city and the new smaller, more affordable product lines being built by local developers have been well received by home buyers. The City has seen increased interest from new businesses wanting to locate in Clovis and several major economic development projects are underway. The Clovis Community Medical Center continues to grow and expand. The Center recently completed an additional medical office building and is nearing completion on a cancer research facility. The hospital is beginning the process to add another bed tower. The Center's expansion continues to be one of the biggest job creation projects in Fresno County in recent years.

Total city-wide expenditures, excluding capital expenditures, were projected to increase approximately 9.1% due to filling vacancies, increasing salary and benefit costs, and the rising costs of services, materials and supplies.

The steady economic recovery offers opportunities to adjust and prepare for the changes occurring in the business environment. The City completed the General Plan update keeping in mind sustainability. The City recognizes the need to encourage private sector businesses and industries to develop and expand within the City. This will benefit our citizens and support the desired quality of life this community prefers.

At June 30, 2018, the General Fund has an assigned fund balance of \$11.7 million, or 17.6% of budgeted expenditures, set aside for unforeseen emergencies.

The Council determined that it was necessary for the Community Sanitation Fund to implement a rate increase of 4% for the green waste and recycling programs and to implement a rate increase of 2% for the refuse collection and disposal program for the 2017-18 fiscal year. Furthermore, the Council determined that a 3% increase was necessary for the Water Fund. The Sewer Fund will have a 3% rate increase, and \$3.65, half of the \$7.30 bond surcharge, will be reinstated.

Requests for Information

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the City of Clovis' finances and to demonstrate the City's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Finance Director, City of Clovis, 1033 Fifth Street, Clovis, CA, 93612.

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City of Clovis
Statement of Net Position
June 30, 2018

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and investments	\$ 89,876,529	\$ 114,307,480	\$ 204,184,009
Receivables	5,726,590	7,922,788	13,649,378
Internal balances	(2,209,186)	2,209,186	0
Due from other governments	7,120,079	117,484	7,237,563
Inventories	774,000		774,000
Restricted assets:			
Cash and investments	1,377,689	24,821	1,402,510
Capital assets, not being depreciated	234,071,518	36,624,392	270,695,910
Capital assets (net of accumulated depreciation)	323,000,364	215,036,376	538,036,740
Intangible assets (net of accumulated amortization)		28,789,911	28,789,911
Total assets	<u>659,737,583</u>	<u>405,032,438</u>	<u>1,064,770,021</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension related deferred outflows	32,505,405		32,505,405
Deferred loss on bond refunding		204,056	204,056
	<u>32,505,405</u>	<u>204,056</u>	<u>32,709,461</u>
LIABILITIES			
Accounts payable	3,279,901	4,424,546	7,704,447
Unearned revenue	2,836,491	2,958,992	5,795,483
Noncurrent liabilities:			
Due within one year	7,140,551	9,180,117	16,320,668
Due in more than one year	179,082,793	124,974,695	304,057,488
Total liabilities	<u>192,339,736</u>	<u>141,538,350</u>	<u>333,878,086</u>
DEFERRED INFLOWS OF RESOURCES			
Pension related deferred inflows	1,702,515		1,702,515
Deferred gain on bond refunding		2,361,247	2,361,247
	<u>1,702,515</u>	<u>2,361,247</u>	<u>4,063,762</u>
NET POSITION			
Net investment in capital assets	533,810,016	153,012,661	686,822,677
Restricted for:			
Debt service	1,684,497	24,821	1,709,318
Streets and roads	13,410,833		13,410,833
Community development	12,730,371		12,730,371
Unrestricted (deficit)	(63,434,980)	108,299,415	44,864,435
Total net position	<u>\$ 498,200,737</u>	<u>\$ 261,336,897</u>	<u>\$ 759,537,634</u>

The notes to the financial statements are an integral part of this statement.

City of Clovis
Statement of Activities
For the Year Ended June 30, 2018

Function/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position	
	Expenses	Charges for Services		Operating Grants and Contributions	Capital Grants and Contributions	Total
Primary government:						
Governmental activities:						
General government	\$ 6,480,960	\$ 4,497,442		\$ 87,554	\$ (1,895,964)	\$ (1,895,964)
Public safety	54,528,587	3,414,278	\$ 199,450	72,546	(50,842,313)	(50,842,313)
Transportation	14,056,945	7,901,102		16,148,649	9,992,806	9,992,806
Community development	1,983,664	306,760	141,470	1,826,984	291,550	291,550
Cultural and recreation	7,211,933	6,009,415	40,114	80,119	(1,082,285)	(1,082,285)
Interest and other charges	804,933				(804,933)	(804,933)
Total governmental activities	85,067,022	22,128,997	381,034	18,215,852	(44,341,139)	(44,341,139)
Business-type activities:					0	
Community sanitation	18,501,509	19,234,599			\$733,090	733,090
Sewer disposal	18,861,666	21,214,027		977,538	3,329,899	3,329,899
Water	16,806,758	20,923,013		1,715,209	5,831,464	5,831,464
Transit	6,280,255	1,691,653	4,575,533	161,224	148,155	148,155
Planning & Development Services	9,410,463	9,828,261	14,124		431,922	431,922
Total business-type activities	69,860,651	72,891,553	4,589,657	2,853,971	10,474,530	10,474,530
Total primary government	\$ 154,927,673	\$ 95,020,550	\$ 4,970,691	\$21,069,823	(44,341,139)	(33,866,609)
General revenues:						
Property taxes					24,832,576	24,832,576
Sales taxes					20,431,902	20,431,902
Business License/Franchise Fees					6,891,105	6,891,105
Other taxes					2,870,536	2,870,536
Grants and contributions not restricted to specific programs					186,048	186,048
Unrestricted investment earnings					566,255	1,442,114
Transfers					(506,700)	506,700
Total general revenues and transfers					55,271,722	57,220,536
Changes in net position					10,930,583	23,353,927
Net position-beginning					490,378,815	742,128,467
Prior period adjustments (Note V. E)					(3,108,661)	(5,944,760)
Net position-ending					\$498,200,737	\$759,537,634

The notes to the financial statements are an integral part of this statement.

**City of Clovis
Balance Sheet
Governmental Funds
June 30, 2018**

	Major Funds		Other Governmental Funds	Total Governmental Funds
	General	Local Transportation		
ASSETS				
Cash and investments	\$ 15,546,367	\$ 30,937,658	\$ 9,358,462	\$ 55,842,487
Cash with agents-restricted		107,500		107,500
Receivables	1,783,349	356,681	3,434,424	5,574,454
Due from other governments	4,179,737	2,005,955	922,958	7,108,650
Total assets	<u>\$ 21,509,453</u>	<u>\$ 33,407,794</u>	<u>\$ 13,715,844</u>	<u>\$ 68,633,091</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 994,548	\$ 810,198	\$ 236,516	\$ 2,041,262
Due to other governments	34,913			34,913
Deposits and other liabilities	62,048	18,266,409	9,200	18,337,657
Unearned revenue	66,594	987,803		1,054,397
Total liabilities	<u>1,158,103</u>	<u>20,064,410</u>	<u>245,716</u>	<u>21,468,229</u>
Fund balances:				
Restricted for:				
Capital projects		13,343,384	67,449	13,410,833
Community development			12,730,371	12,730,371
Debt service			414,308	414,308
Landscape maintenance	4,142,090			4,142,090
Parking and business improvement	114,026			114,026
Law enforcement	52,996			52,996
Assigned for:				
Services, materials and supplies	764,000			764,000
Capital			258,000	258,000
Emergencies	11,660,000			11,660,000
Unassigned, reported in:				
General fund	3,618,238			3,618,238
Total fund balances	<u>20,351,350</u>	<u>13,343,384</u>	<u>13,470,128</u>	<u>47,164,862</u>
Total liabilities and fund balances	<u>\$ 21,509,453</u>	<u>\$ 33,407,794</u>	<u>\$ 13,715,844</u>	

Reconciliation of the Governmental Fund Balances to the Governmental Activities Net Position

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds. (Net of \$83,405,730 of internal service fund capital assets)	473,666,152
Internal service funds are used by management to charge the costs of fleet management, employee benefits, liability and property insurance and general services to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position. (Net of \$2,209,186 allocated to business-type activities)	(19,769,277)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	(2,861,000)
Net Position of Governmental Activities	<u>\$ 498,200,737</u>

The notes to the financial statements are an integral part of this statement.

City of Clovis
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2018

	Major Funds		Other	Total
	General	Local Transportation	Governmental Funds	Governmental Funds
REVENUES				
Property taxes	\$ 24,832,576			\$ 24,832,576
Sales taxes	20,425,341			20,425,341
Business license/Franchise fee	6,891,105			6,891,105
Other taxes	2,870,536			2,870,536
Licenses and permits	412,460			412,460
Fines and forfeitures	227,831			227,831
Use of money and property	136,759	\$ 169,356	\$ 279,592	585,707
From other agencies	4,038,299	7,646,081	2,278,475	13,962,855
Charges for current services	5,574,049	186,279	1,681,836	7,442,164
Other revenues	5,323,621	34,076	1,289	5,358,986
Total revenue	<u>70,732,577</u>	<u>8,035,792</u>	<u>4,241,192</u>	<u>83,009,561</u>
EXPENDITURES				
Current:				
General government	6,163,620			6,163,620
Public safety	49,688,800			49,688,800
Transportation	4,169,509			4,169,509
Community development	52		1,913,857	1,913,909
Cultural and recreation	6,108,769			6,108,769
Capital outlays		6,602,102	304,907	6,907,009
Total expenditures	<u>66,130,750</u>	<u>6,602,102</u>	<u>2,218,764</u>	<u>74,951,616</u>
Excess (deficiency) of revenues over (under) expenditures	<u>4,601,827</u>	<u>1,433,690</u>	<u>2,022,428</u>	<u>8,057,945</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	(300,000)		(206,700)	(506,700)
Total other financing sources (uses)	<u>(300,000)</u>	<u>0</u>	<u>(206,700)</u>	<u>(506,700)</u>
Net change in fund balances	<u>4,301,827</u>	<u>1,433,690</u>	<u>1,815,728</u>	<u>7,551,245</u>
Fund balances-beginning	16,049,523	11,909,694	14,763,061	42,722,278
Prior period adjustments (Note V.E)			(3,108,661)	(3,108,661)
Fund balances-ending	<u>\$ 20,351,350</u>	<u>\$ 13,343,384</u>	<u>\$ 13,470,128</u>	<u>\$ 47,164,862</u>

The notes to the financial statements are an integral part of this statement.

City of Clovis
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances of Governmental Funds
To the Government-Wide Statement of Activities
For the Year Ended June 30, 2018

Amounts reported for governmental activities in the statement of activities (page 31) are different because:

Net change in fund balances-total governmental funds (page 33)	\$ 7,551,245
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.	(3,667,379)
The net effect of donations and miscellaneous transactions involving capital assets (i.e., sales and trade-ins) is to increase net position.	13,383,801
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	(21,000)
Internal service funds are used by management to charge the costs of fleet maintenance, employee benefits, liability and property insurance and general services to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities. Net of \$1,869,614 allocated to business-type activities.	(6,316,084)
	<hr/>
Change in net position of governmental activities (page 31)	<u><u>\$ 10,930,583</u></u>

The notes to the financial statements are an integral part of this statement.

City of Clovis
Statement of Revenues, Expenditures, and Change in Fund Balance-Budget and Actual
General Fund
For the Year Ended June 30, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Positive (Negative)
	Original	Final		
REVENUE				
Property taxes	\$ 23,563,000	\$ 23,563,000	\$ 24,832,576	\$ 1,269,576
Sales taxes	20,850,000	20,850,000	20,425,341	(424,659)
Business license/Franchise fee	5,669,000	5,669,000	6,891,105	1,222,105
Other taxes	2,768,000	2,768,000	2,870,536	102,536
Licenses and permits	640,000	640,000	412,460	(227,540)
Fines and forfeitures	222,000	222,000	227,831	5,831
Use of money and property	106,000	106,000	136,759	30,759
From other agencies	2,424,000	2,518,000	4,038,299	1,520,299
Charges for current services	5,500,300	5,581,300	5,574,049	(7,251)
Other revenues	5,412,184	5,412,184	5,323,621	(88,563)
Total revenues	67,154,484	67,329,484	70,732,577	3,403,093
EXPENDITURES				
Council	365,300	365,300	312,620	52,680
Clerk	221,800	221,800	200,211	21,589
Attorney	738,300	802,300	801,609	691
Manager	1,821,145	1,821,145	1,444,790	376,355
General services	2,071,700	2,071,700	1,946,686	125,014
Finance/Treasurer	3,267,298	3,267,298	2,742,044	525,254
Police	33,599,659	34,213,659	34,213,602	57
Fire	14,521,255	15,476,055	15,475,198	857
Public utilities	9,767,963	9,767,963	8,993,990	773,973
Total expenditures	66,374,420	68,007,220	66,130,750	1,876,470
Excess (deficiency) of revenues over expenditures	780,064	(677,736)	4,601,827	5,279,563
OTHER FINANCING SOURCES (USES)				
Transfers Out	(1,000,000)	(1,000,000)	(300,000)	700,000
Total other financing sources (uses)	(1,000,000)	(1,000,000)	(300,000)	700,000
Net change in fund balance	(219,936)	(1,677,736)	4,301,827	5,979,563
Fund balance-beginning	16,049,523	16,049,523	16,049,523	
Fund balance-ending	\$ 15,829,587	\$ 14,371,787	\$ 20,351,350	\$ 5,979,563

The notes to the financial statements are an integral part of this statement.

City of Clovis
Statement of Net Position
Proprietary Funds
June 30, 2018

	Business-Type Activities-Enterprise Funds						Governmental Activities Internal Service Funds
	Major Enterprise Funds			Nonmajor			
	Community Sanitation	Sewer Disposal	Water	Planning & Development Services	Transit	Totals	
ASSETS							
Current assets:							
Cash and investments	\$ 15,400,275	\$ 32,352,170	\$ 52,925,195	\$ 10,722,155	\$ 2,907,685	\$ 114,307,480	\$ 34,034,043
Receivables	3,096,663	2,114,285	2,649,851	30,689	31,300	7,922,788	152,136
Due from other governments			120	3,525	113,839	117,484	11,429
Inventories						0	774,000
Total current assets	18,496,938	34,466,455	55,575,166	10,756,369	3,052,824	122,347,752	34,971,608
Noncurrent assets:							
Restricted cash and investments:							
Cash with fiscal agent-bond accounts		112	40			24,821	1,270,189
Total restricted assets	24,669	112	40	0	0	24,821	1,270,189
Capital assets:							
Land	18,563,844	4,287,312	13,773,236			36,624,392	11,202,400
Buildings and improvements	6,447,312	165,188,057	121,446,133			293,081,502	91,770,406
Machinery and equipment	1,858,519	371,295	1,326,431	55,405	5,325,169	8,936,819	43,316,933
Less accumulated depreciation	(2,458,670)	(45,026,621)	(35,575,730)	(16,068)	(3,904,856)	(86,981,945)	(62,884,009)
Total capital assets (net of accumulated depreciation)	24,411,005	124,820,043	100,970,070	39,337	1,420,313	251,660,768	83,405,730
Intangible assets		39,275,056	9,618,786			48,893,842	
Less accumulated amortization		(18,059,003)	(2,044,928)			(20,103,931)	
Total intangible assets (net of accumulated amortization)	0	21,216,053	7,573,858	0	0	28,789,911	
Total noncurrent assets	24,435,674	146,036,208	108,543,968	39,337	1,420,313	280,475,500	84,675,919
Total assets	42,932,612	180,502,663	164,119,134	10,795,706	4,473,137	402,823,252	119,647,527
DEFERRED OUTFLOWS OF RESOURCES							
Pension related deferred outflows			204,056			0	32,505,405
Deferred loss on bond refunding						204,056	
Total deferred outflows of resources	0	0	204,056	0	0	204,056	32,505,405

	Business-Type Activities-Enterprise Funds					Governmental Activities Internal Service Funds
	Major Enterprise Funds			Nonmajor		
	Community Sanitation	Sewer Disposal	Water	Planning & Development Services	Transit	
LIABILITIES						
Current liabilities:						
Accounts payable	494,200	2,292,319	1,510,665	90,359	30,335	4,417,878
Claims and judgments payable					0	0
Due to other governments					6,668	6,668
Accrued compensated absences	76,800	19,200	61,900	97,700	35,400	291,000
Deposits and other liabilities			2,550,484	1,426,145		3,976,629
Unearned revenue		29,600		267,322	2,662,070	2,958,992
Capital leases-current					0	0
Loans payable-current		2,075,000	1,890,000			3,965,000
Revenue bonds-current		947,488				947,488
Contracts payable-current		5,363,607	6,013,049	1,881,526	2,734,473	16,563,655
Total current liabilities	571,000					10,041,368
Noncurrent liabilities:						
Claims and judgments payable					0	0
Accrued compensated absences	219,237	54,909	176,895	278,960	101,015	831,016
Capital leases					0	0
Loans payable						0
Revenue bonds (net of discount/premium)		91,686,808	23,179,244			114,866,052
Contracts payable		5,502,287				5,502,287
Landfill closure	3,775,340					3,775,340
Net pension liability					0	0
Total noncurrent liabilities	3,994,577	97,244,004	23,356,139	278,960	101,015	124,974,695
Total liabilities	4,565,577	102,607,611	29,369,188	2,160,486	2,835,488	141,538,350
						131,386,546
						157,969,140
						168,010,508
DEFERRED INFLOWS OF RESOURCES						
Pension related deferred inflows					0	1,702,515
Deferred gain on bond refunding, net		2,361,247			2,361,247	
Total deferred inflows of resources	0	2,361,247	0	0	0	1,702,515
NET POSITION						
Net investment in capital assets	24,411,005	43,463,266	83,678,740	39,337	1,420,313	153,012,661
Restricted for debt service	24,669	112	40			24,821
Unrestricted (deficit)	13,931,361	32,070,427	51,275,222	8,595,883	217,336	106,090,229
Total net position	\$38,367,035	\$ 75,533,805	\$ 134,954,002	\$ 8,635,220	\$ 1,637,649	259,127,711
						\$ (17,560,091)
Adjustments to reflect the consolidation of internal service fund activities related to enterprise funds.						2,209,186
Net position of business-type activities						\$ 261,336,897

The notes to the financial statements are an integral part of this statement.

City of Clovis
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2018

	Business-Type Activities-Enterprise Funds					Governmental Activities Internal Service Funds
	Major Enterprise Funds			Nonmajor		
	Community Sanitation	Sewer Disposal	Water	Planning & Development Services	Transit	
Operating revenues:						
Charges for services	\$ 19,202,340	\$ 21,204,326	\$ 20,642,635	\$ 9,818,257	\$ 228,648	\$ 71,096,206
From other agencies				24,124	1,463,005	1,487,129
Other revenues	32,260	9,702	280,378			322,340
Total operating revenues	<u>19,234,600</u>	<u>21,214,028</u>	<u>20,923,013</u>	<u>9,842,381</u>	<u>1,691,653</u>	<u>72,905,675</u>
Operating expenses:						
Salaries and benefits	5,367,672	1,144,160	3,877,541	6,027,781	3,038,344	19,455,498
Services, materials and supplies	9,659,453	6,072,588	6,275,653	1,031,983	1,761,915	24,801,592
Administration	2,619,400	2,233,600	2,465,328	1,785,900	847,400	9,951,628
Depreciation/amortization	222,294	4,829,564	2,689,063	6,400	383,248	8,130,569
Total operating expenses	<u>17,868,819</u>	<u>14,279,912</u>	<u>15,307,585</u>	<u>8,852,064</u>	<u>6,030,907</u>	<u>62,339,287</u>
Operating income (loss)	<u>1,365,781</u>	<u>6,934,116</u>	<u>5,615,428</u>	<u>990,317</u>	<u>(4,339,254)</u>	<u>10,566,388</u>
Nonoperating revenues (expenses):						
Interest income	186,841	507,262	614,729	112,227	21,055	1,442,114
Interest expense	(43,708)	(4,513,845)	(1,065,213)			(5,622,766)
State transit funding					4,575,533	4,575,533
Gain (loss) on sale of capital assets			(1,252)	(19,618)	(8,112)	(28,982)
Total nonoperating revenue (expense)	<u>143,133</u>	<u>(4,006,583)</u>	<u>(451,736)</u>	<u>92,609</u>	<u>4,588,476</u>	<u>365,899</u>
Income before contributions and transfers	<u>1,508,914</u>	<u>2,927,533</u>	<u>5,163,692</u>	<u>1,082,926</u>	<u>249,222</u>	<u>10,932,287</u>
Capital contributions		977,538	1,715,209		161,224	2,853,971
Transfers in	206,700			300,000		506,700
Changes in net position	<u>1,715,614</u>	<u>3,905,071</u>	<u>6,878,901</u>	<u>1,382,926</u>	<u>410,446</u>	<u>14,292,958</u>
Total net position-beginning	36,651,421	71,628,734	128,075,101	7,252,294	4,063,302	(9,374,393)
Prior period adjustments (Note V.E)					(2,836,099)	
Total net position-ending	<u>\$ 38,367,035</u>	<u>\$ 75,533,805</u>	<u>\$ 134,954,002</u>	<u>\$ 8,635,220</u>	<u>\$ 1,637,649</u>	<u>\$ (17,560,091)</u>
Adjustments to reflect the consolidation of internal service fund activities related to enterprise funds.						(1,869,614)
Change in net position of business-type activities (page 31)						<u>\$ 12,423,344</u>

The notes to the financial statements are an integral part of this statement.

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City of Clovis
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2018

	Business-Type Activities-Enterprise Funds						Governmental Activities-Internal Service Funds
	Major Enterprise Funds			Nonmajor			
	Community Sanitation	Sewer Disposal	Water	Planning & Development Services	Transit	Totals	
CASH FLOW FROM OPERATING ACTIVITIES							
Receipts from customers and users	\$19,048,806	\$21,158,359	\$20,860,517	\$10,412,045	\$ 218,472	\$ 71,698,199	\$44,480,083
Receipts for interfund services							
Payments to suppliers	(12,061,407)	(10,167,652)	(9,167,075)	(2,881,338)	(2,588,393)	(36,865,865)	(42,986,911)
Payments to employees	(5,328,349)	(1,183,368)	(3,835,595)	(6,012,879)	(3,045,138)	(19,405,329)	4,263,183
Other revenues	32,260	9,702	280,378	0	1,463,005	1,785,345	1,230,418
Net cash provided/(used) by operating activities	1,691,310	9,817,041	8,138,225	1,517,828	(3,952,054)	17,212,350	6,986,773
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES							
Transfers-in from other funds	206,700			300,000		506,700	
Transportation funding-State					4,644,693	4,644,693	
Net cash provided by noncapital financing activities	206,700	0	0	300,000	4,644,693	5,151,393	0
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
Proceeds from revenue bonds		50,710,000				50,710,000	
Acquisition and construction of capital assets	(549,599)	(2,510,311)	(1,158,782)	(42,514)	(618,914)	(4,880,120)	(3,412,112)
Principal paid on loans, bonds, and capital leases	(1,440,206)	(62,705,536)	(1,825,000)			(65,970,742)	(2,946,677)
Interest paid on loans, bonds and capital leases	(102,156)	4,327,395	(1,255,353)			2,969,886	(843,364)
Proceeds from capital grants					161,224	161,224	
Proceeds from capital leases						0	573,000
Proceeds from sale of capital assets						0	455,793
Net cash provided/(used) by capital and related financing activities	(2,091,961)	(10,178,452)	(4,239,135)	(42,514)	(457,690)	(17,009,752)	(6,173,360)
CASH FLOWS FROM INVESTING ACTIVITIES							
Interest and dividends on investments	157,012	447,913	497,993	89,683	14,313	1,206,914	241,739
Net cash provided by investing activities	157,012	447,913	497,993	89,683	14,313	1,206,914	241,739
Net change in cash and cash equivalents	(36,939)	86,502	4,397,083	1,864,997	249,262	6,560,905	1,055,152
Cash and cash equivalents-beginning of year	15,461,883	32,265,780	48,528,152	8,857,158	2,658,423	107,771,396	34,249,080
Cash and cash equivalents-end of year	\$15,424,944	\$32,352,282	\$52,925,235	\$10,722,155	\$ 2,907,685	\$ 114,332,301	\$35,304,232

Reconciliation of operating income (loss) to net cash provided/(used) by operating activities:

Operating income/(loss)	\$ 1,365,781	\$ 6,934,116	\$ 5,615,428	\$ 990,317	\$ (4,339,254)	\$ 10,566,388	\$ (7,076,344)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:							
Depreciation/amortization expense	222,294	4,829,564	2,689,063	6,400	383,248	8,130,569	5,343,611
Landfill closure expense	249,000					249,000	
(Increase)/decrease in accounts receivable	(153,534)	(16,367)	(57,677)	32,299	(14,792)	(210,071)	262,491
(Increase)/decrease in due from other governments						0	1,208
(Increase)/decrease in inventories						0	(50,000)
(Increase)/decrease in deferred outflows - pension						0	6,313
Increase/(decrease) in accounts payable	(31,554)	(1,861,464)	(426,094)	(63,455)	20,922	(2,361,645)	(1,087,293)
Increase/(decrease) in due to other governments					4,616		
Increase/(decrease) in accrued compensated absences	39,323	(39,208)	41,946	14,902	(6,794)	50,169	238,131
Increase/(decrease) in unearned revenue		(29,600)		(9,780)		(39,380)	
Increase/(decrease) in claims and judgments payable						0	479,000
Increase/(decrease) in deposits			275,559	547,145		822,704	(62,040)
Increase/(decrease) in net pension liability						0	19,952,473
Increase/(decrease) in deferred outflows - pension						0	(11,020,777)
Total adjustments	325,529	2,882,925	2,522,797	527,511	387,200	6,645,962	14,063,117
Net cash provided/(used) by operating activities	\$ 1,691,310	\$ 9,817,041	\$ 8,138,225	\$ 1,517,828	\$ (3,952,054)	\$ 17,212,350	\$ 6,986,773

Noncash investing, capital, and financing activities:

During the year the Sewer Disposal Fund, an enterprise fund, received \$977,538 in donated assets.

During the year the Water Fund, an enterprise fund, received \$1,715,209 in donated assets.

During the year the Fleet Maintenance Fund, an internal service fund, received \$55,000 in donated assets.

The notes to the financial statements are an integral part of this statement.

City of Clovis
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2018

	Redevelopment Successor Agency Private- purpose Trust Fund	Agency Funds
ASSETS		
Cash and investments	\$ 521,230	\$ 982,072
Cash with agent-restricted	1,069,406	
Receivables		4,897
Prepaid items	189,171	
Capital Assets (net of accumulated depreciation)	11,051,260	
Total assets	<u>12,831,067</u>	<u>\$ 986,969</u>
LIABILITIES		
Accrued payroll		\$ 706,036
Accounts payable	253,062	
Agency funds payable		202,806
Due to bondholders		78,127
Tax Allocation Bonds Payable	13,417,947	
Total liabilities	<u>13,671,009</u>	<u>\$ 986,969</u>
NET POSITION (DEFICIT)		
Held in trust for Redevelopment Successor Agency Fund	<u>\$ (839,942)</u>	

The notes to the financial statements are an integral part of this statement.

City of Clovis
Statement of Changes in Fiduciary Net Position
For the Year Ended June 30, 2018

	Redevelopment Successor Agency Private-purpose Trust Fund
ADDITIONS	
Property Taxes	\$ 1,316,424
Total additions	<u>1,316,424</u>
DEDUCTIONS	
Services, materials and supplies	132,000
Administration	118,400
Depreciation/amortization	77,103
Interest and other fiscal charges	<u>658,618</u>
Total deductions	<u>986,121</u>
Change in net position	330,303
Net position-Beginning	(1,170,245)
Net position-Ending	<u><u>\$ (839,942)</u></u>

The notes to the financial statements are an integral part of this statement.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

I. Summary of significant accounting policies

A. Reporting entity

The City of Clovis, California (City) was incorporated on February 27, 1912 as a general law city of the State of California, and as such can exercise the powers specified by the constitution and laws of the State of California. The City is governed by an elected five-member City Council under the administration of an appointed City Manager. The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended components units, although legally separate entities, are, in substance, part of the government's operations.

1. Blended component units

Although the following are legally separate from the City, they have been "blended" as though they are part of the City because the component unit's governing body is substantially the same as the City's and there is a financial benefit or burden relationship between the City and the component unit; management of the City has operational responsibilities for the component unit; and/or the component units provide services entirely, or almost entirely, to the City or otherwise exclusively, or almost exclusively, benefits the City, even though it does not provide services directly.

The Clovis Municipal Development Corporation (Corporation) was established by the Clovis City Council in January 1985 to handle the City's and the Clovis Community Development Agency's development of property. There were no assets, liabilities, equity or activity to report for the current or prior fiscal years.

The Clovis Public Financing Authority (Authority) was established by the Clovis City Council in July 1991 to facilitate the issuance of the City's debt. There were no assets, liabilities, equity or other activity to report for the current or prior fiscal years.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its components units. The effects of interfund activity have been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function of a segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement focus, basis of accounting, and financial statement presentation

The statement of net position reports separate sections for Deferred Outflows of Resources, and Deferred Inflows of Resources, when applicable.

Deferred Outflows of Resources – This amount represents outflows of resources (consumption of net position) that apply to future periods and that, therefore, will not be recognized as an expense until that time.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Deferred Inflows of Resources – This amount represents inflows of resources (acquisition of net position) that apply to future periods and that, therefore, are not recognized as a revenue until that time.

The government-wide and proprietary fund financial statements are reported using the “*economic resources*” measurement focus and the accrual basis of accounting. Fiduciary fund financial statements are reported using the accrual basis of accounting but do not have a measurement focus since agency funds and private-purpose funds are the only fiduciary funds the City reports. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirement imposed by the provider have been met.

Governmental fund financial statements are reported using the “*current financial resources*” measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of “the end of the current fiscal period.” Expenditures generally are recorded when a liability is incurred. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

The general fund is the government’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The local transportation fund accounts for the City’s share of Transportation Development Act (SB 325) funds allocated by the State that are restricted to expenditures for capital street improvements and maintenance and for the deposits by developers for special street improvement projects.

The City reports the following major proprietary funds:

The community sanitation fund accounts for the activities of the City’s refuse collection and disposal operations, landfill operations and street sweeping operations.

The sewer disposal fund accounts for the activities of the City’s sanitary sewer system operations.

The water fund accounts for the activities of the City’s water production and distribution operations.

The planning and development services fund accounts for the activities of the City’s engineering operations.

Additionally, the City reports the following fund types:

Internal service funds account for general liability and property damage insurance, fleet management services, retirement, workers’ compensation, and health, unemployment and Medicare insurance, facility maintenance and enhancement, telecommunication and information technology, and other general services provided to other departments or agencies of the City on cost reimbursement bases.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Agency funds account for assets held by the City as an agent for special senior activities, certain special assessments collected and distributed on behalf of the districts, payroll taxes collected and distributed to other governments and collections from the State of California for assets forfeited.

Private-purpose trust funds are used to account for the assets of the former Clovis Community Development Agency during the wind down period.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. The exception to this general rule is payments-in-lieu of taxes. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. The principal operating revenues of the community sanitation enterprise fund, of the sewer enterprise fund, of the water enterprise fund and of the City's internal service funds are charges to customers for sales and services. The sewer enterprise fund and the water enterprise fund also recognize as operating revenue the portion of developer fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Assets, liabilities, and net position or equity

1. Cash and investments

The City maintains a cash and investment pool that is available for use by all funds. This pool utilizes investments authorized by the Government Code and is further defined by the City's investment policy that is reviewed annually by the City Council.

Highly liquid market investments with maturities of 1 year or less at the time of purchase are stated at amortized cost. All other investments are stated at fair value. Market value is used as fair value for the securities for which market quotations are readily available.

Authorized investments include deposits in the State of California administered Local Agency Investment Fund, insured certificates of deposits, collateralized certificates of deposits, commercial paper, bankers acceptances, medium term notes, money market mutual funds and securities backed by the U.S. Government. All investments are stated at fair value.

Interest income earned as a result of pooling is distributed to the appropriate funds based on month end cash balances in each fund. Interest income from cash and investments with fiscal agents and deferred compensation is credited directly to the related fund.

For purposes of the statement of cash flows, the City considers short term and highly liquid investments (including restricted assets) to be cash and cash equivalents.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

The City invests its excess cash principally in U.S. Government Securities, U.S. Treasuries and the State of California Local Agency Investment Fund (LAIF). Investments in the LAIF are available for withdrawal on demand.

The City is also required to deposit funds with fiscal agents under the provisions of Revenue Bonds, Contracts and/or Lease Agreements. These funds are invested by the fiscal agent in instruments generally more restrictive than the City's investment policy.

U.S. GAAP defines fair values, establishes a framework for measuring fair value and establishes disclosures about fair value measurement. Investments, unless otherwise specified, recorded fair value in the Statement of Net Position/Balance Sheet, are categorized based upon the level of judgment associated with the inputs used to measure their fair value. Levels of inputs are as follows:

Level 1 – Inputs are unadjusted, quoted prices for identical assets and liabilities in active markets at the measurement date.

Level 2 – Inputs, other than quoted prices included in Level 1, that are observable for the assets or liabilities through corroboration with market data at the measurement date.

Level 3 – Unobservable inputs that reflect management's best estimate of what market participants would use in pricing the assets or liabilities at the measurement date.

2. Receivables

Billed but unpaid services provided to individuals or non-governmental entities are recorded as "receivables." Services provided to other governmental entities are recorded as "due from other governments." The City's utility enterprise funds include an estimated amount for services rendered but not yet billed as of June 30, 2018, determined by prorating the July 2018 bi-monthly billing.

The City has not experienced any material write-off of receivables; and therefore, an "allowance for bad debts" is not included on the City's balance sheet or statement of net position.

3. Interfund receivables/payables

During the course of operations, interfund receivables and payables transactions arise. These receivables and payables are classified as "due from other funds" or "due to other funds" on the fund financial statements. On the government-wide statement of net position, the "internal balances" represents the amounts receivable/payable between business-type activities and governmental activities. All other interfund transactions have been eliminated on the statement of net position.

4. Inventories

Inventories, consisting of fuel and vehicle parts, are valued at either the lower of cost or market using the first-in/first-out (FIFO) method.

5. Assets held for resale

Assets held for resale consist of land and improvements held by the City for the purpose of improving and reselling them to qualified moderate or low income individuals. Property is valued at the lower of cost or net realizable value.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

6. Capital assets/intangible assets

Capital assets, which include property, plant, equipment, and infrastructure assets (roadways), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$10,000, and an estimated useful life of at least three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at estimated acquisition value at the date donated. Intangible assets are valued at historical cost.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Intangible assets include the purchase of sewer capacity rights and water entitlement rights. The City purchased sewer capacity rights from the City of Fresno at the Fresno Regional Waste Water Treatment Plant. The total amount of \$39,275,056 is reported in the City's Sewer Disposal Enterprise Fund. The City purchased water entitlement rights from the Fresno Irrigation District for surface water. The total amount of \$9,618,786 reported in the City's Water Enterprise Fund.

Donated assets include developer donated land as well as the improvements on the land including streets, curbs and gutters, sidewalks, street lighting and landscaping. Included in the total amount of capital grants and contributions on the government-wide statement of activities is \$13,383,801 of developer donated assets.

Property, plant and equipment of the primary government is depreciated over the estimated useful lives using the straight-line method, half-year convention. Estimated useful lives are as follows:

Distribution Systems	50 years
Roadways	50
Buildings	20-40
Vehicles	5-20
Other Equipment	3-10

Amortization of intangibles is computed over 40 years using the straight-line method, half-year convention. As the life of the rights have a life of 40 years.

7. Compensated absences

The liability for vested leave (vacation, compensated time off, holiday) earned but not used in governmental funds is expensed and established as a liability and is reported in the government-wide statement of net position in the governmental activities column. Vested leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue. No liability is recorded for non-vesting leave such as sick leave.

8. Long-term liabilities

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts not

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

withheld from the actual debt proceeds received are reported as debt service expenditures. Discounts withheld from the debt proceeds are reported as other financing uses.

9. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the plans and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Plan investments are reported at fair value.

The following timeframes are used for pension plan reporting:

CalPERS

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Measurement Period	July 1, 2016 to June 30, 2017

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time. The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense. The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized straight-line over 5 years. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

10. Fund balances

In the fund financial statements, governmental funds report components of fund balance based on constraints on the specific purposes for which amounts can be spent. "Nonspendable" fund balance is not in a spendable form or has a requirement to maintain intact. "Restricted" fund balance has externally enforceable limitations on its use such as restrictions from outside parties such as creditors, grantors, contributors, laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. "Committed" fund balance is constrained by limits imposed by the government's highest level of decision-making and can only be removed or modified by a formal action by that authority. "Assigned" fund balance is limited by City Council, the City Manager or the designated department head as delegated by City Council. "Unassigned" fund balance is the residual net resources.

The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it is not appropriate to report a positive unassigned fund balance amount. However, in governmental funds other than the general fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

The City will spend the funds restricted for their purpose within those funds first followed by assigned funds for their intended purposes prior to spending any unassigned funds. The City Council has established a target of a minimum unassigned fund balance for any operational fund is 10% of the budgeted expenditures with the goal for unassigned fund balance of up to 15% of budgeted expenditures unless capital borrowing or extraordinary fiscal conditions require higher levels of unassigned fund balance be maintained.

The local transportation fund is the City's only major special revenue fund. This fund accounts for the capital street projects paid for out of the City's share of Transportation Development Act (SB 325) funds allocated by the state, 1/2 cent sales tax for transportation, Special Gas Tax Select Street funds, and federal funding sources

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

under the Federal Intermodal Surface Transportation Efficiency Act. In addition, funds are transferred from the Developer Trust Fund as reimbursements are made for developer-financed projects.

11. Net Position

In the government-wide financial statements and proprietary fund financial statements, net position is classified as follows:

Net Investment in Capital Assets – This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of debt, net of deferred refunding, that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

Unrestricted – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

When expenses are incurred for purposes for which both restricted and unrestricted components of net position are available, the City's policy is to apply the restricted component of net position first, then the unrestricted component of net position as needed.

12. Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

13. Implementation of New GASB Pronouncements

GASB has issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This statement applies to government employers who provide OPEB to their employees and for governments that finance OPEB for employees of other governments. This statement basically parallels GASB Statement 68 and replaces GASB Statement 45. This pronouncement did not have a material effect on the financial statements of the City.

GASB has issued Statement No. 81, *Irrevocable Split-Interest Agreements*. This Statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement. Furthermore, this Statement requires that a government recognize assets representing its beneficial interests in irrevocable split-interest agreements that are administered by a third party, if the government controls the present service capacity of the beneficial interests. This Statement requires that a government recognize revenue when the resources become applicable to the reporting period. This pronouncement did not have a material effect on the financial statements of the City.

GASB has issued Statement No. 82, *Pension Issues – An Amendment of GASB Statements No. 67, No. 68, and No. 73*. This Statement clarifies that payments that are made by an employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements should be classified as plan member contributions for purposes of Statement 67 and as employee contributions for purposes of Statement 68. It also requires that an employer's expense and expenditures for those amounts be recognized in the period for which the contribution is assessed and classified in the same manner as the employer classifies similar compensation other than pensions (for example, as salaries and wages or as fringe benefits). This pronouncement did not have a material effect on the financial statements of the City.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

GASB has issued Statement No. 85, *Omnibus 2018*. This Statement addresses practice issues that have been identified during implementation and application of certain GASB Statements. This Statement also addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). This pronouncement did not have a material effect on the financial statements of the City.

GASB has issued Statement No. 86, *Certain Debt Extinguishment Issues*. This Statement improves consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources - resources other than the proceeds of refunding debt - are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. This pronouncement did not have a material effect on the financial statements of the City.

Upcoming Governmental Accounting Standards Implementation

The City is currently analyzing its accounting practices to determine the potential impact on the financial statements for the following GASB statements:

GASB has issued Statement No. 83, *Certain Asset Retirement Obligations*. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for asset retirement obligations (ARO). This Statement requires that recognition occur when the liability is both incurred and reasonably estimable. The determination of when the liability is incurred should be based on the occurrence of external laws, regulations, contracts, or court judgments, together with the occurrence of an internal event that obligates a government to perform asset retirement activities. Laws and regulations may require governments to take specific actions to retire certain tangible capital assets at the end of the useful lives of those capital assets, such as decommissioning nuclear reactors and dismantling and removing sewage treatment plants. Other obligations to retire tangible capital assets may arise from contracts or court judgments. Internal obligating events include the occurrence of contamination, placing into operation a tangible capital asset that is required to be retired, abandoning a tangible capital asset before it is placed into operation, or acquiring a tangible capital asset that has an existing ARO. Application of this statement is effective for the City's fiscal year ending June 30, 2019.

GASB has issued Statement No. 84, *Fiduciary Activities*. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. Application of this statement is effective for the City's fiscal year ending June 30, 2020.

GASB has issued Statement No. 87, *Leases*. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. Application of this statement is effective for the City's fiscal year ending June 30, 2020.

GASB has issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. This Statement defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established. This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

termination events with finance-related consequences, and significant subjective acceleration clauses. This Statement also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt. Application of this statement is effective for the City's fiscal year ending June 30, 2019.

GASB has issued Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*. This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. Application of this statement is effective for the City's fiscal year ending June 30, 2020.

GASB has issued Statement No. 90, *Majority Equity Interests*. This Statement modifies previous guidance for reporting a government's majority equity interest in a legally separate organization. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. This Statement also provides guidance for reporting a component unit if a government acquires a 100 percent equity interest in that component unit. Application of this statement is effective for the City's fiscal year ending June 30, 2020.

II. Reconciliation of government-wide and fund financial statements

A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position

The governmental fund balance sheet includes a reconciliation between *fund balance-total governmental funds* and *net position-governmental activities* as reported in the government-wide statement of net position. One element of that reconciliation explains that "long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds." The details of this (\$2,861,000) difference are as follows:

Accrued compensated absences (net of \$1,252,610 reported in Internal Service Funds)	<u>\$ 2,861,000</u>
Net adjustment to reduce <i>fund balance-total governmental funds</i> to arrive at <i>net position-governmental activities</i>	<u><u>\$ 2,861,000</u></u>

B. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between *net changes in fund balances-total governmental funds and changes in net position of governmental activities* as reported in the government-wide statement of activities. One element of that reconciliation explains "Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense."

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

The details of this \$(3,667,379) difference are as follows:

Capital Outlay	\$ 6,755,558
Depreciation expense (net of \$5,343,611 reported in Internal Service Funds)	<u>(10,422,937)</u>
Net adjustment to increase <i>net changes in fund balance-total governmental</i> funds to arrive at <i>changes in net position-governmental activities</i>	<u><u>\$ (3,667,379)</u></u>

Another element of that reconciliation states that "The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, and donations) is to increase net assets." Donated capital assets increase net position in the statement of activities, but do not appear in the governmental funds because they are not financial resources.

The details of this \$6,755,558 difference are as follows:

General government capital asset additions	\$ 23,606,471
Internal service fund capital asset additions	(3,467,112)
Donated capital asset additions	<u>(13,383,801)</u>
Net capital outlay	<u><u>\$ 6,755,558</u></u>

Another element of that reconciliation states that "Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds." The details of this \$21,000 difference are as follows:

Compensated absences (Net of \$238,131 reported in Internal Service Fund)	<u>\$ 21,000</u>
Net adjustment to decrease <i>net changes in fund balance-total governmental</i> funds to arrive at <i>changes in net position-governmental activities</i>	<u><u>\$ 21,000</u></u>

III. Stewardship, compliance, and accountability

A. Budgetary information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year-end.

On or before the second week of March of each year, all departments of the City submit request for appropriations to the City Manager so that a budget may be prepared. On or before the third Monday in May, the proposed budget is presented to the City council for review. The council holds public hearings and a final budget must be adopted no later than June 30.

The appropriated budget is prepared by fund and department. The City Manager may make transfers of appropriations between departments within a specific fund of up to \$5,000 and up to \$2,500 from any established reserves. Transfers in excess of those amounts require council action. No action is required at any level lower than the department level. The legal level of budgetary control is the department level. During the year, supplementary appropriations approved by the council were necessary for some departments.

B. Deficit fund equity

At June 30, 2018, deficit unrestricted net position was reported for governmental activities in the amount of \$(63,434,980). The deficit is the result of reporting net pension liabilities in the government-wide financial statement. City management believes the present cash aggregate position of the General Fund is adequate to meet current needs.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

The Employee Benefits internal service fund has deficit net position of \$(102,599,647) as of June 30, 2018. The deficit is the result of reporting net pension liabilities in the government-wide financial statement. City management believes the present cash aggregate position of the General Fund is adequate to meet current needs.

The fund incurred expenses that were in excess of the amount allocated to the funds for workers compensation accrued liability. Due to the long-term nature of the liability for workers' compensation the City will fund an amount equal to the current year expense for worker's compensation benefits.

IV. Detailed notes on all funds

A. Cash and investments

Cash and investments as of June 30, 2018 are classified in the accompanying financial statements as follows:

Primary Government:

Cash and investments	\$ 204,184,009
Cash and investments - restricted	1,402,510

Restricted Fiduciary funds:

Cash and investments	1,503,302
Cash and investments with agent - restricted	1,069,406

Total cash and investments	<u>\$ 208,159,227</u>
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Fair value of cash and investments based on quoted market prices. The table below presents the fair value measurements of investments recognized in the accompany statements of net position/balance sheet measured at fair value on recurring basis and the level within GASB 72 fair value hierarchy in which the fair value measurements fall at June 30, 2018:

	Fair Value	Measurement Input
Cash on hand	\$ 8,185	N/A
Deposit with financial institution	11,629,978	
Investments:		
Money Market Funds	24,686,705	N/A
Certificates of Deposit	12,484,000	N/A
U.S. Agency Securities	91,878,443	Level 2
Local Agency Investment Fund (LAIF)	65,000,000	N/A
Held by Bond Trustee:		
Money Market Funds	<u>2,471,916</u>	N/A
Total	<u>\$ 208,159,227</u>	

Investments Authorized by the California Government Code and the City's Investment Policy. The table below identifies the investment types that are authorized for the City of Clovis by the California Government Code (or the City of Clovis investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City of Clovis Investment Policy, where more restrictive) that address interest rate risk, credit risk and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the City of Clovis, rather than the general provisions of the California Government Code or the City of Clovis' investment policy.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio or Amount*</u>	<u>Maximum Investment or One Issuer or Amount</u>
U.S. Treasury Obligations	3 years	None	None
U.S. Agency Securities	3 years	None	None
Bankers Acceptances	180 days	30%	30%
Commercial Paper	270 days	15%	10%
Negotiable Certificates of Deposit	3 years	30%	Legal Limit
Repurchase Agreements	1 year	None	None
Medium-Term Notes	3 years	30%	None
Qualified Mutual Funds	N/A	\$2,000,000	\$2,000,000
Money Market Accounts	N/A	\$10,000,000	\$10,000,000
Local Agency Investment Fund (LAIF)	N/A	None	None

* Excluding amounts held by bond trustee that are not subject to California Government Code restrictions.

Investments Authorized by Debt Agreements. Investment of debt proceeds held by bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City of Clovis' investment policy. The table below identifies the investment types that are authorized for investments held by bond trustee. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment or One Issuer</u>
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Bankers Acceptances	180 days	30%	30%
Commercial Paper	270 days	15%	10%
Qualified Mutual Funds	N/A	None	None
Money Market Accounts	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None

Disclosures Relating to Interest Rate Risk. Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City of Clovis manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations. The City of Clovis monitors the interest rate risk inherent in its portfolio by measuring the weighted average maturity of its portfolio. The City of Clovis investment policy states that no investment can have a maturity in excess of three years unless approved by the City Manager.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Investment Type	Amount	Weighted Average Maturity (in years)
Money Market Funds	\$ 24,686,705	N/A
Certificates of Deposit	12,484,000	1.46
U.S. Agency Securities	91,878,443	1.89
Local Agency Investment Fund (LAIF)	65,000,000	N/A
Held by Bond Trustee:		
Money Market Funds	2,471,916	N/A
Total	<u>\$ 196,521,064</u>	

Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations. The City of Clovis' investments do not include any investments that are highly sensitive to interest rate fluctuations (to a greater degree than already indicated in the information provided above).

Disclosures Relating to Credit Risk. Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the City of Clovis' investment policy, or debt agreements, and the actual rating as of year-end for each investment type.

Investment Type	Rating	Amount	Minimum Rating Required	Ratings as of Year End	
				AAA	Not Rated
Money Market		\$ 24,686,705	N/A		\$ 24,686,705
Certificates of Deposit		12,484,000	N/A		12,484,000
U.S. Agency Securities		91,878,443	N/A	\$ 91,878,443	
LAIF		65,000,000	N/A		65,000,000
Held by Bond Trustee:					
Money Market Funds		2,471,916	N/A		2,471,916
Total		<u>\$ 196,521,064</u>		<u>\$ 91,878,443</u>	<u>\$ 104,642,621</u>

Concentration of Credit Risk. The investment policy of the City of Clovis contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. Investments in any one issuer (other than U.S. Treasury securities and external investment pools) that represent 5% or more of total City of Clovis' investments are as follows:

Issuer	Investment Type	Reported Amount	Percent of Total Invested
FFCB	Federal Agency Securities	\$ 18,994,732	20.71%
FHLMC	Federal Agency Securities	13,251,390	14.45%
FHLB	Federal Agency Securities	28,972,358	31.59%
FNMA	Federal Agency Securities	25,483,375	27.79%
FAMCMTN	Federal Agency Securities	5,002,236	5.46%

Custodial Credit Risk. Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the broker or dealer to a transaction, a government will not be able to recover the

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

value of its investments or collateral securities that are in the possession of another party. The California Government Code and the City of Clovis' investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provisions for deposits: The California Government Code requires that a financial institution secure deposits made by state or local government units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2018, no City of Clovis' deposits with financial institutions in excess of federal depository insurance limits were held in uncollateralized accounts. In addition, as of June 30, 2018, no investments were held by the same broker dealer (counterparty) that was used by the City of Clovis to purchase the securities.

Disclosures Relating to Interest Rate Risk. Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As of year-end, the average life-month end maturity of the investments contained in the LAIF investment pool is approximately 193.

Investment in State Investment Pool. The City's investments with Local Agency Investment Fund (LAIF) at June 30, 2018 included a portion of the pooled funds invested in Structured Notes and Assets-Backed Securities. These investments included the following:

Structured Notes are debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.

Asset-Backed Securities, the bulk of which are mortgage-backed securities, entitle their purchasers to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (such as CMO's) or credit card receivables.

As of June 30, 2018, the City had \$65,000,000 invested in LAIF, which had invested 1.89% of the pool investment funds in Structured Notes and Asset-Backed Securities and 0.78% of pool investment funds in Short-term Asset-Backed Commercial Paper.

The fair value of the City's position in the LAIF pool is the same as the value of the pool shares.

The Pooled Money Investment Board provides oversight to the State Treasurer's pooled investment program. The purpose of the board is to design and administer an effective cash management and investment program, using all monies flowing through the State Treasurer's Office bank accounts and keeping all available funds invested in a manner consistent with the goals of safety, liquidity, and yield. The Pooled Money Investment Board is comprised of the State Treasurer as chair, the State Controller, and the Director of Finance. The investment program is not registered with the Securities and Exchange Commission as an investment company.

The State Treasurer's Office reports its investments at fair value. The fair value of securities in the State Treasurer's pooled investment program generally is based on quoted market prices. The value of the deposits in the State Treasurer's pooled investment program, including the Local Agency Investment Fund, is equal to the dollars deposited in the program.

Certain funds have elected to participate in the pooled investment program even though they have the authority to make their own investments. Others may be required by legislation to participate in the program; as a result, the deposits of these funds or accounts may be considered involuntary. However, these funds or accounts are part of the State's reporting entity. The remaining participation in the pool, the Local Agency Investment Fund, is voluntary.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

B. Property taxes

Secured property taxes become a lien on the property as of January 1 and are levied in two equal installments: the first due November 1 and delinquent on December 11, and the second due February 1 and delinquent April 11. Property taxes on unsecured property are due on the lien date of March 1 and become delinquent on September 1. The County of Fresno is responsible for the assessment, collection and apportionment for all jurisdictions within the County, including the City of Clovis.

C. Receivables

Receivables as of June 30, 2018 for the City's individual major funds and nonmajor, internal service, and fiduciary funds in the aggregate, are as follows:

	General	Local Transportation	Nonmajor & Other Funds	Total Governmental Funds	Internal Service Funds	Fiduciary Funds
Interest	\$ 38,843	\$ 81,560	\$ 25,965	\$ 146,368	\$ 87,138	\$ 4,897
Taxes	630,523			630,523		
Loans		550	3,408,459	3,409,009	55,530	
Accounts	1,113,983	274,571		1,388,554	9,468	
	<u>\$ 1,783,349</u>	<u>\$ 356,681</u>	<u>\$ 3,434,424</u>	<u>\$ 5,574,454</u>	<u>\$ 152,136</u>	<u>\$ 4,897</u>
	Community Sanitation	Sewer Disposal	Water	Planning & Development Services	Transit	Total Proprietary Funds
Interest	\$ 41,426	\$ 84,337	\$ 142,284	\$ 28,765	\$ 7,713	\$ 304,525
Loans		98,127				98,127
Accounts	3,055,237	1,931,821	2,507,567	1,924	23,587	7,520,136
	<u>\$ 3,096,663</u>	<u>\$ 2,114,285</u>	<u>\$ 2,649,851</u>	<u>\$ 30,689</u>	<u>\$ 31,300</u>	<u>\$ 7,922,788</u>

D. Interfund receivables, payables and transfers

Interfund balances for the purpose of the government-wide financial statements have been eliminated. The composition of interfund balances in the fund level statements as of June 30, 2018, is as follows:

Interfund transfers:

Transfers In	Transfers Out	Purpose	Amount
Enterprise Fund	Capital Project Fund	development capital cost	\$ 206,700
Enterprise Fund	General Fund	operating cost	300,000
	Total transfers		<u>\$ 506,700</u>

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

E. Capital assets and intangible assets

Summary of change in capital assets for the year ended June 30, 2018 was as follows:

	Beginning Balance	Additions	Retirements/ Adjustments	Ending Balance
Government activities:				
Capital assets, not being depreciated:				
Land	\$ 228,357,109	\$ 6,695,905	\$ (981,496)	\$ 234,071,518
Capital assets, being depreciated:				
Buildings and improvements	128,514,038	1,645,260		130,159,298
Machinery and equipment	44,641,687	2,292,258	(843,699)	46,090,246
Road network	328,904,873	12,973,048		341,877,921
Total capital assets being depreciated	502,060,598	16,910,566	(843,699)	518,127,465
Less accumulated depreciation for				
Buildings and improvements	(39,925,474)	(3,633,383)		(43,558,857)
Machinery and equipment	(31,062,578)	(2,827,493)	796,549	(33,093,522)
Road network	(109,169,050)	(9,305,672)		(118,474,722)
Total accumulated depreciation	(180,157,102)	(15,766,548)	796,549	(195,127,101)
Total capital assets, being depreciated, net	321,903,496	1,144,018	(47,150)	323,000,364
Governmental activities capital assets, net	\$ 550,260,605	\$ 7,839,923	\$ (1,028,646)	\$ 557,071,882
	Beginning Balance	Additions	Retirements	Ending Balance
Business-type activities:				
Capital assets, not being depreciated:				
Land	\$ 36,124,392	\$ 500,000		\$ 36,624,392
Capital assets, being depreciated:				
Buildings and improvements	288,346,431	4,735,071		293,081,502
Machinery and equipment	8,477,659	719,739	\$ (260,579)	8,936,819
Total capital assets being depreciated	296,824,090	5,454,810	(260,579)	302,018,321
Less accumulated depreciation for				
Buildings and improvements	(74,002,649)	(6,288,570)		(80,291,219)
Machinery and equipment	(6,367,467)	(554,856)	231,597	(6,690,726)
Total accumulated depreciation	(80,370,116)	(6,843,426)	231,597	(86,981,945)
Total capital assets, being depreciated, net	216,453,974	(1,388,616)	(28,982)	215,036,376
Intangible assets, being amortized	47,275,785	1,618,057		48,893,842
Less accumulated amortization	(18,816,788)	(1,287,143)		(20,103,931)
Business-type activities intangible assets, net	28,458,997	330,914		28,789,911
Business-type activities capital assets, net	\$ 281,037,363	\$ (557,702)	\$ (28,982)	\$ 280,450,679

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Depreciation/amortization expense was charged to functions as follows:

Governmental activities depreciation expense:	
General government	\$ 64,923
Public safety	44,031
Transportation	9,388,080
Community Development	58,506
Cultural and recreation	867,397
Capital assets held by the government's internal service funds are charged to the various functions based on their usage of the asset	<u>5,343,611</u>
Total governmental activities depreciation expense	<u><u>\$ 15,766,548</u></u>
Business-type activities depreciation/amortization:	
Community Sanitation	\$ 222,294
Sewer Disposal	4,829,564
Water	2,689,063
Planning & Development Services	6,400
Transit	<u>383,248</u>
Total business-type activities depreciation/amortization expense	<u><u>\$ 8,130,569</u></u>

Donated assets to governmental activities consisted of \$13,383,801 of which the majority is donated to the City by developers for streets. Donated assets to business-type activities consisted of \$2,692,747 which represents sewer and water infrastructure donated by developers.

Fiduciary funds capital assets

	Beginning Balance	Additions	Retirements	Ending Balance
Capital assets, not being depreciated:				
Land	<u>\$ 9,087,336</u>			<u>\$ 9,087,336</u>
Capital assets, being depreciated:				
Buildings and improvements	<u>2,687,521</u>			<u>2,687,521</u>
Total capital assets being depreciated	<u>2,687,521</u>			<u>2,687,521</u>
Less accumulated depreciation for				
Buildings and improvements	<u>(646,494)</u>	<u>\$ (77,103)</u>		<u>(723,597)</u>
Total accumulated depreciation	<u>(646,494)</u>	<u>(77,103)</u>		<u>(723,597)</u>
Total capital assets, being depreciated, net	<u>2,041,027</u>	<u>(77,103)</u>		<u>1,963,924</u>
Fiduciary funds capital assets, net	<u><u>\$ 11,128,363</u></u>	<u><u>\$ (77,103)</u></u>		<u><u>\$ 11,051,260</u></u>

Depreciation expense for the year ended June 30, 2018 was \$77,103.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

F. Long-term debt

Summary of changes in long-term debt for the year ended June 30, 2018 was as follows:

	Balance July 1, 2017	Additions	Reductions	Balance June 30, 2018	Classification	
					Due in One Year	Due in more than One Year
Governmental Activities:						
Capital leases	\$ 24,154,921	\$573,000	\$ (2,661,565)	\$ 22,066,356	\$ 2,804,224	\$ 19,262,132
Total capital leases	24,154,921	573,000	(2,661,565)	22,066,356	2,804,224	19,262,132
Loans payable	1,480,623		(285,113)	1,195,510	289,658	905,852
Total loans payable	1,480,623		(285,113)	1,195,510	289,658	905,852
Deposits & other liabilities:						
Developer deposits	15,914,909	6,496,806	(4,179,456)	18,232,259		18,232,259
Other deposits & liabilities	386,388	846,010	(780,335)	452,063	427,869	24,194
Total deposits & other liabilities	16,301,297	7,342,816	(4,959,791)	18,684,322	427,869	18,256,453
Claims and judgments	8,298,000	3,840,451	(3,361,451)	8,777,000	2,548,000	6,229,000
Compensated absences	3,854,479	3,118,477	(2,859,346)	4,113,610	1,070,800	3,042,810
Net Pension Liability	111,434,073	19,952,473		131,386,546		131,386,546
Total governmental activities	<u>\$ 165,523,393</u>	<u>\$ 34,827,217</u>	<u>\$ (14,127,266)</u>	<u>\$ 186,223,344</u>	<u>\$ 7,140,551</u>	<u>\$ 179,082,793</u>

	Balance July 1, 2017	Additions	Reductions	Balance June 30, 2018	Classification	
					Due in One Year	Due in more than One Year
Business-Type Activities:						
Revenue bonds	\$ 120,480,000	\$ 50,710,000	\$ (65,115,000)	\$ 106,075,000	\$ 3,965,000	\$ 102,110,000
Less deferred amounts:						
(Discounts)/premiums	5,159,953	9,687,428	(2,091,329)	12,756,052		12,756,052
Total bonds payable	125,639,953	60,397,428	(67,206,329)	118,831,052	3,965,000	114,866,052
Contracts payable	7,350,311		(900,536)	6,449,775	947,488	5,502,287
Landfill closure	3,526,340	249,000		3,775,340		3,775,340
Compensated absences	1,071,847	796,727	(746,558)	1,122,016	291,000	831,016
Deposits & other liabilities	3,153,925	1,901,302	(1,078,598)	3,976,629	3,976,629	
Total business-type activities	<u>\$ 140,742,376</u>	<u>\$ 63,344,457</u>	<u>\$ (69,932,021)</u>	<u>\$ 134,154,812</u>	<u>\$ 9,180,117</u>	<u>\$ 124,974,695</u>

Internal service funds predominantly serve the governmental funds. Accordingly, long-term liabilities for them are included as part of the above totals for governmental activities. At year end \$1,252,610 of internal service funds compensated absences are included in the above amounts. Included in deposits and other liabilities in business-type activities are utility customer deposits of \$2,287,988 and miscellaneous deposits and other liabilities of \$1,688,641. For the governmental activities, accrued compensated absences are generally liquidated by the general fund.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Governmental activities long-term debt

1. Capital leases

The City has entered into multiple lease agreements for financing the acquisition of a fire station, fire trucks, fire equipment (non-capitalized), communication equipment (non-capitalized), refuse replacement trucks, police vehicles, and new and replacement landfill equipment. These lease agreements qualify as capital leases for accounting purposes. These leases have interest rates varying from 1.86% to 4.95% and the final payment on these leases is scheduled for May 2036.

Capital leases at June 30, 2018, consisted of the following:

	Balance July 1, 2017	Additions	Reductions	Balance June 30, 2018	Classification	
					Due in One Year	Due in more than One Year
2007 fire station #1	\$ 2,212,931		\$ (458,256)	\$ 1,754,675	\$ 476,770	\$ 1,277,905
2011 solar project	1,949,731		(99,405)	1,850,326	104,387	1,745,939
2011 fire truck	275,357		(65,442)	209,915	67,657	142,258
2012 SCBA	44,691		(44,691)	0		
2013 animal shelter	2,515,515		(119,901)	2,395,614	124,745	2,270,869
2014 safety vehicle	955,902		(290,240)	665,662	295,675	369,987
2014 corportion yard	10,917,605		(945,863)	9,971,742	973,909	8,997,833
2014 CAD dispatch	316,673		(75,727)	240,946	77,976	162,970
2015 network & AV	283,581		(79,294)	204,287	80,665	123,622
2015 PD/fire comm tower	1,564,671		(168,388)	1,396,283	172,362	1,223,921
2015 solar project	1,893,104		(74,400)	1,818,704	77,012	1,741,692
2016 safety vehicle	1,225,160		(239,958)	985,202	245,188	740,014
2018 safety vehicle		\$ 573,000		573,000	107,878	465,122
Total capital leases	\$ 24,154,921	\$ 573,000	\$ (2,661,565)	\$ 22,066,356	\$ 2,804,224	\$ 19,262,132

Governmental Activities

Year ending June 30,	Leases Payable		Total
	Principal	Interest	
2019	\$ 2,804,224	\$ 710,599	\$ 3,514,823
2020	2,662,260	624,782	3,287,042
2021	2,709,238	539,282	3,248,520
2022	2,106,083	453,687	2,559,770
2023	1,895,518	389,887	2,285,405
2024-2028	7,542,410	1,079,579	8,621,989
2029-2033	2,015,034	254,266	2,269,300
2034-2038	331,589	17,508	349,097
Total	\$ 22,066,356	\$ 4,069,590	\$ 26,135,946

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

The following is an analysis of the land, structures, and equipment leased as of June 30, 2018:

Land, structures and equipment	\$ 22,066,356
Less accumulated depreciation	<u>(7,504,937)</u>
Total	<u><u>\$ 14,561,419</u></u>

2. Loans payable

Loans payable at June 30, 2018, consisted of the following:

	Balance July 1, 2017	Additions	Reductions	Balance June 30, 2018	Classification	
					Due in One Year	Due in more than One Year
R&T park loan payable	\$ 195,299		\$ (46,640)	\$ 148,659	\$ 48,067	\$ 100,592
2010 energy loan payable	263,133		(104,467)	158,666	105,514	53,152
2011 energy loan payable	670,577		(65,954)	604,623	67,947	536,676
2012 energy loan payable	102,470		(22,771)	79,699	22,771	56,928
2013 energy loan payable	18,152		(9,076)	9,076	9,076	
2014 energy loan payable	55,889		(7,747)	48,142	7,825	40,317
2016 energy loan payable	147,410		(19,227)	128,183	19,227	108,956
2017 energy loan payable	27,693		(9,231)	18,462	9,231	9,231
Total loans payable	<u>\$ 1,480,623</u>	<u>\$ 0</u>	<u>\$ (285,113)</u>	<u>\$ 1,195,510</u>	<u>\$ 289,658</u>	<u>\$ 905,852</u>

The annual debt service requirements for the loans payable outstanding at June 30, 2018, are as follows:

Year ending June 30,	Loans Payable		
	Principal	Interest	Total
2019	\$ 289,658	\$ 23,235	\$ 312,893
2020	231,782	18,593	250,375
2021	173,150	14,551	187,701
2022	112,970	11,511	124,481
2023	103,912	9,184	113,096
2024-2028	106,289	6,807	113,096
2029-2033	94,055	4,345	98,400
2034-2038	83,694	1,889	85,583
Total	<u>\$ 1,195,510</u>	<u>\$ 90,115</u>	<u>\$ 1,285,625</u>

The following is an analysis of the assets acquired with the proceeds as of June 30, 2018:

Buildings and improvements	\$ 2,446,360
Less accumulated depreciation	<u>(642,459)</u>
Total	<u><u>\$ 1,803,901</u></u>

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Research and Technology Park loan payable

In April 2001, the City entered into an agreement with the California infrastructure and economic development bank for improvements at the City's Research and Technology Park. The agreement has an interest rate of 3.06% and the final payment is scheduled for August 2021. The City has pledged Building B at 1033 Fifth Street as collateral on the lease. In September 2002, the City received the first draw down of this loan. The balance outstanding as of June 30, 2018, was \$148,659.

2010 Energy project loan payable

In January 2010, the City entered into an agreement with the California Energy Commission for the purchase of lighting efficiency upgrades and heating, ventilating, and air conditioning equipment replacement. The agreement has an interest rate of 1.0% and the final payment is scheduled for December 2018. The balance outstanding as of June 30, 2018, was \$158,666.

2011 Energy project loan payable

In April 2011, the City entered into an agreement with the California Energy Commission for the installation of solar panels on City properties including public safety headquarters and fire station #1 and #5. The agreement has an interest rate of 3.0% and the final payment is scheduled for June 2026. The balance outstanding as of June 30, 2018, was \$604,623.

2012 PG&E Energy loan payable

In April 2012, the City entered into an agreement with Pacific Gas & Electric for the retrofit of 436 street lights with LED fixtures. The agreement has an interest rate of 0% and the final payment is scheduled for December 2021. The balance outstanding as of June 30, 2018, was \$79,699.

2013 PG&E Energy loan payable

In August 2012, the City entered into an agreement with Pacific Gas & Electric for the purchase and installation of four pre-coolers on the Public Safety Facility's four HVAC Units. The agreement has an interest rate of 0% and the final payment is scheduled for June 2019. The balance outstanding as of June 30, 2018, was \$9,076.

2014 PG&E Energy loan payable

In October 2014, the City entered into an agreement with Pacific Gas & Electric for the retrofit of LED street lights. The agreement has an interest rate of 1% and the final payment is scheduled for June 2024. The balance outstanding as of June 30, 2018, was \$48,142.

2016 PG&E Energy loan payable

In May 2017, the City entered into an agreement with Pacific Gas & Electric as "On Bill Financing" for the retrofit of LED lighting at the Corp Yard. The agreement has an interest rate of 0% and the final payment is scheduled for February 2025. The balance outstanding as of June 30, 2018, was \$128,183.

2017 PG&E Energy loan payable

In September 2017, the City entered into an agreement with Pacific Gas and Electric to provide and install LED lighting at Clovis Rotary Skate Park at Letterman Park. The agreement has an interest rate of 0% and the final payment is scheduled for June 2020. The balance outstanding as of June 30, 2018, was \$18,462.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Business-type activities long-term debt

1. Revenue bonds

Revenue bonds at June 30, 2018, consisted of the following:

	Balance July 1, 2017	Additions	Reductions	Balance June 30, 2018	Classification	
					Due in One Year	Due in more than One Year
1998 refuse bonds	\$ 1,485,000		\$ (1,485,000)	\$ 0		
2007 wastewater bonds	61,155,000		(61,155,000)	0		
2013 wastewater bonds	11,100,000		(495,000)	10,605,000	\$ 515,000	\$ 10,090,000
2015 wastewater bonds	21,455,000		(155,000)	21,300,000	160,000	21,140,000
2017 wastewater bonds		\$ 50,710,000		50,710,000	1,400,000	49,310,000
2014 water bonds	25,285,000		(1,825,000)	23,460,000	1,890,000	21,570,000
Total revenue bonds	\$ 120,480,000	\$ 50,710,000	\$ (65,115,000)	\$ 106,075,000	\$ 3,965,000	\$ 102,110,000

The annual debt service requirements for the revenue bonds outstanding at June 30, 2018, are as follows:

Year ending June 30,	Revenue Bonds		
	Principal	Interest	Total
2019	\$ 3,965,000	\$ 4,940,494	\$ 8,905,494
2020	4,100,000	4,804,305	8,904,305
2021	4,260,000	4,647,219	8,907,219
2022	4,475,000	4,443,394	8,918,394
2023	4,695,000	4,217,769	8,912,769
2024-2028	33,695,000	16,737,477	50,432,477
2029-2033	20,800,000	9,230,926	30,030,926
2033-2037	24,280,000	4,448,297	28,728,297
2039-2043	5,805,000	145,125	5,950,125
Total	\$ 106,075,000	\$ 53,615,006	\$ 159,690,006

The following is an analysis of the improvements made with the proceeds of these bonds through June 30, 2018:

Land, structures and equipment	\$ 140,291,752
Less accumulated depreciation	<u>(38,289,833)</u>
Total	<u>\$ 102,001,919</u>

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

1998 refuse revenue bonds

In August 1998 the City issued the Refuse Revenue Bonds for financing landfill improvements and the advance refunding of the 1987A and 1988A Certificates of Participation (COPs). The bonds have interest rates varying from 3.80% to 5.00% and the final payment is scheduled for September 2018. The City has pledged all future Refuse net revenues through the fiscal year 2019 to repay this bond. The purpose of the 1998 Refuse revenue bonds is to finance certain capital improvements to the Refuse Enterprise, to refund the 1988 Lease Payments, and to refund the related 1987 Certificates. The amount of the pledged revenues is equal to the original Installment Purchase Contract of \$16 million. In the current fiscal year net refuse revenues were \$11.8 million, which includes operating expenses and excludes depreciation. The remaining balance of the loan was paid in September 2017.

2007 wastewater revenue bonds

In March 2007 the City issued \$68,540,000 in Wastewater Revenue Bonds for financing the construction of a sewer treatment water reuse facility, pump stations, recycled water mains, deep sewer trunk lines, additional force mains and other improvements to the Wastewater System. The bonds have interest rates varying from 4.0% to 5.0% and the final payment is scheduled for August 2035. The City has pledged all future Wastewater System net revenues through the fiscal year 2039 to repay this bond. The purpose of the 2007 Wastewater Revenue Bonds is to finance the acquisition and construction of certain capital improvements to the Wastewater System. The amount of the pledged revenues is equal to the original Installment Purchase Contract of \$136 million. In the current fiscal year net wastewater revenues were \$8.3 million, which includes operating expenses and excludes depreciation. The 2007 Wastewater Revenue Bonds were refinanced in August 2017.

2013 wastewater revenue bonds

In July 2013, The City issued wastewater revenue refunding bonds in the amount of \$12,500,000. The net proceeds of \$12,698,281 (after the original issue premium of \$596,726 and payment of \$398,445 in underwriting fees, insurance, and other issuance costs) from the bonds were used to refund the \$13,745,000 aggregate principal amount outstanding on the City's 1998 wastewater bonds. The aggregate debt service payments of the new debt are \$2,519,935 less than the old debt. The bonds have interest rates varying from 0.75% to 4.73% and the final payment is scheduled for August 2028. The issuance of the new debt and refunding of the old debt resulted in an economic gain (the difference between the net present value of the old debt and new debt service payments) of approximately \$644,000.

2015 wastewater revenue bonds

In August 2015, The City refinanced the 2005 wastewater revenue bonds and issued 2015 wastewater revenue bonds in the amount of \$21,600,000. The net proceeds of \$22,881,723 (after the original issue premium of \$1,652,032 and payment of \$370,309 in underwriting fees, insurance, and other issuance costs) from the bonds were used to refund the \$24,885,000 aggregate principal amount outstanding on the City's 2005 wastewater bonds. The aggregate debt service payments of the new debt are \$10,852,200 less than the old debt. The bonds have interest rates varying from 2.0% to 3.75% and the final payment is scheduled for August 2035. The issuance of the new debt and refunding of the old debt resulted in an economic gain (the difference between the net present value of the old debt and new debt service payments) of approximately \$4,410,265.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

2017 wastewater revenue bonds

In August 2017, The City refinanced the 2007 wastewater revenue bonds and issued 2017 wastewater revenue bonds in the amount of \$50,710,000. The net proceeds of \$59,836,790 (after the original issue premium of \$9,687,427 and payment of \$560,637 in underwriting fees, insurance, and other issuance costs) from the bonds were used to refund the \$59,620,000 aggregate principal amount outstanding on the City's 2007 wastewater bonds. The aggregate debt service payments of the new debt are \$18,669,931 less than the old debt. The bonds have interest rates varying from 2.0% to 5.0% and the final payment is scheduled for August 2038. The issuance of the new debt and refunding of the old debt resulted in an economic gain (the difference between the net present value of the old debt and new debt service payments) of approximately \$8,750,978.

2014 water refunding revenue bond

In July 2013, The City issued water revenue refunding bonds in the amount of \$31,810,000. The net proceeds of \$33,780,909 (after the original issue premium of \$2,427,739 and payment of \$456,830 in underwriting fees, insurance, and other issuance costs) from the bonds were used to refund the \$33,895,000 aggregate principal amount outstanding on the City's 2003 water revenue bonds. The aggregate debt service payments of the new debt are \$4,614,844 less than the old debt. The issuance of the new debt and refunding of the old debt resulted in an economic gain (the difference between the present value of the old debt and new debt service payments) of approximately \$2,651,000.

2. Contracts payable

Contracts payable at June 30, 2018, consisted of the following:

				Balance June 30, 2018	Classification	
	Balance July 1, 2017	Additions	Reductions		Due in One Year	Due in more than One Year
1993 wastewater renovation	\$ 7,350,311	\$ 0	\$ (900,536)	\$ 6,449,775	\$ 947,488	\$ 5,502,287
Total contracts payable	\$ 7,350,311	\$ 0	\$ (900,536)	\$ 6,449,775	\$ 947,488	\$ 5,502,287

1993 wastewater renovation

The City has entered into a contract with the City of Fresno to purchase capacity rights in the form of participation in the cost of sewer system improvements. These improvements include the renovation and expansion of the Fresno Clovis Regional Wastewater Treatment Plant. The 1993 contract is for the City's share of the 1993 renovation of the Fresno Clovis Regional Wastewater Treatment Plant. The underlying City of Fresno 1993 Revenue Bonds on which the City of Clovis' contract payable amount is based have interest rates varying from 3.50%-6.25% and the final payments are scheduled for September 2023. The City's \$12,423,873 share of the renovation is capitalized as an intangible asset in the Sewer Disposal Fund, an enterprise fund, as disclosed in Note I. D. 6.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

The 1993 waste water renovation contract debt service requirements to maturity are as follows:

Year ending June 30,	Contracts Payable		
	Principal	Interest	Total
2019	\$ 947,488	\$ 285,328	\$ 1,232,816
2020	997,257	234,278	1,231,535
2021	1,049,843	183,166	1,233,009
2022	1,099,612	132,117	1,231,729
2023	1,151,729	80,087	1,231,816
2024-2028	1,203,846	27,087	1,230,933
Total	<u>\$ 6,449,775</u>	<u>\$ 942,063</u>	<u>\$ 7,391,838</u>

Fiduciary funds long-term debt

1. Tax allocation bonds payable

2008 Tax allocation bonds

The former Clovis Community Development Agency issued tax allocation bonds in the amount of \$19,100,000 in April 2008. The interest rates on the 2008 tax allocation bonds vary from 3.00% to 4.75% and the final payment is scheduled for August 2037. Bonds outstanding at January 31, 2012 were \$17,445,000 and were transferred to the Successor Agency on February 1, 2012 due to the dissolution of the Agency. The balance outstanding at June 30, 2018 is \$13,570,000 and is held in the City's Redevelopment Successor Agency Private-purpose Trust Fund.

Tax Allocation Bonds at June 30, 2018, consisted of the following:

	Balance July 1, 2017	Adjustments	Reductions	Balance June 30, 2018
2008 Tax allocation bonds	\$ 14,116,862	\$ 11,085	\$ (710,000)	\$ 13,417,947
Total tax allocation bonds	<u>\$ 14,116,862</u>	<u>\$ 11,085</u>	<u>\$ (710,000)</u>	<u>\$ 13,417,947</u>

G. Landfill closure

The City has recorded liabilities for landfill closure, post-closure maintenance and for landfill corrective action in the Community Sanitation Fund, an enterprise fund. The State of California performs an annual analysis to determine estimated total cost of the landfill closure, post-closure care costs, total capacity and remaining life. The City's landfill closure liability, based on landfill capacity used to date, is recorded based on the information provided by their analysis. The landfill corrective action liability is based on the estimated cost of known or reasonably foreseeable corrective action that may be required at the facility.

The City is currently estimating at June 30, 2018 that the capacity of the landfill used is approximately 32%, the estimated remaining life is approximately 30 years and the estimated remaining cost to be recognized is \$20,362,148. The estimated capacity remaining is 6,728,831 cubic yards and the estimated landfill closure liability is \$3,775,340. The current estimated cost of known and/or reasonably foreseeable corrective action is \$2,392,300 and the City currently has \$1,000,000 set aside for this purpose. These estimates are based on a closure and post-closure maintenance plan and corrective action plan. The estimates have been adjusted for inflation and other factors such as technology and laws and regulations.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

H. Pension Plans

General Information about the Pension Plan

Plan Description

The City contributes to the California Public Employees' Retirement System (CalPERS), an agent multiple-employer public employee defined benefit pension plan. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and City ordinance. A full description of the pension plan regarding number of employees covered, benefit provisions, assumptions (for funding, but not accounting purposes), and membership information are listed in the June 30, 2016 Annual Actuarial Valuation Report. This report and CalPERS' audited financial statements are publicly available reports that can be obtained at CalPERS' website under Forms and Publications.

Benefit Provided

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. A classic miscellaneous member becomes eligible for Service Retirement upon attainment of age 55 with at least 5 years of credited service. PEPRAs miscellaneous members become eligible for service retirement upon attainment of age 62 with at least 5 years of service. A classic safety member becomes eligible for Service Retirement upon attainment of age 50 with at least 5 years of credited service. PEPRAs safety members become eligible for service retirement upon attainment of age 57 with at least 5 years of service. The service retirement benefit is a monthly allowance equal to the product of the benefit factor, years of service, and final compensation. The final compensation is the monthly average of the member's highest 36 or 12 consecutive months' full-time equivalent monthly pay. Retirement benefits for classic miscellaneous employees are calculated as 2.7% of the average final 12 months compensation. Retirement benefits for PEPRAs miscellaneous employees are calculated as 2% of the highest average annual compensation over a three-year period. Retirement benefits for classic safety employees are calculated as 3% of the average highest 12 months compensation. Retirement benefits for PEPRAs safety employees are calculated as 2.7% of the average highest 36 months compensation.

Participants are eligible for non-industrial disability retirement if they become disabled and have at least 5 years of credited service. There is no special age requirement. The standard non-industrial disability retirement benefit is a monthly allowance equal to 1.8 percent of final compensation, multiplied by service. Industrial disability benefits are not offered to miscellaneous employees. The City provides industrial disability retirement benefits to safety employees. The industrial disability retirement benefit is a monthly allowance equal to 50 percent of highest compensation.

An employee's beneficiary may receive the basic death benefit if the employee dies while actively employed. The employee must be actively employed with the City to be eligible for this benefit. An employee's survivor who is eligible for any other pre-retirement death benefit may choose to receive that death benefit instead of this basic death benefit. The basic death benefit is a lump sum in the amount of the employee's accumulated contributions, where interest is currently credited at 7.5 percent per year, plus a lump sum in the amount of one month's salary for each completed year of current service, up to a maximum of six months' salary. For purposes of this benefit, one month's salary is defined as the member's average monthly full-time rate of compensation during the 12 months preceding death.

Benefit terms provide for annual cost-of-living adjustments to each employee's retirement allowance. Beginning the second calendar year after the year of retirement, retirement and survivor allowances will be annually adjusted by 2 percent applied to the original retirement allowance.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Employees Covered by Benefit Terms

At June 30, 2017, the measurement date, the following employees were covered by the benefit terms:

	Plans	
	Miscellaneous	Safety
Active employees	447	164
Transferred and terminated employees	602	64
Retired Employees and Beneficiaries	274	163
Total	1,323	391

Contributions

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contributions for the measurement period were as follows:

	Miscellaneous	Safety	Aggregate Total
Contributions - employer	\$ 3,204,896	\$ 4,872,316	\$ 8,077,212

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ended June 30, 2017, the total pension liability was determined by rolling forward the June 30, 2016 total pension liability. The June 30, 2017 total pension liability was based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.5% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

The Experience Study report can be obtained at CalPERS' website under Forms and Publications.

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Discount Rate

The discount rate used to measure the total pension liability was 7.15 percent. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, the discount rate was reduced to 7.15 percent. Therefore, the updated current 7.15 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long-term expected discount rate of 7.15 percent is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

At the December 21, 2017, meeting, the CalPERS Board of Administration approved lowering the CalPERS discount rate assumption, the long-term rate of return, from 7.50 percent to 7.00 percent over the next three years. This will increase public agency employer contribution costs beginning in Fiscal Year 2018-19.

Long-term Expected Rate of Return by Asset Class

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10 ¹	Real Return Years 11+ ²
Global Equity	47.00%	4.90%	5.38%
Global Fixed Income	19.00%	0.80%	2.27%
Inflation Sensitive	6.00%	0.60%	1.39%
Private Equity	12.00%	6.60%	6.63%
Real Estate	11.00%	2.80%	5.21%
Infrastructure and Forestland	3.00%	3.90%	5.36%
Liquidity	2.00%	-0.40%	-0.90%

¹ An expected inflation of 2.5% used for this period.

² An expected inflation of 3.0% used for this period.

Pension Expense

The Net Pension Expense for the year ended June 30, 2018 is itemized as follows:

	Net Pension Expense
Miscellaneous Plan	\$ 4,276,556
Safety Plan	4,661,453
	<u>\$ 8,938,009</u>

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement period.

Miscellaneous Plan

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at June 30, 2016 (Valuation Date)	\$ 169,348,422	\$ 120,845,639	\$ 48,502,783
Changes Recognized for the Measurement Period:			
Service Cost	4,581,081		4,581,081
Interest on the total pension liability	12,863,057		12,863,057
Changes of assumptions	10,936,836		10,936,836
Differences between expected and actual experience	812,258		812,258
Contributions from the employer		3,204,896	(3,204,896)
Contributions from employees		4,080,143	(4,080,143)
Net investment income, net of administration expense		13,602,008	(13,602,008)
Benefit payments, including refunds of employee contributions	(6,970,312)	(6,970,312)	0
Administrative expense		(178,420)	178,420
Net Changes during July 1, 2016 to June 30, 2017	\$ 22,222,920	\$ 13,738,315	\$ 8,484,605
Balance at June 30, 2017 (Measurement Date)	\$ 191,571,342	\$ 134,583,954	\$ 56,987,388

Safety Plan

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at June 30, 2016 (Valuation Date)	\$ 181,778,796	\$ 118,847,506	\$ 62,931,290
Changes Recognized for the Measurement Period:			
Service Cost	5,070,624		5,070,624
Interest on the total pension liability	13,834,596		13,834,596
Changes of assumptions	11,813,770		11,813,770
Differences between expected and actual experience	1,747,504		1,747,504
Contributions from the employer		4,872,316	(4,872,316)
Contributions from employees		2,967,546	(2,967,546)
Net investment income, net of administration expense		13,334,234	(13,334,234)
Benefit payments, including refunds of employee contributions	(8,769,084)	(8,769,084)	0
Administrative expense		(175,470)	175,470
Net Changes during July 1, 2016 to June 30, 2017	\$ 23,697,410	\$ 12,229,542	\$ 11,467,868
Balance at June 30, 2017 (Measurement Date)	\$ 205,476,206	\$ 131,077,048	\$ 74,399,158

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.15 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15 percent) or 1 percentage-point higher (8.15 percent) than the current rate:

	Discount Rate - 1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate + 1% (8.15%)
Miscellaneous Plan	\$ 83,822,860	\$ 56,987,388	\$ 34,860,262
Safety Plan	\$ 103,273,670	\$ 74,399,158	\$ 50,682,682
Aggretate Total	\$ 187,096,530	\$ 131,386,546	\$ 85,542,944

Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in the separately issued CalPERS financial report.

Deferred Outflows and Deferred Inflows of Resources Related to Pensions

Deferred Outflows of Resources

	Deferred employer pension contributions made after measurement date	Changes in assumptions	Investment earnings less than expected earnings	Differences between actual versus expected experience	Total pension-related deferred outflows
Miscellaneous Plan	\$ 3,326,932	\$ 7,720,120	\$ 1,648,813	\$ 981,132	\$ 13,676,997
Safety Plan	5,062,611	9,497,345	1,681,486	2,586,966	18,828,408
Total	\$ 8,389,543	\$ 17,217,465	\$ 3,330,299	\$ 3,568,098	\$ 32,505,405

Deferred Inflows of Resources

	Changes in assumptions	Total pension-related deferred inflows
Miscellaneous Plan	\$ 403,638	\$ 403,638
Safety Plan	1,298,877	1,298,877
Total	\$ 1,702,515	\$ 1,702,515

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

Amortization of deferred outflows/(inflows) of resources

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Measurement Period Ended June 30	Deferred Outflows/(Inflows) of Resources	
	Miscellaneous Plan	Safety Plan
2018	\$ 3,339,145	\$ 2,469,217
2019	5,516,346	4,497,582
2020	2,083,005	3,553,191
2021	(992,069)	1,681,021
2022		265,909
	<u>\$ 9,946,427</u>	<u>\$ 12,466,920</u>

Payable to Pension Plan

At June 30, 2018, the City reported a payable of \$0 for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2018.

I. Tax Abatements

The City has not entered into any tax abatement agreements as of June 30, 2018. However, the County of Fresno (County) has provided certain tax abatements that affect the property tax revenues of the City.

The County provides property tax abatements through the California Land Conservation (Williamson) Act of 1965. The program enrolls land in Williamson Act or Farmland Security Zone contracts within established agricultural preserves, whereby the land is restricted to agricultural or qualified recreational uses in exchange for reduced property tax assessments. The Williamson Act Program is administered according to the statute and the County's Interim Program Guidelines adopted by the County's Board of Supervisors. The County's Assessor administers the property tax reduction that parcels enrolled in the program receive. Parcels enrolled in the Williamson Act Program are assessed for property tax purposes at a rate consistent with their actual use, rather than the market value of the property. The minimum contract term for the Williamson Act is ten years and for the Farmland Security Zone is twenty years. Both, the Williamson Act and the Farmland Security Zone contracts automatically renew until a notice of non-renewal or a certificate of cancellation is recorded. Under the non-renewal process, the annual tax assessment gradually increases over a defined period of time until the assessment reflects the market value of the property. Under the cancellation process, a onetime cancellation fee is assessed based upon a certain percentage of the unrestricted, current fair market value of the property.

For the fiscal year ended June 30, 2018, the County's Williamson Act Program tax abatements were \$38,621,481. The City's affected portion of property tax revenues (approximately 1.9%) is, therefore, \$733,800.

V. Other information

A. Self insurance

The City is self-insured for general liability, automobile liability, workers' compensation, group dental and group vision programs. The City is responsible for all claims up to \$100,000 per occurrence for automobile liability, \$250,000 per occurrence for workers' compensation, and \$100,000 per occurrence on general liability. The dental and vision programs have no individual per occurrence stop-loss and no aggregate annual stop-loss. Excess insurance for all amounts in excess of the self-insured retention in the workers' compensation program is purchased from Local Agency Workers' Compensation Excess JPA (LAWCX). Consistent with the LAW CX Memorandum of Coverage, LAW CX provides coverage for the City above its self-insured retention of \$250,000

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

up to \$5,000,000. LAWCX purchases excess insurance which covers the pool for losses from \$5,000,000 to statutory limits.

The City is a member of the Central San Joaquin Valley Risk Management Authority (RMA) for the purpose of pooling general and automobile liability coverage under a retrospectively rated Memorandum of Coverage. Deposit premiums to the RMA are based on actuarially determined claims costs, including incurred but not reported claims, and expenses. Premiums are accrued based on the ultimate cost determined by the experience to date of the pool's member cities. The risk pool covers the City above its self-insured retention of \$100,000 up to \$1,000,000. The Authority purchases excess insurance which covers the pool for losses from \$1,000,001 to \$10,000,000. Pool Members may receive rebates when declared by RMA or, in the event excess liability claims against RMA exceed available resources, may be required to make additional contributions through a retrospective adjustment process.

The City accounts for the self-insurance programs in the Self-Insurance Fund and Employee Benefits Fund, both internal service funds. Charges to user departments are reported as interfund transactions.

Incurred but not reported claims have been accrued as a liability for the workers' compensation and dental programs as required in the amount of \$3,404,310 based on previous claims experience and actuarial studies.

There were no reductions in insurance coverage from the prior year and there were no settlements that exceeded insurance coverage for the past three fiscal years. Following is a reconciliation of the changes in the City's aggregate liabilities for claims for the current and prior fiscal year:

	Workers' Compensation	Dental	Total
Balance, 06/30/16	\$ 9,885,000	\$ 48,000	\$ 9,933,000
Claims provision	1,014,005	405,557	1,419,562
Claims paid	(2,649,005)	(405,557)	(3,054,562)
Balance, 06/30/17	\$ 8,250,000	\$ 48,000	\$ 8,298,000
Claims provision	3,673,548	366,903	4,040,451
Claims paid	(3,194,548)	(366,903)	(3,561,451)
Balance, 06/30/18	<u>\$ 8,729,000</u>	<u>\$ 48,000</u>	<u>\$ 8,777,000</u>

B. Deferred compensation

The City has established a deferred compensation plan in accordance with Internal Revenue Code Section 457. The plan, available to all full time employees, permits them to defer a portion of their salary until future years. Participation in the plan is optional. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. All amounts deferred under the plan and all income attributable to those amounts are solely the property and rights of the plan participants.

Semi-monthly the City forwards all contributions to the plan administrator, the ICMA Retirement Corporation. Plan participants may choose from investment options which are managed by the plan trustee. The City has no liability for losses under the plan. As of January 1, 1998 ICMA Retirement Corporation amended the agreement with the City to comply with IRC Section 457 regulations. The assets and related liabilities are not reported on the City's financial statements in accordance with Governmental Accounting Standards Board Statement No. 32 - *"Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans."*

CITY OF CLOVIS
Notes to Financial Statements
June 30, 2018

C. Postretirement benefits

The City allows its retirees who retire under provisions of a regular service retirement and who have five years of service the opportunity to continue enrollment in the City's health insurance program until age 65. The retirees have the same choice of insurance plans as those of current employees. The retirees are pooled together separately from the active employee pool and pay the full cost of the insurance premiums without cost to the City.

D. Contingent liabilities

The City participates in a number of federally assisted grant programs, including those from the U.S. Department of Housing and Urban Development, U.S. Department of Justice, U.S. Department of Transportation, U.S. Department of Labor, U.S. Department of Health and Human Services and the U.S. Department of Homeland Security. Receipts from these grant programs are subject to audit to determine if the monies were expended in accordance with the appropriate statutes, grant terms and regulations. The City believes no significant liabilities will result.

Although the outcome of other lawsuits and claims is not determinable, it is the opinion of the City Attorney that the resolution of these matters will not have a material adverse effect on the financial condition of the City.

E. Prior period adjustment

Beginning net position for the Transit Fund was restated to correct the recording of unearned Transportation Development Act funds received as earned revenue in the previous fiscal year. The amount of this prior period adjustment was \$2,836,099, taken to increase unearned revenue and reduce beginning net position.

In addition, the beginning fund balance for the Housing and Community Development Fund was restated to account for various assets held for resale being donated in prior years. Due to these prior year donations, beginning fund balance and assets held for resale were reduced by \$3,108,661.

F. Subsequent events

The City is in the process of entering into a loan agreement for \$1,840,035. The loan is to upgrade the City's lighting system to LED lighting. The 17-year loan has an interest rate at 1.00%. The City will make semiannual payments to repay the loan and the maturity date is June 2035.

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REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Changes in Net Pension Liability and Related Ratios

California Public Employees' Retirement System (CalPERS) - Miscellaneous Plan
Last Ten Fiscal Years

Measurement period	2016-17	2015-16	2014-15	2013-14
Total pension liability				
Service Cost	\$ 4,581,081	\$ 4,019,807	\$ 3,839,364	\$ 3,770,553
Interest on the total pension liability	12,863,057	12,118,925	11,339,870	10,627,308
Changes of assumptions	10,936,836		(2,825,475)	
Differences between expected and actual experience	812,258	898,210	265,438	
Benefit pmts, including refunds of employee contributions	(6,970,312)	(6,395,433)	(5,572,456)	(5,099,721)
Net change in total pension liability	22,222,920	10,641,509	7,046,741	9,298,140
Total pension liability - beginning	169,348,422	158,706,913	151,660,172	142,362,032
Total pension liability - ending (a)	<u>\$ 191,571,342</u>	<u>\$ 169,348,422</u>	<u>\$ 158,706,913</u>	<u>\$ 151,660,172</u>
Pension fiduciary net position				
Contributions - employer	\$ 3,204,896	\$ 2,918,817	\$ 3,275,626	\$ 3,096,889
Contributions - employee	4,080,143	4,002,625	3,097,353	2,553,852
Net investment income	13,602,008	705,624	2,655,292	17,261,431
Benefit pmts, including refunds of employee contributions	(6,970,312)	(6,395,433)	(5,572,456)	(5,099,721)
Administrative expense	(178,420)	(72,943)	(134,636)	
Net change in plan fiduciary net position	13,738,315	1,158,690	3,321,179	17,812,451
Plan fiduciary net position - beginning	120,845,639	119,686,949	116,365,770	98,553,319
Plan fiduciary net position - ending (b)	<u>\$ 134,583,954</u>	<u>\$ 120,845,639</u>	<u>\$ 119,686,949</u>	<u>\$ 116,365,770</u>
Plan net pension liability - ending (a) - (b)	<u>\$ 56,987,388</u>	<u>\$ 48,502,783</u>	<u>\$ 39,019,964</u>	<u>\$ 35,294,402</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>70.25%</u>	<u>71.36%</u>	<u>75.41%</u>	<u>76.73%</u>
Covered-employee payroll	<u>\$ 25,396,835</u>	<u>\$ 24,405,359</u>	<u>\$ 22,815,330</u>	<u>\$ 21,224,617</u>
Net pension liability as a % of covered-emp payroll	<u>224.39%</u>	<u>198.74%</u>	<u>171.03%</u>	<u>166.29%</u>

Covered-Employee Payroll presented above is based on pensionable earnings provided by the employer. However, GASB 68 defines covered-employee payroll as the total payroll of employees that are provided pensions through the pension plan. Accordingly, if pensionable earnings are different than total earnings for covered-employees, the employer should display in the disclosure footnotes the payroll based on total earnings for the covered group and recalculate the required total payroll-related ratios.

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes which occurred after the June 30, 2016 valuation date. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes of Assumptions: In 2017, the accounting discount rate reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense.) In 2014, amounts reported were based on the 7.5 percent discount rate.

GASB 68 was implemented in fiscal year 2015, therefore only four years of data are available.

REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Changes in Net Pension Liability and Related Ratios, Continued

California Public Employees' Retirement System (CalPERS) - Safety Plan
Last Ten Fiscal Years

Measurement period	2016-17	2015-16	2014-15	2013-14
Total pension liability				
Service Cost	\$ 5,070,624	\$ 4,128,912	\$ 3,953,791	\$ 3,803,175
Interest on the total pension liability	13,834,596	13,060,555	12,319,585	11,633,302
Changes of assumptions	11,813,770		(3,070,074)	
Differences between expected and actual experience	1,747,504	1,309,944	936,342	
Benefit pmts, including refunds of employee contributions	(8,769,084)	(8,144,855)	(7,825,158)	(7,071,659)
Net change in total pension liability	23,697,410	10,354,556	6,314,486	8,364,818
Total pension liability - beginning	181,778,796	171,424,240	165,109,754	156,744,936
Total pension liability - ending (a)	<u>\$ 205,476,206</u>	<u>\$ 181,778,796</u>	<u>\$ 171,424,240</u>	<u>\$ 165,109,754</u>
Pension fiduciary net position				
Contributions - employer	\$ 4,872,316	\$ 4,263,677	\$ 4,110,362	\$ 3,752,858
Contributions - employee	2,967,546	2,806,615	2,157,404	1,915,171
Net investment income	13,334,234	611,274	2,616,436	17,731,050
Benefit pmts, including refunds of employee contributions	(8,769,084)	(8,144,855)	(7,825,158)	(7,071,659)
Administrative expense	(175,470)	(72,758)	(134,357)	
Net change in plan fiduciary net position	12,229,542	(536,047)	924,687	16,327,420
Plan fiduciary net position - beginning	118,847,506	119,383,553	118,458,866	102,131,446
Plan fiduciary net position - ending (b)	<u>\$ 131,077,048</u>	<u>\$ 118,847,506</u>	<u>\$ 119,383,553</u>	<u>\$ 118,458,866</u>
Plan net pension liability - ending (a) - (b)	<u>\$ 74,399,158</u>	<u>\$ 62,931,290</u>	<u>\$ 52,040,687</u>	<u>\$ 46,650,888</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>63.79%</u>	<u>65.38%</u>	<u>69.64%</u>	<u>71.75%</u>
Covered-employee payroll	<u>\$ 16,912,791</u>	<u>\$ 15,361,676</u>	<u>\$ 14,732,611</u>	<u>\$ 13,667,214</u>
Net pension liability as a % of covered-emp payroll	<u>439.90%</u>	<u>409.66%</u>	<u>353.23%</u>	<u>341.33%</u>

Covered-Employee Payroll presented above is based on pensionable earnings provided by the employer. However, GASB 68 defines covered-employee payroll as the total payroll of employees that are provided pensions through the pension plan. Accordingly, if pensionable earnings are different than total earnings for covered-employees, the employer should display in the disclosure footnotes the payroll based on total earnings for the covered group and recalculate the required total payroll-related ratios.

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes which occurred after the June 30, 2016 valuation date. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes of Assumptions: In 2017, the accounting discount rate reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense.) In 2014, amounts reported were based on the 7.5 percent discount rate.

GASB 68 was implemented in fiscal year 2015, therefore only four years of data are available.

REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Contributions

California Public Employees' Retirement System (CalPERS) - Miscellaneous Plan
Last Ten Fiscal Years

	2017-18 ¹	2016-17 ¹	2015-16 ¹	2014-15 ¹	2013-14 ¹
Actuarially determined contribution	\$ 3,326,932	\$ 3,204,896	\$ 2,918,817	\$ 3,275,626	\$ 3,096,889
Contributions to actuarially determined contrib ²	<u>(3,326,932)</u>	<u>(3,204,896)</u>	<u>(2,918,817)</u>	<u>(3,275,626)</u>	<u>(3,096,889)</u>
Contribution deficiency (excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Covered-employee payroll ^{3, 4}	\$ 26,158,740	\$ 25,396,835	\$ 24,405,359	\$ 22,815,330	\$ 21,224,617
Contributions as a % of covered-empl payroll ³	12.72%	12.62%	11.96%	14.36%	14.59%

¹ Historical information is required only for measurement periods for which GASB 68 is applicable.

² Employers are assumed to make contributions equal to the actuarially determined contributions. However, some employers may choose to make additional contributions towards their unfunded liability. Employer contributions for such plans exceed the actuarially determined contributions.

³ Covered-Employee Payroll represented above is based on pensionable earnings provided by the employer. However, GASB 68 defines covered-employee payroll as the total payroll of employees that are provided pensions through the pension plan. Accordingly, if pensionable earnings are different than total earnings for covered-employees, the employer should display in the disclosure footnotes the payroll based on total earnings for the covered group and recalculate the required payroll-related ratios.

⁴ Payroll from prior year \$25,396,835 was assumed to increase by the 3.00 percent payroll growth assumption.

Valuation date:

The actuarial methods and assumptions used to set the actuarially determined contributions for Fiscal Year 2016-17 were derived from the June 30, 2014 funding valuation report.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal Cost Method
Amortization method/Period	For details, see June 30, 2014 Funding Valuation Report
Asset valuation method	Mkt Value of Assets. Details-see June 30, 2014 Fndg Val Rpt.
Inflation	2.75%
Salary increases	Varies by Entry Age and Service
Payroll Growth	3.00%
Investment rate of return	7.50%, net of pension plan investment & admin exps; includes inflation.
Retirement age	The probabilities of retirement are based on the 2014 CalPERS Experience study for the period from 1997 to 2011.
Mortality	The probabilities of mortality are based on the 2014 CalPERS Experience Study for the period from 1997 to 2011. Pre-retirement and Post-retirement mortality rates include 20 years of projected mortality improvement using Scale BB published by the Society of Actuaries.

REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Contributions, Continued

California Public Employees' Retirement System (CalPERS) - Safety Plan
Last Ten Fiscal Years

	2017-18 ¹	2016-17 ¹	2015-16 ¹	2014-15 ¹	2013-14 ¹
Actuarially determined contribution	\$ 5,062,611	\$ 4,872,316	\$ 4,263,677	\$ 4,110,362	\$ 3,752,858
Contributions to actuarially determined contrib ²	<u>(5,062,611)</u>	<u>(4,872,316)</u>	<u>(4,263,677)</u>	<u>(4,110,362)</u>	<u>(3,752,858)</u>
Contribution deficiency (excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Covered-employee payroll ^{3, 4}	\$ 17,420,175	\$ 16,912,791	\$ 15,361,676	\$ 14,732,611	\$ 13,667,214
Contributions as a % of covered-empl payroll ³	29.06%	28.81%	27.76%	27.90%	27.46%

¹ Historical information is required only for measurement periods for which GASB 68 is applicable.

² Employers are assumed to make contributions equal to the actuarially determined contributions. However, some employers may choose to make additional contributions towards their unfunded liability. Employer contributions for such plans exceed the actuarially determined contributions.

³ Covered-Employee Payroll represented above is based on pensionable earnings provided by the employer. However, GASB 68 defines covered-employee payroll as the total payroll of employees that are provided pensions through the pension plan. Accordingly, if pensionable earnings are different than total earnings for covered-employees, the employer should display in the disclosure footnotes the payroll based on total earnings for the covered group and recalculate the required payroll-related ratios.

⁴ Payroll from prior year \$16,912,791 was assumed to increase by the 3.00 percent payroll growth assumption.

Valuation date:

The actuarial methods and assumptions used to set the actuarially determined contributions for Fiscal Year 2016-17 were derived from the June 30, 2014 funding valuation report.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal Cost Method
Amortization method/Period	For details, see June 30, 2014 Funding Valuation Report
Asset valuation method	Mkt Value of Assets. Details-see June 30, 2014 Fndg Val Rpt.
Inflation	2.75%
Salary increases	Varies by Entry Age and Service
Payroll Growth	3.00%
Investment rate of return	7.50%, net of pension plan investment & admin exps; includes inflation.
Retirement age	The probabilities of retirement are based on the 2014 CalPERS Experience study for the period from 1997 to 2011.
Mortality	The probabilities of mortality are based on the 2014 CalPERS Experience Study for the period from 1997 to 2011. Pre-retirement and Post-retirement mortality rates include 20 years of projected mortality improvement using Scale BB published by the Society of Actuaries.

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Nonmajor Governmental Funds

Special Revenue Funds

Special revenue funds are used to account for specific revenues that are legally restricted for particular purposes.

Off Highway Use Fund - This fund is used to account for the revenue received from the off-highway users fee since the fee can only be used for off-road facilities.

Housing & Community Development Fund - This fund is used to account for the revenue and expenses for the Community Development Block Grant operational activities.

Debt Service Funds

The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest when the government is obligated in some manner for the payment.

1976 Fire and Sewer Bond Fund - This fund is used to account for the proceeds of the 1976 Fire and Sewer Bond sale and the annual debt service.

Capital Projects Funds

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

Park and Recreation Improvement Fund - This fund is used to account for capital improvements for parks, including acquisition of property. Revenues come from developer fees and grants.

Refuse Equipment Reserve Fund - This fund is used to account for the revenue generated by developer fees for the acquisition of equipment for refuse collection and disposal.

City of Clovis
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2018

		Special Revenue	
	Off Highway Use	Housing & Comm Development	Total
ASSETS			
Cash and investments	\$ 67,269	\$ 1,122,963	\$ 1,190,232
Receivables	180	3,412,783	3,412,963
Due from other governments		897,110	897,110
Total assets	<u>\$ 67,449</u>	<u>\$ 5,432,856</u>	<u>\$ 5,500,305</u>
LIABILITIES			
Accounts payable		\$ 217,767	\$ 217,767
Deposits and other liabilities			0
Total Liabilities	<u>\$ 0</u>	<u>217,767</u>	<u>217,767</u>
FUND BALANCES			
Restricted for:			
Capital projects	67,449		67,449
Community Development		5,215,089	5,215,089
Debt service			
Assigned for:			
Capital			
Total fund balances	<u>67,449</u>	<u>5,215,089</u>	<u>5,282,538</u>
Total liabilities and fund balances	<u>\$ 67,449</u>	<u>\$ 5,432,856</u>	<u>\$ 5,500,305</u>

City of Clovis
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2018

Page 2 of 2

Debt Service		Capital Projects		Total Nonmajor Governmental Funds
1976 Fire and Sewer	Park and Recreation	Refuse Equipment	Total	
\$ 413,252	\$ 6,245,278	\$ 1,509,700	\$ 7,754,978	\$ 9,358,462
1,056	16,241	4,164	20,405	3,434,424
	25,848		25,848	922,958
<u>\$ 414,308</u>	<u>\$ 6,287,367</u>	<u>\$ 1,513,864</u>	<u>\$ 7,801,231</u>	<u>\$ 13,715,844</u>
	\$ 18,749		\$ 18,749	\$ 236,516
	9,200		9,200	9,200
<u>\$ 0</u>	<u>27,949</u>	<u>\$ 0</u>	<u>27,949</u>	<u>245,716</u>
				67,449
	6,001,418	1,513,864	7,515,282	12,730,371
414,308				414,308
	258,000		258,000	258,000
<u>414,308</u>	<u>6,259,418</u>	<u>1,513,864</u>	<u>7,773,282</u>	<u>13,470,128</u>
<u>\$ 414,308</u>	<u>\$ 6,287,367</u>	<u>\$ 1,513,864</u>	<u>\$ 7,801,231</u>	<u>\$ 13,715,844</u>

City of Clovis
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2018

	Special Revenue		
	Off Highway Use	Housing & Comm Development	Total
REVENUES			
Use of money and property	\$ 728	\$ 195,024	\$ 195,752
From other agencies		1,968,455	1,968,455
Charges for current services			
Other revenues		1,264	1,264
Total revenue	<u>728</u>	<u>2,164,743</u>	<u>2,165,471</u>
EXPENDITURES			
Current:			
Community development		1,913,857	1,913,857
Capital outlays			
Total expenditures	<u>0</u>	<u>1,913,857</u>	<u>1,913,857</u>
Excess (deficiency) of revenues over (under) expenditures	<u>728</u>	<u>250,886</u>	<u>251,614</u>
OTHER FINANCING SOURCES (USES)			
Transfers out			
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>0</u>
Net change in fund balances	728	250,886	251,614
Fund balances-beginning	66,721	8,072,864	8,139,585
Prior period adjustments		(3,108,661)	(3,108,661)
Fund balances-ending	<u>\$ 67,449</u>	<u>\$ 5,215,089</u>	<u>\$ 5,282,538</u>

City of Clovis
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2018

Debt Service		Capital Projects		Total Nonmajor Governmental Funds
1976 Fire and Sewer	Park and Recreation	Refuse Equipment	Total	
\$ 4,237	\$ 63,289	\$ 16,314	\$ 79,603	\$ 279,592
	310,020		310,020	2,278,475
	1,318,301	363,535	1,681,836	1,681,836
	25		25	1,289
<u>4,237</u>	<u>1,691,635</u>	<u>379,849</u>	<u>2,071,484</u>	<u>4,241,192</u>
				1,913,857
	304,907		304,907	304,907
<u>0</u>	<u>304,907</u>	<u>0</u>	<u>304,907</u>	<u>2,218,764</u>
<u>4,237</u>	<u>1,386,728</u>	<u>379,849</u>	<u>1,766,577</u>	<u>2,022,428</u>
		(206,700)	(206,700)	(206,700)
<u>0</u>	<u>0</u>	<u>(206,700)</u>	<u>(206,700)</u>	<u>(206,700)</u>
4,237	1,386,728	173,149	1,559,877	1,815,728
410,071	4,872,690	1,340,715	6,213,405	14,763,061
				(3,108,661)
<u>\$ 414,308</u>	<u>\$ 6,259,418</u>	<u>\$ 1,513,864</u>	<u>\$ 7,773,282</u>	<u>\$ 13,470,128</u>

City of Clovis
Statement of Revenues, Expenditures, and Change in Fund Balance-Budget and Actual
Local Transportation Capital Projects Fund
For the Year Ended June 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget- Positive (Negative)</u>
REVENUE				
Use of money and property	\$ 46,000	\$ 46,000	\$ 169,356	\$ 123,356
From other agencies	26,951,000	26,951,000	7,646,081	(19,304,919)
Charges for services	6,129,000	6,129,000	186,279	(5,942,721)
Other revenues	0	0	34,076	34,076
Total revenues	<u>33,126,000</u>	<u>33,126,000</u>	<u>8,035,792</u>	<u>(25,090,208)</u>
EXPENDITURES				
Capital Outlay	<u>36,567,458</u>	<u>46,167,458</u>	<u>6,602,102</u>	<u>39,565,356</u>
Total expenditures	<u>36,567,458</u>	<u>46,167,458</u>	<u>6,602,102</u>	<u>39,565,356</u>
Excess (deficiency) of revenues over expenditures	(3,441,458)	(13,041,458)	1,433,690	14,475,148
Fund balance-beginning	11,909,694	11,909,694	11,909,694	
Fund balance-ending	<u>\$ 8,468,236</u>	<u>\$ (1,131,764)</u>	<u>\$ 13,343,384</u>	<u>\$ 14,475,148</u>

City of Clovis
Schedule of Revenues, Expenditures, and Change in Fund Balance-Budget and Actual
Off Highway Use Special Revenue Fund
For the Year Ended June 30, 2018

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget- Positive (Negative)
REVENUE				
Use of money and property	\$ 0	\$ 0	\$ 728	\$ 728
Total revenues	0	0	728	728
EXPENDITURES				
Capital Outlay	0	0	0	0
Total expenditures	0	0	0	0
Excess (deficiency) of revenues over expenditures	0	0	728	728
Fund balance-beginning	66,721	66,721	66,721	
Fund balance-ending	<u>\$ 66,721</u>	<u>\$ 66,721</u>	<u>\$ 67,449</u>	<u>\$ 728</u>

City of Clovis
Schedule of Revenues, Expenditures, and Change in Fund Balance-Budget and Actual
Housing and Community Development Special Revenue Fund
For the Year End June 30, 2018

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget- Positive (Negative)
REVENUE				
Use of money and property	\$ 1,000	\$ 1,000	\$ 195,024	\$ 194,024
From other agencies	1,693,000	1,693,000	1,968,455	275,455
Other revenues	0	0	1,264	1,264
Total revenues	<u>1,694,000</u>	<u>1,694,000</u>	<u>2,164,743</u>	<u>470,743</u>
EXPENDITURES				
Community development	<u>2,688,800</u>	<u>2,688,800</u>	<u>1,913,857</u>	<u>774,943</u>
Total expenditures	<u>2,688,800</u>	<u>2,688,800</u>	<u>1,913,857</u>	<u>774,943</u>
Excess (deficiency) of revenues over expenditures	(994,800)	(994,800)	250,886	1,245,686
Fund balance-beginning	8,072,864	8,072,864	8,072,864	
Prior period adjustments	<u>(3,108,661)</u>	<u>(3,108,661)</u>	<u>(3,108,661)</u>	
Fund balance-ending	<u>\$ 3,969,403</u>	<u>\$ 3,969,403</u>	<u>\$ 5,215,089</u>	<u>\$ 1,245,686</u>

City of Clovis
Schedule of Revenues, Expenditures, and Change in Fund Balance-Budget and Actual
1976 Fire and Sewer Debt Service Fund
For the Year Ended June 30, 2018

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget- Positive (Negative)
REVENUE				
Use of money and property	\$ 0	\$ 0	\$ 4,237	\$ 4,237
Total revenues	0	0	4,237	4,237
EXPENDITURES				
Debt service:	0	0	0	0
Total expenditures	0	0	0	0
Excess (deficiency) of revenues over expenditures	0	0	4,237	4,237
Fund balance-beginning	410,071	410,071	410,071	
Fund balance-ending	<u>\$ 410,071</u>	<u>\$ 410,071</u>	<u>\$ 414,308</u>	<u>\$ 4,237</u>

City of Clovis
Schedule of Revenues, Expenditures, and Change in Fund Balance-Budget and Actual
Park and Recreation Capital Project Fund
For the Year Ended June 30, 2018

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUE				
Use of money and property	\$ 19,000	\$ 19,000	\$ 63,289	\$ 44,289
From other agencies	1,904,000	1,904,000	310,020	(1,593,980)
Charges for current services	2,149,000	2,149,000	1,318,301	(830,699)
Other revenues	0	0	25	25
Total revenues	4,072,000	4,072,000	1,691,635	(2,380,365)
EXPENDITURES				
Capital outlays	3,443,308	3,598,308	304,907	3,293,401
Total expenditures	3,443,308	3,598,308	304,907	3,293,401
Excess (deficiency) of revenues over expenditures	628,692	473,692	1,386,728	913,036
Fund balance-beginning	4,872,690	4,872,690	4,872,690	
Fund balance-ending	\$ 5,501,382	\$ 5,346,382	\$ 6,259,418	\$ 913,036

City of Clovis
Schedule of Revenues, Expenditures, and Change in Fund Balance-Budget and Actual
Refuse Equipment Capital Project Fund
For the Year Ended June 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget- Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUE				
Use of money and property	\$ 0	\$ 0	\$ 16,314	\$ 16,314
Charges for current services	0	0	363,535	363,535
Total revenues	<u>0</u>	<u>0</u>	<u>379,849</u>	<u>379,849</u>
EXPENDITURES				
Capital outlays	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures	<u>0</u>	<u>0</u>	<u>379,849</u>	<u>379,849</u>
OTHER FINANCING SOURCES (USES)				
Transfers Out	<u>(156,000)</u>	<u>(156,000)</u>	<u>(206,700)</u>	<u>(50,700)</u>
Total other financing sources (uses)	<u>(156,000)</u>	<u>(156,000)</u>	<u>(206,700)</u>	<u>(50,700)</u>
Net change in fund balance	(156,000)	(156,000)	173,149	329,149
Fund balance-beginning	1,340,715	1,340,715	1,340,715	
Fund balance-ending	<u>\$ 1,184,715</u>	<u>\$ 1,184,715</u>	<u>\$ 1,513,864</u>	<u>\$ 329,149</u>

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Internal Service Funds

Internal service funds are used to account for the financing of goods or services provided by one department of the agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

Self Insurance Fund - This fund is used to account for the cost of general liability and property damage insurance. It is funded by a charge to all operating departments.

Fleet Fund - This fund is used to account for rental charges to all operating departments for maintenance and replacement cost for equipment and vehicles.

Employee Benefit Fund - This fund is used to account for the cost of employee benefits including retirement, workers' compensation, health insurance, unemployment insurance and medicare insurance. It is funded by a charge to all operating departments.

General Services - This fund is used to account for the centralized support provided to other departments and for government facility enhancements and acquisitions.

City of Clovis
Combining Statement of Net Position
Internal Service Funds
June 30, 2018

	Self Insurance	Fleet	Employee Benefits	General Services	Total
ASSETS					
Current assets:					
Cash and investments	\$ 1,528,492	\$10,854,708	\$ 7,885,215	\$13,765,628	\$ 34,034,043
Receivables	12,980	27,584	73,006	38,566	152,136
Due from other governments				11,429	11,429
Inventories		774,000			774,000
Total current assets	<u>1,541,472</u>	<u>11,656,292</u>	<u>7,958,221</u>	<u>13,815,623</u>	<u>34,971,608</u>
Noncurrent assets:					
Restricted cash and investments:					
Cash with fiscal agent-bond accounts				1,270,189	1,270,189
Total restricted assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,270,189</u>	<u>1,270,189</u>
Capital assets:					
Land				11,202,400	11,202,400
Buildings and improvements		940,271		90,830,135	91,770,406
Machinery and equipment		34,872,414		8,444,519	43,316,933
Less accumulated depreciation		(23,549,051)		(39,334,958)	(62,884,009)
Total capital assets (net of accumulated depreciation)	<u>0</u>	<u>12,263,634</u>	<u>0</u>	<u>71,142,096</u>	<u>83,405,730</u>
Total noncurrent assets	<u>0</u>	<u>12,263,634</u>	<u>0</u>	<u>72,412,285</u>	<u>84,675,919</u>
Total assets	<u>1,541,472</u>	<u>23,919,926</u>	<u>7,958,221</u>	<u>86,227,908</u>	<u>119,647,527</u>
DEFERRED OUTFLOW OF RESOURCES					
Pension related deferred outflows			32,505,405		32,505,405
LIABILITIES					
Current liabilities:					
Accounts payable	7,107	266,174	195,212	735,234	1,203,727
Claims and judgements payable			2,548,000		2,548,000
Accrued compensated absences		18,200	1,002,000	46,800	1,067,000
Deposits and other liabilities				346,665	346,665
Unearned revenue				1,782,094	1,782,094
Capital leases-current		716,398		2,087,826	2,804,224
Loans payable-current				289,658	289,658
Total current liabilities	<u>7,107</u>	<u>1,000,772</u>	<u>3,745,212</u>	<u>5,288,277</u>	<u>10,041,368</u>
Noncurrent liabilities:					
Claims and judgements payable			6,229,000		6,229,000
Accrued compensated absences		51,857		133,753	185,610
Capital leases		1,717,380		17,544,752	19,262,132
Loans payable				905,852	905,852
Net pension liability			131,386,546		131,386,546
Total noncurrent liabilities	<u>0</u>	<u>1,769,237</u>	<u>137,615,546</u>	<u>18,584,357</u>	<u>157,969,140</u>
Total liabilities	<u>7,107</u>	<u>2,770,009</u>	<u>141,360,758</u>	<u>23,872,634</u>	<u>168,010,508</u>
DEFERRED INFLOW OF RESOURCES					
Pension deferred inflows			1,702,515		1,702,515
NET POSITION					
Net investment in capital assets		9,829,856		50,314,008	60,143,864
Restricted for debt service				1,270,189	1,270,189
Unrestricted (deficit)	1,534,365	11,320,061	(102,599,647)	10,771,077	(78,974,144)
Total net position	<u>\$ 1,534,365</u>	<u>\$21,149,917</u>	<u>\$(102,599,647)</u>	<u>\$62,355,274</u>	<u>\$(17,560,091)</u>

City of Clovis
Combining Statement of Revenues, Expenses, and Changes in Fund Net Position
Internal Service Funds
For the Year Ended June 30, 2018

	Self Insurance	Fleet	Employee Benefits	General Services	Total
Operating revenues:					
Charges for services	\$2,107,100	\$ 9,274,673	\$ 22,047,469	\$10,900,158	\$ 44,329,400
From other agencies				251,434	251,434
Other revenues	333,631			594,377	928,008
Total operating revenues	<u>2,440,731</u>	<u>9,274,673</u>	<u>22,047,469</u>	<u>11,745,969</u>	<u>45,508,842</u>
Operating expenses:					
Salaries and benefits	198,462	1,722,143	384,231	2,608,121	4,912,957
Services, materials and supplies	1,905,357	4,106,710	30,519,916	4,486,435	41,018,418
Administration	44,500	894,200	71,200	300,300	1,310,200
Depreciation		2,522,720		2,820,891	5,343,611
Total operating expenses	<u>2,148,319</u>	<u>9,245,773</u>	<u>30,975,347</u>	<u>10,215,747</u>	<u>52,585,186</u>
Operating income (loss)	<u>292,412</u>	<u>28,900</u>	<u>(8,927,878)</u>	<u>1,530,222</u>	<u>(7,076,344)</u>
Nonoperating revenues (expenses):					
Interest income	12,966	106,196	40,966	146,809	306,937
Interest expense		(52,429)		(752,509)	(804,938)
Gain (loss) on sale of capital assets		(4,700)		(661,653)	(666,353)
Total nonoperating revenue (expense)	<u>12,966</u>	<u>49,067</u>	<u>40,966</u>	<u>(1,267,353)</u>	<u>(1,164,354)</u>
Income before contributions and transfers	<u>305,378</u>	<u>77,967</u>	<u>(8,886,912)</u>	<u>262,869</u>	<u>(8,240,698)</u>
Capital contributions		55,000			55,000
Changes in net position	<u>305,378</u>	<u>132,967</u>	<u>(8,886,912)</u>	<u>262,869</u>	<u>(8,185,698)</u>
Total net position-beginning	<u>1,228,987</u>	<u>21,016,950</u>	<u>(93,712,735)</u>	<u>62,092,405</u>	<u>(9,374,393)</u>
Total net position-ending	<u>\$1,534,365</u>	<u>\$21,149,917</u>	<u>\$ (102,599,647)</u>	<u>\$62,355,274</u>	<u>\$ (17,560,091)</u>

City of Clovis
Combining Statement of Cash Flows
Internal Service Funds
For the Year Ended June 30, 2018

	Self Insurance	Fleet	Employee Benefits	General Services	Total
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts for interfund services	\$2,107,100	\$ 9,280,806	\$22,138,351	\$10,953,826	\$ 44,480,083
Payments to suppliers	(1,955,080)	(6,015,736)	(30,364,641)	(4,651,454)	(42,986,911)
Payments to employees	(198,462)	(1,709,948)	8,754,778	(2,583,185)	4,263,183
Other operating revenues	383,399			847,019	1,230,418
Net cash provided by operating activities	<u>336,957</u>	<u>1,555,122</u>	<u>528,488</u>	<u>4,566,206</u>	<u>6,986,773</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Acquisition and construction of capital assets		(1,994,082)		(1,418,030)	(3,412,112)
Principal paid on loans, bonds and capital leases		(595,641)		(2,351,036)	(2,946,677)
Interest paid on loans, bonds and capital leases		(57,502)		(785,862)	(843,364)
Proceeds from capital leases and loans		573,000		0	573,000
Proceeds from sale of property and equipment		40,300		415,493	455,793
Net cash (used in) capital and related financing activities	<u>0</u>	<u>(2,033,925)</u>	<u>0</u>	<u>(4,139,435)</u>	<u>(6,173,360)</u>
CASH FLOWS FROM INVESTING ACTIVITIES					
Interest and dividends on investments	10,616	85,494	30,323	115,306	241,739
Net cash provided by investing activities	<u>10,616</u>	<u>85,494</u>	<u>30,323</u>	<u>115,306</u>	<u>241,739</u>
Net change in cash and cash equivalents	<u>347,573</u>	<u>(393,309)</u>	<u>558,811</u>	<u>542,077</u>	<u>1,055,152</u>
Cash and cash equivalents-beginning of year	1,180,919	11,248,017	7,326,404	14,493,740	34,249,080
Cash and cash equivalents-end of year	<u>\$1,528,492</u>	<u>\$10,854,708</u>	<u>\$ 7,885,215</u>	<u>\$15,035,817</u>	<u>\$ 35,304,232</u>
Reconciliation of operating income/(loss) to net cash provided by operating activities:					
Operating income/(loss)	<u>\$ 292,412</u>	<u>\$ 28,900</u>	<u>\$ (8,927,878)</u>	<u>\$ 1,530,222</u>	<u>\$ (7,076,344)</u>
Adjustments to reconcile operating income to net cash provided by operating activities:					
Depreciation/amortization expense		2,522,720		2,820,891	5,343,611
(Increase)/decrease in accounts receivable	49,768	6,133	90,882	115,708	262,491
(Increase)/decrease in due from other governments				1,208	1,208
(Increase)/decrease in inventories		(50,000)			(50,000)
(Increase)/decrease in deferred outflows - pension			6,313		6,313
Increase/(decrease) in accounts payable	(5,223)	(964,826)	(252,525)	135,281	(1,087,293)
Increase/(decrease) in accrued compensated absences		12,195	201,000	24,936	238,131
Increase/(decrease) in claims and judgments payable			479,000		479,000
Increase/(decrease) in unearned revenue				(62,040)	(62,040)
Increase/(decrease) in net pension liability			19,952,473		19,952,473
Increase/(decrease) in deferred outflows - pension			(11,020,777)		(11,020,777)
Total adjustments	<u>44,545</u>	<u>1,526,222</u>	<u>9,456,366</u>	<u>3,035,984</u>	<u>14,063,117</u>
Net cash provided by operating activities	<u>\$ 336,957</u>	<u>\$ 1,555,122</u>	<u>\$ 528,488</u>	<u>\$ 4,566,206</u>	<u>\$ 6,986,773</u>

Noncash investing, capital, and financing activities:

During the year the Fleet Maintenance Fund, an internal service fund, received \$55,000 in donated assets.

Fiduciary Funds

Agency funds are used to account for assets held by the government as an agent for individuals, private organizations, other governments and/or other funds.

Senior Citizens Memorial Fund - This fund is used to account for revenue and expenditures related to special programs within the Senior Services Program.

Blackhorse Assessment Fund - This fund is used to account for revenue and expenditures related to the maintenance within the Blackhorse III (95-1) Assessment District such as streets, curb & gutter, street lighting, sidewalks and gates.

Payroll Tax and Withholding Fund - This fund is used to account employee withholding deductions prior to submittal to state or federal agencies.

Temperance/Barstow Assessment Fund - This fund is used to account for the receipts and disbursements of the Temperance Barstow Assessment District.

Shepherd/Temperance Assessment Fund - This fund is used to account for the receipts and disbursements of the Shepherd Temperance Assessment District.

Asset Forfeiture Fund - This fund is used to account for the receipts and disbursements of money received from seized assets.

City of Clovis
Combining Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2018

	Agency Funds						Total
	Senior Citizen Memorial	Blackhorse Assessment	Payroll Tax and Withholdings	Temperance Barstow Assessment	Shepherd Temperance Assessment	Asset Forfeiture	
ASSETS							
Cash and investments	\$ 50,603	\$ 132,233	\$ 701,831	\$ 72,403	\$ 5,519	\$ 19,483	\$ 982,072
Receivables	135	325	4,205	194	11	27	4,897
Total assets	<u>\$ 50,738</u>	<u>\$ 132,558</u>	<u>\$ 706,036</u>	<u>\$ 72,597</u>	<u>\$ 5,530</u>	<u>\$ 19,510</u>	<u>\$ 986,969</u>
LIABILITIES							
Accrued payroll			\$ 706,036				\$ 706,036
Agency funds payable	\$ 50,738	\$ 132,558				\$ 19,510	202,806
Due to bondholders				\$ 72,597	\$ 5,530		78,127
Total liabilities	<u>\$ 50,738</u>	<u>\$ 132,558</u>	<u>\$ 706,036</u>	<u>\$ 72,597</u>	<u>\$ 5,530</u>	<u>\$ 19,510</u>	<u>\$ 986,969</u>

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City of Clovis
Combining Statement of Changes in Assets and Liabilities
Agency Funds
For the Year Ended June 30, 2018

	Beginning Balance	Additions	Deductions	Ending Balance
Senior Citizen Memorial				
Assets				
Cash and investments	\$ 49,198	\$ 1,879	\$ 474	\$ 50,603
Receivables	63	410	338	135
Total assets	<u>\$ 49,261</u>	<u>\$ 2,289</u>	<u>\$ 812</u>	<u>\$ 50,738</u>
Liabilities				
Agency funds payable	\$ 49,261	\$ 2,289	\$ 812	\$ 50,738
Total liabilities	<u>\$ 49,261</u>	<u>\$ 2,289</u>	<u>\$ 812</u>	<u>\$ 50,738</u>
Blackhorse Assessment				
Assets				
Cash and investments	\$ 124,306	\$ 65,283	\$ 57,356	\$ 132,233
Receivables	708	1,533	1,916	325
Total assets	<u>\$ 125,014</u>	<u>\$ 66,816</u>	<u>\$ 59,272</u>	<u>\$ 132,558</u>
Liabilities				
Agency funds payable	\$ 125,014	\$ 66,816	\$ 59,272	\$ 132,558
Total liabilities	<u>\$ 125,014</u>	<u>\$ 66,816</u>	<u>\$ 59,272</u>	<u>\$ 132,558</u>
Payroll Tax and Withholding				
Assets				
Cash and investments	\$ 2,036,302	\$ 701,831	\$ 2,036,302	\$ 701,831
Receivables	892	4,205	892	4,205
Total assets	<u>\$ 2,037,194</u>	<u>\$ 706,036</u>	<u>\$ 2,037,194</u>	<u>\$ 706,036</u>
Liabilities				
Accrued Payroll	\$ 2,037,194	\$ 706,036	\$ 2,037,194	\$ 706,036
Total liabilities	<u>\$ 2,037,194</u>	<u>\$ 706,036</u>	<u>\$ 2,037,194</u>	<u>\$ 706,036</u>

Temperance/Barstow Assessment

Assets								
Cash and investments	\$	71,205	\$	1,885	\$	687	\$	72,403
Receivables		93		592		491		194
Total assets	\$	71,298	\$	2,477	\$	1,178	\$	72,597
Liabilities								
Due to bondholders	\$	71,298	\$	2,477	\$	1,178	\$	72,597
Total liabilities	\$	71,298	\$	2,477	\$	1,178	\$	72,597

Shepherd/Temperance Assessment

Assets				
Cash and investments	\$	5,498	\$	1,045
Receivables		11		39
Total assets	\$	<u>5,509</u>	\$	<u>1,084</u>
Liabilities				
Due to bondholders	\$	5,509	\$	1,084
Total liabilities	\$	<u>5,509</u>	\$	<u>1,084</u>
	\$	5,498	\$	1,045
		11		39
	\$	<u>5,509</u>	\$	<u>1,063</u>
	\$		\$	<u>5,530</u>
				11
	\$		\$	<u>5,530</u>

Asset Forfeiture

Assets				
Cash and investments	\$	10,677	\$	8,899
Receivables		12		82
Total assets	\$	<u>10,689</u>	\$	<u>8,981</u>
Liabilities				
Agency funds payable	\$	10,689	\$	8,981
Total liabilities	\$	<u>10,689</u>	\$	<u>8,981</u>
			\$	93
				67
			\$	<u>160</u>
			\$	<u>19,510</u>
			\$	<u>19,483</u>
				27

Grand Total All Agency Funds

Assets				
Cash and investments	\$ 2,297,186	\$ 780,822	\$ 2,095,936	\$ 982,072
Receivables	1,779	6,861	3,743	4,897
Total assets	<u>\$ 2,298,965</u>	<u>\$ 787,683</u>	<u>\$ 2,099,679</u>	<u>\$ 986,969</u>
Liabilities				
Accrued payroll	\$ 2,037,194	\$ 706,036	\$ 2,037,194	\$ 706,036
Agency funds payable	184,964	78,086	60,244	202,806
Due to bondholders	76,807	3,561	2,241	78,127
Total liabilities	<u>\$ 2,298,965</u>	<u>\$ 787,683</u>	<u>\$ 2,099,679</u>	<u>\$ 986,969</u>

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Statistical Section

This part of the City of Clovis' Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

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Statistical Section

Contents	Page
Financial Trends	107
These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.	
Revenue Capacity	115
These schedules contain information to help the reader assess the governments' most significant local revenue source, the property tax.	
Debt Capacity	119
These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.	
Demographic and Economic Information	125
These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.	
Operating Information	128
These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.	

CITY OF CLOVIS
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(accrual basis of accounting)
(in thousands)

Fiscal Year Ended June 30,

	2009	2010	2011	2012	2013	2014	2015*	2016	2017	2018
Governmental activities:										
Net investment in capital assets	\$ 394,479	\$ 414,755	\$ 436,785	\$ 469,871	\$ 481,729	\$ 490,722	\$ 509,567	\$ 523,881	\$ 524,625	\$ 533,810
Restricted	38,672	35,940	33,283	21,302	19,810	24,266	23,997	25,843	20,681	27,826
Unrestricted	11,485	13,991	16,121	13,688	16,070	21,548	(67,159)	(67,081)	(54,927)	(63,435)
Total net position	\$ 444,636	\$ 464,686	\$ 486,189	\$ 504,861	\$ 517,609	\$ 536,536	\$ 466,405	\$ 482,643	\$ 490,379	\$ 498,201
Business-type activities:										
Net investment in capital assets	\$ 107,645	\$ 107,065	\$ 111,939	\$ 125,253	\$ 130,123	\$ 132,872	\$ 137,520	\$ 142,658	\$ 147,265	\$ 153,013
Restricted	8,370	7,706	5,269	5,292	4,794	3,365	3,377	906	953	25
Unrestricted	50,645	43,031	44,638	38,660	51,584	60,855	72,977	82,271	103,531	108,299
Total net position	\$ 166,660	\$ 157,802	\$ 161,846	\$ 169,205	\$ 186,501	\$ 197,092	\$ 213,874	\$ 225,835	\$ 251,749	\$ 261,337
Total Primary government:										
Net investment in capital assets	\$ 502,124	\$ 521,820	\$ 548,724	\$ 595,124	\$ 611,852	\$ 623,594	\$ 647,087	\$ 666,540	\$ 671,890	\$ 686,823
Restricted	47,042	43,646	38,552	26,594	24,604	27,631	27,374	26,748	21,634	27,851
Unrestricted	62,130	57,022	60,759	52,348	67,654	82,403	5,818	15,190	48,604	44,864
Total net position	\$ 611,296	\$ 622,488	\$ 648,035	\$ 674,066	\$ 704,110	\$ 733,628	\$ 680,279	\$ 708,478	\$ 742,128	\$ 759,538

*It should be noted that, due to the implementation of GASB 68 in fiscal year 2015, unrestricted net position in the Governmental Activities area was severely impacted, which is why the amount decreased by approximately \$88 million in one fiscal year (and remains negative through the current fiscal year)

CITY OF CLOVIS
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(accrual basis of accounting)
(in thousands)

For the Fiscal Year Ended June 30,

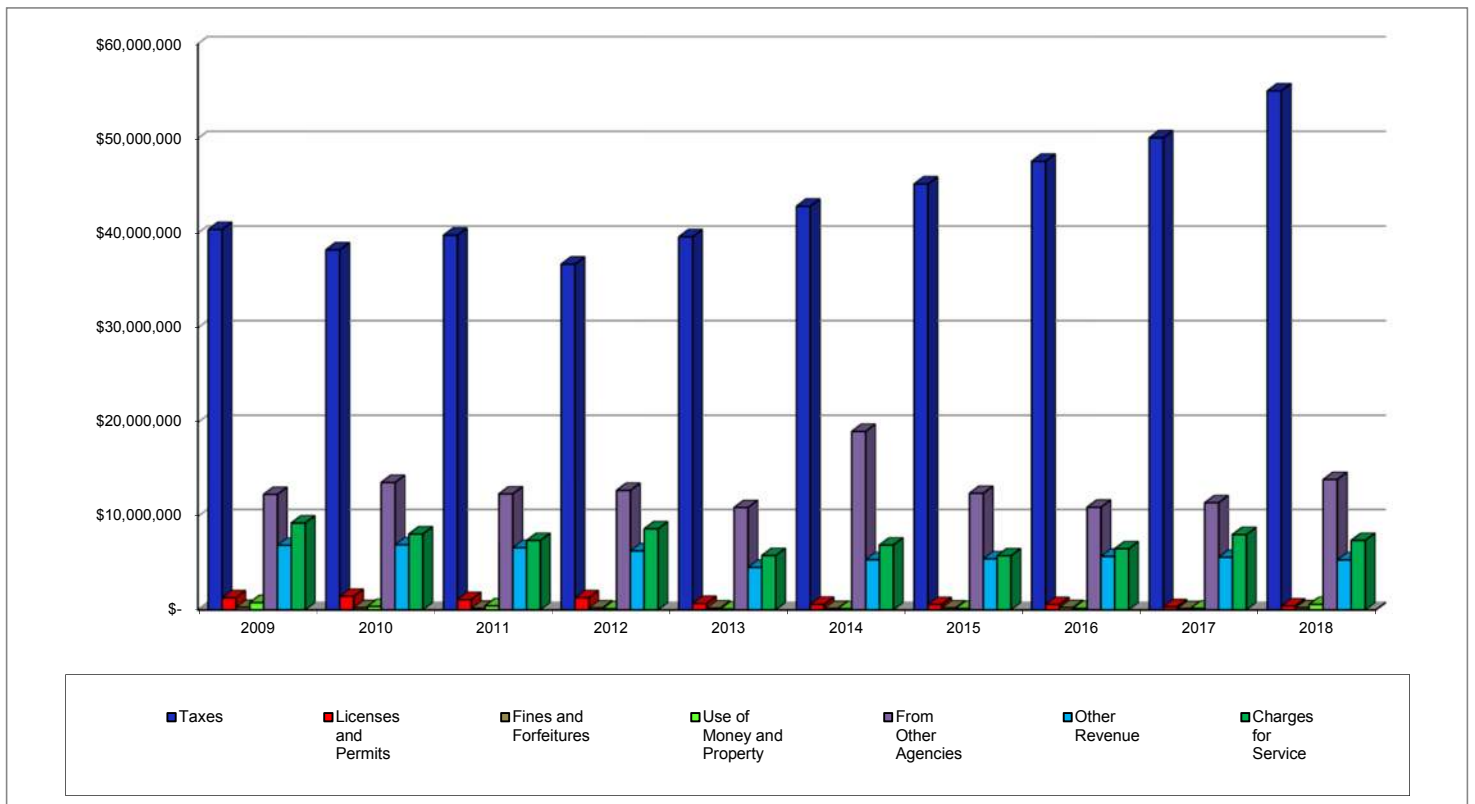
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Expenses:										
Governmental activities:										
General government	\$ 5,265	\$ 4,282	\$ 4,684	\$ 4,952	\$ 5,948	\$ 5,642	\$ 5,587	\$ 5,577	\$ 6,218	\$ 6,481
Public safety	35,238	31,345	33,331	35,185	37,106	38,736	39,460	42,027	46,258	54,529
Transportation	8,886	10,123	9,869	10,803	11,160	11,251	12,686	12,232	13,307	14,057
Community development	11,065	11,289	10,931	8,925	930	310	909	637	1,742	1,984
Cultural and recreation	5,786	4,659	5,585	5,435	5,790	6,370	6,272	6,196	6,703	7,212
Interest and other charges								925	886	805
Special assessment										
Total governmental activities expenses	66,240	61,698	64,400	65,300	60,934	62,309	64,914	67,593	75,114	85,068
Business-type activities:										
Refuse	12,400	13,793	13,097	13,617	14,057	14,857	15,654	16,207	16,574	18,502
Sewer	15,159	19,631	17,139	18,207	17,555	19,883	18,011	18,553	18,235	18,862
Water	13,775	14,098	13,352	14,114	14,587	13,626	14,486	14,487	15,604	16,807
Transit	3,897	3,980	4,226	4,419	4,749	4,946	4,884	5,016	5,098	6,280
Planning & Development Services					6,826	7,226	7,558	7,780	8,555	9,410
Street Cleaning	877	944								
Total business-type activities expenses	46,108	52,446	47,814	50,357	57,774	60,538	60,592	62,044	64,066	69,861
Total primary government expenses	112,348	114,144	112,214	115,657	118,708	122,847	125,506	129,637	139,180	154,929
Program revenues:										
Governmental activities:										
Charges for services:										
General Government	3,338	3,005	3,765	3,224	4,271	4,378	4,995	4,875	4,640	4,497
Public Safety	2,658	1,906	2,094	2,071	1,700	2,195	2,209	2,521	2,079	3,414
Transportation	8,872	6,558	7,637	8,586	6,818	9,916	6,788	6,061	7,411	7,901
Community development	7,348	6,735	6,153	7,961	578	352	1,231	301	865	307
Cultural and recreation	4,217	4,349	4,171	4,025	4,509	5,901	4,909	5,540	5,653	6,010
Special assessment										
Operating grants and contributions	737	1,115	1,524	1,963	1,100	527	639	737	630	381
Capital grants and contributions	16,330	19,652	21,427	22,262	15,859	15,292	20,516	16,638	11,537	18,216
Total governmental activities program revenues	43,500	43,320	46,771	50,092	34,835	38,561	41,287	36,673	32,815	40,726

Business-type activities:												
Charges for services:												
Community Sanitation	15,901	16,405	16,592	16,576	17,784	17,240	17,608	17,692	18,083	19,235		
Sewer	9,607	9,265	14,027	16,295	18,340	18,130	21,974	21,167	18,942	21,214		
Water	10,358	10,870	13,874	16,550	21,243	18,580	19,050	16,599	34,174	20,923		
Transit	4,254	3,535	3,841	3,950	4,361	1,473	1,541	1,608	1,597	1,692		
Planning & Development Services					7,720	8,630	8,159	8,807	9,619	9,828		
Operating grants and contributions				48	102	2,879	4,247	4,056	4,464	4,590		
Capital grants and contributions				4,829	4,639	3,535	4,059	2,721	1,935	2,854		
Total business-type activities	3,534	2,800	3,177									
program revenues	43,654	42,875	51,511	58,248	74,189	70,467	76,638	72,650	88,814	80,336		
Total primary government												
program revenues	87,154	86,195	98,282	108,340	109,024	109,028	117,925	109,323	121,629	121,062		
Net revenues (expenses):												
Governmental activities	(22,740)	(18,378)	(17,629)	(15,208)	(26,099)	(23,748)	(23,627)	(30,920)	(42,299)	(44,342)		
Business-type activities	(2,454)	(9,571)	3,697	7,891	16,415	9,929	16,047	10,606	24,748	10,475		
Total net revenues (expenses)	(25,194)	(27,949)	(13,932)	(7,317)	(9,684)	(13,819)	(7,580)	(20,314)	(17,551)	(33,867)		
General revenues and other changes in net assets:												
Governmental activities:												
Taxes:												
Property taxes	22,093	19,944	20,159	15,294	17,961	19,159	19,842	20,649	22,392	24,833		
Sales tax	14,837	12,406	13,121	13,853	15,049	16,923	18,039	19,120	19,676	20,432		
Business Lic/Franchise	3,992	4,045	4,081	4,184	4,386	4,664	4,984	5,271	5,300	6,891		
Other taxes	620	1,163	1,602	1,740	1,935	2,097	2,327	2,551	2,705	2,871		
Grants and contributions not restricted	536	446	628	190	175	131	172	183	178	186		
Unrestricted investment earnings	1,291	473	475	148	61	138	163	234	272	566		
Transfers	(77)	(49)	(49)	727	(720)	(437)	(461)	(850)	(488)	(507)		
Total governmental activities	43,292	38,428	40,017	36,136	38,847	42,675	45,067	47,159	50,035	55,272		
Business-type activities:												
Unrestricted investment earnings	2,410	664	298	195	161	224	274	506	679	1,442		
Transfers	77	49	49	(727)	720	437	461	850	488	507		
Total business-type activities	2,487	713	347	(532)	881	661	735	1,356	1,167	1,949		
Total primary government	45,779	39,141	40,364	35,604	39,728	43,336	45,802	48,515	51,202	57,221		
Extraordinary Item-Dissolution of CCDA												
				(2,257)								
Changes in net assets:												
Governmental activities	20,552	20,050	22,388	18,671	12,748	18,927	21,441	16,240	7,736	10,930		
Business-type activities	33	(8,858)	4,044	7,359	17,296	10,590	16,782	11,961	25,915	12,424		
Total primary government	\$ 20,585	\$ 11,192	\$ 26,432	\$ 26,030	\$ 30,044	\$ 29,517	\$ 38,223	\$ 28,201	\$ 33,651	\$ 23,354		

CITY OF CLOVIS
GENERAL GOVERNMENT REVENUES BY SOURCE
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	Taxes	Licenses and Permits	Fines and Forfeitures	Use of Money and Property	From Other Agencies	Charges for Service	Other Revenue	Total
2009	\$ 40,381,087	\$ 1,302,368	\$ 275,406	\$ 778,310	\$ 12,364,635	\$ 9,305,542	\$ 6,925,095	\$ 71,332,443
2010	38,232,859	1,454,196	240,622	371,328	13,649,374	8,129,216	6,969,861	69,047,456
2011	39,776,909	1,113,238	166,010	433,979	12,418,299	7,432,331	6,671,487	68,012,253
2012	36,715,550	1,305,849	208,227	125,071	12,799,825	8,676,798	6,318,419	66,149,739
2013	39,611,753	688,001	192,636	83,549	10,963,343	5,819,507	4,554,963	61,913,752
2014	42,837,215	593,886	148,495	122,725	19,056,135	6,945,717	5,368,776	75,072,949
2015	45,191,980	583,060	207,358	144,328	12,484,156	5,794,337	5,469,201	69,874,420
2016	47,591,661	584,412	253,841	170,213	10,990,248	6,544,320	5,730,691	71,865,386
2017	50,072,582	330,336	140,193	173,524	11,473,015	8,060,073	5,634,697	75,884,420
2018	55,019,558	412,460	227,831	585,707	13,962,855	7,442,164	5,358,986	83,009,561

Note: Includes all governmental fund types (General, Special Revenue, Debt Service and Capital Projects Funds).



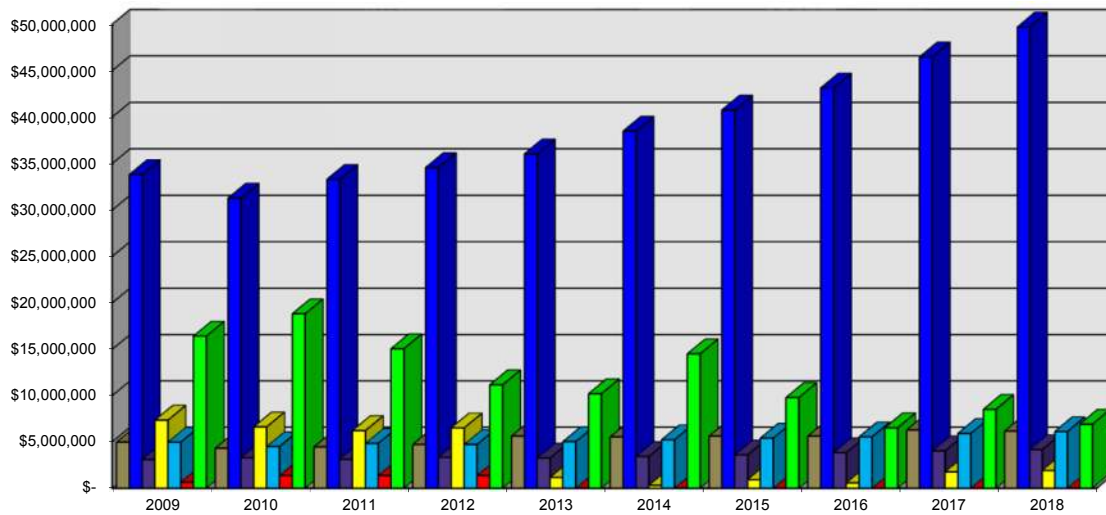
CITY OF CLOVIS

GENERAL GOVERNMENT EXPENDITURES BY FUNCTION

LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	General Government	Public Safety	Transportation	Community Development	Culture and Recreation	Debt Service	Capital Outlays	Total
2009	\$ 4,979,945	\$ 33,824,405	\$ 3,110,287	\$ 7,348,048	\$ 4,970,931	\$ 642,966	\$ 16,425,668	\$ 71,302,250
2010	4,317,898	31,289,958	3,288,404	6,622,952	4,496,927	1,361,979	18,825,875	70,203,993
2011	4,468,062	33,303,647	3,134,317	6,223,288	4,843,250	1,364,129	15,066,781	68,403,474
2012	4,726,595	34,576,576	3,333,681	6,514,706	4,719,477	1,364,378	11,167,421	66,402,834
2013	5,620,526	36,043,170	3,256,789	1,150,395	5,024,870	0	10,205,465	61,301,215
2014	5,546,340	38,498,881	3,430,068	302,091	5,235,028	0	14,510,295	67,522,703
2015	5,622,192	40,767,185	3,595,841	917,702	5,409,366	0	9,800,799	66,113,085
2016	5,620,922	43,136,838	3,828,619	577,483	5,541,908	0	6,523,827	65,229,597
2017	6,287,114	46,476,211	4,032,061	1,757,867	5,914,052	0	8,516,678	72,983,983
2018	6,163,620	49,688,800	4,169,509	1,913,909	6,108,769	0	6,907,009	74,951,616

Notes: Includes all governmental fund types (General, Special Revenue, Debt Service and Capital Projects Funds).



Fiscal Year Ended June 30,

■ General Government
 ■ Public Safety
 ■ Transportation
 ■ Community Development
 ■ Culture and Recreation
 ■ Debt Service
 ■ Capital Outlays

CITY OF CLOVIS
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

(modified accrual basis of accounting)

	For the Fiscal Year Ended June 30, 2017				
	2009	2010	2011	2012	2013
Revenues:					
Property taxes	\$ 22,509,936	\$ 20,425,109	\$ 20,764,779	\$ 16,653,534	\$ 17,961,308
Sales taxes	12,993,878	12,404,059	13,329,533	14,076,648	15,284,968
Business license/Franchise	3,992,374	4,054,563	4,080,924	4,183,484	4,331,760
Other taxes	884,899	1,349,128	1,601,673	1,801,884	2,033,716
Licenses and permits	1,302,368	1,454,196	1,113,238	1,305,849	688,001
Fines and forfeitures	275,406	240,622	166,010	208,227	192,636
Use of money and property	778,310	371,328	433,979	125,071	83,549
From other agencies	12,364,635	13,649,374	12,418,299	12,799,825	10,963,343
Charges for current services	9,305,542	8,129,216	7,432,331	8,676,798	5,819,507
Other revenues	6,925,095	6,969,861	6,671,487	6,318,419	4,554,963
Total revenues	<u>71,332,443</u>	<u>69,047,456</u>	<u>68,012,253</u>	<u>66,149,739</u>	<u>61,913,751</u>
Expenditures					
Current:					
General government	4,979,945	4,317,898	4,468,062	4,726,595	5,620,526
Public safety	33,824,405	31,289,958	33,303,647	34,576,576	36,043,170
Transportation	3,110,287	3,288,404	3,134,317	3,333,681	3,256,789
Community development	7,348,048	6,622,952	6,223,288	6,514,706	1,150,395
Cultural and recreation	4,970,931	4,496,927	4,843,250	4,719,477	5,024,870
Debt service:					
Principal		530,000	550,000	575,000	
Interest and fiscal charges	642,966	831,979	814,129	789,378	
Bond issue costs					
Capital outlays	13,841,599	14,095,728	11,574,183	9,465,085	9,966,973
Total expenditures	<u>68,718,181</u>	<u>65,473,846</u>	<u>64,910,876</u>	<u>64,700,498</u>	<u>61,062,723</u>
Excess (deficiency) of revenues over (under) expenditures	<u>2,614,262</u>	<u>3,573,610</u>	<u>3,101,377</u>	<u>1,449,241</u>	<u>851,028</u>
Other financing sources (uses):					
Transfers in	862,175	1,350,000	1,388,000	1,531,696	30,000
Transfers out	(852,175)	(1,399,000)	(2,487,000)	(1,599,696)	(1,265,000)
Total other financing sources (uses)	<u>10,000</u>	<u>(49,000)</u>	<u>(1,099,000)</u>	<u>(68,000)</u>	<u>(1,235,000)</u>
Extraordinary item-Dissolution of CCDA				(11,551,717)	
Net change in Fund balances	<u>\$ 2,624,262</u>	<u>\$ 3,524,610</u>	<u>\$ 2,002,377</u>	<u>\$ (10,170,476)</u>	<u>\$ (383,972)</u>
Debt service as a percentage of noncapital expenditures	1.2%	2.7%	2.6%	2.5%	0.0%

CITY OF CLOVIS

Page 2 of 2

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS

(modified accrual basis of accounting)

For the Fiscal Year Ended June 30, 2017				
2014	2015	2016	2017	2018
\$ 19,159,555	\$ 19,842,732	\$ 20,649,898	\$ 22,391,753	\$ 24,832,576
16,916,615	18,037,581	19,119,633	19,675,483	20,425,341
4,664,123	4,929,246	5,271,321	5,300,062	6,891,105
2,096,922	2,382,421	2,550,809	2,705,284	2,870,536
593,886	583,060	584,412	330,336	412,460
148,495	207,358	253,841	140,193	227,831
122,725	144,328	170,213	173,524	585,707
19,056,135	12,484,156	10,990,248	11,473,015	13,962,855
6,945,717	5,794,337	6,544,320	8,060,073	7,442,164
5,368,776	5,469,201	5,730,691	5,634,697	5,358,986
75,072,949	69,874,420	71,865,386	75,884,420	83,009,561
5,546,340	5,622,192	5,620,922	6,287,114	6,163,620
38,498,881	40,767,185	43,136,838	46,476,211	49,688,800
3,430,068	3,595,841	3,828,619	4,032,061	4,169,509
302,091	917,702	577,483	1,757,867	1,913,909
5,235,028	5,409,366	5,541,908	5,914,052	6,108,769
14,510,295	9,800,799	6,523,827	8,516,678	6,907,009
67,522,703	66,113,085	65,229,597	72,983,983	74,951,616
7,550,246	3,761,335	6,635,789	2,900,437	8,057,945
18,995	0	0	0	0
(1,256,080)	(1,211,000)	(4,050,000)	(3,188,000)	(506,700)
(1,237,085)	(1,211,000)	(4,050,000)	(3,188,000)	(506,700)
\$ 6,313,161	\$ 2,550,335	\$ 2,585,789	\$ (287,563)	\$ 7,551,245
0.0%	0.0%	0.0%	0.0%	0.0%

CITY OF CLOVIS
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

(modified accrual basis of accounting)

General Fund					
Fiscal Year Ended June 30,	Nonspendable	Restricted	Assigned	Unassigned	Total
2009	\$ 855,000	\$ 3,373,603	\$ 3,525,000	\$ 1,576,248	\$ 9,329,851
2010	855,000	3,278,491	5,320,000	1,209,788	10,663,279
2011	855,000	2,984,719	6,565,000	544,966	10,949,685
2012	855,000	2,767,463	7,208,000	556,206	11,386,669
2013	855,000	2,383,432	7,883,000	1,135,539	12,256,971
2014	855,000	2,188,316	9,451,000	1,611,802	14,106,118
2015	855,000	2,368,439	10,000,000	3,702,156	16,925,595
2016	0	2,738,023	11,779,000	2,925,095	17,442,118
2017	0	3,189,504	12,152,000	708,019	16,049,523
2018	0	4,309,112	12,424,000	3,618,238	20,351,350

All Other Governmental Funds					
Fiscal Year Ended June 30,	Nonspendable	Restricted	Assigned	Unassigned	Total
2009	\$ 9,075,743	\$ 25,491,786	\$ 3,739,000		\$ 38,306,529
2010	11,082,808	22,186,756	2,498,000		35,767,564
2011	9,010,607	20,907,638	3,187,900		33,106,145
2012	6,850,436	10,683,943	3,261,970		20,796,349
2013	7,155,675	8,795,952	3,351,955		19,303,582
2014	6,762,061	8,115,950	8,889,586		23,767,597
2015	6,865,628	6,349,429	10,283,400		23,498,457
2016	0	16,002,504	4,423,900		20,426,404
2017	7,528,473	18,886,282	258,000		26,672,755
2018	0	26,555,512	258,000		26,813,512

CITY OF CLOVIS
ASSESSED AND ESTIMATED ACTUAL VALUE OF PROPERTY
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	Real Property		Personal Property		Exemptions	Net		Total
	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Homeowners	Assessed	Estimated Actual	Direct Tax Rate
2009	\$ 7,575,659,027	\$ 7,575,659,027	\$ 175,147,109	\$ 175,147,109	\$ 102,754,800	\$ 7,648,051,336	\$ 7,750,806,136	0%
2010	7,244,885,892	7,244,885,892	214,587,308	214,587,308	104,305,200	7,355,168,000	7,459,473,200	0%
2011	7,201,539,162	7,201,539,162	215,795,027	215,795,027	104,977,700	7,312,356,489	7,417,334,189	0%
2012	7,133,083,317	7,133,083,317	205,900,352	205,900,352	104,273,160	7,234,710,509	7,338,983,669	0%
2013	7,024,285,314	7,024,285,314	201,775,479	201,775,479	101,603,300	7,124,457,493	7,226,060,793	0%
2014	7,507,886,552	7,507,886,552	198,810,435	198,810,435	103,378,700	7,603,318,287	7,706,696,987	0%
2015	8,158,612,400	8,158,612,400	204,592,938	204,592,938	101,969,400	8,261,235,938	8,363,205,338	0%
2016	8,696,361,855	8,696,361,855	213,125,102	213,125,102	100,450,200	8,809,036,757	8,909,486,957	0%
2017	9,179,714,485	9,179,714,485	214,596,488	214,596,488	99,120,700	9,295,190,273	9,394,310,973	0%
2018	10,033,990,678	10,033,990,678	221,666,625	221,666,625	97,686,900	10,157,970,403	10,255,657,303	0%

Note: Effective fiscal year 1981-82 and fiscal years thereafter, assessed value is 100% of market value.
The rate applied to the assessed value for county wide property tax is 1%.

Source: Fresno County Auditor Controller/Treasurer Tax Collector

CITY OF CLOVIS
PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENT
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	City of Clovis	Clovis Unified School District Bond	State Center General Obligation Bond	County Wide	Total
2009	0.000000	0.197488	0.000594	1.000000	1.198082
2010	0.000000	0.197500	0.013294	1.000000	1.210794
2011	0.000000	0.186740	0.010050	1.000000	1.196790
2012	0.000000	0.155352	0.007070	1.000000	1.162422
2013	0.000000	0.155350	0.009358	1.000000	1.164708
2014	0.000000	0.155350	0.009602	1.000000	1.164952
2015	0.000000	0.155346	0.009308	1.000000	1.164654
2016	0.000000	0.155350	0.008064	1.000000	1.163414
2017	0.000000	0.155350	0.008480	1.000000	1.163830
2018	0.000000	0.398998	0.025934	1.000000	1.424932

Note: The basis for the tax rates is per \$100 assessed valuation.

Source: Fresno County Auditor Controller/Treasurer Tax Collector

**CITY OF CLOVIS
PRINCIPAL PROPERTY TAX PAYERS
CURRENT YEAR AND TEN YEARS AGO**

Taxpayer	2018			2009		
	Taxable Assessed Value (1)	Rank	Percent of Total City Taxable Assessed Value	Taxable Assessed Value (1)	Rank	Percent of Total City Taxable Assessed Value
Fresno Community Hospital & Med CTR	\$ 112,367	1	1.13%	\$ 10,946	1	1.44%
Prindiville Dennis Trustee	41,270	2	0.41%	66,382	3	0.87%
Bre Throne Clovis Commons LLC	37,682	3	0.38%			
Pelco	25,985	4	0.26%	98,285	2	1.29%
Clovis-Herndon Center II LLC	25,092	5	0.25%			
Wal-Mart Real Estate Business Trust	24,546	6	0.25%			
GSF Sunnyside Clovis Investors L P	22,672	7	0.23%			
Copper Beech Townhome Communities	21,000	8	0.21%			
Clovis Apartment Group LLC	19,721	9	0.20%			
Butler Investment Group LLC	18,131	10	0.18%			
Regency Cahan-Clovis LLC				42,760	4	0.56%
Anlin Industries				22,311	6	0.29%
Brown Garold C Family LTD Partnership				18,897	7	0.25%
Vons Companies Inc				18,154	8	0.24%
Kaiser Foundation Health Plan Inc				17,317	9	0.23%
Save Mart Supermarkets				16,560	10	0.22%
	<u>\$ 348,466</u>		<u>3.49%</u>	<u>\$ 311,612</u>		<u>5.39%</u>

(1) Amounts in thousands

Source: City of Clovis-GIS
Fresno County Assessor

CITY OF CLOVIS
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	Total Tax Levy	Current Tax Collections	Percent of Current Taxes Collected	Delinquent Tax Collections,	Total Tax Collections	Ratio of Total Tax Collections to Total Tax Levy	Current Delinquent Taxes	Ratio of Current Delinquent Taxes to Total Tax Levy,
2009	\$9,853,029	\$9,353,774	94.9	\$385,460	\$9,739,234	98.8	\$382,987	3.887
2010	9,510,716	8,756,447	92.1	274,402	9,030,849	95.0	307,101	3.229
2011	9,158,780	8,702,520	95.0	448,065	9,150,585	99.9	243,624	2.660
2012	9,176,983	8,787,604	95.8	298,162	9,085,766	99.0	185,100	2.017
2013	9,209,497	8,867,999	96.3	270,584	9,138,583	99.2	150,299	1.632
2014	9,957,414	9,627,588	96.7	216,607	9,844,195	98.9	148,664	1.493
2015	10,824,263	10,592,809	97.9	202,176	10,794,985	99.7	155,869	1.440
2016	11,475,064	11,371,562	99.1	111,527	11,483,089	100.1	159,503	1.390
2017	12,116,560	11,966,405	98.8	160,797	12,127,202	100.1	169,390	1.398
2018	13,366,204	13,159,337	98.5	268,359	13,427,695	100.5	187,528	1.403

Notes: Amounts include only General Fund tax collections.

¹ Includes prior year delinquent tax collections.

² The ratio of current delinquent taxes represents the Fresno County wide rate as the County of Fresno is unable to provide the City of Clovis' delinquent tax ratio.

Sources: Fresno County Assessor's Office
Fresno County Auditor Controller

CITY OF CLOVIS
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	Tax Allocation Bonds (1)	Special Assessment Bonds (1)	Lease Revenue Bonds (1)	Revenue Bonds (1)	Capital Leases (1)	Loans/ Contracts Payable (1)	Total	Debt Per AV	Debt Per Capita
Governmental Activities									
2009	\$ 18,233,657	\$ 0	\$ 0	\$ 16,283,638	\$ 7,585,655	\$ 515,201	\$ 42,618,151	\$ 0.006	\$ 448
2010	17,733,557	0	0	15,683,638	7,140,369	1,346,309	41,903,873	0.006	433
2011	17,213,457	0	0	15,082,836	10,123,390	1,309,095	43,728,778	0.006	450
2012	0	0	0	14,447,032	10,099,702	2,343,196	26,889,930	0.004	273
2013	0	0	0	13,786,231	11,740,045	2,198,243	27,724,519	0.004	277
2014	0	0	0	0	26,255,248	2,120,278	28,375,526	0.004	278
2015	0	0	0	0	23,655,822	1,805,112	25,460,934	0.003	244
2016	0	0	0	0	26,850,329	1,724,379	28,574,708	0.004	274
2017	0	0	0	0	24,154,921	1,480,623	25,635,544	0.003	231
2018	0	0	0	0	22,066,356	1,195,510	23,261,866	0.002	204
Business-type Activities									
2009	\$ 0	\$ 0	\$ 0	\$ 157,308,932	\$ 5,735	\$ 15,815,472	\$ 173,130,139	\$ 0.023	\$ 1,820
2010	0	0	0	155,265,239	0	14,359,233	169,624,472	0.023	1,751
2011	0	0	0	153,136,546	0	12,818,719	165,955,265	0.023	1,707
2012	0	0	0	149,682,848	0	11,181,113	160,863,961	0.023	1,631
2013	0	0	0	146,013,411	0	10,503,598	156,517,009	0.022	1,565
2014	0	0	0	141,888,294	0	9,783,356	151,671,650	0.020	1,484
2015	0	0	0	137,462,213	0	9,018,510	146,480,723	0.018	1,404
2016	0	0	0	130,540,195	0	8,205,774	138,745,969	0.017	1,330
2017	0	0	0	125,639,953	0	7,350,311	132,990,264	0.014	1,201
2018	0	0	0	118,831,052	0	6,449,775	125,280,827	0.012	1,100
Total Primary Government									
2009	\$ 18,233,657	\$ 0	\$ 0	\$ 173,592,570	\$ 7,591,390	\$ 16,330,673	\$ 215,748,290	\$ 0.028	\$ 2,268
2010	17,733,557	0	0	170,948,877	7,140,369	15,705,542	211,528,345	0.029	2,184
2011	17,213,457	0	0	168,219,382	10,123,390	14,127,814	209,684,043	0.029	2,157
2012	0	0	0	164,129,880	10,099,702	13,524,309	187,753,891	0.026	1,904
2013	0	0	0	159,799,642	11,740,045	12,701,841	184,241,528	0.026	1,843
2014	0	0	0	141,888,294	26,255,248	11,903,634	180,047,176	0.024	1,762
2015	0	0	0	137,462,213	23,655,822	10,823,622	171,941,657	0.021	1,648
2016	0	0	0	130,540,195	26,850,329	9,930,153	167,320,677	0.021	1,604
2017	0	0	0	125,639,953	24,154,921	8,830,934	158,625,808	0.017	1,432
2018	0	0	0	118,831,052	22,066,356	7,645,285	148,542,693	0.015	1,304

(1) Presented net of original issuance discounts and premiums
Source: City of Clovis Finance Department

CITY OF CLOVIS
RATIO OF NET GENERAL OBLIGATION BONDED DEBT
TO ASSESSED VALUE AND NET GENERAL OBLIGATION BONDED DEBT PER CAPITAL
LAST TEN FISCAL YEARS

Fiscal Year						Ratio of Net	Net
Ended	Estimated	Assessed	Gross Bonded	Less Debt	Net	Bonded Debt to	Bonded Debt
<u>June 30,</u>	<u>Population</u>	<u>Valuation</u>	<u>Debt (1)</u>	<u>Service Fund</u>	<u>Bonded Debt</u>	<u>Assessed Value</u>	<u>Per Capita</u>
2009	95,128	\$7,575,659,027	0	0	0	0.00%	0
2010	96,868	7,244,885,892	0	0	0	0.00%	0
2011	97,218	7,201,539,162	0	0	0	0.00%	0
2012	98,611	7,133,083,317	0	0	0	0.00%	0
2013	99,983	7,024,285,314	0	0	0	0.00%	0
2014	102,188	7,507,886,552	0	0	0	0.00%	0
2015	104,339	8,158,612,400	0	0	0	0.00%	0
2016	108,039	8,696,361,855	0	0	0	0.00%	0
2017	110,762	9,179,714,485	0	0	0	0.00%	0
2018	113,883	10,157,970,403	0	0	0	0.00%	0

(1) Amount does not include special assessment bonds.

Source: Fresno County Auditor Controller/Treasurer Tax Collector

CITY OF CLOVIS
RATIO OF ANNUAL DEBT SERVICE EXPENDITURES
FOR GENERAL OBLIGATION BONDED DEBT
TO TOTAL GENERAL GOVERNMENTAL EXPENDITURES
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>	<u>Total General Governmental Expenditures (1)</u>	<u>Ratio of Debt Service to General Government Expenditures</u>
2009	\$ 0	\$ 0	\$ 0	\$ 71,302,250	0.0
2010	0	0	0	70,203,993	0.0
2011	0	0	0	68,403,474	0.0
2012	0	0	0	66,402,834	0.0
2013	0	0	0	61,301,215	0.0
2014	0	0	0	67,522,703	0.0
2015	0	0	0	66,113,085	0.0
2016	0	0	0	65,229,597	0.0
2017	0	0	0	72,983,983	0.0
2018	0	0	0	74,951,616	0.0

(1) Includes all governmental fund types (General, Special Revenue, Debt Service and Capital Projects Funds).

CITY OF CLOVIS
COMPUTATION OF DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
JUNE 30, 2018

2017-2018 Assessed Valuation: \$10,255,657,303

<u>Direct and Overlapping Debt:</u>	<u>% Applicable*</u>	<u>Debt</u>
<u>Direct Debt:</u>		
City of Clovis Capital Leases	100.00%	\$ 24,154,921
City of Clovis Loans Payable	100.00%	1,480,623
Total Net Direct Debt		<u>25,635,544</u>
Total Net Direct and Direct Bonded Debt		<u>\$ 25,635,544</u>
<u>Overlapping Bonded Debt:</u>		
Fresno County General Fund Obligations	13.732%	\$ 5,690,541
Fresno County Pension Obligations	13.732%	40,447,983
State Center Community College District	12.633%	20,353,658
Clovis Unified School District	41.321%	161,706,926
Clovis Unified School District Certificates of Participation	41.321%	2,539,175
Clovis Memorial District General Fund Obligations	44.141%	1,531,693
Fresno Unified School District	2.132%	11,229,640
Fresno Unified School District General Fund Obligations	2.132%	326,836
Sanger Unified School District	0.027%	31,150
Sanger Unified School District Certificates of Participation	0.027%	10,998
Total Gross Overlapping Bonded Debt		<u>243,868,600</u>
<u>Overlapping Tax Increment Debt:</u>		
Total Gross Overlapping Tax Increment Debt	100.00%	<u>13,570,000</u>
Total Gross Overlapping Debt		<u>\$ 257,438,600</u>
Total Net Direct and Overlapping Bonded Debt		<u><u>\$ 283,074,144</u></u> (1)

(1) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations.

Ratios to Assessed Valuation:

Total Overlapping Tax and Assessment Debt	2.51%
Total Direct and Direct Bonded Debt	0.25%
Combined Total Debt	2.76%

Ratios to Redevelopment Incremental Valuation \$779,251,201

Total Overlapping Tax Increment Debt	1.74%
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Share of Authorized and Unsold Bonds:

City of Clovis	\$ 2,000,000
	Hasn't changed since 1995.

Source: California Municipal Statistics & City of Clovis

*The percentage of overlapping debt applicable to the City is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the City divided by the district's total assessed value.

CITY OF CLOVIS
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	Debt Limit	Total Net Debt Applicable to Limit	Legal Debt Margin	Total Net Debt Applicable to the Limit As a Percentage of Debt Limit
2009	\$ 1,162,620,920	\$0	\$ 1,162,620,920	0%
2010	1,118,920,980	0	1,118,920,980	0
2011	1,112,600,128	0	1,112,600,128	0
2012	1,100,847,550	0	1,100,847,550	0
2013	1,083,909,119	0	1,083,909,119	0
2014	1,156,004,548	0	1,156,004,548	0
2015	1,254,480,801	0	1,254,480,801	0
2016	1,336,423,044	0	1,336,423,044	0
2017	1,409,146,646	0	1,409,146,646	0
2018	1,538,348,595	0	1,538,348,595	0

LEGAL DEBT MARGIN CALCULATION FOR FISCAL YEAR 2018

Assessed Valuations:

Assessed Value	\$ 10,157,970,403
Add back exempt property	97,686,900

Total Assessed Value	<u>\$ 10,255,657,303</u>
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Legal Debt Margin:

Debt Limitation-15 percent of total assessed value	\$ 1,538,348,595
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Debt applicable to Limitation:

Total bonded debt	\$ 0
Less: Amount in debt service funds available for payment of principal	<u>0</u>

Total debt applicable to Limitation	<u>0</u>
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Legal Debt Margin:	<u>\$ 1,538,348,595</u>
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**CITY OF CLOVIS
REVENUE BOND COVERAGE
LAST TEN FISCAL YEARS**

REFUSE DISPOSAL FUND

Fiscal Year Ended June 30,	Gross Revenues (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements (3)			Coverage
				Principal	Interest	Total	
2009	\$ 15,116,271	\$ 11,570,964	\$ 3,545,307	\$ 465,000	\$ 311,819	\$ 776,819	4.56
2010	15,519,039	12,275,661	3,243,378	490,000	287,628	777,628	4.17
2011	15,691,270	11,526,394	4,164,876	515,000	262,089	777,089	5.36
2012	16,515,045	11,747,301	4,767,744	540,000	235,299	775,299	6.15
2013	16,584,300	12,478,604	4,105,696	565,000	207,260	772,260	5.32
2014	16,106,761	13,524,511	2,582,250	595,000	177,763	772,763	3.34
2015	16,612,320	14,612,658	1,999,662	625,000	146,765	771,765	2.59
2016	16,684,608	15,578,895	1,105,713	655,000	114,268	769,268	1.44
2017	16,883,872	15,600,372	1,283,500	690,000	80,063	770,063	1.67
2018	18,030,852	16,042,168	1,988,684	725,000	12,511	737,511	2.70

SEWER SERVICE FUND

Fiscal Year Ended June 30,	Gross Revenues (4)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements (3)			Coverage
				Principal	Interest	Total	
2009	\$ 11,225,176	\$ 5,504,389	\$ 5,720,787	\$ 125,000	\$ 5,197,580	\$ 5,322,580	1.07
2010	9,633,733	9,213,349	420,384	130,000	5,206,043	5,336,043	0.08
2011	14,193,351	6,819,675	7,373,676	140,000	5,199,784	5,339,784	1.38
2012	16,378,861	7,806,516	8,572,345	1,385,000	5,162,329	6,547,329	1.31
2013	18,420,785	7,329,635	11,091,150	1,440,000	5,081,716	6,521,716	1.70
2014	18,219,581	8,360,501	9,859,080	1,345,000	4,902,681	6,247,681	1.58
2015	22,072,796	8,248,142	13,824,654	1,870,000	4,801,933	6,671,933	2.07
2016	21,366,761	8,813,564	12,553,197	1,930,000	4,575,379	6,505,379	1.93
2017	19,205,582	9,069,315	10,136,267	1,480,000	2,837,163	4,317,163	2.35
2018	21,721,290	9,450,348	12,270,942	2,185,000	4,006,507	6,191,507	1.98

WATER SERVICE FUND

Fiscal Year Ended June 30,	Gross Revenues (4)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements (3)			Coverage
				Principal	Interest	Total	
2009	\$ 10,921,272	\$ 9,530,338	\$ 1,390,934	\$ 1,350,000	\$ 1,881,568	\$ 3,231,568	0.43
2010	11,049,053	10,090,509	958,544	1,390,000	1,836,111	3,226,111	0.30
2011	13,936,677	9,231,283	4,705,394	1,440,000	1,786,880	3,226,880	1.46
2012	16,645,199	9,953,181	6,692,018	1,495,000	1,733,364	3,228,364	2.07
2013	22,908,215	10,460,126	12,448,089	1,555,000	1,676,634	3,231,634	3.85
2014	19,996,964	10,730,310	9,266,654	1,455,000	1,454,062	2,909,062	3.19
2015	19,133,751	10,860,381	8,273,370	1,630,000	1,367,074	2,997,074	2.76
2016	16,769,010	10,955,394	5,813,616	1,685,000	1,301,145	2,986,145	1.95
2017	18,717,047	11,977,373	6,739,674	1,755,000	1,232,816	2,987,816	2.26
2018	21,537,742	12,618,522	8,919,220	1,825,000	1,161,688	2,986,688	2.99

(1) Total revenues, including interest.

(2) Total operating expenses exclusive of depreciation.

(3) Includes principal and interest of revenue bonds only. It does not include the other debt reported in the refuse and sewer funds.

(4) Total revenues, including interest and capital contributed by developers. The amount contributed by developers is available for payment of annual debt service and is therefore included in gross revenue for the purposes of this schedule.

Note: This schedule does not represent legal bond covenants.

**CITY OF CLOVIS
DEMOGRAPHICS STATISTICS
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30,	City Population	% Change	City Unemployment Rate	Fresno County Population	City Population as % of County Population	Fresno County Unemployment Rate
2009	95,128	0.90	*	942,298	10.10	15.30
2010	96,868	1.83	12.50	953,761	10.16	16.00
2011	97,218	0.36	12.90	940,220	10.34	16.80
2012	98,611	1.43	11.70	945,711	10.43	15.20
2013	99,983	1.39	10.00	952,166	10.50	12.30
2014	102,188	2.21	8.50	964,040	10.60	10.40
2015	104,339	2.10	7.50	972,297	10.73	9.30
2016	108,039	3.55	7.20	984,541	10.97	9.30
2017	110,762	2.52	5.80	995,975	11.12	8.10
2018	113,883	2.82	4.40	1,007,229	11.31	7.60

Sources: County of Fresno
Labor market Info EDD

* Data unavailable.

Note: Per capita income and total personal income information not available.

**CITY OF CLOVIS
PRINCIPAL EMPLOYERS
CURRENT YEAR AND TEN YEARS AGO**

Employer	2018			2009		
	Number of Employees	Rank	Percent of Total Employment*	Number of Employees		Percent of Total Employment*
Clovis Unified School District	7469	1	14.23%	5,300	1	11.51%
Clovis Community Hospital	1923	2	3.66%	979	3	2.21
Wal-Mart	715	3	1.36%	332	7	0.75
City of Clovis	674	4	1.28%	631	4	1.42
Wawona Frozen Foods	537	5	1.02%			
Alorica	501	6	0.95%	339	6	0.77
Target	343	7	0.65%	430	5	0.97
Anlin Industries	324	8	0.62%			
Costco	311	9	0.59%	220	10	0.50
Lowe's	215	10	0.41%			
Pelco				2,100	2	4.74
AT&T				260	8	0.59
Savemart				247	9	0.56

* "Total Employment" as used above represents the total employment of all employers located within City limits based on a projection for 2018.

Source: Employment Development Department

**CITY OF CLOVIS
FULL-TIME CITY EMPLOYEES
LAST TEN FISCAL YEARS**

Function	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<u>Governmental Activities</u>										
General Government	35.700	24.100	36.550	38.050	39.050	43.150	41.850	43.850	44.850	46.850
Public Safety										
Police	151.000	146.000	146.000	148.000	152.000	156.000	163.000	168.000	175.000	175.000
Fire	65.000	60.500	66.500	64.500	66.000	66.000	66.000	66.000	67.000	67.000
Transportation	13.550	13.500	13.800	13.800	14.800	14.800	14.950	13.950	14.000	14.040
Community Development	46.250	52.250	41.500	40.000	0.500	0.400		1.000	1.000	1.000
Culture & Recreation	31.025	30.500	30.500	28.100	23.100	24.700	24.200	26.000	25.750	26.630
Internal Service	26.000	26.525	26.525	26.525	26.525	27.525	29.225	30.225	31.225	31.235
Total Governmental Activities	368.525	353.375	361.375	358.975	321.975	332.575	339.225	349.025	358.825	361.755
<u>Business-Type Activities</u>										
Refuse	39.460	39.610	41.860	41.860	41.860	42.560	44.310	44.310	43.960	45.060
Sewer	10.850	10.750	11.250	11.250	11.250	11.250	11.250	11.250	11.250	12.230
Water	34.550	34.350	34.600	34.600	34.600	34.300	34.300	35.300	36.850	37.890
Street Cleaning	5.790	4.790	4.790	4.790	4.790	4.790	6.790	6.790	6.790	6.740
Transit	22.825	22.125	22.125	22.525	22.525	22.525	24.125	25.325	25.325	25.325
Planning & Dev Services*					37.000	43.000	45.000	45.000	45.000	47.000
Total Business-Type Activities	113.475	111.625	114.625	115.025	152.025	158.425	165.775	167.975	169.175	174.245
Total Full-Time Employees	482.000	465.000	476.000	474.000	474.000	491.000	505.000	517.000	528.000	536.000

Source: City of Clovis

Notes: Decimals represent the portions of employees performing duties in two or more functions.
Internal Service Functions have been included in Governmental Activities.

*The Planning and Development Services Fund was created beginning July 1, 2012. Employees in this business-type activity were formerly in the governmental activities.

**CITY OF CLOVIS
CAPITAL ASSET STATISTICS
BY FUNCTION
LAST TEN FISCAL YEARS**

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Fire:										
Fire stations	5	5	5	5	5	5	5	5	5	5
Public utilities:										
Streets (miles)	315	315	359	362	369	380	384	391	410	415
Streetlights	8,930	8,938	9,567	9,576	9,587	10,308	10,461	10,479	11,022	11,088
Cultural and recreation:										
Parks	51	53	54	55	58	59	62	63	64	66
Community centers	1	1	1	1	1	1	1	1	1	1
Water:										
Water mains (miles)	469	475	479	484	490	499	508	514	521	535
Sewer										
Sanitary sewers (miles)	349	352	356	358	361	367	373	379	385	396

Source: City of Clovis

CITY OF CLOVIS
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Police:										
Arrests	4,674	4,396	4,503	4,612	4,936	5,135	4,046	4,326	4,145	3,868
Parking citations issued	1,414	878	797	513	972	1,343	954	982	1,369	1,245
Fire:										
Number of emergency calls	9,139	8,135	6,970	8,945	9,958	8,290	10,098	10,069	9,661	9,974
Parks and recreation:										
Number of recreation classes	97	63	86	93	94	95	119	130	138	151
Number of facility rentals	18	18	18	13	13	13	32	32	32	48
Water:										
New connections	353	325	543	282	793	779	636	837	936	1,067
Average daily consumption (thousands of gallons)	24,930	22,889	21,918	22,453	23,917	23,840	20,684	16,883	19,083	20,849
Sewer:										
New connections	353	350	352	425	667	721	639	509	801	1,170
Average daily sewage treatment (thousands of gallons)	7,397	7,279	7,269	6,996	6,914	6,949	6,862	6,543	6,776	6,928

Source: City of Clovis

**CITY OF CLOVIS
BUILDING PERMIT VALUATIONS
LAST TEN YEARS**

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Valuation (in Thousands)										
Residential	\$ 115,217	\$ 118,545	\$ 99,320	\$ 110,041	\$ 136,224	\$ 226,295	\$ 237,913	\$ 206,930	\$ 288,634	\$ 355,799
Non-residential	75,262	74,849	31,386	45,056	60,451	89,672	85,728	104,839	84,187	142,119
Total	<u>\$ 190,479</u>	<u>\$ 193,394</u>	<u>\$ 130,706</u>	<u>\$ 155,097</u>	<u>\$ 196,675</u>	<u>\$ 315,967</u>	<u>\$ 323,641</u>	<u>\$ 311,769</u>	<u>\$ 372,821</u>	<u>\$ 497,918</u>
New Dwelling Units										
Single Family	431	474	370	378	501	703	815	709	943	1,060
Multiple Family	16	0	60	100	60	32	209	0	0	0
Total	<u>447</u>	<u>474</u>	<u>430</u>	<u>478</u>	<u>561</u>	<u>735</u>	<u>1,024</u>	<u>709</u>	<u>943</u>	<u>1,060</u>

Source: City of Clovis Building Department

CITY OF CLOVIS
MISCELLANEOUS STATISTICS
June 30, 2018

Date of Incorporation	February 27, 1912
Form of Government	Council/Manager
Number of Employees (full-time and part-time)	674
Area (square miles)	24.4
Miles of Streets	415
Number of Street Lights	11,088
Fire Protection:	
Number of Stations	5
Number of Firefighters and Officers	67
Police Protection:	
Number of Police Officers and Other Sworn Personnel	175
Water Department:	
Number of Water Services	35,825
Miles of Water Mains	535
Sewers:	
Miles of Sanitary Sewers	396

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and Members of City Council
of the City of Clovis
Clovis, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Clovis, California (the "City") as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated November 19, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2018-001 that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To the Honorable Mayor and Members of City Council
of the City of Clovis
Clovis, California
Page 2

The City's Responses to Findings

The City's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

San Diego, California
November 19, 2018



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

To the Honorable Mayor and Members of City Council
of the City of Clovis
Clovis, California

Report on Compliance for Each Major Program

We have audited the City of Clovis, California's (the "City") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2018. The City's major federal programs are identified in the summary of the auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

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A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

San Diego, California
November 19, 2018

City of Clovis
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2018

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures	Amounts Provided to Subrecipients
U.S. Department of Housing and Urban Development				
<i>Direct Program:</i>				
CDBG Entitlement Grants Cluster:				
Community Development Block Grant - Entitlement	14.218	B-13-MC-06-0062	\$ 34,910	\$ -
Community Development Block Grant - Entitlement	14.218	B-15-MC-06-0062	122,558	-
Community Development Block Grant - Entitlement	14.218	B-16-MC-06-0062	264,962	-
Community Development Block Grant - Entitlement	14.218	B-17-MC-06-0062	660,725	-
CDBG Entitlement Grants Cluster			<u>1,083,155</u>	<u>-</u>
Total U.S. Department of Housing and Urban Development			<u>1,083,155</u>	<u>-</u>
U.S. Department of Transportation				
<i>Passed-Through California State Department of Transportation:</i>				
Highway Planning and Construction Cluster:				
Highway Planning and Construction	20.205	06-5208	<u>1,832,068</u>	<u>-</u>
Highway Planning and Construction Cluster			<u>1,832,068</u>	<u>-</u>
<i>Passed-Through California Office of Traffic Safety:</i>				
Highway Safety Cluster:				
State and Community Highway Safety	20.600	PT18028	<u>13,106</u>	<u>-</u>
Highway Safety Cluster			<u>13,106</u>	<u>-</u>
Minimum Penalties for Repeat Offenders for Driving While Intoxicated	20.608	PT18028	<u>30,596</u>	<u>-</u>
Total U.S. Department of Transportation			<u>1,875,770</u>	<u>-</u>
U.S. Department of Health and Human Services				
<i>Passed-Through Fresno-Madera Area Agency on Aging:</i>				
Aging Cluster:				
Special Programs for the Aging, Title III, Part C	93.045	18-0051	<u>32,000</u>	<u>-</u>
Aging Cluster			<u>32,000</u>	<u>-</u>
Total U.S. Department of Health and Human Services			<u>32,000</u>	<u>-</u>
Total Expenditures of Federal Awards			<u>\$ 2,990,925</u>	<u>\$ -</u>

City of Clovis
Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2018

Note 1 – Reporting Entity

The financial reporting entity consists of (a) the primary government, City of Clovis, California (the “City”), (b) organizations for which the primary government is financially accountable, including the Clovis Community Development Agency (dissolved on February 1, 2012 and established a Successor Agency, which is reported as a private-purpose trust fund in the City’s financial statements), Clovis Municipal Development Corporation, and Clovis Public Financing Authority, and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete.

Note 2 – Summary of Significant Accounting Policies

Basis of Accounting

Funds received under the various grant programs have been recorded within governmental fund types of the City. The City utilizes the modified accrual method of accounting for the governmental fund type. The accompanying Schedule of Expenditures of Federal Awards (“Schedule”) has been prepared on the modified accrual basis of accounting and is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Therefore, some amounts presented in the schedule may differ from amounts presented in, or used in, the preparation of the City’s basic financial statements.

Schedule of Expenditures of Federal Awards

The accompanying Schedule presents the activity of all federal financial assistance programs of the City. Federal financial assistance received directly from federal agencies as well as federal financial assistance passed through the State of California, County of Fresno, and/or City of Fresno is included in the Schedule.

The Schedule was presented only from the accounts of various grant programs and, therefore, does not present the financial position or results of operations of the City.

Note 3 – Indirect Cost Rate

The City did not elect to use the 10-percent de minimis indirect rate as allowed under the Uniform Guidance.

City of Clovis
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2018

SECTION I – SUMMARY OF AUDIT RESULTS

Financial Statements

Type of report the auditors issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? 2018-001
- Significant deficiency(ies) identified? None Reported

Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None Reported

Type of auditor's report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in Accordance with 2 CFR 200.516(a)? No

Identification of major programs:

	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
Major Programs:		
CDBG Entitlement Grants Cluster	14.218	\$ 1,083,155
Total Major Program Expenditures		<u>\$ 1,083,155</u>
Total Expenditures of Federal Awards		<u>\$ 2,990,925</u>
Percentage of Total Expenditures of Federal Awards		<u>36.21%</u>

Dollar threshold used to distinguish between type A and type B programs \$750,000

Auditee qualified as low-risk auditee in accordance with 2 CFR 200.520? Yes

City of Clovis
Schedule of Findings and Questioned Costs (Continued)
For the Year Ended June 30, 2018

SECTION II – FINANCIAL STATEMENT FINDINGS

A. Current Year Financial Statement Findings

Finding 2018-001 Restatement of Beginning Balances

Criteria:

Management is responsible for the preparation and fair presentation of its financial statements, including notes disclosures, in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. As part of satisfying that responsibility, staff should possess that skills, knowledge, and experience necessary to complete year-end close and diligently employ that skills, knowledge, and experience to produce reliable and accurate financial information.

Based on Committee of Sponsoring Organizations of the Treadway Commission (“COSO”) framework, the following are some of the internal control components and principles that stress the need for policies and procedures to promote effective internal control over financial reporting for an entity.

- *Control Environment* – Establish structures, reporting lines, authorities and responsibilities
- *Control Activities* – Select and develop control activities that mitigate risks through policies and procedures
- *Information and Communication* – Communicate internal control information internally

In essence, accounting policies and procedures would aid the Finance Department in providing training for accounting personnel, communicating and providing a source of reference to approved policies, and maintaining consistency of recording financial transactions.

Condition and Context:

During the audit, two prior period adjustments were recorded. The first was to the Housing and Community Development Non-Major Special Revenue Fund in the amount of \$3,108,661 and was to remove other assets (property held for resale) which had previously been donated or contributed to other entities.

The second prior period adjustment was to the Transit Non-Major Enterprise Fund to record unearned Transportation Development Act (“TDA”) funds in the amount of \$2,836,099 which had previously been recorded as revenue.

Cause:

In the case of the prior period adjustment of \$3,108,661 to the Housing and Community Development Fund, property held for resale was donated or contributed to other entities for \$0 in proceeds. There were no proceeds from sales of the properties so the finance department was not made aware of these transactions and did not remove the assets from the general ledger.

In the case of the prior period adjustment of \$2,836,099 to the Transit Non-Major Enterprise Fund, the City failed to incur enough expenditures of TDA funds in prior years to be able to fully recognize revenues for TDA funds received. Year-end reconciliations to record unearned revenues for TDA funds received but unspent were not performed.

Identification as a Repeat Finding, if Applicable:

Not applicable.

City of Clovis
Schedule of Findings and Questioned Costs, Continued
For the Year Ended June 30, 2018

SECTION II – FINANCIAL STATEMENT FINDINGS (Continued)

A. Current Year Financial Statement Findings (Continued)

Finding 2018-001 Restatement of Beginning Balances (Continued)

Effect:

The Other Governmental Funds, Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds, beginning net position, was overstated by \$ 3,2018,661 and the Non-Major Transit Enterprise Fund Statement of Revenues, Expenses, and Changes in Net Position – Proprietary Funds, beginning net position, was overstated by \$2,836,099.

Recommendation:

The City should enhance its review processes over transactions arising from the recording of the donation/contribution of other assets and the revenue recognition process for Transportation Development Act funds to ensure that they are thoroughly evaluated, reviewed and recorded in order to facilitate the accurate and complete year-end closing of the general ledger and the preparation of its basic financial statements.

Views of Responsible Officials:

The City agrees with the finding and recommendation. The City has incorporated additional lines of communication and review over the financial statements in order to ensure that all transactions have been properly noted and reported in a timely manner. In addition, staff will receive additional training in various financial reporting areas.

B. Prior Year Financial Statement Findings

No financial statement findings were noted for the year ended June 30, 2017.

City of Clovis
Schedule of Findings and Questioned Costs, Continued
For the Year Ended June 30, 2018

SECTION III – FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

A. Current Year Findings and Questioned Costs – Major Federal Award Program Audit

No findings or questioned costs were noted on major federal award programs for the year ended June 30, 2018.

B. Prior Year Findings and Questioned Costs – Major Federal Award Program Audit

No findings or questioned costs were noted on major federal award programs for the year ended June 30, 2017.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND OTHER MATTERS
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE
FINANCIAL STATEMENTS IN RELATION TO THE LOCAL TRANSPORTATION PURPOSE FUNDS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and Members of City Council
of the City of Clovis
Clovis, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Clovis, California (the "City"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated November 19, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the TDA Funds' internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Honorable Mayor and Members of City Council
of the City of Clovis
Clovis, California
Page 2

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, including the requirements of the California Public Utilities Code Section 142257 regulations as it applies to Local Transportation Purpose Funds noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with such provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance with the California Public Utilities Code Section 142257 regulations as applies to Local Transportation Purpose Funds that are required to be reported herein under *Government Auditing Standards*.

Restriction on Use

This report is intended for the information of the management, City Council, and officials of applicable federal and state awarding agencies, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

San Diego, California
November 19, 2018

**INDEPENDENT ACCOUNTANTS' REPORT ON
APPLYING AGREED-UPON PROCEDURES**

To the Honorable Mayor and Members of City Council
of the City of Clovis
Clovis, California

We have performed the procedures enumerated below to the accompanying Appropriations Limit Schedule of the City of Clovis, California (City) for the year ending June 30, 2018. These procedures, which were agreed to by the City and the League of California Cities (as presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution*), were performed solely to assist you in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. The City management is responsible for the Appropriations Limit Schedule. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or any other purpose.

The procedures performed and our findings are described below:

1. We obtained the completed worksheets used by the City to calculate its appropriations limit for the year ending June 30, 2018, and determined that the limit and annual calculation factors were adopted by resolution of City Council. We also determined that the population and inflation options were selected by a recorded vote of the City Council.
Finding: No exceptions were noted as a result of our procedures.
2. For the accompanying Appropriations Limit Schedule, we added the prior year's limit to the total adjustments, and agreed the resulting amount to the current year's limit.
Finding: No exceptions were noted as a result of our procedures.
3. We agreed the current year information presented in the accompanying Appropriations Limit Schedule to corresponding information in worksheets used by the City.
Finding: No exceptions were noted as a result of our procedures.
4. We agreed the appropriations limit presented in the accompanying Appropriations Limit Schedule to the appropriations limit adopted by the City Council.
Finding: No exceptions were noted as a result of our procedures.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on the accompanying Appropriation Limit Schedule. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by Article XIII-B of the California Constitution.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be used by anyone other than these specified parties.



San Diego, California
August 11, 2017

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City of Clovis
Appropriations Limit Schedule
For the Year Ending June 30, 2018

	<u>Amount</u>	<u>Source</u>
A. Appropriations Limit FY 2016-2017	\$ 227,042,442	Prior year
B. Calculation Factors:		
1) Population increase %	1.0245	State Department of Finance
2) Inflation increase %	<u>1.0654</u>	City Building Department
3) Total adjustment %	1.0915	(B1*B2)
C. Annual Adjustment Increase	20,774,906	[A*(B3-1)]
D. Other Adjustments:		
1) Loss responsibility (-)	-	N/A
2) Transfer to private (-)	-	N/A
3) Transfer to fees (-)	-	N/A
4) Assumed responsibility (+)	-	N/A
E. Total Adjustments	<u>20,774,906</u>	(C+D)
F. Appropriations Limit FY 2017-2018	<u><u>\$ 247,817,348</u></u>	(A+E)

City of Clovis
Notes to Appropriations Limit Schedule
For the Year Ending June 30, 2018

Note 1 – Purpose of Limited Procedures Review

Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), California governmental agencies are restricted as to the amount of annual appropriations from proceeds of taxes. Effective for years beginning on or after July 1, 1990, under Section 1.5 of Article XIII B, the annual calculation of the appropriations limit is subject to a limited procedures review in connection with the annual audit.

Note 2 – Method of Calculation

Under Section 10.5 of Article XIII B, for fiscal years beginning on or after July, 1990, the appropriations limit is required to be calculated based on the limit for the fiscal year 1986-87, adjusted for the inflation and population factors discussed in Notes 3 and 4 below.

Note 3 – Population Factors

A California governmental agency may use as its population factor either the annual percentage change of the jurisdiction's own population or the annual percentage change in population of the county where the jurisdiction is located. The factor adopted by the City for the year 2017-2018 represents the annual percentage change in population for the City.

Note 4 – Inflation Factors

A California governmental agency may use as its inflation factor either the annual percentage change in the 4th quarter per capita personal income (which percentage is supplied by the State Department of Finance) or the percentage change in the local assessment roll from the preceding year due to the change of local nonresidential construction. The factor adopted by the City for the year 2017-2018 represents the annual percentage change in the local assessment roll from the preceding year due to the change in local nonresidential construction.

Note 5 – Other Adjustments

A California government agency may be required to adjust its appropriations limit when certain events occur, such as the transfer of responsibility for municipal services to, or from, another government agency or private entity. The City had no such adjustments for the year 2017-2018.

(The End)



November 19, 2018

To the Honorable Mayor and Members of the City Council
of the City of Clovis
Clovis, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Clovis (the "City") for the year ended June 30, 2018, and have issued our report thereon dated November 19, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the scope and timing of our audit. We have communicated such information in our letter to you dated May 7, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2018. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

- Investments valuation
- Depreciation on capital assets
- Landfill post-closure obligation
- Claims payable
- Net pension liability

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

- Note I – Summary of Significant Accounting Policies
- Note II – Reconciliation of Government-Wide and Fund Financial Statements
- Note IV-H – Pension Plans

The financial statement disclosures are neutral, consistent, and clear.

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Attachment B

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 19, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the MD&A, Budgetary Comparison Schedules for General Fund and Major Special Revenue Funds, the Schedules of Changes of in Net Pension Liability and Related Ratios for CalPERS, and the Schedules of Contributions for CalPERS, which are RSI that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

To the Honorable Mayor and Members of the City Council
of the City of Clovis
Clovis, California
Page 3

We were engaged to report on the Combining and Individual Fund Financial Statements and the Budgetary Comparison Schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the Introductory and Statistical Sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

The Pw Group, LLP

San Diego, California



AGENDA ITEM NO: **18**

City Manager: 

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: December 10, 2018

SUBJECT: Consider Approval - Authorizing the renewal option in the service contract with CH2M Hill Engineers, Inc. for the Sewage Treatment/Water Reuse Facility Design, Build and Operate Services

ATTACHMENTS: (A) Amendment No. 1

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to authorize the City Manager to renew the Sewage Treatment/Water Reuse Facility (ST-WRF) Design, Build and Operate Services contract including approval of Amendment No. 1 with CH2M Hill Engineers, Inc. (CH2M).

EXECUTIVE SUMMARY

The initial 10 year service contract for the ST-WRF commenced in June 2009 and is set to expire on July 1, 2019. The contract allows for two optional 5 year renewal terms, and staff has determined that these can be combined into one 10 year renewal term upon mutual agreement of both parties. Per the contract requirements, in February 2018 the City received a letter from CH2M Hill Engineers requesting to exercise the renewal options and extend the contract.

In consultation with the City Attorney, consideration was given to staff that the renewal of the contract would anticipate some limited negotiations and changes to

the current contract to address operational and compensation concerns of both parties. The attached amendment addresses the areas of discussion where staff and CH2M have come to a tentative mutual agreement on terms to recommend contract renewal to the Clovis City Council. Staff believes that this renewal option is in the best interest of the City and that the City would not necessarily receive a more competitive operational and payment package in a Request for Proposal (RFP) process for future operation of the ST-WRF.

The annual payment to CH2M for operations of the ST-WRF is approximately \$2,000,000. CH2M is not requesting an increase to the annual service payment. However, CH2M is requesting a slight modification to future Consumer Price Index (CPI) increases, substantial relief of penalties imposed on the amount of energy used to wastewater processed, and that the City provide some help on costs associated with disposal of the plant waste material which is referred to as bio-solids.

BACKGROUND

In June 2005 the City issued a request for proposals to Design, Build and Operate (DBO) a Sewage Treatment and Water Reuse Facility. The conceptual design included building out the ST-WRF in three phases for a total processing capacity of 8.4 million gallons per day (MGD). The first phase consisted of constructing a capacity to process 2.8 MGD. The DBO contract was awarded to CH2M Hill Engineers, Inc. and construction began in October 2006. The facility commenced operations in June 2009 in which the service contract included an initial term of 10 years ending July 1, 2019, with two optional 5 year renewal terms. CH2M formally requested to exercise the renewal options in February 2018.

During the last several months, City staff and representatives of CH2M have met to discuss and outline what has worked well in the previous 9 years of operations at the ST-WRF, and improvements that could be made in the future that would be mutually beneficial to both parties. Discussion in extending and renewing the contract primarily involved three main items that CH2M requested the City review and consider for adjustment. The three items are listed below and include a brief summary of what was requested and could be supported by staff.

1. Consumer Price Index (CPI) - The CPI is used to calculate the subsequent contract year's annual base payment.

CH2M requested to replace the US Average CPI with the Water & Sewerage Index stating that it more closely aligns to actual utility, non-labor cost such as, chemicals, repair parts & services, IT (Information Technology) & SCADA (Supervisory Control and Data Acquisition) related items.

City staff supports this request and included a provision that the CPI increase shall not exceed 3%.

2. **Guaranteed Maximum Electricity Utilization (GMEU)** – The GMEU represents the maximum amount of electricity that will be consumed at the Plant to process wastewater, and is used to calculate an annual settlement resulting in either an incentive payment to CH2M for meeting the GMEU or a penalty paid to the City for not meeting the GMEU. To simplify, the GMEU represents the amount of energy used to process sewage.

During the DBO process in 2006 in which certain operating limits were designated, a theoretical GMEU value was agreed upon based on what CH2M thought was a reasonable operation condition of the plant. CH2M realized within the first few years of operation that the theoretical GMEU did not reflect actual conditions, however they were committed to a 10 year operational service agreement and have held the course to this point. Though staff believes that CH2M has operated the plant in an efficient manner, the theoretical GMEU value has never been met and CH2M has paid a penalty to the City that has generally ranged between \$200,000 and \$300,000 annually.

CH2M requested to revise the GMEU value to reflect actual energy demand in relation to flows gathered from data collected over the previous 9 years of operation. In an effort to reduce the substantial annual penalty, but still hold CH2M accountable to operate the plant efficiently, staff supports a tiered GMEU approach that reflects energy use at different flow rates and is based on real and historical operations. The tiered GMEU approach will help mitigate the penalty against CH2M, but still requires CH2M to operate efficiently. Staff has also added a provision that captures the ability for the City to hold CH2M accountable for diverting flow away from the plant due to CH2M's non-operation or circumstances that are outside of the City's control or request caused by CH2M.

Staff also supports CH2M's request to receive the full amount of any incentive payment for effective and efficient operations of the facility. Staff believes that CH2M will need to invest in non-defined Capital Improvements to trigger any incentive payment. Should CH2M invest in equipment upgrades or operational improvements, the City will benefit from these should it take full responsibility for cost and operations of the facility in the future.

3. **Hauling and disposal of bio-solids** – The plant produces solids that are hauled and disposed of at the Clovis Landfill. The bio-solid reduction system, or more commonly referred to as the Cannibal system, does not perform as well as designed resulting in approximately 3 times more solids having to be hauled and disposed of.

The attached amendment includes no provision for cost changes in the disposal of bio-solids. The City currently pays CH2M approximately \$100,000 annually to dispose of the bio-solids and screenings as part of the current services contract.

CH2M initially requested compensation for hauling and disposal of additional solids amounting to approximately \$250,000 annually. City staff did not support this request; however, has agreed to work with the City's hauler to negotiate potential savings in hauling cost and to evaluate Solid Waste administration and tipping fees. Estimated savings would be minimal and are not guaranteed. The City and CH2M have also agreed to look at systems that could help reduce the amount of solids that are produced. These improvements would be beneficial to the City in the future should the City become responsible for disposal of the solids.

It is important to note that if the City were to proceed to an RFP, the costs to dispose of all solids would be fully borne by the City. Staff believes that the limitations to this particular request of CH2M have a significant savings to the City.

FISCAL IMPACT

The current contract base service fee is approximately \$2,000,000 annually and is budgeted in the Wastewater/Sewer Enterprise funds. Projected annual cost increases are accounted for when preparing the budget and the 3% annual adjustment to the user rates adequately addresses the proposed amendment.

The base service fee typically increases \$30,000 to \$40,000 each year, depending on the average of the 12 monthly CPI values occurring the previous Contract Year. The proposed Water and Sewerage index has historically increased more than the current US Average index, but will be capped at 3%. Assuming a 3% maximum increase, the base service fee is estimated to be \$2,069,000 as opposed to \$2,057,000, an additional \$12,000 after the first year of the contract renewal.

The adjustment to the GMEU will substantially lessen and will potentially omit the \$200,000 to \$300,000 annual penalty for not meeting the GMEU target. PG&E costs are budgeted annually in the wastewater account without anticipation of the penalty collection. Though this will ultimately have an effect on the wastewater account, it will not change how the City budgets for operational expenses.

Potential reduction to the Solid Waste Administration and Tipping fees will have no effect on the Wastewater account and minimal effect on the Solid Waste account.

REASON FOR RECOMMENDATION

Staff believes that the proposed requests from CH2M and adjustments to renew the contract are appropriate given the previous 9 years of operational experience. Should the contract not be renewed, the City would incur the additional costs in penalties and disposal of bio-solids if a new proposal was solicited.


Phase 2 expansion of the ST-WRF is estimated to occur in 2030 and will require the City to solicit new Request for Proposals at that time, thus coinciding with the expiration of a 10 year renewal of the current service contract.

CH2M has been a valued partner and service provider during the last 9 years of plant operation. They are the most familiar with the existing facility and have successfully operated these type of facilities throughout the nation.

ACTIONS FOLLOWING APPROVAL

Amendment No. 1 will be executed and the ST-WRF Design, Build and Operate services contract will be renewed on July 1, 2019 for a term of ten years.

Prepared by: Paul Armendariz, Assistant Public Utilities Director

Submitted by: Scott Redelfs, Public Utilities Director 

AMENDMENT NO. ____
To the
SERVICE CONTRACT FOR THE
SEWAGE TREATMENT/WATER REUSE FACILITY
DESIGN, BUILD AND OPERATE SERVICES

THIS AMENDMENT NO. ____ is made and entered in to this ____ day of _____, 2018, between the City of Clovis, California (the "City") and CH2M HILL Engineers, Inc., a corporation organized and existing under the laws of the State of Delaware and authorized to do business in the State of California (the "Company"), collectively referred to as the "Parties".

WHEREAS, the City issued a request for proposals for wastewater treatment and water reuse facility in June 2005 and found the Company to offer the most advantageous proposal.

WHEREAS, the parties entered into a Service Contract for the Sewage Treatment/Water Reuse Facility Design, Build and Operate Services (the "Service Contract ") on October 2, 2006.

WHEREAS, the Service Contract includes an initial term of ten (10) years ending July 1, 2019, with two optional five (5) year renewal terms.

WHEREAS, the City prepared an Environmental Impact Report to address potential adverse environmental impacts of the Service Contract, that contemplated both the initial term and each of the renewal terms.

WHEREAS, the Parties now wish to exercise the renewal option for the Service Contract and make other modifications as part of the renewal.

NOW THEREFORE, the City and the Company agree to amend the Service Contract as follows:

1. Section 1.1 DEFINITIONS, Consumer Price Index is deleted in its entirety and replaced with the following:

"Consumer Price Index" or "CPI" means the twelve month percent change (from June of the prior year to June of the current year) in the Consumer Price Index for All Urban Consumers: Water and Sewerage services (CUUR0000SEHG01) but not less than zero (0%) and not to exceed three percent (3%).

Pursuant to Section 3.2, the Parties hereby renew and extend the Service Contract for two consecutive five (5) year renewal terms (subject to convenience termination without cost to the City at any given time on 90-days' written notice), effective July 1, 2019.

2. Section 8.21. ODOR CONTROL CHEMICAL SUPPLY, PAYMENT AND UTILIZATION, subsection (A) Supply and (B) Payment and Utilization are hereby deleted in its entirety.
3. Section 9.8. TESTING, METERING AND WEIGHING, Subsection (B) Metering and Weighing, is hereby deleted in its entirety and replaced with the following:

(B) Metering and Weighing. The Company shall maintain in good working order, and repair and replace when necessary, devices at the Management Assets capable of (1) metering the continuous and daily total volume of Influent and Recycled Water, (2) metering or weighing the daily amount of Residuals leaving the Managed Assets for disposal, and (3) any other metering or weighing requirements imposed by the Contract Standards. The city shall have full access to such meters, instruments, controls, recorders, scales and other metering and weighing devices. All operating data produced by such metering and weighing devices shall be subject to audit and shall be summarized in the monthly operations report delivered to the City pursuant to Section 8.15. All such metering and weighing devices shall be calibrated to the accuracy required by and shall be operated and maintained in accordance with the requirements of, the Contract Standards. To the extent any metering or weighing device is incapacitated or is being tested, the Company shall estimate as accurately as practicable the data required by the Company to perform the Contract Services. This estimate and methodology shall, within the City's approval, be used as the basis for determining the operating data required hereunder during the outage. The City shall have the right to monitor, inspect and test such metering and weighing devices which are part of the Managed Assets at any time and for any purpose and to take measurements regarding Influent, Recycled Water, air emissions and Residuals without unreasonably interfering with the Company's ordinary operations.

4. The following shall be added to Section 10.1 (C):

The Company may use the Annual Report to reflect status changes to major facility equipment including replacements and updates to the major equipment repair and anticipated replacement schedule set forth in Attachment 6B of Appendix 6.

5. Section 13.3 BASE OPERATING CHARGE Subsection (A) Formula, is hereby deleted and replaced with the following:

(A) Formula. The Base Operating Charge means the base component of the Service Fee calculated in accordance with the following formulas:

$$\text{BOC} = \text{FC} + \text{VC}$$

$$\text{FC} = \text{PE} + \text{BRE} + \text{RSRE} + \text{GSRE}$$

$$\text{VC} = \text{ESE} + \text{BVCE} + \text{RSVCE} + \text{GSVCE}$$

Where,

BOC =	Base Operating Charge
FC =	Fixed Component
PE =	Plant Element
BRE =	Biosolids Reset Element
RSRE =	RAS Screenings Reset Element
GSRE =	Grit/Influent Screenings Reset Element
VC =	Variable Component
ESE =	Electricity Savings Element
BVCE =	Biosolids Variable Cost Element

RSVCE = RAS Screenings Variable Cost Element
GSVCE = Grit/Influent Screenings Variable Cost Element

6. Section 13.4 FIXED COMPONENT, Subsection (A) Fixed Component is hereby deleted in its entirety and replaced with the following:

(A) Fixed Component. The Fixed Component of the Base Operating Charge means the sum of the (1) Plant Element (2) the Biosolids Screenings Reset Element (3) RAS Screenings Reset Element and (4) Grit/Influent Screenings Reset Element. The Fixed Component shall be compensation for all Operation Period services to be provided by the Company under this Service Contract except where otherwise noted herein. The Plant Element shall be adjusted on July 1 of each Contract Year by multiplying the Fixed Element Component for the previous Contract Year times the O&M Adjustment Factor. The Biosolids, RAS Screening, and Grit/Influent Screenings Reset Elements shall be adjusted on July 1 of each Contract Year as described in subsection (C).

7. Section 13.4 FIXED COMPONENT, Subsection (B) Fixed Component Elements is hereby deleted in its entirety and replaced with the following:

(B) Fixed Component Elements. The following sets forth the Plant Element and the Biosolids, RAS Screenings and Grit/Influent Screenings Reset Elements which would be payable if the Commencement Date were to occur in the reference Contract Year beginning July 1, 2006 and ending June 30, 2007;

Plant Element \$ 1,563,493
Biosolids Reset Element \$45,018
RAS Screenings Reset Element \$23,109
Grit/Influent Screenings Reset Element \$30,684

8. Section 13.4 FIXED COMPONENT, Subsection (D) Annual Fixed Component Election Regarding the Pump Station Elements, is hereby deleted in its entirety.

9. Section 13.6(B) VARIABLE COMPONENT is hereby deleted in its entirety and replaced with the following:

(B) Electricity Savings Element. The Electricity Savings Element shall be payable only if and to the extent provided in subsection 8.9(B). The Electricity Savings Element in a Contract Year shall be the Electricity Consumption Savings. If the annual electricity consumption for the Plant in a Contract Year is greater than the Guaranteed Maximum Electricity Utilization applicable for that Contract Year, then the Electricity Savings Element for that Contract Year shall be equal to zero. If the annual electricity consumption for the Plant in a Contract Year is less than 95% of the Guaranteed Maximum Electricity Utilization applicable for that Contract Year, then the Company shall be entitled to an incentive payment (i.e., the Electricity Savings Element) equal to 100% of the product of: (1) the average "generation charges" representing the total cost of electricity (i.e., all charges based upon kilowatt hours consumed, including any directly related prorated

charges, including, but not limited to, transmission charges, deregulation fees and taxes) for the Contract Year, measured in dollars per kilowatt hour consumed (\$/kWh); and (2) the difference between (a) 95% of the Guaranteed Maximum Electricity Utilization and (b) the actual annual electricity consumed, measured in kilowatt hours, for the Plant in the Contract Year. The Electricity Savings Element shall not be paid to the Company for electricity consumption reductions generated by City actions or initiatives.

10. Section 13.8 EXTRAORDINARY ITEMS CHARGE OR CREDIT is hereby deleted in its entirety and replaced with the following:

The Extraordinary Items component of the Service Fee, which may be a charge or credit, shall be equal to the sum of: (1) the amounts payable by the City for increased operation, maintenance or other costs incurred on account of the occurrence of an Uncontrollable Circumstance which is chargeable to the City hereunder, net of any operation, maintenance or other cost savings achieved by the Company in mitigating the effects of the occurrence of such an Uncontrollable Circumstance; plus (2) the adjustments to the Service Fee resulting from any Capital Modifications the costs of which are payable by the City, or the benefits of which accrue to the City, under the provisions of this Service Contract; minus (3) any liquidated damages or Service Fee reductions due to Company non-performance specifically provided for under any other provision hereof; plus or minus (4) minus any diversion flow costs based on the water diverted multiplied by \$1,800.00 per MG adjusted by the CPI at the end of the service year, (5) any other increase or reduction in the Service Fee provided for under any other Article of this Service Contract.

11. Appendix 13, Example Service Fee Calculation, Subsection 13.2 GENERAL, is hereby deleted in its entirety and replaced with the following:

13.2 GENERAL

As provided in the Service Contract, the Service Fee calculation is based on the following formula:

$$SF = BOC + RE + EI$$

Where:

SF	= Service Fee
BOC	= Base Operating Charge
RC	= Reimbursable Costs
EI	= Extraordinary Items

Base Operating Charge

The Base Operating Charge is equal to the sum of the Fixed Component (FC) and the Variable Component (VC):

$$BOC = FC + VC$$

The Fixed Component is the sum of the Plant Element (PE), the Biosolids Resent Element (BRE), RAS Screenings Reset Element (RSRE), and the Grit/Influent Screenings Reset Element (GSRE). The Fixed Component in any Contract Year is the fixed amount for the Operation Period corresponding to whether 1) B/E Force Mains or 2) E/Plant Force Mains are to be operated and maintained by the Company as provided in the Service Contract. The Residuals reset elements shall be determined by the respective production of each during the previous contract year, as set forth in Article 13. The Fixed Component will be adjusted annually by the O&M Adjustment Factor (OMAF) calculated in accordance with the Service Contract.

$$FC = PE + BRE + RSRE + GSRE$$

13.4 HYPOTHETICAL CALCULATIONS

AEU = Actual total electricity consumption/Actual Recycled Water production is replaced with the following.

AEU = Actual total electricity consumption/Actual volume treated
 Where, the Actual total electricity consumption (kWh) = Billed electricity consumption + Solar production – Pump Station production

The remainder of this Appendix and Subsections remains unchanged

- Appendix 17, Guaranteed Maximum Electricity Utilization, is hereby deleted in its entirety and replaced with the attached revised Appendix 17 This Amendment No. ____ together with the Service Contract constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated, all other terms and conditions of the Service Contract shall remain in full force and effect. Neither this Amendment nor the Service Contract may be modified except in writing signed by an authorized representative of the Parties. The Parties, intending to be legally bound, indicate their approval of the Amendment by their respective signatures below.

CH2M HILL Engineers, Inc.

City of Clovis, California

 Name: _____
 Title: _____
 Date: _____

 Name: _____
 Title: _____
 Date: _____

APPENDIX 17

GUARANTEED MAXIMUM ELECTRICITY UTILIZATION

17.1 PURPOSE

This Appendix sets forth the Guaranteed Maximum Electricity Utilization (GMEU) for the Company's operation of the Plant. The GMEU shall be used by the Company as part of the annual settlement process set forth in the Service Contract, to calculate whether any electricity bills paid by the City pursuant to the Service Contract exceeded the GMEU, and if so, to calculate the amount of the subsequent reimbursement to be made by the Company to the City.

17.2 PLANT GUARANTEED MAXIMUM ELECTRICITY UTILIZATION

The GMEU for each Contract Year beginning in Contract Year ____ shall be based on a tiered approach as summarized in the table below:

Flow Tiered GMEU	
Flow (MGD)	GMEU kWh/MG
1.5	8,561
1.6	8,188
1.7	7,853
1.8	7,619
1.9	7,398
2.0	7,177
2.1	6,956
2.2	6,735
2.3	6,514
2.4	6,293
2.5	6,072
2.6	5,851
2.7	5,630
2.8	5,409

The GMEU represents the maximum amount of electricity in kilowatt-hours (k-Wh) that will be consumed at the Plant per million gallons (MG) of Recycled Water products each Contract Year, on an annual aggregate basis. Should the annual daily average of Recycled Water be below the minimum amount of 1.5 MGD in the GMEU table during any given Contract Year, the City and Company agree to meet and negotiate in good faith the appropriate GMEU to be used for that year's annual settlement. The Volume of Recycled Water produced at the Plant shall be measured by the Recycled Water flow meter. The meter shall be calibrated at least annually in accordance with the Service Contract.

The actual annual electricity usage (k-Wh/MG) for the production of Recycled Water shall be calculated by dividing the total k-Wh used by the Plant by the Total Recycled Water produced in MG, in each case for that Contract Year. If the actual annual electricity usage (k-Wh/MG) is

greater than the GMEU, the City shall be paid by the Company, as part of the annual settlement, the amount calculated in accordance with the Service Contract.

Recycled water Flow and electricity will be tracked monthly to support the Annual Settlement Statement.

In the event the Company requests and receives approval from the City for flow diversion due to limitations at the treatment plant, Company agrees to pay the City for diverted flow costs. The agreed costs for MG diverted flow is \$1,800.00/MG. The diverted flow rate will be adjusted annually by the service fee adjustment factor included in Article 13.5.

17.3 PLANT GUARANTEED MAXIMUM ELECTRICITY UTILIZATION EXCEPTIONS

Company shall not be responsible or accept penalty for any electrical guarantee for conditions outside the control of the Company. The GMEU table assumes influent flow will be above 1.5 MGD at all times. In the event of a prolonged period (greater than 30 days) if influent flow is below 1.5 MGD, not from Company negligence, both Parties agree to discuss a reconciliation approach.



AGENDA ITEM NO: 19
City Manager: JS

CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: December 10, 2018

SUBJECT: Consider Approval - Appointment to Consolidated Mosquito Abatement District

ATTACHMENT: Letter from Consolidated Mosquito Abatement District

CONFLICT OF INTEREST

None.

RECOMMENDATION

On recommendation of the Mayor, subject to approval by the City Council, make reappointment of the current representative, Karl Peterson, to the Consolidated Mosquito Abatement District for another 4-year term through December 31, 2022.

EXECUTIVE SUMMARY

The term of appointment of Karl Peterson as representative of the City of Clovis to the Consolidated Mosquito Abatement District expires on December 31, 2018. Mr. Peterson has served in this capacity since December 2014 and is requesting reappointment for another four-year term through December 31, 2022.

BACKGROUND

The term of appointment for the City's representative, Karl Peterson, expires on December 31, 2018. Mr. Peterson has served well as a representative of the City of Clovis to the Consolidated Mosquito Abatement District and regularly reports to the City Council on matters acted upon by the Board. He is now requesting reappointment to that Board. Mayor Whalen has recommended his reappointment which needs to be acted upon by the City Council.

FISCAL IMPACT

None.

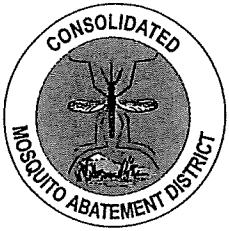
REASON FOR RECOMMENDATION

Appointments to the Consolidated Mosquito Abatement District shall be acted upon by the City Council. The City's current representative has served this position well and has requested reappointment. If the City Council does not concur with the reappointment, the position would need to be advertised.

ACTIONS FOLLOWING APPROVAL

Staff will inform Mr. Peterson of the City Council's action in this matter and will take whatever further actions are needed to complete the notification for this appointment.

Prepared by: Jacquie Pronovost, Exec. Asst.
Submitted by: Luke Serpa, City Manager 



Consolidated Mosquito Abatement District

13151 E. INDUSTRIAL DR
MAIL: P.O. BOX 784
PARLIER, CALIFORNIA 93648
(559) 896-1085
www.mosquitobuzz.net

Received

NOV 05 2018

ADMN/CITYMGR

November 2, 2018

Luke Serpa, City Manager
City of Clovis
1033 Fifth St.
Clovis, CA 93612

Dear Mr. Serpa:

The current, appointed term of Mr. Karl Peterson as the trustee from the City of Clovis on the Consolidated Mosquito Abatement District Board of Trustees will expire December 31, 2018. The City Council is responsible for appointing a trustee to represent the City of Clovis as a member on the District's Board.

The California Health and Safety Code §§ 2022 and 2024 describe the qualifications and terms of office for board members: Each person appointed by a city council to be a member of a board of trustees shall be a voter in that city and a resident of that portion of the city that is within the district. It is the intent of the Legislature that persons appointed to boards of trustees have experience, training and education in fields that will assist in the governance of the district. The trustees shall represent the interests of the public as a whole and not solely the interest of the board of supervisors or the city council that appointed them. The term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January.

Regular meetings of the Board of Trustees of the Consolidated Mosquito Abatement District are held on the third Monday of each month at 1:00 pm.

Mr. Peterson is a member of the Equipment Committee and has not missed any Board meetings in the last year. He has expressed his willingness to continue to represent the City of Clovis and to serve another term as a trustee.

The District's Board of Trustees respectfully requests a certified copy of the City Council's action on this matter.

Sincerely,

Steve Mulligan
District Manager

cc: Karl Peterson

